



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, MARCH 14, 2022

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, March 14, 2022

Reference

COW - 10/53

CLOSED SESSION in the McNaughton Room at 5:30 p.m.

Committee of the Whole - Closed Session

Chair: Councillor Aldo Ruberto

Closed Session Agenda will be distributed separately to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Community Services Session

Chair: Councillor Shelby Ch'ng

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - March 14, 2022 - Committee of the Whole

WITH RESPECT to the March 14, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

ITEMS ARISING FROM CLOSED SESSION

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Accessibility Advisory Committee Minutes

Minutes of Meeting 9-2021 of the Accessibility Advisory Committee held on November 18, 2021, for information. **(Pages 5 – 14)**

Sister Cities Advisory Committee Minutes

Minutes of Meeting 01-2022 of the Sister Cities Advisory Committee held on January 5, 2022, for information. **(Pages 15 – 19)**

REPORTS OF MUNICIPAL OFFICERS

Administrative Update Proposed Multi-use Indoor Turf Facility

Report R 20/2022 (Community Services) providing information relative to a response from Infrastructure Canada on the status of a funding application to the Green and Inclusive Community Building Program prior to advancing to the next stage of procurement for a proposed multi-use indoor sports facility to be located at Chapples Park, for information. **(Pages 20 – 22)**

Supply and Delivery of Four Specialized Transit Buses

Report R 35/2022 (Community Services - Facilities, Fleet & Energy Management) recommending the purchase of four (4) new low floor specialized transit buses as part of the 2022 approved Capital Budget. **(Pages 23 – 25)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

WITH RESPECT to Report R 35/2022 (Community Services – Facilities, Fleet, and Energy Management), we recommend the contract for the purchase of four (4) new 8 meter low floor specialized transit buses in the amount of \$880,792.61 (inclusive of HST) be awarded to Creative Carriage Ltd of Saint George, Ontario;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to these purchases;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

PETITIONS AND COMMUNICATIONS

Update - Ward & Town Hall Meetings

Memorandum from City Clerk Krista Power, dated March 1, 2022, providing an update relative to the above noted including information on the resumption of in person meetings for members of Council and the public, for information only. **(Pages 26 – 28)**

OUTSTANDING ITEMS

Outstanding List for Community Services as of March 1, 2022

Memorandum from City Clerk Krista Power, dated March 1, 2022 providing the Community Services Outstanding Items List, for information. **(Pages 29 – 30)**

NEW BUSINESS

ADJOURNMENT



MEETING DATE 03/14/2022 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - March 14, 2022 - Committee of the Whole

RECOMMENDATION

WITH RESPECT to the March 24, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 03/14/2022 (mm/dd/yyyy)

SUBJECT Accessibility Advisory Committee Minutes

SUMMARY

Minutes of Meeting 9-2021 of the Accessibility Advisory Committee held on November 18, 2021, for information.

ATTACHMENTS

1. Accessibility Advisory Committee Minutes - November 18, 2021 - FINAL

ACCESSIBILITY ADVISORY COMMITTEE

Meeting 09-2021

Date: Thursday, November 18, 2021

Time: 1:00 P.M.

Virtual Location: MS Teams

Chair: Tessa Soderberg

MEMBERS

Anne Antenucci
Tom Brownlee
J.P. Gamache
Councillor Rebecca Johnson
Tara Lennox
Maurice Rubenick
Tessa Soderberg
Brian Spare
Randy Sponchia

SECTOR REPRESENTATIVE

Parent to a Child with a Disability
Caregiver to a Person with a Disability
Mobility Disability Representative
Council Representative
Learning Disability Representative
Senior with a Disability Representative
Visually Impaired or Blind Representative
Hard of Hearing/Late Deafened Representative
Developmental Disability Representative

OFFICIALS

Krista Power
Dana Earle
Scott Garner
Flo-Ann Track

City Clerk
Deputy City Clerk
Municipal Accessibility Specialist
Council & Committee Clerk

RESOURCES

Jessy Bogacki

Program Supervisor, Adult Fitness, Wellness & Inclusion Services

Carly Toppozini

Classification Analyst, Human Resources & Corporate Safety

Darrik Smith

Mobility Coordinator, Infrastructure & Operations

GUESTS

Pascal Gauvreau
Matthew Furioso

Acting Manager - Transit Services
Supervisor, Customer Care & Administrative Services – Transit Services

Jonathan Paske

Supervisor – Parking Authority

AGENDA

1. WELCOME AND INTRODUCTIONS

Chair Tessa Soderberg called the meeting to order and a roundtable of introductions followed.

2. COMMUNICATION PROCESS

Chair Tessa Soderberg explained the communication process.

3. PRESENTATIONS

3.1 New Low-Floor Specialized Buses

At the September 9, 2021 Accessibility Advisory Committee meeting a discussion was held relative to the absence of a handrail for customer stability on the lower section of the access ramp of the new Low Floor Specialized Buses.

Municipal Accessibility Specialist Scott Garner advised that Administration would consult with Transit Services to determine possible solutions and report back at the November 18, 2021 Accessibility Advisory Committee meeting in conjunction with Transit Services Annual Update scheduled for that date.

Acting Manager - Transit Services Pascal Gauvreau and Supervisor, Customer Care & Administrative Services – Transit Services Matthew Furioso appeared before Committee via MS Teams and provided information relative to the above noted.

Hand rails are only available at the top of the ramp as there is no way to safely secure a hand rail on the lower section and maintain proper function of the ramp. The ramp function is the same as on conventional buses.

Transit drivers are trained and available to provide assistance should passengers require an arm to hold onto for balance when using the steps or ramp.

3.2 Transit Services Annual Update

Acting Manager - Transit Services Pascal Gauvreau and Supervisor, Customer Care & Administrative Services – Transit Services Matthew Furioso appeared before Committee via MS Teams, provided an overview relative to the above noted and responded to questions.

Ridership statistics for Lift + were provided for the period of January – October 2021, for information:

- Total number of trip requests – 28,468
- Total trips completed – 24,981
- Total unaccommodated trip requests – 232
- Total number of applications processed – 437
- Total number of registrants – 1,825
- Total number of active registrants – 1,017

Conventional service ridership statistics were provided for information:

- Pre-pandemic ridership had seen an increase to more than 4.2 million trips in 2019
- Ridership is currently at 56% of pre pandemic levels
- Peak times, frequencies on routes and hours of operations were changed to adjust for ridership during the pandemic
- As of August 29, 2021 service levels increased to 85% of the pre-pandemic levels
- As of December 12, 2021 service levels will increase to 90% of pre-pandemic levels

3.3 Quantum Securement Devices

At the May 13, 2021 Accessibility Advisory Committee meeting a motion was passed to endorse the purchase of 2 new conventional transit buses with two rear-facing seats and Quantum securement devices installed on each bus.

Acting Manager - Transit Services Pascal Gauvreau and Supervisor, Customer Care & Administrative Services – Transit Services Matthew Furioso provided an update relative to the above noted.

After consultation with Nova Bus, the manufacturer, Administration was advised that the two rear facing seat configuration, endorsed by the AAC, will not work and it was advised that one rear facing and one forward facing seat is the recommended configuration. Transit Services has ordered the two buses with one rear facing and one forward facing seat with the Quantum securement devices as recommended by the manufacturer. Demonstrations will take place, to show how the new securement devices work, before the buses are put into service.

3.4 Electronic Fare Management System

Acting Manager - Transit Services Pascal Gauvreau and Supervisor, Customer Care & Administrative Services – Transit Services Matthew Furioso provided an update relative to the above noted and responded to questions.

Transit Services is currently finalizing a Request for Proposal for a new electronic fare management system to replace the existing fare-box system. The new system will be AODA compliant and fully accessible, capable of accepting payment by debit, prepaid transit cards and cash. Riders will be able to pre-load cards online, by phone, at the Transit office or kiosks and select authorized locations. It is expected to take approximately 12 – 18 months. Prior to the implementation public consultation will occur.

3.5 Parking – Downtown North Core Re-Design

At the September 9, 2021 Accessibility Advisory Committee meeting Members reported on accessibility issues experienced in the community. Discussion was held relative to the above noted with respect to the size and location of accessible parking spaces, sidewalk ramp access and the new parking pay station locations. Members requested that Parking Authority be invited to a future meeting.

Supervisor - Parking Authority Jonathan Paske appeared before Committee via MS Teams, provided an update relative to the above noted and responded to questions.

3.6 North Core Parkade

At the October 14, 2021 Accessibility Advisory Committee meeting Members reported on accessibility issues experienced in the community. Discussion was held relative to the above noted with respect to the limited number and size of accessible parking spots, ticketing and enforcement.

Supervisor, Parking Authority Jonathan Paske provided the following information, after the November 18, 2021 AAC meeting:

- Enforcement officers issue tickets to anyone using the accessible spaces without the proper permit.
- More accessible parking spaces will be added to the north core parkade.
- Parking Authority will review the size of the accessible spots and consider repainting the lines, but that will not take place until the spring, due to the cold weather.

The meeting recessed at 2:24 pm

The meeting reconvened at 2:40 pm

3.7 Municipal Autism Strategy

City of Sault Ste. Marie - Municipal Autism Strategy Report dated June 28, 2021 was provided for information.

Member Anne Antenucci appeared before Committee via MS Teams, provided a presentation relative to the above noted and responded to questions.

- In April 2019, Sault Ste. Marie's City Council approved a resolution requesting that the Accessibility Advisory Committee form a subcommittee to work with community partners to develop a municipal autism strategy to assist families, caregivers and individuals dealing with an autism diagnosis and to create a roadmap to assist with accessing available services.

- As all forms of accessibility, including autism were already included in the City's Multiyear Accessibility Plan, the committee focused on three specific tasks:
 - Autism Services Inventory – The committee compiled an extensive list of the various autism services available identifying the focus age group and contact information, included both public sector and private sector services and will be added to the city's website. This will be reviewed on an annual basis to ensure that it remains current.
 - Autism Roadmap – Given the complexity and range of support services available, the committee established roadmaps to services from when autism is first suspected through pre-diagnosis, diagnosis, and care management. Two separate roadmaps for those 16 years of age or less and older persons were prepared.
 - Design Guidelines – Research determined that there are very few design guidelines available that take into consideration individuals with autism. This is particularly important to municipal operations as the city requires that all new facilities meet high standards of accessibility. City Council also provides funding to remove identified barriers on an annual basis. The committee created a document entitled "Sensory Spaces, Design Guidelines for the Spatial and Perceptual Needs of Individuals with Autism."

Discussion was held relative to the above noted.

- The City of Thunder Bay's Multi Year Accessibility Plan is an inclusive strategy.
- A list of services and providers would be a valuable resource for individuals of all abilities.
- Design guidelines for the built environment are always changing to create more inclusive environments.
- What are other Municipalities doing?
 - Sault Ste. Marie is the first Municipality to adopt a Municipal Autism Strategy to align with their Multi Year Accessibility Plan
- More information is required:
 - Can the information be linked to the AAC's webpage?
 - Can outside agency/service providers be listed on the website without creating the perception that the City is affiliated with it?
 - How do we ensure service providers are not missed inadvertently?
 - Services Inventory – scope of work to develop a list of resources
 - A maintenance schedule will be required to ensure information remains current.

MOVER: Maurice Rubenick
SECONDER: Tara Lennox

WITH RESPECT to the presentation from Committee Member Anne Antenucci relating to the City of Sault Ste. Marie - Municipal Autism Strategy, we recommend that the information be referred to Administration for further review;

AND THAT the report back date be scheduled on or before March 10, 2022.

CARRIED

4. AGENDA APPROVAL

MOVER: Tara Lennox
SECONDER: Randy Sponchia

WITH RESPECT to the November 18, 2021 meeting of the Accessibility Advisory Committee, we recommend that the Agenda as printed, including any additional information and new business, be confirmed.

CARRIED

5. MINUTES OF PREVIOUS MEETING

The Minutes of Meeting 08-2021 Accessibility Advisory Committee, held on October 14, 2021 were distributed separately on Thursday, November 18, 2021.

MOVER: J.P. Gamache
SECONDER: Brian Spare

THAT the Minutes of Meeting 08-2021 of the Accessibility Advisory Committee held on October 14, 2021 be confirmed.

CARRIED

6. ANNUAL OPEN HOUSE UPDATE

Municipal Accessibility Specialist Scott Garner provided an update relative to the above noted.

The following information was provided:

- Video recordings have been completed at various locations around the City.
- Vocal recordings will be scheduled and completed next week.

- Media release and videos/presentations are scheduled to air on Friday, December 3, 2021, to coincide with International Day of Persons with Disabilities.
- Videos will be available via the City of Thunder Bay's Facebook and YouTube.

7. BUILT ENVIRONMENT WORKING GROUP UPDATE

7.1 Roundabout

At the September 9, 2021 Accessibility Advisory Committee meeting discussion was held relative to the above noted with respect to the pedestrian crosswalk message volume, message continuity and frequency, crosswalk activation button, and options available to assist with navigation around the pathway to the next intersection, for example tactile surface, audible signals or painted lines.

Municipal Accessibility Specialist Scott Garner provided information relative to the above noted.

- Messaging volume, for the pedestrian crossover and location beacons, have been increased.
- The messaging system has been re-programmed to read message 3 times.
- The request button has been adjusted to require less force to active crosswalk.
- The current message is "yellow lights are flashing" the message will be updated as soon as the manufacturer has available. Once updated the message will say "yellow lights are flashing, vehicles may not stop, proceed with caution".
- Yellow lines will be painted on the pathway next year.

8. ROUNDTABLE OF ACCESSIBILITY ISSUES

Committee members reported on the following accessibility issues encountered in the community.

8.1 Customer Service Counters - Payment Policies

A member reported that the Thunder Bay Community Auditorium is no longer accepting cash payments. Credit card only payment policies and the absence of in-person customer service counters create barriers for individuals not having access to digital service or a credit card.

Discussion was held relative to the above noted.

- City Manager Norm Gale recently shared information with City Council regarding a review of Customer Service Counters within the Corporation.
- Advocacy from the AAC is required to ensure people have accessible access to services.

- Self service kiosks are not accessible for everyone
 - Administration will reach out to remind all departments that the use of kiosks create barriers to accessibility, and that accommodations, such as accepting cash payments, should be available for individuals requesting them
 - Every Municipal Employee participates in Accessible Training, the goal is to improve awareness and create accessibility champions within the Corporation in a collaborative and respectful way.
 - Members of the AAC are welcome to review the training material at any time.
 - We continue to build champions for accessibility
- It was the consensus of the Committee to defer this item to a future meeting for further discussion.

9. ITEMS FOR FUTURE DISCUSSION

The following list of items to be scheduled at future AAC meetings is provided for information:

- a) Election of the Chair and Vice-Chair for 2022.
- b) First Draft – New Zoning By-law - City Planner, Jamie Kirychuk to provide a presentation relative to the above noted - January 13, 2022.
- c) Customer Service Counters – Payment Policies
- d) Landscape Architect Guy Walters to provide information and options for the relocation of trees planted on the outside of the walking path, next to traffic lanes, at the Roundabout.

10. ACCESSIBILITY ADVISORY COMMITTEE VACANCIES

The following was provided for information:

Five Committee Representative Positions will be vacant as at November 30, 2021. An advertisement has been posted seeking representatives for the following positions: Senior with a Disability, Visually Impaired or Blind Representative, Service Agency Representative, Culturally Deaf Representative and Culturally Deaf (non-voting) Representative.

Applications and letters of recommendation should be received no later than Friday, January 14, 2022 and may be emailed to tina.larocque@thunderbay.ca OR mailed to: The Office of the City Clerk, City of Thunder Bay 500 Donald Street East, Thunder Bay, ON P7E 5V3

11. 2022 MEETING SCHEDULE

Meetings of the Accessibility Advisory Committee will be scheduled from 1 p.m. to 4 p.m.

on the following dates:

Thursday, January 13, 2022
Thursday, February 10, 2022
Thursday, March 10, 2022
Thursday, April 14, 2022
Thursday, May 12, 2022
Thursday, June 9, 2022

Discussion was held relative to the above noted.

- Due to Covid 19 and current health guidelines, meetings will continue to be held virtually utilizing MS Teams for January, February and March 2022, respectively.
- Members advised that the use of virtual meetings has improved accessibility for some members of the public, and increased opportunities for involvement with various committees/boards and groups.
- Administration will continue to monitor and reassess to determine future meeting options.

12. ADJOURNMENT

The meeting adjourned at 3:55 p.m.



MEETING DATE 03/14/2022 (mm/dd/yyyy)

SUBJECT Sister Cities Advisory Committee Minutes

SUMMARY

Minutes of Meeting 01-2022 of the Sister Cities Advisory Committee held on January 5, 2022,
for information

ATTACHMENTS

1 Sister Cities Minutes

DATE: WEDNESDAY, JANUARY 5, 2022 **MEETING NO. 01-2022**
TIME: 5:33 P.M.
PLACE: VIRTUAL MEETING – VIA MS TEAMS
CHAIR: MATTHEW VILLELLA

**PRESENT (ELECTRONIC
PARTICIPATION) :**

Councillor Peng You
Andrew Ault
Andrew Garro
Chris Krumpholz
Stephen Margarit
Carol Pollard
Matthew Villella
Richard Longtin, Lakehead University
Miriam Wall, Confederation College

**OFFICIALS (ELECTRONIC
PARTICIPATION):**

Tracie Smith, Director – Strategic Initiatives &
Engagement
Tina Larocque, Coordinator – Boards, Committees
and Special Projects

1.0 DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

2.0 ELECTION OF CHAIR AND VICE CHAIR

Tina Larocque, Office of the City Clerk, administered nominations for Chair and Vice Chair of the Sister Cities Advisory Committee for 2022.

MOVED BY: Councillor Peng You
SECONDED BY: Richard Longtin

WITH RESPECT to the Chair and Vice Chair positions for the Sister Cities Advisory Committee, we recommend that Matthew Villella be appointed Chair and that Andrew Garro be appointed Vice Chair of the Committee for the remainder of the 2022 calendar year, and until such time a replacement has been appointed, as required annually.

CARRIED

Matthew Villella assumed the Chair.

3.0 AGENDA APPROVAL

MOVED BY: Carol Pollard
SECONDED BY: Richard Longtin

With respect to the January 5, 2022 Sister Cities Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4.0 MINUTES OF PREVIOUS MEETING

Minutes of Meeting No. 07-2021 of the Sister Cities Advisory Committee, held on November 3, 2021, to be confirmed.

MOVED BY: Richard Longtin
SECONDED BY: Chris Krumpholz

THAT the Minutes of Meeting No. 07-2021 held on November 3, 2021, be confirmed.

CARRIED

5.0 SISTER CITIES EVALUATION

The Chair led the discussion relative to the Sister Cities Evaluation.

The Committee discussed what factors the Committee should be considering when seeking a potential Sister City.

The Committee discussed the Twinning Policy and how it relates to new potential Sister City relationships.

It was consensus of the Committee that the sub-committee bring back information relative to potential Sister City relationships.

6.0 COMMITTEE WORKPLAN - UPDATE

The Chair provided an update relative to the work plan. The Chair advised that he had met with Tina Larocque, Office of the City Clerk and they are moving forward with action items on the work plan relative to creating a comprehensive portfolio on each Sister City relationship that includes the historical information, contacts and terms. The Chair also advised that they are also working on the 3 year calendar.

A copy of the 2009 Sister Cities Visiting Protocol, was distributed to the Committee members.

The Committee reviewed the Sister Cities Visiting Protocol, which was previously adopted by the Committee in 2009.

The Committee reviewed the document and suggested the following revisions:

- To include, that the City Clerk report back to the Committee on the outcome of the visit/delegation.
- To include more detail relative to budget for accommodations and meals.
- To eliminate the requirement of 3 days and 3 nights duration of the visiting delegation.
- To review the number in attendance at formal dinners to reduce the cost of the event.
- To include Gift Inventory, guidelines and budget when purchasing.

It was consensus of the Committee that the Chair Matthew Villella, Krista Power and Tina Larocque meet to review and revise the Sister Cities Protocol. The revised Sister Cities Visiting Protocol will be presented to a future meeting date.

7.0 COMMUNICATIONS COMMITTEE – UPDATE

A discussion was held relative to ideas that the Committee can enhance their presence in the community.

The Chair discussed presentations to community groups which would include what the Sister Cities Committee is, who they are and what they do. These presentations can take place virtually until the community groups meet in person. Other ideas were discussed such as Radio, Publications such as the Walleye, and presentations to Council which would be a good way for the information to reach the public. It was also suggested that we target specific groups and they can become ambassadors, create articles to be featured in City Voice, attend events such a Folklore Festivals that have International attendance.

The Chair advised that the Communications Committee will meet in the next couple of weeks, and would like to invite Tracie Smith and Tina Larocque to the next Communications Committee meeting.

8.0 COMMITTEE FINANCE

Carol Pollard provided an update on the expenditures for 2021 and the balance remaining. She noted that there was still one invoice outstanding for 2021 relative to the Peace Bell Ceremony and that she will provide an update at the next meeting.

9.0 SISTER CITIES UPDATES

The Chair advised of the Happy New Year messages sent by our Sister Cities.

10.0 NEW BUSINESS

The Chair advised that Elaine Waring, a former Committee member had passed in December. Elaine was a very hardworking individual and was involved with the Committee for numerous years. Condolences will be sent to the family.

11.0 NEXT MEETING

The next meeting is scheduled for February 2, 2022, 5:30 p.m. via MS TEAMS.

12.0 ADJOURNMENT

The meeting adjourned at 6:58 p.m.

DEPARTMENT/ DIVISION	Community Services	REPORT	R20/2022
DATE PREPARED	02/28/2022	FILE	R05-Indoor Turf Facility
MEETING DATE	03/14/2022 (mm/dd/yyyy)		
SUBJECT	Administrative Update Proposed Multi-use Indoor Turf Facility		

FOR INFORMATION ONLY

LINK TO STRATEGIC PLAN

The recommendations in this report support the Grow strategy of the 2019-2022 City of Thunder Bay Strategic Plan – One City Growing Together. Item three in the Grow Strategy suggests “Develop key City infrastructure that builds capacity such as a new multi-use indoor sports facility, the first phase of the Waterfront Trail and a long-term plan for the replacement of Fort William Gardens.”

EXECUTIVE SUMMARY

This report provides Council with a status update on the ongoing work relative to a proposed multi-use indoor sports turf facility outside of any updates on funding from Infrastructure Canada’s Green and Inclusive Community Building Program (GICB). This report provides a brief overview of the status of the funding, short and long term submissions from the Expression of Interest Process and associated work on this file.

DISCUSSION

A. Status of External Funding Applications – Proposed Multi-use Indoor Sports Facility

Administration is awaiting a response to a funding submission to Infrastructure Canada’s Green and Inclusive Community Building Program (GICB) – Large Retrofit/New Build - July 6, 2021 intake that contemplated a net carbon version of the proposed facility to be located at Chapples Park. If successful, up to \$22.4 million in external funding could be available to advance the estimated \$43.8M project (2022 dollars).

Administration requested a hold on any follow up to an invitation to submit a stage 2 funding application of up to \$2 million through NOHFC’s Enhance your Community Program pending a response on the status of our Infrastructure Canada funding application and/or direction from Council. The stage 1 funding application to NOHFC was originally submitted in early March 2021 prior to Council’s decision to not award a contract for construction for an estimated \$35.5M facility at Chapples Park.

B. Short Term Solutions

Through the Expression of Interest process, the City received four (4) submissions for various short term solutions to address the community's need for indoor turf.

Administration is not recommending any of these short term solutions at this time.

Administration intends to conduct continued engagement with key stakeholders in 2022 to re-assess community demand for various indoor recreation activities, gather feedback on the priority requirement of any short term solution, and report back to Council with recommendations on next steps in regards to any short term solution pending a determination from Infrastructure Canada regarding our Green and Inclusive Community Building funding application.

C. Long Term Solutions

Through the Expression of Interest process, the City received four (4) submissions for long term facility solutions.

The opportunities to solidify a potential public, private or non-profit partner to contribute to long term facility solution development and/or operate the proposed facility will be contingent on funder and partner requirements. For example, in respect of the GICB Program, Infrastructure Canada has cautioned that should the City establish a lease with a contracted operator and they are allowed to charge user fees for access to the building or its programs as a for profit activity, then the project would not likely be eligible. In contrast, contracting out the management of the public services and building operations to a private entity may not be an issue.

It is the position of Administration that Council continue to await Infrastructure Canada's decision regarding our GICB application as it relates to the long term facility options. Once a determination of the City's funding application is made, Administration will report back to Council on recommended next steps.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

CONCLUSION

Given the potential to leverage significant capital to develop a net zero carbon version of the proposed Chapples Park Multi-use Sports Facility, Administration maintains the position that Council await a response from Infrastructure Canada on the status of a funding application to the Green and Inclusive Community Building Program.

In the near term, Administration does not recommend any short term solutions at this time. It is the intent of Administration to engage with key users of indoor recreation sport venues to assess the capacity of short term solutions to meet community needs commencing in spring 2022.

Administration plans to report back when information is available relative to funding and viable short term solutions.

BACKGROUND

At the November 22, 2021 Committee of the Whole Meeting (R151/2021 – Community Services) Council received an administrative update regarding an Expression of Interest (EOI) process to advance a proposed multi-use indoor sports facility which recommended that Council defer their direction given inquiries from Infrastructure Canada regarding a funding application to advance a net zero carbon version of the proposed facility.

At the June 14, 2021 Committee of the Whole Meeting (R85/2021 – Community Services) Council directed Administration to undertake an Expression of Interest (EOI) process to seek interest from the private sector and other interested organizations for a multi-use indoor sports facility for the short and long terms at the preferred Chapples Park location or alternative locations.

At the June 7, 2021 Committee of the Whole Meeting (R82/2021 - Community Services and Infrastructure and Operations), Council directed the submission of an application under the Green and Inclusive Building Program for a proposed multi-use indoor sports facility as a priority project for the Large Retrofit/New Build Stream – July 6, 2021 intake.

PREPARED BY:

THIS REPORT SIGNED AND VERIFIED BY: Kelly Robertson, General Manager, Community Services	DATE: March 2, 2022
--	----------------------------

TB2202

Corporate Report

DEPARTMENT/ DIVISION	Community Services - Facilities, Fleet & Energy Management	REPORT	R 35/2022
DATE PREPARED	02/16/2022	FILE	
MEETING DATE	03/14/2022 (mm/dd/yyyy)		
SUBJECT	Supply and Delivery of Four Specialized Transit Buses		

RECOMMENDATION

WITH RESPECT to Report R 35/2022 (Community Services – Facilities, Fleet, and Energy Management), we recommend the contract for the purchase of four (4) new 8 meter low floor specialized transit buses in the amount of \$880,792.61 (inclusive of HST) be awarded to Creative Carriage Ltd of Saint George, Ontario;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to these purchases;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report recommends the purchase of four (4) new low floor specialized transit buses as part of the 2022 approved Capital Budget. These buses will be part of our cyclical replacement plan and once delivered will replace high floor specialized transit buses that have reached and/or exceeded their expected life cycle of seven (7) years. The life cycles and life expectancies are consistent for this class of asset.

The procurement of these buses is consistent with the City of Thunder Bay's Metrolinx Joint Procurement Initiative agreement. This purchase is supported in part as a result of a successful Investing in Canada Infrastructure Program (ICIP) funding application.

DISCUSSION

The long term Fleet Asset Management Plan includes the cyclical replacement of fleet assets to optimize life cycle costs and ensure the corporate fleet remains safe and reliable, and continues to meet specific operational requirements.

The approved Facilities, Fleet and Energy Management (Asset Management) 2022 Capital Budget included funding for the replacement of four (4) specialized transit buses.

The vehicles being replaced are high floor specialized buses which will be seven years old and have reached their expected life cycle of seven years for the class of asset.

Consistent with Report No. R 77/2020 (Community Services - Asset Management), the City of Thunder Bay continues as a member of and participant in the Metrolinx Multi-Year Agreement for the Joint Transit Procurements Initiative ending March 31, 2024.

Metrolinx has completed a Joint Transit Procurement Initiative for the purchases of new low floor specialized transit buses. The results include a multi-year purchase option with Creative Carriage of Saint George Ontario, the lowest compliant bidder, for the purchase of specialized transit buses during the contract term.

The vehicle specifications of the units being purchased have been reviewed and approved by both the Manager – Fleet Services and the Manager – Transit Services.

FINANCIAL IMPLICATION

Specialized Transit Buses

Low Bidder Creative Carriage –six units inclusive of HST	\$ 880,792.61
Less HST Rebate	(84,030.70)
Net Cost	\$ 796,761.91

2022 Budget - Purchase of four Low Floor Specialized Transit Buses Funding Summary

Funding Investing in Canada Infrastructure Program (ICIP)

Federal Government (40%)	\$318,704.76
Provincial Government (33.33%)	\$265,560.74
City of Thunder Bay (26.67%)	<u>\$212,496.40</u>
Total Net Funding Specialized Transit Buses	\$796,761.91

There are sufficient funds in the existing 2022 Capital budget for the purchase to proceed as recommended.

CONCLUSION

It is concluded that the contract for the purchase of four (4) Low Floor Specialized Transit Buses be awarded to Creative Carriage Ltd in the amount of \$ 880,792.61 (inclusive of all taxes) and that the purchase proceed as tendered.

BACKGROUND

At the July 27, 2020 City Council meeting Report No. R 77/2020 (Community Services - Asset Management) was ratified. This directed the City of Thunder Bay to continue as a member of and participant in the Metrolinx Multi-Year Agreement for the Joint Transit Procurements Initiative ending March 31, 2024 and designated representatives for business relative to this work.

REFERENCE MATERIAL ATTACHED:

NONE

PREPARED BY: DOUG GLENA, MANAGER – FLEET SERVICES

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Kelly Robertson, General Manager, Community Services	DATE: March 2, 2022
--	----------------------------

MEETING DATE 03/14/2022 (mm/dd/yyyy)

SUBJECT Update - Ward & Town Hall Meetings

SUMMARY

Memorandum from City Clerk Krista Power, dated March 1, 2022, providing an update relative to the above noted including information on the resumption of in person meetings for members of Council and the public, for information only.

ATTACHMENTS

K Power memo dated March 1 2022

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: March 1, 2022

SUBJECT: Update – Ward and Town Hall Meetings
Committee of the Whole – March 14, 2022

This memorandum is a follow up to Report R 111/2021 (City Manager's Office – Office of the City Clerk) relative to Ward and Town Hall Meetings and the memorandum provided at the December 13, 2021 Committee of the Whole meeting.

As noted previously, Administration has been working towards the resumption of in person meetings for members of Council and the public.

Beginning March 30, 2022, Administration is prepared and ready to offer two options for Ward and Town Hall Meetings between April – June 2022. These options include current public health guidelines and protocols and provide for greatest access for the public to meetings.

Option 1- Virtual Ward/Town Hall Meeting

The option previously developed and used exclusively since 2020 will continue to be available.

- Meetings will be held utilizing MS Teams, allowing Administration to participate and present as required, and all meetings will broadcast online at www.thunderbay.ca/watchcouncil, Shaw Spotlight Ch10, Shaw BlueCurve Ch105, and Tbaytel TV Channel 110.
- Public participation will include options to ask questions in advance and during the meeting by phone or email. Viewership and participation in virtual meetings has been higher than a pre-pandemic in person Ward or Town Hall meeting.
- There will be no in-person participation outside of staff and Council.

Option 2 – Hybrid Ward/Town Hall Meeting

This option merges both the virtual meeting and the in-person meeting.

- Meetings that follow this model will be held at City Hall, Council Chambers.

- The gallery in Council Chambers will be re-opened and the public will be welcome to attend in person. Additional space with access and connection to the meeting will also be set up in the lobby of City Hall.
- This allows for the greatest number of in person participants as well as online streaming of the meeting and an opportunity to view the meeting at a later point on demand on local cable channels or on the City's website.
- Questions can be submitted prior to the meeting by phone and email and during the meeting by email only. Questions can also be asked by those in attendance.
- Council Chambers possesses the infrastructure to broadcast online at www.thunderbay.ca/watchcouncil, Shaw Spotlight Ch10, Shaw BlueCurve Ch105, and Tbaytel TV Channel 110 with no additional costs associated.

At this time, my office is not able to offer Ward and Town Hall meetings in person to a variety of locations. Resource constraints exist and we are mindful of the additional cost for rental of space and potential broadcasting costs for meetings in addition to security costs which are required to support staff safety.

Ward and Town Hall meetings will continue to be scheduled in 2022 with the above options from April to June 2022. Ward and Town Hall meetings are not scheduled in the summer months of July and August as per Council's by-law. Ward and Town Hall meetings will not be held from September to November of 2022 due to the 2022 Municipal Election.

Administration remains limited in scheduling up to one Ward and Town Hall meeting per week due to finite resources and requirements for additional committee meetings during the week. Staffing for all Ward and Town Hall meetings now requires additional team members to operate equipment, answer phone and emails and where in-person assist with any public health protocols are in place.

The position of my office is that a hybrid meeting meets the best option for those who would like to host residents in person. It allows those who are not comfortable with attending public events or who are immunocompromised to engage in the work of local government within a virtual format and connect to their community.



MEETING DATE 03/14/2022 (mm/dd/yyyy)

SUBJECT Outstanding List for Community Services as of March 1, 2022

SUMMARY

Memorandum from City Clerk Krista Power, dated March 1, 2022 providing the Community Services Outstanding Items List, for information.

ATTACHMENTS

1 K Power memo dated March 1 2022

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: Tuesday, March 1, 2022

SUBJECT: Outstanding List for Community Services Session as of Tuesday, March 1, 2022
Committee of the Whole – Monday, March 14, 2022

The following items are on the outstanding list for Community Services Session:

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date – (on or before)	Revised Report Back Date – (on or before)
2021-101-CS	Community Services / Facilities, Fleet & Energy Management	Free Menstrual Products at City Facilities	Sep-30-2022	12-Dec-22
2021-106-CS	Community Services - Recreation & Culture; Infrastructure and Operations - Parks and Open Spaces	Former Dease Pool Site - Detailed Design and Concept Plan	Dec-13-2022	Feb-13-2023
2021-107-CS	Community Services - Transit Services	Proposed Affordable Monthly Bus Pass Program	Dec-13-2022	Feb-13-2023
2021-108-CS	Community Services - Recreation & Culture	User Fee Model & Affordable Access Pilot	Dec-13-2022	Feb-13-2023
2021-109-CS	Community Services	Expression of Interest Proposed Multi-use Indoor Sports Facility	Feb-14-2022	Apr-11-2022