



**Committee of the Whole Meeting Minutes**

**Monday, August 22, 2022, 6:42 p.m.**

**S.H. Blake Memorial Auditorium**

Present:

Mayor Bill Mauro  
Councillor Albert Aiello  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Rebecca Johnson  
Councillor Brian McKinnon  
Councillor Kristen Oliver  
Councillor Aldo Ruberto  
Councillor Peng You

Officials:

Dana Earle, Deputy City Clerk  
Kelly Robertson, Acting City Manager  
Linda Evans, General Manager - Corporate Services & Long-Term Care  
Karen Lewis, General Manager - Development & Emergency Services  
Matthew Pearson, Acting General Manager - Infrastructure & Operations  
Karie Ortgiese, Director - Human Resources & Corporate Safety  
Michael Grimaldi, Solicitor  
Kerri Bernardi, Manager - Corporate Safety  
Paul Burke, Sport & Community Development Supervisor  
Devon McCloskey, Supervisor - Planning Services  
Gordon Stover, Committee & Meeting Management System Coordinator

**1. Open Session (Planning Services)**

Chair: Councillor A. Ruberto

**2. Disclosures of Interest**

**3. Confirmation of Agenda**

The Deputy City Clerk advised that the Memorandum from Manager - Licensing & Enforcement Doug Vincent, dated August 19, 2022 relative to Referral of Report 106/2022 (Licensing & Enforcement) - New Municipal Standards For Property, Clean & Clear Yards, Vacant Buildings Security and Minimum Heat By-laws - Update and Outline of Changes has been moved from the August 22, 2022 City Council Agenda to the Committee of the Whole Agenda under Petitions & Communications of the Planning Services Session.

Moved By: Councillor Albert Aiello  
Seconded By: Councillor Andrew Foulds

WITH RESPECT to the August 22, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

**3.1 Amendment – Confirmation of Agenda**

Moved By: Councillor Brian Hamilton  
Seconded By: Councillor Brian McKinnon

WITH RESPECT to the Confirmation of Agenda, we recommend that the order of the Agenda be changed to hear the Availability of Lift+ Specialized Transit Service Deputation prior to the Thunder Bay Community Economic Development Commission (CEDC) Presentation.

CARRIED

**3.2 Amended – Confirmation of Agenda**

Moved By: Councillor Albert Aiello  
Seconded By: Councillor Andrew Foulds

WITH RESPECT to the August 22, 2022 Committee of the Whole meeting, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

#### **4. Deputations**

##### **4.1 Availability of Lift+ Specialized Service**

Deputation received from Jordan Verner on August 5, 2022 requesting to appear before Committee relative to the above noted.

Jordan Verner appeared before Committee and responded to questions.

Moved By: Councillor Andrew Foulds

Seconded By: Councillor Kristen Oliver

WITH RESPECT to the Deputation provided by Jordan Verner relative to Availability of Lift+ Specialized Transit Service, we recommend that the contents of the deputation, including but not limited to the 5 items as outlined by the Deputant, be referred to Administration for review;

AND THAT Administration consult with the Amalgamated Transit Union (ATU) and the Accessibility Advisory Committee (AAC) as necessary;

AND THAT Administration report back on or before December 5, 2022.

CARRIED

#### **5. Presentations**

##### **5.1 The Thunder Bay Community Economic Development Commission (CEDC) presentation to City Council – Annual Presentation & The 2023-2025 Strategic Plan**

Letter received from Peter Marchl, Chair, Thunder Bay Community Economic Development Commission (CEDC), dated April 27, 2022 requesting that Eric Zakrewski, CEO – Thunder Bay CEDC appear before Committee and provided a PowerPoint presentation relative to the above noted.

Eric Zakrewski, CEO – Thunder Bay CEDC and Jamie Taylor, incoming CEO appeared before Committee, provided two PowerPoint presentations relative to the above noted and responded to questions.

## **6. Reports of Committees, Boards and Outside Agencies**

### **6.1 Heritage Advisory Committee Minutes**

Minutes of Meeting 06-2022 of the Heritage Advisory Committee held on May 26, 2022, for information.

### **6.2 Committee of Adjustment Minutes**

Minutes of Meetings 03-2022 of Committee of Adjustment held on March 31, 2022, for information.

### **6.3 Parking Authority Board Minutes**

Minutes of Meeting 05-2022 of the Parking Authority Board held on May 10, 2022, for information.

## **7. Reports of Municipal Officers**

### **7.1 Amend Draft Approval of a Plan of Subdivision - DiGregorio Developments Inc. (R.S. Piper)**

Report No. R 148/2022 (Development & Emergency Services - Planning Services) recommending draft plan approval (58T-15502) be extended to August 22, 2024, subject to the conditions outlined in Attachment "B" as it applies to a portion of Lot 3, Registered Plan 254, 2131 R.S. Piper Avenue.

Moved By: Councillor Rebecca Johnson

Seconded By: Councillor Brian McKinnon

WITH RESPECT to Report No. R 148/2022 (Development & Emergency Services - Planning Services), we recommend draft plan approval (58T-15502) be extended to August 22, 2024, subject to the conditions outlined in Attachment "B" as it applies to a portion of Lot 3, Registered Plan 254, 2131 R.S. Piper Avenue;

AND THAT any necessary By-laws be presented to City Council for ratification;

ALL as contained in Report No. R 148/2022 (Development & Emergency Services - Planning Services), as submitted by the Development & Emergency Services Department.

CARRIED

## **8. Petitions and Communications**

### **8.1 Ice Allocation Policy**

At the August 8, 2022 Committee of the Whole meeting, Report R 50/2022 (Community Services - Recreation & Culture) recommending that the amended Ice Allocation Policy as attached to this Report be adopted was presented. A resolution was passed referring the Report to Administration for further work and consultation with stakeholders and that report back to council on or before August 22, 2022.

Memorandum from Sport & Community Development Supervisor Paul Burke, dated August 17, 2022 relative to the above noted was distributed separately on Friday, August 19, 2022.

Deputation request received from Wayne Fortes, Thunder Bay Minor Hockey Association requesting to appear before Committee relative to the above noted was distributed separately on Friday, August 19, 2022.

Wayne Fortes and Mark Antenucci of Thunder Bay Minor Hockey Association appeared before Committee and responded to questions relative to the above noted.

The Deputy City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

Moved By: Mayor Bill Mauro

Seconded By: Councillor Brian McKinnon

WITH RESPECT to the Memorandum from Paul Burke, Sport & Community Development Supervisor, dated August 17, 2022, we recommend that the amended Ice Allocation Policy, as attached, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**8.2 Official Plan Amendment – 2811 Oliver Road Report 128/2022**

Memorandum from Planner II Jillian Fazio, dated August 10, 2022 containing an alternate resolution for consideration relative to Report 128/2022 (Planning Services) as presented at the July 25, 2022 City Council (Public Meeting).

The Deputy City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

Moved By: Councillor Albert Aiello  
Seconded By: Councillor Kristen Oliver

WHEREAS a Public Meeting having been held with respect to the application by Lindstrom Holdings Inc., relative to PT LT MARKED GEORGE A.L. WOOD N OF NEEBING MCINTYRE SPO RT 1. 55R3329 THUNDER BAY, municipally known as 2811 Oliver Road, for a site specific amendment to amend the Lot Creation Policies in the Rural 1 designation to permit the creation of a new lot from the existing property;

AND WHEREAS it has been determined that the proposed amendment would maintain the existing rural character, represent infill of an existing serviced area, support an efficient development pattern, and add to the housing supply;

THAT the requested amendment to the Official Plan's Lot Creation Policies in the Rural 1 designation to permit the creation of a new lot from the existing property at 2811 Oliver Road be approved;

AND THAT City Council withdraw delegated authority to the Committee of Adjustment with respect to consent to sever the subject lands;

AND THAT the necessary By-laws be presented for ratification.

CARRIED

**8.3 Referral of Report R 106-22 (Licensing and Enforcement) – New Municipal Standards For Property, Clean & Clear Yards, Vacant Buildings Security and Minimum Heat By-laws- Update and Outline of Changes**

At the June 1, 2022 Committee of the Whole meeting, Report R 106/2022 (Development & Emergency Services - Licencing & Enforcement) was presented as a First Report and re-presented for consideration at the July 25, 2022 Committee of the Whole. A resolution was passed approving the draft Municipal Standards for Property By-law, as appended as Attachment D to the Report.

At the August 8, 2022 meeting of Council, Council approved a Memorandum from the Manager of Licensing & Enforcement recommending that Council extract the Resolution passed at the July 25, 2022 Committee of the Whole minutes related to Report 106-22 (Licensing and Enforcement) “New Municipal Standards For Property, Clean & Clear Yards, Vacant Buildings Security and Minimum Heat By-laws” and vote on it separately in order to refer back to Administration to complete minor housekeeping edits and for the By-laws to be brought back to the August 22, 2022 meeting, in final form for consideration.

Memorandum from Manager – Licensing & Enforcement Doug Vincent, dated August 19, 2022 containing a motion relative to the above noted was distributed separately on Friday, August 19, 2022.

The Deputy City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

Moved By: Councillor Rebecca Johnson

Seconded By: Councillor Andrew Foulds

WITH RESPECT to Report R 106/2022 (Development & Emergency Services – Licensing & Enforcement) we recommend that the draft Municipal Standards for Property By-law, as appended as Attachment A to this memorandum, be approved;

AND THAT the draft Clean & Clear Yards By-law, as appended as Attachment B to this memorandum be approved;

AND THAT the draft Vacant Building Security By-law, as appended as Attachment C to this memorandum be approved;

AND THAT the draft Minimum Heat By-law, as appended as Attachment D to this memorandum, be approved;

AND THAT once approved the associated By-laws outlined in this report be presented to City Council on or before September 12, 2022 for ratification.

CARRIED

**9. Outstanding Items**

**9.1 Outstanding List for Planning Services as of Tuesday, August 9, 2022**

Memorandum from City Clerk Krista Power, dated August 9, 2022 providing the Planning Services Outstanding Items List, for information.

Revised Memorandum from City Clerk Krista Power, dated August 22, 2022 providing an updated Planning Services Outstanding Items List was distributed separately on Monday, August 22, 2022, for information

**10. Open Session (Administrative Services)**

Chair: Councillor Brian Hamilton

**11. Reports of Committees, Boards and Outside Agencies**

**11.1 Inter-Governmental Affairs Committee Minutes**

Minutes of Meeting 05-2022 the Inter-Governmental Affairs Committee held on June 6, 2022, for information.

**11.2 Anti-Racism & Equity Advisory Committee Minutes**

Minutes of Meeting 05-2022 of the Anti-Racism & Equity Advisory Committee held on May 31, 2022, for information.



## **12. Reports of Municipal Officers**

### **12.1 Application for Cancellation, Reduction Or Refund of Taxes Under Section 357 Of The Municipal Act**

Report R 118/2022 (Corporate Services & Long Term Care - Revenue) recommending the cancellation, reduction or refund of taxes totaling \$5,199.98

Confidential memorandum from Manager - Billing & Collection Services Chantal Harris, dated July 29, 2022 relative to the above noted distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only on Friday, August 19, 2022.

Moved By: Councillor Andrew Foulds

Seconded By: Councillor Aldo Ruberto

WITH RESPECT to Report R 118/2022 (Corporate Services & Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$5,199.98 as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **12.2 Application For Cancellation, Reduction or Refund of Taxes Re: Section 358 of the Municipal Act**

Report R 119/2022 (Corporate Services & Long Term Care - Revenue) recommending approval of reduction and/or refund of property taxes, totaling \$5,128.46.

Confidential memorandum from Manager - Billing & Collection Services Chantal Harris, dated July 29, 2022 relative to the above noted distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only on Friday, August 19, 2022.

Moved By: Councillor Andrew Foulds  
Seconded By: Councillor Trevor Giertuga

WITH RESPECT to Report R 119/2022 (Corporate Services & Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$5,128.46 due to gross or manifest errors in the preparation of the assessment rolls as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **12.3 Work Life Initiatives Policy Update (Work from Home Program)**

Report R 144/2022 (City Manager's Office - Human Resources & Corporate Safety) recommending the permanent addition of Corporate Procedure HR-02-64 Work from Home Program (Pilot) to Corporate Policy 06-01-36 Work Life Initiatives.

Moved By: Councillor Rebecca Johnson  
Seconded By: Councillor Andrew Foulds

WITH RESPECT to Report R 144/2022 (City Manager's Office – Human Resources & Corporate Safety) we recommend that the amended Corporate Policy 06-01-36 Work Life Initiatives, appended to this report, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

Moved By: Mayor Bill Mauro  
Seconded By: Councillor Peng You

WITH RESPECT to Report R 144/2022 (Human Resources & Corporate Safety), we recommend that the Report be deferred to February 13, 2023.

CARRIED

#### **12.4 2021 Corporate Safety Annual Review Report**

Report R 146/2022 (City Manager's Office - Human Resources & Corporate Safety) providing an overview of the activities and initiatives undertaken in 2021 by the Human Resources & Corporate Safety Division, for information only.

### **13. Petitions and Communications**

#### **13.1 Thunder Bay Simpson Street BIA Reserve Fund**

Memorandum from Kristie Sinclair, Accountant - Corporate Services & Long-Term Care, dated July 14, 2022 containing a recommendation to close the Simpson Street BIA Reserve Fund as outlined originally in Report 81/2022 (Corporate Services & Long-Term Care - Financial Services) as presented to Committee of the Whole on June 6, 2022.

Moved By: Councillor Rebecca Johnson  
Seconded By: Mayor Bill Mauro

WITH RESPECT to the Memorandum from Kristie Sinclair, Accountant, dated July 14, 2022, we recommend that the Thunder Bay Simpson Street BIA Reserve Fund be closed once all funds have been spent;

AND THAT By-law 265-1992 be repealed upon the closure of the Thunder Bay Simpson Street BIA Reserve Fund.

CARRIED

#### **13.2 Updated date of presentation - By-law 78-2022, Temporary Closure of Municipal Roadway**

Memorandum from Manager - Central Support Matthew Pearson, dated August 15, 2022 advising Council that the presentation of By-law 78-2022 and the associated repeals will be brought forward at the September 12, 2022 City Council meeting.

Moved By: Councillor Aldo Ruberto  
Seconded By: Councillor Kristen Oliver

WITH RESPECT to the Memorandum from Matt Pearson, Manager – Central Support, dated August 8th 2022, we recommend that the presentation date of By-law 78-2022, Temporary Closure of Municipal Roadway be updated to September 12, 2022.

CARRIED

**14. Outstanding Items**

**14.1 Outstanding List for Administrative Services as of Tuesday, August 9, 2022**

Memorandum from City Clerk Krista Power, dated August 9, 2022 providing the Administrative Services Outstanding Items List, for information.

**15. New Business**

**15.1 Rural and Northern Immigration Pilot program**

Memorandum from Mayor Bill Mauro, dated August 19, 2022 containing a motion relative to the above noted was distributed separately on Friday, August 19, 2022.

Moved By: Mayor Bill Mauro  
Seconded By: Councillor Rebecca Johnson

WITH RESPECT to the Rural and Northern Immigration Pilot Program (RNIP), we recommend that this program be recognised as a priority for the city of Thunder Bay;

AND THAT the Intergovernmental Affairs Committee work with the Community Economic Development Commission (CEDC) who has carriage over the RNIP to advocate for the program to become permanent and additional funding be provided;

AND THAT a copy of this resolution be sent to NOMA, AMO, The Honourable Sean Fraser – Minister of Citizenship and Immigration, Refugees and Citizenship, The Honourable MP Patty Hajdu and the Honourable MP Marcus Powlowski;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

**15.2 Establishment of Committee of the Whole - Closed Session**

Moved By: Councillor Andrew Foulds

Seconded By: Councillor Albert Aiello

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, September 12, 2022 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

**16. Adjournment**

The meeting adjourned at 10:08 p.m.