



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, JANUARY 10, 2022

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, January 10, 2022

Reference No. COW - 4/53

CLOSED SESSION in the McNaughton Room at 5:30 p.m.

Committee of the Whole - Closed Session

Chair: Councillor Aldo Ruberto

Closed Session Agenda will be distributed separately to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Operations Session

Chair: Councillor Brian McKinnon

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - January 10, 2022 - Committee of the Whole

WITH RESPECT to the January 10, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed. **(Page 5)**

PRESENTATIONS

DEPUTATIONS

Thunder Bay Police Services Board

Correspondence from Secretary - Thunder Bay Police Services Board John Hannam dated December 17, 2021 requesting an opportunity to provide a deputation relative to the above noted. **(Pages 6 -7)**

ITEMS ARISING FROM CLOSED SESSION

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Clean, Green & Beautiful Committee Minutes

Minutes of Meeting 7-2021 of the Clean, Green & Beautiful Committee held on October 20, 2021, for information. **(Pages 8 - 12)**

REPORTS OF MUNICIPAL OFFICERS

Contract 4, 2021 - Storm Sewer Separation

Report R 3/2022 (Infrastructure & Operations - Engineering & Operations) recommending that an increase in the value of Contract 4, 2021 – Storm Sewer Separation awarded to P.N.I Contracting Ltd. be authorized in the amount of \$103,314.18 (inclusive of HST) bringing the total contract value to \$2,249,982.41 (inclusive of HST). **(Pages 13 - 15)**

WITH RESPECT to Report R 3/2022 (Infrastructure & Operations – Engineering and Operations), we recommend that an increase in the value of Contract 4, 2021 – Storm Sewer Separation awarded to P.N.I Contracting Ltd. be authorized in the amount of \$103,314.18 (inclusive of HST) bringing the total contract value to \$2,249,982.41 (inclusive of HST);

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary bylaws be presented to City Council for ratification.

FIRST REPORTS

PETITIONS AND COMMUNICATIONS

OUTSTANDING ITEMS

Outstanding List for Operations as at December 15, 2021

Memorandum from City Clerk Krista Power dated December 15, 2021 providing the Operations Outstanding Items List, for information. **(Pages 16 - 18)**

OPEN SESSION in the S.H. Blake Memorial Auditorium

Committee of the Whole - Community Services Session
Chair: Councillor Shelby Ch'ng

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

The District of Thunder Bay Social Services Administration Board

Minutes of Meetings 17/2021, 18/2021 (Closed), 19/2021 and 20/2021 (Closed) of The District of Thunder Bay Social Services Administration Board held on November 17, 2021 and November 18, 2021 respectively, for information. **(Pages 19 - 37)**

Accessibility Advisory Committee Minutes

Minutes of Meeting 8-2021 of the Accessibility Advisory Committee held on October 14, 2021, for information. **(Pages 38 - 47)**

REPORTS OF MUNICIPAL OFFICERS

Licensed Private Home Child Care

Report R 2/2021 (Community Services - Central Support Services) providing Council with information regarding the rationale for the City of Thunder Bay's proposed termination of administering the Licensed Private Home Child Care Program. **(Pages 48 - 66)**

WITH RESPECT to Report R 2/2021 (Community Services – Central Support Services), we recommend that Administration proceed to provide formal notice to the Thunder Bay District Social Services Administration Board to terminate the City's administration and delivery of the Licensed Private Home Child Care Program by July 1, 2022;

AND THAT the 2023 municipal child care budget be adjusted to reflect the absorption of the Licensed Private Home Child Care Program's share of administrative overhead costs estimated to be approximately \$100,000;

AND THAT Administration re-purpose the majority of the current complement and budget for the Licensed Private Home Worker position towards the creation of an Early Childhood Educator 1 position;

AND THAT any necessary by-laws be presented to City Council for ratification.

2022 Community, Youth & Cultural Funding Program Recommendations

Report R 5/2022 (Community Services - Recreation & Culture) containing a recommendation relative to the above noted. **(Pages 67 - 83)**

WITH RESPECT to Report R 5/2022 (Community Services – Recreation & Culture) 2022 Community, Youth & Cultural Funding Program we recommend that the report be received;

AND THAT the 2022 proposed Community, Youth & Cultural Funding Program budget reflect an increase of \$48,712;

AND THAT the recommendation cap for the Community, Youth & Cultural Funding Program Operating category be increased to \$220,000 for 2023;

AND THAT any necessary by-laws be presented to Council for approval.

FIRST REPORTS

PETITIONS AND COMMUNICATIONS

Protective (Safety) Netting – Indoor Arenas

At the November 8, 2021 Committee of the Whole meeting Council directed Administration to report back by the end of January 2022 on the netting options, financial implications, and potential funding sources for protective safety netting systems to be installed at City operated indoor arenas. **(Pages 84 - 87)**

Memorandum from General Manager - Community Services Kelly Robertson dated December 21, 2021 relative to the above noted, for information.

NEW BUSINESS

OUTSTANDING ITEMS

Outstanding List for Community Services as at December 15, 2021

Memorandum from City Clerk Krista Power, dated December 15, 2021 providing the Community Services Outstanding Items List, for information. **(Pages 88 -90)**

ADJOURNMENT



MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - January 10, 2022 - Committee of the Whole

RECOMMENDATION

WITH RESPECT to the January 10, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT Thunder Bay Police Services Board

SUMMARY

Correspondence from Secretary - Thunder Bay Police Services Board John Hannam dated December 17, 2021 requesting an opportunity to provide a deputation relative to the above noted.

ATTACHMENTS

1. Deputation request - J. Hannam -Thunder Bay Police Services Board - Dec 17, 2021



The
Thunder Bay
Police Services
Board

317 Victoria Avenue, East
Unit 10
Thunder Bay, ON P7C 1A4
Tel: (807) 622-9585

December 17, 2021

SENT VIA EMAIL

Ms. Krista Power
City Clerk
City of Thunder Bay

RE: Thunder Bay Police Service Strategic Plan, presentation

Dear Krista;

The Thunder Bay Police Services Board recently adopted the new strategic plan for the Thunder Bay Police Service, titled 'Many Voices One Vision 20-30' the Plan sets out key goals and strategies for policing in our community for the next 3 years.

In accordance with the Communications Protocol between the Board and City Council the Board respectfully requests time to present the Plan to Committee of the Whole at its meeting of January 10, 2022.

On behalf of the Board member Michael Power will attend, together with Chief Hauth for the Service. They will be supported by Stephanie Ash of Firedog Communications.

Sincerely Yours

John S. Hannam, Secretary, Thunder Bay Police Services Board

MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT Clean, Green & Beautiful Committee Minutes

SUMMARY

Minutes of Meeting 7-2021 of the Clean, Green & Beautiful Committee held on October 20, 2021, for information.

ATTACHMENTS

1. CGB Meeting Minutes - October 20, 2021

DATE: OCTOBER 20, 2021**MEETING NO. 07-2021****TIME:** 10:00 AM**PLACE:** MICROSOFT TEAMS**CHAIR:** COUNCILLOR R. JOHNSON**MEMBERS:**

Councillor R. Johnson, *City Council*
B. Baker, *Local Artist*
K. Donahue, *Citizen Representative*
J. Charette, *Ministry of Tourism Culture & Sport*
M. Davidson, *EcoSuperior*
K. Jessiman, *Medium Business Representative*
S. Margarit, *Large Industrial Representative*
G. Ritchie, *Labour Representative*
A. Puiatti, *Architectural*
D. Pallen, *Heritage Advisory Committee*
A. Viljoen, *Citizen Representative*
K. Berlinquette, *Small Business Representative*
J. Reinhart, *Youth Representative*
K. Holmes, *Public Art Committee*
S. Godwin, *Thunder Bay Art Gallery*

OFFICIALS:

J. Fazio, Planner II
K. Hell, Communications Coordinator,
Development & Emergency Services

GUESTS:

L. Bode, Cultural Development and Public Art
Coordinator
G. Walter, Landscape Architect
W. Schwar, Supervisor – Parks & Open Space
Planning
S. Prince, Year of the Garden
J. Anderson, Year of the Garden

1. WELCOME & DISCLOSURES OF INTEREST

The Chair, Councillor R. Johnson, called the meeting to order at 10 am. There were no disclosures of interest declared at this time.

2. AGENDA APPROVAL

It was the consensus of the Committee that the agenda for Meeting No. 08-2021 of the Clean, Green & Beautiful Committee held on November 17, 2021 be confirmed.

3. MINUTES OF PREVIOUS MEETING

It was consensus of the Committee to confirm the Minutes of Meeting No. 07-2021 held on October 20, 2021.

4. 2021 PROJECTS UPDATE

W. Schwar and G. Walter provided an update relative to the above. The presentation is available upon request.

5. ECOSUPERIOR LITTER PREVENTION PROGRAMING

M. Davidson shared the EcoSuperior annual report and provided an informative presentation relative to the above. The presentation is available upon request.

6. YEAR OF THE GARDEN 2022 PRESENTATION

S. Prince and J. Anderson provided a presentation relative to the above.

A discussion was held relative to have a meeting offline with the interested parties attending Thunder Bay Art Gallery, Indigenous representation, and the Thunder Bay Soroptimists. W. Schwar, A. Viljoen and B. Baker volunteered to organize the meeting.

7. CLEAN, GREEN & BEAUTIFUL COMMITTEE CORPORATE POLICY REVIEW

The Clean, Green & Beautiful Committee Corporate Policy is up review, as it has not been updated since 2007.

B. Baker and A. Viljoen volunteered to review the policy and suggest any changes and/or additions. Upon approval of the Committee, the policy will then go to Council for approval.

8. DOWNTOWN FORT WILLIAM REVITALIZATION COMMITTEE

S. Margarit provided an update relative to the above. The Downtown Fort William Revitalization Committee will have their first meeting November 9, 2021. The Committee consists of five citizens and two Council members, Councillor Bentz and Councillor Hamilton.

9. PUBLIC ART UPDATE

K. Holmes provided an update relative to the above. The Public Art Committee was on a hiatus over the summer months. Planning a retreat to update Strategic Plan. Applications are now open to fill available positions.

The Maamawe – All Together bus is in the final stages, waiting on the final vinyl images. Once the bus is ready, a gathering of the artists and Elders will be held to unveil the bus at a media event.

Traffic box wraps will be completed within the next couple of weeks.

Ideas and plans are being discussed for the benches and will ensure the Clean, Green & Beautiful Committee will review the creative.

10. HERITAGE COMMITTEE UPDATE

D. Pallen provided an update relative to the above.

The Brodie Resource Library is seeking approval to add a painting in honour of the Residential Schools without affecting the facade. A resolution will be presented to Council.

An Eye in the Sky camera will be installed on the Royal Edward Arms building without affecting the facade.

The Chippewa Carousel now has 2000 items inventoried.

An article regarding Waverly Park will appear in the next issue of the Walleye Magazine.

The Heritage Advisory Committee is preparing a memo to go to council for the end of October regarding the Heritage Property Tax Relief (Incentive) Programme. It is a work in progress and the hope is to be able to work with the City to re-institute the programme.

Doors Open Saturday, September 10, 2022 and is an agriculture theme. Looking for Clean, Green & Beautiful representative. First meeting is November 24, 2021 at 4 pm.

11. ROUNDTABLE

Councillor Johnson
Clean, Green & Beautiful Committee Budget List sent out.

S. Godwin
Thunder Bay Art Gallery exhibits not to miss:

- Gustafson Family Piitwewetam Exhibit
- Science North

K. Berlinquette
Viking Cruise Ship 2022. Requested Clean, Green & Beautiful Committee be involved to enhance the site prior to arrival.

M. Davidson
Waste Reduction Week.

K. Jessiman

Staff required to help with new trees and gardens at the Marina as volunteer pool has reduced.
Possibly request for funding and/or acquiring staff from other avenues.

12. NEXT MEETING

Committee meetings are held on the 3rd Wednesday of each month, except July and August, from 10:00 a.m. until 12:00 p.m. in the McNaughton Room, 3rd Floor of City Hall, unless otherwise notified.

- Wednesday, November 17, 2021 MS Teams
- Wednesday, December 15, 2021 TBD

13. ADJOURNMENT

11:46 am

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Engineering & Operations	REPORT	R 3/2022
DATE PREPARED	12/7/2021	FILE	Contract 4, 2021
MEETING DATE	1/10/2022 (mm/dd/yyyy)		
SUBJECT	Contract 4, 2021 - Storm Sewer Separation		

RECOMMENDATION

WITH RESPECT to Report R 3/2022 (Infrastructure & Operations – Engineering and Operations), we recommend that an increase in the value of Contract 4, 2021 – Storm Sewer Separation awarded to P.N.I Contracting Ltd. be authorized in the amount of \$103,314.18 (inclusive of HST) bringing the total contract value to \$2,249,982.41 (inclusive of HST);

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary bylaws be presented to City Council for ratification.

EXECUTIVE SUMMARY

Additional construction work carried out related to Contract 4, 2021 – Storm Sewer Separation has resulted in the original approved contract amount being exceeded.

Approval is requested from City Council to extend the contract price in order that all final payments can be made to the contractor involved. The amount required is \$103,314.18 (inclusive of HST) and represents 4.8% increase in contract value. These expenses are eligible for Disaster Mitigation Adaptation Fund (DMAF) financing which will cover 40% of the additional costs.

DISCUSSION

The construction work in 2021 included watermain replacement and storm sewer upgrading on a section of Inglewood Crescent as well as storm sewer separation on portions of the following streets Ernestine Avenue, Isabella Street, Murray Avenue, Strathcona Avenue and Hardisty Street. The work on Hardisty Street included seven (7) different project locations near the intersecting streets. Forty (40) catch basins were removed from the original combined sewers into separated storm sewers as a result of this project and this has further reduced the risk of basement flooding on the streets involved.

Final cost for this contract will exceed the approved contract amount of \$2,146,668.23 (inclusive of HST) based on Report R 39/2021. In order that final payments to the contractor can be made, Administration is reporting the circumstances to City Council that have resulted in a variation to the approved contract amount.

The contract included a contingency allowance of approximately \$113,000 (inclusive of HST) that has been fully consumed as a result of variations in tender quantities and extra work items that occurred as work proceeded.

The additional cost on the contract primarily relates to the following two (2) items:

1. A number of field design and alignment changes with the storm sewer on Hardisty Street were necessary to avoid conflict with existing utilities or to modify the design to ensure all street catch basins were properly separated from the sanitary sewer. These activities included resolving conflict with three-phase Hydro ducts on Pacific Avenue, added length of storm sewer on Finlayson Street to ensure proper storm sewer separation, cleaning of the existing Dease Street storm sewer outfall and required changes at the original regulating manhole, and road and drainage realignment of the Hardisty Street and Bethune Street intersection. These changes resulted in additional costs of approximately \$183,000.00 to complete storm sewer works within the segment.
2. Variations within unit costs on the remainder of the streets in the contract including catch basins piping and quantity variations, granular and asphalt and other construction material/labour/equipment activities associated with the contract work resulted in an over expenditure of approximately \$34,000.00 more than the original tender. This remains within normal contract tolerances and the City has received value for this amount expended.

FINANCIAL IMPLICATION

The following breakdown of added project costs is provided:

Original Tender award	\$2,146,668.23
less contingency allowance	(\$113,423.75)
Subtotal	\$2,033,244.48
Additional	
1. Hardisty Street Extras	\$182,804.39
2. Unit Price quantity variations	\$33,933.54
Final Contract Price	\$2,249,982.41

This represents a total of \$103,314.18 above the previously approved contract amount for which City Council approval is required.

	Approved Contract Price	Final Contract Costs	Variance
Contract Tendered price (incl HST)	\$2,146,668.23	\$2,249,982.41	\$103,314.18
HST Rebate	(\$213,527.00)	(\$223,804.75)	(\$10,277.75)
Total	\$1,933,141.23	\$2,026,177.66	\$93,036.43

This relates to an after HST rebate amount of \$93,036.43 for which City budget financing is required. There are funds approved within the 2021 rate budget to cover the final cost of the completed work. All additional expenses are eligible for DMAF financing which will cover 40% of the additional costs.

CONCLUSION

It is concluded that the value of Contract 4, 2021 – Storm Sewer Separation should be increased by \$103,314.18 (inclusive of HST) to cover the final cost of the complete work.

BACKGROUND

On April 12, 2021, Report R 39/2021 (Infrastructure & Operations-Engineering and Operations) awarded Contract 4, 2021 – Storm Sewer Separation to P.N.I. Contracting Ltd at a total tendered cost of \$2,146,668.23 (inclusive of HST).

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: RICK HARMS P.ENG- PROJECT ENGINEER

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	December 21, 2021

MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT Outstanding List for Operations as at December 15, 2021

SUMMARY

Memorandum from City Clerk Krista Power dated December 15, 2021 providing the Operations Outstanding Items List, for information.

ATTACHMENTS

1. Memo - K. Power -Outstanding List Operations as at December 15, 2021

Memorandum

Office of the City Clerk

Fax: 623-5468

Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: December 15, 2021

SUBJECT: Outstanding List for Operations Session as of December 15, 2021
 Committee of the Whole – January 10, 2022

The following items are on the outstanding list for Operations:

Meeting Session	Reference Number (yyyy-nnn-MTG)	Department/Division	Outstanding Item Subject	Resolution Report Back Date - (on or before date)	Revised Report Back Date - (on or before date) (Memos presented at COW updating or delaying Item)
Operations	2009-015-INO	Infrastructure & Operations	Temporary Street Closures for Special Events	No date included in original resolution	Mar-07-2022
Operations	2014-002-INO	Infrastructure & Operations / Engineering & Operations	Residential Wattage Reduction Report	No date included in original resolution	Mar-03-2025
Operations	2017-029-INO	Infrastructure & Operations / Engineering - Parks & Open Spaces	Request to Save Trees on City Property	No date included in original resolution	Mar-07-2022
Operations	2020-047-INO	Infrastructure & Operations / Engineering & Operations	Electric Scooter Pilot Participation	Dec-01-2026	

Operations	2020-048-INO	Infrastructure & Operations / Engineering & Operations	Automated Speed Enforcement (Photo Radar) - Request for Report	Nov-30-2021	Feb-07-2022
Operations	2021-104-INO	Infrastructure & Operations / Engineering & Operations	Standard for Trails and Walking Paths – Line Painting	Mar-07-2022	
Operations	2021-105-INO	Infrastructure & Operations / Engineering & Operations	Boulevard Dam Electrical Power Production	Mar-07-2022	
Operations	2021-108-INO	Infrastructure & Operations/Engineering & Operations	Tactile Walking Indicators	Jan-15-2024	
Operations	2021-111-INO	Infrastructure & Operations	School Bus Stop Arm Cameras	Sept-23-2022	
Operations	2021-112-INO	Infrastructure & Operations	Neebing River - Request for Report	May-2-2022	

MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT The District of Thunder Bay Social Services Administration Board

SUMMARY

Minutes of Meetings 17/2021, 18/2021 (Closed), 19/2021 and 20/2021 (Closed) of The District of Thunder Bay Social Services Administration Board held on November 17, 2021 and November 18, 2021 respectively, for information.

ATTACHMENTS

1. Minutes DSSAB - 17/2021 - Nov 17, 2021
2. Minutes DSSAB - 18/2021 (Closed) - Nov 17, 2021
3. Minutes DSSAB - 19/2021 - Nov 18, 2021
4. Minutes DSSAB - 20/2021 (Closed) - Nov 18, 2021



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 17/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 17, 2021

TIME OF MEETING: 1:00 p.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Shelby Ch'ng
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

REGRETS:

Kim Brown
Jody Davis
Rebecca Johnson
Ray Lake

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years Programs
Jennifer Libe, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake and Eligibility
Roxanne Brunelle-Crupi, Manager, Human Resources
Aaron Park, Supervisor, Research and Social Policy
Carole Lem, Communications & Engagement Officer

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

A request was made to discuss the Net Zero Strategy Memorandum from Andrew Foulds at the beginning of the meeting.

On consensus the agenda to be amended to discuss the Net Zero Strategy immediately following the confirmation of the Minutes.

Resolution No. 21/75

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 17, 2021, we approve the agendas as amended;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 15/2021 (Regular Session) and Meeting No. 16/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 21, 2021, were presented for confirmation.

Resolution No. 21/76

Moved by: James Foulds
Seconded by: Brian Hamilton

THAT the Minutes of Board Meeting No. 15/2021 (Regular Session) and Meeting No. 16/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on October 21, 2021, be confirmed.

CARRIED

Net Zero Strategy

Memorandum from Andrew Foulds, Board Member dated November 9, 2021 relative to requesting a discussion regarding developing a Net Zero Strategy was presented to the Board for consideration.

Andrew Foulds, Board Member provided an overview of the request for Administration to research strategies in developing a TBDSSAB Net Zero Strategy.

A discussion was held regarding the items and depth of research to be done by Administration.

William Bradica, CAO responded to questions.

Resolution No. 21/82

Moved by: Andrew Foulds
Seconded by: James Foulds

THAT with respect to the Memorandum dated November 9, 2021 from Board member Andrew Foulds, we direct Administration to research carbon dioxide emission strategies and targets applicable to non-profit organizations such as the District of Thunder Bay Social Services Administration Board;

AND THAT Administration present a Report to the Board by May 31, 2022 regarding the results of that research and to identify options for the Board's consideration on the development of a TBDSSAB Net Zero Strategy.

CARRIED

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting to receive information regarding funding under the Social Services Relief Fund and by the Ministry of Education regarding new one-time federal funding.

Resolution No. 21/77

Moved by: Albert Aiello
Seconded by: Andrew Foulds

THAT the Board Adjourn to a closed meeting relative to receipt of information with respect to a matter of which a council, board, committee or other body may hold a closed meeting under another Act regarding information identified as confidential by the Ministry of Municipal Affairs and Housing regarding funding under the Social Services Relief Fund and by the Ministry of Education regarding new one-time federal funding.

CARRIED

REPORTS OF ADMINISTRATION

Social Services Relief Fund

Memorandum from William Bradica, CAO was presented in Closed Session providing information regarding the reason for re-presenting Report No. 2021CS-06 and the relative resolution, for consideration.

Resolution 21/78

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT with respect to Report No. 2021CS-06 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, authorize the Board Chair and the Chief Administrative Officer to proceed as directed in Closed Session.

CARRIED

At 1:45 p.m. Aaron Park, Supervisor, Research & Social Policy joined the meeting.

Report No. 2021CS-10 was presented in Closed Session providing further information regarding revised information relative to the Social Services Relief Fund, for consideration.

Resolution 21/79

Moved by: James Foulds
Seconded by: Albert Aiello

THAT with respect to Report No. 2021CS-10 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board authorize the Chief Administrative Officer proceed as directed in Closed Session with respect to the Social Services Relief Fund Revised Investment Plan.

CARRIED

Child Care and Early Years Workforce
Strategy Plan 2022/23

Report No. 2021CS-09 was presented in Closed Session providing a Child Care and Early Years Workforce Strategy Plan, for consideration.

Resolution 21/80

Moved by: Elaine Mannisto
Seconded by: Kevin Holland

THAT with respect to Report No. 2021CS-09 (Integrated Social Services Division) the Chief Administrative Officer proceed as directed in Closed Session with respect to the Child Care and Early Years Workforce Strategy Plan 2022/23.

CARRIED

At 1:47 p.m. Louise Piercey, Manager, Child Care & Early Years Programs left the meeting.

Social Services Relief Fund – Phase 3

Report No. 2021-56 (Integrated Social Services Division) relative to providing updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, was presented to the Board for information only.

Third Quarter Operational Report

Report No. 2021-57 (Integrated Social Services Division) was presented to the Board providing the trends within TBDSSAB programs and services, for information only.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

At 1:50 p.m. Crystal Simeoni, Manager, Housing Programs and Aaron Park, Supervisor, Research & Social Policy left the meeting.

Social Assistance Modernization Update

Report No. 2021-58 (Integrated Social Services Division) relative to providing an update on the current and future vision of Social Assistance modernization and the current status of initiatives undertaken by TBDSSAB, was presented to the Board for information only.

William Bradica, CAO responded to questions.

Jennifer Lible, Manager, Social Assistance Programs provided further information and responded to questions.

At 1:55 p.m. Jennifer Lible, Manager, Social Assistance Programs and Michelle Wojciechowski, Manager, Intake & Eligibility left the meeting.

2023 Strategic Plan – 2021 Third Quarter Update

Report No. 2021-59 (CAO Division) was presented to the Board providing the quarterly update on the Strategic Plan 2023 progress as at September 30, 2021, for confirmation.

William Bradica, CAO provided a brief introduction and responded to questions.

Resolution No. 21/81

Moved by: Albert Aiello
Seconded by: Kevin Holland

THAT with respect to Report No. 2021-18 (CAO Division), we, The District of Thunder Bay Social Services Administration Board receive the 2023 Strategic Plan – 2021 Third Quarter Update for information only.

CARRIED

2021 Third Quarter Financial Report

Report No. 2021-60 (Corporate Services Division) relative to providing the Board with the 2021 Third Quarter Financial Report, and projection to year-end, for information only.

William Bradica, CAO responded to questions.

CORRESPONDENCE

Homelessness Task Force Request for Support

Letter from the Corporation of the County of Huron dated October 29, 2021 relative to requesting advocacy and support in relation to homelessness, was presented to the Board for information only.

William Bradica, CAO provided an overview of the correspondence.

National Child Care Program

Letter from The Corporation of the City of Kingston dated September 28, 2021 relative to providing a resolution passed by the City of Kingston regarding a National Child Care Program, for information only.

William Bradica, CAO provided an overview of the correspondence.

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, November 18, 2021, via Microsoft Teams and in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

Kevin Holland, Board Member provided a brief update to the Board on the Salvation Army Journey to Life Centre Grand Opening that he attended with William Bradica, CAO.

The transitional housing space on the 3rd floor made possible with funding from TBDSSAB is making a difference in the residents' lives. TBDSSAB Administration was commended for bringing this project forward; the funds have been well spent.

ADJOURNMENT

Resolution No. 21/83

Moved by: James Foulds
Seconded by: Albert Aiello

THAT Board Meeting No. 17/2021 of The District of Thunder Bay Social Services Administration Board, held on November 17, 2021, be adjourned at 2:11 p.m.

CARRIED



Chair



Chief Administrative Officer



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 18/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 17, 2021

TIME OF MEETING: 1:21 p.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Shelby Ch'ng
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William Bradica, CAO
Ken Ranta, Director, Integrated Social Services Division
Georgina Daniels, Director, Corporate Service Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Louise Piercey, Manager, Child Care and Early Years
Programs
Larissa Jones, Communications Assistant

REGRETS:

Kim Brown
Jody Davis
Rebecca Johnson
Ray Lake

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BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

Social Services Relief Fund – Phase 4

Memorandum from William Bradica, CAO dated November 5, 2021 was presented to the Board representing Report No. 2021CS-06, with a resolution provided for consideration in regular session.

Report No. 2021CS-10 (Integrated Social Services Division) was presented to the Board providing updated information regarding the revised Investment and Winddown Plan for the Social Services Relief Fund Phase 4, with a resolution provided for consideration in regular session.

Ken Ranta, Director, Integrated Social Services Division responded to questions and provided further information.

William Bradica, CAO provided clarification and responded to questions.

Child Care & Early Years Workforce Strategy Plan 2022/23

Report No. 2021CS-09 (Integrated Social Services Division) was presented to the Board providing the Child Care and Early Years Workforce Strategy Workforce Strategy Plan for 2022 and 2023, with a resolution provided for consideration in regular session.

ADJOURNMENT


Resolution No. 21/CS08

Moved by: Brian Hamilton

Seconded by: Kevin Holland

THAT the Board (Closed Session) Meeting No. 18/2021 of The District of Thunder Bay Social Services Administration Board, held on November 17, 2021, be adjourned at 1:43 p.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 19/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 18, 2021

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Rebecca Johnson
Brian Hamilton
Kevin Holland
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Barry Caland, Manager, Infrastructure & Asset Management
Keri Greaves, Manager, Finance
Steven Melnichuk, Manager, Information Services
Louise Piercey, Manager, Child Care & Early Years Programs
Jennifer Lible, Manager, Social Assistance Programs
Michelle Wojciechowski, Manager, Intake and Eligibility
Roxanne Brunelle-Crupi, Manager, Human Resources
Aaron Park, Supervisor, Research and Social Policy
Dave Stewart, Supervisor, Purchasing & Inventory Control
Melanie Salatino, Supervisor, Social Assistance Programs
Carole Lem, Communications & Engagement Officer
Larissa Jones, Communications Assistant

REGRETS:

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BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/84

Moved by: Kevin Holland

Seconded by: Jody Davis

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 18, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

PRESENTATION

William Bradica, CAO introduced the presentation on the 2022 Proposed Operating and Capital budgets , advised that a summary of the financial outlook presentation would be included as it was not able to be provided at the October meeting due to lack of time.

William Bradica, CAO provided an overview of the historical section of the budget presentation and responded to questions.

Georgina Daniels, Director Corporate Services responded to questions.

William Bradica, CAO provided an overview of the Board and CAO sections of the budget presentation and responded to questions.

Georgina Daniels, Director Corporate Services responded to questions.

At 10:43 a.m. Shelby Ch'ng, Board Member left the meeting.

Georgina Daniels, Director, Corporate Services Division provided an overview of the Corporate Services Section of the Budget presentation and responded to questions.

William Bradica, CAO responded to questions.

Steven Melnichuk, Manager, Information Services responded to questions.

Ken Ranta, Director, Integrated Social Services provided an overview of the Integrated Social Services Division budget presentation.

Michelle Wojciechowski, Manager, Intake and Eligibility provided an overview of the Intake and Eligibility section of the budget presentation.

Ken Ranta, Director, Integrated Social Services provided an overview of the program support section of the budget presentation.

Jennifer Lible, Manager, Social Assistance provided an overview of the social assistance programs section of the budget presentation and responded to questions.

William Bradica, CAO responded to questions and provided further information and clarification.

Louise Piercey, Manager, Child Care and Early Years Programs provided an overview of the Child Care and Early Years Programs section of the budget presentation.

At 11:50 a.m. Ray Lake, Board Member left the meeting and the Chair called for a break.

At 12:21 p.m. the meeting reconvened.

Crystal Simeoni, Manager, Housing Programs provided an overview of the Housing Programs section of the budget presentation and responded to questions.

At 12:30 p.m. Albert Aiello, Board Member left the meeting.

William Bradica, CAO provided further information and responded to questions.

Georgina Daniels, Director, Corporate Services Division provided an overview of the Capital budget section of the presentation and responded to questions.

William Bradica, CAO responded to questions.

CLOSED SESSION

Administration recommends that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2021-55 containing 2022 Capital Project details and information regarding an additional capital project to be included in the 2022 Capital Budget.

Resolution No. 21/85

Moved by: Kevin Holland
Seconded by: Jody Davis

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to Report No. 2021-55 containing 2022 Capital Project details and information regarding an additional capital project to be included in the 2022 Capital Budget.

CARRIED

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2022 Operating and Capital Budget

Report No. 2021-55 (Corporate Services Division) was presented to the Board to provide the Board with the proposed 2022 TBDSSAB Operating and Capital Budget, for review and discussion.

William Bradica, CAO summarized the presentation and closed session information presented to the Board at the meeting and responded to questions.

Georgina Daniels, Director, Corporate Services Division responded to questions.

Discussion held regarding including Closed Session items within the 2022 Budget.

On consensus of the Board, Administration was directed to include, where possible, Closed Session items in the proposed 2022 Operating and Capital Budget and present

the revised 2022 Operating and Capital Budget for consideration at the December 16, 2021 Board Meeting.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, December 16, 2021, via Microsoft Teams and in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 21/86

Moved by: Kim Brown
Seconded by: Andrew Foulds

THAT Board Meeting No. 19/2021 of The District of Thunder Bay Social Services Administration Board, held on November 18, 2021, be adjourned at 1:42 p.m.

CARRIED


Chair


Chief Administrative Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 20/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 18, 2021

TIME OF MEETING: 1:23 p.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William Bradica, CAO
Ken Ranta, Director, Integrated Social Services Division
Georgina Daniels, Director, Corporate Service Division
Glenda Flank, Recording Secretary

GUESTS:

Keri Greaves, Manager, Finance
Barry Caland, Manager, Infrastructure & Asset
Management
Larissa Jones, Communications Assistant

REGRETS:

Albert Aiello
Shelby Ch'ng
Ray Lake

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BOARD MEETING

DISCLOSURES OF INTEREST

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2022 Operating and Capital Budgets

Memorandum from Georgina Daniels, Director, Corporate Services Division dated October 28, 2021 was presented to the Board providing information regarding the confidential attachment providing the 2022 Capital Projects details, for information of the Board.

Georgina Daniels, Director Corporate Services Division responded to questions.

Wardrobe Court Exterior Balcony Refurbishment

Memorandum from Georgina Daniels, Director, Corporate Services Division dated November 9, 2021 was presented to the Board providing information regarding an additional capital project to be included in the 2022 Capital Budget, for information of the Board.

Georgina Daniels, Director Corporate Services Division responded to questions.

Barry Caland, Manager, Infrastructure & Asset Management, responded to questions.

William Bradica, CAO provided clarification and responded to questions.

ADJOURNMENT

Resolution No. 21/CS09

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT the Board (Closed Session) Meeting No. 20/2021 of The District of Thunder Bay Social Services Administration Board, held on November 18, 2021, be adjourned at 1:31 p.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer

MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT Accessibility Advisory Committee Minutes

SUMMARY

Minutes of Meeting 8-2021 of the Accessibility Advisory Committee held on October 14 , 2021, for information.

ATTACHMENTS

1. Accessibility Advisory Committee Minutes - October 14, 2021

ACCESSIBILITY ADVISORY COMMITTEE

Meeting 08-2021

Date: Thursday, October 14, 2021

Time: 1:00 P.M.

Virtual Location: MS Teams

Chair: Tessa Soderberg

MEMBERS

Tom Brownlee
Kai Crites
John Gobeil
Councillor Rebecca Johnson
Tara Lennox
Maurice Rubenick
Tessa Soderberg
Brian Spare
Randy Sponchia
J.R. Wheeler

SECTOR REPRESENTATIVE

Caregiver to a Person with a Disability
Mental Health Representative
Citizen Representative
Council Representative
Learning Disability Representative
Senior with a Disability Representative
Visually Impaired or Blind Representative
Hard of Hearing/Late Deafened Representative
Developmental Disability Representative
Brain Injury Representative

OFFICIALS

Krista Power
Dana Earle
Scott Garner
Flo-Ann Track

City Clerk
Deputy City Clerk
Municipal Accessibility Specialist
Council & Committee Clerk

RESOURCES

Jessy Bogacki
Carly Topozini
Matthew Miedema

Program Supervisor, Adult Fitness, Wellness & Inclusion Services
Classification Analyst, Human Resources & Corporate Safety
Project Engineer, Infrastructure & Operations

AGENDA**1. WELCOME AND INTRODUCTIONS**

Chair Tessa Soderberg called the meeting to order and a roundtable of introductions followed.

2. COMMUNICATION PROCESS

Chair Tessa Soderberg explained the communication process.

3. AGENDA APPROVAL

MOVED BY: Rob Wheeler
SECONDED BY: Tara Lennox

WITH RESPECT to the October 14, 2021 meeting of the Accessibility Advisory Committee, we recommend that the Agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. PRESENTATIONS

4.1 Encampment Response Protocol

Coordinator - Thunder Bay Drug Strategy Cynthia Olsen appeared before the Committee via MS Teams, provided an overview and responded to questions relative to the above noted.

The following information was provided:

- At the onset of the pandemic the Vulnerable Populations COVID-19 Planning Table was established.
- The first priority was to understand the risks associated with COVID for individuals experiencing homelessness or non permanent housing.
- Stakeholders/Service Support Networks came together providing direct services to people experiencing homelessness, or providing specialized expertise on health and safety, weather, or funding to support the delivery of services to people experiencing homelessness.
- Illness and isolation shelter spaces were created in the community as well as a warming centre.
- The network shares information and the increased work around the vulnerable populations. Regular updates are provided to the Municipal Emergency Control Group on the status of COVID-19 among vulnerable populations and any risks or gaps that have been identified.
- In January 2021, Coordinator was contacted about an encampment, and the business wanted a compassionate response. Coordinator reached out to Network of outreach workers to engage individuals into finding alternative sheltering
- Since then, Coordinator continued to receive calls about encampment areas, and outreach workers provide a compassionate approach and response, interactions are respectful, compassionate and ensure each person's dignity and personal preferences are upheld.
- Moving forward, work is being done to develop a formal protocol for responding to encampments, including individuals who may be sleeping rough and who have disabilities.
- 15 – 20 organizations, to determine what programs or services will be provided by each.
- Communities across Canada have developed a protocols to identify and address the specific needs of individuals in encampments and link them with available services including individuals with disabilities.

- Several groups are already involved locally and the network continues to grow.
- The group will also continue to seek and act on opportunities to advocate for enhanced assistance for vulnerable people in the community. This includes pursuing provincial and federal funding to address the well-known gaps in supportive housing options in Thunder Bay.
- The number of individuals requiring support services has increased, COVID may have impacted this increase. While age range is typically 18 years and older, there are concerns about youth homelessness.
- Dennis Franklin Cromarty, Mattawa Education and Care Centre, and Keewaytinook Okimakinak each operate Safe Sobering Services for youth. Work on additional safe sobering site for youth has been stalled due to the pandemic.
- Facilities across Thunder Bay were assessed as optional shelter locations, most if not all would not meet the needs of sheltering. Partner organizations have stepped up to identify available space for this purpose. The Thunder Bay District Social Services Administration Board supported additional spaces during the pandemic. As capacity limits are expanding, based on COVID guidelines, shelters can operate closer to normal capacity limits.
- Community partners are currently looking for warming shelter options for the upcoming winter season. Through network outreach, individuals utilized the Care Bus for warming, and at times a nap. There was good ridership as people became aware the Care Bus was available.
- Rental/housing subsidies are provided through several support organizations. Individuals may be provided assistance/subsidies or connected to available services/resources based on unique circumstances.
- Individuals requiring accessible services/accommodations are matched with service/facility providers based on unique needs/circumstances.

4.2 Municipal Autism Strategy

Item deferred.

5. MINUTES OF PREVIOUS MEETING

The Minutes of Meeting 07-2021 Accessibility Advisory Committee, held on September 9, 2021, to be confirmed.

MOVED BY: Brian Spare
SECONDED BY: Kai Crites

THAT the Minutes of Meeting 07-2021 of the Accessibility Advisory Committee, held on September 9, 2021, be confirmed, as amended.

CARRIED

6. ANNUAL OPEN HOUSE

Municipal Accessibility Specialist Scott Garner provided an update relative to the above noted.

The following information was provided:

- Maverick Group will be producing two (2) videos. Video production will take place over the next few weeks.
- The launch of the Open House with all videos is scheduled for December 3, 2021.
- Videos will be available on Shaw, YouTube, Facebook and City of Thunder Bay website.

The meeting recessed at 2:00 p.m.

The meeting resumed at 2:15 p.m.

7. BUILT ENVIRONMENT WORKING GROUP UPDATE

7.1 Roundabout

At the September 9, 2021 Accessibility Advisory Committee meeting discussion was held relative to the above noted and additional information was requested from the Project Engineer.

Project Engineer – Development & Emergency Services Matthew Miedema appeared before the Committee virtually via MS Teams and provided the following information

- Curvy paths or chicanes, which are back to back curves on the multi use trail, were installed to slow cyclists down
- A painted yellow line down the centre of the path, a tactile surface or tactile guiding edge are some options to be considered to provide guidance around the multi use trail There is currently no AODA standard specific to guiding tactile edges. Administration would like to continue discussions with the AAC to determine a suitable option.
- Contractors are required to fulfill the terms of a contract prior to receiving final payment, a standard practice. The build-up of concrete residue on the tactile plates will be removed.
- The centre mound height is intentional, designed to reduce sight lines for drivers, causing them to slow down.
- Plantings around the medicine wheel will be installed Spring 2022.
- Ramp access to the South-West corner is located on private property and is on the high end of the scale for slope requirements. The current location does not allow for a flatter slope so an alternate location will have to be determined. Engineering will consult with the property owner to determine a better location for the ramp.
- The pedestrian crossover signals utilize new technology and require software to program the audible messaging. The Traffic Technologist will update the audible message with the standard wording once the new software has been installed.

- Other municipalities have installed separate pedestrian and bike paths, it is currently not required at this location. Administration will continue to monitor the function of the multi use trail system around the City and upgrade as needed or as new standards require.

Discussion was held relative to the above noted and Matt Miedema responded to questions.

- During pre-consultation with the AAC, Members expressed concerns relating to the type and size of plantings at the roundabout location, specifically plantings that would create sound barriers for individuals utilizing traffic noise to navigate safely. At that time Administration advised that trees would line the outside of the path and low lying shrubs would line the inside of the path. Why have trees been planted on the inside of the path next to traffic lanes and can they be removed and transplanted elsewhere?
 - This question will be referred to Guy Walter, Landscape Architect for follow up.
- Although many stakeholder groups provided input for the roundabout project, Members noted that the safety of all stakeholders should be prioritized over design.
- Construction on Edward Street will be completed shortly, resulting in increased traffic through the roundabout. Will public service messaging be used to help mitigate vehicular accidents with pedestrians?
 - Vehicles are required to yield to pedestrians as per the Highway Traffic Act. Should an accident occur Administration will review the circumstances to advise future decisions, which is current practice
- Members expressed frustration with respect to time and energy invested in accessibility pre-consultation sessions and subsequent disappointment when the suggestions made have not been incorporated in completed projects.
- Curved paths do not provide a clear path, alternately speed bumps could be used on straight paths to slow bicycle traffic.
- A painted yellow line down the centre of the path would be helpful for sighted individuals.
- When using trails or sidewalks people typically travel on the right-hand side, to navigate the roundabout trail to the next pedestrian crossing there needs to be some type of mechanism that alerts an upcoming crossing.
- On Edward Street, where the audible pedestrian crossings are installed, a locator can be placed on the pole. Without audible signals on Redwood Avenue it will be challenging to navigate to the pedestrian crossing
- During a pre-consultation meeting with Administration the AAC recommended that audible crossings be installed on Redwood Avenue for safety and accessibility.
- The technology for pedestrian crossovers in Thunder Bay keeps changing, creating a learning curve and new issues for technologists to figure out extending the time to fix.
- The mound in the centre of the roundabout may help to reduce sightlines for drivers and calm traffic speeds but it also reduces the ability for drivers to see children accessing the roundabout and visa versa. The height of the mound also creates a barrier for deaf individuals that rely on clear sightlines to guide their travel. Adding planting to the mound will increase these risks.
- The slope of the ramp from the mall parking lot is too steep for individuals utilizing manual wheel chairs. The location and slope of the ramp should have been redesigned and reconstructed prior to joining it to the roundabout trail

- Engineering will consult with the property owner to determine a better location for the ramp, the slope will be addressed
- Traffic will increase through the roundabout once construction has been completed on either end of Edward Street, when will construction be completed?
 - Construction should be completed by the end of the month.

7.2 Fort William Gardens and Delaney Arenas

Deputy City Clerk Dana Earle provided the following for information:

Fort William Gardens:

- New scoreboard has been installed at the Fort William Gardens.
- The tender for the new handrails is being issued Saturday, October 16, 2021, and will be posted publicly for three weeks, closing on Tuesday, November 9.
- The handrails should be installed by the end of 2021.

Delaney Arena:

- The project had gone out to tender but has been put on hold.
- Original plan was to have this work completed through the winter months; however, the space is required this year for physical distancing.
- Funds have been committed and the project will move forward in April 2022.

8. ROUNDTABLE OF ACCESSIBILITY ISSUES

Committee members reported on the following accessibility issues encountered in the community.

8.1 Tactile Plates

At the June 10, 2021 Accessibility Advisory Committee discussion was held relative to the above noted and a motion was passed recommending that the colour of new tactile plates be yellow beginning in the year 2022, that existing tactile plates be painted yellow and maintained as required on an annual basis, and that the Chair provide a memo at an upcoming Committee of the Whole meeting for Council's consideration.

At the July 19, 2021 Committee of the Whole Meeting correspondence dated June 16, 2021 from Chair – Accessibility Advisory Committee Tessa Soderberg was presented containing a recommendation to consider changing the City's current practice by installing yellow tactile plates at curb ramps and to paint all existing plates yellow.

At the August 13, 2021 Committee of the Whole meeting Memorandum from Councillor Rebecca Johnson dated August 24, 2021 containing a motion relative to the above noted was

passed directing Administration to implement a pilot project to test paint solutions for existing tactile indicators as well as new pre-manufactured yellow indicators.

Deputy City Clerk Dana Earle provided the following, for information:

- Painted and pre-manufactured yellow tactile plates are currently being piloted.
- The pilot project will take place over a few winter season from October 2021 – December 2023 to determine maintenance requirements.
- Members of the AAC to advise 2 locations to pilot new tactile plates.
- Administration to report back to Council prior to the 2024 construction season to provide results of the pilot project.
- Research has begun with respect to use in other municipalities and how to go forward with permanent solutions for the current patina coloured tactile plates already installed in Thunder Bay.

8.2 Closed Captioning

Discussion was held relative to the above noted.

- Closed captions generated by the MS Teams program is inaccurate
 - Are other options available?

Deputy City Clerk Dana Earle provided the following, for information:

- Closed captions provided within MS Teams are auto generated.
- Auto generated closed captions are not accurate as reported previously.
- While working through sound and technology issues at a recent virtual McKellar Ward Meeting, MS Teams auto generated closed captions were used, it was very inaccurate. As follow up Administration will reach out to Councillor Brian Hamilton provide information with respect to the ongoing work that is being done to find solutions.

Municipal Accessibility Specialist Scott Garner provided the following, for information

- Under the AODA there is no requirement for compliance to use closed captioning for live streaming.
- The AODA requires videos that are uploaded to the website to be captioned.
- Administration recognizes the importance of accurate closed captions and is continuing to work towards a solution.

8.3 Accessibility Consultation

A Member provided the following information:

Members have expressed their frustration with respect to recommendations the Committee has made to improve accessibility and safety during consultation with Administration and outside groups.

Discussion was held relative to the above noted.

- How can the Committee improve accessibility awareness and understanding across the Corporation and with outside consultant groups?
- How do we ensure that the Committees recommendations, with respect to the built environment and outside of Standards or Legislation, are understood and implemented?
 - Work continues and is ongoing with respect to accessibility training and improved understanding across all departments.

8.4 Accessible Parking

A Member provided the following information:

Accessible parking spots at St. Joseph's Care Group are limited and located down a hill from the main entrance creating barriers for individuals utilizing assistive devices/or limited mobility.

Discussion was held relative to the above noted.

- Does Security monitor the parking areas?
- Can By-law Enforcement get involved and ticket individuals utilizing accessible parking spaces without permits?
- Can a memo be sent from the Committee to the St. Joseph's Care Group to address the issue?
- Where are the accessible spots located and how many are available?
 - Administration will invite Supervisor – Parking Authority Jonathan Paske to the next meeting.

8.5 Canada Games Complex –Telephone Booking System

Program Supervisor - Adult Fitness, Wellness & Inclusion Services Jessy Bogacki provided information relative to the above noted and responded to questions.

The following was provided for information:

- The booking program used by Recreation & Culture is called Perfect Mind. It is utilized to maintain user information and has been in use prior to COVID 19. Perfect Mind is utilized for telephone and online bookings, will schedule 7 days in advance to allow people to book spaces. Administration cannot override the 7 day window for booking.

- Administration was unable to recreate the issue encountered with respect to individuals utilizing a telephone to book facility time. Members provided more information relating to the problem of using voiceover. The system needs to be voiceover compatible otherwise it is a barrier for individuals with no other option to book time at the facility. Administration will reach out to the program developer for more information
- The system was implemented to improve accessibility to programs and facility time during the pandemic, and was not intended to create additional barriers.
- Once COVID related restrictions are lifted the booking system will not be required.

9. NEW BUSINESS

10. 2021 MEETING SCHEDULE

At the January 14, 2021 meeting of the Accessibility Advisory Committee it was the consensus of the Committee to schedule future monthly meetings from 1:00 pm to 4:00 pm, as follows:

Thursday, November 18, 2021

11. ADJOURNMENT

The meeting adjourned at 3:25 p.m.

Corporate Report

DEPARTMENT/ DIVISION	Community Services - Central Support Services	REPORT	R 2/2022
DATE PREPARED	11/30/2021	FILE	
MEETING DATE	01/10/2022 (mm/dd/yyyy)		
SUBJECT	Licensed Private Home Child Care		

RECOMMENDATION

WITH RESPECT to Report R 2/2021 (Community Services – Central Support Services), we recommend that Administration proceed to provide formal notice to the Thunder Bay District Social Services Administration Board to terminate the City's administration and delivery of the Licensed Private Home Child Care Program by July 1, 2022;

AND THAT the 2023 municipal child care budget be adjusted to reflect the absorption of the Licensed Private Home Child Care Program's share of administrative overhead costs estimated to be approximately \$100,000;

AND THAT Administration re-purpose the majority of the current complement and budget for the Licensed Private Home Worker position towards the creation of an Early Childhood Educator 1 position;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report provides Council with information regarding the rationale for the City of Thunder Bay's proposed termination of administering the Licensed Private Home Child Care Program.

DISCUSSION

The City of Thunder Bay is currently licensed through the Ontario Ministry of Education to operate four (4) child care centres - Ogden, Woodcrest, Algoma and Grace Remus - as well as a Private Home Child Care Program. The City's obligations/rights in respect of these programs is formalized in an annual service agreement that exists between the City and the Thunder Bay District Social Services Administration Board (TBDSSAB). The TBDSSAB acts as the local designated system manager on behalf of the Province pursuant to the *Child Care and Early Years Act, 2014* (CCEYA) and associated regulations. As a service provider, the City of

Thunder Bay qualifies for provincial funding pursuant to CCEYA in exchange for meeting specific legislated and other requirements prescribed in the service agreement.

Licensed Private Home Child Care supports families in need of child care from birth to 12 years of age through agreement with independent contractors that provide care through their private residences. Licensed Private Home Child Care is governed by the CCEYA. The City's license from the Ministry of Education to operate Private Home Child Care permits the City to provide care through a maximum of 25 contracted homes.

The Licensed Private Home Child Care Program serves as a complement to licensed child care delivered through municipal and other agencies offering child care group care programs. For families, the Licensed Private Home Child Care Program offers high quality, regulated low ratio care in a smaller home environment (as opposed to a child care group care centre). Given the current pent up demand and waiting list for licensed child care in Thunder Bay, access to the Licensed Private Home Child Care Program may be the only licensed option available pending a child's enrollment in a licensed group child care centre. In respect of municipal child care, the Licensed Private Home Child Care Program is the only option for infant care and care required evenings/weekends or overnight, subject to the interest and availability of licensed private home providers to provide care on these terms. Families living on a low income may be eligible for fee subsidization when their child is enrolled in a licensed setting, including the Private Home Child Care Program. The TBDSSAB receives and approves applications for child care fee subsidies. For providers, being a licensed Private Home Child Care Provider allows for work from home, being part of a professional network to support the delivery of high quality, regulated care, and the opportunity to apply and receive approved provincial wage subsidies.

The City's obligations in respect of the administration and delivery of the Licensed Private Home Child Care program include, but are not limited to:

1. Recruiting qualified providers up to prescribed maximum for which licenses are granted (e.g. 25).
2. Executing a service agreement with qualified private home child care service providers.
3. Administering and supervising the licensed private home child care providers.
4. Referring/enrolling clients interested in the private home child care option, including consideration of eligibility for provincial subsidies.
5. Ensuring Ministry/City incident reporting protocols are adhered to; supporting follow up investigation of incidents.
6. Ensuring Licensing Checklists and all Summary of Licensing Requirements and Recommendations are readily available to parents.
7. Coordinating and preparing Wage Enhancement Grant Application, calculate and issuing payments to providers.

This work is directly supported by the Program Supervisor, Ogden Child Care Centre and the Private Home Child Care Worker (CUPE Schedule A). The Private Home Child Care Worker position has been staffed on a temporary basis since early 2020 due to a retirement and to maintain program stability during the pandemic pending Council direction on the City's future administration of the program as per the Grant Thornton Program and Service Review Phase II

Report. In addition, similar to all municipal child care programs, the Licensed Private Home Child Care Program receives administrative support from the management and staff of the Central Support Services Division in the Community Services and the General Manager, Community Services.

Currently, the City has private home child care service agreements with seven (7) providers (of potential licensed capacity of 25), four (4) of whom are currently providing care to 22 families having 25 children (5 infants, 7 toddlers, 5 preschoolers, 7 school aged, 1 overnight).

During the pandemic, Licensed Private Home Child Care Providers, similar to all licensed child care operations, have had to implement enhanced safety protocols during the pandemic including active screening of children and household members, the use of enhanced personal protective equipment (masks, eye protection), and capacity restrictions based on cohorting (i.e. the acceptance of school aged children from one feeder school to minimize risk of exposure of infection/community spread). The pandemic has negatively affected child care staffing capacity and the City has received minimal interest from potential providers in becoming licensed home providers during this time. Much of Administration's focus during the pandemic has been on ensuring all providers are aware of and complying with constantly evolving public health measures designed to keep children, families, providers and staff safe. In addition, as regulations and staffing capacity has permitted, we have attended to a safe and phased re-opening of municipal child care centres to pre-pandemic capacity limits, where feasible.

Risks & Mitigation

Municipal Mandate

There is no legislative mandate for the municipality to administer a licensed private home child care program. While the municipal operation of child care centres was reviewed by a task force between 2013 – 2017, a review of the municipality's administration of the Licensed Private Home Child Care Program was not included in the scope of this review. While the City of Thunder Bay has been the only administrator and service provider of Licensed Private Home Child Care for many years, benchmarking the delivery of responsibility for licensed private home child care in other areas of Ontario suggests potential options for alternate service providers such as registered non-profit/charitable organizations. Refer to Attachment C.

Should Council support the discontinuation of the City's involvement in administering the Licensed Private Home Child Care Program, the TBDSSAB requested that the City allow for six (6) months lead time subsequent to the City's notification of termination of administration of the program.

Probability of Attaining Full Licensed Capacity of Licensed Private Home Child Care Program

Pre-COVID, despite staff efforts to recruit private home providers in recent years, the number of providers has consistently been below the City's licensed capacity of up to 25 providers. The actual number of contracted licensed providers between 2001 – 2021 has ranged from 7 – 28. The 5-year average number of licensed providers has been 10. Benchmarking results indicate

that licensed private home child care programs in other areas of the province are also operating at less than licensed capacity.

The investment of additional human and financial resources to entice non-licensed private home care providers to consider becoming licensed is not likely to be met with success given the current market, funding, and regulatory contexts. There is pent up demand for child care, especially infant care, in Thunder Bay. Waiting lists for licensed care are high. The regulatory environment is such that non-licensed providers are permitted to exist and they are not subject to all of the same requirements as licensed care. While opportunities to service clients eligible for fee subsidies and apply/earn wage subsidies exist, these incentives have not been sufficient to attract an increased number of licensed providers in recent years.

Impacts on Private Home Clients and Licensed Providers

Administration's recommendation to Council to terminate the City's administration of the Licensed Private Home Child Care Program is not a statement on the quality of care provided or the value of the program to clients and providers.

Recent engagement with Licensed Private Home Child Care clients reinforces their high level of satisfaction with the care provided, Refer to Attachment A, and the value in having a Licensed Private Home Child Care Program. Some clients cited challenges in connecting with City staff. Ninety-four percent (94%) of clients stated that the City's continued administration of the program was important; however, the comments suggest that the City's discontinuation in the administration of the program will result in the termination of the program as opposed to a transfer of responsibility to another qualified administrator.

Recent engagement with the current limited number of active providers suggests general satisfaction with the City's administration of the Licensed Private Home Child Care Program. Refer to Attachment B. Orientation, contract administration, client referral and enrollment, the timely issuance of remuneration were identified as areas of improvement. Providers stated that it was important or very important for the City to continue to administer the program: one provider suggested that the City's involvement in the program suggests a reassurance that the program is safe; other comments from providers reinforce the potential benefits to providers of considering offering licensed home child care.

Financial Risk

Historically, the funding that the City received to support the delivery of the Licensed Private Home Child Care Program has limited the overall deficit of the municipal child care program. Funding is based on a set amount per site by the Ministry of Education and offsets staff wages/benefits, lease/occupancy costs, utilities, administration, resources, transportation, nutrition, supplies and maintenance.

In recent years, the TBDSSAB has advised that the current level of funding is not sustainable based on the City's current operating levels. As funding is reduced to align with current service levels, the financial benefit to the City to continue to administer and deliver the Private Home

Child Care Program will cease to exist. Administration estimates that if funding were reduced proportionately to reflect the current number of providers as opposed to licensed capacity, the City would incur a deficit of approximately \$120,000.

Administrative Requirements

In addition to the general administration required for the delivery of any municipal child care program, the Licensed Private Home Child Care involves increased administrative requirements including the execution of formal contracts with providers, including verification of required insurance, qualifications, police records checks, etc., registration of clients, invoicing and collection of user fees for child care services, receipt of fee subsidy revenues as determined by TBDSSAB, as well as regular attendance reporting (age/rate types) etc., calculation and distribution of payments to providers on a monthly basis plus submission of a recurring funding application for provider wage enhancement funding and the client fee subsidies for eligible children from families living on a low income which flow through the City but are paid to the private home child care providers. Arranging for coverage for the sole Private Home Child Care Worker can also present challenges, especially in the current COVID-19 context, where staffing capacity at child care centres is very fragile.

Child Care Staffing Challenges

Administration is recommending a re-purposing of the majority of the budgeted Licensed Private Home Child Care Worker complement/salary (.75 FTE, \$65,000) to focus on the continued re-opening of care provided through the municipal child care centres.

Currently, municipal child care centres are operating at approximately 54% of pre-COVID/licensed capacity. Reduced staffing capacity is the key rationale for operating at less than optimal capacity. Staffing capacity is reduced due to increased staffing requirements to comply with mandatory public health measures such as active screening, maintaining staff/child cohorts, and to cover for planned or unanticipated staff absences on any given day of operation to meet operational requirements.

During October – November 2021, regular staff could not report to work for their shift for various reasons 147 times (an average of 36.75 times per centre). In 49 or thirty-two percent (32%) of this instances, we were unable to staff the vacant shift through our existing pool of casual supply staff. This required alternative, less desirable solutions to meet operational requirements such as redeploying our screener/cook into program, scheduling/incurred overtime, redeploying staff from one centre to another, the need for the centre supervisor to step into program.

Despite continuous recruitment and staffing efforts, challenges present in retaining casual supply staff to cover full-time employee absences and meet legislated staff to child ratios. The current labour market context is such that casual staff have other options to acquire full-time or regular work.

Retaining the majority (.51 FTE) of the existing .75 FTE currently invested in the Private Home Child Care position and re-purposing this complement to create a regular part-time Early Childhood Educator (ECE) 1 position that could be deployed to a centre experiencing employee absenteeism, will assist in achieving a more stable workforce to keep centre classrooms open and eventually support the re-opening of school age programs.

FINANCIAL IMPLICATION

Historically, the Licensed Private Home Child Care funding has been a source of a favourable variance of approximately \$100,000 - \$125,000 that has reduced the net tax supported budget for municipal child care centres. As funding is reduced to reflect actual service levels, the program will incur an operating deficit of approximately \$120,000 annually, eliminating the past financial incentive for the City to administer the program.

Should Council support the termination of the City's role in administering the Licensed Private Home Child Care Program, the municipal child care operating budget will need to be adjusted in 2023 to absorb this program's share of administrative and overhead costs (i.e. child care administrative clerk expenses, program supervisor salary, telecommunications expense, building rent, etc.), estimated to be \$100,000 annually.

Administration recommends the retention and re-purposing of the majority of the current Private Home Child Care Worker complement (.51 of existing .75 FTE) and a portion of the current salary budget (\$45,089 of \$65,076) to create a part-time ECE 1 position that can be deployed to any centre to cover planned and unplanned staff absences to assist in keeping the centres open. This will require an additional adjustment to the 2023 municipal child care budget of up to \$45,089 but reflects some cost mitigation (\$45,089 annual requirement versus current annual salary/wage budget of \$65,000 reflected in draft 2022 operating budget and .25 FTE savings).

In addition, achieving increased confidence in staffing capacity will allow us to follow through on the re-opening of municipal child care centres to pre-COVID/licensed capacity which will reduce the net cost of municipal child care to the municipality. For example, our ability to re-open a school aged program of 13 children at a centre brings in additional revenue annually of approximately \$87,100 and net proceeds of approximately \$35,000.

CONCLUSION

Given that:

1. there is no legislated mandate for the municipality to administer/deliver the Licensed Private Home Child Care Program;
2. the current vacancy in the Private Home Child Care Worker position;
3. the challenges presented by the current regulatory environment, lack of incentives to attract increased licensed providers;

4. a reduced financial incentive for the City to continue to administer the Licensed Private Home Child Care program as funding is reduced to reflect actual service levels as opposed to licensed capacity;
5. the increased administrative requirements associated with the Licensed Private Home Child Care Program;
6. the opportunity to redirect existing human resources to support increased staffing capacity and continued re-opening of programming offered through the municipal child care centres in response to the community's need for care; and,
7. the opportunity to reduce/contain the scope of municipal services and the opportunity for another service provider to administer the licensed private home child care program in Thunder Bay;

Administration recommends that the City terminate its provision of this specific child care service and provide the requested 6 month notice to the TBDSSAB as soon as possible.

Should Council accept this recommendation, the 2023 operating budget for municipal child care centres will need to be adjusted to reflect the absorption by the centres of Licensed Private Home Child Care's share of administrative overhead costs (approximately \$100,000). In addition, the budgeted complement and a portion of the current salary budget for the Private Home Child Care Worker position will be re-purposed to create a new part-time ECE 1 position that will need to be reflected in the 2023 operating budget. (The cost of the Private Home Child Care Worker is included in the draft 2022 operating budget.)

BACKGROUND

The Grant Thornton Program and Service Review Phase 2 Report recommended that the City consider the discontinuation of the Private Home Child Care Program as a potential cost reduction measure through a phased approach given the abnormal conditions presented by COVID-19. Administration committed to reporting back to City Council by Q1 2022 (Report 144/2020 – December 9, 2020 Committee of the Whole).

REFERENCE MATERIAL ATTACHED:

Attachment A - Engagement Clients - City Administration of Licensed Private Home Child Care
Attachment B - Engagement Providers - City Administration of Licensed Private Home Child Care
Attachment C - Results of Benchmarking Licensed Private Home Child Care

PREPARED BY: KELLY ROBERTSON, GENERAL MANAGER – COMMUNITY SERVICES

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Kelly Robertson, General Manager, Community Services	DATE: December 17, 2021
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Attachment A - Summary of Client Engagement – City Administration of Licensed Private Home

Sixteen (16) of potential 21 responses received

1. Why have you chosen to operate a licensed private home child care centre? (Please select all that apply and/or add your rationale)

10/16 (63%) Desire for receipt of high quality, regulated care
 6/16 (38%) Professional provision of care
 9/16 (56%) Desire for care in a home environment (as opposed to centre)
 6/16 (38%) Inability to secure a spot(s) in group care setting

Other? Please tell us

- Our daycare provider is amazing.
- More of a relationship built between provider and our family, smaller setting.

2. How satisfied are you with various aspects of the licensed private home child care program? (Please rate various elements from 1 (very dissatisfied) to 4 (very satisfied) and provide any comments to support your rating.)

Service Element/Level of Satisfaction	1 (Very Dissatisfied)	2 (Dissatisfied)	3 (Satisfied)	4 (Very Satisfied)	Non-Applicable	Comments
Enrollment		2/16 (13%)	6/16 (38%)	8/16 (50%)		
Affordability		1/16 (6%)	2/16 (13%)	13/16 (81%)		
Invoicing/Payment of Fees			4/16 (25%)	11/16 (69%)	1/16 (6%)	
Care schedule			2/16 (13%)	14/16 (88%)		
Quality of provider instruction, care			2/16 (13%)	14/16 (88%)		
Home environment (safety, cleanliness)			1/16 (6%)	15/16 (95%)		
Food (nutritional value, variety, preparation, attentiveness to individual needs)			2/16 (13%)	12/16 (75%)	2/16 (13%)	
Toys/Equipment (age			3/16 (19%)	13/16 (81%)		

appropriateness, cleanliness, availability, etc.)						
Information/communication (child development/achievements, incidents/management, program/activities, parental support, upcoming closures/vacation, etc.)		1/16 (6%)	2/16 (13%)	13/16 (81%)		-City workers were hard to get a hold of. - I think the City administration part was the most frustrating. -The workers are amazing, it seems the city makes it hard for people to access this service.
Other:						
Relationship between care giver and our families				1/16 (6%)		

3. How important is it to you that the City of Thunder Bay continue to administer the licensed private home child care program, as opposed to another organization? (Please select one)

0/16 (0%)	Not important
1/16 (6%)	Important
14/16 (88%)	Very Important
1/16 (6%)	I don't know

Why? (Please explain)

- Private home care is needed just as much as centre's...!
- There's no other child care options available. Child care in the city is hard to get into to.

- You cannot shut down home daycares. Women need to be back in the workforce after the pandemic and child care is an integral part of that. I will move my family out of the city if we have less daycare options - it will be our only choice.
 - The City of Thunder Bay has been the sole provider of helping to distribute licensed in home based childcare. They have worked along side the wonderful women for the past 16+ years helping the community to find childcare for children from infancy to school age. This is such a under valued but also very needed program. During these times where much uncertainty lies it is great to know the City of Thunder Bay is helping families to provide childcare when the wait lists increase each year and now with Covid less are being accepted into programs within the centres. It would be very unfortunate and a big mistake for the City of Thunder Bay to dismantle the Private Home Licensed child care program.
 - It's hard enough to find licensed child care in the city and wait lists are very long. Lots of families need the subsidy option and if the city were to drop the program it's not guaranteed another organization will take it on. This will cause those families who need subsidy need to leave care since they can't afford full fee but won't have a childcare place anywhere else with the insane wait lists. Having the home child care setting with the city takes pressure off the centre's already insanely long wait lists. It would be a very bad idea for the city to drop this amazing program that helps many families.
 - I feel like it is a great option versus having to put your child in a centre. There is lots of unlicensed day homes out there which you don't always know if that is safe home.
4. What suggestions do you have for improvement for the future delivery and/or administration of the licensed private home child care program?
- Pay them more or find more funding for them. They work out of their homes. They see our children sometimes more hours in a day then us parents get to.. they are a big IMPORTANT role in our kids lives/development and it deserves to be shown.
 - The child care providers are awesome. As mentioned, before City staff came back from leave, noone would answer my calls so I was left in limbo for child care for almost a month. I knew there were providers available but for whatever reason the City was holding it up.
 - The City of Thunder Bay needs to hire someone who prioritizes to help the community in finding childcare. Someone who is dedicated to keeping the program alive and who looks for new and innovated ideas on how to get the word out and advertise such an amazing program that the city of Thunder Bay has to offer. There needs to be more of an incentive for recruiting new providers to deliver the program as this is the only home based child care program that offers subsidized spots.

- Hire someone who is motivated to help keep the home daycares full and willing to find more people wanting to open licensed home daycares.
- As mentioned, allow the daycare provider and the parent the flexibility to administer naps for little kids (12-18m) as appropriate. This could mean allowing for a maximum of 3hrs. In addition to this, if kids are asleep and being monitored via video monitor, there should be no need to check on them every 30 min. Doing this can disrupt a child's REM sleep and wake them up.
- I had found out my current home daycare had availability for over 4 months. After being on the "wait list" for over 15 months and not hearing a thing. I called to inquire to about having my child placed there only to be told "I wasn't top of the list and other kids were ahead of me" yet the spot had been vacant for FOUR months. When I said I wanted my child placed there I was questioned about where I live, where I work etc. Almost as if she was trying to avoid placing me there. But I had already spoken to the home provider and made arrangements to have my son go there. My child has medical conditions and a care plan was NOT sent in an appropriate time frame. Thankfully I had wonderful communication with the actual care provider. - I feel licensed home providers should be compensated more. For example, paid vacation, paid Stat holidays, food vouchers, arts & craft supplies, etc. I feel that currently the administration for the licensed private home is severely lacking. Not sure if its a staffing issue? I have been EXTREMELY disappointed in the service I have received from the City in regards to delivery of this service. However, I love my childcare provider that much I am willing to deal with it because I would not want to have my child anywhere else. It's a sad reality when child care is in such high demand and families need childcare to support their family.

Attachment B - Summary of Provider Engagement – City Administration of Licensed Private Home

Six (6) responses received

1. Why have you chosen to operate a licensed private home child care centre? (Please select all that apply and/or add your rationale)

3/6 (50%)	Desire to provide high quality, regulated provision of care
1/6 (17%)	Be part of professional child care network
2/6 (33%)	Lower ratios of care, smaller and more intimate group of children in care
4/6 (67%)	Desire to work from my home
5/6 (83%)	Support parents/families in my community
6/6 (100%)	Opportunity to serve parents/families on a low income eligible for child care subsidy
0/6 (0%)	Opportunity to benefit from provincial wage subsidy
2/6 (33%)	Opportunity to set my own schedule for care

Other? Please tell us:

- My daughter wasn't a good fit for formal daycare and needed me at home. I planned to do this only for a couple of years, but the job grew on me.
- I strongly believe the PHCC program is not only to give parents the choice between institutional care or home environment but it is the only care the parents can access for infants with the city as the centres are 18m +.
- I like to provide healthy meals and snacks, due crafts on special activities and play outside.
- It is very important for families in our community to have choices. Many families do not want to send their child to child care centres, with little room to help each family's individual needs. Families are relieved to be able to send children to nurturing homes.

2. What challenges do you face in supporting the delivery of your program? (Please select all that apply and/or add additional challenges not listed below.)

2/6 (33.3%)	Service Requirements - understanding provincial legislated requirements, regulations
2/6 (33.3%)	Wage, income - less than desired
2/6 (33.3%)	Enrollment – less or more than desired
0/6 (0%)	Work schedule

Other?

- The challenges only began these last few years with the many changes in staff.
- The only challenge that I currently have is the current lack of support to help, place children, deliver needed forms, and promote this program. PHCC could flourish under proper management of this program.

- Higher raises, paid vacation and sick time, take off money so I don't have to pay at end of year for taxes.
- Better system for childcare registry, more than one person or to have it as a separate job. It also needs to be updated so all homes are available. Many are willing to travel for care.
- Pay is a concern but more than that, we rely on City to promote this great program. I had to find my own families and they were already on the waitlist.

3. How satisfied are you with various aspects of the City's administration of the licensed private home child care program? (Please rate various elements from 1 (very dissatisfied) to 4 (very satisfied) and provide any comments to support your rating.)

Service Element/Level of Satisfaction	1 (Very Dissatisfied)	2 (Dissatisfied)	3 (Satisfied)	4 (Very Satisfied)	Non-Applicable	Comments
Orientation	1/6 (17%)		3/6 (50%)	1/6 (17%)		
Contract Administration	2/6 (33%)	2/6 (33%)	1/6 (17%)	1/6 (17%)		
Client Referral/Enrollment		1/6 (17%)	1/6 (17%)	4/6 (67%)		
Remuneration/Pay (accuracy, timeliness)	2/6 (33%)		3/6 (50%)	1/6 (17%)		-Timely payment can be a concern
Training/Resources			4/6 (67%)	2/6 (33%)		
Serious Occurrence/Incident Reporting and Follow-Up Support			4/6 (67%)	1/6 (17%)		-I respondent indicated non-applicable
Information Sharing/Communication (ie. CCEYA requirements, COVID-19 guidance, consideration of child care/private home services by City Council, etc)			4/6 (67%)	1/6 (17%)		-1 respondent provided no response
Inspection (ie. preparation, support, follow up support on identified compliance issues)			4/6 (67%)	2/6 (33%)		-Papers to inform inspection should be delivered prior to inspection

Comments:

- City Referral and Enrollment seems to stop there. There have been many people telling me that they are waiting for placement but I am told there are no kids needing care.
 - Due to the fact that I have operated my LH Daycare for many years, I know what is required of me. However, I feel like the program and supports are not receiving the priority they should be.
4. How important is it to you that the City of Thunder Bay continue to administer the licensed private home child care program, as opposed to another organization? (Please select one)

0/6 (0%)	Not important
2/6 (33%)	Important
4/6 (67%)	Very Important
0/6 (0%)	I don't know

Why? (Please explain)

- Clients like the fact that the City of Thunder Bay is behind the child care program. It helps them feel like it is a safe program for children.
 - CTB should take pride of the fact they operate such a nurturing program, giving parents and opportunity between centre and home. The childcare struggles parents go through should be met by their city where their tax \$ go, not from another organization.
 - It allows me to work from home, set my own schedule and work around appointments. Mainly I love working with children, watching them learn and grow. Seeing them later in life.
 - City of TB should be very proud of our program and should be very happy to offer it to our community. It would not take much effort to make this program as big as it was a couple years ago.
 - Because it gives me time in my day to help other parents who don't have time or a babysitter. I enjoy communicating and teaching the little kids new things.
5. What suggestions do you have for improvement for the future delivery and/or administration of the licensed private home child care program?

- I suggest looking back on how program was administered in the past. Ensure staff receive training on how things are done. Hope to see homes open up and get it back to what it could be.
- PHCC has been run for 40+ years. Its given parents a choice between a loving home or an institutional setting. It has helped low income families with their subsidy in paying for care. We start at the age of 4 weeks taking in infants, something the centres don't do. There has been a decline in providers offering care. I think the program could flourish under better management. Advertising, promoting it and making parents more aware of its existence. I proudly provide care to my clients and they end up being like family. They are so happy that PHCC is offered to them. There has been 3 different staff in the last 3 years.

- Not so much cleaning. Not so much paperwork. Allowing more toys back. Not so many rules.
- The PHCC program needs a dedicated full-time supervisor. Revamp the child care registry. Make it easier for clients and providers. Have a job fair to open more homes. This is a city of shift workers, you shouldn't take their subsidized home care away. They will lose their income. Please think about the people you are hurting if you close the program. This could be a viable program with the proper management.
- Families would have to fill out 2 separate applications if not run by the city and too confusing for many. Many people will fall through the cracks. We provide services centres do not. I think as a community we would prefer more child care services were regulated. There is a way to make this happen, have more spaces to select from. We would all benefit from a leader who shares pride in the program and promotes it.

Thank you!

Attachment #3 – Results of Benchmarking Licensed Private Home Child Care

Methodology/Participation:

Outreach was conducted by the City of Thunder Bay Licensed Private Home Child Care Worker via email or telephone to 15 different organizations delivering a licensed private home program within Ontario between November 11 – 20/21. Four organizations agreed to participate in the benchmarking:

- Andrew Fleck Children's Services – Ottawa (non-profit, charitable organization)
- Centre Pour Enfants Timiskaming Child Care (non-profit)
- Cochrane/ Timmins Children's Services DSSAB
- West Nipissing Child Care Corporation/ Sudbury East (non-profit, charitable organization).

Questions/Responses:

1. Can you please explain your involvement in administering the licensed private home child care program. How many years has your organization been administering the program? How/why did your organization take on the administration of this program? How are you current resourcing the administration of the program (ie. staffing complement – number of positions/FTEs, types of positions involved)?

Respondent organizations have been administering a licensed private home child care program between 17– 52 years. Respondents advised that the program originated to address child care needs not typically addressed through group child care centres –ie. provision of care in rural areas, extended hours of care, evening/weekend care. Staff resources to administer the program typically involve a full-time senior leader (ie. Director, Executive Director), a full-time program supervisor/consultant or consultant team leader plus additional full-time staff (ie. consultants, ECEs) depending on number of licensed private home child care providers, administrative support positions (ie. DSSAB Finance positions, full-time or part-time administrative support positions), and potentially students completing placements.

2. Up to how many private home child care providers are you licensed to operate under the Child Care and Early Years Act? How many actual private home child care providers are actually providing care?
 - Program 1 - licensed capacity for over 100; 100 homes operating
 - Program 2 - licensed capacity 25 homes (per region, 2 regions); one region operating with 2 homes; other region operating with zero homes
 - Program 3 - licensed capacity for 35 homes; 18 homes operating
 - Program 4 - licensed capacity for 25 homes; 9 homes operating (1 home on leave, 2 homes in process of opening)

3. Approximately how many children are enrolled in private home child care? Can you provide a high level of overview of care provide based on age of child (ie. infant v preschool v school aged), schedule (weekdays v weekends, daytime v. evening v. overnite), level of subsidization (subsidized v. full fee).

The number of children enrolled in care varied based on size or program/number of licensed providers - 12, 60, 124, and 500. In respect of ages of children in care, all providers indicated that care is provided to infants, toddlers, preschoolers, and school aged children. Only two respondents were able to provide specifics in respect of proportion of subsidized versus full -fee paying clients receiving care: one program indicated 28% subsidized/72% full fee; a second program indicated 50% subsidized/50% full fee. In respect of schedule of care, two programs provided care weekdays only; one program indicated that 20% of their licensed providers offer care weekends and overnight; the fourth program indicated the offering of care weekdays, evenings, weekends, and overnight.

4. How do you recruit new private home child care providers? Please provide info on your methods used to promote opportunities and the relative success of this initiative.

Respondents identified a number of approaches to recruit new private home child care provide rs including:

- advertisements/mass marketing (mail out flyers, radio ads, newspaper, job boards, want ads, employment offices)
- word of mouth (through providers, parents)
- social media
- community agencies (ie. Ontario Works, school boards, Early ON programs, DSSABs, AECEO, multi-cultural centres, etc.)
- offering of incentives to reimburse/pay for start up costs such as First Aid, Police Records Check, Fire Extinguishers and/or to recruit other providers
- promotion through public events.

5. What is the average length of service of your current licensed private home child care providers?

Respondents indicated that their licensed providers have worked a minimum of 2 or 5 or 7 years with some providers having 14– 20 years of service.

6. If there is a gap between licensed capacity and actual capacity, why do you believe this is the case? For example, what is the current context for child care in your community – is there higher demand for care compared to supply?

All respondents indicated that their licensed private home child care programs had been negatively impacted as a result of the pandemic, including multiple closures and financial loss due to cohorting/capacity restrictions, loss of clients – some of whom experienced job loss, the need for licensed providers to provide home schooling to their own children.

Apart from COVID implications, one program indicated that they have noticed seasonal changes affecting the demand of licensed private home child care - higher demand in August/September and January, lower demand during the summer, late November/December (holiday season). Another

program cited changes to neighbourhood demographics and school closures/openings as key drivers. Another program cited the high demand for infant care and limited options for infant care as well as the shortage of qualified Early Childhood Educators restricting the staffing capacity of group child care centres to provide care as key drivers.

Corporate Report

DEPARTMENT/ DIVISION	Community Services - Recreation & Culture	REPORT NO.	R 5/2022
DATE PREPARED	12/09/2021	FILE NO.	
MEETING DATE	01/10/2022 (mm/dd/yyyy)		
SUBJECT	2022 Community, Youth & Cultural Funding Program Recommendations		

RECOMMENDATION

WITH RESPECT to Report R 5/2022 (Community Services – Recreation & Culture) 2022 Community, Youth & Cultural Funding Program we recommend that the report be received;

AND THAT the 2022 proposed Community, Youth & Cultural Funding Program budget reflect an increase of \$48,712;

AND THAT the recommendation cap for the Community, Youth & Cultural Funding Program Operating category be increased to \$220,000 for 2023;

AND THAT any necessary by-laws be presented to Council for approval.

EXECUTIVE SUMMARY

This report provides information on the recommended Community, Youth & Cultural Funding Program allocations for the 2022 fiscal year.

The Community, Youth & Cultural Funding Program is the Council-approved mechanism by which the City of Thunder Bay invests in and supports the operation and sustainability of non-profit community, youth and cultural organizations that:

1. Have a community, youth, or culture sector focus/mandate.
2. Are incorporated non-profit or charitable organizations or, for project grants only, individual artists or non-incorporated collectives which operates on a non-profit basis.
3. Have a clearly stated purpose and function and be fully responsible for the planning and provision of its services.
4. Are operating from a location in the City of Thunder Bay and carry out programs in this community for the benefit of its people.

5. Extend services to the general public in Thunder Bay, and accommodate for needs related to race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex (including pregnancy and gender identity), sexual orientation, age, marital status, family status and disability, unless to do so would cause undue hardship.
6. Have an independent, active governing board composed of volunteers and a considerable volunteer component.
7. Demonstrate need for the requested funding and provide evidence that funds are confirmed/projected from a variety of other sources (i.e. donations/sponsorships, user fees, other government sources).

There are three types of funding available through this program:

1. Sustaining Grants
2. Operating Grants
3. Project Grants.

This report speaks to recommended funding allocations for 2022 as per Council's approved Funding Model, which details eligibility criteria, review and appeal processes.

DISCUSSION

2022 Requests & Recommendations

Twenty one (21) applications requesting a total of \$3,129,475 were received for 2022 Community, Youth & Cultural Funding Program Operating and Sustaining Grants. Attachment A provides a summary of all 2022 funding requests, appeals and recommendations. Attachment B provides a brief overview of each applicant.

After completion of the review and appeal process, nineteen (19) applications are recommended for funding in 2022. Six (6) organizations submitted appeal information and five (5) initial recommendations were revised during the appeals process. The total amount recommended for Operating and Sustaining Grants is \$2,865,012.

An additional \$47,600 is included in 2022 budget for Project Grants to be allocated within the 2022 fiscal year. This brings the overall recommended Funding Program total for 2022 to \$2,912,612. This total is an increase of \$67,905 (2.4%) compared to the approved 2021 budget for the Program, including one-time funds.

The final 2022 recommendations represent an increase of \$48,712 over the values submitted in the draft 2022 Operating budget. The increase is due to revised recommendations following the CYCFP appeals process, which was not yet complete at the time the proposed budget was prepared.

Sustaining Grants

Sustaining Grant recipient organizations are an integral part of the City of Thunder Bay's identity, fill a service void, positively affect quality of life, and generate an economic benefit.

The Administrative Review Team's Sustaining Grant recommendations are required to fall within the annual City budget directive amount, except where an existing Service Agreement provides for a higher increase. Increases above the budget directive are to be noted as expansions.

Based on the 2022 budget directive, an increase of up to 2.25% was the standard recommended for organizations that requested and demonstrated a need for an increase over 2021 funding.

Recommendations above the budget directive include:

1. Expansion - Shelter House (3.7% increase)
2. One-time funding - Magnus Theatre (COVID & 50th Anniversary); Thunder Bay Historical Museum (Security).

An amount of \$2,676,023 in sustaining funding is recommended for the following ten (10) Sustaining Grant applicants, including one-time increases*:

Community Funding

- | | |
|--|------------|
| 1. Regional Food Distribution Association | \$ 93,500 |
| 2. Thunder Bay Emergency Shelter (Shelter House) | \$ 430,000 |

Youth Funding

- | | |
|--------------------------------------|------------|
| 3. Boys & Girls Clubs of Thunder Bay | \$ 122,300 |
|--------------------------------------|------------|

Cultural Funding

- | | |
|--|-------------|
| 4. Definitely Superior Art Gallery | \$ 70,450 |
| 5. Magnus Theatre Company Northwest | \$ 150,000* |
| 6. Northwestern Ontario Sports Hall of Fame and Museum | \$ 70,500 |
| 7. Thunder Bay Art Gallery | \$ 271,300 |
| 8. Thunder Bay Community Auditorium | \$ 758,082 |
| 9. Thunder Bay Historical Museum | \$ 465,191* |
| 10. Thunder Bay Symphony Orchestra (TBSO) | \$ 244,700 |

Total Sustaining Grants	<u>\$2,676,023</u>
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The overall Sustaining Grant recommendations are approximately 1.2% higher than approved 2021 allocations due to inflationary and one-time funding increases.

Operating Grants

Operating Grant recipient organizations are considered by Council to have an ongoing presence in Thunder Bay and a track record of providing quality programming or services. This grant is designed to support a range of community, youth, and cultural organizations.

The Grant Review Team's Operating Grant recommendations for 2022 were not to exceed \$195,000 per the Council-approved recommendation cap for this category.

A total amount of \$188,989 in operating funding is recommended for the following nine (9) organizations:

Community Funding

11. Lakehead Social Planning Council	\$ 32,300
12. New Directions Workers Resource Centre	\$ 15,000
13. Northwestern Ontario Women's Centre – Good Food Box	\$ 10,189
14. PACE – People Advocating Change through Empowerment	\$ 30,000
15. NNEC – Wake the Giant	\$ 15,000

Youth Funding

16. Evergreen a United Neighbourhood	\$ 30,000
17. Roots to Harvest	\$ 33,000

Cultural Funding

18. Community Arts and Heritage Education Project (CAHEP)	\$ 18,500
19. Superior Theatre Festival	\$ 5,000

Total Operating Grants \$ 188,989

The overall Operating Grant recommendations are below the \$195,000 recommendation cap. The 2022 total is \$35,241 (23%) higher than 2021 approved funding due to recommended funding for 3 new applicants, which is partially offset by no recommended funding for one prior recipient.

It is recommended that the 2023 Operating Grant recommendation cap be set at \$220,000. The Operating Grant funding recommendation cap does not represent a pre-approved budget. Rather, it is intended to provide guidance for applicants and Review Team recommendations, while providing room to recommend justified increases to prior-year recipients and funding for potential new applications. Funding recommendations are contingent on applications received, initial recommendations and appeals, and are presented for consideration and approvals in the annual budget process.

Project Grants – 2021 Approved Projects

Project grants are one-time, short-term funding awarded to non-profit community, youth, sport and cultural organizations and individual artists. These grants are meant to be part of the financial support of a project but not the sole support.

\$47,600 is included in 2022 budget to be allocated based on applications received through two intakes within the fiscal year. The result of 2022 project applications will be presented in the 2023 Community, Youth & Cultural Funding Program Report by Q1 2023.

The result of 2021 project applications is presented below. The COVID-19 Pandemic had an impact on the number of project applicants to the program overall. Some projects were postponed or cancelled in 2021 due to gathering limits. A total of twelve (12) project applications were received in 2021. See attachment B for a brief overview of each project.

Projects funded in 2021 included:

Anti-racism and Reconciliation Funding

1.	MANWO/RMYC - Engaging Youth Making a Difference	\$	8,000
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Youth Funding

2.	Thunder Bay Skate Coalition - Skate School	\$	7,000
3.	Female Skateboard Collective	\$	8,600

Cultural Funding

4.	Willow Springs - Outdoor Artist Workshops	\$	5,680
5.	Studio of Dance	\$	3,000

Sport Funding

6.	TB Nordic Trails - Equipment/Outreach	\$	4,700
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Total Project Grants	\$	<u>36,980</u>
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Based on the approved Project Grants noted above, the approved \$47,600 2021 CYCFP Project Grant budget was not fully allocated. It is anticipated that applications will increase in 2022 as restrictions associated with COVID-19 are lifted or lessened, and therefore recommended that the in-year project grant budget continue to be set at \$47,600.

Impacts of COVID-19 Pandemic

The COVID-19 Pandemic has impacted all organizations funded in this program. Many organizations lost a variety of revenues and faced a rise in costs related to new protocols including cleaning, PPE, increased staffing costs, etc.

Similar to 2020, COVID Emergency Funds were included in the 2021 budget to provide relief for organizations continuing to experience adverse impacts from the pandemic. The following

organizations were provided one-time funding in 2021. Those amounts are listed in Attachment A:

1. Regional Food Distribution Association (RFDA)
2. Magnus Theatre
3. Thunder Bay Historical Museum
4. Thunder Bay Symphony Orchestra
5. Community Arts & Heritage Education Project (CAHEP).

The Pandemic continues to evolve and affect some organizations' operations. These impacts have been considered in 2022 recommendations based on information provided by the applicants.

Community and Economic Impact

The Community, Youth & Cultural Funding Program contributes to community and economic development in Thunder Bay. Funding provided by the program helps organizations leverage contributions from other public and private sector sources and create and maintain jobs in Thunder Bay. These organizations provide valuable opportunities for citizens and visitors as volunteers, participants, clients and audience members.

These organizations collectively provided paid work for over 286 individuals and volunteer opportunities for over 2,099 individuals. They engaged over 351,660 clients, participants, or audience members. These values are lower than prior years due to pandemic impacts.

FINANCIAL IMPLICATION

The total recommended amount of funding for all three categories of the Community, Youth and Cultural Funding Program for 2022 is \$2,912,612. This amount includes a \$48,712 increase over the 2022 Operating Budget submission due to revised recommendations following the appeals process. This amount will be added to the tracking sheet at the beginning of 2022 budget deliberations.

CONCLUSION

It is concluded that the Community, Youth and Cultural Funding Program review process, as approved by Council, has been followed in the making of recommendations and that the recommended financial allocations should be considered and approved within the 2022 Budget process.

It is further concluded that if the value of Operating Grant recommendations for 2022 is sufficiently close to the recommendation cap for this category that the cap should be increased for 2023 to allow for increases and new applications.

BACKGROUND

Funding Program

The Funding Model for the City of Thunder Bay's support of Community, Youth & Cultural service organizations and projects has been adopted by City Council (Report No. 2007.195 (Office of the City Clerk) – F.A.R.G. and Cultural Funding Program Review – Ad Hoc Committee No. 2). It establishes three funding categories, Sustaining, Operating and Project Grants, and allows for multi-year funding terms for Sustaining and Operating Grants.

The program has been expanded and clarified over time, including the addition of the Youth Stream to the former Community & Cultural Streams (Report No. 2009.178 (Recreation & Culture); Report No. 2013.175 Youth Services Plan – Youth Services Advisory Committee Recommendations, Recreation & Culture and Municipal Child Care).

On January 16, 2017, Council approved changes to the Project Grant application process and budget, implementation of a recommendation cap on Operating Grants, adoption of budget directives for Sustaining Grants, and creation of a centralized Grant Review Team for all three streams of the Program (R11/2017 – 2017 Community, Youth & Cultural Funding Program and Proposed 2018 Program Changes (Recreation & Culture)).

On January 14, 2019, Council approved a pilot expansion of eligibility of the Project Grant Category in 2019-2020 to include community non-profit sport (R1/2019 – 2019 Community Youth & Cultural Funding Program. Community Services - Recreation & Culture). On March 3, 2020 Council also approved another pilot expansion of the same category to include Anti-Racism & Reconciliation projects with the first intake being October 2020.

In an effort to broaden eligibility for applicants in 2020, the program guidelines were also revised with the option for the Review Team to waive criteria stating that organizations receiving more than 80% funding from other levels of government would be ineligible for funding. This allows more opportunity for Indigenous organizations in particular to access funds for projects that may not be funded through their core funding but still considered of value/need for the community.

On December 9, 2020, Council approved a temporary amendment to the Funding Program eligibility criteria to allow existing Operating & Sustaining Grant recipients and outside organization that are not normally eligible to apply to the program due to percentage of funding received from government sources to apply for Project Grant funding for 50th Anniversary Projects in 2020 (R189/2019 – 50th Anniversary of Amalgamation of Thunder Bay – 2020. City Manager's Office – Corporate Strategic Services and Office of the City Clerk).

On April 27, 2020 City Council approved a \$235,000 COVID-19 Emergency Fund for Sustaining and Operating Grant recipients in the Community, Youth & Cultural Funding Program. COVID-19 Emergency funds were also included in the 2021 program budget.

A three-year funding history of applicant organizations is provided in Attachment A.

Funding Model

Eligibility

All applicants are required to demonstrate, and are evaluated on: financial need, governance, benefit to the community, evidence of funding from other sources and community support, in addition to other program-specific criteria.

Sustaining Grant organizations are required to have:

1. many years of demonstrated administrative competence,
2. budget practices and financial statements in accordance with Canadian generally accepted accounting principles,
3. a track record of providing quality programming and/or services,
4. attendance/participation/demographic records that support their program and/or service,
5. employment practices that comply with applicable legislative requirements, as the case may be, such as the Employment Standards Act of Ontario, the Pay Equity Act of Ontario, and the Ontario Human Rights Code,
6. a Board of Directors which will assume full responsibility for the administration of the funds or an agent acceptable to City Council,
7. at least 5 years of successfully completed operating funding from the City.

The program does not provide funding for capital purposes and the program guidelines indicate that the funding is not to be used to cover deficits. When applied, this also encompasses payments related to previous deficits, and therefore the Committee reviews the debt level and debt service costs of applicants.

Review & Recommendation Process

As outlined in the Funding Model, applications are reviewed by administrative and community Grant Review Teams, the latter comprised of both staff and citizen members (Attachment C). The Grant Review Teams meet to determine the applicants' funding eligibility, review the applications in detail, and evaluate the applications based on the established, Council-approved criteria.

This process allows the Grant Review Teams to make informed recommendations for financial allocations that meet the requirements of the approved funding model.

The review process is also guided by the budget directions that Council has adopted for this Program, including application of the corporation's annual budget directive to Sustaining Grants, an overall recommendation cap for Operating Grants, and a pre-approved total Project Grant budget to be allocated through application intakes within the fiscal year.

Appeal Process

Applicants are notified of their recommended funding allocation, term and rationale for recommendation. Sustaining and Operating Grant applicants are given the opportunity to appeal

the recommendation and provide new information that they believe might change the substance of, strengthen, or clarify the information upon which the review team's recommendation was made.

Appeals are reviewed by the Appeal Committee in accordance with the process outlined in Report No. 2010.121 Community & Cultural Funding Program Appeal Committee (Recreation & Culture).

Upon reviewing the appeals, and where the Appeal Committee feels it is justified, funding recommendations are adjusted.

REFERENCE MATERIAL ATTACHED:

ATTACHMENT A- 2022 REQUEST RECOMMENDATION & ALLOCATION SUMMARY.

ATTACHMENT B- APPLICANT SUMMARY

ATTACHMENT C - COMMUNITY YOUTH AND CULTURAL FUNDING PROGRAM GRANT REVIEW TEAMS

PREPARED BY:

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kelly Robertson, General Manager, Community Services	December 22, 2021

ATTACHMENT A: 2019-2022 ALLOCATION SUMMARY

Organization	2019 Allocation	2020 Base Allocation	2020 One-time (COVID Emergency Funds)	2020 Total Allocation	2021 Base Allocation	2021 One-time (COVID Emergency Funds & other)	2021 Total Allocation	2022 Request	Requested Term	Request % of Org's Total Budget	2022 Base Funding Recommendation	2022 One-time Recommendation (COVID or other)	2022 Total Recommendation	Notes
Sustaining Grants														
Community Funding														
Regional Food Distribution Association	90,000	91,701	80,200	171,901	93,500	6,500	100,000	150,000	yr 2 of 5	17	\$ 93,500		\$ 93,500	
Thunder Bay Emergency Shelter (Shelter House)	399,000	406,541	136,750	543,291	414,700		414,700	500,000	1	21	\$ 430,000		\$ 430,000	1
Youth Funding														
Boys and Girls Clubs of Thunder Bay	120,000	122,268		122,268	122,300		122,300	122,300	yr 2 of 3	28	\$ 122,300		\$ 122,300	
Children's Aid Society (Outreach)	69,100	17,275		17,275										2
Cultural Funding														
Definitely Superior Art Gallery	96,000	80,000		80,000	68,900		68,900	75,000	3	23	\$ 70,450		\$ 70,450	
Magnus Theatre Company Northwest	134,700	137,246		137,246	140,000	3,000	143,000	150,000	1	9	\$ 143,150	\$ 6,850	\$ 150,000	3
Northwestern Ontario Sports Hall of Fame and Museum	69,100	70,406		70,406	70,500		70,500	70,500	3	27	\$ 70,500		\$ 70,500	
	266,200	271,231		271,231	271,300		271,300	271,231	1	25	\$ 271,300		\$ 271,300	
Thunder Bay Art Gallery	727,600	741,400		741,400	741,400		741,400	758,082	1	16	\$ 758,082		\$ 758,082	
Thunder Bay Historical Museum	412,300	420,092		420,092	428,500	27,459	455,959	465,191	Yr 5 of 5	73	\$ 437,223	\$ 27,968	\$ 465,191	4
Thunder Bay Symphony Orchestra (TBSO)	244,700	249,325		249,325	244,700	10,600	255,300	244,700	1	15	\$ 244,700	\$ -	\$ 244,700	
Total Sustaining	\$ 2,628,700	\$ 2,607,485	\$ 216,950	\$ 2,824,435	\$ 2,595,800	\$ 47,559	\$ 2,643,359	\$ 2,807,803			\$ 2,641,205	\$ 34,818	\$ 2,676,023	
Operating Grants														
Community Funding														
Community Clothing Assistance	15,000	15,000	3,750	18,750	25,000		25,000	25,000	1	8	0		\$ -	5
Lakehead Social Planning Council	31,000	31,586		31,586	31,586		31,586	40,000	1	3	32,300		\$ 32,300	
New Directions Workers Resource Centre	17,500	15,000		15,000	10,000		10,000	15,000	1	33	15,000		\$ 15,000	6
Northwestern Ontario Women's Centre - Good Food Box	10,000	10,189	3,200	13,389	10,189		10,189	10,189	3	14	10,189		\$ 10,189	
PACE - People Advocating Change through Empowerment	-	-		-	-		-	30,000	3	55	30,000		\$ 30,000	7
Northern Nishnawbe Education Council (NNEC) - Wake the Giant								20,000	2	3	15,000		\$ 15,000	8
Leadership Thunder Bay								50,000			0		\$ -	
Youth Funding														
Evergreen a United Neighbourhood	30,000	60,000		60,000	30,000		30,000	55,000	1	29	30,000		\$ 30,000	
Roots to Harvest	25,000	25,473	11,100	36,573	25,473		25,473	41,000	3	3	33,000		\$ 33,000	
Our Kids Count		10,000		10,000										
Cultural Funding														
Community Art and Heritage Education Project (CAHEP)	17,000	17,321		17,321	18,500	3,000	21,500	18,500	1	7	18,500		\$ 18,500	
Superior Theatre Festival								17,783	3	16	5,000		\$ 5,000	9
Total Operating	\$145,500	\$184,569	\$18,050	\$202,619	\$150,748	\$3,000	\$153,748	\$322,472			\$188,989		\$ 188,989	
Total Operating + Sustaining	\$ 2,774,200	\$ 2,792,054	\$ 235,000	\$ 3,027,054	\$ 2,746,548	\$ 50,559	\$ 2,797,107	\$ 3,129,475			\$ 2,830,194	\$ 34,818	\$ 2,865,012	
Project Grants (2021 requests)														
Annette Pateman		3,600												
Biljana Baker (50th anniversary)		3,750												
Mindful Makers		7,000												
Superior Theatre Festival (50th anniversary)		7,500												
TBSO/TBPL (50th anniversary)		8,500												
Tennis Centre		7,500												
Volunteer Thunder Bay	5,000													
MANWORMYC - Engaging Youth Making a Difference					8,000									
Willow Springs - Outdoor Artist Workshops					5,680									
TB Nordic Trails - Equipment/Outreach					4,700									
Thunder Bay Skate Coalition - Skate School					7,000									
Female Skateboard Collective					8,600									
Hospice Northwest	2,000				-									
Image Studio of Dance Northwestern Ontario					3,000									
Total Projects - to be allocated within fiscal year	\$ 7,000	\$ 37,850			36,980						\$ 47,600		\$ 47,600	10
	Final 2019 Allocation			Final 2020 Allocation (including one-times)			Final 2021 Allocation (including one-times)	2022 Requests					Final 2022 Recommendations (including one-times)	
Funding Program Total	\$ 2,781,200			\$ 3,064,904			\$ 2,834,087	\$ 3,177,075					\$ 2,912,612	11

Notes

- 1 - (Shelter House) Increase above budget directive recommended to support operations
- 2 - (CAS): Outreach Program suspended indefinitely, no application submitted for 2021.
- 3 - (Magnus Theatre): One-time increase for 50th Anniversary Celebrations and mitigating COVID-19 impacts
- 4 - (Museum): One-time funding to address security concerns that have increased during the Pandemic. One-time increase is recommended
- 5 - (CCA): Recommendation of \$0 maintained after appeal.
- 6 - (Speakers' School) - Original recommendation was \$0. Appealed and Appeal Committee recommended 1 year of funding
- 7 - (PACE): Original recommendation was \$0 due to incomplete application. Funding recommended after appeal information received.
- 8 - (Wake the Giant): Original recommendation was \$0. Appealed and Appeal Committee recommended 1 year of funding.
- 9 - (Superior Theatre): Original recommendation was \$0. Funding recommended after appeal information received
- 10 - Project Grant 2022 total is maximum available to allocate (actual amount is unknown at this time as application deadlines/reviews/allocations are done within year)
- 11 - Funding Program Total may be less in 2022 depending on # of project applications received and allocated within year.

Attachment B - Applicant Summary

The following summary provides applicant information for those organizations recommended for funding in 2022 as well as project grants allocated in 2021.

SUSTAINING GRANTS

Community Funding

Regional Food Distribution Association

The RFDA was formed in 2003 to develop and implement a coordinated strategy for the delivery of donated food to community organizations that provide for those with food shortage.

RFDA applied for funding to sustain its annual operations, primarily for staffing costs, along with warehousing, transportation and logistics costs.

Thunder Bay Emergency Shelter (Shelter House)

Shelter House provides basic needs, dignity and comfort to people living in poverty and stimulates action to address the root causes of homelessness.

Shelter House applied for funding to sustain the organization's ongoing operations, programs and activities. This includes the Managed Alcohol Program (*Kwae Kii Win*), Street Outreach Service (S.O.S.), Community Feeding Program, and the core emergency shelter. Shelter House continues to assist individuals accessing emergency supports, including shelter, food, in-house medical care, programming, counselling, and case management services.

Youth Funding

Boys & Girls Clubs of Thunder Bay

The Boys & Girls Clubs of Thunder Bay provides a safe place where children and youth can experience new opportunities, overcome barriers, build positive relationships and develop confidence and skills for life.

The Boys & Girls Clubs of Thunder Bay is currently in year 3 of an approved 3 year term to offset operational costs that pertain to both the Windsor-Picton-Blucher and Vale-Limbrick sites, particularly staffing costs.

Cultural Funding

Definitely Superior Art Gallery

Definitely Superior Art Gallery is Northwestern Ontario's charitable non-profit artist-run-centre for the contemporary arts, formed and directed by artists to support contemporary art and the artists that produce it.

Definitely Superior applied for funding to offset the increased costs of renovating their new location, as well as its regular operational and programming costs.

Magnus Theatre Company Northwest

Magnus Theatre is the professional theatre company for diverse audiences of Northwestern Ontario. Magnus will be celebrating its 50-year anniversary during the upcoming 2021-2022 season.

Magnus applied for funding to support the public programming, administrative, and facility components of Magnus Theatre's operations and activities, including 50th anniversary celebrations in 2022.

Northwestern Ontario Sports Hall of Fame and Museum

The Northwestern Ontario Sports Hall of Fame preserves sport history, honours sports excellence and educates the public about the important and significant role sport has played in the life of their community.

The Sports Hall of Fame requested funding to help offset expenses for programming, staffing, administration and facility maintenance.

Thunder Bay Art Gallery

The Thunder Bay Art Gallery exhibits, collects and interprets art with a particular focus on the work of Canadian Aboriginal and Northwestern Ontario Artists.

The Thunder Bay Art Gallery applied for funding to sustain its operations and leverage additional financial support from other funders, including the provincial and federal governments.

Thunder Bay Community Auditorium

The Thunder Bay Community Auditorium (TBCA)'s mandate is to provide a forum for sharing in the experience of live performance in its many and varied forms through the presentation of a wide range of events.

TBCA applied for funding to sustain its annual operations and programming.

Thunder Bay Historical Museum

The Thunder Bay Historical Museum Society was created in 1908 to preserve and interpret the history of NW Ontario through lectures, publications, monuments and plaques, and documents, a broad mandate that included, among other areas, pioneer, aboriginal, business, and industrial history.

The Museum applied for funding to offset its operating costs for year 4 of a 5-year term, as well as additional funding to cover the costs of security services that they share with the Northwestern Ontario Sports Hall of Fame.

Thunder Bay Symphony Orchestra (TBSO)

The Thunder Bay Symphony Orchestra's mission is to maintain and nurture a professional regional orchestra of artistic integrity and excellence which will educate, entertain, enrich and engage the participation of the widest possible audience.

The Thunder Bay Symphony Orchestra applied for funding to ensure that the overarching operations of the TBSO will continue in this and successive years and to help with programming.

OPERATING GRANTS

Community Funding

Lakehead Social Planning Council

The Lakehead Social Planning Council is strongly committed to building a progressive, cooperative society: one that supports diversity, equity, social and economic justice, and active participation, which is central to all aspects of our lives. LSPC remains dedicated to building a better community through its strategic alliances, social research, and the provision of valid, reliable information.

LSPC applied for funding to support general infrastructure costs associated with operating a walk-in service hub in a highly visible, accessible, store front location.

New Directions Workers Resource Centre – Speakers' School

The Thunder Bay Speakers' School operates under the auspices of New Directions and offers a program that empowers people to develop their voices to overcome barriers with the goal of active community participation.

The New Directions Speakers School applied for funding to offset core programming costs to offer two 14-week courses for NDSS participants concurrently with eight alumni events for graduates of NDSS and interested community members.

Northwestern Ontario Women's Centre – Good Food Box

The Northwestern Ontario Women's Centre administers the Good Food Box Program, which allows individuals to pre-purchase monthly, affordable and fresh produce to enhance local food security and nutrition.

The Women's Centre applied for funding to continue to run the Good Food Box program and provide a monthly delivery of affordable, fresh produce to those whose access to nutritious food may be restricted by factors such as limited financial resources, transportation, knowledge or mobility.

PACE – People Advocating Change through Empowerment

People Advocating Change through Empowerment (PACE) was founded in 1989 with the objective to provide a non-clinical place for people living with Mental Health.

PACE applied for funding to provide a low barrier daytime Safe Place Shelter that people can feel welcome to get out of the natural elements, to feel safe, to have refreshments, to cool down and access resources through PACE programming that can help them obtain training, life-skills, and other services available

NNEC – Wake the Giant

Wake The Giant is a cultural awareness project that identifies safe spaces throughout the city, while committing businesses and organizations to share education and resources with employees, staff, and the community at large, with a goal to be more welcoming to Indigenous youth.

Northern Nishnawbe Education Council (NNEC) applied for funding to support the Wake the Giant music festival and cultural awareness project in 2022.

Youth Funding

Evergreen a United Neighbourhood

Evergreen's mandate is to enhance the capacities and mobilize the strengths of the people living in the Simpson-Ogden Neighbourhood to work to create a vibrant, prosperous, inclusive, resilient, healthy and clean community.

Evergreen applied for funding to continue to support the children, youth and their families of the Simpson-Ogden neighbourhood.

Roots to Harvest

The Roots to Harvest program educates and advances understanding of the local food system and its importance by offering to those in need. They interact with Youth through workshops, garden and farm based work experience and service to food aid organizations.

Roots to Harvest applied for funding to assist in the growing costs of annual audit professional fees, increased insurance fees, vehicle maintenance costs, garden maintenance costs and communication costs.

Cultural Funding

Community Arts and Heritage Education Project (CAHEP)

CAHEP's mandate is to develop and implement inclusive, culturally diverse, high-quality arts and heritage programming for Thunder Bayites.

The Community Arts & Heritage Education Project (CAHEP) applied for funding to help pay for staff wages, office costs, insurance, rent, artists' fees, and art supplies.

Superior Theatre Festival

Since 2016 Superior Theatre Festival has been presenting a multi-disciplinary arts festival in multiple venues in the City of Thunder Bay, most notably the Spirit Garden.

Superior Theatre Festival applied for funding to be used to keep the Festival operational each year, so that any other funds can be put towards other projects.

PROJECT GRANTS ALLOCATED IN 2021

Anti-racism and Reconciliation Funding

MANWO/RMYC - Engaging Youth Making a Difference

Providing youth-led engagement opportunities to address social issues including racism, safety and other issues facing youth.

Youth Funding

Thunder Bay Skate Coalition - Skate School

Skateboard camp project targeting lower/fixed income youth, girls and visible minority residents in two neighbourhoods.

Female Skateboard Collective

Cost of a coordinator role to develop, hire staff, and implement programs as well as cover equipment needed for youth that can't afford to purchase equipment to participate in programs.

Cultural Funding

Willow Springs - Outdoor Artist Workshops

Workshops to help provide an artistic outlet to engage with nature and balance the impacts of COVID-19.

Studio of Dance

Collaboration with Hospice Northwest to come together and develop an experience of the cycles of grief.

Sport Funding

TB Nordic Trails - Equipment/Outreach

Providing youth organizations with low barrier access to skiing through hosting clinics for youth organizations. Costs include staffing, transportation, food and other supplies.

Attachment C

Community, Youth & Cultural Funding Program Grant Review Teams

SUSTAINING GRANTS

Community, Youth and Cultural Funding Grants under the Sustaining Grant application category were reviewed by the Administrative Review Team:

Leah Prentice – Director, Recreation & Culture
Lisa Galon– Coordinator, Planning, Projects & Development
Kristie Sinclair – Accountant, Corporate Services & Long Term Care
Nina Arcon – Program Supervisor - Children, Youth & Strategic Initiatives
Louisa Costanzo – Supervisor, Cultural Development & Events

OPERATING AND PROJECT GRANTS

Operating and Project Grant applications were reviewed by the Grant Review Team:

Lisa Galon – Coordinator – Planning, Projects & Development
Kristie Sinclair – Accountant, Corporate Services & Long Term Care
Louisa Costanzo – Supervisor, Cultural Development & Events
Nina Arcon – Program Supervisor - Children, Youth & Strategic Initiatives
Tanis Thompson – Indigenous Liaison, City Manager's Office (Project Grants)
Paul Burke – Sport & Community Development Supervisor (Project Grants)
Douglas Yahn (Citizen Member)
Kristy Holmes (Citizen Member)

APPEALS

Appeals of recommendations made by the above were reviewed by the Appeals Committee:

Councillor Andrew Foulds (Chair)
Councillor Kristen Oliver
Councillor Trevor Giertuga
Councillor Mark Bentz

MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT Protective (Safety) Netting – Indoor Arenas

SUMMARY

At the November 8, 2021 Committee of the Whole meeting Council directed Administration to report back by the end of January 2022 on the netting options, financial implications, and potential funding sources for protective safety netting systems to be installed at City operated indoor arenas.

Memorandum from General Manager - Community Services dated December 21, 2021 relative to the above noted, for information.

ATTACHMENTS

1. Memo - K. Robertson - Indoor Arenas - Dec 21, 2021

COMMUNITY SERVICES DEPARTMENT

111 Syndicate Avenue
Thunder Bay, ON
Tel: (807) 625-2964
Fax: (807) 625-3258

Date: December 21, 2021
To: City Council
From: Kelly Robertson, General Manager, Community Services
Subject: Protective (Safety) Netting – Indoor Arenas

At the November 8, 2021 Committee of the Whole meeting Council directed Administration to report back by the end of January 2022 on the netting options, financial implications, and potential funding sources for protective safety netting systems to be installed at City operated indoor arenas.

Current State & Guiding Principles

Permanent protective safety netting is currently installed at the end zones of the City's indoor arenas. This current netting is estimated to be approximately 20 years old.

There is no legislative requirement for protective netting in arenas. The Ontario Recreation Facilities Association Inc. (ORFA) recommends adherence to the CSA Guideline for spectator safety at indoor arenas which includes the installation of netting of a sufficient strength and durability to protect spectators from objects which can leave the playing area. ORFA notes that operators should consider a variety of factors when considering installing netting and that netting in multi-purpose facilities should be easy and quick to retract/remove.

Guidance is also available from the Canada Safety Council Guidelines for Spectator Safety in Indoor Arenas, a voluntary non-retroactive standard, that does not speak to netting, but suggests taller board and glass/lexan systems than are currently in place at most arenas. Current board systems have not been designed to accommodate such an installation, the indicated heights may present different hazards to workers and patrons, particularly in the case of glass, and the cost of this solution is anticipated to be higher than the cost of netting.

Considerations related to the decision to purchase, install and operate netting systems include:

- the diverse uses of the facilities
- history and likelihood of incidents
- the ease/challenges in erecting/taking down the netting
- spectator viewing experience through the netting system
- Compliance with CSA and fire code (flame resistant properties and ratings of netting)
- the need for annual inspections, cleaning and maintenance and provision for the lifecycle renewal of these systems and related costs

- operational costs to facility and user groups related to installation/removal for various activities.

Options

Netting may be installed in end zones only, as is currently the case at City arenas, or also on sides where there is spectator seating.

Netting may be static or retractable (either electric or manual). A retractable electric system will have the highest cost, but provide the greatest flexibility for use, and least impact for operating labour and equipment. Retractable systems are important in multi-use facilities that host shows, concerts and other activities that do not require protective netting and for which spectator experience is paramount.

Various types and grades of netting are available. Each type has different pros and cons such as visibility, cost, handling & storage, lifespan, and compliance with related standards. It is recommended that any project to add side netting at the arenas also replace the current end zone netting so that all netting and systems will be consistent at each arena.

The estimated capital project cost to install new protective netting at end zone and spectator seating areas of City operated indoor arenas is as follows:

Arena	Protective Netting Required	Estimated Project Cost
Fort William Gardens	Electric retractable netting at ends and both sides of playing surface	\$210,000
Satellite Arenas (Neebing, Delaney, Port Arthur, Grandview, Current River)	Netting at ends and on side(s) of playing surface where spectator capacity exists Netting Track System for side(s) at arenas that host figure skating and other spectator shows (manual retract)	Port Arthur (2 sides) - \$13,000 Others (1 side) - \$9,500 at each of 4 arenas Track System (2 at PA, 1 at Delaney) - \$7750 each side Total - \$74,250

Operational & Renewal Costs

Ongoing operating costs are anticipated to be primarily related to retracting/dropping the netting for various activities.

Cost estimates suggest approximately \$700 per conversion for labour and equipment rentals based on an electric system at Fort William Gardens and manual track system at Port Arthur and Delaney. These costs would increase if non-electric, or non-track systems were installed. These costs may be charged back to user groups, particularly in the case of facility conversion for event hosting.

Lifecycle for replacement of netting systems will be determined based on the specific netting acquired.

Funding Sources

The total estimated cost to install appropriate protective safety netting systems at all arenas is \$284,250.

A project to purchase/install netting is currently not planned as part of the 2022 draft capital budget. There are no known external funding sources for this project at this time. For this project to proceed in 2022, project funding would be required from capital budget or reserves.

Should Council wish to pursue a netting project and distribute the financial impact over multiple fiscal years, Administration would recommend a priority installation based on facility use as follows:

1. Fort William Gardens - \$210, 000
2. Delaney & Port Arthur - \$45,750
3. Neebing, Current River and Grandview - \$28,500

Sincerely,

Kelly Robertson
General Manager, Community Services

MEETING DATE 01/10/2022 (mm/dd/yyyy)

SUBJECT Outstanding List for Community Services as at December 15, 2021

SUMMARY

Memorandum from City Clerk Krista Power, dated December 15, 2021 providing the Community Services Outstanding Items List, for information.

ATTACHMENTS

1. Memo - K. Power -Outstanding List Community Services as at December 15, 2022

Memorandum

Office of the City Clerk

Fax: 623-5468

Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: December 15, 2021

SUBJECT: Outstanding List for Community Services Session as of December 15, 2021
 Committee of the Whole – January 10, 2022

The following items are on the outstanding list for Community Services:

Meeting Session	Reference Number (yyyy-nnn-MTG)	Department/Division	Outstanding Item Subject	Resolution Report Back Date - (on or before date)	Revised Report Back Date - (on or before date) (Memos presented at COW updating or delaying Item)
Community Services	2013-010-CS	Community Services / Administration	Prince Arthur's Landing Phase 1 - Project Update and Final Capital Works - Project Update 2013 & December 2014	Dec-01-2014	Feb-7-2022
Community Services	2021-101-CS	Community Services / Facilities, Fleet & Energy Management	Free Menstrual Products at City Facilities	Sep-30-2022	
Community Services	2021-105-CS	Community Services / Facilities, Fleet & Energy Management	Protective (Safety) Netting - Indoor Arenas	Jan-24-2022	

Community Services	2021-106-CS	Community Services - Recreation & Culture; Infrastructure and Operations - Parks and Open Spaces	Former Dease Pool Site - Detailed Design and Concept Plan	Dec-13-2022	
Community Services	2021-107-CS	Community Services - Transit Services	Proposed Affordable Monthly Bus Pass Program	Dec-13-2022	
Community Services	2021-108-CS	Community Services - Recreation & Culture	User Fee Model & Affordable Access Pilot	Dec-13-2022	
Community Services	2021-109-CS	Community Services	Expression of Interest Proposed Multi-use Indoor Sports Facility	Feb-14-2022	