MEETING: Committee of the Whole

DATE: Monday, August 26, 2019

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Planning Services Session
Chair: Councillor T. Giertuga

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - August 26, 2019 - Committee of the Whole

With respect to the August 26, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Committee of Adjustment Minutes

Minutes of Meeting No. 05-2019 of the Committee of Adjustment held on June 26, 2019, for information.

REPORTS OF MUNICIPAL OFFICERS

Amend Draft Approval of a Plan of Subdivision - DiGregorio Developments Inc. (R.S. Piper)

Report No. R 132/2019 (Development & Emergency Services - Planning Services) recommending that the request by DiGregorio Developments Inc. to extend the draft plan approval (58T-15502) to July 31, 2022 be approved.

THAT with respect to Report No. R 132/2019 (Development & Emergency Services - Planning Services), we recommend draft plan approval (58T-15502) be extended to August 26, 2022, subject to the conditions outlined in Attachment "C" as it applies to a portion of Lot 3, Registered Plan 254, 2131 R.S. Piper Avenue;
AND THAT any necessary By-laws be presented to City Council for ratification;

ALL as contained in Report No. R 132/2019 (Development & Emergency Services - Planning Services), as submitted by the Development & Emergency Services Department.

PETITIONS AND COMMUNICATIONS

Addition of Stop Sign – Dufferin and Secord Street intersection

Memorandum from Councillor B. Hamilton, dated August 6, 2019, containing a motion relative to the above noted.

With respect to resident concerns related to traffic in the Algoma Street area, we recommend that a four way stop be erected at the intersection of Dufferin and Secord Street Streets;

AND THAT any necessary by-laws be presented to City Council for ratification.

OPEN SESSION in the S.H. Blake Memorial Auditorium

Committee of the Whole - Administrative Services Session
Chair: Councillor M. Bentz

REPORTS OF COMMITTEES

Coordinating Committee Minutes

Minutes of Meeting No. 01-2019 of the Coordinating Committee held on February 4, 2019, for information.

Crime Prevention Council Minutes

Minutes of Meeting No. 03-2019 of the Crime Prevention Council held on May 15, 2019, for information.

Inter-Governmental Affairs Committee Minutes

Minutes of Meeting No. 07-2019 of the Inter-Governmental Affairs Committee held on June 17, 2019, for information.
Police Services Board Minutes

Minutes of Meeting Nos. 10-2019, 12-2019, 14-2019 and 16-2019 of the Thunder Bay Police Services Board held on March 19, April 16, May 21, and June 18, 2019, respectively, for information.

50th Anniversary Celebration Steering Committee Minutes

Minutes of Meeting Nos. 05-2019 and 06-2019 of the 50th Anniversary Celebration Steering Committee held on June 25 and July 11, 2019, respectively, for information.

PETITIONS AND COMMUNICATIONS

Ontario Audit and Accountability Fund

Memorandum from Ms. L. Evans, General Manager - Corporate Services and Long Term Care and Treasurer, dated August 14, 2019, advising Council that the City’s application to the Ontario Audit and Accountability Fund was accepted and the Province of Ontario will provide funding of up to $230,314 towards the City of Thunder Bay Program and Service Review.

With respect to the Audit and Accountability Fund we recommend that the Mayor and City Clerk be authorized to enter into a Transfer Payment Agreement with the Province of Ontario in receipt of funding of up to $230,314;

AND THAT City Council provide the Mayor and City Clerk the authority to execute any subsequent years agreements, along with any related documents or amendments with respect to the City of Thunder Bay Program and Service Review;

AND THAT any necessary by-laws be presented to City Council for ratification.

Joint and Several Liability

Memorandum from Councillor B. McKinnon, Chair - Inter-Governmental Affairs Committee, dated August 13, 2019, relative to the above noted, for information.

Legal Aid in Thunder Bay

Memorandum from Councillor B. McKinnon, Chair - Inter-Governmental Affairs Committee, dated August 7, 2019, containing a motion relative to the above noted.

With respect to the request from Kinna-aweya Legal Clinic and the motion passed at the Inter-Governmental Affairs Committee, we recommend that City Council express its support for legal aid
relative to an appeal to restore funding to community legal clinics that ensure residents of Thunder Bay and Northwestern Ontario have access to an equitable and fair justice system;

AND THAT the Inter-Governmental Affairs Committee continue to lobby on behalf of legal aid;

AND THAT a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Doug Downey, Attorney General; and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

**Deputy City Clerk - Appointment**

Memorandum from Ms. K. Power, City Clerk, dated August 13, 2019, containing a motion relative to the above noted.

With respect to the Appointment of Deputy City Clerk we recommend that Ms. Dana Earle be appointed as of September 9, 2019;

AND THAT the by-law appointing Ms. Earle as Deputy City Clerk be presented to City Council at the August 26, 2019 City Council Meeting for ratification.

**NEW BUSINESS**

**ADJOURNMENT**
**MEETING DATE** 08/26/2019 (mm/dd/yyyy)

**SUBJECT** Confirmation of Agenda

**SUMMARY**

Confirmation of Agenda - August 26, 2019 - Committee of the Whole

**RECOMMENDATION**

With respect to the August 26, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.
MEETING DATE 08/26/2019 (mm/dd/yyyy)

SUBJECT Committee of Adjustment Minutes

SUMMARY

Minutes of Meeting No. 05-2019 of the Committee of Adjustment held on June 26, 2019, for information.

ATTACHMENTS

1. Committee of Adjustment - Minutes - June 26, 2019
COMMITTEE OF ADJUSTMENT

DATE: June 26, 2019
TIME: 4:00 p.m.
PLACE: S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Ms. J. Thompson, Assistant Secretary-Treasurer
Mr. G Mason, Planner II
Mr. A. Ward, Project Engineer

Mr. J. Talarico
Mr. K. DesRosiers
Mr. N Roy
Dr. R. Togman

ABSENT: Ms. Lorna Veal, Secretary-Treasurer

DISCLOSURE OF INTEREST

The Chairman indicated a direct pecuniary interest for business dealings for the following applications:

A-39-2019
A-42-2019/B-41-2019

APPLICATIONS

The Assistant Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

The Chairman outlined the procedure which the Committee would follow in dealing with an application.

It was noted that Application A-45-2019 had been withdrawn and would not be addressed at this meeting.


Ms. Brenda Coopman appeared before the Committee to answer questions regarding this application. The Chairman asked if she received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and understood.

The Chairman asked if she had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Ms. Coopman had no comment concerning this application.

Correspondence was received and read, indicating no objections or concerns, from Synergy North, Fire Prevention and Investigation, Ministry of Transportation and the Lakehead Region Conservation Authority.
Building Services requires that a permit be obtained for the carport addition.

The Committee asked the applicant the applicant about the east side shed and the applicant replied that the shed is undersized.

Mr. Grant Mason, Planner II, Planning Services Division supported the application without conditions.

The Chairman asked the members for a vote as to the approval of application A-33-2019

“TAKEN NOTICE THAT an application from Brenda Coopman for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 6 Keith Street, Lot 448, East Part Lot 446, Plan M18 Parcel 6597 and 6057 to reduce the side yards and separation distances from the main dwelling to the two existing sheds to allow construction of an attached carport as set forth in the application.

| Table 9.2.1 | Reduce the west side yard from 1.5 metres to 0.71 metres for the proposed carport |
| Section 5.3.4 (g) | Reduce the required separation distance from 2.0 metres to 0.4 metres between the west shed and proposed carport |
| Table 9.2.1 | Reduce the west side yard from 1.5 metres to 0.6 metres for the west existing shed from 2.0 metres to 0.0 metres |
| Table 9.2.1 | Reduce the East side yard from 1.5 metres to 0.2 metres for the existing shed |

Be Approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

2. Application A-34-2019 Owner: Barbara Bath, 735 Franklin Street South, Lot 90 to 91, Plan M24 Parcel 1674, Parcel 2219 FWF

Ms. Barbara Bath appeared before the Committee to answer questions regarding this application.

The Chairman asked if she received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and the conditions were understood.

The Chairman asked if she had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read indicating no objections from Fire Prevention and Investigation, Ministry of Transportation, Realty Services, Lakehead Region Conservation Authority, Engineering Division, Parks and Open Spaces.

Building Services require a building permit be obtained for the detached garage and that minimum clearances must be maintained to overhead electrical conductors.

Synergy North is satisfied with the clearance between the proposed garage and the electrical service to the house and have no conditions to impose.

Mr. Grant Mason, Planner II, Planning Services Division supported the application without conditions.

There were no comments made by the applicants.

The Chairman asked the applicant why they chose this particular location. Ms. Bath replied that they wanted a good sized pathway to the backyard and that it also allowed them to build a 16 foot garage instead of 14 feet.
The Chairman asked the members for a vote as to the approval of application A-34-2019.

"TAKE NOTICE THAT an application from Barbara Bath for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 735 Franklin Street South situated on Lot 90 to 91, Plan M24 Parcel 1674. Parcel 2219 FWF to reduce the side yard to allow construction of a detached garage as set forth in the application.

| 9.2.1 | Reduce the required side yard from 1.5 metres to 0.91 metres |

Be Approved;"

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.


Mr. Syl Menic, Mr. Ryan Henderson and Ms. Bobbi Henderson appeared before the Committee to answer questions regarding this application.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign had been posted.

Mr. Menic commented that the application is to reduce required parking. He indicated that the proposed use is a small family run yoga studio.

Ms. Henderson asked if she may make a presentation to the Committee regarding their business plan. Ms. Henderson also indicated during her presentation that they had hosted and open house for the area to explain their plan as well as doing their own mail out to the surrounding area. The mail out generated a great deal of positive feedback from the community. She also commented that reducing the parking wouldn't cause issues for the area as they had permission to use Westfort Foods for parking, they own Signs Now and clients would be able to use the parking their lot as well as accessing on-street parking on Empire.

The Chairman asked if they received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and the conditions were understood.

Correspondence was received and read, indicating no objections or concerns, from Fire Prevention and Investigation, Realty Services, Parks & Open Spaces, Lakehead Region Conservation Authority, Synergy North and the Engineering Division.

Mr. Grant Mason, Planner II, Planning Services Division supported the application.

Dr. Robertson (a neighbour) was in attendance to show her support for the application. She commented that from a health care aspect there was no better use for the neighbourhood.

The Committee commended the applicants on their background research.

The Committee asked if the footprint of the building had changed as there were two different site plans.

Mr. Menic replied that it hadn't, but for a brief time it had been converted to apartments. At one point there was significant water damage to the basement apartment.

The Committee asked if there were any other uses and Mr. Menic replied there were not.

The Chairman asked the members for a vote as to the approval of application A-35-2019.

"TAKE NOTICE THAT an application from Soul Radiance Enterprise Inc. for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 101 Brock
Committee of the Whole - August 26, 2019

Street W, Part Lot 39, East Part Lot 42, Block J Plan W70 to reduce the required number of parking spaces from 7 spaces to 2 spaces to allow a Yoga Studio as set forth in the application

5.15.9 Reduce the required number of parking spaces for a Yoga Studio from 7 spaces to 2 spaces

Be approved;

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

At this time the Chairman left the room.


Mr. Gavin Fowler appeared before the Committee on behalf of the owners to answer questions regarding this application.

The Committee asked if they had complied with the posting of the required sign. It was confirmed that the sign had been posted.

The Committee asked if they received the correspondence and reviewed the requested conditions. It was confirmed that the correspondence was received and the conditions were understood.

Correspondence was received and read, indicating no objections or concerns, from Fire Prevention and Investigation, Lakehead Region Conservation Authority, Realty Services Division, Engineering Division, Parks and Open Spaces and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division supported the application.

Mr. Fowler had not comment on the application.

OBJECTION

Mr. Norm Kruppa (neighbour) was in attendance to voice his objections to the application.

Mr. Kruppa stated that he didn’t come to protest during the first variance the Turcotte’s applied for but that he was objecting now after witnessing what had been going on. His main objections were length of time (concerned these improvements will go on and on); safety issues; noise: dumping of construction debris in the bush; leaving ruts; blocking and making public access to walking trails difficult and blocking the view. He also indicated that perhaps the Lakehead Region Conservation Authority should come out to the property to investigate and find out if there is cause for concern on their end.

The Vice-Chairman made a statement that the applicant had already increased the lot coverage from 35% to 38% in a previous application for minor variance (June 2018). The application in question at this meeting would increase the coverage to 40%; with this new increase it would seem that it would no longer be a “minor variance”:

The Committee asked if any variances were required for the pool construction. Mr. Mason answered that pools do not count toward lot coverage.

The Committee questioned whether there should be anything in place to limit the applicant’s access to public (City owned) lands. It was also commented that perhaps there should be stipulations that the construction equipment stay on private property.
Mr. Ward agreed that the applicant should not travel across City lands and perhaps should acquire insurance naming the City as an additional insured. Mr. Ward stated that he would personally look into this.

The Vice-Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 764 Lexington Crescent situated on Lot 27, Plan 55M619 to reduce the required rear yard and to increase the lot coverage to allow for an addition to the kitchen as set forth in the application.

<table>
<thead>
<tr>
<th>Table 8.2.1</th>
<th>Reduce the required rear yard from 6.0 metres to 1.52 metres</th>
</tr>
</thead>
<tbody>
<tr>
<td>Table 8.2.1</td>
<td>Increase Lot coverage from 38% to 40%</td>
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</table>

Be refused;"

The majority of the members have supported the refusal of this application, as set forth in its decision.

Public comment has been received and considered and affected Committee’s Decision in the following manner:

1. The variances requested represented over development of the site and were not minor in nature.
2. The variances were not in keeping with the intent and purpose of the Zoning By-law and Official Plan.


Mr. Ian Bodnar appeared before the Committee to answer questions regarding this application.

The Vice-Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.

The Vice-Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Bodnar commented that a previous application had been appealed to the OMB and that a decision had been issued by the OMB with conditions. A new application was made and considered by the Committee and one lot was approved.

Correspondence was received and read, indicating no objections, from the Engineering Division, Fire Prevention and Investigation, Parks & Open Spaces, Realty Services and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division read comments from Mr. Decio Lopes, Senior Planner which supported the application, with conditions.

The Committee asked if Mr. Bodnar was aware of and able to meet the conditions laid out in the letter from Mr. Lopes. Mr. Bodnar indicated he was aware and that the severed portion of the lot has a main waterline running for the future subdivision.

The Committee stated that the lot at 1571 was an odd configuration and were curious as to what buildings were there. Mr. Bodnar indicated that there is currently a house on the lot. Mr. Bodnar indicated that once the lot size has increased there wouldn’t be access to the restaurant, therefore there would be granting access from the newly defined property to the restaurant as part of the application.

The Committee asked if the correspondence from the Ministry of Transportation regarding access privileges for the previous application had lapsed. Mr. Bodnar indicated that the condition of
access by the Ministry of Transportation had not lapsed and access would be granted to the restaurant as per this condition.

The Vice-Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Dick Davidson (Sioux Hotel) Limited and 2405124 Ontario Ltd. for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 1575 Highway 61, described as Lot 1 Plan W685 Except TBR265675, OFW42313, Parts 1-2, Reference Plan 55R-13689, Part Lot 15, Concession 1 SKR as In NBG6085 Except OFW41313 & TBR185498 Except TBR265675, PIN 622530088 to reduce the minimum required lot area from 10,000 m² to 8,300 m² to allow for the creation of a new lot as proposed under Application B-41-2019 as set forth in the applications.

| Table 8.2.1 | Reduce the minimum required lot area from 10,000 m² to 8,300 m² |

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

6. Application B-41-2019, Owner: 2405124 Ontario Ltd. And Dick Davidson (Sioux Hotels), Agent: Ian Bodnar, 1571 Highway 61, Lot 1 Plan W685 Except TBR265675, OFW42313, Parts 1-2, Reference Plan 55R-13689, Part Lot 15, Concession 1 SKR as In NBG6085 Except OFW41313 & TBR185498 Except TBR265675, PIN 622530088 and 1571 Highway 61, described as Part Lot 1 and Part Lot 15, Plan W685, Concession 1 Township of Neebing SKR as in OFW42313, PIN 622530075

Mr. Ian Bodnar appeared before the Committee to answer questions regarding this application.

The Vice-Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.

The Vice-Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Bodnar commented that a previous application had been appealed to the OMB and that a decision had been issued by the OBM with conditions. A new application was made and considered by the Committee and one lot was approved.

Correspondence was received and read, indicating no objections, from Fire Prevention and Investigation and Realty Services.

Mr. Grant Mason, Planner II, Planning Services Division read comments from Mr. Decio Lopes, Senior Planner which supported the application, with conditions.

The Committee asked if Mr. Bodnar was aware of and able to meet the conditions laid out in the letter from Mr. Lopes. Mr. Bodnar indicated he was aware and that the severed portion of the lot has a main waterline running for the future subdivision.

The Committee stated that the lot at 1571 was an odd configuration and were curious as to what buildings were there. Mr. Bodnar indicated that there is currently a house on the lot. Mr. Bodnar indicated that once the lot size has increased there wouldn’t be access to the restaurant, therefore there would be granting access from the newly defined property to the restaurant as part of the application.

The Committee asked if the correspondence from the Ministry of Transportation regarding access privileges for the previous application had lapsed. Mr. Bodnar indicated that the condition of access by the Ministry of Transportation had not lapsed and access would be granted to the restaurant as per this condition.
The Vice-Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by 2405124 Ontario Ltd. and Dick Davidson (Sioux Hotel) Limited for consent to the severance and conveyance of five parcels of land, which will create a total of two new lots together with an easement for access.

Firstly, a 5,700 m² parcel will be severed from 1575 Highway 61, PIN 622530088 for the purpose of a lot addition to 1571 Highway 61, PIN 622530075.

Secondly, two parcels on being 1,522 m² and the other being 1,164 m² will be severed from 1571 Highway 61, PIN 622530075 for the purpose of a lot addition to 1575 Highway 61, PIN 622530088.

The resulting lot, 1571 Highway 61, will have a lot frontage of 80 metres and a lot area of 12, 800 m² and will contain the existing house.

Thirdly, a 8,300 m² parcel with 80 metres of frontage on Highway 61 and 20 metres of frontage on 15th Side Road will be severed from 1575 Highway 61, PIN 622530088 to create one new lot, which will contain the existing restaurant. In addition, a 6 metre easement for access will be granted from the new lot to 1571 Highway 61, PIN 622530075, to provide access to the existing house.

Fourthly, an 8,300 m² parcel with 60 metres of frontage on 15th Side Road will be severed from 1575 Highway 61, PIN 622530088 to create one new lot.

The retained parcel will have a lot frontage of 63 metres on Highway 61 and 20 metres on 15th Side Road and a total lot area of approximately 86,930 m², as set forth in the application. The properties are municipally known as 1575 Highway 61, described as Lot 1 Plan W685 Except TBR26575, OFW42313, Parts 1-2, Reference Plan 55R-13689; Part Lot 15, Concession 1 SKR as In NBG6085 Except OFW41313 & TBR185498 Except TBR265675, PIN 622530088 and 1571 Highway 61, described as Part Lot 1 and Part Lot 15, Plan W685, Concession 1 Township of Neebing SKR as in OFW42313, PIN 622530075.

Be approved;"

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

The majority of the members have supported the approval of this application, as set forth in its decision.

At this time the Chairman returned to the room.

7. Application: A-48-2019, Applicants: Di Gregorio Developments, Katherine Hamilton, Judy Rewuski, Lori Trelinski and Shelby Jorgenson, Agent: Derek Noyes, Friicksons LLP, Property Affected: Part of Block 1, Registered Plan 55M571, shown as Block 50 on an unregistered draft M-Plan

Ms. K. Hamilton, Ms. J. Rewuski, Ms. L. Trelinski and Ms. S. Jorgenson along with Mr. D. Noyes (on behalf of the homeowners) appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicants confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Noyes clarified that he was in attendance acting on behalf of the homeowners rather than Di Gregorio Developments. He explained that with respect to the strip of land in question, it would be used by the homeowners to access their backyards without having to go through the home (i.e. when mowing the lawn for example).
June 26, 2019

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, Realty Services, Engineering Division, Parks & Open Spaces, Lakehead Region Conservation Authority and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division supported the application, with conditions.

The Committee asked who would be responsible for maintenance of this piece of land. Mr. Ward replied that it would essentially be private access (private property) and the homeowners would be responsible.

The Committee stated that Di Gregorio owns the land. Mr. Ward explained that this strip would be purchased and owned jointly by five (5) homeowners and they would maintain and have rights over this land. Mr. Ward also stated that the applicant is to dedicate an easement to the City over the severed parcel of land.

The Chairman asked whether only the five (5) named people can use this land. Mr. Ward stated that other homeowners were not interested as not all of them had this same unique issue (difficulty accessing backyards) as some homeowners had side lots and could just go around (not “landlocked”).

The Chairman asked what would happen if one of these homeowners sold. Mr. Ward replied that when the home is sold the share of ownership with that strip would be included in the sale of the home.

The Committee asked whether other current homeowners could opt in to the purchase of this piece of land. It was confirmed that they could.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application by Katherine Hamilton, Judy Rewuski, Lori Trelinski and Shelby Jorgenson – Ericksons LLP, has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property situated on a portion of Part of Block 1, Registered Plan 55M571, shown as Block 50 on an unregistered draft M-Plan, to allow a private walkway (that is the subject of concurrent application B-47-2019) to be created.

| Table 8.2.1 | Does not apply to a parcel that is used as a private walkway to provide access to the adjacent townhomes. |

Be approved.”

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

The majority of the members have supported the approval of this application, as set forth in its decision.


Ms. K. Hamilton, Ms. J. Rewuski, Ms. L. Trelinski and Ms. S. Jorgenson along with Mr. D. Noyes (on behalf of the homeowners) appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicants confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Noyes clarified that he was in attendance acting on behalf of the homeowners rather than Di Gregorio Developments. He explained that with respect to the strip of land in question, it would
be used by the homeowners to access their backyards without having to go through the home (i.e. when mowing the lawn for example).

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, Realty Services and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division supported the application, with conditions.

The Committee asked who would be responsible for maintenance of this piece of land. Mr. Ward replied that it would essentially be private access (private property) and the homeowners would be responsible.

The Committee stated that Di Gregorio owns the land. Mr. Ward explained that this strip would be purchased and owned jointly by five (5) homeowners and they would maintain and have rights over this land. Mr. Ward also stated that the applicant is to dedicate an easement to the City over the severed parcel of land.

The Chairman asked whether only the five (5) named people can use this land. Mr. Ward stated that other homeowners were not interested as not all of them had this same unique issue (difficulty accessing backyards) as some homeowners had side lots and could just go around (not “landlocked”).

The Chairman asked what would happen if one of these homeowners sold. Mr. Ward replied that when the home is sold the share of ownership with that strip would be included in the sale of the home.

The Committee asked whether other current homeowners could opt in to the purchase of this piece of land. It was confirmed that they could.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Katherine Hamilton, Judy Rewuski, Lori Trelinski and Shelby Jorgenson – Ericksons LLP, to the Committee of Adjustment for consent to the severance and conveyance of one parcel of land having a length of 65.51 metres, a width of 1.22 metres with a total area of 79.9 square metres for the purpose of creating a private walkway to provide access to the adjacent townhomes as set forth in the application. The property is described as a portion of Part of Block 1, Registered Plan 55M571, shown as Block 50 on an unregistered draft M-Plan.

Be approved;”

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

The majority of the members have supported the approval of this application, as set forth in its decision.


Mr. Louie Nadin and Mr. Syl Menic appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicants confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Menic commented that Maplewood Subdivision is moving toward future stages. The provision of the 5% Parkland Designation of this block was that it be deeded back to the developer for Stage 2. Stage 2 is now basically at the registry office.
Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, Lakehead Region Conservation Authority, Synergy North and the Ministry of Transportation.

Mr. Grant Mason, Planner II, Planning Services Division supported the application, with conditions.

The Committee asked if the lots conform in terms of size and shape. Mr. Menic replied that yes, they are all the same.

The Chairman asked if the original dedicated Parkland space will be given back in exchange for a bigger parcel. Mr. Menic replied yes, for example take 5% in Stage 1 and deed it back in Stage 2 for further lot development.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Nadin Contracting Ltd., to the Committee of Adjustment for consent to the severance and conveyance of two (2) new lots. Severed lot one (1) will have the lot frontage of 34.34 metres, an irregular lot depth, and a total lot area of 2100 square metres. Severed lot two (2) will have a lot frontage of 33.66 metres, an irregular lot depth and a total lot area of 2105 square metres. The retained lot will have a lot frontage of 33.01 metres, an irregular lot depth and a total lot area of 2109 square metres as set forth in the application. The property is described as Block 41 PLAN 55M516.

Be approved;”

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

The majority of the members have supported the approval of this application, as set forth in its decision.


Mr. Eusébio Sousa and Mr. Stefan Huzan appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicants confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, the Engineering Division and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked for clarification on the process – does the severed parcel get transferred? Mr. Huzan stated yes, the parcel is to be transferred to 979 Toms Road. It will be registered as part of the lot enlargement for 979 Toms Road.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Eusébio Sousa, to the Committee of Adjustment for consent to the severance and conveyance of one (1) parcel of land for the purpose of a Lot Addition to the adjacent property municipally known as 979 Toms Road. The severed lot will have a lot frontage on 20.2 metres, a lot depth of 148.9 metres with a total lot area of 7140 square metres. The retained parcel will have
June 26, 2019

a lot frontage of 95.4 metres, a lot depth of 101.8 metres and a total lot area of 10,078 square metres as set forth in the application. The property is municipally known as 955 Toms Road and is described as Part Lot 16, Plan 466, and Part 2, Reference Plan 55R10428 and Part 2 Reference Plan 55R13990.

Be approved;”

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

The majority of the members have supported the approval of this application, as set forth in its decision.


Mr. John Simperl appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicants confirmed that the comments were received and that they were understood.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Simperl commented that these were all originally high density lots and that approximately 5 years ago townhomes with attached garages were to be built. The land was severed at that time with the plan to building apartments and/or condominiums behind the townhomes. Mr. Simperl stated that now another builder is wishing to purchase the property. Mr. Simperl said that Di Gregorio Developments will still own the adjacent properties. Mr. Simperl stated that there is a market in the City for high end apartments and asked that the Committee discusses.

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, the Engineering Division and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division supported the application, with conditions.

There was concern/opposition from homeowners who live directly in front of the property in question. Opposing comments were made by S. Campbell (719 Weiler Boulevard) and W. McGillivray (721 Weiler Boulevard). The main points of opposition were: emergency access; heavier traffic in the area; sump pumps they have that discharge onto this property; and drainage issues.

Comments were made by Mr. A. Ward (Engineering Division) as to these issues. Mr. Ward stated there was an emergency route in place (parallel to highway) and that a traffic study had been done showing acceptable amounts of traffic for the area (no congestion). Mr. Ward also pointed out that as the area in behind their homes was private property and any discharging of any kind onto this property is in violation of City by-laws.

After lengthy discussion involving Site Plan Control for the property it was decided that the application be deferred at this time.

DEFERRED


Mr. Marco Valledunga appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.
The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Vallelunga commented that other applications to the Committee of Adjustment for severance had been approved and lapsed as he had missed the deadlines for conditions and is reapplying for exactly the same severance as previously applied for.

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division supported the application, with conditions.

The Committee asked who owned the land behind this property. Mr. Vallelunga replied that Ms. Stella Vallelunga owned the land and it was severed for residential building.

Mr. A. Ward commented that the backlands had a future plan of subdivision. Mr. Vallelunga said that the severance coincides with these plans. Mr. Mason commented that the area is under a Holding symbol at this time.

Mr. Vallelunga commented that he is opposed to pre-payment of deferred services at this time. Mr. Ward stated that the parcel falls in the Northwest Community Plan area and that the deferred service payment is needed.

The Committee asked what happens to the pre-payment. Mr. Ward replied that it is deposited into a specific account and accrues interest.

There was further discussion as to whether the deferred services payment should be obtained and was decided that it was to be left in.

Mr. Vallelunga was asked if he’d like to defer his application because of his reluctance to pay and he stated that he wished to proceed.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Stella Vallelunga, to the Committee of Adjustment for consent to the severance and conveyance of one (1) parcel of land. The severed parcel will have a lot frontage of 16.6 metres, a lot depth of 39.66 metres and a total lot area of 658.35 square metres. The retained parcel will have a lot frontage of 20 metres, an irregular lot depth and an approximate area of 0.84 hectares. The property is municipally known as 770 Woodcrest Road and is described as Part Lots 9, 10, 29 and 30, Registered Plan 624, Parts 10, 17 and 18 on Plan 55R-12072 as set forth in the application.

Be approved."

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

The majority of the members have supported the approval of this application, as set forth in its decision.


Mr. David Shalley appeared before the Committee to answer questions regarding this application. The Chairman asked if the correspondence along with the requested conditions were received prior to the hearing. The applicant confirmed that the comments were received and that they were understood.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.
June 26, 2019

Mr. Shalley stated that the application was intended to satisfy the draft Plan of Subdivision.

Correspondence was received and read, indicating no objections or concerns from Fire Prevention and Investigation, the Engineering Division and Synergy North.

Mr. Grant Mason, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of this application.

"TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by David Shalley, to the Committee of Adjustment for consent to the severance and conveyance of a parcel of land for the purpose of a Lot Addition from 2131 R.S. Piper Avenue to the abutting property 2171 R.S. Piper Avenue. The added parcel will have a depth of 14 metres and a width of 5 metres with a total area of 70 square metres. The property is municipally known as 2131 R.S. Piper Avenue and is described as Part Lot 3, Registered Plan W254, being Parts 1, 2, 3 except Parts 2 and 3 on RP55R10690 as set forth in the application.

Be approved:"

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

The majority of the members have supported the approval of this application, as set forth in its decision.

ADJOURNMENT

The meeting adjourned at 7:15

CARRIED

CHAIRMAN

SECRETARY-TREASURER
Corporate Report

<table>
<thead>
<tr>
<th>DEPARTMENT/ DIVISION</th>
<th>Development &amp; Emergency Services - Planning Services</th>
<th>REPORT NO.</th>
<th>R 132/2019</th>
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<tbody>
<tr>
<td>DATE PREPARED</td>
<td>08/02/2019</td>
<td>FILE NO.</td>
<td>58T-15502</td>
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<tr>
<td>MEETING DATE</td>
<td>08/26/2019 (mm/dd/yyyy)</td>
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<tr>
<td>SUBJECT</td>
<td>Amend Draft Approval of a Plan of Subdivision - DiGregorio Developments Inc. (R.S. Piper)</td>
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**RECOMMENDATION**

THAT with respect to Report No. R 132/2019 (Development & Emergency Services - Planning Services), we recommend draft plan approval (58T-15502) be extended to August 26, 2022, subject to the conditions outlined in Attachment "C" as it applies to a portion of Lot 3, Registered Plan 254, 2131 R.S. Piper Avenue;

AND THAT any necessary By-laws be presented to City Council for ratification;

ALL as contained in Report No. R 132/2019 (Development & Emergency Services - Planning Services), as submitted by the Development & Emergency Services Department.

**EXECUTIVE SUMMARY**

The subject lands received draft approval for a plan of subdivision on August 29, 2016. The Developer has commenced the process to enter into a Subdivision Agreement with the City; however there have been challenges with completing conditions prior to the execution of the agreement and eventual registration of the plan. As such, the draft approval will lapse without an extension.

Administration is recommending that the extension be granted given that the Developer is well into the process to finalize an agreement and complete the required conditions of draft approval.

**DISCUSSION**

The lands (shown on Attachment A) have draft approval for a residential plan of subdivision that is to be serviced by municipal piped water and individual private septic systems. The plan consists of:
1. 26 lots for single detached dwellings
2. One block for a walkway
3. Two new streets
4. One Block for future development retained by the Developer
5. One green space/storm retention management Block.

The subject lands received draft approval for a plan of subdivision on August 29, 2016. The draft plan approval was valid for 3 years ending August 29, 2019. The owner is in the process of negotiating a Subdivision Agreement with the City, however there have been challenges with completing certain conditions prior to finalizing the agreement and ultimately commencing the registration process. The challenges include coming to a resolution with an adjacent homeowner on the issue of a shed placed by the homeowner on the Developer's lands. This issue was recently resolved by the Developer by transferring the portion of the lands occupied by the shed to the homeowner and required an application to the Committee of Adjustment.

The draft approval will lapse if an extension is not granted.

All of the conditions contained in Attachment "C" are the same as those originally imposed. No additional conditions or modification of conditions are required as part of the proposed extension. The additional three years for an extension will provide ample time for studies and reports to be finalized, the agreement to be executed, and ultimately the registration process to be completed.

Administration recommends that the extension be granted given that the Developer has made reasonable efforts to finalize an agreement and complete the required conditions of draft approval.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

It is concluded that extending the time for completion of draft plan approval conditions for the R.S. Piper Plan of Subdivision should approved.

REFERENCE MATERIAL ATTACHED

1. Attachment A – Property Location
2. Attachment B – Draft Approved Plan
3. Attachment C - Draft Approval Conditions for File 58T-15502
<table>
<thead>
<tr>
<th>THIS REPORT SIGNED AND VERIFIED BY:</th>
<th>DATE:</th>
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</thead>
<tbody>
<tr>
<td>MARK J. SMITH, GM DEVELOPMENT &amp; EMERGENCY SERVICES</td>
<td>August 16, 2019</td>
</tr>
</tbody>
</table>
ATTACHMENT C - Draft Approval Conditions for File 58T-15502

DRAFT APPROVAL CONDITIONS FOR 58T-15502:

1. That this approval applies for a period of 3 years, ending on August 29, 2022 to the draft plan prepared by J.D. Barnes Ltd., dated May 29, 2015, which shows a total of 26 lots for single detached dwellings (Lots 1 to 26), one future development block (Block 28), one storm water management/parkland block (Block 27), one walkway block (Block 29), two new streets, and one new walkway block (redlined as Block 29).

2. That the street be shown and dedicated as a public highway on the final plan.

3. That the streets be named to the satisfaction of the City of Thunder Bay.

4. That the owner satisfies itself that all lots conform to the requirements of By-law 100-2010, as amended.

5. That the owner enter into a Subdivision Agreement satisfactory to the City of Thunder Bay to satisfy all the requirements, financial and otherwise, concerning the provision of roads, installation of services and drainage.

6. That prior to entering into a Subdivision Agreement with the City, the applicant shall provide a satisfactory final servicing study prepared by a Professional Engineer, to the satisfaction of the City Engineer.

7. That the owner satisfies the Parks & Open Spaces Section with respect to parkland purposes.

8. That such easements as may be required for utility or drainage purposes shall be granted to the appropriate authority.

9. That prior to final approval, the owner shall provide a satisfactory final stormwater management report and erosion control plan prepared by a Professional Engineer confirming the stormwater management quantity and quality control requirements, to the satisfaction of the City Engineer and the Lakehead Region Conservation Authority.

10. That the Subdivision Agreement between the City and the owner contain a provision wherein the owner agrees to include in all offers of purchase and sale the following notices:
    (a) For all lots, notice that the adjacent street allowance between Lots 25 and 26 has been identified as a potential location for a community mailbox.
ATTACHMENT C - Draft Approval Conditions for File 58T-15502

(b) For lots 1-5, notice that these lots are affected by the Lakehead Region Conservation Authority's Regulations.

(c) For all lots, notice that for lots that are located under the NEF (Noise Exposure Forecast) 30 Contour that development is subject to the following requirements:
   i) Building components are to be designed to achieve an indoor NEF value of 0, or a 24 hour equivalent sound level of 31 dBA;
   ii) The heating and ventilation system must be sized to allow for future installation of central air conditioning;
   iii) All prospective tenants or purchasers of dwelling units should be made aware of the potential for annoyance caused by aircraft noise, including the following warning clause in all purchase/sale agreements:
      "This dwelling has been designed with the provision of adding central air conditioning at the occupants' discretion. Installation of central air conditioning by the occupant in low and medium density developments will allow windows and exterior doors to remain closed, thereby ensuring that the indoor sound levels are within the sound level limits of the Municipality and the Ministry of the Environment."
   iv) The Acoustic Insulation Factor (AIF) of each dwelling must meet the requirements to achieve suitable indoor sound levels.

11. That prior to final approval, the owner shall satisfy the City Engineer with respect to servicing the subdivision and providing all required easements and for releasing or modifying any existing easements.

12. That the Subdivision Agreement between the City and the owner contain a provision wherein the owner agrees to stop all work and notify the Ministry of Citizenship, Culture, and Recreation in the event that cultural heritage assets are uncovered during construction.

13. That the Subdivision Agreement between the City and the owner contain a provision wherein the owner agrees to stop all work and notify the Police, Ministry of Citizenship, Culture and Recreation, and the Registrar of Cemeteries – Ministry of Government Services in the event human remains are uncovered during construction.

14. That prior to final approval, the owner shall enter into an agreement with Thunder Bay Hydro Electricity Distribution Inc. for the costs of supplying electricity service to the development and that the City is to be advised in writing, by Thunder Bay Hydro Electricity Distribution Inc. how this condition has been met.

15. That prior to final approval, the owner shall enter into an agreement with Thunder Bay Telephone, a telecom provider, for the provision of telephone service to the
development and that the City is to be advised in writing, by Thunder Bay Telephone how this condition has been met.

16. That prior to final approval, the owner shall enter into an agreement with Union Gas Limited for the provision of natural gas service to the development and that the City is to be advised in writing, by Union Gas Limited how this condition has been met.

17. That prior to final approval, the owner shall satisfy the City Engineer that the applicable requirements of the *Environmental Assessment Act* have been met.

18. That prior to final approval, the Subdivision Agreement be registered against the title of the lands to which it applies.

19. That prior to final approval, the owner shall update the Hydrogeological Study and the Geotechnical Study to the satisfaction of the City Engineer and the Thunder Bay District Health Unit and that the City is to be advised in writing, by the Thunder Bay District Health Unit how this condition has been met.

20. That any recommendations in the updated Hydrogeological Study be incorporated into the Subdivision Agreement.

21. That prior to final approval, the owner shall provide an Environmental Impact Study, which includes an evaluation of the subdivision's impact on the nearby watercourse and that any recommendations be incorporated into the Subdivision Agreement.

22. That prior to entering into a Subdivision Agreement with the City, the owner shall prepare a final lot grading and drainage plan to the satisfaction of the City Engineer.

23. That prior to final approval, the shed on Block 27 be removed or lands occupied by said shed be acquired by the abutting property owner at no cost to the City.
MEETING DATE    08/26/2019 (mm/dd/yyyy)

SUBJECT        Addition of Stop Sign – Dufferin and Secord Street intersection

SUMMARY

Memorandum from Councillor B. Hamilton, dated August 6, 2019, containing a motion relative to the above noted.

RECOMMENDATION

With respect to resident concerns related to traffic in the Algoma Street area, we recommend that a four way stop be erected at the intersection of Dufferin and Secord Street Streets;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memorandum - Councillor B. Hamilton - Dufferin and Secord Street intersection
Memorandum

TO: Krista Power, City Clerk

FROM: Councillor B. Hamilton

DATE: August 6, 2019

SUBJECT: Motion – Addition of Stop Sign – Dufferin and Second Street intersection
Committee of the Whole – August 26, 2019

It is my request that a motion requesting the addition of a stop sign at the location of Dufferin and Second Streets be presented at Committee of the Whole on August 26, 2019. There have been ongoing issues affecting traffic in this area as it is a flow through area from Bay Street to Waverley Street. A traffic adjustment will signal to drivers that this is a residential and pedestrian corridor rather than an alternate route to avoid the congestion on Algoma Street. This will provide for the traffic calming that residents have requested in this area.

I am requesting council’s support for this motion in response to concern presented from area residents.

The following motion is presented for Council’s consideration:

With respect to resident concerns relating to traffic in the Algoma Street area, we recommend that a four way stop be erected at the intersection of Dufferin and Second Street Streets;

AND THAT any necessary by-laws be presented to City Council for ratification.
**MEETING DATE** 08/26/2019 (mm/dd/yyyy)

**SUBJECT** Coordinating Committee Minutes

**SUMMARY**

Minutes of Meeting No. 01-2019 of the Coordinating Committee held on February 4, 2019, for information.

**ATTACHMENTS**

1. Coordinating Committee - Minutes - February 4, 2019
MEETING: COORDINATING COMMITTEE

DATE: FEBRUARY 4, 2019

TIME: 5:00 PM

PLACE: MCNAUGHTON ROOM

CHAIR: MAYOR B. MAURO

MEMBERS:

Mayor B. Mauro
Councillor B. McKinnon, Chair – Operations
Councillor S. Ch’ng, Chair – Community Services
Councillor A. Foulds, Vice-Chair – Community Services/Administrative Services
Councillor A. Ruberto, Vice-Chair – Planning
Councillor M. Bentz, Chair – Administrative Services

OFFICIALS:

Mr. J. Hannam, City Clerk
Ms. K. Power, Deputy City Clerk
Mr. N. Gale, City Manager
Mr. G. Stover, Committee Coordinator

AGENDA

1.0 ELECTION OF VICE-CHAIR

It was consensus of Committee to appoint Councillor B. McKinnon as Vice-Chair of the Coordinating Committee.

2.0 DISCLOSURES OF INTEREST

None.

3.0 AGENDA APPROVAL

MOVED BY: Councillor A. Ruberto
SECONDED BY: Councillor S. Ch’ng

With respect to the February 4, 2019, Coordinating Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED
4.0 MINUTES OF PREVIOUS MEETING

MOVED BY: Councillor S. Ch’ng
SECONDED BY: Councillor B. McKinnon

THAT the Minutes of Meetings No. 02-2018 of the Coordinating Committee, held on July 23, 2018 be confirmed.

CARRIED

5.0 TERMS OF REFERENCE

Discussion was held relative to the Committee’s Terms of Reference. No changes were required at this time.

6.0 PROCEDURAL BY-LAW

6.1 Rules – Condensed Version / Short Form

Ms. K. Power, Deputy City Clerk provided an update relative to the above noted, indicating that the laminated, pink, Short Form Wording has been distributed to Council Members in Chambers.

6.2 Deputation Request Form – New Website

Ms. K. Power provided an update relative to the above. Official requests for a deputation can be submitted electronically to the Office of the City Clerk through the City’s website.

Discussion was held relative to the allotted 10 minutes for deputations as well as the 20 minute time limit for staff presentations. Changes are being made to the procedural by-law to limit staff presentations to 15 minutes.

MOVED BY: Councillor S. Ch’ng
SECONDED BY: Councillor A. Ruberto

THAT the procedural by-law be amended to reduce the presentation time for City Staff at a Committee meeting from 20 minutes to 15 minutes.

CARRIED
Discussion was held relative to allowing deputations for a First Report at the represented meeting only. The Deputy City Clerk advised that changes will need to be done to the Procedural By-law.

MOVED BY: Councillor M. Bentz
SECONDED BY: Councillor B. McKinnon

THAT the Office of the City Clerk be directed to draft the appropriate wording to amend the procedural by-law.

CARRIED

7.0 CONFLICT OF INTEREST REGISTRY

Ms. K. Power, Deputy City Clerk provided an update relative to a handout entitled “City Council – Statement of Disclosures of Pecuniary Interest” and advised the Committee that the forms will be available to complete prior to meetings for submission to the Clerk’s Office.

All information submitted on the form will be posted on The City of Thunder Bay’s website as public information.

8.0 ACTING MAYORS

Ms. K. Power, Deputy City Clerk provided an overview of the process. Currently, the Acting Mayor of the next consecutive month is the first invited to stand in the Mayor’s place at events and meetings if the current month’s Acting Mayor is unavailable to attend.

Discussion was held relative to changing the current process to allow for the Councillor who is involved with the community event or group to be asked to attend first.

The Office of the City Clerk will review the process and report back.
9.0 NEW BUSINESS

9.1 Reports Released to Public on Monday

Councillor S. Ch’ng raised the discussion about releasing all reports to the public and not just Councillors on the Monday prior to the meeting as opposed to the Wednesday.

Ms. K. Power will report back on options to change the process.

10.0 NEXT MEETING

To be determined.

11.0 ADJOURNMENT

The meeting was adjourned at 3:36 p.m.
MEETING DATE  08/26/2019 (mm/dd/yyyy)

SUBJECT  Crime Prevention Council Minutes

SUMMARY

Minutes of Meeting No. 03-2019 of the Crime Prevention Council held on May 15, 2019, for information.

ATTACHMENTS

DATE: MAY 15, 2019

TIME: 4:00 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL

CHAIR: J. UPTON

PRESENT:

Mayor B. Mauro, City of Thunder Bay
Chief S. Hauth, Inspector R. Gibson, Thunder Bay Police Service
A. Gordon, OPP – Northwest Region
R. Pervais, Fort William First Nation
Councillor K. Oliver, City Councillor
Councillor M. Bentz, City Councillor
C. Petit, Citizen Representative & John Howard Society
J. Hewitt, Citizen Representative
C. Legarde, TB Indigenous Friendship Centre
A. Mauro, Conseil scolaire de district catholique des Aurores boréales
J. Napash, Northern Nishnawbe Education Council
P. Vranesich, Age Friendly Thunder Bay
B. Cryderman, Wm.W.Creighton Youth Services
L. Dacre in place of L. Kallies, Kairos Community Resource Centre
K. Banks, TB Parole Office (Correctional Service of Canada)
R. Togman, TB Chamber of Commerce BIAs & Business Areas
D. Mayes in place of N. Black, St. Joseph’s Care Group
A. Bellavance, Thunder Bay Drug Strategy
B. Krysowaty, Lakehead Social Planning Council
D. Dika, Thunder Bay Sexual Abuse Centre
K. Watson, TB & District Coordinating Committee to End Women Abuse
M. Woods, TB District Crime Stoppers
C. Graham in place of M. Pajunen, Ontario Native Women’s Assoc.

PRESENT (cont’d)

S. Bragg, Waterfront BIA
M. Stewart, Youth Violence Prevention Project TBDHU
Chief R. Morrison, Nishnawbe Aski Police Service
T. Jukes, Crown Attorney

OFFICIALS

L. Chevrette, Coordinator – Crime Prevention Council
C. Olsen, Coordinator – Thunder Bay Drug Strategy
R. Eras, Communications Officer
A. Bruetsch – Project Manager, Youth Inclusion Program
T. Walser – Community Ambassador
B. Raynsford – Community Ambassador
1.0 WELCOME, INTRODUCTIONS & DISCLOSURES OF INTEREST

The Chair, J. Upton was absent so Lee-Ann acted as Chair and called the meeting to order at 4:07pm.

There were no disclosures of interest declared at this time. The Communication Process was explained.

2.0 CONFIRMATION OF AGENDA

With regard to the May 15, 2019 meeting of the Crime Prevention Council, it was the consensus of the members present that the agenda as printed, including any additional information and new business, be confirmed.

3.0 PRESENTATION

Community Elder Abuse Committee

P. Vranesich, Age Friendly Thunder Bay brought in guest Deanna Bessel who presented a short video, *New Horizons for Seniors Program*, which featured examples of stories where elderly citizens felt bullied. The video covered topics such as exclusion, gossiping and discrimination. It was requested that a link of the video be sent to all committee members.

Brain Story

C. Olsen – Coordinator of the Thunder Bay Drug Strategy and L. Chevrette, Coordinator – Crime Prevention Council presented a four-minute video, *Brain Builders*, on the 30-hour Brain Story Certification Course they’ve completed. They will be participating in a national program for the next two years to embed the science of brain development into more community work. The course is free of charge to take online. A link to it will be sent to the group. A. Bellavance, Co-Chair of the Housing and Homelessness Coalition said this training is complimentary to Adverse Childhood Events (ACE), study which shows that adverse childhood experiences cause trauma that can impact lifelong health.

4.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 02-2019, of the Crime Prevention Council, held on March 20, 2019 to be confirmed.

It was the consensus of the members present that the Minutes of Meeting No. 02-2019 of the Crime Prevention Council, held on March 20, 2019, be confirmed.
5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Home Takeovers

At the March 20, 2019 Crime Prevention Council meeting, a discussion was held on home takeovers. An ad hoc committee was struck and progress on this project will be discussed under Working Group updates.

5.2 Community Safety and Well-being Plan

A resolution for the Community Safety and Well-being Plan was passed by City Council on March 11, 2019. The framework to develop the plan is in the early stages. Copies of the Resolution are included at the back of this Agenda package.

5.3 Terms of Reference

L. Chevrette spoke about the Terms of Reference and said they have been reviewed, amended, and were approved by the Crime Prevention Council March 20, 2019. They were then brought to City Council on April 29, 2019 and were ratified May 13, 2019 at City Council. An electronic copy will be sent to all.

6.0 ANNUAL ACTION REPORT

L. Chevrette spoke about her a presentation on the Annual Action Report at City Council March 29, 2019. She said a copy will be shared with all Crime Prevention Council members.

7.0 STANDING AGENDA ITEMS

7.1 South Core Public Safety Task Force

L. Chevrette spoke on this. After a three-year term, the South Core Public Safety Task Force wrapped up its final meeting a couple months ago. One outstanding item is the alleyway improvement project. Improvements to the lighting and landscaping were made and the pilot project for the alleyway across from City Hall is in the early stages. Working with BrookMcIlroy, the community was engaged to provide input on ideas of what they would like to see done for this project.

7.2
7.3 **Thunder Bay Drug Strategy Update**

C. Olsen spoke about the Thunder Bay Drug Strategy releasing its annual report, which she distributed separately. The report was presented to City Council on March 25, 2019. She also noted that the Overdose Prevention Site was granted approval to operate under new provincial model and received full exemption status at the end of March 2019 to continue running for one year. The Drug Awareness Committee is looking at safer drinking environments through the Dandelion Project. It plans to make bars safer and provide alcohol-related violence training and is looking at bringing in Lakehead University for fall 2019.

Also with the current provincial government, there are significant shifts in alcohol policy happening. As of May 6, Happy Hour is now legal to advertise, and alcohol can be served at establishments starting at 9am. Also the requirement to serve food with alcohol has been removed. Alcohol will likely also be sold at corner stores soon, and there is indication drinking will be allowed in parks and beaches. This decision will be left to the municipality to make a determination. Another project worth noting is the development of an opioid toolkit. Modelled after a toolkit in Peterborough, and working locally with Elevate NOW on policy and procedures, the kit covers ways to respond to an overdose. Drug Strategy is also working with the Thunder Bay District Health Unit starting in June 2019 to administer surveys at pop-ups information booths on cannabis to gather self-reported knowledge on use and regulations to help inform forums in fall, which is the same time edibles are to become legal. The survey will also be available online. Lastly, the Maternal Substance Use and Child Working Group will present May 23 on work with substance-involved women, seeing and supporting a good mother; providing a snapshot on women’s voices on services they’ve used and identifying gaps they see and how best to share this info in the future.

7.4 **North West Community Mobilization Network**— defer to next meeting

7.5 **Poverty Reduction Strategy**

B. Krysowaty, Coordinator – Poverty Reduction Strategy delivered annual report to City Council on April 8, 2019. It highlighted the value of poverty reduction efforts, focused on the grant for Out of the Cold program, and the Point-In-Time count. Poverty Reduction Strategy is also involved with grant research project partners in northern housing, supporting models, designs, etc. The next Point-In-Time count is scheduled for April 18, 2020. The Poverty Reduction Strategy is also working on a tiny homes project, which is in beginning stages. The Lakehead Social Planning Council’s AGM will be at Victoriaville on June 11.
7.6 Housing and Homelessness Coalition

Existing projects to continue this fiscal year, RFPs gone out for agency to look at coordinating access and RFP on data piece. Date to update community plan to inform how to call RFP going forward in next fiscal year. Concern in reduction in community on legal support, push to advocate to prevent this.

7.7 Youth Inclusion Program

A. Bruetsch, Project Manager – Youth Inclusion Program (YIP) provided update that they have hired two supervisors, along with a youth navigator. The Limbrick/Vale community is the first community to receive YIP programming. She will be reaching out to that community to invite them to take part, and she is going to reach out to youth in schools as well.

7.8 Joint Mobile Crisis Response

Chief S. Hauth, Thunder Bay Police Service, said the Joint Mobile Crisis Response was successful in March to receive an additional year of funding from the North West Local Health Integration Network for 2019. They’re actively pursuing permanent funding and looking at a location outside of the hospital, as it makes a huge impact on officer resources when they are held up at the hospital.

7.9 Project SoundCheck

D. Dika, Executive Director of the Sexual Abuse Centre Thunder Bay, said they have a meeting coming up on a bystander intervention process to address sexual assault at large gatherings.

7.10 Youth Violence Prevention Project Update

L. Chevrette said this is a partnership with the Crime Prevention Council, Thunder Bay District Health Unit, Drug Strategy, Lakehead University’s Centre for Rural and Northern Health Research and seven local and district school boards. There is five-year funding in place for school-based healthy relationship program addressing protective factors and how to engage in healthy relationships. The project aims to reduce teen dating violence with the long term goal of reducing intimate partner violence. Terms of Reference are being finalized, and an Indigenous-informed curriculum is being developed. So far 44 people are trained in the region. September 2019 is the anticipated complete roll out.
7.11 **Thunder Bay Coalition to End Human Trafficking**

S. Fata, Manager of Financial & Child/Youth Services, Thunder Bay Counselling was absent so L. Chevrette spoke on this. Currently, 26 organizations are participating to build community response chain to support survivors of human trafficking, and increase awareness and education. July 30 is World Day against Trafficking in Persons, so they will be reaching out to organizations and sectors that might come into contact with the issue. There’s a BBQ being planned, which will be open to the public. Can contact co-chairs or Sheri to get involved.

7.12 **Project Disruption**

Chief S. Hauth spoke about Project Disruption – Based on increased violence in our city and home takeovers, the Thunder Bay Police worked to address this with a task force with OPP, Anishinabek Police Service and Nishnawbe-Aski Police Service. A media release was put out to show the public the work being done. All in all they seized $1.5M in drugs, 13 firearms—mostly loaded, ammunition, other weapons, $755K and laid 431 criminal charges, 80 of which were confirmed or suspected gang members. For perspective, 1kg of fentanyl, because it’s so toxic, has the potential to cause 500K overdoses. TBPS also began the Know Your Drug campaign to target people to be buyer beware, as kids or younger adults don’t realize that more often drugs are being laced with fentanyl and carfentanil, which ups danger of overdose. The TBPS also now carry naloxone and are working with EMS to put out stats on this. Project Disruption is continuing, as lots more to do. Toronto and Ottawa received designated money but rest has to apply for $5+Million so any advocacy to help would be appreciated. L. Chevrette asked if there was desire to provide a letter of support, and was told they are working with Mariah to sign. L. Chevrette will send email on this.

8.0 **WORKING GROUP UPDATES**

8.1 **South Core Public Safety Task Force**

C. Petit, Citizen Representative/John Howard Society spoke on helping with South Core clean-up tomorrow at 5pm starting at City Hall.

8.2 **Respect**

L. Chevrette said the working group is still doing its action plan. They presented the respect award to Robin Cooper. She will be invited to the June working meeting of the respect group. Respect will be present at a number of events this summer and with ambassadors promoting it. They will be at Pride, Indigenous Day, City Hall sounds. Mayor Mauro suggested the Wake the Giant initiative would be a good synergy working with the community safety ambassadors to promote it.
8.3 **Home Takeovers**

L. Chevrette said those who agreed to look at this issue determined it best to provide public education on why and how home takeovers happen. They will develop materials on this and share once complete.

8.4 **Crime Prevention Council**

L. Chevrette included her update on pages 15-18. Jane’s Walk was great, 2-250 people took part, some did multiple walks. Coming Together to Talk, spearheaded by Diversity Thunder Bay, was also a success.

9.0 **ROUND TABLE UPDATES**

9.1 Mayor Mauro spoke on Wake the Giant, encouraging organizations and businesses to show inclusivity and welcome Indigenous students.

9.2 A. Gordon, OPP Detach Commander, is working closely with the city as same problems facing the region. Collaborations are in place to tackle gang issues throughout northern communities. L. Chevrette wants to work with First Nations on the Community Safety and Wellbeing Plan.

9.3 J. Hewitt, Citizen Representative, is continuing to clean streets and promote sense of belonging and purpose. South Core Clean-Up planned for tomorrow. It’s good to see many groups stepping up in this area.

9.4 P. Vranesich said the Age Friendly group recently celebrated its 10th anniversary.

9.5 D. Mayes – St. Joseph’s Care Group is looking to adopt Wake the Giant. Also, Sister Margaret Smith Centre, in partnership with Matawa, are working on helping youth struggling to fast track them to treatment or counselling.

9.6 R. Togman, TB Chamber of Commerce – Chamber is working on a project looking at zoning bylaw reform and will be reaching out to discuss proposals to put forward, as zoning relates to housing, emergency response times, etc. Chamber, Community Economic Development Commission and City of Thunder Bay staff to collaborate to find pathways to improve zoning bylaws.

9.7 D. Dika, Thunder Bay Sexual Abuse Centre, said they received a grant for Survivors and Victims of Crime, which runs from May 26-June 1. On May 28 they will help with the 6th Annual Walk for Victims starting at City Hall ending at Friendship Gardens. And on May 31, they will have tables set up at Victoriaville Mall from 9am-2pm, as well as a table at the Thunder Bay Country Market this weekend. Tree planting is also set for May 29.

9.8 A. Bruetsch, Project Manager - Youth Inclusion Program (YIP) - The YIP is working with Wake the Giant, as much of their work aligns with Recommendation 116 of the Seven Youth Inquest. Aside from a decal, there is some training that goes with signing up for Wake the Giant looking at steps to take to be a welcoming and inclusive organization.

9.9 N. Duplessis, Citizen Representative – introduced himself and spoke on his area of study at LU.
9.10 S. Bragg, Volunteer Board Member, Waterfront BIA – introduced herself and said she will be reaching out regarding a safety program going forward.

9.11 C. Graham, ONWA – Invited CPC members to attend the Davinci on May 29 at 11am where there will be an event on releasing ONWA’s ‘Journey to Safe SPACES: Indigenous Anti-Human Trafficking Engagement Report, which elevates survivors’ voices from across the province. The report will be made available to the committee.

9.12 J. Napash, DFC/NNEC - Introduced herself as an education assistance navigator where she is tasked with helping youth to navigate support services. She also works out of Pelican HS in Sioux Lookout, as well as with the Northern Nishnawbe Education Council.

9.13 T. Jukes, Crown Attorney – introduced himself and said the District Jail is overflowing with increases to crime. His office of 17 is seeing challenges.

9.14 C. Legarde, Indigenous Friendship Centre, said Doug Ford gave the Centre another year so she retracts her comment of job losses from the previous minutes. One event of interest they are working on is a webinar on teaching new court workers for June 12 with more information available on the Indigenous Friendship Centre’s website.

9.15 M. Ali, Youth Representative, introduced himself as a new member to the CPC.

9.16 A. Bellavance, Thunder Bay Drug Strategy – spoke about new health structure of one LHIN for all of Northwestern Ontario. She noted, too, that the Ministry of Health had a huge research project led by University of Toronto that was about integrating mental health and addictions related to brain injury. It was only half way through and got cut to wrap up by end of July. Any research projects that are not legacy-based are all cut.

9.17 A. Mauro, Conseil scolaire de district catholique des Aurores boreales – They signed a MOU for youth tragic event last week. It was originally signed in 2009 in response to youth suicide, but obviously more included now, so they’ve updated Terms of Reference to include events to support youth.

9.18 T. Walser, Thunder Bay Drug Strategy - Introduced himself as Community Safety Ambassador and spoke on South Core outreach underway, as well as supporting other organizations such as Elevate.

9.19 B. Raynsford, Crime Prevention Council - introduced herself as Community Safety Ambassador and spoke about events she and Thomas will be attending to engage the community. If there are any organizations requiring extra hands to support an event or activity, reach out.

10.0 NEW BUSINESS
None.

11.0 NEXT MEETING
Meetings of the CPC are scheduled on the third Wednesday of every second month, from 4:00 - 6:30 p.m. in McNaughton Room, 3rd Floor of City Hall, as follows, unless otherwise notified:

- Wednesday, June 19, 2019
- Wednesday, September 18, 2019
- Wednesday, November 20, 2019
14.0 ADJOURNMENT

The meeting adjourned at 6:13 p.m.
MEETING DATE    08/26/2019 (mm/dd/yyyy)

SUBJECT       Inter-Governmental Affairs Committee Minutes

SUMMARY

Minutes of Meeting No. 07-2019 of the Inter-Governmental Affairs Committee held on June 17, 2019, for information.

ATTACHMENTS

1. Inter-Governmental Affairs Committee - Minutes - June 17, 2019
1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor S. Ch’ng
SECONDED BY: Councillor A. Aiello

With respect to the June 17, 2019 Inter-Governmental Affairs Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 06-2019 held on May 13, 2019, of the Inter-Governmental Affairs Committee, to be confirmed.
MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor A. Aiello

THAT the Minutes of Meeting No. 06-2019 held on May 13, 2019, of the Inter-Governmental Affairs Committee, be confirmed.

CARRIED

4.0 REDUCED FUNDING FOR LEGAL AID

Ms. B. Ponka and Ms. S. Colquhoun from the Kinna-aweya Legal Clinic shared a presentation regarding the above noted item. They asked for city council to pass a resolution urging the province to restore funding to community legal clinics to ensure that residents have access to an equitable and fair justice system. The Chair indicated that the committee will review the material and determine next steps.

MOVED BY: Councillor S. Ch’ng
SECONDED BY: Councillor A. Aiello

THAT the Inter-Governmental Affairs Committee recommend to City Council that Council expresses its support for legal aid and that a resolution be passed.

CARRIED

5.0 NEXT GENERATION 911 (NG911)

Ms. P. Robinet, City Solicitor, shared background information related to the above noted item. Explained that the NG911 committee would like the Inter-governmental Affairs Committee to lobby the Province to pass legislation related to funding the Public Safety Answering Point (PSAP). Mr. D. Topatigh President and CEO and Ms. K. Jones, VP Sales, Marketing & Communication, with tbaytel outlined tbaytel’s requirements related to the above. City Council has previously passed a resolution to support lobbying for legislation changes related to NG911.

6.0 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Ring of Fire Update

D. Murray provided an update relative to the above. Noront Resources and Aroland First Nation have signed a Memorandum of Understanding.
6.2 Bombardier Update

Mr. D. Murray, CEO-CEDC provided an update related to the above. A discussion was held on Canadian content, Bombardier plant being built in California. It was the consensus of the Committee to send a letter of support regarding Canadian content and the need to protect supply.

6.3 Ontario Library Services

Mr. N. Gale, City Manager explained the changes, since the last meeting related to the reductions to funding for libraries, in the Provincial budget. The proposed letter of support would be to support small rural libraries as they will be losing conferences, site visits, administrative support etc. It was the consensus of the Committee to send the revised letter of support.

7.0 AMO 2019

Mr. J. Howie, Policy Assistant provided an overview relative to preparations for the AMO 2019 Conference. As of July 17, 2019, the following issues will be brought to AMO:
- RegenMED
- Indoor Turf Facility
- Cardiovascular Surgery
- Police Funding/Guns and Gangs
- North Harbour Mercury Contamination
- Inquest Recommendations 114, 115 and 116
- Bombardier
- Thunder Bay Expressway Project
- Shelter House Funding
- Next Generation 911
- POA (Provincial Offences Collection)
- EMS Inter-facility Transportation (Non-Urgent Transport)

8.0 CORRESPONDENCE

8.1 Provincial Budget

Copy of letter from The Honourable Doug Ford, Premier of Ontario to Mayor B. Mauro, relative to the above-noted, for information.

8.2 ROMA-OGRA Conference

Copy of letter from Mr. Rick Kester, President OGRA, to Mr. Allan Thompson, Chair, ROMA dated February 28, 2019, relative to the above-noted, for information.
Copy of letter from Mr. Allan Thompson, Chair, ROMA to Mr. Rick Kester, President OGRA, dated March 22, 2019, relative to the above-noted, for information.

Copy of letter from Mr. Rick Kester, President OGRA, to Mayor Bill Mauro dated April 29, 2019, relative to the above-noted, for information.  

8.3 Endangered Species Act of Ontario

Copy of letter from Mayor Bill Mauro and Councillor Brian McKinnon, Chair – Inter-Governmental Affairs Committee to The Honourable Doug Ford, Premier of Ontario, The Honourable Rod Phillips, Minister of Environment, Conservation and Parks and The Honourable John Yakabuski, Minister of Natural Resources and Forestry, dated May 21, 2019, relative to the above-noted, for information.

8.4 Audit and Accountability Fund

Copy of letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing to Mayor Bill Mauro dated May 22, 2019, relative to the above-noted, for information.

8.5 NOMA Conference

Copy of letter from The Honourable Monte McNaughton, Minister of Infrastructure, to Mayor Bill Mauro dated May 23, 2019, relative to the above-noted, for information.

8.6 Bombardier Transportation Plant in Thunder Bay

Copy of letter from The Honourable Todd Smith, Minister of Economic Development, Job Creation and Trade to Mayor Bill Mauro dated May 23, 2019, relative to the above-noted, for information.

8.7 Guns and Gang Violence Action Fund

Copy of letter from Ms. Sylvia Jones, Solicitor General, to Mayor Bill Mauro dated May 27, 2019, relative to the above-noted, for information.

8.8 Proposed Bill 108 – More Homes, More Choice Act

Copy of letter from Ulli Watkiss, City Clerk, City of Toronto to All Ontario Municipalities, dated May 28, 2019, relative to the above-noted, for information.

Copy of letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing to All Ontario Municipalities, dated June 12, 2019, relative to the above-noted, for information.
9.0 SEVEN YOUTH INQUEST POLITICAL TABLE

Mayor B. Mauro provided an update relative to the above noted item. The City of Thunder Bay shared an update on the progress that has been made on the 31 recommendations for the City (26 are completed; five are continuing to be worked on). The third annual report will be shared with the community on June 24, 2019.

10.0 MAYORS AND REGIONAL CHAIRS OF ONTARIO (MARCO)

Mayor B. Mauro provided an overview relative to the above noted item. Items discussed: Federal Infrastructure plan and Bill 108.

11.0 NEW BUSINESS

None.

12.0 NEXT MEETING

The next regular Inter-Governmental Affairs Committee meeting is scheduled for Monday, August 12, 2019 at 12:00 p.m. in the McNaughton Room, 3rd Floor, City Hall.

13.0 ADJOURNMENT

The meeting adjourned at 1:53 p.m.
MEETING DATE 08/26/2019 (mm/dd/yyyy)

SUBJECT Police Services Board Minutes

SUMMARY

Minutes of Meeting Nos. 10-2019, 12-2019, 14-2019 and 16-2019 of the Thunder Bay Police Services Board held on March 19, April 16, May 21, and June 18, 2019, respectively, for information.

ATTACHMENTS

1. Thunder Bay Police Services Board - Minutes - March 19, 2019
2. Thunder Bay Police Services Board - Minutes - April 16, 2019
3. Thunder Bay Police Services Board - Minutes - May 21, 2019
4. Thunder Bay Police Services Board - Minutes - June 18, 2019
MEETING: THE TENTH MEETING OF THE FIFTIETH THUNDER BAY POLICE SERVICES BOARD

DATE: MARCH 19, 2019
TIME: 9:17 A.M.
PLACE: MARY J. L. BLACK LIBRARY
CHAIR: MR. T. LOCKWOOD

PRESENT: OFFICIALS:

Mayor B. Mauro Mr. J. S. Hannam, Secretary - Thunder Bay Police Services Board
Councillor K. Oliver Ms. S. Hauth, Chief of Police
Ms. C. Reitberger Mr. D. Lewis, Acting Deputy Chief of Police
Ms. G. Morriseau Mrs. N. Korcheski, Assistant to the Secretary
Mr. T. Lockwood, Administrator of the Board

Mr. T. Lockwood, Administrator to the Board, noted that meetings will continue to be held at locations deemed comfortable and accessible to the public.

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

With respect to the Tenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on March 19, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

APPROVED (by the Administrator of the Board)

CERTIFICATE OF APPRECIATION

Chair Reitberger and Chief S. Hauth presented a certificate of appreciation to Inspector Ryan Gibson in recognition of his valuable contributions as a Volunteer.

Throughout his 21-year career with the Thunder Bay Police Service, Inspector Ryan Gibson has continuously dedicated his professional and personal time to volunteering activities in our community. He genuinely cares for people and supports the events he participates in. He has a giant heart and a dynamic personality to match. His enthusiasm and positive outlook are
contagious. He takes on key leadership roles and does an exceptional job engaging fellow officers to also volunteer their time. He is a proud member of the Thunder Bay Police Service and represents us well.

A few examples of the volunteer opportunities he has participated in are as follows.

- Appointed as the Law Enforcement Torch Run Representative in 2012
- Special Olympics Thunder Bay Fundraising Event Convener 2010-2016
- Special Olympics Summer Games in 2013
- Special Olympics Mud Run – Co-founder
- Canadian Cancer Society Muds and Suds Event Co-ordinator 2016-2017
- 2016 Police Fire Can Am Games Fundraiser Chair
- Polar Bear Plunge Committee
- Commanding Officer of the Thunder Bay Police Youth Corps - 2010 to Present
- Treasurer Thunder Bay Police Youth Corps 2015-2016
- Mall Toll Fundraiser
- Annual Boston Pizza Police Serving You Event
- Coaches High School Football and Youth Blaze Basketball - Coached Minor Football - 2004 to Present
- Fundraised for Girls Basketball, LU Thunder Wolves, and Junior Wolves

Inspector Gibson is always eager to get involved, and we are fortunate to have him and to benefit from his skillset and attributes. He has made, and continues to make, a significant and valuable contribution to the various fundraising events and charities that benefit from his efforts. His sincere commitment to volunteering is commended.

DEPUTATION

Thunder Bay Police Youth Corps

Correspondence from Constable S. Shorrock, Chair – Thunder Bay Police Youth Corps, dated March 6, 2019, with respect to requesting a deputation to the Board relative to providing an update regarding the Thunder Bay Police Youth Corps, specifically the Corps activities and volunteering in the community, and requesting financial assistance in the amount of $2,500.00.

Handout entitled “Thunder Bay Police Youth Corps - Volunteer Events to Date” from Constable S. Shorrock, was distributed separately on desks, for the Board’s information.

Confidential handout containing financial information relative to the Thunder Bay Police Youth Corps from Constable S. Shorrock, was distributed separately on desks, for the Board’s information.
Constable S. Shorrock, Chair – Thunder Bay Police Youth Corps, provided a brief overview relative to the above noted and respond to questions of the Board.

Mr. J. S. Hannam, Secretary to the Board, responded to questions relative to the above noted with respect to providing background information.

Discussion was held relative to the above noted request.

MOVED BY: Ms. C. Reitberger
SECONDED BY: Councillor K. Oliver

With respect to the request from the Thunder Bay Police Youth Corps, presented to the Board at the March 19, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that financial assistance in the amount of $2,500.00 be granted to the Thunder Bay Police Youth Corps;

AND THAT the Thunder Bay Police Youth Corps continue to report to the Thunder Bay Police Services Board on an annual basis relative to the disbursement of funds provided;

AND THAT the funds be taken from the Board’s Special Account.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

THAT the motion relative to the Thunder Bay Youth Corps financial assistance request at the March 19, 2019 Regular Session meeting of the Thunder Bay Police Services Board be amended to include “annually provided sufficient funds are available” at the end of the first paragraph.

APPROVED (by the Administrator of the Board)

MOVED BY: Ms. C. Reitberger
SECONDED BY: Councillor K. Oliver

With respect to the request from the Thunder Bay Police Youth Corps, presented to the Board at the March 19, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that financial assistance in the amount of $2,500.00 be granted to the Thunder Bay Police Youth Corps annually provided sufficient funds are available;

AND THAT the funds be taken from the Board’s Special Account.

APPROVED (by the Administrator of the Board)
Citizen Rights – Thunder Bay Police Services website

Mr. H. Wojak provided a verbal deputation relative to the above noted, for the Board’s information.
Mr. H. Wojak noted the importance of having disciplinary updates and citizen rights posted online.

Mr. T. Lockwood, Administrator of the Board, thanked Mr. H. Wojak for his deputation.

Chief S. Hauth noted that hearings are posted online.

Chair C. Reitberger noted that the Board is currently in the process of working on a new website that is anticipated to be launched in the coming weeks.

PRESENTATION

Traffic Management Plan

Traffic Management Plan 2019 – 2020 – Thunder Bay Police Service was distributed with the agenda and colour copy distributed separately on desks.

Inspector R. Gibson and Sgt. G. Snyder – Thunder Bay Police Service, provided a PowerPoint presentation, shared a short video, and responded to questions relative to the above noted.

Mayor B. Mauro requested the motor vehicle statistics reported in the above noted plan be provided to the Board showing Oliver Paipoonge statistics separately from the City of Thunder Bay.

Mr. T. Lockwood, Administrator of the Board, thanked Inspector R. Gibson and Sgt. G. Snyder for their presentation.

CONFIRMATION OF MINUTES

The Minutes of the Eighth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on February 19, 2019, to be accepted.

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

The Minutes of the Eighth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on February 19, 2019, be accepted.

APPROVED (by the Administrator of the Board)
MAJOR CASE MANAGEMENT

Inspection of the Thunder Bay Police Service – Major Case Management – September 2018, Ministry of Community Safety and Correctional Services, for information only.

Correspondence from Chief S. Hauth – Thunder Bay Police Service, dated February 19, 2019, relative to the above noted, for information, only.

Mr. J. S. Hannam, Secretary to the Board, noted that the above noted documents were previously presented to the Board in Closed Session and are now presented in Regular Session for public information.

REPORTS OF THE THUNDER BAY POLICE SERVICES

Unclaimed Funds

Report No. 11/19 (Police) relative to unclaimed funds relative to police incidents 005131279, P01174390, P004106106, and P05168189, for the Board’s information.

Appointment of Full-time Members – December 1, 2018 – February 28, 2019

Report No. 12/19 (Police) to provide the names of newly hired full-time members by position with date of hire to February 28, 2019, for information.

2018 Operational Budget: Fourth Quarter Variance Report

Report No. 13/19 (Police) relative to updating the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of December 31, 2018, for information.

Chief S Hauth provided an overview and responded to questions relative to the above noted including the following information.

- Ride grant – funding has been granted
- PEM grant – has not yet been determined
- Provincial funding – has not yet been determined
- Focus – core grant funding
GENERAL

Thunder Bay Police Association

Standing agenda item.

No update at this time.

The Chief thanked the Thunder Bay Police Association for their continued support and specifically their support relative to the budget and messaging and the united front shared with the Service.

Upcoming Training

Mr. T. Lockwood, Administrator of the Board, provided an update relative to the recently completed Governance training noting that this training is owned by OCPC (Ontario Civilian Police Commission) and that the Thunder Bay Police Services Board was the first in the Province to complete this training.

Ms. C. Reitberger – Board Chair, provided an update relative to upcoming Cultural Awareness Training to be provided following the March 19, 2019 Board meetings. It was noted that the training has five (5) modules, is scheduled for 2.5 days, and will include a blanket exercise.

Report Recommendations - Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

Part V: Summary of Recommendations chart, represented.

Mr. T. Lockwood noted that the chart will be updated on an on-going basis as items are accomplished and complete.

Ms. C. Reitberger noted that the development of the Board’s website is currently underway and will be launched in the coming weeks.

Situation Table

Inspector D. West provided a verbal update and responded to questions relative to the above noted including information relative to the following.
• Organizational Change Project – background information
• Developed into a network – collaboration
• Brings over 40 community organizations together to help identified persons at risk
• Referral process – each organization received training
• Information sharing protocols – 4 filter process – helps protect privacy
• Risk factors
• Benefits – relationships – collaboration – communication of available services
• Sustainability, continuity, education, development and training
• Team charter for continuous improvement
• Police Services involvement – Inspector R. Gibson – Co-Chair – Networking, and Sergeant R. Maki – Co-Chair – Situation Table
• Funding – Proceeds of Crime, in-kind staffing and partners
• Statistics can be obtained from Prince Albert – has had a similar program for quite some time
• High numbers – youth referrals
• Recent statistics will be reflected in upcoming report
• 2-3 referrals bi-weekly

Ms. G. Morriseau, Board Member, noted interest in attending an upcoming meeting relative to the above noted.

Mr. T. Lockwood, Administrator of the Board, thanked Inspector D. West for his presentation.

OAPSB Conference

Information relative to the Ontario Association of Police Services Boards 2019 Spring Conference and Annual General Meeting, for the Board’s discussion relative to attendance and sponsorship.

It was the consensus of the Board to support the sponsorship request and to revisit the motion relative to attendance at the April 2019 Regular Session meeting.

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

With respect to the request for financial support for the 2019 OAPSB Spring Conference and Annual General Meeting, being held in Windsor, Ontario, from May 22 – 25, 2019, we recommend that the amount of $500.00 be approved;
AND THAT the funds be taken from the Board’s Special Account.

APPROVED (by the Administrator of the Board)

OAPSB Membership Renewal

Information relative to 2019 Membership Dues.

Discussion was held relative to the above noted.

MOVED BY: Councillor K. Oliver
SECONDED BY: Ms. C. Reitberger

With respect to the Board’s membership with the Ontario Association of Police Services Boards (OAPSB), we recommend that 2019 Membership Dues be paid in the amount of $6,339.17.

APPROVED (by the Administrator of the Board)

CONFIRMING BY-LAW

MOVED BY: Ms. C. Reitberger
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 19th day of March, 2019.

   Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

   BY-LAW NUMBER: PC5 – 2019

   APPROVED (by the Administrator of the Board)
ADJOURNMENT

The meeting adjourned at 10:55 a.m.

________________________  ____________________________
Chair                      Secretary
MEETING: THE TWELFTH MEETING OF THE FIFTIETH THUNDER BAY POLICE SERVICES BOARD

DATE: APRIL 16, 2019
TIME: 9:10 A.M.
PLACE: S. H. BLAKE MEMORIAL AUDITORIUM - CITY HALL
CHAIR: MS. C. REITBERGER

PRESENT: OFFICIALS:

Mayor B. Mauro Mr. J. S. Hannam, Secretary - Thunder Bay Police Services Board
Councillor K. Oliver Ms. S. Hauth, Chief of Police
Ms. C. Reitberger Mrs. N. Korcheski, Assistant to the Secretary
Ms. G. Morriseau
Mr. T. Lockwood, Administrator of the Board

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

It was the consensus of the Board to add 10th Law of Policing Conference as an item of New Business.

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

With respect to the Twelfth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on April 16, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

APPOINTMENT OF VICE-CHAIR

The Secretary administered nominations from the Members for the appointment of a Vice-Chair for the Thunder Bay Police Services Board for the remainder of 2019.
MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

THAT Ms. G. Morriseau be appointed Vice-Chair of the Thunder Bay Police Services Board until November 30, 2019, or until such time as a replacement has been appointed.

CARRIED

DEPUTATIONS

Body Worn Cameras

Correspondence from Mr. H. Wojak, dated April 5, 2019, relative to requesting a deputation with respect to the above noted.

The Secretary of the Board noted that the video Mr. H. Wojak intended to share with the Board would not be shown due to technical difficulties.

Mr. H. Wojak appeared before the Board and made a deputation relative to the above noted utilizing a Word Document presentation.

Zone Watch

Correspondence dated April 5, 2019 from Inspector R. Gibson relative to requesting funds for Zone Watch.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to the request at the April 16, 2019 Regular Session Board meeting, we recommend that financial assistance to Zone Watch be provided in the amount of $3,000;

AND THAT the funds be taken from the Board’s Special Account.

CARRIED

PRESENTATIONS

2018 Floodway Report

Inspector R. Gibson, Community Services Branch Commander, provided a PowerPoint presentation relative to the above noted.
Chief S. Hauth and Inspector R. Gibson responded to questions relative to the following.

- Figures relative to Thunder Bay Police Services, not inclusive of Thunder Bay Emergency Medical Services or Fire Services
- Life saving intervention
- Tracking of statistics – resource intensive

Mr. C. Adams provided information and responded to questions relative to the camera project including information relative to the following.

- Eye in the Street –
- Live and infrared technology – thermal
- Water rescue – specialized
- Requirement to install fibre optic lines – infrastructure must be in order to implement
- Public safety command centre
- Analytics available/in place
- Electronic geo-fencing – technology allows for alerts
- Build upon Eye on the Street program – has policies to protect privacy
- Better ability to respond to incidents
- Approximately 180 cameras
- Advanced infrastructure network – through City rather than Police
- Operational - $600,000 annually including staff and licensing
- $2-3 million total for infrastructure – includes trails and waterways
- Community engagement – survey / focus group
- Funding, partners
- Public safety – shared responsibility
- Current monitoring of waterways
- Foot patrol, car patrol – based on resources
- Statistics – peak times
- SOS Program – Thunder Bay Police Service works with program
- Current status of camera project – with City Administration and Eye on the Street program staff – 13 urban cameras – old technology

Chair Reitberger commended Thunder Bay Police Services for their dedication to improve waterway safety.
CONFIRMATION OF MINUTES

The Minutes of the Tenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on March 19, 2019, to be accepted.

Chair Reitberger noted a change in the above noted minutes. On page 6 of 9 of the above noted minutes the word “ceremony” after blanket should be changed to “exercise.”

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

The Minutes of the Tenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on March 19, 2019, as amended, be accepted.

CARRIED

REPORTS OF THE THUNDER BAY POLICE SERVICES

Unclaimed Funds

Report No. 14/19 (Police) relative to unclaimed funds, for the Board’s information.

2019 Operational Budget: First Quarter Variance Report

Report No. 16/19 (Police) relative to updating the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of March 31, 2019.

Chief S. Hauth provided an overview and responded to questions relative to the above noted.

Complaints Summary – First Quarter 2019

Report No. 17/19 (Police) relative to the above noted, for the Board’s information.

GENERAL

Thunder Bay Police Association

Standing agenda item.

No update at this time.
Board Training – Update

Mr. T. Lockwood, Administrator of the Board, and Chair Reitberger provided an update relative to recently completed Cultural Awareness Training.

Mr. J. Hannam, Secretary to the Board, noted that the Board’s new website is nearing launch and the hosting agreement is currently being finalized.

Report Recommendations - Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The chart will be presented to the Board on an on-going basis and as updates are available.

Part V: Summary of Recommendations chart, represented.

Mr. T. Lockwood noted that the chart will be presented to the Board on an on-going basis and as updates are available.

RFP for Building Needs Assessment

Chief S. Hauth provided a verbal update relative to the above noted advising that the contract would be awarded in the near future.

OAPSB Conference

Information relative to the Ontario Association of Police Services Boards 2019 Spring Conference and Annual General Meeting, for the Board’s discussion relative to attendance and sponsorship.

At that time the motion relative to financial support request for the conference was carried and the motion relative to attendance at the conference was deferred to the April Regular Session Board meeting.

Information relative to the Ontario Association of Police Services Boards 2019 Spring Conference and Annual General Meeting, represented.

Chair Reitberger and Mr. T. Lockwood provided information relative to presentation regarding Thunder Bay at the conference.

Discussion was held relative to the above noted with respect to attendance at the conference.
MOVED BY: Councillor K. Oliver  
SECONDED BY: Mayor B. Mauro

With respect to the 2019 OAPS B Spring Conference and Annual General Meeting being held in Windsor, Ontario, from May 22-25, 2019, the following Thunder Bay Police Services Board members be authorized to attend:

1. Ms. C. Reitberger
2. Mr. T. Lockwood
3. Ms. G. Morriseau

AND THAT all expenses incurred be paid.

CARRIED

CAPG Membership

Membership Form – CAPG (Canadian Association of Police Governance).

Discussion was held relative to the above noted membership.

MOVED BY: Mr. T. Lockwood  
SECONDED BY: Councillor K. Oliver

With respect to the 2019 CAPG Membership for the Thunder Bay Police Services, we recommend renewing the membership at a cost of $1,461.00;

AND THAT the funds be taken from the Board’s Budget.

CARRIED

NEW BUSINESS

10th Law of Policing Conference

Chair Reitberger provided information relative to the upcoming 10th Law of Policing Conference, being held May 1-2, 2019 and the Indigenous Policing Forum being held on May 3, 2019, in Toronto, Ontario, and requested Board’s approval to attend the Indigenous Policing Forum as a presenter.

Discussion was held relative to the above noted.
MOVED BY: Ms. G. Morriseau
SECONDED BY: Mr. T. Lockwood

With respect to the 10th Law of Policing Conference – Indigenous Policing Forum, being held in Toronto, Ontario, May 3, 2019, we authorize Ms. C. Reitberger – Chair – Thunder Bay Police Services Board, to attend the Forum and present on behalf of the Board;

AND THAT all expenses incurred be paid.

CARRIED

CONFIRMING BY-LAW

MOVED BY: Councillor K. Oliver
SECONDED BY: Mr. T. Lockwood

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 16th day of April, 2019.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC7 – 2019

CARRIED
ADJOURNMENT

The meeting adjourned at 10:16 a.m.

________________________    _____________________________
Chair                        Secretary
MEETING: THE FOURTEENTH MEETING OF THE FIFTIETH THUNDER BAY POLICE SERVICES BOARD

DATE: MAY 21, 2019

TIME: 9:15 A.M.

PLACE: OLIVER PAIPOONGE MUNICIPAL OFFICE

CHAIR: MS. C. REITBERGER

PRESENT:

OFFICIALS:

Mayor B. Mauro Mr. J. S. Hannam, Secretary - Thunder Bay Police Services Board
Councillor K. Oliver Ms. S. Hauth, Chief of Police
Mr. J. Cyr Ms. T. Larocque, Assistant to the Secretary
Ms. C. Reitberger
Ms. G. Morriseau
Mr. T. Lockwood,
Administrator of the Board

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

The Chair provided remarks regarding the cohesion of the Board.

The Chair acknowledged Mayor L. Kloosterhuis in the gallery and thanked for hosting the Police Services Board Meeting at the Oliver Paipoonge Municipal Office.

CONFIRMATION OF AGENDA

MOVED BY: Mayor N. Mauro
SECONDED BY: Ms. G. Morriseau

With respect to the Fourteenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on May 21, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED
AFFIRMATION OF OFFICE

Mr. J. Cyr was appointed as Member of the Thunder Bay Police Services Board by the Ministry of the Solicitor General effective May 2, 2019 for a period of three years.

The Affirmation of Office was read by Mr. J. Cyr, signed and filed.

Chair Reitberger welcomed Mr. J. Cyr to the Board.

PRESENTATIONS

Vehicle Impound Program

A copy of the Business case – Vehicle Impound Program Cost Recovery PowerPoint presentation was distributed separately on the desks.

Constable M. Cattani – Thunder Bay Police Service provided a PowerPoint presentation and responded to questions.

MOVED BY: Ms. G. Morriseau
SECONDED BY: Mayor B. Mauro

With respect to the Vehicle Impound Program presentation at the May 21, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we recommend implementation of the Limited Model for cost recovery associated with the Vehicle Impound Program;

AND THAT the fee to be assessed to tow companies be set at $80.00 and included in the next RFP for towing impound services;

AND THAT Administration report back one year after the implementation on the outcome of this program.

CARRIED

Citizen Satisfaction Survey

Report entitled “Thunder Bay Police Services’ Citizen Satisfaction Survey 2018: Similarities and Differences between two sample groups of respondents”.

A copy of the 2018 Citizen Satisfaction Survey PowerPoint presentation, was distributed separately on the desks.
Dr. Leisa Desmoulins, Assistant Professor – Department of Aboriginal Education – Lakehead University, and Mr. C. Adams, Director of Communications & Technology provided a PowerPoint presentation relative to Summary of Statistics from December, 2018 for the Thunder Bay Police Service.

Wake the Giant

Mr. S. Spenrath, Student Success Program Coordinator – Wake the Giant, provided a PowerPoint presentation relative to the above noted initiative, for the Board’s information.

Wake the Giant is a cultural awareness initiative that identifies safe spaces throughout the city, while committing businesses and organizations to share education and resources with employees, staff and the community at large, with a goal to be more welcoming to Indigenous youth.

CONFIRMATION OF MINUTES

The Minutes of the Twelfth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on April 16, 2019, to be accepted.

MOVED BY: Ms. G. Morriseau
SECONDED BY: Councillor K. Oliver

THAT Minutes of the Twelfth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on April 16, 2019, to be accepted.

CARRIED

REPORTS OF THE THUNDER BAY POLICE SERVICES

Unclaimed Funds

Report No. 18/19 (Police) relative to unclaimed funds relative to Police Incidents 003244822, P05175498, P10080577, P11022785, P1202461, P14053773, P14055507, P15041843, P15059486, and P17025263.

GENERAL

Thunder Bay Police Association

No update at the time.
Website - Unveiling

The Thunder Bay Police Services Board provided an overview of their newly developed website located at www.thunderbaypsb.ca

Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as update are available.

Part V: Summary of Recommendations chart.

Excerpt of PowerPoint presentation provided by Chair Reitberger at the 10th Law of Policing Conference – Indigenous Policing Forum hosted by the Canadian Institute held in Toronto, Ontario on May 3, 2019.

Ms. C. Reitberger, Board Chair, and Mr. T. Lockwood, Administrator of the Board, provided a verbal update relative to the above noted.

11th Annual Paul Trivett Memorial Golf Tournament – Request for Sponsorship

Correspondence received from Fabian Batise, Tournament Organizer, relative to requesting sponsorship for the 11th Annual Paul Trivett Memorial Golf Tournament, which will be taking place on June 20, 2019 at the Fort William Country Club.

MOVED BY: Ms. G. Morriseau
SECONDED BY: Councillor K. Oliver

With respect to the request at the May 21, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that $1500.00 be provided to the 11th Annual Paul Trivett Memorial Golf Tournament being held on June 20, 2019 at the Fort William Country Club to help with the cost of the event;

AND THAT the funds be taken from the Board’s Special Account.

CARRIED
NEW BUSINESS

Facility Needs Assessment

Chief S. Hauth provided a verbal update relative to the above noted.

CONFIRMING BY-LAW

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 21st day of May, 2019.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC9 – 2019

CARRIED

ADJOURNMENT

The meeting adjourned at 11:10 a.m.

______________________________  ______________________________
Chair                               Secretary
MEETING: THE SIXTEENTH MEETING OF THE FIFTIETH THUNDER BAY POLICE SERVICES BOARD

DATE: JUNE 18, 2019

TIME: 9:07 A.M.

PLACE: MARY J. L. BLACK LIBRARY

CHAIR: MS. C. REITBERGER

PRESENT:

Mayor B. Mauro
Councillor K. Oliver
Ms. C. Reitberger
Ms. G. Morriseau
Mr. T. Lockwood,
Administrator of the Board

OFFICIALS:

Mr. J. S. Hannam, Secretary - Thunder Bay Police Services Board
Ms. S. Hauth, Chief of Police
Mrs. N. Korcheski, Assistant to the Secretary

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

It was the consensus of the Board to add Sponsorship Request – North Caribou Lake First Nation as an item of New Business.

MOVED BY: Mayor N. Mauro
SECONDED BY: Ms. G. Morriseau

With respect to the Sixteenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on June 18, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

CONFIRMATION OF MINUTES

The Minutes of the Fourteenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on May 21, 2019, to be accepted.
MOVED BY: Ms. G. Morriseau  
SECONDED BY: Mayor B. Mauro  

THAT Minutes of the Fourteenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on May 21, 2019, to be accepted.  
CARRIED  

REPORTS OF THE THUNDER BAY POLICE SERVICES  

Unclaimed Funds  
Report No. 19/19 (Police) relative to unclaimed funds relative to Police Incidents P17041035, P12040661, P09043260, for the Board’s information.  

Appointment of Full-time Members Report  
Report No. 20/19 (Police) relative to providing the names of quarterly new hires from March 1, 2019 to May 31, 2019, for the Board’s information.  

Chief S. Hauth advised that 8 new hires, as per 2019 budget increase will allow for reorganization in the Criminal Investigations Branch.  

OIPRD Recommendations  
Report No. 21/19 (Police) providing the Thunder Bay Police Service’s six (6) month progress relative to the above noted.  

Chief S. Hauth and Ms. H. Walbourne, In-House Legal Counsel, provided an overview and responded to questions relative to the above noted.  

Overview included but was not limited to the following:  
- Participation/buy-in – internally to TBPS is paramount  
- Rainy River First Nation – good suggestion to be considered  
- Justice counsel not yet named  
- Five (5) investigators from Thunder Bay Police (and can use as mentorship opportunity)  
- Budget – included in 2019 budget, anticipating for in-kind as well, retired member – funds set aside
• Major crime units in other communities – each organization different, larger services have dedicated major case units, requires specialized training
• 12 hour shifts – better use of resources to provide better coverage
• Aboriginal Liaison Unit of the Service established in 1990
• Cultural components
• Name tags being discussed at the Committee level
• Standing item – Thunder Bay Police Association – on Board agenda – ensure all voices are heard
• Body worn/dash cameras not currently in use – pilot project concluded therefore period of not utilizing equipment – Rules of Procurement, timelines – anticipating end of 2019 subject to delays, budget
• Supply management
• Explanation of recently signed Accord
• Missing persons policy/procedure – evaluated annually – missing persons coordinator now a position in the Service
• Organizational change project next focus (recruitment and training)
• Training opportunities
• Proposed resolution to Committee of the Whole relative to training – June 24, 2019 agenda – Resolution will be sent to Chief
• Modules/curriculum
• Opportunities for federal/provincial training funding
• Multi-year recruitment strategy as per OCPC report recommendation

GENERAL

DeBungee Matter

Ms. H. Walbourne, In-House Legal Counsel, provided a verbal update relative to the above noted. It was noted that the leave was granted and that the matter is now with the Court of Appeal relative to decided if the appeal will be held in camera.

Thunder Bay Police Association

Mr. J. S. Hannam noted that Association representatives could not attend the meeting however will schedule for their attendance at the July Board meeting.
Thunder Bay Crime Prevention Council for Community Safety & Well-Being Planning

Correspondence from Mr. J. Upton – Chair – Thunder Bay Crime Prevention Council, and Ms. L. Chevrette, Coordinator – Thunder Bay Crime Prevention Council, dated May 15, 2019, requesting the appointment of a member of the Thunder Bay Police Services Board to the Thunder Bay Crime Prevention Council for Community Safety & Well-Being Planning, for the Board’s review.

Discussion was held relative to the above noted.

MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

With respect to the request to appoint a member of the Thunder Bay Police Services Board to the Thunder Bay Crime Prevention Council for Community Safety & Well-Being Planning, as per correspondence from the Thunder Bay Crime Prevention Council at the June 18, 2019 Regular Session Board meeting, we recommend Ms. G. Morriseau be appointed to represent the Thunder Bay Police Services Board.

CARRIED

Recommendation 112 – Seven Youth Inquest – Working Group Request

Correspondence from Mr. J. Upton, Chair – Thunder Bay Crime Prevention Council, and Ms. L. Chevrette, Coordinator – Thunder Bay Crime Prevention Council, dated May 31, 2019, requesting the appointment of a member of the Thunder Bay Police Services Board to the Recommendation 112 Working Group, for the Board’s review.

Discussion was held relative to the above noted.

MOVED BY: Ms. G. Morriseau
SECONDED BY: Mayor B. Mauro

With respect to the request to appoint a member of the Thunder Bay Police Services Board to the Recommendation 112 Working Group, as per correspondence from the Thunder Bay Crime Prevention Council at the June 18, 2019 Regular Session Board meeting, we recommend Ms. C. Reitberger be appointed to represent the Thunder Bay Police Services Board.

CARRIED
Auction Process

Chief S. Hauth provided a verbal update relative to the above noted.

It was noted that the online auction process is more efficient and cost effective.

Grant Process

Chief S. Hauth provided a verbal update and responded to questions relative to the above noted.

Discussion was held relative to the following:

- Project Floodway
- Joint Mobile Crisis Response Team
- PAVIS funding
- Reduction of funding effective immediately
- Budget reductions effective after budget has been set for 2019
- Letter sent relative to court security
- Potential meetings with representatives at Queen’s Park

It was noted that Mr. J. S. Hannam, Board Secretary, will contact OAPSB relative to inquiring about other communities plans with respect to the change in funding.

It was also noted that the Board should discuss developing a policy/framework relative to advocacy and that this item be on the July Regular Session agenda.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

We recommend that a letter be drafted over the Chair’s signature relative to advocacy for action under OIPRD Recommendation #29, to call for the establishment of a Forensic Pathology Unit to be located in Thunder Bay;

AND THAT the letter be sent to the Coroner, Ministry of the Solicitor General, Ministry of the Attorney General, regional police services, the City’s Inter-Governmental Committee, NOMA and OIPRD.

CARRIED

It was the consensus of the Board to invite Minister Jones to an upcoming Board meeting and should the Board receive a decline that the Board offer to meet with her at her convenience.
MOVED BY: Mayor B. Mauro
SECONDED BY: Mr. T. Lockwood

We recommend that a letter be drafted over the Chair’s signature expressing concern with the recent decrease in grant funding, specifically the Community Safety and Policing (CSP) grant – local priorities funding stream, as the budget for 2019 for the Thunder Bay Police Service had already been set based on the 2018 grant funding levels;

AND THAT the change in funding is of particular concern as it came without prior notice, therefore resulting in a deficit position for the Thunder Bay Police Service;

AND THAT the letter be sent to the Ministry of the Solicitor General.

CARRIED

Hammarskjold Threat Incidents – Costing

Memorandum from Chief S. Hauth, dated June 18, 2019, relative to costs associated to Hammarskjold High School Threat Incidents, for the Board’s information.

Chief S. Hauth provided an overview and responded to questions relative to the above noted.

Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as update are available.

Part V: Summary of Recommendations chart.

Chair Reitberger noted that there are no updates at this time.

CAPG 2019 Conference

Information relative to the Canadian Association of Police Governance (CAPG) conference being held in Calgary, Alberta, from August 9 – 11, 2019, and the First Nations Police Governance Session of the conference being held on August 8, 2019.

Discussion was held relative to attendance and sponsorship.
MOVED BY: Councillor K. Oliver
SECONDED BY: Mayor B. Mauro

With respect to the 2019 CAPG Conference being held in Calgary, Alberta, from August 9 – 11, 2019, and the First Nations Police Governance Session of the conference being held August 8, 2019, the following Thunder Bay Police Services Board members be authorized to attend:

1. Ms. G. Morriseau

AND THAT all expenses incurred be paid.

CARRIED

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

With respect to financial support for the 2019 CAPG Conference being held in Calgary, Alberta, from August 9 – 11, 2019, and the First Nations Police Governance Session of the conference being held August 8, 2019, we recommend that the amount of $500.00 be approved;

AND THAT the funds be taken from the Board’s Special Account.

CARRIED

Thunder Bay Police Youth Corp

Correspondence from Ms. M. Rusnak, Board Secretary – Thunder Bay Police Youth Corp – on behalf of the Board of Directors, dated May 24, 2019, expressing appreciation for the donation made to the Youth Corp by the Board, for the Board’s information.

NEW BUSINESS

Sponsorship Request – North Caribou Lake First Nation

Correspondence from Chief Dinah Kanate and Mr. Bruce Adams, North Caribou Lake First Nation, dated May 23, 2019 relative to requesting sponsorship in support of the Carnival & Community Fair scheduled on July 2 – 6, 2019.
Mr. J. S. Hannam advised that the Aboriginal Liaison Office for the City of Thunder Bay also received this request and that the amount being sought is $2,500.

Discussion was held relative to the above noted.

MOVED BY: Ms. G. Morriseau
SECONDED BY: Councillor K. Oliver

With respect to the request for sponsorship from North Caribou Lake First Nation relative to the Carnival & Community Fair, presented at the June 18, 2019 Regular Session Board meeting, we recommend that the Board providing sponsorship up to an amount of $2,500 and taking into consideration the funding provided by the City’s Aboriginal Liaison Office.

CARRIED

CONFIRMING BY-LAW

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 18th day of June, 2019.

Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC11 – 2019

CARRIED
ADJOURNMENT

The meeting adjourned at 11:05 a.m.

________________________ _____________________________
Chair Secretary
MEETING DATE 08/26/2019 (mm/dd/yyyy)

SUBJECT 50th Anniversary Celebration Steering Committee Minutes

SUMMARY

Minutes of Meeting Nos. 05-2019 and 06-2019 of the 50th Anniversary Celebration Steering Committee held on June 25 and July 11, 2019, respectively, for information.

ATTACHMENTS

1. 50th Anniversary Celebration Steering Committee - Minutes - June 25, 2019
2. 50th Anniversary Celebration Steering Committee - Minutes - July 11, 2019
MEETING:
50TH ANNIVERSARY CELEBRATION STEERING COMMITTEE

DATE: TUESDAY, JUNE 25, 2019

TIME: 10:00 A.M.

PLACE: MCNAUGHTON ROOM
CITY HALL – 3RD FLOOR
500 DONALD STREET EAST

CHAIR: Councillor S. Ch’ng

PRESENT:
Councillor S. Ch’ng, Chair
Mr. J. Hannam, City Clerk
Ms. L. Abthorpe, Heritage Researcher
Mr. P. Burke, Sports & Community Development Supervisor
Ms. R. Hamlin-Douglas, Community Hub Librarian – Services
Ms. D. Imrie, Executive Director - Northwestern Ontario Sports Hall of Fame
Councillor R. Johnson
Ms. S. Levanen, Supervisor - Corporate Communications
Ms. S. Reid, Digital And Travel Media Officer
Ms. O. Sawchuk, Representative of Official Recognition Committee
Mr. M. Szybalski, Corporate Records Manager & City Archivist
Mr. T. Tronrud, Director - Thunder Bay Museum
Mr. M. Villella, Sister Cities Advisory Committee

RESOURCE PERSONS:
Ms. J. Wright, Communications Specialist
Ms. R. Eras, Communications Officer

ADMINISTRATIVE SUPPORT:
Ms. L. Lavoie, Committee Coordinator

GUEST:
Ms. P. Mader, Arts & Cultural Development Coordinator

1.0 DISCLOSURES OF INTEREST

2.0 AGENDA APPROVAL

MOVED BY: Mr. M. Villella
SECONDED BY: Mr. M. Szybalski

With respect to the June 21, 2019 50th Anniversary Celebration Steering Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED
3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the 50th Anniversary Celebration Steering Committee Meeting No. 04-2019 held on May 24, 2019 to be confirmed.

MOVED BY: Ms. O. Sawchuk
SECONDED BY: Mr. T. Tronrud

THAT the Minutes of Meeting No. 04-2019 held on May 24, 2019 be confirmed.

CARRIED

4.0 FUNDING REQUEST – BOOK BY DR. PETER RAFFO

Dr. P. Raffo, Historian appeared before Committee and provided a presentation relative to his amalgamation book project.

For the 25th anniversary of Thunder Bay, Dr. P. Raffo published a number of articles about the amalgamation of Port Arthur and Fort William, along with Neebing and McIntyre. He is currently working on a book about the history of the 1970 amalgamation. Work completed so far includes research at City of Thunder Bay archives and interviews with 80 individuals involved in the amalgamation. The final step in preparation for his book is a trip to the Ontario archives in Toronto and he is seeking financial support of $1100 from the Committee to cover travel costs.

Copies of Dr. P. Raffo’s proposed budget for a four-day research project at Ontario Provincial Archives were circulated at meeting.

He expects research to be completed by the end of 2019, a manuscript for the book to be ready in 2020 and is hoping for publication before the end of 2020. The book will be published by the Thunder Bay Historical Museum Society Press. Mr. T. Tronrud, Director – Thunder Bay Museum noted that the timeline for publication is 4-5 months after receiving a manuscript.

The Chair thanked Dr. P. Raffo for his presentation and noted that his request would be considered during the Committee budget discussion to be held later in the meeting.

5.0 FUNDING REQUEST – SISTER CITIES

Mr. M. Villella, Sister Cities Advisory Committee provided information relative to a proposed 50th anniversary celebration with Thunder Bay’s sister cities in July 2020. Preparation for the event would include the installation of permanent flag poles in the Tai Chi Park and a directional sign with mileage pointing toward each sister city. The
event could also include tree planting with one tree to represent each sister city, along with installation of a plaque. It was noted that EarthCare Advisory Committee could provide feedback on types of trees to represent each city.

The estimated cost for a Sister Cities event is $7000.

6.0 LEGACY PROJECT – PUBLIC ART AND CLEAN, GREEN & BEAUTIFUL

Ms. J. Wright, Communications Specialist provided information relative to the above-noted. Members of Clean, Green and Beautiful, Public Art Committee and the 50th Anniversary Committee met to discuss a potential legacy project for the City’s 50th anniversary.

The proposed project would involve demolition of the soon to be vacant Human Resources building on the corner of Donald Street and May Street and installation of a gathering space similar to McGillivray Square. The project would be incorporated into the current laneway visioning project.

The project would begin in 2020 and would not be completed until the following year.

Mr. J. Hannam, City Clerk will contact Mr. G. Broere, Director – Asset Management and Mr. W. Schwar, Supervisor – Parks & Open Space Planning to determine costs for demolition and design work and provide an update at the next meeting.

Mr. J. Hannam also noted that an engineering project already in progress could possibly be incorporated as a 50th anniversary legacy project. He will contact Engineering to ask for a list of potential projects.

7.0 PUBLIC ART PROPOSAL

Ms. P. Mader, Arts & Cultural Development Coordinator provided information relative to public art proposals.

One proposal is to offer an Artist-in-residence program to provide an opportunity to engage with local artists, including indigenous artists, and to increase and rejuvenate the public art collection. The artists would attend events and their art would be displayed.

Another proposed project is the creation of a digital record of all current public art, which can be used for an online exhibition. A hard copy public art publication may also be considered.

An exhibit of important local artists over the last 50 years could be included as part of the 50th anniversary celebration.
Mr. P. Burke, Sports & Community Development Supervisor suggested that an art piece be created by school children, as had been done in the past when a piece travelled from school to school with each school adding to it. At that time, the final result was revealed at the Children’s Festival. Committee members agreed that an art project involving kids should be included as part of the 50th anniversary celebration.

Ms. S. Reid, Digital and Travel Media Officer noted that a public art walking tour will be part of the new digital tour app.

8.0 COMMITTEE BUDGET

Mr. J. Hannam, City Clerk noted that the committee budget for 2019 is $50,000, which is for visual identity work and the 50th anniversary kick-off event on January 1, 2020. Promotional materials will be purchased this year to launch the event.

Mr. J. Hannam recommended that the committee meet in two weeks to gather information about costs to include in the committee’s 2020 capital budget, which is due at the end of July.

Committee discussed ideas to assist with capital project costs, including a “buy a brick” campaign and corporate sponsorship.

Committee discussed Dr. P. Raffo’s request for financial support relative to travel costs he must incur to complete research for his amalgamation book. It was the consensus of committee that the book has value for people doing research about the history of Thunder Bay.

MOVED BY: Ms. D. Imrie
SECONDED BY: Ms. L. Abthorpe

With respect to Dr. Peter Raffo’s request for financial support for an amalgamation book project, we recommend that the 50th Anniversary Celebration Steering Committee provide funding of $500.

CARRIED

9.0 BRANDING, BANNERS & PROMOTION

Ms. S. Levanen, Supervisor - Corporate Communications distributed an updated version of the 50th Anniversary logo and noted that Generator is working on a usage guide for the logo.
MEETING:
50TH ANNIVERSARY CELEBRATION STEERING COMMITTEE

It was the consensus of Committee to approve the updated version of the 50th Anniversary logo.

Ms. S. Levanen, Supervisor – Corporate Communications asked the committee to consider ideas for a mascot for the 50th anniversary. A mascot will add lightheartedness to events and its likeness can be used for promotional items, such as stuffed toys.

10.0 NEW YEAR’S DAY KICK-OFF EVENT

Discussion relative to the above-noted was deferred to the July 26, 2019 meeting.

11.0 CITY EVENTS

Mr. P. Burke, Sports & Community Development Supervisor provided information relative to the above-noted.

Document entitled 50th Anniversary Celebration Concepts was distributed separately at meeting.

Concepts proposed included:

- Grant program - offer fifteen grants of $2000 each to community organizations to incorporate 50th anniversary theme in their event
- Travelling road show – provide an exhibit to travel to various events throughout 2020
- Enhanced city-run events to incorporate 50th anniversary theme – events include New Year’s levee, Snow Day, Special Olympics, march break programs, National Volunteer Week, Quest, Youth Arts Week, National Indigenous Peoples Day, Live on the Waterfront, Teddy Bear’s Picnic, Movie Nights, Culture Days, Arts & Heritage Awards, Doors Open, Remembrance Day, Winter Fun Days
- Snowbirds/Skyhawks airshow
- Winter fireworks
- Homecoming event, incorporated with Live on the Waterfront

During discussion of the above-noted item, quorum was lost at 11:36 a.m.

12.0 ADJOURNMENT

The meeting was adjourned at 11:36 a.m.
MEETING:
50TH ANNIVERSARY CELEBRATION STEERING COMMITTEE

DATE: THURSDAY, JULY 11, 2019
TIME: 10:01 A.M.
PLACE: MCNAUGHTON ROOM
CITY HALL – 3RD FLOOR
500 DONALD STREET EAST

CHAIR: Councillor S. Ch’ng

PRESENT:
Councillor S. Ch’ng, Chair
Mr. J. Hannam, City Clerk
Mr. P. Burke, Sports & Community Development Supervisor
Ms. R. Hamlin-Douglas, Community Hub Librarian – Services
Ms. S. Reid, Digital And Travel Media Officer
Ms. O. Sawchuk, Representative of Official Recognition Committee
Mr. M. Szybalski, Corporate Records Manager & City Archivist
Mr. T. Tronrud, Director - Thunder Bay Museum
Mr. M. Villella, Sister Cities Advisory Committee

RESOURCES PERSONS:
Ms. J. Wright, Communications Specialist

ADMINISTRATIVE SUPPORT:
Ms. L. Lavoie, Committee Coordinator

GUESTS:
Ms. L. Prentice, Manager – Community & Cultural Development
Ms. P. Mader, Arts & Cultural Development Coordinator

1.0 DISCLOSURES OF INTEREST

2.0 AGENDA APPROVAL

MOVED BY: Mr. M. Villella
SECONDED BY: Mr. M. Szybalski

With respect to the July 11, 2019 50th Anniversary Celebration Steering Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 LEGACY PROJECTS

Mr. J. Hannam, City Clerk provided information relative to the above-noted. He contacted Ms. K. Dixon, Director – Engineering & Operations to ask for upcoming engineering projects that could be enhanced as a 50th anniversary legacy project.
The following projects were offered for consideration:

- Boulevard Dam – could include public art, may incorporate a public picnic space including a pergola, benches, plaques with history of dam, etc.
- Balmoral St (Hewitson to Alloy) – addition of multi-use trails on both sides of the road, could include public art along trails
- Roundabout at Edward/Redwood – could incorporate something at the centre
- Low Impact Development (LID) projects in 2020 - could incorporate extra trees, benching, signage, etc.

Mr. J. Hannam also spoke to Mr. W. Schwar, Supervisor – Parks & Open Space Planning regarding estimated costs for a public square project on the current site of the Human Resources building. Demolition costs are projected to be $360,000. Total costs for the project, including the above-mentioned demolition as well as design work and construction would be approximately $800,000.

Other potential legacy projects discussed by the committee included the following:

- Mascot (cost estimated to be $9000)
- Public art – purchase of art as well as artists-in-residence
- Flag poles for sister cities
- Thunder Bay sign as a selfie spot (similar to those found in Toronto, Winnipeg and other cities)

4.0 COMMITTEE CAPITAL BUDGET

Mr. J. Hannam, City Clerk lead a discussion relative to the committee’s capital budget for legacy projects. It was the consensus of committee to submit a request for a capital budget of $350,000.

Mr. J. Hannam suggested that discussion relative to the 2020 operating budget begin at the July 26, 2019 committee meeting.

5.0 NEW BUSINESS

6.0 NEXT MEETING DATE

The next meeting date is July 26, 2019 at 10:00 a.m. in the McNaughton Room, 3rd Floor City Hall.

7.0 ADJOURNMENT

The meeting was adjourned at 10:56 a.m.
MEETING DATE 08/26/2019 (mm/dd/yyyy)

SUBJECT Ontario Audit and Accountability Fund

SUMMARY

Memorandum from Ms. L. Evans, General Manager - Corporate Services and Long Term Care and Treasurer, dated August 14, 2019, advising Council that the City’s application to the Ontario Audit and Accountability Fund was accepted and the Province of Ontario will provide funding of up to $230,314 towards the City of Thunder Bay Program and Service Review.

RECOMMENDATION

With respect to the Audit and Accountability Fund we recommend that the Mayor and City Clerk be authorized to enter into a Transfer Payment Agreement with the Province of Ontario in receipt of funding of up to $230,314;

AND THAT City Council provide the Mayor and City Clerk the authority to execute any subsequent years agreements, along with any related documents or amendments with respect to the City of Thunder Bay Program and Service Review;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memorandum - Ms. L. Evans - Ontario Audit and Accountability Fund
Date: August 14, 2019
To: Members of City Council
From: Linda Evans, GM Corporate Services & Long Term Care, Treasurer

Subject: Ontario Audit and Accountability Fund

The purpose of this memo is to advise Council that the City’s application to the Ontario Audit and Accountability Fund was accepted and the Province of Ontario will provide funding of up to $230,314 towards the City of Thunder Bay Program and Service Review.

Administration requires authorization from Council to enter into a Transfer Payment Agreement with the Province of Ontario. The attached by-law is presented to support this agreement.

The following motion will be presented at Committee of the Whole on August 26th for your consideration:

“With respect to the Audit and Accountability Fund we recommend that the Mayor and City Clerk be authorized to enter into a Transfer Payment Agreement with the Province of Ontario in receipt of funding of up to $230,314;

AND THAT City Council provide the Mayor and City Clerk the authority to execute any subsequent years agreements, along with any related documents or amendments with respect to the City of Thunder Bay Program and Service Review;

AND THAT any necessary by-laws be presented to City Council for ratification.”
MEETING DATE 08/26/2019 (mm/dd/yyyy)

SUBJECT Joint and Several Liability

SUMMARY

Memorandum from Councillor B. McKinnon, Chair - Inter-Governmental Affairs Committee, dated August 13, 2019, relative to the above noted, for information.

ATTACHMENTS

1. Memorandum - Councillor B. McKinnon - Joint and Several Liability
2. Joint and Several Liability - PowerPoint presentation
Memorandum

TO: Ms. Krista Power, City Clerk

FROM: Councillor Brian McKinnon, Chair – Inter-Governmental Affairs Committee

DATE: August 13, 2019

SUBJECT: Joint and Several liability – Reform and Input
Committee of the Whole – August 26, 2019

It is the request of the Inter-Governmental Affairs Committee that information be shared with members of City Council relative to a presentation from the Legal Services Department at the August 12, 2019 meeting of the committee.

Ms. P. Robinet, City Solicitor and Ms. L. Taylor, Solicitor-Prosecutor shared a presentation regarding the above noted item. Ms. L. Taylor provided a definition of joint and several liability and provided a power point presentation (attached) in response to the ongoing reform on this issue.

The Attorney General is seeking input from municipalities on joint and several liability. Ms. P. Robinet outlined the steps the City has taken to date, a submission will be submitted to the Attorney General by September 27, 2019.

The Inter-Governmental Affairs Committee will work to lobby for a Combined Model of reform which would provide protection for municipalities by ensuring there are reasonable limits on the amount of damages which may be recovered from municipalities, while still ensuring that Plaintiffs are not left entirely uncompensated for harm suffered.

The attached PowerPoint is for your information. Questions about the detail can be directed to the Legal Services Department.
Joint and Several Liability Reform

Intergovernmental Affairs Committee
Monday, August 12, 2019
McNaughton Room, City Hall
What is Joint and Several Liability?

When an person suffers a loss, the court may find that more than one person is responsible for the loss sustained.

When this occurs, the Court will apportion a percentage of fault to each person at fault. In theory, each person will be required to pay a percentage of the damages awarded to the injured person which is equal to their degree of fault.

However, often times, one or more persons will not be able to pay the portion of damages attributable to them. When this happens, joint and several liability comes into play.
What is Joint and Several Liability?

Joint and several liability means that each person at fault is liable to the injured person, both together and individually, for the damages awarded by the court.

This means that if one or more person cannot pay their share of damages, for example, because of insolvency, the injured person can recover the total of the damages from the other person(s) who has the ability to pay.

It then becomes the responsibility of the person to recover any amount over and above their share that they paid to the injured person from the other defendants.

The purpose of joint and several liability is to ensure that the injured party is able to recover all of damages awarded.
Deering v Scugog (2010) ONSC

An inexperienced teenage driver was driving down an unpaved, unlit, and unmarked rural road at night, which she had never driven on, with her sister and 3 of their friends.

The driver was travelling uphill, in excess of the speed limit, when she saw approaching headlights and perceived them to be in her lane. She turned the vehicle hard to the right, went off the road and into the ditch, resulting in catastrophic injuries to herself, her sister, and two of the other passengers.

At trial, the Judge found that the driver was 1/3 liable, while the municipalities were found 2/3 liable for failing to properly maintain the roads. The at-fault driver carried a $1 million dollar insurance policy and the situation ultimately cost the municipality $20 million dollars.

This case was later appealed by the Defendants and the the driver filed a cross-appeal seeking to have 90% of the liability apportioned to the municipality. This appeal was ultimately unsuccessful, but demonstrates the level of liability apportioned to municipalities, particularly in road authority cases.
What is the Current Law?

In Ontario, joint and several liability is legislated through the *Negligence Act*, RSO 1990, which states:

1. Where damages have been caused or contributed to by the fault or neglect of two or more persons, the court shall determine the degree in which each of such persons is at fault or negligent, and, **where two or more persons are found at fault or negligent, they are jointly and severally liable to the person suffering loss or damage for such fault or negligence**, but as between themselves, in the absence of any contract express or implied, each is liable to make contribution and indemnify each other in the degree in which they are respectively found to be at fault or negligent.
What are the Effects of this on Municipalities?

• The 1% Rule

• “Deep Pocket Defendants”

• Liability Chill
The 1% Rule

Joint and Several Liability is sometimes referred to as the 1% Rule, in that a Defendant who is only 1% liable for the injuries suffered by the Plaintiff may nonetheless be required to pay 100% of the damages awarded. This results in municipalities being added to claims on the basis that where they are responsible for even a miniscule percentage of fault they may be responsible for paying the entirety of the damages awarded.

Deep Pocket Defendants

Municipalities are seen as “Deep Pocket Defendants” who have the ability to pay out extremely high damages. This results in Plaintiffs seeking to have municipalities added as defendants to claims for the purpose of ensuring high damages can be paid out.
Liability Chill

A municipality who is found only 1% responsible for harm suffered by an individual may held responsible for paying out 100% of damages awarded, a grossly disproportionate burden to bear.

This has lead to instances where rather than take on that risk, municipalities have chosen instead to completely remove themselves from any potential liability by reducing or removing all together certain services and programs.
What are the Financial Implications of Joint and Several Liability?

In 2011, AMO surveyed the financial impacts of joint and several liability.

This survey found that municipal liability premiums increased 22.2% between 2007 and 2011, making them one of the fastest growing municipal costs.

Insurance premiums are only a part of the financial impact, municipalities are also dealing with the costs which come with civil litigation, including legal fees, out-of-court settlement costs, and damages awards, among others.
Why Reform Joint and Several Liability Now?

Previous attempts to reform Ontario’s Joint and Several Liability legislation have been made in the past:

- **2010**: Municipalities begin to advocate for reform

- **2011**: Continued push for reform as municipalities saw a drastic increase in insurance premiums

- **2014**: Motion brought by MPP for Perth-Wellington calling on the Province for reform; motion supported by all parties and nearly 200 municipalities

- **2019**: Province announces it will be looking to consult with municipalities; the Attorney General later announces he will be seeking input from municipalities until September 27, 2019
What Steps Has the City Taken in the Past?

In 2014, the City took steps to advocate for reform of joint and several liability including:

- A memorandum was presented to the Inter-Governmental Liaison Committee recommending that a letter be sent by way of the Mayor’s Office expressing the City’s support of joint and several liability reform

- A Report presented to Council from Legal Services recommending that the City support amendments to the *Negligence Act* which adopt the Combined Model

- A letter from the Mayor was sent to the then Premier, the Attorney General, and the Minister of Municipal Affairs and Housing voicing the City’s support of reforming the *Negligence Act* to conform with the Combined Model
What are Possible Models?

- The Saskatchewan Model
- The Multiplier Model
- The Combined Model
The Saskatchewan Model

Where one of the Defendants to the claim is unable to pay their proportionate amount of the damages, due to insolvency or insufficient resources, the shortfall is divided among the remaining Defendants and the Plaintiff, where the Plaintiff has been contributorily negligent.

This model is legislated in Saskatchewan’s *Contributory Negligence Act*, 2000, and applies to all types of negligence claims.

Under this model, a municipality would not be on the hook for the total shortfall, provided the Plaintiff was contributorily negligent.
**Example**

**Initial Judgment of $10,000,000**
- Municipality > 20% liable > $2,000,000
- Co-Defendant > 70% liable > $7,000,000
- Plaintiff > 10% liable > $1,000,000

Co-Defendant has a $1,000,000 liability limit, leaving a shortfall of $6,000,000

**Application of the Saskatchewan Model**
- Municipality > $6,000,000
- Co-Defendant > $1,000,000
- Plaintiff > $3,000,000
The Multiplier Model

Where one of the Defendants to the claim is unable to pay their proportionate amount of the damages, due to insolvency or insufficient resources, the Municipality will not be responsible for more than double its proportionate share of the judgment.

This proposed model has been limited to road authority cases where action is initiated against the Municipality for breach of duty to maintain a public road.

The Municipality is therefore somewhat limited in the damages it will be required to pay out, this may vary dependent upon the proportion of responsibility ascribed to the Municipality.
Example

Initial Judgment of $10,000,000
Municipality > 20% liable > $2,000,000
Co-Defendant > 70% liable > $7,000,000
Plaintiff > 10% liable > $1,000,000

Co-Defendant has a $1,000,000 liability limit, leaving a shortfall of $6,000,000

Application of the Multiplier Model
Municipality > $4,000,000
Co-Defendant > $1,000,000
Plaintiff > $1,000,000

Plaintiff is left with a shortfall of $4,000,000 which is not recovered
The Combined Model

This model combines both the Saskatchewan and Multiplier Models in determining the quantum of damages.

Where both models are applicable, for example, a road authority case where the Plaintiff was contributorily negligent, the Saskatchewan Model would be applied first to divide any shortfall among the remaining Defendant(s) and the Plaintiff.

The Multiplier Model would then be applied, if necessary, to limit the Municipality’s liability to no more than twice its proportionate share of the damages.

Where the matter is not a road authority case, only the Multiplier Model would apply.
Example

Initial Judgment of $10,000,000
Municipality > 20% liable > $2,000,000
Co-Defendant > 70% liable > $7,000,000
Plaintiff > 10% liable > $1,000,000

Co-Defendant has a $1,000,000 liability limit, leaving a shortfall of $6,000,000

Application of Saskatchewan Model
Municipality > $6,000,000
Co-Defendant > $1,000,000
Plaintiff > $3,000,000

Application of Combined Model
Municipality > $4,000,000
Co-Defendant > $1,000,000
Plaintiff > $3,000,000

Plaintiff has a shortfall of $2,000,000 which cannot be recovered
How are Other Provinces Approaching this Issue?

- Saskatchewan amended its *Contributory Negligence Act*, in 2005, establishing the “Saskatchewan Model”.

- British Columbia’s Courts have interpreted the Province’s *Negligence Act* such that where a Plaintiff is contributorily negligent, joint liability is severed and the liability of the Defendant(s) is proportionate.

- Reform Commissions in other provinces, as well as other common law jurisdictions, have recommended that joint and several liability be revised to reallocate the burden of damages more fairly among Defendants according to their degree of fault.
Why is Joint and Several Liability Reform Important?

- The financial strain placed on municipalities is becoming unwieldy.
- Municipalities have become “insurers of last resort” for Plaintiffs unable to recover from those most responsible for the harm they have suffered.
- Municipalities are increasingly viewed as “deep pocket defendants” and attached to claims for which they have minimal responsibility.
- The increased liability and financial strain on municipalities means that many have scaled back on services and programming to avoid paying out high damages and premiums.
Why is Joint and Several Liability Reform Important?

- The trickle down effect to the tax payer is obvious and has resulted in increased taxes and decreased services the longer this model continues and as people become increasingly litigious.
- Joint and several liability has a direct implication on the City’s budget.
- It is anticipated that reform will likely lead to a reduction in the number of claims the City is included in where their liability is minimal.
- Reform would also lead to more equitable judgments, limiting the quantum of damages the City is required to pay such that it corresponds to their degree of fault.
Recommendation

The Combined Model, supported by AMO, represents a significant incremental step to addressing this pressing municipal issue.

This model provides protection for municipalities by ensuring there are reasonable limits of on the amount of damages which may be recovered from municipalities, while still ensuring that Plaintiffs are not left entirely uncompensated for harm suffered.

Efforts should be made to advocate for reform by making this matter a policy priority. This can be done through making submissions to the Attorney General and aligning with other associations advocating for reform.
What are Possible Routes to Seek this Reform?

- Association of Municipalities Ontario (AMO)
- Ontario Good Roads Association (ONGRA)
- Northwestern Ontario Municipal Association (NOMA)
- Rural Ontario Municipalities Association (ROMA)
- The Province announced that it will be consulting with municipalities and that written submissions may be made to the Attorney General until September 27. Legal Services, in consultation with the City Manager, will be preparing the City’s submissions.
Resources

- AMO, “Municipal Liability: Reforms Needed to Better Manage the Cost of Risk” (August 2019) online:

- Advocate’s Society Fall Convention 2012, “One Percent Liability; One Hundred Percent Injustice” (16 November 2012), online:
  <https://www.dooleylucenti.ca/one-percent-liability-one-hundred-percent-injustice/>.

- AMO, “The Case for Joint and Several Liability Reform in Ontario” (1 April 2010), online:
Resources


- Canadian Underwriter, “Damages on Tap” (1 September 2014), online: <https://www.canadianunderwriter.ca/features/damages-on-tap/>.

Questions?

It's QUESTION TIME!!
MEETING DATE  08/26/2019 (mm/dd/yyyy)

SUBJECT  Legal Aid in Thunder Bay

SUMMARY

Memorandum from Councillor B. McKinnon, Chair - Inter-Governmental Affairs Committee, dated August 7, 2019, containing a motion relative to the above noted.

RECOMMENDATION

With respect to the request from Kinna-aweya Legal Clinic and the motion passed at the Inter-Governmental Affairs Committee, we recommend that City Council express its support for legal aid relative to an appeal to restore funding to community legal clinics that ensure residents of Thunder Bay and Northwestern Ontario have access to an equitable and fair justice system;

AND THAT the Inter-Governmental Affairs Committee continue to lobby on behalf of legal aid;

AND THAT a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Doug Downey, Attorney General; and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1. Memorandum - Councillor B. McKinnon - Legal Aid in Thunder Bay
Memorandum

TO: Ms. Krista Power, City Clerk

FROM: Councillor Brian McKinnon, Chair – Inter-Governmental Affairs Committee

DATE: August 7, 2019

SUBJECT: Motion – Legal Aid in Thunder Bay

Committee of the Whole – August 26, 2019

It is the request of the Inter-Governmental Affairs Committee that a motion with respect to Legal Aid cuts affecting the citizens of Thunder Bay be presented at the August 26, 2019 Committee of the Whole Meeting.

At the July 15th, 2019 meeting of the Inter-Governmental Affairs Committee, a presentation was received from Ms. B. Ponka and Ms. S. Colquhoun from the Kinna-aweya Legal Clinic. They asked City Council to pass a resolution urging the province to restore funding to community legal clinics to ensure that residents have access to an equitable and unbiased justice system. This matter was discussed and a resolution was passed by the Committee to bring this item to the attention of City Council and that we lobby where possible on behalf of citizens who require assistance from legal aid.

The following motion is presented for Council’s consideration;

With respect to the request from Kinna-aweya Legal Clinic and the motion passed at the Inter-Governmental Affairs Committee, we recommend that City Council express its support for legal aid relative to an appeal to restore funding to community legal clinics that ensure residents of Thunder Bay and Northwestern Ontario have access to an equitable and fair justice system;

AND THAT the Inter-Governmental Affairs Committee continue to lobby on behalf of legal aid;

AND THAT this a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Doug Downey, Attorney General; and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.
MEETING DATE  08/26/2019 (mm/dd/yyyy)

SUBJECT    Deputy City Clerk - Appointment

SUMMARY

Memorandum from Ms. K. Power, City Clerk, dated August 13, 2019, containing a motion relative to the above noted.

RECOMMENDATION

With respect to the Appointment of Deputy City Clerk we recommend that Ms. Dana Earle be appointed as of September 9, 2019;

AND THAT the by-law appointing Ms. Earle as Deputy City Clerk be presented to City Council at the August 26, 2019 City Council Meeting for ratification.

ATTACHMENTS

1. Memorandum - Deputy City Clerk - Appointment
TO: City Council

FROM: Ms. K. Power, City Clerk

DATE: August 13, 2019

SUBJECT: Deputy City Clerk – Appointment
          Committee of the Whole – August 26, 2019

I am pleased to announce that Ms. Dana Earle has been selected as the successful candidate in the recent competition to fill the position of Deputy City Clerk for the City of Thunder Bay.

Ms. Earle is currently the Supervisor of Customer Care & Administrative Services in the Transit Division for the City of Thunder Bay. She is a graduate of Carleton University with an Honours Bachelor of Commerce Degree and works extensively with legislative authorities regarding specialized transit, Accessibility for Ontarians with Disabilities Act (AODA) and previously worked for Health Canada.

Accordingly it is my pleasure to make the following recommendation to City Council:

With respect to the Appointment of Deputy City Clerk we recommend that Ms. Dana Earle be appointed as of September 9, 2019;

AND THAT the by-law appointing Ms. Earle as Deputy City Clerk be presented to City Council at the August 26, 2019 City Council Meeting for ratification.