



# Memorandum

*Office of the City Clerk*  
**Fax:** 623-5468  
**Telephone:** 625-2230

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**TO:** Members of Council  
**FROM:** Ms. K. Power, Deputy City Clerk  
**DATE:** Thursday, April 11, 2019  
**SUBJECT:** **Additional Information/New Business - Committee of the Whole – April 15, 2019**

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## **COMMITTEE OF THE WHOLE**

### **Additional Information**

1. Memorandum from Mayor B. Mauro, dated April 11, 2019 relative to New One-Time Federal Gas Tax Funding – Motion.
2. Deputation Request from Mr. H. Wojak, received on April 11, 2019 relative to New One-Time Federal Gas Tax Funding
3. Please be advised that Soccer Northwest has withdrawn their deputation request

### **New Business**

1. Report No. R 47/2019 (Development & Emergency Services – Superior North EMS) New Ambulance Purchase.
2. Memorandum from Councillor M. Bentz, dated April 10, 2019 relative to Designated Truck Route By-law Presentation.

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# Memorandum

*Office of the City Clerk*  
**Fax:** 623-5468  
**Telephone:** 625-2230

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**TO:** Members of Council  
**FROM:** Mayor Bill Mauro  
**DATE:** April 11, 2019  
**SUBJECT:** New one-time federal gas tax funding – Motion  
**April 15, 2019 - Committee of the Whole Meeting**

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It is my request that the following motion be presented to Committee of the Whole on Monday, April 15, 2019 relative to the one-time federal gas tax funding. It has recently been announced that one-time funding in the amount of 6.9 million dollars will be received by the City of Thunder Bay. The federal government has stipulated a list of eligible project categories for this funding. Included in this list are sport infrastructure, recreational infrastructure and tourism infrastructure.

Administration is preparing a report for presentation to City Council with respect to potential uses for this one-time funding. It is my request that within this report, the potential of a multi-use turf facility be included as an option for all or part of this funding.

Therefore, I respectfully ask for Council’s support for the following motion with respect to the report from Administration regarding the one-time federal gas tax funding;

With Respect to the report from Administration relative to the one-time gas tax funding from the federal government, we recommend that Administration include the option of allocating all or part of this funding to a multi-use turf facility within their report;

AND THAT any necessary by-laws be presented to City Council for ratification.

Hello,

Please note the following response to Speak to City Council has been submitted at Thursday April 11th 2019 8:24 AM with reference number 2019-04-11-002.

- **Please state what agenda item you would like to speak about:**  
New One-Time Federal Gas Tax Funding
- **What are you requesting from Council?**  
other:
- **If other:**  
Use funds to address current infrastructure deficit not create more .
- **Have you already been in contact with City Administration in regards to the subject matter of your deputation request?**  
Yes
- **If yes, what was the outcome?**  
Acknowleged receipt of email.
- **Please select the date of the meeting:**  
Committee of the Whole - Monday, April 15th
- **First name:**  
Henry
- **Last name:**  
Wojak
- **Email:**  
[valhenry@tbaytel.net](mailto:valhenry@tbaytel.net)
- **Phone:**  
(807) 475-8234
- **Organization you represent: (optional)**  
myself

# Corporate Report

<b>DEPARTMENT/ DIVISION</b>	Development & Emergency Services - Superior North EMS	<b>REPORT NO.</b>	R 47/2019
<b>DATE PREPARED</b>	03/19/2019 (mm/dd/year)	<b>FILE NO.</b>	
<b>MEETING DATE</b>	04/15/2019 (mm/dd/year)		
<b>SUBJECT</b>	New Ambulance Purchase		

## **RECOMMENDATION**

With respect to Report No. R 47/2019 (Superior North EMS), we recommend that the purchase of four (4) new ambulances be awarded to Crestline Coach Ltd which submitted the successful proposal for the amount of \$537,932.00 plus HST;

AND THAT Crestline Coach Ltd be the proponent to supply up to four (4) more ambulances in 2019;

AND THAT the Manager-Supply Management be authorized to issue a purchase order to award this contract;

AND THAT the Mayor and Clerk be authorized to sign any necessary agreement related to the report;

AND THAT any necessary By-laws be presented to City Council for ratification.

## **EXECUTIVE SUMMARY**

The 2019 capital budget includes \$550,000.00 for the purchase of four (4) Ambulances. In 2016, there were three (3) responses to a call for proposal. Administration recommended the contract for supply and delivery of four (4) ambulances be awarded to Crestline Coach Ltd. in 2016, four (4) ambulances in 2017 and (4) ambulances in 2018.

The request for proposal also outlined the City may be interested in an additional 12 to 15 units in the years, 2019 and 2020.

## **DISCUSSION**

A public request for proposals for the supply and delivery of up to eight (8) new ambulances was advertised in the Chronicle Journal on April 9, 2016 and on the City of Thunder Bay website for

three weeks closing on May 4, 2016. Four (4) were ordered in 2016 with the remainder to be ordered in 2017 pending budget approval.

After review of the responses by the Supply Management Division and Superior North EMS, it was deemed the bid from Crestline Coach Ltd. met all the requirements as outlined in the proposal document. City Council approved the recommendations as outlined in Corporate Report No. R116/2016 (Superior North EMS).

### ***FINANCIAL IMPLICATION***

The 2019 capital budget includes \$550,000.00 for the purchase of four (4) ambulances. In 2016, there were three (3) responses to a call for proposal. Administration recommended the contract for supply and delivery of four (4) ambulances be awarded to Crestline Coach Ltd. in 2016, four (4) ambulances in 2017 and (4) ambulances in 2018. There are sufficient funds in the 2019 capital budget to proceed with purchase based on the breakdown of costs as detailed below:

Contract Proposal Price \$537,932.00

HST @ 13%	\$69,931.16
HST Rebate	- \$60,473.80
Net Cost	\$547,389.36

### ***CONCLUSION***

It is concluded that City Council should approve the purchase as outlined in Report No. R 116/2016.

### ***BACKGROUND***

Capital funds are included in the 2019 capital budget for the purchase of four (4) new ambulances. Superior North EMS responds to over 30,000 calls for service each year and the four (4) new ambulances will replace four (4) units who have reached the end of their life cycle. Superior North EMS has a fleet of 38 ambulances with an average life cycle of six to nine years. The recommended purchase of the new ambulances is critical to maintaining a reliable emergency ambulance fleet.

### ***REFERENCE MATERIAL ATTACHED:***

None.

***PREPARED BY: Ernie Kadikoff, Deputy Chief EMS***

<p>THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)</p> <p>Mr. M. Smith, General Manager – Development &amp; Emergency Services</p>	<p>DATE:</p> <p>April 10, 2019</p>
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# Memorandum

*Office of the City Clerk*  
**Fax: 623-5468**  
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**TO:** Members of Council

**FROM:** Councillor At Large, Mark Bentz

**DATE:** April 10, 2019

**SUBJECT:** Designated Truck Route By-law presentation

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As members of Council will know Administration is working to prepare a by-law to enact Council's decision to establish a Designated Truck Route in the City of Thunder Bay. At the moment that by-law will be ready for presentation for Council's consideration on the April 29<sup>th</sup> City Council agenda. It is anticipated that on the 29<sup>th</sup> not all of Council will be present and given the importance of by-law along with the level of public interest in it I am very much of the view that it should be presented with all of Council in attendance.

To help assure that I would ask for your support of the following motion:

“With respect to the timing of the presentation of the By-law to establish a Designated Truck Route in the City of Thunder Bay, we recommend that Administration be directed to poll the members of Council regarding their planned attendance at upcoming City Council meetings and schedule the By-law to be presented at the earliest City Council meeting that all members plan to attend.”