



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, APRIL 4, 2022

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, April 4, 2022

Reference No. COW - 21/53

CLOSED SESSION in the McNaughton Room at 5:00 p.m.

Committee of the Whole - Closed Session

Chair: Councillor A. Ruberto

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Operations Session

Chair: Councillor B. McKinnon

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - April 4, 2022 - Committee of the Whole **(Page 8)**

With respect to the April 4, 2022 Committee of the Whole, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

PRESENTATIONS

CEDC and Science North Presentation

Memorandum from Eric Zakrewski, Chief Executive Officer, CEDC, dated March 28, 2022 requesting that Science North's CEO, Jennifer Booth provide a presentation relative to Science North's Northwest Expansion Project. **(Pages 9 – 10)**

ITEMS ARISING FROM CLOSED SESSION

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Clean, Green & Beautiful Committee Minutes

Minutes of Meeting 01-2022 of the Clean, Green & Beautiful Committee held on February 16, 2022, for information. **(Pages 11 – 17)**

Waterfront Development Committee Minutes

Minutes of meeting 01-2021 of the Waterfront Development Committee held on January 12, 2022, for information. **(Pages 18 – 21)**

Earthcare Advisory Committee Minutes

Minutes of Meetings 01-2021 and 02-2021 of the Earthcare Advisory Committee held on January 4, 2022 and February 8 2022, for information. **(Pages 23 – 31)**

REPORTS OF MUNICIPAL OFFICERS

Chippewa Park - Thunderbird Wildlife Rescue

Report R 49/2022 (Infrastructure & Operations - Engineering & Operations) recommending that portions of the former Chippewa Park Wildlife Exhibit facility, as outlined in this report, be excluded from planned decommissioning so they can remain available for raptor (birds of prey) rescue and rehabilitation operations. **(Pages 32 – 38)**

Letter received from Jenn Salo, Thunderbird Wildlife Rescue, dated March 15, 2022 requesting to appear before Committee relative to the above noted. **(Pages 39 – 41)**

WITH RESPECT to Report R 49/2022 (Infrastructure & Operations - Engineering & Operations), we recommend that portions of the former Chippewa Park Wildlife Exhibit facility, as outlined in this report, be excluded from planned decommissioning so they can remain available for raptor (birds of prey) rescue and rehabilitation operations;

AND THAT Administration develop an applicable lease agreement with Thunderbird Wildlife Rescue for use of these portions of the facility to conduct raptor rescue and rehabilitation operations;

AND THAT the Mayor and Clerk be authorized to execute all necessary documentation;

AND THAT any by-laws as necessary be presented for ratification.

Eye on the Street Outcomes for 2021

Report R 23/2022 (Infrastructure & Operations - Central Support) providing an annual overview of the Eye on the Street Program and presenting the statistics related to the 2021 operations in comparison to previous years, for information only. **(Pages 42 – 45)**

Solid Waste Management Strategy Annual Update

Report R 48/2022 (Infrastructure & Operations - Environment) providing an overview of the progress made in implementing the Solid Waste Management Strategy (SWMS) in 2021 and identifies key planned objectives for 2022, for information only. **(Pages 46 – 50)**

PETITIONS AND COMMUNICATIONS

Safety Improvements for Dawson Road – Request for Information

Memorandum from Councillor Mark Bentz, dated January 31, 2022 containing a motion recommending that Administration review and report on potential safety improvement measures that could be implemented in absence of a Designated Truck Route or weight restrictions on Dawson Road not limited to speed reductions, signage and road design considerations, including the use of additional turning lanes. **(Pages 51 – 53)**

WITH RESPECT to the Memorandum from Councillor Mark Bentz dated January 31, 2022, we recommend that Administration review and report on potential safety improvement measures that could be implemented in absence of a Designated Truck Route or weight restrictions on Dawson Road not limited to speed reductions, signage and road design considerations, including the use of additional turning lanes;

AND THAT Administration include their recommendation of improvements and costs associated with those improvements;

AND THAT Administration explore the need for additional turning lanes and other design considerations that could improve motorist safety on MTO controlled sections of Dawson Road within city limits and report back on any recommendations and possible paths forward to lobby for such improvements;

AND THAT Administration work with the OTA and/or MTO to explore the feasibility of potential paths forward to advocate for increased training and/or awareness campaigns for tractor-trailer operators and report back on any recommendations;

AND THAT Administration report back on or before August 9, 2022.

AND THAT any necessary by-laws be presented to Council for ratification.

Boulevard Lake Dam Power Generation Update

Memorandum relative to the above noted to be distributed separately.

Monument to Injured Workers Request - Outstanding Item

At the February 7, 2022 Committee of the Whole meeting, a resolution was passed relative to the monument to injured workers owned by the Thunder Bay Labour Council, recommending that Administration continue to work with the Injured Workers Group and the Thunder Bay Labour Council relative to reaching an agreement and develop a potential partnership to move and house the monument to injured workers on city lands and that Administration report back to City Council on the outcome of this work including any financial impacts on or before April 4, 2022.

Memorandum from Werner Schwar, Supervisor Parks & Open Space Planning, dated March 23, 2022 providing an update relative to the above noted and containing a motion recommending that Outstanding List Item 2022-100-INO Injured Workers Monument be removed from the outstanding list as Administration has committed to further work with the relevant organizations and will report back to Council as required. **(Pages 55 – 57)**

WITH RESPECT to the Memorandum from Supervisor Parks & Open Space Planning Werner Schwar dated March 23, 2022, we recommend that Outstanding List Item 2022-100-INO Injured Workers Monument be removed from the outstanding list as Administration has committed to further work with the relevant organizations and will report back to Council as required.

Temporary Street Closures for Special Events – Administration Outstanding Item Update

Memorandum from Matthew Pearson, Manager - Central Support dated March 11, 2022 containing a motion recommending that the report back date relating to Outstanding Item No. 2009-015-INO (Temporary Street Closures) be changed from May 2, 2022 to August 8, 2022. **(Pages 58 – 59)**

WITH RESPECT to the Memorandum from Matt Pearson, Manager Central Support Division dated March 11, 2022, we recommend that the report back date relating to Outstanding Item No. 2009-015-INO (Temporary Street Closures) be changed from May 2, 2022 to August 8, 2022.

OUTSTANDING ITEMS

Outstanding List for Operations as of March 22, 2022

Memorandum from City Clerk K. Power, dated March 22, 2022 providing the Operations Outstanding Items List, for information. **(Pages 60 – 62)**

OPEN SESSION in the S.H. Blake Memorial Auditorium

Committee of the Whole - Community Services Session

Chair: Councillor S. Ch'ng

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

The District of Thunder Bay Social Services Administration Board Minutes

Minutes of Meetings 01/2022, 02/2021 and 03/2022 (Closed) of The District of Thunder Bay Social Services Administration Board held on January 13, 2022 and February 17, 2022, respectively, for information. **(Pages 63 – 83)**

REPORTS OF MUNICIPAL OFFICERS

Administrative Update Thunder Bay Community Tennis Centre Indoor Project

Report R 27/2022 (Community Services) providing Council with information regarding a request from the Thunder Bay Community Tennis Centre to access City lands north of the existing seasonal facility at Chapples Park to accommodate a proposed indoor racquet facility. **(Pages 84 – 100)**

WITH RESPECT to Report R 27/2022 (Community Services), we recommend that Council provide Thunder Bay Community Tennis Centre (TBCTC) with access to City lands adjacent to the Chapples Park Golf Course (part of PIN 62098-0068 and reflected as Option 3 in Attachment A) to accommodate a proposed indoor racquet sport facility;

AND THAT Administration be directed to amend, terminate or rescind any existing agreements or enter into any new agreements between the parties relative to this project in such form and content satisfactory to the General Manager – Community Services, Treasurer, and City Solicitor;

AND THAT the Mayor and City Clerk be authorized to execute all associated documents;

AND THAT any necessary By-laws be presented to City Council for ratification.

Victoriaville Civic Centre Ventilation –Tender Award

Report R 52/2022 (Community Services - Facilities, Fleet & Energy Management) recommending the award of a contract for the installation of a new centralized fresh air system and energy recovery ventilator ducted directly to occupied areas in the Victoriaville Civic Centre. **(Pages 101 – 104)**

WITH RESPECT to Corporate Report R 52/2022 (Community Services – Facilities, Fleet and Energy Management), we recommend that the installation of a new centralized fresh air system at the Victoriaville Civic Centre be awarded to Thermal Mechanical Systems Inc in the amount of \$741,579.10 inclusive of a HST and a contingency;

AND THAT Appropriation No. 8 be approved;

AND THAT any necessary by-laws be presented to Council for ratification.

PETITIONS AND COMMUNICATIONS

2022 Events Season

Memorandum from Louisa Costanzo, Supervisor – Cultural Development & Events, dated March 24, 2022 providing information relative to the Cultural Development & Events Section, Recreation & Culture Division's plans for City-run events for the 2022 season, for information.

(Pages 105 – 108)

Memorandum from Leah Prentice, Director - Recreation & Culture, dated March 8, 2022 requesting that Louisa Costanzo, Cultural Development & Events Supervisor provide a presentation relative to the above noted. **(Page 109)**

Power to Play Annual Fundraising Campaign for PRO Kids

Memorandum from Laura Daniele, Coordinator Support Services (PRO Kids), Recreation & Culture Division, dated March 3, 2022 providing information relative to the launch of "Power to Play", PRO Kids' first annual fundraising campaign taking place from April 1 to 30, 2022, for information. **(Pages 110 – 111)**

Lifeguard Recruitment and Retention Review

Memorandum from Councillor Aldo Ruberto dated March 9, 2022 containing a motion recommending that Administration undertake a review of the City's lifeguard program and provide for Council's consideration recommendations to increase recruitment and retention of qualified staff and that Administration report back on or before September 12, 2022. **(Pages 112 – 113)**

WITH RESPECT to the Memorandum from Councillor Aldo Ruberto dated March 9, 2022 we recommend that Administration undertake a review of the City's lifeguard program and provide for Council's consideration recommendations to increase recruitment and retention of qualified staff;

AND THAT Administration report back on or before September 12, 2022;

AND THAT any necessary by-laws be presented to Council for ratification.

NEW BUSINESS

OUTSTANDING ITEMS

Outstanding List for Community Services as of March 22, 2022

Memorandum from City Clerk K. Power, dated March 22, 2022 providing the Operations Outstanding Items List, for information. **(Pages 114 – 115)**

ADJOURNMENT

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - April 4, 2022 - Committee of the Whole

RECOMMENDATION

With respect to the April 4, 2022 Committee of the Whole, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT CEDC and Science North Presentation

SUMMARY

Memorandum from Eric Zakrewski, Chief Executive Officer, CEDC, dated March 28, 2022 requesting that Science North's CEO, Jennifer Booth provide a presentation relative to Science North's Northwest Expansion Project.

ATTACHMENTS

1 Memorandum from CEDC

Memorandum

TO: Krista Power, City Clerk

FROM: Eric Zakrewski, Chief Executive Officer, CEDC

DATE: March 28, 2022

SUBJECT: Request to Present Information – CEDC and Science North
Committee of the Whole – April 4, 2022

The CEDC requests an opportunity to introduce Science North's Northwest Expansion Project to City Council. Science North's CEO, Ms. Jennifer Booth will provide a short presentation on their expansion project and respond to questions. The CEDC will address any questions on the projects potential positive impacts on Thunder Bay and its economy.

Sincerely,



Eric Zakrewski
Chief Executive Officer
Thunder Bay Community Economic Development Commission

cc: Dana Earle- Deputy City Clerk
Ms. Jennifer Booth, CEO, Science North.

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Clean, Green & Beautiful Committee Minutes

SUMMARY

Minutes of Meeting 01-2022 of the Clean, Green & Beautiful Committee held on February 16, 2022, for information.

ATTACHMENTS

1 February 16 2022 Minutes

DATE: FEBRUARY 16, 2022**MEETING: 01-2022****TIME:** 10:01 AM**PLACE:** MICROSOFT TEAMS**CHAIR:** COUNCILLOR REBECCA JOHNSON**MEMBERS:**

Councillor Rebecca Johnson, *City Council*
Biljana Baker, *Local Artist*
Jean Charette, *Ministry of Tourism Culture & Sport*
Kendall Donahue, *Citizen Representative*
Sharon Godwin, *Thunder Bay Art Gallery*
Jesse Hamilton, *EcoSuperior*
Daniel Hansen, *Public Art Committee*
Kyle Jessiman, *Medium Business Representative*
Stephen Margarit, *Large Industrial Representative*
Diana Pallen, *Heritage Advisory Committee*
Andy Puiatti, *Architectural*
Jessica Reinhart, *Youth Representative*
Geoff Ritchie, *Labour Representative*

OFFICIALS:

Karen Lewis, General Manager – *Development & Emergency Services*
Louisa Costanzo, *Supervisor – Cultural Development & Events*
Lori Wiitala, *Council & Committee Clerk – Office of the City Clerk*

GUESTS:

Werner Schwar, *Supervisor – Parks & Open Spaces Planning*
Guy Walter, *Landscape Architect*

1. WELCOME & DISCLOSURES OF INTEREST

The Chair, Councillor Rebecca Johnson, called the meeting to order at 10:01 a.m. There were no disclosures of interest declared at this time.

2. AGENDA APPROVAL

It was the consensus of the Committee that the agenda for Meeting No. 01-2022 of the Clean, Green & Beautiful Committee held on Wednesday, February 16, 2022 be confirmed.

3. MINUTES OF PREVIOUS MEETING

It was consensus of the Committee to confirm the Minutes of Meeting No. 09-2021 held on December 15, 2021.

4. DEASE POOL SITE PRESENTATION

Werner Schwar, Supervisor – Parks & Open Spaces Planning and Guy Walter, Landscape Architect provided a presentation relative to the above noted. The following information was provided:

After the demolition of Dease Pool consultation began via community engagement and were held on-site, through Get Involved Tbay and through targeted stakeholder meetings to determine potential uses for the sites and feedback determined people desired a youth and community focus for the park including a permanent boarded rink with lights, a new playground structure, storage, washrooms and change rooms and to revamp the walkways to create a continuing open space.

There are three phases to the project:

- Phase 1 - Dease Park – scheduled for summer 2022 – starting with installation of the permanent boarded rink with lights
- Phase 2 - Dease Pool site – consideration for a skate plaza and community flex space with local art integration
- Phase 3 - Dease Street between the park and the pool, options include the following:
 - keeping the street as is with designated crossings
 - installation of speed tables and tree planting
 - creation of flex space with bump outs at the corners to slow traffic and allow for street closure
 - removal of the street entirely
- Council directed to work with skateboard coalition for further funding
- Working with Heritage Advisory Committee on commemorating Dease site
- Integration of art to the project with the option to use different techniques (etchings, murals, collage etc.) and various materials as well as to beautify and help disguise sound barrier methods

5. LITTER PRESENTATION TO COUNCIL OVERVIEW

Jesse Hamilton, ReThinking Waste Program Coordinator – Eco Superior provided the following overview of the Litter Presentation to Committee of the Whole on Monday, January 24, 2022:

- In 2021 the Ocean Conservancy's App was used to monitor and record commonly littered items.
- 176 people used data cards to track their litter and collected 9136 littered items weighing 265kgs.
- Clean up supplies located at EcoSuperior's office, available year round
- Waste infrastructure audits were completed by summer students and the Confederation College Waste Management Class and recommendations included:
 - Install ashtray receptacles
 - Add messaging to recycling bins to indicate what is accepted
 - Add signage saying to pick up pet waste

- Installation of additional waste bins
- Litter education included:
 - School programming, community workshops, community clean ups
 - Educational focus on litter behaviours and impacts of litter in the community
 - Social media, EcoTips, Print and radio advertisements
 - Promotional material provided to subsidized ashtray participants
- Resource to local businesses on litter prevention & waste management include:
 - Pocket Ashtray Distribution
 - Subsidized Ashtray for Business Program 50+ local restaurants involved in The Last Straw and with expansions into healthcare
 - Research to support farmers, restaurants, etc. with greener packaging alternatives
 - 2, 592, 613 Cigarette Butts recycled through a partnership with TerraCycle.

Geoff Ritchie requested to be provided with Pocket Ashtrays for distribution.

6. CLEAN, GREEN & BEAUTIFUL COMMITTEE – CORPORATE POLICY REVIEW & TERMS OF REFERENCE

The Chair asked the Committee to review documents and bring forward any questions to the March meeting.

The Chair provided the following information:

Project selection criteria: approved, no recommended changes.

Policy:

- Recommended by administration to include aesthetics and funding to the budget
- Recommended under addendums to policy:
 - Identify project selection criteria
 - Emerging fund principles
 - Refer back to first policy (2007) which identified aesthetics in criteria.

Terms of Reference:

- Minor wording changes: moved information from resources and finances to background (how much funding in past)
- Objectives: took information from criteria and put as first objective: to develop a common vision
- Deliverables: more current, removed one and worded another differently
- Committee membership: addition of Indigenous Representative
- Roles & Responsibilities: quorum to 9 to include new Indigenous Committee Member

7. EMERGING PROJECTS CRITERIA REVIEW

Biljana Baker provided the following information relative to the above noted:

Program has approximately \$60,000 in grants available, \$5000 for small scale projects; program has been very successful in the past; rearranged wording within the School Grant Application; lifted – CG&B objective for consistent wording and same terminology throughout; recommend to include eligibility for community organizations to apply for project funding

School Grant Application includes dates for next year and updated user friendly formatting, inclusion of community organizations to apply is new to the program, recommend assigning a working group.

Discussion held around ensuring money is properly spent and committee was advised that project grants require submission of a final report with a budget.

Emerging Projects – current listing:

- Jump Start: Canadian Tire Program – inclusive playground Signage at Boulevard Lake
- Earthcare: signage various LID store management sites & green infrastructure
- Site Plan Control: Tree Planting program – Home Hardware
- City of Thunder Bay Archives: signage Vickers Park – Heritage site
- Secondary Schools
- BIA: Planters

8. 2022 CITY BUDGET – ACTIVATION OF WORKING GROUP

The Chair provided the following update relative to the above noted.

City Council approved budget, email sent to committee February 8, 2022.

Long range summary 2022 – 2024:

- \$220,000 annual budget
- Public art committee – \$15000
- New projects – \$85,000 Waterfront Trail and \$50,000 Centennial Park completion
- Emerging Projects – \$60,000 – included Anti-Litter Program
- Awards & Public Awareness – \$10,000

9. CLEAN, GREEN & BEAUTIFUL AWARDS UPDATE

Kyle Jessiman provided the following update relative to the above noted:

Award through Chamber of Commerce, nominations extended through March 7th, voting open April 6-18, 2022. Connect with Corporate Communications to include post on City of Thunder Bay website.

DOWNTOWN FORT WILLIAM REVITALIZATION COMMITTEE

Stephen Margarit provided the following update relative to the above noted.

Meetings in January and February included the following information:

- January – Jeff Palmer from Urban Systems provided an overview on revitalization
- February – Lee-Ann Chevrette provided an overview of public safety audit and laneway project
- Area focus 500-750 radius to reimage downtown Fort William
- Tear down Victoria-Ville scheduled – 2023-2025

10. EARTHCARE UPDATE

Kyle Jessiman provided the following update relative to the above noted.

City renewed sustainability plan:

- Sustainability Plan is on Get involved website
- Community efficiency financing – home retrofit audit program,
- Thunder Bay received \$116,000 in grants for feasibility study
- Community greeting group – looking to increase publicity
- Last meeting cancelled due to low attendance, will provide a further update at March meeting.

11. PUBLIC ART COMMITTEE UPDATE

Daniel Hansen provided the following update relative to the above noted.

- Mammawe Bus unveiling: media event scheduled February 28, 2022 at 1pm at Fort William Road terminal
- Snow sculpture Family Day at Marina park: 6 teams, carving begins February 16 until Feb 20 at 5pm; Public voting open until February 27th and can be made in person and online
- Box wraps: remainder put in place, James & Arthur; Artist: Ryan Newman
- Centennial Park & Waterfront projects are in initial stages and considerations
- Meeting postponed to next week/update next meeting

The Chair requested notification be sent via email to committee members regarding Mammawe bus unveiling once available.

12. HERITAGE COMMITTEE UPDATE

Diana Pallen provided the following update relative to the above noted.

- Finnish Labour Temple – demolition started, will come back to meeting once complete
- Dease Pool Site – presentation at January 27th meeting
- Chippewa Carousel funding announcement: \$500,000 for pavilion to house carousel
- Potential addition to heritage register - process review regarding City on Traditional land, consultations with FWFN
- Heritage Advisory Committee manual being developed
- Election of Heritage Advisory Committee – Chair: Andrew Cotter / Vice-chair: Douglas Yahn
- Budget: Laurie Abthorpe increase weekly hours from 17-24, to be ratified at February 7th meeting
- Property anniversary criteria: 197 on registry, noteworthy anniversary
- Walleye articles will continue
- New Heritage Advisory Committee member: architecture/engineer – fill to November 2022

13. NEXT MEETING

Committee meetings are held on the 3rd Wednesday of each month, with the exception of August, September, October and November due to the Municipal Election, from 10:00 a.m. until 12:00 p.m. via MS Teams until otherwise notified.

- Wednesday, March 16, 2022
- Wednesday, April 20, 2022
- Wednesday, May 18, 2022
- Wednesday, June 15, 2022 (tentative lunch meeting at Art Gallery)
- July – Project Tour
- Wednesday, December 14, 2022

14. ADJOURNMENT

The meeting adjourned at 11:32 a.m.

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Waterfront Development Committee Minutes

SUMMARY

Minutes of meeting 01-2021 of the Waterfront Development Committee held on January 12, 2022, for information

ATTACHMENTS

1 January 12 2022 Minutes

Minutes

WATERFRONT DEVELOPMENT COMMITTEE

MEETING NO.: 01-2022

TIME: 12:00 P.M.

DATE: Wednesday, January 12, 2022

PLACE: MS Teams

CHAIR: Councillor Aldo Ruberto

ELECTRONIC PARTICIPATION

Roderick Bosch
Brad DesRochers
Timothy Hardie
Mayor Bill Mauro
Warren Philp
Councillor Aldo Ruberto
Sean Spenrath

ELECTRONIC PARTICIPATION -OFFICIALS

Kerri Marshall, General Manager – Infrastructure
& Operations
Kayla Dixon, Director - Engineering
Dana Earle, Deputy City Clerk
Flo-Ann Track, Council & Committee Clerk

1. DISCLOSURES OF INTEREST

2. CONFIRMATION OF AGENDA

It was the consensus of the Committee to add the document entitled “Recommendations for Natural Development” as New Business.

MOVED BY: Sean Spenrath
SECONDED BY: Timothy Hardie

WITH RESPECT to the January 10, 2022 Waterfront Development Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3. MINUTES OF PREVIOUS MEETING

MOVED BY: Sean Spenrath
SECONDED BY: Mayor Bill Mauro

THAT the Minutes of Meeting 01-2021 of the Waterfront Development Committee, held on December 15, 2021, be confirmed.

CARRIED

4. PRESENTATIONS

4.1. Waterfront Trail Rotary Community Action Team

At the December 15, 2021 WDC meeting the agenda was amended to include a presentation relative to the above noted as New Business, should time permit.

It was the consensus of the Committee to defer this item to the January 2022 WDC meeting.

Document entitled “Waterfront Development Committee Presentation” dated December 15, 2021, for information.

Warren Philp, Team Lead - Waterfront Trail Rotary Community Action Team provided a PowerPoint presentation relative to the above noted and responded to questions.

Member Philp and Deputy City Clerk Dana Earle will draft a motion relative to this item for the Committee’s consideration at a future meeting.

5. DISCUSSION ITEMS

5.1. Terms of Reference

At the December 15, 2021 WDC meeting Corporate Report R 90/2021 (Infrastructure & Operations) Waterfront Development Committee Terms of Reference and Attachment A as appended to the Report were provided for information.

It was the consensus of the Committee to defer this item to the January 2022 WDC meeting.

Corporate Report R 90/2021 (Infrastructure & Operations) Waterfront Development Committee Terms of Reference, and Attachment A as appended to the Report, provided for information.

General Manager – Infrastructure & Operations Kerri Marshall provided an overview relative to the above noted and responded to questions.

5.2. City of Thunder Bay Waterfront Trail Improvement Plan

Document entitled City of Thunder Bay Waterfront Trail Improvement Plan – Phase 1 Current River to Mission Island, prepared by True Grit Consulting Ltd., dated March 2014 was provided for information.

Conceptual Trail Alignment – Project Number 16-015-47E - Issue/Revision 01 - Drawing Number 01, and Conceptual Trail Alignment Plan and Profile - Project Number 16-015-47E - Issue/Revision 01 - Drawing Number 02, prepared by True Grit Engineering, were provided for information.

Director – Engineering & Operations Kayla Dixon provided an overview relative to the above noted and responded to questions.

5.3. Items Referred to the Waterfront Development Committee

At the September 27, 2021 Committee of the Whole Meeting, two items on the outstanding list were referred to the Waterfront Development Committee as the scope of work aligns with the responsibilities of the Committee, as established in its Terms of Reference.

Memorandum from General Manager – Community Services Kelly Robertson dated September 10, 2021 relative to the above noted was provided for information.

Ratified Resolution dated September 27, 2021 relative to Outstanding Items - Prince Arthur's Landing - Proposed Interim Operating Plan and Waterfront Master Plan, ratified on October 4, 2021 was provided for information.

Deputy City Clerk Dana Earle provided an overview relative to the above noted and responded to questions.

6. NEW BUSINESS

Document entitled “Recommendations for Natural Development” dated June 6, 2016 was distributed separately on Wednesday, January 12, 2022, for information.

Member Warren Philp provided an overview relative to the above noted and responded to questions.

7. NEXT MEETING

It was the consensus of the Committee that the next WDC be scheduled on Wednesday, March 16, 2022 at 5:00 pm.

8. ADJOURNMENT

The meeting adjourned at 1:49 pm.

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Earthcare Advisory Committee Minutes

SUMMARY

Minutes of Meetings 01-2021 and 02-2021 of the Earthcare Advisory Committee held on January 4, 2022 and February 8 2022, for information.

ATTACHMENTS

- 1 January 4 2022 Minutes
- 2 February 8 2022 Minutes

DATE: January 4 , 2022**MEETING NO.:** 01-2022**TIME:** 4:02 P.M.**PLACE:** Microsoft Teams Meeting**CHAIR:** Councillor Andrew Foulds

PRESENT:

Councillor Andrew Foulds
Margaret Wanlin
Shannon Costigan
Jane Todd
Courtney Strutt
Sandra Stiles

OFFICIALS:

Amy Coomes, Sustainability Coordinator
Summer Stevenson, Net Zero Strategy Coordinator
Michelle Warywoda, Director – Environment Division
Lynae Grace – Administrative Assistant - Environment

GUESTS:

Ken Shields, EV Association of NWO
Laura Mason, EV Association of NWO
Brett McKaskill, NWO Well Services

1.0 WELCOME AND DISCLOSURES OF INTEREST

The meeting was called to order at 4:02 p.m. There were no disclosures of interest declared at that time.

2.0 APPROVAL OF AGENDA

That the Agenda for Meeting No. 01-2022 of the EarthCare Advisory Committee, held January 4, 2022, including any additional information and new business, be confirmed.

MOVED BY: Margaret Wanlin

SECONDED BY: Jane Todd

CARRIED

3.0 PRESENTATIONS

3.1 Ken Shields and Laura Mason of the EV Association of NOW gave a presentation on EV capabilities in the north, followed by a Q&A period. They are looking for partners to support the EV group and collaborate on activities and awareness campaigns. It was suggested that they do a deputation to Council to make any asks that they have, including electrification of the City fleet, and that political advocacy be made for EV ownership. Amy Coomes will report on any opportunities for

collaborations at the next meeting.

- 3.2 Brett McAskill of NWO Well Services gave a presentation on geothermal heating options in Thunder Bay, followed by Q&A period. He is looking for help with education and awareness regarding geothermal, funding for retrofits, and networking opportunities. It was suggested that they contact the City Planning Dept. and perhaps partner with COTB on a demonstration build in the future. Councillor Andrew Foulds to discuss geothermal retrofits with the DSSAB.

4.0 MINUTES OF PREVIOUS MEETING

THAT the Minutes of Meeting No. 10-2021 of the EarthCare Advisory Committee, held December 7, 2021, to be confirmed.

MOVED BY: Margaret Wanlin
SECONDED BY: Shannon Costigan

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- 5.1 Tree Nursery memo went to Council on December 20, 2021 and was deferred to the January 10, 2022 meeting.

6.0 NET ZERO UPDATE

1. **LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope.**
 - a. Community Efficiency Financing Feasibility Study
 - i. Kick-off meeting held with Enerva Energy Solutions on December 8. Work has begun on Phase 2 and Phase 3 of the project.
 - b. Supported ongoing initiatives
 - i. GHG profile for landfill and discussions on DE pre-feasibility study
2. **SERVE: Advance service excellence through a citizen focus and best use of technology.**
 - i. December Engagement:
 - “How to Make District Energy Networks Work Well in Practice” (CRIBE + Nordic Heat) webinar was held on December 15. Lots of engagement and interest in the potential of DE.
3. **GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and wellbeing & RENEW: Focus on essential infrastructure, revitalize our cores and enhance our Image Routes**

7.0 SUSTAINABILITY UPDATE

1. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope

1. Review and propose updates to the Sustainability Plan to further the Community's commitments to sustainability and climate adaptation
 - i. Sustainability Plan Survey is up on the Get Involved Website. There have been 100 responses so far. Amy will be reaching out to schools to see if there is interest in online classes taking the survey.
 - ii. Amy will send out a doodle poll to determine when the next ad-hoc working group will meet to start to work out workshop ideas.

2. SERVE: Advance service excellence through a citizen focus and best use of technology

1. Working Groups/Partner projects:
 - i. The Water Working Group has a new Chair Nathan Wilson. Amy will be working with Nathan to get this group up and running again.
 - ii. CTB Planning division is looking for feedback for the zoning bylaw. Amy will compile a few notes, EAC members to please come prepared to next meeting with comments for Planning.
 - iii. The draft yard maintenance bylaw should be available for comment sometime in January

8.0 CLIMATE ADAPTATION UPDATE

1. SERVE: Advance service excellence through a citizen focus and best use of technology

- i. Amy will be participating in the Provincial Climate Change Impact Assessment workshop at the end of January.

2. GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and well-being & RENEW: Focus on essential infrastructure, revitalize our cores and enhance our Image Routes

- i. RPWCO Roadmap for assessing climate vulnerabilities will be piloted in Thunder Bay
- ii. Climate-related emergency exercise project planning is underway, engaging some of the broader emergency partnerships formed in COVID-19 response
- iii. Participating in Advancing adaptation partnership program with ICLEI Canada. Will be connecting with other Ontario municipalities working on

climate adaptation, and receiving funds and supports from ICLEI Canada to implement a community focused adaptation project

9.0 WORKING GROUP UPDATE FOR LIAISONS – see Sustainability Update

Councillor Andrew Foulds suggested that working group Chairs be notified when an Item that pertains to their group is going to Council.

10.0 UPCOMING EVENTS – None

11.0 NEW BUSINESS – None

12.0 NEXT MEETING

Committee meetings are held on the first Tuesday of each month, except July and August, at 4:00 p.m. via Microsoft Teams, unless otherwise notified.

The 2022 meeting schedule is as follows:

- February 1, 2022
- March 1, 2022
- April 5, 2022
- May 3, 2022
- June 7, 2022
- September 6, 2022
- October 4, 2022
- November 1, 2022
- December 6, 2022

13.0 ADJOURNMENT

The meeting was adjourned at 5:21 p.m.

.

DATE: February 8 , 2022**MEETING NO.:** 02-2022**TIME:** 4:04 P.M.**PLACE:** Microsoft Teams Meeting**CHAIR:** Councillor Andrew Foulds

PRESENT:

Councillor Andrew Foulds
Shannon Costigan
Jane Todd
Courtney Strutt

OFFICIALS:

Amy Coomes, Sustainability Coordinator
Summer Stevenson, Net Zero Strategy Coordinator
Jacob Porter – Climate Adaptation Coordinator
Michelle Warywoda, Director – Environment Division
Lynae Grace – Administrative Assistant – Environment

GUESTS:

Bonnie Kryswaty – Lakehead Social Planning
Council

1.0 APPOINTMENT OF CHAIR AND VICE CHAIR**1.1 Appointment of Chair and Vice Chair**

WITH RESPECT TO the positions of Chair and Vice-Chair of the EarthCare Advisory Committee, we recommend that Councillor Andrew Foulds be appointed Chair of the Committee and that Shannon Costigan be appointed Vice-Chair of the Committee for the remainder of the 2022 calendar year, and until such time as a replacement has been appointed, as required annually.

MOVED BY: Jane Todd

SECONDED BY: Councillor Andrew Foulds

CARRIED

2.0 WELCOME AND DISCLOSURES OF INTEREST

The meeting was called to order at 4:09 p.m. There were no disclosures of interest declared at that time.

3.0 APPROVAL OF AGENDA

That the Agenda for Meeting No. 02-2022 of the EarthCare Advisory Committee, held February 8, 2022, including any additional information and new business, be confirmed.

MOVED BY: Shannon Costigan

SECONDED BY: Jane Todd

CARRIED

4.0 PRESENTATIONS

4.1 Bonnie Kryswaty of the Lakehead Social Planning Council gave a presentation on the Tiny Homes project currently underway in the City, followed by a Q&A period. The Committee committed to connecting the Tiny Homes project with other organizations who might be interested in pursuing their own project.

5.0 MINUTES OF PREVIOUS MEETING

THAT the Minutes of Meeting No. 01-2022 of the EarthCare Advisory Committee, held January 4, 2022, to be confirmed.

MOVED BY: Jane Todd

SECONDED BY: Shannon Costigan

CARRIED

6.0 BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 Local Tree Nursery Memo is going back to Council for approval on June 6 with amendments. Amy Coomes to draft a letter of support for the memo for the next meeting.

6.2 EV Association of NWO – there was no update on this item; still working on collaboration opportunities with other groups.

6.3 EarthCare review of Zoning By-Law has been completed.

7.0 NET ZERO STRATEGY COORDINATOR'S UPDATE

1. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope.

a. Community Efficiency Financing Feasibility Study

i. Project Advisory Team Meeting #2 was held to discuss potential goals and roles.

ii. Continued to collect relevant data for Phase 2: Landscape Assessment.

iii. Work is underway on Communications Plan and Engagement Strategy.

iv. Submit proposal to present at AMO Municipal Energy Symposium.

b. Supported ongoing initiatives

i. GHG profile for landfill and discussions on follow-up for DE pre-feasibility study.

2. SERVE: Advance service excellence through a citizen focus and best use of technology.

- i. February Engagement:
 - Continuing professional development through participation in the Clean Air Partnership's peer-to-peer municipal climate action network.

3. GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and wellbeing & RENEW: Focus on essential infrastructure, revitalize our cores and enhance our Image Routes.

8.0 SUSTAINABILITY COORDINATOR'S UPDATE

1. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope

1. Review and propose updates to the Sustainability Plan to further the Community's commitments to sustainability and climate adaptation
 - i. Sustainability Plan Survey concluded on the Get Involved Website. There was 130 responses. Amy is compiling all of the results into a report.
 - ii. Amy will send out a doodle poll to determine when the next ad-hoc working group will meet to work out workshops
 - iii. General consensus of EAC is that the timeline for the Plan is tight and may need to be extended.
 - iv. Working with Dr. Rebecca Schiff at Lakehead University on the voluntary local review of Sustainable Development Goals, this will be a good opportunity to link the Sustainability Plan to the UN environmental sustainability goals and track progress.

2. SERVE: Advance service excellence through a citizen focus and best use of technology

1. Working Groups/Partner projects:
 - i. The Water Working Group has a new Chair Nathan Wilson. Amy will be working with Nathan to get this group up and running again.
 - ii. Walkability has a new chair April Hadley, Amy will be working with Nathan to get this group up and running again.
 - iii. Walk and Wheel Thunder Bay – February is 'Winter Walk Day' walk to school for a chance to win a prize
 - iv. Community Greening is looking at the yard maintenance bylaw, writing articles for the walleye and newsletter.
 - v. Waste is looking at a bylaw regarding litter around drive thru areas. Federal ban on single use plastics, and Thunder Bay expanding the recycling to include all plastics.

9.0 SUSTAINABILITY PLAN UPDATE

The updated Sustainability Plan was distributed to EAC members prior to this meeting for comment. It was noted that the timelines for the plan should be revised to reflect a less ambitious schedule for accomplishment of goals. A revised plan update will be made.

10.0 CLIMATE ADAPTATION COORDINATOR'S UPDATE

3. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope.

1. Amy Coomes participated in the Provincial Climate Change Impact Assessment workshop at the end of January.

4. SERVE: Advance service excellence through a citizen focus and best use of technology

- i. Presenting to the First Nations Emergency Management Symposium on Tuesday on the topic of Climate Resilience

5. GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and well-being & RENEW: Focus on essential infrastructure, revitalize our cores and enhance our Image Routes

- i. RPWCO Roadmap for assessing climate vulnerabilities is being piloted on urban flooding risk on a section of intercity, one of the first ones assessed in phase 2 of the intercity flood study
- ii. Second climate-related emergency exercise project planning is underway, engaging some of the broader emergency partnerships formed in COVID-19 response
- iii. Participating in Advancing adaptation partnership program with ICLEI Canada. Will be investigating topic of resilience hubs
- iv. Made an application to Intact's municipal resilience grant, on topic of home drainage audits

Supporting ICLEI Canada on a related application that could support additional long term implementation

11.0 WORKING GROUP UPDATE FOR LIAISONS – see Sustainability Update

12.0 UPCOMING EVENTS – None

13.0 NEW BUSINESS

William Vander Ploeg has resigned from the Committee due to work commitments. Discussion took place regarding advertising for new members. Lynae Grace to check with INOPS Communications Coordinator and report back at next meeting.

14.0 NEXT MEETING

Committee meetings are held on the first Tuesday of each month, except July and August, at 4:00 p.m. via Microsoft Teams, unless otherwise notified.

The 2022 meeting schedule is as follows:

- March 1, 2022
- April 5, 2022
- May 3, 2022
- June 7, 2022
- September 6, 2022
- October 4, 2022
- November 1, 2022
- December 6, 2022

13.0 ADJOURNMENT

The meeting was adjourned at 5:35 p.m.

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Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Engineering & Operations	REPORT NO.	R 49/2022
DATE PREPARED	3/14/2022	FILE NO.	
MEETING DATE	4/4/2022 (mm/dd/yyyy)		
SUBJECT	Chippewa Park - Thunderbird Wildlife Rescue		

RECOMMENDATION

WITH RESPECT to Report R 49/2022 (Infrastructure & Operations - Engineering & Operations), we recommend that portions of the former Chippewa Park Wildlife Exhibit facility, as outlined in this report, be excluded from planned decommissioning so they can remain available for raptor (birds of prey) rescue and rehabilitation operations;

AND THAT Administration develop an applicable lease agreement with Thunderbird Wildlife Rescue for use of these portions of the facility to conduct raptor rescue and rehabilitation operations;

AND THAT the Mayor and Clerk be authorized to execute all necessary documentation;

AND THAT any by-laws as necessary be presented for ratification.

LINK TO STRATEGIC PLAN

This Report directly supports a priority of the City of Thunder Bay 2019-2022 Corporate Strategic Plan One City, Growing Together of Environmental Stewardship.

EXECUTIVE SUMMARY

Thunderbird Wildlife Rescue is an organization that has identified an opportunity to increase local capacity to rescue and rehabilitate raptors (birds of prey) by leveraging portions of the former Chippewa Park Wildlife Exhibit. However, through the process of closing the Wildlife Exhibit Council directed Administration to decommission and demolish the facility infrastructure, therefore a resolution of support will be required from Council in order to consider use of part of the facility for this purpose.

Over the past year Administration has had preliminary discussions with Thunderbird Wildlife Rescue and has reviewed the proposed operating plans, including the infrastructure requirements and potential impacts to the existing City operations at Chippewa Park. The proposal appears feasible in that the existing site infrastructure can properly support the operations, and the rescue operations will not conflict with existing City operations at Chippewa Park.

Administration recommends that the portions of the former Chippewa Park Wildlife Exhibit be excluded from planned decommissioning and demolition so that they can be leveraged for raptor rescue and rehabilitation purposes, and that a lease agreement be developed with Thunderbird Wildlife Rescue so they can expand their current rescue operations into the former Chippewa Park Wildlife Exhibit site.

DISCUSSION

Thunderbird Wildlife Rescue is a local organization created to address the need for wildlife rescue, rehabilitation, and education in North Western Ontario. Thunderbird Wildlife Rescue is seeking expanded facilities to increase their service capacity, and have identified the former Chippewa Park Wildlife Exhibit facility as an opportunity where existing infrastructure could be leveraged to expand their raptor (birds of prey) rescue and rehabilitation operations.

Fort William First Nation has expressed support for Thunderbird Wildlife Rescue expanding into the former Chippewa Park Wildlife Exhibit. This support has been expressed both verbally and through a written letter of support from their Economic Development Consultation-Liaison Officer (see attached letter). In addition, the Fort William First Nation Economic Development Division has also agreed to help cover initial costs of setting up operations and obtaining the required liability insurance.

An operational plan for the immediate opportunities for raptor rescue and rehabilitation was submitted to the City, which outlines how the facilities would be used, and the activities that would be included in the operation. The proposed operations will not be accessible or open to the public, and would be operated with Thunderbird Wildlife Rescue staff and volunteers. The existing infrastructure that would be used includes the Bird Motel, the Flight Pen, and the Deer Yard (see Attachment A). The Bird Motel is currently being used for temporary storage but can be emptied, and the Flight Pen and the Deer Yard have not been in use since the closure of the Wildlife Exhibit.

Administration has reviewed the proposed operating plan and it appears to be feasible in that the existing site infrastructure can properly support the operations, and the rescue and recovery operations will not conflict with existing City operations at Chippewa Park or with future decommissioning and demolition activities of the remaining infrastructure.

Thunderbird Wildlife Rescue has also identified interest in pursuing future opportunities to expand rescue and recovery services at this facility, to include more birds or different types of animals to meet the local demands for these types of services. These opportunities have not yet

been formally reviewed or considered by the City at this time, as they would be separate initiatives from the current request.

In order to proceed with a lease agreement for use of these facilities for raptor rescue operations, Administration requires a supporting resolution of Council to exclude these portions of the facility from planned decommissioning and demolition. If support is received from Council development of a lease agreement would begin immediately. The agreement would require all costs related to the operations be the responsibility of the Thunderbird Wildlife Rescue, including but not limited to any facility repairs or upgrades, maintenance costs, and dedicated utility costs. It would also include conditions and requirements required to support the pending decommissioning and demolition of the remaining Wildlife Park infrastructure.

LINK TO EARTHCARE SUSTAINABILITY PLAN

This Report supports Goal 9 of the EarthCare Sustainability Plan 2014-2020 to “protect, maintain, and improve the biodiversity, ecosystems and the well-being of the green infrastructure of Thunder Bay”.

FINANCIAL IMPLICATION

Lease revenues for the Thunderbird Wildlife Rescue properties are estimated to be \$3,500-\$5,000 annually.

CONCLUSION

It is concluded that portions of the former Chippewa Park Wildlife Exhibit facility should be excluded from planned decommissioning so they can remain available for raptor rescue and rehabilitation operations.

It is also concluded that an applicable lease agreement be developed with Thunderbird Wildlife Rescue to use the portions of the facility outlined in this report to conduct raptor rescue and rehabilitation operations.

BACKGROUND

The Chippewa Park Wildlife Exhibit was closed as a result of budget reductions in 2017.

REFERENCE MATERIAL ATTACHED:

Attachment A - Facilities Requested for Lease
Attachment B - Letter of Support

PREPARED BY: Cory Halvorsen, C.E.T. – Manager, Parks & Open Spaces

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	March 24, 2022



Bess LeGarde
100 Little Lake Road, Suite 200
Fort William First Nation
P7J 0L2

October 27th 2021

To Whom it may concern

Dear Sir/madam,

On behalf of the Fort William First Nation (FWFN), I am pleased to provide this Letter of Support for Mrs. Jenn Salo of Thunder Bird Wildlife Rescue. This being a request for exceptional permission to utilize the former Chippewa Park Zoo as a platform to serve the Thunder Bay regional wildlife patients.

Fort William First Nation is located on the Western shores of Lake Superior, just outside the city of Thunder Bay, ON and is adjacent to the former Chippewa Park Zoo. We feel there is a disproportionate neglect of the population of injured wildlife recovered in Northwestern Ontario who, unfortunately, have little or no recourse but to end up in the Ministry of Natural Resources and Forestry's (MNRF) freezers or fire bins, only because no such rehabilitation services exist in this region today. As self identified 'care takers' of those 'natural resources' we strongly feel they have failed to meet the mandate their organization presents to the general public.

Like many First Nations across our province, we feel the lives of these animals are valuable, so much so, that we include them in our cultural teachings, healing ceremonies and many of us carry their names and behaviors with honor. We do count Mrs. Salo's efforts as a reconciliatory effort, for her part only. We ask that the regional governing bodies with applicable oversight, consider the consultation and accommodation of this effort, to be honorable conduct and quite contrary to the lack of support given to this effort thus far.

Jenn Salo is unique. She is recognized regionally and nationally as a trailblazer in the animal rehabilitation community. She is not indigenous but has close ties to this and other first nation communities with which we hope to develop partnerships and conduct Nation building efforts with, going forward. She possesses a specialization in treatment and recovery assistance and it is these factors which make our community believe that granting Mrs. Salo permission to utilize the Chippewa Park Zoo, on an 'exception' basis, has the potential to improve the mental and spiritual health of not only our population but the health of many Northwestern Ontario First Nation and non-First Nation Ontarians as well.

By affording Mrs. Salo the ability to utilize the former Chippewa Park Zoo she will be able to help address the health issues of an exponentially larger number of raptors, reptilians and other wildlife in a timely fashion and with the intent to release them back into the wild. We believe this, in turn, will have the added benefit of providing some economic relief to idle tourism industry in our community and allow for our youth to engage in culturally relevant educational opportunities otherwise unavailable to

them at this time. We also see this as an opportunity to affect positive change with regard to working relationships with non-indigenous stakeholders like the City of Thunder Bay, The Ministry of Natural Resources and Forestry and the Ministry of the environment.

Please do not hesitate to contact me directly should you have any questions regarding, or wish to discuss further, the above.

Sincerely,

Bess LeGarde
Consultation-Liaison Officer
Economic Development
Fort William First Nation

March 15, 2022

Deputation to the City of Thunder Bay Council

Dear Sir or Madam,

Thunderbird Wildlife Rescue is requesting the opportunity to present and discuss the option of leasing a specific portion of the former Chippewa Wildlife Park for the purpose of expanding the current rescue efforts to help address the need for a wildlife rescue in North Western Ontario. This would be of great benefit to the Thunder Bay and surrounding communities to have a resource available to address the concerns surrounding injured and displaced wildlife, specifically birds of prey.

I am requesting to lease a specific portion of the closed facility formerly known as Chippewa Wildlife Park from the City Of Thunder Bay to move the current rescue into the existing facility and utilize the existing structures for the purpose of rehabilitating wild birds of prey. The portions that have been requested are the former Wildlife Hotel, which is a series of large, fortified indoor/outdoor enclosures suitable for establishing intake and critical care of injured birds. The Flight Pens which formerly housed Bald Eagles, and the White Tailed Deer Enclosure which is a spacious, completely fenced area which surrounds the Flight Pens.

The initial activity in 2022 will be to get the wildlife hotel and the flight pens cleaned, fixed and repaired with the intent of being set up for the intake of birds of prey. In the last 5 years Thunderbird Wildlife Rescue has taken in over 140 birds of prey, 30 of them being Bald Eagles. Expanding into this space would aid the rescue effort greatly and set the foundation for potentially growing to include the permits for other commonly found species. The initial set up is requested for birds of prey. This is to be understood that Thunderbird Wildlife Rescue founder Jenn Salo holds a Wildlife Custodian Authorization Permit for specifically birds of prey. Once the area is set up for birds of prey and approved by the Ministry of Natural Resources, there is an opportunity to begin creating more enclosures to acquire more permits for different categories

of birds such as songbirds, waterfowl, and other species. This requires achieving all the steps to acquire a federal Migratory Birds of Canada Permit to be able to rehabilitate migratory birds, which is a different permit than the one currently in place. It is a lengthy process of creating the space for specific species which must meet the standards of Wildlife Rehabilitation and be approved by the Ministry of Natural Resources before such species can be accepted. I believe there will be a demand to expand as quickly as possible to address more than just the rescue and rehabilitation of birds of prey. The space that has been requested is more than adequate to address the other permits being entertained.

It is to be understood that the Chippewa facility will remain closed to the public for the time that the rescue resides within. Thunderbird Wildlife Rescue will offer educational outreach programs off site to help facilitate learning about our indigenous wildlife and reconnecting to nature using interactive displays and material. The rescue being situated in the former Chippewa Wildlife Park will provide opportunities to the communities of Fort William First Nation and Thunder Bay through volunteerism and high school hours for people such as I who yearned to learn about and work with wild animals.

I have been working towards the goal of moving my rescue operation into the former Chippewa Wildlife Park for the past 4 years. I have introduced my plan to the Fort William First Nation Economic Development Team which showed interest in working on the project with Thunderbird Wildlife Rescue to facilitate moving Thunderbird Wildlife Rescue in the former Chippewa Wildlife Park. I am currently qualified through the Ministry of Natural Resources for my 2022 Wildlife Custodian Authorization permit, and they are willing to work with me and amend my permit if circumstances allow me to expand into a wider variety of species. I will continue to pursue other permits and licenses as we are able to expand. I have submitted my application to become a non profit organization and have formed a committee for Thunderbird Wildlife Rescue. A project such as this could become a stepping stone in the path to reconciliation efforts that would benefit not only the wildlife, but the people too, by reminding us all that we are stewards and caretakers of our wildlife. Without us to inspire our younger generations, I fear there will be no one left to protect it.

Goals of TBWR

1. Request of approval from City of Thunder Bay Council to move Thunderbird Wildlife Rescue into the specific portion of the former Chippewa Wildlife Park.
2. Request a lease agreement between the City of Thunder Bay and Thunderbird Wildlife Rescue for the specified space at the former Chippewa Wildlife Park.
3. Clean, renovate and repair the wildlife hotel, flight pens and deer enclosure into suitable intake and critical care enclosures for birds of prey with the help of volunteers.
4. Move Thunderbird Wildlife Rescue from its current location into the aforementioned structures and enclosures.
5. Train volunteers to help with the daily maintenance and care of the rescues.
6. Begin providing educational outreach off site at schools, summer camps, organized events and more.

Thank you for your time and consideration.

Sincerely,

Jenn Salo

Thunderbird Wildlife Rescue

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations / Central Support	REPORT NO.	R 23/2022
DATE PREPARED	2/2/2022	FILE NO.	
MEETING DATE	4/4/2022 (mm/dd/yyyy)		
SUBJECT	Eye on the Street Outcomes for 2021		

RECOMMENDATION

For information only.

LINK TO STRATEGIC PLAN

The Eye on the Street Program supports the strategic goal of supporting public safety in the priorities of the One City, Growing Together 2019-2022 Strategic Plan.

EXECUTIVE SUMMARY

This Report, as required by the Code of Practice, provides an overview of the Eye on the Street Program and presents the statistics related to the 2021 operations in comparison to previous years.

DISCUSSION

Replacement of Existing Equipment

In 2019, Administration worked with Tbaytel and Thunder Bay Police Service (TBPS) to develop a plan to replace the existing cameras and control system as they have reached end of life. The primary benefit of modernizing the system has been the increased clarity and quality of the footage. It will improve the ability of operators to clearly identify incidents that require police or EMS interventions and assist in quickly responding to missing person cases. Hardware and network changes will also make it simpler to add or relocate cameras in the future. The overall goals of the Eye on the Street program are unchanged but the replacement equipment will facilitate future investment in smart technology solutions.

While there have been some delays due to COVID restrictions, cameras and recording system upgrades are being completed and full conversion to the new system is expected in Q1 2022.

Activity

The 2021 incidents counts continue to trend down from prior years but video requests continue to provide evidence. There are also medical events seen on camera which may not trigger a police report but are responded to by Superior North EMS or Thunder Bay Fire Rescue.

Audit Results

Audits are completed quarterly by Internal Audit & Continuous Improvement staff. The audit follows the format outlined in the Code of Practice. The audit process checks the program compliance by:

1. Viewing video;
2. Reviewing log books;
3. Reviewing recorded log access to the Command Centre office; and
4. Reviewing recorded incidents and data checks for any Municipal Freedom of Information and Protection of Privacy Act requests.

Four audits were completed for the 2021 calendar year. All audits completed to date reflect that the program is operating in compliance with the City of Thunder Bay – Code of Practice for the operation of a Closed Circuit Television System for the downtown surveillance program in Thunder Bay. No changes are recommended in the audit procedures at this time.

Statistics

Statistics on the program are compiled on a monthly basis. The observations of the camera operators, as well as the requests by the TBPS are categorized and results were obtained from the TBPS.

The type and volume of activity being addressed by the camera operators and Police requests include:

<u>Category</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Assaults	7	6	21
Theft	0	0	2
Property Damage (incl. vehicle)	2	0	2
Suspicious Activity	1	11	9
Drug/Alcohol	7	26	27
Total:	17	43	61

2021 Summary

Many reasons have caused the continued decline in usage during 2021 with the Eye on the Street Program, but the single most referenced one by our partners is that the outdated cameras no longer provide the image quality needed to be useful in investigations. Secondly, as cameras have come into end of life we have been operating with fewer locations active every year. Other

considerations such as less pedestrian traffic during lockdowns and capacity reductions has resulted in less activity in the areas being monitored.

The TBPS supports the modernization of the Eye on the Street Program, are an active partner in the replacement of the existing system, and have provided recommendations on the most effective technology to achieve an efficient system.

FINANCIAL IMPLICATION

Capital Expenditures

In 2021, capital investments totaled \$215,563 and was largely supported by a grant through the Ministry of the Solicitor General Closed Caption Television Grant Program provided to the TBPS totalling \$200,000. In 2022, the capital budget allocated is \$47,900.

Operating Expenditures

The 2022 operating budget was approved at a net cost of \$153,800, a \$20,000 expansion over 2021 due to connectivity costs of the new cameras. Contributions by two BIA's (\$1000 each) have been suspended during the last two years acknowledging the tough financial conditions the pandemic has placed many of them in.

CONCLUSION

It is concluded that City Council receive the 2021 annual report as required by the Code of Practice.

BACKGROUND

At the June 7, 2021 Committee of the Whole Meeting direction was received through Report R 36/2021 (Infrastructure & Operations – Central Support) to amend to the Code of Practice and modernize of the Eye on the Street Program including the renewal and upgrade of the hardware and network, as well as, increase the number of and locations of cameras.

The Eye on the Street Program was approved by Committee of the Whole on April 4, 2005, Report No. 2005.082 (Central Support) and launched on November 22, 2005. Apex Securities Inc. and Thunder Bay Telephone are the service providers and the Thunder Bay Police Service is a partner. Report 2006.182 (Central Support) was presented to the Committee of the Whole September 11, 2006 with amendments to one (1) camera location and changes to the Code of Practice.

Report No. 2008.004 (Central Support) amended the annual report for Council to include statistical information only.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: Matthew Pearson, Manager – Central Support Division

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	March 23, 2022

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Environment	REPORT NO.	R 48/2022
DATE PREPARED	3/14/2022	FILE NO.	
MEETING DATE	4/4/2022 (mm/dd/yyyy)		
SUBJECT	Solid Waste Management Strategy Annual Update		

RECOMMENDATION

For information only.

LINK TO STRATEGIC PLAN

This report directly supports the ‘Serve’ strategy of the 2019-2022 Corporate Strategic Plan: Advance service excellence through a citizen focus and best use of technology. Planned 2022 Solid Waste Strategy Objectives include an expansion of the municipal recycling program and to develop a food and organic waste (‘green bin’) waste diversion program.

EXECUTIVE SUMMARY

This report outlines the progress made implementing the Solid Waste Management Strategy (SWMS) in 2021 and identifies key planned objectives for 2022.

DISCUSSION

City Council approved the SWMS in principle in 2014. The SWMS is a blueprint that provides strategic direction for managing residential, multi-residential and Industrial, Commercial, and Institutional (ICI) sector waste management activities. It established a practical and sustainable policy framework for solid waste management in the City of Thunder Bay over the short, medium and long-term planning periods.

As Administration continues to work towards implementing the SWMS, the following outlines the progress made in 2021 and key planned objectives for 2022:

2021 Progress

Expanded Recyclable Plastic Collection Approval – Municipal Recycling Program

The municipal recycling program contract in place with GFL Environmental Inc. allows the City the ability to evaluate expanding the basket of allowable recyclable goods in the program throughout the term of the agreement. As per Council direction, upon award of the contract in 2020, Administration was directed to explore expanding the program further. After an analysis of options taking into account cost, commodity market conditions, and upcoming regulatory changes, it was recommended the City expand the program to include plastic containers with codes No. 3 through No.7. Council approved this expansion effective May 1, 2022.

Food and Organic Waste ('Green Bin') Diversion Program Implementation Analysis

The Province released the Food and Organic Waste Policy Statement back in 2018. The target for municipalities in Northern Ontario, like the City of Thunder Bay, is a 50 percent waste reduction and resource recovery of food and organic waste generated by single-family dwellings in urban settlement areas by 2025.

Municipalities in Northern Ontario with a local population greater than 50,000 and a population density greater than or equal to 300 persons per square kilometer shall provide curbside collection of food and organic waste to single family dwellings in an urban settlement area within the municipality. The City of Thunder Bay falls within this criteria. The SWMS also recommended the implementation of a food and organic waste diversion program.

Work commenced in 2021 on developing a food and organic waste diversion program to meet the City's obligation under the Policy Statement. A third party consultant was retained to assist with the work. Once this analysis is complete, options will be presented to City Council to seek approval on a preferred system.

Automated Waste Collection Analysis

The SWMS recommends the implementation of an automated cart based system for garbage collection. Automated waste collection is considered a best practice in the solid waste management industry, where efficiencies can be gained in the collection of waste.

This review commenced in 2021 in conjunction with the food and organic waste program analysis work being undertaken. Options will be presented on auto-cart technology to Council as part of the preferred system for the management of food and organic waste.

Leader in Sustainability Award – Battery Recycling

The City was named by Call2Recycle Canada Inc. as a 2021 Leader in Sustainability. The Leader in Sustainability Award is granted each year to organizations that display exceptional commitment to battery recycling.

The City of Thunder Bay collected 11,301 kilograms of household batteries through the Call2Recycle program during 2021, making it one of the program's top-performing partners.

2022 Objectives

Expanded Recyclable Plastic Collection Implementation– Municipal Recycling Program

Effective May 1, 2022 the City will expand its municipal recycling program to include the addition of plastic containers with codes No. 3 through No.7. This expansion is consistent with the recommendations of the SWMS. It also directly aligns with the recommendations of the Program and Services Review, where it called for the City to explore ways to improve its waste diversion rate. A multi-media advertising campaign is under development to get the message out to the community.

Food and Organic ('Green Bin') Waste Diversion - Program Approval

Program design is under development to ensure compliance with the Policy Statement and will address; public communications, collection service levels and supporting policy, processing options, fleet and staffing implications, use of new technology (i.e. auto-cart), climate change impacts and costs and timing.

Administration is also undertaking an analysis of the projected impact on landfill gas production by removing the organic waste, examining the feasibility of siting an anaerobic digestion plant at the Landfill to process the material on-site and undertaking a Request for Information (RFI) process to identify viable processing options to manage the material collected.

A report to Council on a preferred food and organic ('green bin') waste diversion program design, including the incorporation of auto-cart technology, is expected this spring.

Provincial Regulatory Changes

On November 20, 2016, the provincial government passed Bill 151 – Waste Free Ontario Act (WFOA). On November 29, 2018 the provincial government released the Made-in-Ontario Environment Plan and on March 6, 2019 a Discussion Paper on Reducing Litter and Waste in Our Communities. Since the initial passing of the WFOA, work has been ongoing to transition the provincial waste diversion programs to the new regulatory framework, including the Blue Box Program. The Food and Organic Waste Policy Statement was also introduced during this time.

New Blue Box Program and Household Hazardous Waste Program regulations were introduced in 2021. These new regulations have impacts on municipal waste management systems across Ontario in some capacity, including the City of Thunder Bay. Administration continues to remain engaged in the process and will report to City Council as the new legislative framework evolves, including implications on programs and funding.

Waste Reduction Trends

As Administration continues to implement components of the SWMS, positive results in overall waste reduction in the community have been realized. The table below summarizes waste reduction trends from the last five reporting years:

Waste Reduction Trends 2017-2021:

Total residential waste generated (Metric Tonnes)	46,516	46,815	46,004	48,505	47,641
Total residential waste diverted (Metric Tonnes)	11,989	12,645	12,204	12,233	11,697
% of residential solid waste diverted from landfill	26%	27%	27%	25%	25%

It should be noted the City has seen an increase in the amount of residential waste generated because of Covid-19, which has negatively affected our waste diversion rate.

LINK TO EARTHCARE SUSTAINABILITY PLAN

The initiatives identified support numerous actions within the Waste section of the EarthCare Sustainability Plan.

The EarthCare Objective A, Corporate Action A “Develop and implement a Solid Waste Management Strategy (SWMS) for the next 20 years”.

The EarthCare Objective A, Corporate Action B “Recover the costs of waste from those creating the waste. (Follow the Extended Producer Responsibility model for managing waste as per provincial guidelines)”

The EarthCare Objective A, Corporate Action C “Maintain and promote provincial waste minimization programs”

The EarthCare Objective E, Corporate Action A “Increase the amount of household hazardous waste diverted by maintaining and developing new programs to increase accessibility of diversion programs”

FINANCIAL IMPLICATION

The costs associated with program development work outlined in this report are accounted for in the 2022 Solid Waste and Recycling Services Capital and Operating Budgets.

CONCLUSION

It is concluded that this report should be received for information and the objectives identified will be implemented as outlined in this report.

BACKGROUND

At the April 7, 2014 Committee of the Whole meeting, a resolution was passed relative to Report No. 2014.017 (Roads) – Solid Waste Management Strategy requesting that Administration report back to Council on an annual basis on the progress of the Solid Waste Management Strategy.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: Jason Sherband, Manager – Solid Waste and Recycling Services

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	March 23, 2022

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Safety Improvements for Dawson Road – Request for Information

SUMMARY

Memorandum from Councillor Mark Bentz, dated January 31, 2022 containing a motion recommending that Administration review and report on potential safety improvement measures that could be implemented in absence of a Designated Truck Route or weight restrictions on Dawson Road not limited to speed reductions, signage and road design considerations, including the use of additional turning lanes.

RECOMMENDATION

WITH RESPECT to the Memorandum from Councillor Mark Bentz dated January 31, 2022, we recommend that Administration review and report on potential safety improvement measures that could be implemented in absence of a Designated Truck Route or weight restrictions on Dawson Road not limited to speed reductions, signage and road design considerations, including the use of additional turning lanes;

AND THAT Administration include their recommendation of improvements and costs associated with those improvements;

AND THAT Administration explore the need for additional turning lanes and other design considerations that could improve motorist safety on MTO controlled sections of Dawson Road within city limits and report back on any recommendations and possible paths forward to lobby for such improvements;

AND THAT Administration work with the OTA and/or MTO to explore the feasibility of potential paths forward to advocate for increased training and/or awareness campaigns for tractor-trailer operators and report back on any recommendations;

AND THAT Administration report back on or before August 9, 2022.

AND THAT any necessary by-laws be presented to Council for ratification.

ATTACHMENTS

1 Memorandum from Councillor Mark Bentz

Memorandum

TO: Krista Power, City Clerk

FROM: Councillor Mark Bentz

DATE: January 31, 2022

SUBJECT: Safety Improvements for Dawson Road – Request for Information
Committee of the Whole – April 4, 2022

Residents travelling Dawson Road on a regular basis have voiced concerns regarding traffic safety issues on both City and MTO controlled sections of this road within city limits. These concerns are primarily related to interactions between tractor-trailer units and other vehicular traffic that may be mitigated by measures such as speed reductions, implementation of photo radar, road design considerations, signage, law enforcement as well as driver education and/or licensing requirements.

I would like to request that Council seek input from administration regarding recommendations to the address safety concerns identified given that they now have new tools and information that were not previously available in the past. I would also request that Administration be asked to explore how the City might work with and/or lobby the MTO for improvements on the MTO's portion of Dawson Road within city limits, if administration feel that such improvements are warranted. Finally, I would like Council to receive recommendations from Administration regarding any potential work that could be carried out with the Ontario Transportation Association (OTA) and/or MTO regarding more comprehensive tractor-trailer driver training requirements in Ontario that could serve to better protect Ontario motorists.

I would like Council to consider the following,

WITH RESPECT to the Memorandum from Councillor Mark Bentz dated January 31, 2022, we recommend that Administration review and report on potential safety improvement measures that could be implemented in absence of a Designated Truck Route or weight restrictions on Dawson Road not limited to speed reductions, signage and road design considerations, including the use of additional turning lanes;

AND THAT Administration include their recommendation of improvements and costs associated with those improvements;

AND THAT Administration explore the need for additional turning lanes and other design considerations that could improve motorist safety on MTO controlled sections of Dawson

Road within city limits and report back on any recommendations and possible paths forward to lobby for such improvements;

AND THAT Administration work with the OTA and/or MTO to explore the feasibility of potential paths forward to advocate for increased training and/or awareness campaigns for tractor-trailer operators and report back on any recommendations;

AND THAT Administration report back on or before August 9, 2022.

AND THAT any necessary by-laws be presented to Council for ratification.



MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Boulevard Lake Dam Power Generation Update

SUMMARY

Memorandum relative to the above noted to be distributed separately.

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Monument to Injured Workers Request - Outstanding Item

SUMMARY

At the February 7, 2022 Committee of the Whole meeting, a resolution was passed relative to the monument to injured workers owned by the Thunder Bay Labour Council, recommending that Administration continue to work with the Injured Workers Group and the Thunder Bay Labour Council relative to reaching an agreement and develop a potential partnership to move and house the monument to injured workers on city lands and that Administration report back to City Council on the outcome of this work including any financial impacts on or before April 4, 2022.

Memorandum from Werner Schwar, Supervisor Parks & Open Space Planning, dated March 23, 2022 providing an update relative to the above noted and containing a motion recommending that Outstanding List Item 2022-100-INO Injured Workers Monument be removed from the outstanding list as Administration has committed to further work with the relevant organizations and will report back to Council as required.

RECOMMENDATION

WITH RESPECT to the Memorandum from Supervisor Parks & Open Space Planning Werner Schwar dated March 23, 2022, we recommend that Outstanding List Item 2022-100-INO Injured Workers Monument be removed from the outstanding list as Administration has committed to further work with the relevant organizations and will report back to Council as required.

ATTACHMENTS

1 Memorandum from Werner Schwar

Memorandum

TO: Krista Power, City Clerk

FROM: Werner Schwar, Supervisor Parks & Open Space Planning

DATE: March 23, 2022

SUBJECT: Monument to Injured Workers Request
Committee of the Whole – April 4, 2022

This memorandum is relative to a request from the January 10, 2022 Committee of the Whole meeting for Administration to provide a status of work with outside organizations relative to the monument to injured workers formerly housed at the Finnish Labour Temple owned by the Thunder Bay Labour Council.

BACKGROUND

The Parks & Open Spaces Section was first contacted by the Thunder Bay and District Labour Council (Labour Council) through the City Managers office on April 15, 2021. After making initial contact by telephone, the Parks & Open Spaces Section met virtually with the Labour Council President in May and October of 2021 to discuss potential City Park Lands that the Injured Workers Monument could be relocated to. Following these meetings, the Labour Council informed the Parks & Open Spaces Section that their preferred location was Paterson Park and that the United Steel Workers Area Council would like to erect an art piece in association with the stone monument. The Parks & Open Spaces Section informed the Labour Council that it was generally supportive of the monument being relocated to Paterson Park, however that there is a proposed Design Development Plan in place for Paterson Park that the monument needs to be integrated into and that more detail was required from the Labour Council on what the surrounding art feature may be and how much space this would require.

CURRENT PROGRESS

At the current time we are in the process of arranging a meeting where the Parks & Open Spaces Section will present the current design plans for Paterson Park and the Labour Council will present the proposed artwork and spatial requirements for the monument and artwork. It will then be determined if and how the two conceptual ideas can be integrated and function together and where in the park it may be located and what short term implications and site work may be required to install the monument. As of March 23, 2022 the date and time of this meeting has not been finalized.

NEXT STEPS

It is anticipated that after the above referenced meeting occurs, the Parks & Open Spaces Section and Labour Council will agree in principal to a location for the monument in the park, the spatial allocation required, as well as the design, size, appearance and material of the monument and associated artwork. Depending on the details, it may be required to obtain feedback from the following groups:

- The Stakeholders that were involved in the original design stages of Paterson Park as this could involve a design change in an area of the park.
- The Indigenous Community as there was Indigenous content and placemaking contemplated in the park design and this monument may or may not be perceived as appropriate to the Indigenous community.
- The Public Art Committee to inform them of a possible new piece of public art to be located on City owned land.
- The Realty Services Division as an agreement may required to help outline ownership and maintenance responsibilities in the future.

These consultations will take time and may require further dialogue with the Labour Council and possibly changes in their original vision.

RECOMMENDATION

WITH RESPECT to the Memorandum from Supervisor Parks & Open Space Planning Werner Schwar dated March 23, 2022, we recommend that Outstanding List Item 2022-100-INO Injured Workers Monument be removed from the outstanding list as Administration has committed to further work with the relevant organizations and will report back to Council as required.

Sincerely,

Werner Schwar
Supervisor- Parks & Open Space Planning

CC: Kerri Marshall, General Manager-Infrastructure & Operations
Kayla Dixon, Director-Engineering & Operations
Gordon Stover, Committee & Meeting Management Coordinator

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Temporary Street Closures for Special Events – Administration Update

SUMMARY

Memorandum from Matthew Pearson, Manager - Central Support dated March 11, 2022 containing a motion recommending that the report back date relating to Outstanding Item No. 2009-015-INO (Temporary Street Closures) be changed from May 2, 2022 to August 8, 2022.

RECOMMENDATION

WITH RESPECT to the Memorandum from Matt Pearson, Manager Central Support Division dated March 11, 2022, we recommend that the report back date relating to Outstanding Item No. 2009-015-INO (Temporary Street Closures) be changed from May 2, 2022 to August 8, 2022.

ATTACHMENTS

1 Memorandum from Matthew Pearson



MEMORANDUM

TO: Krista Power - City Clerk
FROM: Matthew Pearson, Manager Central Support
DATE: March 11, 2022
SUBJECT: Temporary Street Closures for Special Events – Administration Update
Committee of the Whole – April 4, 2022

This report is currently on Infrastructure & Operations outstanding list and is due to report on May 2, 2022.

The report is under review at this time and has been re-prioritized to allow for more pressing work to move forward in its place. This report does not impede or impact current operations.

WITH RESPECT to the Memorandum from Matt Pearson, Manager Central Support Division dated March 11, 2022, we recommend that the report back date relating to Outstanding Item No. 2009-015-INO (Temporary Street Closures) be changed from May 2, 2022 to August 8, 2022.

MP

cc: Kerri Marshall, General Manager - Infrastructure & Operations

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Outstanding List for Operations as of March 22, 2022

SUMMARY

Memorandum from City Clerk K. Power, dated March 22, 2022 providing the Operations Outstanding Items List, for information.

ATTACHMENTS

Memorandum from City Clerk Krista Power

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: Tuesday, March 22, 2022

SUBJECT: Outstanding List for Operations Session as of March 22, 2022
 Committee of the Whole – April 4, 2022

The following items are on the outstanding list for Community Services:

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date	Revised Report Back Date
2009-015-INO	Infrastructure & Operations	Temporary Street Closures for Special Events	No date included in original resolution	May-02-2022
2014-002-INO	Infrastructure & Operations / Engineering & Operations	Residential Wattage Reduction Report	No date included in original resolution	May-05-2025
2017-029-INO	Infrastructure & Operations / Engineering - Parks & Open Spaces	Request to Save Trees on City Property	No date included in original resolution	May-02-2022
2020-047-INO	Infrastructure & Operations / Engineering & Operations	Electric Scooter Pilot Participation	Dec-01-2026	Feb-01-2027
2020-048-INO	Infrastructure & Operations / Engineering & Operations	Automated Speed Enforcement (Photo Radar) - Request for Report	Nov-30-2021	Jun-06-2022
2021-104-INO	Infrastructure & Operations / Engineering & Operations	Standard for Trails and Walking Paths – Line Painting	Mar-07-2022	May-02-2022

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date	Revised Report Back Date
2021-105-INO	Infrastructure & Operations / Engineering & Operations	Boulevard Dam Electrical Power Production	Mar-07-2022	May-02-2022
2021-108-INO	Infrastructure & Operations/Engineering & Operations	Tactile Walking Indicators	Jan-15-2024	Mar-4-2024
2021-111-INO	Infrastructure & Operations	School Bus Stop Arm Cameras	Sept-12-2022	Dec-12-2022
2021-112-INO	Infrastructure & Operations	Neebing River - Request for Report	May-2-2022	Jul-18-2022
2022-100-INO	Infrastructure & Operations/Parks	Injured Workers Monument	Apr-04-2022	
2022-101-INO	Infrastructure & Operations/Parks	Injured Workers Monument & Policy Development	Sep-12-2022	

* Subject to ratification

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT The District of Thunder Bay Social Services Administration Board
Minutes

SUMMARY

Minutes of Meetings 01/2022, 02/2021 and 03/2022 (Closed) of The District of Thunder Bay Social Services Administration Board held on January 13, 2022 and February 17, 2022, respectively, for information.

ATTACHMENTS

- 1 January 13th, 2022 Minutes
- 2 February 17th Minutes
- 3 February 17th Closed Minutes



**MINUTES OF INAUGURAL BOARD MEETING NO. 01/2022
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: January 13, 2022

TIME OF MEETING: 10:00 AM

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Office
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Barry Caland, Manager, Infrastructure & Assets Management
Keri Greaves, Manager, Finance
Carole Lem, Communications & Engagement
Aaron Park, Supervisor, Research & Social Policy
Crystal Simeoni, Manager, Housing Programs
Katherine Bruneau, Process Review Lead

REGRETS:

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

William Bradica, CAO opened the meeting and advised the Board Members that as this was the Inaugural Meeting of the Board he would Chair the meeting until the Board Chair was elected.

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 22/01

Moved by: Elaine Mannisto
Seconded by: Kevin Holland

THAT with respect to the agendas for the Inaugural Board meeting of The District of Thunder Bay Social Services Administration Board for January 13, 2022, we approve that the agenda as printed;

AND THAT we approve any additional information and new business.

CARRIED

Resolution No. 22/02

Moved by: Kim Brown
Seconded by: Jody Davis

THAT with respect to the January 13, 2022 and the remainder of the 2022 agendas, we approve:

1. that any matters discussed or resolutions passed which relate to the business of The District of Thunder Bay Social Services Administration Board (TBDSSAB) shall be deemed to have been discussed by the Directors of TBDSSAB.
2. that any matters discussed or resolutions passed which relate to the business of the Thunder Bay District Housing Corporation (TBDHC) shall be deemed to have been discussed by the Directors of TBDHC.

CARRIED

ELECTION OF OFFICERS, COMMITTEE
AND ADVISORY TABLE MEMBERS

In accordance with O. Reg. 278/98 under the *District Social Services Administration Board Act*, the first item of business was to elect the Chair for the term ending on December 31, 2022. In accordance with the Governance and Procedural By-law No. 03-2021, the Vice-Chair, Committee and Table Members were also appointed.

A memorandum from William Bradica, CAO, dated January 5, 2022, outlining the nominations that took place at the December 16, 2021 Board Meeting and containing a resolution regarding the Nomination and Election of 2022 Board Officers, Committees and Advisory Tables, was presented to the Board for consideration.

Resolution No. 22/03

Moved by: Ray Lake
Seconded by: Jody Davis

THAT the position of Chair of The District of Thunder Bay Social Services Administration Board for the term ending December 31, 2022, be filled by Lucy Kloosterhuis.

AND THAT the position of Vice-Chair of The District of Thunder Bay Social Services Administration Board, for the term ending December 31, 2022, be filled by Kevin Holland.

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Audit Committee, for the term ending December 31, 2022:

1. Albert Aiello
2. Jody Davis
3. James Foulds
4. Kevin Holland
5. Ray Lake

AND THAT the Committee Chair be appointed at the first Committee meeting of the year.

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Child Care and Early Years Advisory Table, for the term ending December 31, 2022:

1. Lucy Kloosterhuis
2. Elaine Mannisto

AND THAT the following Members of The District of Thunder Bay Social Services Administration Board be appointed to the Community Homelessness Prevention Initiative Advisory Table, for the term ending December 31, 2022:

1. Kevin Holland
2. Aldo Ruberto

CARRIED

Lucy Kloosterhuis, Chair assumed the position of Chair for the rest of the Board meeting.

CONFIRMATION OF MEETING DATES

2022 TBDSSAB Board Meeting Dates and 2023 Inaugural Meeting Date

A memorandum from William Bradica, CAO dated January 5, 2022 containing a resolution to schedule the 2022 Board Meeting dates and the 2023 Inaugural Meeting date was presented for consideration.

William Bradica, CAO explained to the Board the reason for holding the June Board Meeting on the third Thursday instead of the fourth Thursday.

On consensus the Board agreed to amend the resolution to have the Board Meeting held on June 16.

Resolution No. 22/04

Moved by: Albert Aiello
Seconded by: James Foulds

THAT the regularly scheduled meetings of The District of Thunder Bay Social Services Administration Board for the year 2022 be held at the TBDSSAB Headquarters, in the City of Thunder Bay and/or via Microsoft Teams, beginning at 10:00 a.m. on the following dates:

Thursday February 17	Thursday July 21
Thursday March 17	Thursday September 15
Thursday April 21	Thursday October 20
Thursday May 19	Thursday November 17
Thursday June 16	Thursday December 15

AND THAT the next Inaugural Meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 12, 2023;

AND THAT any changes to the meeting schedule can be made by resolution of the Board.

CARRIED

At 10:11 a.m. Crystal Simeoni, Manager, Housing Programs and Barry Caland, Manager, Infrastructure & Asset Management joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 21/2021 and 22/2021 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 16, 2021, respectively, were presented for confirmation.

Resolution No. 22/05

Moved by: Kevin Holland
Seconded by: Kim Brown

THAT the Minutes of Meeting No. 21/2021 and Meeting No. 22/2021 (Regular and Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 16, 2021, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

Statement of Board Remuneration

A memorandum from Roxanne Brunelle, Manager, Human Resources dated December 20, 2021 was presented to the Board to provide the Statement of Board Remuneration for 2021, for information.

Request for Support for Thunder Bay Indigenous Friendship Centre

A memorandum from William Bradica, CAO, dated January 6, 2022, was presented to the Board to provide them with Administration's recommendation to support the request for core funding for the Thunder Bay Indigenous Friendship Centre, for consideration.

William Bradica, CAO provided a brief introduction to the memo and presented the recommendation from Administration.

Resolution No. 22/06

Moved by: Elaine Mannisto
Seconded by: Kim Brown

THAT we, The District of Thunder Bay Social Services Administration Board, endorse the request for support of the Thunder Bay Indigenous Friendship Centre (TBIFC);

AND THAT we direct Administration to draft a letter of support from the Board Chair on behalf of the Board, to be sent to Minister of Indigenous Service Canada, Patty Hajdu.

CARRIED

Request for Information from the City of
Thunder Bay Re: 230 West Amelia Street

A memorandum from William Bradica, CAO, dated January 6, 2022, was presented to the Board to provide them with correspondence received from the City of Thunder Bay requesting information regarding 230 West Amelia Street.

William Bradica, CAO responded to questions and provided clarification.

At 10:21 a.m. Rebecca Johnson, Board Member joined the meeting.

On consensus, the Board Chair and CAO will not appear before the City of Thunder Bay Council or at a meeting of the City's Inter-Governmental Affairs as requested, but that William Bradica, CAO will continue communications with City Manager of the City of Thunder Bay in the normal course of operations

At 10:24 a.m. Barry Caland, Manager, Infrastructure & Asset Management left the meeting.

Establishment of an Ontario Health
Team for the District of Thunder Bay

William Bradica, CAO provided a verbal update to the Board outlining the information received to date regarding the establishment of an Ontario Health Team for the District of Thunder Bay.

William Bradica, CAO responded to questions.

Social Services Relief Fund Update

Report No. 2022-01 (Integrated Social Services Division) was presented to the Board to provide the Board with updated information regarding the Ontario Social Services Relief Fund during the COVID-19 pandemic.

William Bradica, CAO responded to questions and provided clarification.

At 10:36 a.m. Aaron Park, Supervisor, Research & Social Policy joined the meeting.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

At: 10:43 a.m. Brian Hamilton, Board Member joined the meeting.

William Bradica, CAO provided further information.

At 10:50 a.m. Andrew Foulds, Board member joined the meeting.

Homeless Enumeration Report 2021

Report No. 2022-02 (Integrated Social Services Division) relative to providing the Board with an overview of the findings of the 2021 Point in Time Survey and to seek the Board's endorsement of the recommendations resulting from the analysis of the data was presented for consideration.

William Bradica, CAO responded to questions and provided information.

Ken Ranta, Director, Integrated Social Services responded to questions.

Aaron Park, Supervisor, Research & Social Policy provided further information and responded to questions.

At 11:12 a.m. Keri Greaves, Manager, Finance joined the meeting.

A discussion was held regarding the tabulation of the Point in Time Count results by the province. On consensus Administration to inquire into the method and results of any tabulation and respond to the Board.

Resolution No. 22/07

Moved by: Elaine Mannisto
Seconded by: Kim Brown

THAT with respect to Report No. 2022-02 (Integrated Social Services Division), we, The District of Thunder Bay Social Services Administration Board (the Board), accept the 2021 Point in Time Survey report;

AND THAT the Board calls upon the Minister of Health and the Associate Minister of Mental Health and Addictions to provide additional mental health and addiction support services in the District of Thunder Bay;

AND THAT the Board calls upon the Ministry of Children, Community and Social Services to address the service gaps in the child welfare system that contribute to homelessness;

AND THAT the Board calls upon the Minister of Health, the Minister of Children, Community and Social Services and the Minister of Municipal Affairs and Housing for expanded funding to establish appropriate transitional housing and supports to assist a greater number of individuals and families experiencing homelessness;

AND THAT the Board calls upon the federal Minister of Housing Inclusion and Diversity, the federal Minister of Indigenous Services, the federal Minister of Health and the federal Minister of Mental Health and Addictions to establish, in consultation with Indigenous partners, new affordable housing programs and appropriate support services to assist Indigenous people living in urban and rural areas;

AND THAT the Board directs Administration to explore opportunities to continue research partnerships to determine the causes of migratory and transient homelessness, and other issues related to homelessness, in order to inform the development of adequate social policy interventions;

AND THAT a copy of this Resolution and the related reports be circulated to the Prime Minister of Canada, the Premier of Ontario, the relevant Federal and Ontario Ministers, the District of Thunder Bay municipalities, the Ontario Federation of Indigenous Friendship Centres, The Metis Nation of Ontario, Ontario Native Women's Association, Anishnabek Nation, Nishnawbe Aski Nation, Matawa First Nations, Nokiwin Tribal Council, Thunder Bay Indigenous Friendship Centre, and Thunderbird Indigenous Friendship Centre.

CARRIED

At 11:41 a.m. Crystal Simeoni, Manager, Housing Programs and Aaron Park, Supervisor, Research & Social Policy left the meeting.

Year 2022 Weighted Assessment Calculation and 2022 Levy Apportionment

Report No. 2022-03 (Corporate Services Division) was presented to the Board to provide the 2022 weighted assessment calculation and 2022 levy apportionment, for information.

A brief discussion was held regarding the 2022 Levy Apportionment.

Revised Approval and Signing Authorization Policy

Report No. 2022-04 (Corporate Services Division) was presented to the Board to provide the 2022 weighted assessment calculation and 2022 levy apportionment, for information.

Resolution No. 22/08

Moved by: Brian Hamilton
Seconded by: Jody Davis

THAT with respect to Report No. 2022-04 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board) approve the updated Approval and Signing Authorization Policy, dated January 13, 2022, as presented;

AND THAT the Chief Administrative Officer be authorized to amend this Policy with respect to housekeeping items, as may be required from time to time.

CARRIED

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 17, 2022, at 10:00 a.m., via Microsoft Teams.

ADJOURNMENT

Resolution No. 22/09

Moved by: Andrew Foulds
Seconded by: Ray Lake

THAT the Inaugural Board Meeting No. 01/2022 of The District of Thunder Bay Social Services Administration Board, held on January 13, 2022, be adjourned at 11:48 a.m.

CARRIED



Chair



Chief Administrative Officer



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 02/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: February 17, 2022

TIME OF MEETING: 10:14 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
James Foulds
Brian Hamilton
Rebecca Johnson
Kevin Holland
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto

REGRETS:

Jody Davis
Andrew Foulds
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Roxanne Brunelle-Crupi, Manager, Human Resources
Barry Caland, Manager, Infrastructure & Asset Management
Keri Greaves, Manager, Finance
Carole Lem, Communications & Engagement Officer
Jennifer Lible, Manager, Social Assistance Programs
Aaron Park, Supervisor, Research and Social Policy
Crystal Simeoni, Manager, Housing Programs

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BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 22/10

Moved by: Albert Aiello
Seconded by: Rebecca Johnson

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for February 17, 2022, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 01/2022 (Regular Session) of The District of Thunder Bay Social Services Administration Board, held on January 13, 2022, were presented for confirmation.

Resolution No. 22/11

Moved by: Kim Brown
Seconded by: Rebecca Johnson

THAT the Minutes of Board Meeting No. 01/2022 (Regular Session) of TBDSSAB, held on January 13, 2022, be confirmed.

CARRIED

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals including members of the Board regarding the Chief Administrative Officer Evaluation, with respect to labour relations regarding the CUPE Collective Agreement Ratification and with respect to the security of the property of the Board regarding the Bertrand Court Regeneration Strategy Update.

Resolution No. 22/11

Moved by: Elaine Mannisto
Seconded by: James Foulds

THAT the Board adjourns to Closed Session relative to identifiable individuals including members of the Board regarding the CAO Evaluation, with respect to labour relations regarding the CUPE Collective Agreement Ratification and with respect to the security of the property of the Board regarding the Bertrand Court Regeneration Strategy Update.

CARRIED

REPORTS OF ADMINISTRATION

At 10:45 a.m. Barry Caland, Manager, Infrastructure and Asset Management, Keri Greaves, Manager, Finance and Crystal Simeoni, Manager, Housing Programs joined the meeting.

CUPE Collective Agreement Ratification

Report No. 2022CS-01 (Chief Administrative Officer Division) was presented to the Board in Closed Session providing information regarding the Canadian Union of Public Employees, local 87 and TBDSSAB Memorandum of Settlement reached by the parties, for consideration.

Following a discussion in Closed Session, on consensus, the following resolution was presented in Regular Session

Resolution No. 22/13

Moved by: Kevin Holland
Seconded by: Kim Brown

THAT with respect to Report No. 2022CS-01 (CAO Division) we, The District of Thunder Bay Social Services Administration Board direct Administration to proceed as directed in Closed Session;

AND THAT the Chair and Chief Administrative Officer are authorized to execute any necessary documents.

CARRIED

Bertrand Court Regeneration Strategy Update

Report No. 2022CS-02-55 (Corporate Services Division/Integrated Social Services Division) was presented to the Board in Closed Session providing an update on Phase 1 of the Bertrand Court regeneration plan and Administration's recommendation, for consideration.

Following a discussion in Closed Session, on consensus, the following resolution was presented in Regular Session.

Resolution No. 22/14

Moved by: James Foulds
Seconded by: Rebecca Johnson

THAT with respect to Report No. 2022CS-02 (Bertrand Court Regeneration Strategy Update), we The District of Thunder Bay Social Services Administration Board, direct Administration to proceed as directed in Closed Session.

CARRIED

At 10:47 a.m. Keri Greaves, Manager, Finance and Barry Caland, Manager, Infrastructure and Asset Management left the meeting.

Social Services Relief Fund Update

Report No. 2022-05 (Integrated Social Services Division) relative to providing the Board with an update regarding the TBDSSAB's spending under the Social Services Relief Fund, was presented for information only.

At 10:48 a.m. Brian Hamilton, Board Member, Jennifer Libe, Manager, Social Assistance Programs and Aaron Park, Supervisor, Research and Social Policy joined the meeting.

Ken Ranta, Director, Integrated Social Services and William Bradica, CAO responded to questions.

Advocacy for Federal Rapid Housing
Initiative Funding Expansion

Report No. 2022-06 (Integrated Social Services Division) relative to providing the Board with an overview of the Government of Canada's Rapid Housing Initiative and rationale to advocate for the expansion of the funding criteria for this program, was presented for consideration.

William Bradica, CAO responded to questions and provided further information.

Ken Ranta, Director, Integrated Social Services and Aaron Park, Supervisor, Research and Social Policy responded to questions.

Resolution No. 22/15

Moved by: Elaine Mannisto
Seconded by: James Foulds

THAT with respect to Report No. 2022-06 (Integrated Social Services Division), we, The District of Thunder Bay Social Services Administration Board, call upon the Government of Canada to reconsider the methodology used to determine eligible communities under federal housing programs like the Rapid Housing Initiative;

AND THAT we direct the Chair and Chief Administrative Officer to request a meeting with the federal Minister of Housing and local Members of Parliament to present the Board's concerns;

AND THAT a copy of this Resolution and Board Report No. 2022-06 be circulated to the federal Minister of Housing, Members of Parliament for Thunder Bay-Superior North, Thunder Bay-Rainy River and Algoma-Manitoulin-Kapuskasing, the Ontario Minister of Municipal Affairs and Housing, Thunder Bay District Municipal Councils, the Rural Ontario Municipal Association and Members of Provincial Parliament for Thunder Bay-Superior North, Thunder Bay-Atikokan and Algoma-Manitoulin.

CARRIED

At 11:22 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

4th Quarter Operational Report

Report No. 2022-07 (Integrated Social Services Division) was presented to the Board providing information containing the trends within TBDSSAB programs and services, for information only.

At 11:03 Crystal Simeoni, Manager, Housing Programs, Jennifer Lible, Manager, Social Assistance Programs and Aaron Park, Supervisor, Research and Social Policy left the meeting.

Right to Disconnect from Work Policy
and Procedure

Report No. 2022-08 (CAO Division) was presented to the Board providing information related to the implementation of a Right to Disconnect from Work Policy, for consideration.

Roxanne Brunelle, Manager, Human Resources provided an overview and responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Resolution No. 22/16

Moved by: Brian Hamilton
Seconded by: Kim Brown

THAT with respect to Report No. 2022-08 (CAO Division), we, The District of Thunder Bay Social Services Administration Board approve the Right to Disconnect from Work Policy as presented;

AND THAT we authorize the Chief Administrative Officer to make amendments to the Policy with respect to housekeeping items, as may be required from time to time.

CARRIED

At 11:22 a.m. Aaron Park, Supervisor, Research and Social Policy joined the meeting.

2023 Strategic Plan – 2021 4th Quarter
Update

Report No. 2022-09 (CAO Division) relative to providing the Board with the quarterly update on the Strategic Plan 2023 progress, was presented.

William Bradica, CAO responded to questions.

Ken Ranta, Director, Integrated Social Services responded to questions.

Resolution No. 22/17

Moved by: Albert Aiello
Seconded by: Kim Brown

THAT with respect to Report No. 2022-09 (CAO Division), we, The District of Thunder Bay Social Services Administration Board receive the 2023 Strategic Plan – 2021 Fourth Quarter Update for information only.

CARRIED

At 11:30 a.m. Kevin Holland, Vice Chair left the meeting.

Community Partners Survey Results

Report No. 2022-10 (CAO Division) relative to providing the Board with the results from the 2021 Community Partners Survey, for information only.

Carole Lem, Communications and Engagement Officer responded to questions.

Georgina Daniels, Director, Corporate Services responded to questions.

On consensus, Administration to provide a follow up report to the Board regarding contract administration.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, March 17, 2022 at 10:00 a.m., via Microsoft Teams and in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 22/18

Moved by: Kim Brown
Seconded by: Andrew Foulds

THAT Board Meeting No. 02/2022 of The District of Thunder Bay Social Services Administration Board, held on February 17, 2022, be adjourned at 11:39 a.m.

CARRIED



Chair

Chief Administrative Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 03/2022
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING:	February 17, 2022
TIME OF MEETING:	10:15 a.m.
LOCATION OF MEETING:	Microsoft Teams & 3rd Floor Boardroom TBDSSAB Headquarters 231 May Street South Thunder Bay, ON
CHAIR:	Lucy Kloosterhuis
PRESENT:	OFFICIALS:
Albert Aiello	William Bradica, CAO
Kim Brown	Ken Ranta, Director, Integrated Social Services Division
Shelby Ch'ng	Georgina Daniels, Director, Corporate Service Division
James Foulds	Glenda Flank, Recording Secretary
Kevin Holland	
Rebecca Johnson	
Lucy Kloosterhuis	GUESTS:
Ray Lake	Roxanne Brunelle Crupi, Manager, Human Resources
Elaine Mannisto	Keri Greaves, Manager, Finance
	Barry Caland, Manager, Infrastructure & Asset Management
REGRETS:	Crystal Simeoni, Manager, Housing Programs
Jody Davis	
Andrew Foulds	
Brian Hamilton	
Aldo Ruberto	
Wendy Wright	

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

REPORTS OF ADMINISTRATION

Chief Administrative Officer Evaluation

A verbal update was provided by Lucy Kloosterhuis, Chair relative to the process for the 2022 Chief Administrative Officer Evaluation, for information.

Lucy Kloosterhuis, Chair and Roxanne Brunelle, Manager, Human Resources responded to questions.

At 10:22 a.m. Ray Lake, Board Member, William Bradica, CAO, Ken Ranta, Director Integrated Social Services, Georgina Daniels, Director, Corporate Services and Glenda Flank, Recorder joined the meeting.

CUPE Collective Agreement Ratification

Report No. 2022CS-01 (CAO Division) was presented to the Board providing information regarding Collective Bargaining and the Memorandum of Settlement reached by the Canadian Union of Public Employees, Local 87 and TBDSSAB on February 2, 2022, for consideration.

William Bradica, CAO and Roxanne Brunelle Crupi, Manager, Human Resources responded to questions.

On consensus, recommendation provided in Report No. 2022CS-01 to be presented in Regular Session for consideration.

At 10:29 a.m. Roxanne Brunelle-Crupi, Manager Human Resources left the meeting and Keri Greaves, Manager, Finance, Barry Caland, Manager, Infrastructure and Asset Management and Crystal Simeoni, Manager, Housing Programs joined the meeting.

Bertrand Court Regeneration Strategy Update

Report No. 2022CS-02 (Corporate Services Division) was presented to the Board providing an update on Phase 1 of the Bertrand Court regeneration plan and to presenting Administration's recommendation, for consideration.

Georgina Daniels, Director, Corporate Services provided an overview of the steps that Administration has taken regarding the Regeneration Strategy including the consultant's Class B cost estimates, responded to questions and provided clarification.

William Bradica, CAO responded to questions.

ADJOURNMENT

Resolution No. 22/CS01

Moved by: Albert Aiello
Seconded by: Elaine Mannisto

THAT the Board (Closed Session) Meeting No. 03/2022 of The District of Thunder Bay Social Services Administration Board, held on February 17, 2022, be adjourned at 10:45 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED



Chair



Chief Administrative Officer

Corporate Report

DEPARTMENT/ DIVISION	Community Services – General Manager’s Office	REPORT NO.	R 27/2022
DATE PREPARED	03/15/2022	FILE NO.	
MEETING DATE	04/04/2022 (mm/dd/yyyy)		
SUBJECT	Administrative Update Thunder Bay Community Tennis Centre Indoor Project		

RECOMMENDATION

WITH RESPECT to Report R 27/2022 (Community Services), we recommend that Council provide Thunder Bay Community Tennis Centre (TBCTC) with access to City lands adjacent to the Chapples Park Golf Course (part of PIN 62098-0068 and reflected as Option 3 in Attachment A) to accommodate a proposed indoor racquet sport facility;

AND THAT Administration be directed to amend, terminate or rescind any existing agreements or enter into any new agreements between the parties relative to this project in such form and content satisfactory to the General Manager – Community Services, Treasurer, and City Solicitor;

AND THAT the Mayor and City Clerk be authorized to execute all associated documents;

AND THAT any necessary By-laws be presented to City Council for ratification.

LINK TO STRATEGIC PLAN

The recommendations in this report support the Grow strategy of the 2019-2022 City of Thunder Bay Strategic Plan – One City Growing Together. Item three in the Grow Strategy suggests “Develop key City infrastructure that builds capacity such as a new multi-use indoor sports facility, the first phase of the Waterfront Trail and a long-term plan for the replacement of Fort William Gardens.”

EXECUTIVE SUMMARY

This report provides Council with information regarding a request from the Thunder Bay Community Tennis Centre (TBCTC) to access City lands north of the existing seasonal facility at Chapples Park to accommodate a proposed indoor racquet sport facility.

DISCUSSION

A. Request of Thunder Bay Community Tennis Centre (TBCTC) (Option 1)

The TBCTC is requesting access to City lands northwest of the existing seasonal outdoor tennis facility at Chapples Park to accommodate a proposed year round, air-supported structure with six (6) indoor courts and interior office, accessible washroom/change room area (reflected as Option 1 and the yellow rectangle in Attachment A).

This project concept represents a change from the original project concept presented to City Administration and City Council - an air supported solution to be erected over four (4) existing outdoor courts and the construction of two (2) new courts contingent on access to City lands south of the existing seasonal tennis facility.

TBCTC cites recent success with their fundraising efforts as the key rationale for the new project concept. Refer to Attachment C - correspondence from TBCTC to Mayor and Council dated February 10, 2022 re: Indoor Racquet Sport Facility.

TBCTC, after reviewing various options in the vicinity of the existing outdoor courts and based on the advice of their project manager, cites this proposed siting, northwest of the existing seasonal facility, as the only feasible option. TBCTC is requesting that Council approve:

- their request to access the lands northwest of their existing seasonal facility;
- the re-location of the berm/sliding hill to the southeast as originally contemplated in the approved Chapples Park Master Plan; and,
- the sharing of costs to re-locate the berm/sliding hill soil – estimated by TBCTC to be approximately \$249,000 assuming re-location onsite at Chapples Park.

Direction from Council in respect of TBCTC's request is important to support project advancement. TBCTC, in their correspondence to Council, advises of the need for urgency given that the NOHFC funding partner has progression timelines and a project completion of November 30, 2022.

B. Administration's Response

City Administration has advised TBCTC that there may be sufficient physical space to accommodate the size of TBCTC's proposed structure as well as a five (5) metre apron surrounding the facility on the lands northwest of the existing seasonal facility. Confirmation of this is subject to the completion of a land survey given existing underground services and the City's need for this infrastructure to be accessible in the future. However, Administration has identified the following concerns in relation to TBCTC's request to access these lands to accommodate their proposed new indoor facility:

- i. the scale of the proposed air supported structure and how it could detract from the proposed vision ('the pavilion in the park') and design principles for the proposed multi-use indoor sports facility and the latter's integration with existing site features and contours such as:

- the approach to the multi-use sports facility;
 - the obstruction of the view of Mount Mackay from the multi-use sports facility;
 - the loss of integration between the multi-use sports facility and the existing sliding hill;
 - the over-crowding of structures in this area of Chapples Park.
- ii. potential concerns from the community regarding the re-location of the existing sliding hill;
 - iii. responsibility for the costs of re-locating the sliding hill to another area within Chapples Park, should there be public and Council support for this potential solution;
 - iv. the timing of a request for a decision given uncertainty regarding the eventual future indoor turf facility solution.

Attachment B provides a high level site concept plan that shows the relationship of the proposed indoor racquet facility requested by TBCTC in Option 1 to the proposed multi-use indoor sports facility. In 2017, the Chapples Park Master Plan had contemplated the potential re-location of the sliding hill to accommodate a proposed future integrated multi-use sports hub offering both indoor turf and racquet facilities. Detailed planning for the proposed multi-use sports facility and the direction to consider two separate and distinct facilities tentatively eliminated the need for re-location of the sliding hill.

For the above reasons, Administration does not recommend Option 1.

C. Alternate Options

Based on Administration's concerns with accommodating TBCTC's request, Administration presented two alternate options to TBCTC for consideration as outlined in Attachment A. Both of these options help to mitigate Administration's concerns with TBCTC's request to access the lands northwest of the existing seasonal facility, including an elimination of the need to re-locate the existing sliding hill. However, Administration estimates that the site development/servicing costs associated with Option 3 are more consistent, but higher, than those contemplated in TBCTC's request to access lands northwest of their existing seasonal facility (Option 1).

C.1 Site immediately South of Existing Facility - Option 2

This option is identified by the green rectangle in Attachment A and is directly adjacent to and south of the existing seasonal courts. Access to lands in this area is more consistent with the original project concept which contemplated the accommodation of two (2) new courts in this area. However, to accommodate the proposed new six (6) court indoor racquet facility, a section of roadway would need to be re-aligned and re-constructed and the removal of a number of semi-mature shade trees would be required. Some grading would be required to accommodate the proposed indoor racquet facility in this area. There would be a need for a new pedestrian connection between the existing tennis facility parking lot and the entrance of the proposed indoor racquet facility.

Administration does not recommend Option 2 given the higher site development costs, largely attributable to the need for road re-alignment/reconstruction.

C.2 Site adjacent to Chapples Park Golf Course - Option 3

This option is reflected as the blue rectangle in Attachment A and involves the use of an un-utilized area adjacent to fourth hole of the Chapples Park Golf Course. The area is close, but not immediately adjacent, to the existing seasonal tennis facility. As per the Chapples Park Master Plan, this area was the potential destination of a re-located sliding hill to accommodate a future, integrated turf/tennis sports facility. There is overflow parking within the area contemplated; however, this area is currently gated and not utilized or maintained in the winter. It will however, starting in the summer of 2022, be utilized for overflow parking during Thunder Bay Chill home games. For winter use the parking lot would require an upgrade to the surface and regular winter maintenance. This location for an air supported structure is likely to be perceived to be less intrusive to park users given existing land contours and existing vegetation. Utilizing this site would require some existing vegetation removal, however there is the space and opportunity to plant new trees to help soften the visual impact of the air supported structure façade. Golf Operations does not anticipate conflicts with golf operations and recommends the installation of protective netting to shield the air supported structure from possible errant golf balls.

A small (25mm) underground water line runs underground through the proposed site but preliminary investigation suggests that Golf Operations do not rely on this line to irrigate the golf course and the line can be abandoned. Some site development will be required – ie. grading, relocation of soil and removal of trees to accommodate structure as well as new drainage courses. Also, the ‘overflow’ parking area was the proposed destination site for the removal of surface soil to accommodate the multi-use indoor sports facility. It is possible to distribute this surface soil elsewhere in the park but there will be additional costs to do so.

Preliminary concerns from TBCTC on this alternate site option are the ongoing operational impacts with the creation of two locations separated by distance and a road that TBCTC states would require additional staffing compared to a site option where outdoor/indoor facilities are immediately adjacent to each other. The TBCTC expressed safety concerns about minors/children having to cross a roadway. TBCTC also expressed concern with a structural risk – the air supported structure becoming the accidental or intentional target of golfers.

As TBCTC’s proposed indoor solution does not rely on access to the existing seasonal courts or clubhouse during peak indoor season, Administration believes the need to situate the indoor facility immediately adjacent to the existing facility is not an absolute requirement. Detailed site planning and provision for improved pedestrian connectivity between the existing seasonal and proposed new indoor facility can mitigate safety concerns related to crossing the roadway which is currently one direction to vehicular traffic at this time and has a low speed limit of 20km/h. The installation of protective netting and additional tree planting can mitigate the risk of errant golf balls.

Administration recommends Option 3 as the best location for the proposed indoor racquet facility within Chapples Park.

D. Project Status

Confirmation of the proposed placement of the facility at the Chapples Park site is key to finalizing the proposed project concept plan, refining capital and operating cost estimates, completing detailed design and development applications, and the negotiation of supporting legal agreements. In addition, Administration's intent is to conduct public engagement on the near final proposed project concept plan as part of the City's due diligence requirements given Council's previously approved allocation of up to \$1.5 million towards the project.

FINANCIAL IMPLICATION

Council had previously resolved at their October 7, 2019 Committee of the Whole to allocate up to \$1.5 million from the Stabilization Reserve fund to support the erection of an air supported structure at Chapples Park subject to confirmation of total project funding, due diligence review of the business plan, and future budget approval by Council.

In their written correspondence to Mayor and Council dated February 10, 2022, Attachment B, requesting access to the lands northwest of the existing seasonal facility, TBCTC cites a revised project capital cost estimate of \$ 3,675,750.00 + HST. This includes an estimate of \$249,000 + HST to re-locate the existing berm/sliding hill soil to the southeast area of Chapples Park as envisaged in the approved Chapples Park Master Plan. In their February 10 correspondence to Council, TBCTC requested that the City and TBCTC share proportionately in the cost to relocate the "sliding hill" to the location approved by the City's master plan.

In respect of the broader anticipated site development, servicing costs (eg water, electricity, natural gas, sanitary, road re-alignment, etc) for the various site options under consideration, Administration offers the following high level cost estimates:

Option 1 – Northwest Site - \$575,000

Option 2 – Site immediately South of Existing Facility - \$1,400,000

Option 3 – Site adjacent to Chapples Park Golf Course - \$675,000.

Given the incremental site development and servicing costs that are likely to result from Administration's recommended site (Option 3), Administration will bring a report to Council if an increase to the existing commitment of up to \$1.5 million is recommended.

CONCLUSION

It is concluded that the site adjacent to Chapples Park Golf Course, represented as Option 3 in this report, is the preferred location to accommodate a proposed air supported structure to accommodate six (6) new indoor tennis courts. .

BACKGROUND

The Recreation and Culture Facilities Master Plan “Fit Together” (R152/2016) in January 2017 acknowledged the development of an indoor tennis facility as a near term priority in support of the Plan’s goals to promote active recreation for all ages and abilities, especially during winter months given the anticipated decommission of the ‘College Bubble’. The erection of an air supported structure over the Club’s existing courts was identified as a potential solution, subject to a detailed review of the draft capital and operating plans. The Plan contemplates that the facility would be developed through partnerships.

The Chapples Park Master Plan (R48/2017) supported the development of a multi-use indoor sports hub at this site as a phase 2/medium term priority (6 to 10 years) that could accommodate indoor turf and/or indoor court sports.

As part of 2018 budget deliberations and in response to a deputation from the Thunder Bay Community Tennis Club, Council allocated a capital budget of up to \$20,500 to support the development of a Business Case/Feasibility Study for Indoor Tennis (Council Authority Amended Budget Resolution – R1/2018 – February 5, 2018).

Council resolved on October 7, 2019 (Schedule A attached) a recommendation from the Multi-Use Indoor Sports Facility Committee that a potential of up to \$1.5 million be provided to the Thunder Bay Community Tennis Centre to work in partnership with the City of Thunder Bay on the creation of an air supported structure at Chapples Park. The City’s financial support is subject to confirmation of total project funding, due diligence review of the business plan, and future budget approval by Council. The proposed source of funding for the Project is the Stabilization Reserve Fund. Any agreements between the parties are to be created in form and content satisfactory to the City Solicitor and the City Treasurer and the Mayor and City Clerk be authorized to sign any agreements relative to the Project.

REFERENCE MATERIAL ATTACHED:

Attachment A - Chapples Park Site Options Proposed Indoor Racquet Sport Facility

Attachment B - TBCTC Request Proposed Indoor Racquet Sport Facility in relation to Proposed Multi-use Indoor Sports Facility

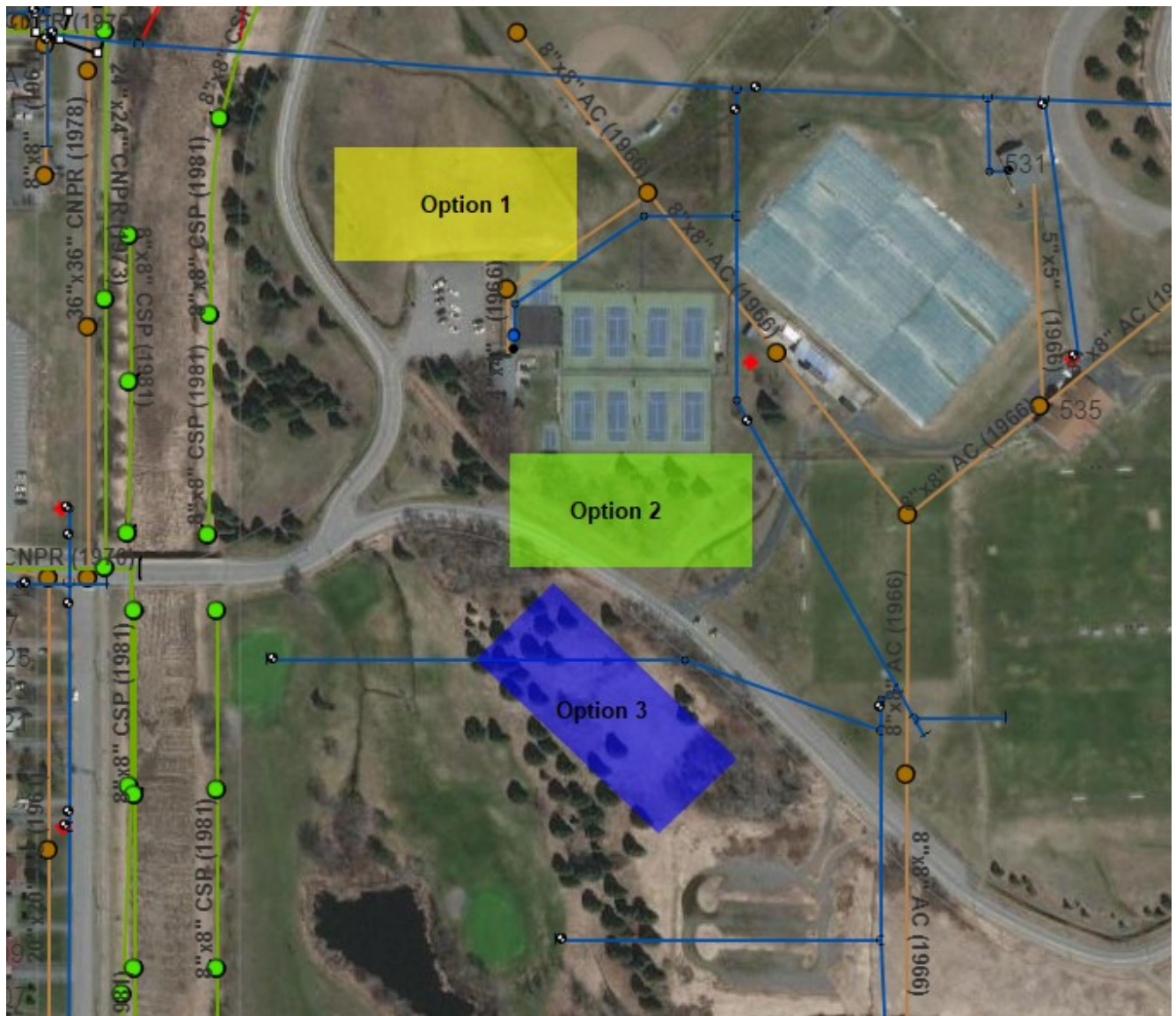
Attachment C - Correspondence from Thunder Bay Community Tennis Centre to Mayor and Council dated February 10, 2021 re: indoor racquet sports facility

Attachment D - Correspondence from JML Engineering to Thunder Bay Community Tennis Centre (attention: David Heroux, Chair, Indoor Committee) re: North Six Court Construction Cost Estimate – Rev 1 Chapples Park Indoor Racquet Sport Facility

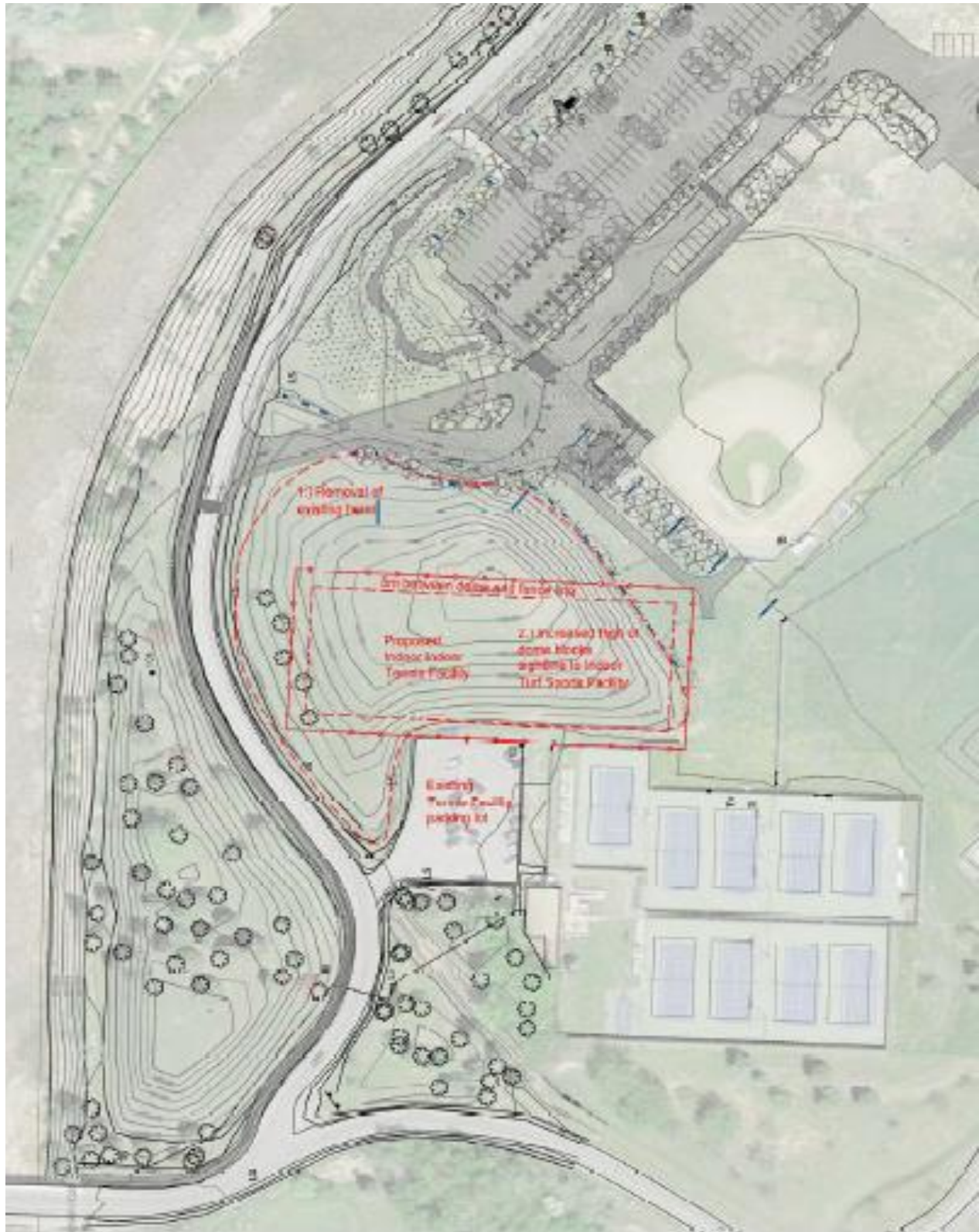
PREPARED BY: KELLYROBERTSON, GENERAL MANAGER – COMMUNITYSERVICES

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Kelly Robertson, General Manager, Community Services	DATE: March 25/22
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Attachment A - Chapples Park Site Options Proposed Indoor Racquet Sport Facility



Attachment B - TBCTC Request Proposed Indoor Racquet Sport Facility in relation to Proposed Multi-use Indoor Sports Facility



**Attachment C – Correspondence from Thunder Bay
Community Tennis Centre to Mayor and Council**



February 10, 2022

To the Mayor and Councillors of the City of Thunder Bay,

RE: **INDOOR RACQUET SPORT FACILITY**

1. **BACKGROUND**

- 1.1 On October 28, 2019, City Council approved a \$1.5M allocation towards the building of an Indoor Racquet Sport Facility at Chapples Park, a project of the Thunder Bay Community Tennis Centre.
- 1.2 The Thunder Bay Community Tennis Centre is grateful for the guidance of Kelly Robertson, General Manager of Community Services, in assisting the Tennis Centre to move the project forward while meeting the requirements of Council's financial allocation.
- 1.3 In 2021, the Tennis Centre was successful in receiving additional capital grant funding in support of the Indoor Facility project from the Northern Ontario Heritage Foundation Corporation (\$1M) and FEDNOR (\$500,000).
- 1.4 Additionally, the Tennis Centre has submitted its application to Tennis Canada through its partnership with Rogers for a \$200,000 capital grant targeted to support the development of year-round tennis facilities across Canada.
- 1.5 With a fundraising campaign underway indicating support from members, individual donors and community sponsors, the Tennis Centre, financially, is within reach of its goal to build 6 new tennis courts, covered with an air-supported structure, which would become the new Indoor Racquet Sport Facility.

2. **SITUATION**

- 2.1 On November 24, 2020, the City of Thunder Bay and the Thunder Bay Community Tennis Centre executed a Letter of Intent that addressed covering 4 existing outdoor courts and 2 new courts (i.e., the south side of the facility) which at that time, was to be the interim solution for an indoor facility. This interim solution was developed as an

alternative to the Tennis Centre's ideal goal of building and covering 6 new courts for its indoor facility, because of a shortfall in funding anticipated from FEDNOR.

- 2.2 Last fall, the Tennis Centre was successful in a subsequent application for a \$500,000 grant from FEDNOR to support the indoor facility project. With this unexpected positive outcome, the Tennis Centre was now able to afford to build the 6 new courts, which was its original plan.
- 2.3 The proposed location for the building of 6 new courts is on the north-west side of the current outdoor facility. All other locations within proximity of the existing tennis courts have been evaluated and this location is the only feasible option. JML Engineering have provided their opinion in a letter which is enclosed.

3. REQUEST OF CITY COUNCIL

As a result of the unanticipated and additional funding that the Tennis Centre has received since the signing of the November 24, 2020, Letter of Intent, the Tennis Centre is now able to build 6 new courts, the basis for its original indoor project.

The Thunder Bay Community Tennis Centre, therefore, respectfully requests:

- 3.1 That City Council allow the Thunder Bay Community Tennis Centre access to the north-west side of the current outdoor facility for the construction of the 6-court Indoor Racquet Sport Facility as outlined in the JML site plan document (enclosed)
- 3.2 That City Council amend the November 24, 2020, Letter of Intent to reference the new description of the project and the requested north-west side location as the proposed in the above referenced site plan.
- 3.3 That City Council and the TBCTC share proportionately in the cost to relocate the "sliding hill" to the location approved by the City's master plan.
- 3.4 That City Council recognize that time is of the essence in this request specifically in that the NOHFC funding partner has progression timelines and a project completion of Nov 31, 2022.

Respectfully submitted,



Mark Facca, President
Thunder Bay Community Tennis Centre



Pasi Pinta, Vice-President
Thunder Bay Community Tennis Centre

**Attachment D - Correspondence from
JML Engineering to TBCTC**

February 7, 2022
Ref. No. JML 2020027

Thunder Bay Community Tennis Centre
430 Chapples Dr.
Thunder Bay, ON P7C 4V8

Attention: David Heroux
Chair of Indoor Committee

Reference: **North Six Court Construction Cost Estimate – Rev 1
Chapples Park Indoor Racquet Sport Facility**

Dear Dave:

JML Engineering has been retained by the Thunder Bay Community Tennis Centre to update the construction cost estimate for the Chapples Park Six Court Indoor Racquet Sport Facility north of the existing tennis centre located at 430 Chapples Drive in Thunder Bay.

Previous construction cost estimates were prepared, and have been used as a basis for comparison in the attached cost estimate breakdown.

A topographic survey was completed by JML Engineering in November 2020 to capture the existing topography and land features at the site. A conceptual site plan drawing was prepared which includes the location for the proposed North Six Court Indoor Racquet Sport Facility and additional parking (see attached JML drawing 2020027 C-1 Rev. B titled “Conceptual Site Plan”).

The main water and sanitary service lines for Chapples Park are located directly north of the existing tennis centre. An existing berm, predominantly consisting of salvaged organic material from the adjacent east outdoor soccer field development, is located northwest of the existing facility.

The North Six Court Indoor Racquet Sport Facility should be located northwest of the existing tennis centre to avoid building over service lines. This will require relocation of the existing berm material to an area adjacent a southeast parking lot, located approximately 550 m away as shown on the attached “Concept Plan – Chapples North”. The proposed relocation site for this material aligns with the April 2017 Chapples Park Master Plan to construct a new toboggan hill at this location.

The proposed indoor racquet sport facility shall consist of a pre-manufactured air supported structure encompassing six new tennis courts (three courts on each side) with an interior office/washroom/changeroom area.

Site development for this project would include new site services (water, sanitary, gas, and hydro), regrading and ditching (including removal of berm), a parking lot addition, fencing, and miscellaneous civil works. A perimeter trench drain has also been included.

The cost for the new air supported structure was provided by The Farley Group. It includes the membrane and insulation, cable anchors, heating, and cooling units and controls, lighting, access doors, and installation costs, including inflation. An air supported structure with overall dimensions of 103.6 m (340 ft) length, 38.4 m (126 ft) width, and 13.7 m (45 ft) height has been considered. A separate cost for netting/dividers was also provided by The Farley Group.

A reinforced concrete grade beam, and miscellaneous entrance and equipment slabs has been considered. The construction of six new courts, an interior office/washroom/ changeroom area, and equipment has also been included.

Professional fees required for this project consist of costs for a building permit, legal fees, and consulting engineering fees. It has been discussed that the Tennis Centre will liaison directly with Tennis Clubs of Canada owner Terry Redvers to develop the conceptual plan for the air supported structure. Conceptual design for the site development, storm water management, and engineering will still be required, and the costs for these services have been included.

Contingencies of 15% have been included for the various aspects of this project. Inflation for 2023 construction has also been included.

Based on the above project description, the total construction cost estimate for the North Six Court Chapples Park Indoor Racquet Sport Facility is **\$ 3,675,750.00 + HST**. See attached construction cost estimate comparison for a detailed cost breakdown.

Possible cost savings for this project are dependent on whether the City of Thunder Bay's indoor turf facility project proceeds, and the level of funding provided to cover the berm relocation. The proposed indoor turf facility would be constructed adjacent to the new indoor racquet sport facility, and could provide cost savings for site services which could be shared with the other facility's site services, instead of independently from the existing roadway. The maximum potential site services cost savings are estimated at \$ 160,000.00 + HST, based on the assumption that all services are brought to site, and only tie-ins are required. The maximum cost savings for the berm relocation is estimated at \$ 249,000.00 + HST, depending on the level of funding provided by the City of Thunder Bay for this item.

If all potentials cost savings are realized, the total construction cost estimate for the North Six Court Chapples Park Indoor Racquet Sport Facility may be reduced to **\$ 3,266,750.00 + HST**.

We trust this letter is satisfactory. Please contact the undersigned if you require any additional information or clarification.

Yours truly,

JML Engineering Ltd.



Natalie Scalese, M.Eng., P.Eng.
Project Engineer

:ns
Encl.

P:\2020027 - Thunder Bay Tennis Club - Chapples Park Indoor Racquet Sport Facility\Admin\Letters\2022-02-07 David Heroux.docx

JML ENGINEERING LTD.

Chapples Park Indoor Raquet Sport Facility
Thunder Bay Community Tennis Centre
North Six-Court Construction Cost Estimate
February 7, 2022

Item No.	Item Description	Six-Court Cost Estimate Assumed (2020)	Six-Court Cost Estimate JML (Feb 2021)	North Six-Court Estimate JML (Feb 2022)	Comments
1	Trench Drain	\$70,000.00	\$193,000.00	\$196,000.00	perimeter concrete trench drain
					sanitary tie in, directional drilling for new water and gas lines (cost savings possible if indoor turf facility project proceeds)
2	Site Services	\$75,000.00	\$75,000.00	\$189,000.00	
3	Fencing	\$34,558.00	\$50,000.00	\$50,000.00	6 ft high chain link fence
4	Fire Protection	\$50,000.00	\$50,000.00	\$0.00	
5	Demolition/Patching	\$55,000.00	\$55,000.00	\$0.00	n/r based on north structure location
6	Regrade	\$0.00	\$0.00	\$249,000.00	relocate existing berm material SE, regrade
7	Topsoil and Seed at Disturbed Areas	\$0.00	\$0.00	\$25,000.00	
8	Ditching	\$0.00	\$0.00	\$20,000.00	as required for design
9	Parking Lot Addition	\$0.00	\$0.00	\$36,000.00	18 parking spots (2 accessible)
	Subtotal - Site Development	\$284,558.00	\$423,000.00	\$765,000.00	
	Contingency (20%)	\$96,911.60	\$84,600.00	\$153,000.00	
	Total Site Development	\$381,469.60	\$507,600.00	\$918,000.00	
10	Air Supported Structure	\$824,788.00	\$897,000.00	\$918,000.00	The Farley Group Quote- 340ft x 126ft (6 Court)
11	Grade Beam	\$373,600.00	\$373,600.00	\$498,000.00	1.9 m deep grade beam
12	Concrete Slabs at Doors/Equipment	\$75,000.00	\$75,000.00	\$80,000.00	
13	Air Supported Structure Accessories	\$150,000.00	\$150,000.00	\$19,000.00	netting/dividers
14	Existing Court Patching/Resurfacing	\$100,000.00	\$100,000.00	\$0.00	n/r based on north structure location
15	New Court Construction	\$0.00	\$140,000.00	\$355,000.00	6 Courts and interior asphalt areas
16	Accessible Washroom building	\$164,000.00	\$164,000.00	\$75,000.00	600 sq.ft int. building incl. below grade plumbing
17	Snowblower/Court Sweeper	\$0.00	\$7,000.00	\$7,500.00	carried from original estimate
18	Equipment	\$7,000.00	\$0.00	\$0.00	included in Item 12
	Subtotal - Building	\$1,694,388.00	\$1,906,600.00	\$1,952,500.00	
	Contingency (15%)	\$254,158.20	\$285,990.00	\$292,875.00	
	Total Building	\$1,948,546.20	\$2,192,590.00	\$2,245,375.00	
	Total Site Development & Building	\$2,330,015.80	\$2,700,190.00	\$3,163,375.00	
19	Building Permit	\$30,360.19	\$33,000.00	\$38,000.00	
20	Engineering- Conceptual Design	\$200,000.00	\$35,000.00	\$35,000.00	
21	Engineering - Geotechnical Investigation	\$0.00	\$12,000.00	\$13,000.00	
22	Engineering - Detailed Design	\$202,401.26	\$75,000.00	\$95,000.00	
23	Engineering - Tendering and CA	\$0.00	\$65,000.00	\$85,000.00	
24	Contracted Project Manager	\$50,600.32	\$50,800.00	\$0.00	included in Items 20-23
25	Legal Fees (City)	\$100,000.00	\$100,000.00	\$105,000.00	carried from original estimate
	Subtotal - Professional Fees	\$583,361.77	\$370,800.00	\$371,000.00	
	Total Project Costs	\$2,913,377.57	\$3,070,990.00	\$3,534,375.00	
	Inflation to 2023 (3-4% per year)	\$291,337.76	\$214,969.30	\$141,375.00	
	TOTAL 2023 CONSTRUCTION COST	\$3,204,715.33	\$3,285,959.30	\$3,675,750.00	

*HST extra

P:\2020027 - Thunder Bay Tennis Club - Chapples Park Indoor Racquet Sport Facility\Admin\Cost Estimate\2022-02-07 TBCTC Construction Cost Estimate



LEGEND	
	NEW AIR SUPPORTED STRUCTURE
	NEW FENCE
	EXISTING WATER SERVICE
	EXISTING SANITARY SERVICE
	EXISTING POWER
	EXISTING TELEPHONE
	EXISTING FENCE
	DITCH LINE/ FLOW DIRECTION
	EXISTING HYDRO POLE
	EXISTING FIRE HYDRANT
	EXISTING CATCH BASIN
	EXISTING MANHOLE
	EXISTING LIGHT STANDARD
	EXISTING TREE
	CONTOUR ELEVATION

SITE PLAN
1:500

B	RE-ISSUED FOR CONCEPT	BA	02/07/2022
A	ISSUED FOR CONCEPT	BA	12/10/2021
No.	Description	By	Date (mm/dd/yyyy)
Revisions			



105 Villa Street, 2nd Floor
Thunder Bay, ON P7A 7W5
Phone: 807.345.1131
Fax: 807.345.1229
Email: info@jmleng.com

PRELIMINARY
NOT FOR
CONSTRUCTION

Approved

Approved

Client

THUNDER BAY COMMUNITY
TENNIS CENTRE

Project

CHAPPLES PARK
INDOOR RACQUET SPORT FACILITY

Drawing

CONCEPTUAL SITE PLAN

Scale

AS NOTED

Designer

JMM

Date

11/2021

Drafter

BA

Date

11/2021

Checked by

NS

Date

11/2021

CAD File No.

2020027

dwg

Plot Scale

1:1

Ref. No.

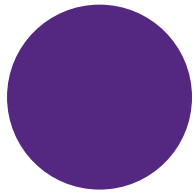
2020027

Drawing No.

C-1

Rev.





CONCEPT PLAN – Chapples North

2 Multi-Purpose Sports Fields (Artificial)

Practice Field

Indoor Sports Centre

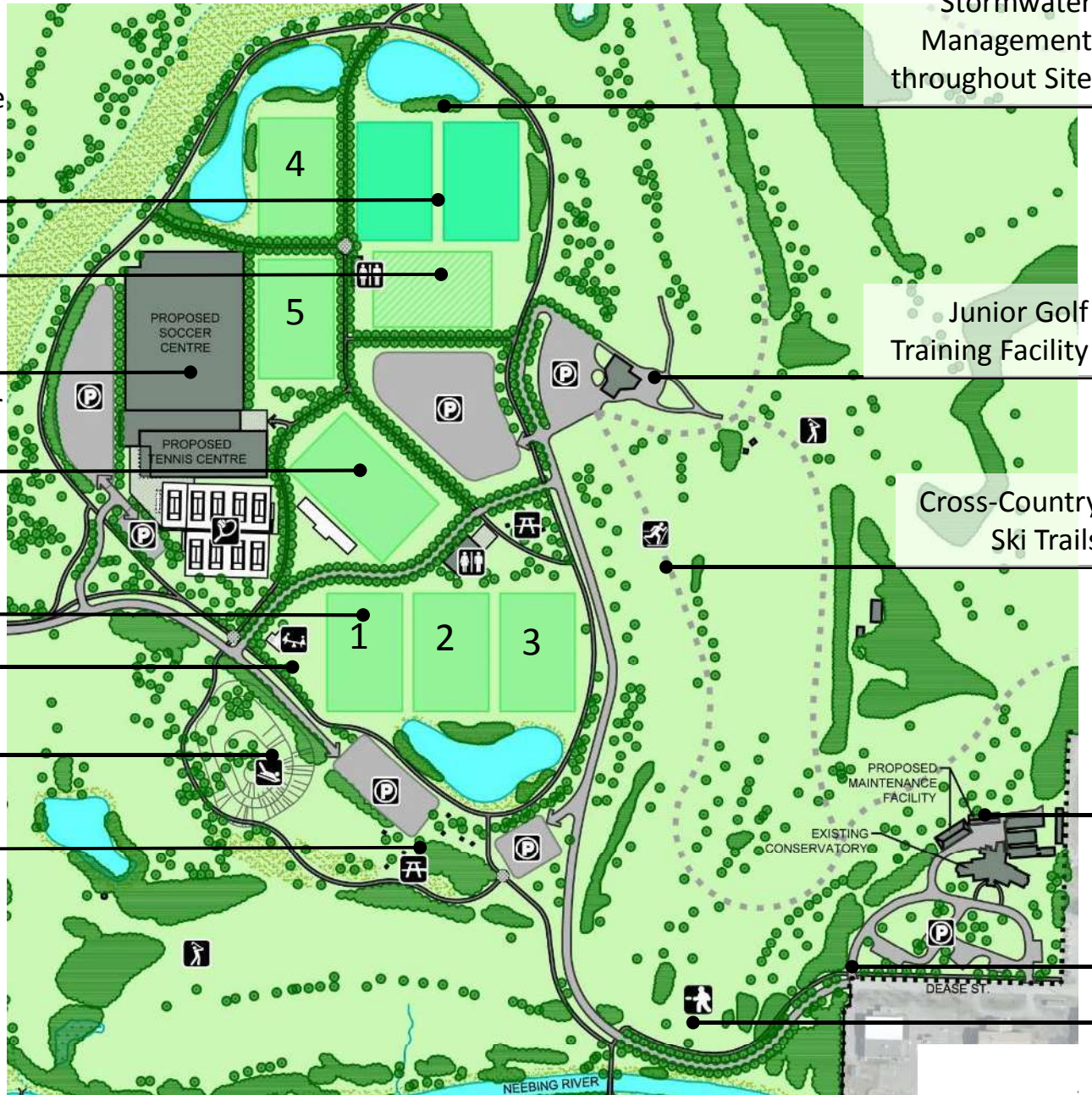
Premium Soccer Field (Natural)

5 Multi-Purpose Sports Fields (Natural)

Playground

Tobogganing Hill

Picnic Area



Improved Stormwater Management throughout Site

Junior Golf Training Facility

Cross-Country Ski Trails

KEY MAP



Consolidated Maintenance Facility

New Entrance at Dease Street

Disc Golf Opportunities

Corporate Report

DEPARTMENT/ DIVISION	Community Services - Facilities, Fleet & Energy Management	REPORT NO.	R 52/2022
DATE PREPARED	03/17/2022	FILE NO.	
MEETING DATE	04/04/2022 (mm/dd/yyyy)		
SUBJECT	Victoriaville Civic Centre Ventilation –Tender Award		

RECOMMENDATION

WITH RESPECT to Corporate Report R 52/2022 (Community Services – Facilities, Fleet and Energy Management), we recommend that the installation of a new centralized fresh air system at the Victoriaville Civic Centre be awarded to Thermal Mechanical Systems Inc in the amount of \$741,579.10 inclusive of a HST and a contingency;

AND THAT Appropriation No. 8 be approved;

AND THAT any necessary by-laws be presented to Council for ratification.

EXECUTIVE SUMMARY

This report is recommending the award of a contract for the installation of a new centralized fresh air system and energy recovery ventilator ducted directly to occupied areas in the Victoriaville Civic Centre.

Two responses were received as a result of a call for tenders. The low tender for this project was submitted by Thermal Mechanical Systems Inc. This firm has coordinated similar multi discipline projects and is being recommended along with their sub-trades as they are experienced and capable of doing the work.

There are sufficient funds in Facilities, Fleet and Energy Management approved capital budgets for the work to proceed as tendered and recommended.

DISCUSSION

The COVID-19 Emergency Response Team (ERT) has endorsed standardization principles for indoor air-quality to prepare the City of Thunder Bay's work places for the eventual return to work for employees currently working from home. The standardization includes two basic

principles: ventilation and filtration. These principles are consistent with other government agencies and education facilities.

The majority of the City of Thunder Bay's corporate facilities meet the standardization level, this level of compliance has been achieved through ongoing facility capital renewal activities, and strict adherence to our Facility Design Guidelines Policy in the construction of new, and renovation of existing facilities.

There is one exception; the Victoriaville Civic Centre does not adequately distribute fresh air throughout the building. With the absence of dedicated fresh air ducting, there is no guarantee that all areas receive the same percentage of fresh air. The existing system is generally pressure driven which results in less fresh air being supplied to areas located furthest from the fresh air intakes.

The work being recommended is the installation of a new centralized fresh air system ducted directly to occupied areas. The new system would also include a heat recovery module. Pre-tender estimates for the new system was \$510,000 (exclusive of HST). The heat recovery module is anticipated to reduce energy costs \$15,000 annually (current utility rates). The useful life of the new module is 20 years resulting in \$300,000 in avoided operating costs.

A public tender was advertised on Bids and Tenders on Monday, February 7, 2022, as well as through various construction associations. Submissions were received by Supply Management on Tuesday, March 1, 2022. As a result, of the call for tenders, two (2) responses as listed below were received. The tendered costs below are inclusive of HST.

<u>Contractor</u>	<u>Base Bid</u>
Thermal Mechanical Systems Inc.	\$ 666,579.10
Rugged Air Industries Ltd.	\$ 895,819.95

Both Bids were over the pre-tender estimate. Current market conditions, and the complexity of the additional structural support required to install the ventilation unit were the driving factors for the additional costs.

FINANCIAL IMPLICATION

Cost(s) identified below is inclusive of HST:

Low Tender	\$ 666,579.10
Project Contingency	\$ 75,000.00
Total Cost	\$ 741,579.10
Less HST Rebate	<u>\$ (73,764.50)</u>
Net Cost	\$ 667,814.60

Administration is recommending that a \$75,000 construction contingency be included in the project; the contingency shall not be expended without proper authorization by City Administration as set out in the terms of the contract documents.
There are sufficient funds in the Facilities Fleet & Energy Management approved capital accounts to complete the work as tendered. The source of financing is shown in Appropriation No. 8 (Attachment A).

CONCLUSION

It is concluded that the installation of a new centralized fresh air system at the Victoriaville Civic Centre be awarded to Thermal Mechanical Systems Inc. in the amount of \$ 741,579.10 (inclusive of a HST and contingency) and that the work proceed as tendered.

It is further concluded that appropriation No. 8 be approved.

BACKGROUND

None.

REFERENCE MATERIAL ATTACHED:

Attachment A - Appropriation No. 8 - VCC Air Handling Unit

PREPARED BY: GERRY BROERE, DIRECTOR – FACILITIES, FLEET AND ENERGY MANAGEMENT

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kelly Robertson, General Manager, Community Services	March 23, 2022

The City of Thunder Bay		DATE: Mar 15, 2022				
DEPARTMENT: Community Services		REQUEST FOR APPROPRIATION CHANGE	<div></div>	<div>8</div> APPROP NO.		
DIVISION: Facilities, Fleet and Energy Management		REQUEST FOR ADDITIONAL APPROPRIATION	<div>X</div>			
WBS ELEMENT	DESCRIPTION	BUDGET AVAILABLE	INCREASE	DECREASE	ADMIN USE	
					IM Position	Fund Code
COM-FFE-210101-1-T-3-1 (NEW)	VCC Indoor Air Unit (322002)		168,400		2.1.1	76
COM-FFE-210101-1-T-3-2 (NEW)	VCC Indoor Air Unit (Cap Gen RF)		510,000		2.1.1	21
COM-AMT-190101-1-N-5-1	VCC Washroom Improvements (322002)			68,400	2.1.1	76
COM-FFE-210101-4-N-1-1	Animal Services General Repairs (322002)			100,000	2.1.1	76
COM-AMT-220101-1-T (TBD)	VCC Indoor Air Unit (Cap Gen RF) (as approved in the 2022 Budget)			510,000	2.1.1	21
			678,400	678,400		
EXPLANATIONS/REASONS: Please refer to Corporate Report R 52/2022			EFFECT ON LEVEL OF SERVICE:			
			DECREASE INCREASE MAINTAINED			
			<div></div> <div></div> <div>X</div>			
			DATE:			
			RECOMMENDED/APPROVED			
			<div>Linda Evans</div> <div>Linda Evans</div> <div>CITY TREASURER</div>			
			<div>Norm Gale</div> <div>Norm Gale</div> <div>CITY MANAGER</div>			
PREPARED BY: Grant Eklund		VERIFIED BY		COMMITTEE OF THE WHOLE		
REVIEWED BY: Kelly Robertson		FINANCE: M GALLAGHER		APPROVED NOT APPROVED		
Kelly Robertson		Moira Gallagher, CPA, CMA		<div></div> <div></div>		
General Manager, Community Services Dept.		Budget & Planning Accountant		DATE: _____		
		Corporate Services & Long Term Care Department				

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT 2022 Events Season

SUMMARY

Memorandum from Louisa Costanzo, Supervisor – Cultural Development & Events, dated March 24, 2022 providing information relative to the Cultural Development & Events Section, Recreation & Culture Division's plans for City-run events for the 2022 season.

Memorandum from Leah Prentice, Director - Recreation & Culture, dated March 8, 2022 requesting that Louisa Costanzo, Cultural Development & Events Supervisor provide a presentation relative to the above noted.

ATTACHMENTS

- 1 Memorandum from Louisa Costanzo
- 2 Memorandum from Leah Prentice

Memorandum

TO: City Council

FROM: Louisa Costanzo
Supervisor – Cultural Development & Events

DATE: March 24, 2022

SUBJECT: 2022 Events Season (April 4 COW)

This memo provides information on the Cultural Development & Events Section, Recreation & Culture Division's plans for City-run events for the 2022 season.

The ongoing COVID-19 pandemic has significantly impacted events for the past two years, requiring many cancellations and major modifications to the City's annual events. Despite these challenges, the Cultural Development & Events team, with the input and help of other Divisions, community partners and advisory committees, found new ways to keep people connected in our community through virtual and hybrid events and programming.

Planning for major events begins many months in advance. Due to the uncertainty of the pandemic and associated measures, and the lead time required for event planning, a modified events season is planned once more for 2022.

Since early 2021, there has also been an ongoing re-envisioning of Canada Day on the Waterfront to reflect and recognize that Canada Day means something different to everyone, and to move forward in an inclusive, thoughtful, and meaningful way towards Reconciliation. Event planning discussions for Canada Day 2022 have taken place with the Indigenous Relations Office with input from the Elders Council, Community Partners, other municipalities and cultural organizations. The Section will continue to work to develop a strategy for Canada Day beyond 2022 with the involvement of the Indigenous Relations office, Elders Council, Community Partners, and Stakeholders. These plans and any associated recommendations will be brought to Council prior to the 2023 event season.

As a result of the above, the following adjustments are planned for the 2022 Event Season:

1. Postponement of Quest: Tech & Gaming to 2023:
 - a. Quest typically occurs in late May at Fort William Gardens
 - b. planning for this indoor event was not feasible due to COVID measures in place during the planning period.
 - c. alternate event options are currently being considered for fall 2022. Further information will be shared as plans are solidified.
2. Children's concert in lieu of Kite Festival and Teddy Bears Picnic:

- a. Kite Festival and Teddy Bears Picnic have not been planned for 2022 due to COVID measures in place during the planning phase that were not conducive to the primary activities, attractions and venues for these events
 - b. an afternoon Children's concert will be presented in conjunction with the Live on the Waterfront Series for this audience.
3. Canada Day on the Waterfront 2022:
- a. smaller-scale in-person event to take place in the festival area at Marina Park
 - b. no fireworks (will be included in Live on the Waterfront Series)
 - c. Opening Ceremonies that will include land acknowledgement and invite participation of an Elder to provide an opening prayer, as well as Indigenous dancers and drummers
 - d. learning opportunities, messaging and Indigenous content where applicable, with the goal of educating
4. Live on the Waterfront:
- a. regular in-person programming every Wednesday from July 13 to August 31
 - b. addition of an afternoon Children's Concert
 - c. include fireworks or drone display for final performance
 - d. additional marketing to promote to local and regional visitors
5. Movie Nights in the Parks:
- a. August –September. Dates to be confirmed.
 - b. in-person, similar to 2021.
 - c. programed in various neighbourhood parks following success of this pilot approach in 2021

The service changes above reflect a realistic approach to moving forward with in-person events in 2022 and will allow us to continue providing a high level of service that has come to be expected from our City planned events and programming. This plan will also continue to promote the vision and principles of the Inspire Thunder Bay Culture plan, celebrate culture & arts in our community, and promote our city as a tourist destination and a great place to live.

Changes related to 2022 event seasons will be included on public documents such as Sponsorship Packages and Calls for Talent in the next two weeks. These updates will be reflected in public marketing materials for events beginning later this month.

Should you have any questions, please feel free to contact me at 628-5250.

Sincerely,

Louisa Costanzo
Supervisor – Cultural Development & Events

cc: Norm Gale, City Manager

Krista Power, City Clerk

Kelly Robertson, General Manager – Community Services Department

Leah Prentice, Director – Recreation & Culture Division

Memorandum

TO: Krista Power, City Clerk

FROM: Leah Prentice, Director – Recreation & Culture

DATE: March 8, 2022

SUBJECT: 2022 Events Presentation – April 4 COW

I am requesting the opportunity for Louisa Costanzo, Cultural Development & Events Supervisor, Recreation & Culture Division to present plans for 2022 Events to Committee of the Whole on April 4, 2022.

Sincerely,

Leah Prentice
Director – Recreation & Culture Division

cc: Norm Gale – City Manager
Kelly Robertson – General Manager, Community Services

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Power to Play Annual Fundraising Campaign for PRO Kids

SUMMARY

Memorandum from Laura Daniele, Coordinator Support Services (PRO Kids), Recreation & Culture Division, dated March 3, 2022 providing information relative to the launch of “Power to Play”, PRO Kids’ first annual fundraising campaign taking place from April 1 to 30, 2022, for information.

ATTACHMENTS

1 Memorandum from Laura Daniele

Memorandum

TO: Krista Power, City Clerk

FROM: Laura Daniele, Coordinator Support Services (PRO Kids), Recreation & Culture Division

DATE: March 3, 2022

SUBJECT: Power to Play Annual Fundraising Campaign for PRO Kids Committee of Whole, April 4, 2022)

This memo provides information about the launch of “Power to Play”, PRO Kids’ first annual fundraising campaign.

The Power to Play campaign is taking place from April 1 to 30, 2022. Members of Council are encouraged to participate.

The concept of the campaign is to give local children and youth in need the “Power to Play”. By donating to the campaign and helping a child access their favourite recreational activity, you are their #1 fan. You are cheering them on, empowering them and giving them the opportunity to reap the benefits of recreation.

The funds raised over the course of the month will help support PRO Kids placements of children and youth in need into recreational activities. PRO Kids makes an average of 1,200 placements annually, requiring close to \$110,000 to be raised every year. The Power to Play campaign aims to raise \$50,000.

Donations can be made at www.prokidsthunderbay.ca/powertoplay. Those interested in helping raise awareness can download a virtual meeting background, also available on the PRO Kids website. Sharing and interacting with PRO Kids social posts throughout the month is also encouraged.

More information on PRO Kids can be found at www.prokidsthunderbay.ca.

cc Norm Gale – City Manager
Kelly Robertson - General Manager, Community Services
Leah Prentice – Director, Recreation & Culture Division
Paul Burke – Sport & Community Development Supervisor, Recreation & Culture Division

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Lifeguard Recruitment and retention Review

SUMMARY

Memorandum from Councillor Aldo Ruberto dated March 9, 2022 containing a motion recommending that Administration undertake a review of the City's lifeguard program and provide for Council's consideration recommendations to increase recruitment and retention of qualified staff and that Administration report back on or before September 12, 2022.

RECOMMENDATION

WITH RESPECT to the Memorandum from Councillor Aldo Ruberto dated March 9, 2022 we recommend that Administration undertake a review of the City's lifeguard program and provide for Council's consideration recommendations to increase recruitment and retention of qualified staff;

AND THAT Administration report back on or before September 12, 2022;

AND THAT any necessary by-laws be presented to Council for ratification.

ATTACHMENTS

1 Memorandum from Councillor Aldo Ruberto

Memorandum

TO: Dana Earle, Deputy City Clerk

FROM: Councillor Aldo Ruberto

DATE: March 9, 2022

SUBJECT: **Lifeguard Recruitment and retention Review**
Committee of the Whole – April 4, 2022

Administration has advised of the difficulty in recruiting and retaining qualified lifeguard staff – made worse by the COVID-19 pandemic. I would like Administration to undertake a review of the City's lifeguard program and report to Council any recommendations to assist with the recruitment and retention of lifeguards required to staff the City's indoor and outdoor facilities.

I would like Council to consider the following,

WITH RESPECT to the Memorandum from Councillor Aldo Ruberto dated March 9, 2022 we recommend that Administration undertake a review of the City's lifeguard program and provide for Council's consideration recommendations to increase recruitment and retention of qualified staff;

AND THAT Administration report back on or before September 12, 2022;

AND THAT any necessary by-laws be presented to Council for ratification.

MEETING DATE 04/04/2022 (mm/dd/yyyy)

SUBJECT Outstanding List for Community Services as of March 22, 2022

SUMMARY

Memorandum from City Clerk K. Power, dated March 22, 2022 providing the Operations Outstanding Items List, for information.

ATTACHMENTS

Memorandum from City Clerk Krista Power

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: Tuesday, March 22, 2022

SUBJECT: Outstanding List for Community Services Session as of March 22, 2022
 Committee of the Whole – April 4, 2022

The following items are on the outstanding list for Community Services:

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date	Revised Report Back Date
2021-101-CS	Community Services / Facilities, Fleet & Energy Management	Free Menstrual Products at City Facilities	Sep-30-2022	Dec-12-2022
2021-106-CS	Community Services - Recreation & Culture; Infrastructure and Operations - Parks and Open Spaces	Former Dease Pool Site - Detailed Design and Concept Plan	Dec-13-2022	Feb-13-2023
2021-107-CS	Community Services - Transit Services	Proposed Affordable Monthly Bus Pass Program	Dec-13-2022	Feb-13-2023
2021-108-CS	Community Services - Recreation & Culture	User Fee Model & Affordable Access Pilot	Dec-13-2022	Feb-13-2023
2021-109-CS	Community Services	Expression of Interest Proposed Multi-use Indoor Sports Facility	Feb-14-2022	Upon receipt of information relative to the status of Infrastructure Canada funding request

* Subject to ratification