



AGENDA MATERIAL

COMMITTEE OF THE WHOLE – SPECIAL SESSION (2021 CAPITAL AND OPERATING BUDGET)

COUNCIL BUDGET REVIEW

MEETING DATE: TUESDAY, FEBRUARY 2, 2021

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 5:00 P.M.



MEETING: Committee of the Whole

DATE: Tuesday, February 2, 2021

Reference No. COW - 12/52

OPEN SESSION in S.H. Blake Memorial Auditorium at 5:00 p.m.

Committee of the Whole - Special Session (2021 Capital and Operating Budget)

Chair: Councillor M. Bentz

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - Committee of the Whole - Reconvened Special Session - February 2, 2021 **(Page 5)**

WITH RESPECT to the February 2, 2021 Committee of the Whole – Reconvened Special Session meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

UNFINISHED BUSINESS

Unfinished business from the January 27, 2021 Committee of the Whole - Special Session meeting.

REPORTS OF MUNICIPAL OFFICERS

Proposed 2021 Capital and Operating Budget

Report R 1/2021 (Corporate Services & Long Term Care - Financial Services) relative to the proposed 2021 Capital and Operating Budget, was printed in the January 19, 2021 Committee of the Whole - Special Session agenda.

Memorandum from Ms. L. Paradis, Manager – Budgets & Long-Term Planning, dated December 16, 2020 attaching detailed agendas for January 19, 21, 27 and February 2, 2021 meetings, 2021 Budget Executive Summary, 2021 Tax Supported Operating and Capital Budget, and 2021 Rate Supported Operating & Capital Budget, distributed separately on Monday, December 21, 2020.

Memorandum from Ms. L. Paradis, Manager – Budgets & Long-Term Planning, dated January 14, 2021 attaching a list of 40 one-time cost reduction items for Council's consideration to reduce the estimated impact of COVID-19 in 2021, sorted by Special Committee of the Whole meeting date, distributed separately on Thursday, January 14, 2021.

CAPITAL AND OPERATING BUDGET REVIEW

Budget Report R 1/2021 Resolution

Resolution as contained in Report R 1/2021. **(Pages 9 – 12)**

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services), we recommend that the proposed 2021 Operating and Capital budgets for tax and rate supported operations be received for consideration of Committee of the Whole;

AND THAT the 2021 General Municipal Tax Supported Operating Budget be approved at \$317,346,500 gross and \$243,835,400 net;

AND THAT the following Business Improvement Area levies be approved:

- | | | |
|----|----------------------------|-----------|
| 1. | Waterfront District B.I.A. | \$91,500 |
| 2. | Victoria Avenue B.I.A. | \$60,000; |

AND THAT the 2021 General Municipal Tax Supported Capital Budget be approved at \$51,607,300 gross with financing as follows:

Capital Financed by the Tax Levy (before EIRP and Debenture)	15,369,500	
Enhanced Infrastructure Renewal Program (EIRP)	8,440,600	
Less Debenture Debt	<u>(7,284,400)</u>	
Net Capital Financed by the Tax Levy		\$16,525,700
Debenture Debt		\$7,284,400
Reserve & Reserve Funds:		
Capital Transit	1,900	
CIT	418,200	
Clean Green and Beautiful	225,000	
Corporate Energy Innovation	45,000	
Dedicated Gas Tax (Obligatory)	1,395,000	
EMS Facility	87,000	
EMS Vehicle & Equipment	2,388,700	
Federal Gas Tax (Obligatory)	7,124,400	
Fort William Stadium	60,000	
Municipal Accommodation Tax	230,000	
Ontario Community Infrastructure Fund (OCIF)	5,816,100	

Recreation Trails	39,500	
Renew Thunder Bay	400,000	
Whalen Building	<u>295,000</u>	\$18,525,800
Subsidy:		
Disaster Mitigation & Adaptation Funding	500,000	
Investing in Canada Infrastructure Program (ICIP) - Transit Stream	<u>5,817,300</u>	\$6,317,300
Other Sources:		
Capital carry forward	616,300	
Recoveries and fees	2,228,000	
Other	<u>109,800</u>	<u>\$2,954,100</u>
Total 2021 Gross Tax Supported Capital Budget		<u>\$51,607,300</u>

AND THAT contributions to Capital reserve funds supported by the tax levy be approved at \$2,093,100;

AND THAT the 2021 Solid Waste (Landfill Operations) Operating Budget be approved at \$2,882,800 gross expenditure and \$1,365,200 net income, with a contribution to the Landfill reserve fund to result in \$0 net profit;

AND THAT the 2021 Solid Waste (Landfill Operations) Capital Budget be approved at \$414,000 gross, with the Landfill reserve fund as the source of financing;

AND THAT the 2021 Wastewater Operating Budget be approved at \$14,160,100 gross expenditure and \$6,127,500 net income, with a contribution to the Sewer Rate reserve fund to result in \$0 net profit;

AND THAT the 2021 Wastewater Capital Budget be approved at \$9,012,700 gross, with financing from the Sewer Rate reserve fund (\$6,502,700), debenture debt (\$2,000,000) and Disaster Mitigation & Adaptation grant funding (\$510,000);

AND THAT the 2021 Waterworks Operating Budget be approved at \$19,739,600 gross expenditure and \$7,221,200 net income, with a contribution to the Waterworks reserve fund to result in \$0 net profit;

AND THAT the 2021 Waterworks Capital Budget be approved at \$10,680,800 gross, with financing from the Waterworks reserve fund (\$6,380,800) and debenture debt (\$4,300,000);

AND THAT the 2021 Prince Arthur's Landing – Boater Services Operating Budget be approved at \$317,900 gross expenditure and \$101,600 net income, with a contribution to the Marina (Boater Services) reserve fund to result in \$0 net profit;

AND THAT the 2021 Prince Arthur's Landing – Boater Services Capital Budget be approved at \$60,000 gross, with the Marina (Boater Services) reserve fund as the source of financing;

AND THAT operational savings realized from the repayment of the internal loan for the LED streetlight project be redirected into capital renewal;

AND THAT for 2020 year-end Administration release the tax supported capital project for Parkdale Environmental Assessment for \$250,000 to help offset the impact of COVID-19;

AND THAT the following User Fee increases and new fees be approved;

1. Child Care – 2.0% increase in fees;
2. Transit – fee increases to single ride, monthly and annual passes;
3. Recreation & Culture – various user fee changes resulting in an average 2.0% increase;
4. Financial Services – weigh scale fee and tender document fee increased by 3.0%;
5. Building Services – new user fee for processing/refunding refundable deposits;
6. Building Services – increased user fees for building statistics report subscriptions;
7. Licensing & Enforcement – new user fees for order registered on title – non compliance and order removal from title;
8. Licensing & Enforcement – various user fee changes for animal services fees;
9. Planning – new user fee for completed facilities inspection;
10. Planning – various committee of adjustment fees and mapping fees to increase by 2.0%;
11. Realty – various administration fees, annual fees, application fees, and street and lane closing applications fees to increase by an average of 2.0%;
12. Engineering – new user fee for Subdivision agreement review;
13. Parks – various campground fees, cabin rentals, some golf and cemetery fees to increase by approximately 3% on average;
14. Solid Waste & Diversion – Multi-residential and Commercial pickup fees increase by \$0.50 per pickup;
15. Parking Authority – parkade monthly rates will increase from \$60/month to \$62.50/month effective June 2021;
16. Parking Authority – parkade maximum daily rates will increase from \$6.00/day to \$6.50/day effective June 2021;
17. Solid Waste – tonnage charge for loads over 120kg will increase by 3% from \$79.26 to \$81.64/tonne;
18. Waterworks fixed and volumetric charges to increase by 3.5% effective April 1, 2021;
19. Other Waterworks and Wastewater charges related to consumption and services to be increased by 3.5% effective April 1, 2021;
20. Wastewater surcharge to remain at 90% of water fixed and volumetric charges;
21. Prince Arthur's Landing – Boater Services fees to increase by 5% on average effective April 1, 2021;

AND THAT the “Additional Financial Disclosure Requirements Pursuant to Ontario Regulation 284/09” be received for information purposes;

AND THAT any necessary By-laws be presented to Council for ratification including By-laws related to user fee changes.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 02/02/2021 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - Committee of the Whole - Reconvened Special Session - February 2, 2021

RECOMMENDATION

WITH RESPECT to the February 2, 2021 Committee of the Whole – Reconvened Special Session meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 02/02/2021 (mm/dd/yyyy)

SUBJECT UNFINISHED BUSINESS

SUMMARY

Unfinished business from the January 27, 2021 Committee of the Whole - Special Session meeting.

MEETING DATE 02/02/2021 (mm/dd/yyyy)

SUBJECT Proposed 2021 Capital and Operating Budget

SUMMARY

Report R 1/2021 (Corporate Services & Long Term Care - Financial Services) relative to the proposed 2021 Capital and Operating Budget, was printed in the January 19, 2021 Committee of the Whole - Special Session agenda.

Memorandum from Ms. L. Paradis, Manager – Budgets & Long-Term Planning, dated December 16, 2020 attaching detailed agendas for January 19, 21, 27 and February 2, 2021 meetings, 2021 Budget Executive Summary, 2021 Tax Supported Operating and Capital Budget, and 2021 Rate Supported Operating & Capital Budget, distributed separately on Monday, December 21, 2020.

Memorandum from Ms. L. Paradis, Manager – Budgets & Long-Term Planning, dated January 14, 2021 attaching a list of 40 one-time cost reduction items for Council's consideration to reduce the estimated impact of COVID-19 in 2021, sorted by Special Committee of the Whole meeting date, distributed separately on Thursday, January 14, 2021.



MEETING DATE 02/02/2021 (mm/dd/yyyy)

SUBJECT CAPITAL AND OPERATING BUDGET REVIEW

SUMMARY

CAPITAL AND OPERATING BUDGET REVIEW

MEETING DATE 02/02/2021 (mm/dd/yyyy)

SUBJECT Budget Report R 1/2021 Resolution

SUMMARY

Resolution as contained in Report R 1/2021.

RECOMMENDATION

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services), we recommend that the proposed 2021 Operating and Capital budgets for tax and rate supported operations be received for consideration of Committee of the Whole;

AND THAT the 2021 General Municipal Tax Supported Operating Budget be approved at \$317,346,500 gross and \$243,835,400 net;

AND THAT the following Business Improvement Area levies be approved:

- | | | |
|----|----------------------------|-----------|
| 1. | Waterfront District B.I.A. | \$91,500 |
| 2. | Victoria Avenue B.I.A. | \$60,000; |

AND THAT the 2021 General Municipal Tax Supported Capital Budget be approved at \$51,607,300 gross with financing as follows:

Capital Financed by the Tax Levy (before EIRP and Debenture)	15,369,500	
Enhanced Infrastructure Renewal Program (EIRP)	8,440,600	
Less Debenture Debt	<u>(7,284,400)</u>	
Net Capital Financed by the Tax Levy		\$16,525,700
Debenture Debt		\$7,284,400
Reserve & Reserve Funds:		
Capital Transit	1,900	
CIT	418,200	
Clean Green and Beautiful	225,000	
Corporate Energy Innovation	45,000	
Dedicated Gas Tax (Obligatory)	1,395,000	
EMS Facility	87,000	
EMS Vehicle & Equipment	2,388,700	

Federal Gas Tax (Obligatory)	7,124,400	
Fort William Stadium	60,000	
Municipal Accommodation Tax	230,000	
Ontario Community Infrastructure Fund (OCIF)	5,816,100	
Recreation Trails	39,500	
Renew Thunder Bay	400,000	
Whalen Building	<u>295,000</u>	\$18,525,800
Subsidy:		
Disaster Mitigation & Adaptation Funding	500,000	
Investing in Canada Infrastructure Program (ICIP) - Transit Stream	<u>5,817,300</u>	\$6,317,300
Other Sources:		
Capital carry forward	616,300	
Recoveries and fees	2,228,000	
Other	<u>109,800</u>	<u>\$2,954,100</u>
Total 2021 Gross Tax Supported Capital Budget		<u>\$51,607,300</u>

AND THAT contributions to Capital reserve funds supported by the tax levy be approved at \$2,093,100;

AND THAT the 2021 Solid Waste (Landfill Operations) Operating Budget be approved at \$2,882,800 gross expenditure and \$1,365,200 net income, with a contribution to the Landfill reserve fund to result in \$0 net profit;

AND THAT the 2021 Solid Waste (Landfill Operations) Capital Budget be approved at \$414,000 gross, with the Landfill reserve fund as the source of financing;

AND THAT the 2021 Wastewater Operating Budget be approved at \$14,160,100 gross expenditure and \$6,127,500 net income, with a contribution to the Sewer Rate reserve fund to result in \$0 net profit;

AND THAT the 2021 Wastewater Capital Budget be approved at \$9,012,700 gross, with financing from the Sewer Rate reserve fund (\$6,502,700), debenture debt (\$2,000,000) and Disaster Mitigation & Adaptation grant funding (\$510,000);

AND THAT the 2021 Waterworks Operating Budget be approved at \$19,739,600 gross expenditure and \$7,221,200 net income, with a contribution to the Waterworks reserve fund to result in \$0 net profit;

AND THAT the 2021 Waterworks Capital Budget be approved at \$10,680,800 gross, with financing from the Waterworks reserve fund (\$6,380,800) and debenture debt (\$4,300,000);

AND THAT the 2021 Prince Arthur's Landing – Boater Services Operating Budget be approved at \$317,900 gross expenditure and \$101,600 net income, with a contribution to the Marina (Boater Services) reserve fund to result in \$0 net profit;

AND THAT the 2021 Prince Arthur's Landing – Boater Services Capital Budget be approved at \$60,000 gross, with the Marina (Boater Services) reserve fund as the source of financing;

AND THAT operational savings realized from the repayment of the internal loan for the LED streetlight project be redirected into capital renewal;

AND THAT for 2020 year-end Administration release the tax supported capital project for Parkdale Environmental Assessment for \$250,000 to help offset the impact of COVID-19;

AND THAT the following User Fee increases and new fees be approved;

1. Child Care – 2.0% increase in fees;
2. Transit – fee increases to single ride, monthly and annual passes;
3. Recreation & Culture – various user fee changes resulting in an average 2.0% increase;
4. Financial Services – weigh scale fee and tender document fee increased by 3.0%;
5. Building Services – new user fee for processing/refunding refundable deposits;
6. Building Services – increased user fees for building statistics report subscriptions;
7. Licensing & Enforcement – new user fees for order registered on title – non compliance and order removal from title;
8. Licensing & Enforcement – various user fee changes for animal services fees;
9. Planning – new user fee for completed facilities inspection;
10. Planning – various committee of adjustment fees and mapping fees to increase by 2.0%;
11. Realty – various administration fees, annual fees, application fees, and street and lane closing applications fees to increase by an average of 2.0%;
12. Engineering – new user fee for Subdivision agreement review;
13. Parks – various campground fees, cabin rentals, some golf and cemetery fees to increase by approximately 3% on average;
14. Solid Waste & Diversion – Multi-residential and Commercial pickup fees increase by \$0.50 per pickup;
15. Parking Authority – parkade monthly rates will increase from \$60/month to \$62.50/month effective June 2021;
16. Parking Authority – parkade maximum daily rates will increase from \$6.00/day to \$6.50/day effective June 2021;
17. Solid Waste – tonnage charge for loads over 120kg will increase by 3% from \$79.26 to \$81.64/tonne;
18. Waterworks fixed and volumetric charges to increase by 3.5% effective April 1, 2021;
19. Other Waterworks and Wastewater charges related to consumption and services to be increased by 3.5% effective April 1, 2021;
20. Wastewater surcharge to remain at 90% of water fixed and volumetric charges;
21. Prince Arthur's Landing – Boater Services fees to increase by 5% on average effective April 1, 2021;

AND THAT the “Additional Financial Disclosure Requirements Pursuant to Ontario Regulation 284/09” be received for information purposes;

AND THAT any necessary By-laws be presented to Council for ratification including By-laws related to user fee changes.