



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, OCTOBER 4, 2021

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: Monday, October 04, 2021

Reference No. COW - 39/52

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Operations Session

Chair: Councillor Brian McKinnon

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - October 4, 2021 - Committee of the Whole **(Page 6)**

WITH RESPECT to the October 4, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Clean, Green & Beautiful Committee Minutes

Minutes of Meeting 5-2021 of the Clean, Green & Beautiful Committee held on June 16, 2021 for information. **(Pages 7 – 13)**

Earthcare Advisory Committee Minutes

Minutes of Meeting 6-2021 of the Earthcare Advisory Committee held on June 1, 2021 for information. **(Pages 14 – 19)**

REPORTS OF MUNICIPAL OFFICERS

Contract 5, 2021 - Edward Street Reconstruction – Extension of Contract Value

Report R 127/2021 (Infrastructure & Operations - Environment) recommending that Appropriation No. 24 be approved to allow for payment of costs for extending the watermain construction and associated work in Contract 5, 2021 Edward Street Reconstruction up to the maximum values identified in this report. **(Pages 20 – 23)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

WITH RESPECT to Report R 127/2021 (Infrastructure & Operations – Engineering & Operations), we recommend that Appropriation No. 24 be approved to allow for payment of costs for extending the watermain construction and associated work in Contract 5, 2021 Edward Street Reconstruction up to the maximum values identified in this report;

AND THAT the General Manager of Infrastructure and Operations report any circumstances to City Council should significant variation in the contract quantities occur;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

Proposed Expansion - Municipal Recycling Program

Report R 124/2021 (Infrastructure & Operations - Environment) recommending that City Council approve the expansion of the municipal recycling program to include the collection of plastic containers coded No. 3 through No.7 effective May 1, 2022. **(Pages 24 – 27)**

WITH RESPECT to Report R.124/2021 (Infrastructure & Operations – Environment), we recommend that City Council approve the expansion of the municipal recycling program to include the collection of plastic containers coded No. 3 through No.7 effective May 1, 2022;

AND THAT the cost associated with this expansion be added to the 2022 Solid Waste and Recycling Services Operating Budget for Council's consideration;

AND THAT any revenue received from the sale of this recyclable material as a result of the City's revenue sharing agreement be used to offset the operating costs associated with the program;

AND THAT any necessary by-laws are presented to City Council for ratification.

Municipal Landfill Discount Tipping Fee Report

Report R 130/2021 (Infrastructure & Operations - Environment) providing information on municipal landfill tipping fee charges and discounts provided by peer municipalities, for information only. **(Pages 28 – 31)**

PETITIONS AND COMMUNICATIONS

Pool 6 Site Enhancement Project - Request for Supporting Resolution for Enhance Your Community Stream Fund

Memorandum from CEO - CEDC Eric Zakrewski, dated September 17, 2021 recommending that Council supports the \$1.36 Million Pool 6 Site Enhancement Project and that Administration be

directed to submit an application to the Northern Ontario Heritage Fund Corporation (NOHFC) Enhance Your Community Stream fund and the FedNor Tourism Relief Fund, for the project.
(Pages 32 – 33)

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

WITH RESPECT to the Memorandum from E. Zakrewski, CEO – Thunder Bay Community Economic Development Commission September 17, 2021, we confirm Council's support of the \$1.36 Million Pool 6 Site Enhancement Project and recommend that Administration submit an application to the Northern Ontario Heritage Fund Corporation (NOHFC) Enhance Your Community Stream fund and the FedNor Tourism Relief Fund for the Pool 6 Site Enhancement Project understanding that the City will be required to provide the additional funds to complete the project including any cost overruns that may occur;

AND THAT the Chief Executive Officer of Thunder Bay Community Economic Development Officer will be the authorized signing authority for the application;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

Provincial Blue Box Program – Update

Memorandum from Manager – Solid Waste and Recycling Services Jason Sherband, dated September 22, 2021 providing an update on the Provincial Blue Box Program regulatory change, for information. **(Pages 34 – 37)**

OUTSTANDING ITEMS

Outstanding List for Operations as of September 21, 2021

Memorandum from City Clerk K. Power, dated September 21, 2021 providing the Operations Outstanding Items List, for information. **(Pages 38 – 40)**

OPEN SESSION in the S.H. Blake Memorial Auditorium

Committee of the Whole - Community Services Session
Chair: Councillor Shelby Ch'ng

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Accessibility Advisory Committee Minutes

Minutes of Meeting 06-2021 of the Accessibility Advisory Committee held on June 10, 2021, for information. **(Pages 41 – 49)**

Thunder Bay District Health Unit - Board of Health Minutes

Minutes of Thunder Bay District Health Unit - Board of Health Meeting held on June 16, 2021, for information. **(Pages 50 – 56)**

The District of Thunder Bay Social Services Administration Board Minutes

Minutes of Meetings 11/2021 and 12/2021 (Closed) of The District of Thunder Bay Social Services Administration Board held on July 15, 2021, for information. **(Pages 57 – 66)**

REPORTS OF MUNICIPAL OFFICERS

Purchase of Two New Tandem Trucks with Sideload Refuse Packers - Tender Award

Report R 125/2021 (Community Services - Facilities, Fleet & Energy Management) recommending that the tender for the replacement of two existing Refuse Packers be awarded to FST Canada Inc. **(Pages 67 – 69)**

WITH RESPECT to Corporate Report R 125/2021 (Community Services – Facilities, Fleet and Energy Management), Administration recommends that Tender No. 2021-45 for the Supply and Delivery of two (2) new Tandem Trucks with Side Load Refuse Packers in the amount of \$830,034.25 (inclusive of HST) be awarded to FST Canada Inc. of Winnipeg, Manitoba;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to this tender;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary By-laws be presented to City Council for ratification.

Fort William Gardens – Future Considerations

Report R 122/2021 (Community Services - Facilities, Fleet & Energy Management) recommending a long-term investment strategy to ensure the viability of the Fort William Gardens for an additional 15+ years. **(Pages 70 – 78)**

WITH RESPECT to Report R 122/2021 (Community Services - Facilities, Fleet & Energy Management), we recommend that a long-term investment strategy be adopted for the Fort William Gardens as outlined in this report;

AND THAT \$400,000 be added to the Facilities, Fleet and Energy Management 2022 capital budget for Council's consideration;

AND THAT any necessary By-laws be presented to City Council for ratification.

PETITIONS AND COMMUNICATIONS

Correspondence - Buckingham Palace

Memorandum from Mayor Bill Mauro, dated September 23, 2021, attaching correspondence from Andrew Paterson, Director of Operations – Private Secretary's Office, Buckingham Palace, expressing gratitude for the message of sympathy sent to Her Majesty Queen Elizabeth II on the death of The Duke of Edinburgh, for information. **(Pages 79 – 81)**

NEW BUSINESS

OUTSTANDING ITEMS

Outstanding List for Community Services as of September 21, 2021

Memorandum from City Clerk K. Power, dated September 21, 2021 providing the Community Services Outstanding Items List, for information. **(Pages 82 – 84)**

ADJOURNMENT



MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - October 4, 2021 - Committee of the Whole

RECOMMENDATION

WITH RESPECT to the October 4, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Clean, Green & Beautiful Committee Minutes

SUMMARY

Minutes of Meeting 5-2021 of the Clean, Green & Beautiful Committee held on June 16, 2021 for information.

ATTACHMENTS

1 CGB Minutes June 16, 2021

DATE: JUNE 16, 2021**MEETING NO. 05-2021****TIME:** 10:00 AM**PLACE:** MICROSOFT TEAMS**CHAIR:** COUNCILLOR R. JOHNSON**MEMBERS:**

Mayor B. Mauro, *City Council*
Councillor R. Johnson, *City Council*
B. Baker, *Local Artist*
J. Charette, *Ministry of Tourism, Culture & Sport*
K. Donahue, *Citizen Representative*
S. Godwin, *Thunder Bay Art Gallery*
K. Jessiman, *Medium Business Representative*
S. Margarit – *Large Industrial Representative*
M. Davidson, *EcoSuperior*
D. Pallen, *Heritage Advisory Committee*
A. Viljoen, *Citizen Representative*
K. Berlinquette, *Small Business Representative*
J. Reinhart, *Youth Representative*

OFFICIALS:

K. Lewis, General Manager,
Development & Emergency Services
K. Hell, Administrative Assistant, Corporate
Strategic Services

GUESTS:

L. Costanzo, Supervisor – Cultural Development
& Events
L. Bode, Cultural Development and Public Art
Coordinator
L. Abthorpe, Heritage Researcher, City Archives
G. Walter, Landscape Architect
W. Schwar, Supervisor – Parks & Open Space
Planning

1. WELCOME & DISCLOSURES OF INTEREST

The Chair, Councillor R. Johnson, called the meeting to order at 10 am. There were no disclosures of interest declared at this time.

2. AGENDA APPROVAL

It was the consensus of the Committee that the agenda for Meeting No. 06-2021 of the Clean, Green & Beautiful Committee held on September 15, 2021 be confirmed.

3. MINUTES OF PREVIOUS MEETING

It was consensus of the Committee to confirm the Minutes of Meeting No. 05-2021 held on June 16, 2021 be confirmed.

4. LANDSCAPING DESIGN AT EDWARD STREET /REDWOOD AVENUE ROUNDABOUT

G. Walter provided an update relative to the above. The design will represent the Indigenous Core. Working with the City of Thunder Bay Elders Council to put together a work team to provide their input.

5. VICKERS PARK CULTURAL HERITAGE EVALUATION REPORT

L. Abthorpe provided a detailed presentation relative to the above. The report will be presented to council to register and list Vickers Park as a Heritage Designation, which is the highest measure of protection. Presentation available upon request.

6. 2022 BUDGET

K. Lewis provided an update relative to the above and provided documentation of the budget remaining in 2021 and proposed for 2022 for the Committee review.

CGB Funding Allocated from Approved Budgets

The following projects have been approved by the Committee following a comprehensive review by a working group that made recommendations to CGB. These projects are consistent with prior capital budgets submitted and approved by Council.

Budget label	Year budgeted	Amount Budgeted	Description
Tree Planting	2019/2020	\$62,488	Private tree planting program at Bay & Water to complement LID project
Image route	2020	\$220,000	\$80,000 – North Core Streetscape demonstration project
			\$120,000 – Bay & Water Street Public Art Program project \$20,000 contingency / maintenance for both projects
Image route & new projects	2021	\$135,000	\$60,000 – Decorative bench program
			\$70,000 – Centennial Park \$5,000 contingency / maintenance
Emerging projects	2021	\$20,000	For small CTB-related projects. Partnership projects with high schools deferred to '22 due to COVID

2022 Proposed CGB Budget for Committee Discussion

The following projects were approved by Committee today to be included in the 2022 Capital Budget. Detailed capital sheets will be prepared for Administrative review of the 2022 Budget.

Purpose	Amount	Description
Public Art	\$15,000	Annual allocation to Public Art
New projects	\$85,000	Waterfront trail outlook from Marina Park to Richardson's Elevator
	\$50,000	Completion of Centennial Park Project
Emerging projects	\$60,000	School and CTB small projects by invitation. Committee to discuss potential CGB grants with Community Youth & Cultural Funding.
Awards & Public Awareness	\$10,000	Award in partnership with Chamber and awareness materials to promote award and raise awareness of the Committee
Total	\$220,000	

7. EMERGING PROJECTS

The Emerging Projects form has been updated and will be sent to the applicable prospects.

8. PUBLIC ART UPDATE

Updates were provided on the various projects; Maamawe bus; Traffic Box Wraps; Centennial Park entrance sign; Bay & Water Street; Decorative Bench program.

An online call to artist process is being developed.

9. HERITAGE COMMITTEE UPDATE

D. Pallen had nothing further to add to the Vickers Park Cultural Heritage Evaluation Report.

10. CLEAN, GREEN & BEAUTIFUL AWARDS UPDATE

The 2021 awards are being presented at the Thunder Bay Chamber of Commerce Business Awards event this evening. The Selection Committee will be meeting again in early 2022 to look at promotion of the awards to solicit further nominations.

11. DOWNTOWN REVITALIZATION COMMITTEE

The Committee report is going to City Council in June outlining the process to apply for serving on the Committee. S. Margarit will put his name forward. A memo will be provided to Council asking for support of S. Margarit's nomination as the representative from Clean, Green & Beautiful. During the Revitalization Committee's annual review of their Terms of Reference in 2022 a request will be made to add a formal representative to the Committee.

12. PROJECT SELECTION CRITERIA

A. Viljoen provided an update relative to the above. The notes under the nine criteria were expanded. The Committee accepted the changes. A copy of the updated criteria is attached for your reference.

13. 2021 PROJECTS UPDATE

A. Viljoen provided a brief overview of the current status of the two projects: North Core Streetscape and Water & Bay.

W. Schwar provided an update on the Waterfront Trail Outlook project.
A further update will be given at the September Committee meeting as to what transpired over the summer.

14. NEXT MEETING

Committee meetings are held on the 3rd Wednesday of each month, except July and August, from 10:00 a.m. until 12:00 p.m. in the McNaughton Room, 3rd Floor of City Hall, unless otherwise notified.

- Wednesday, September 15, 2021 Microsoft Teams
- Wednesday, October 20, 2021 TBD
- Wednesday, November 17, 2021 TBD
- Wednesday, December 15, 2021 TBD

15. ADJOURNMENT

12:06 PM

CITY OF THUNDER BAY CLEAN, GREEN & BEAUTIFUL COMMITTEE

PROJECT SELECTION CRITERIA

PURPOSE

To develop a common vision to enhance the function, look and feel of where we live, work and play through public art, beautification, heritage, environmental greening initiatives and, in doing so, enhance civic pride for all residents.

VISION

The City of Thunder Bay is a vibrant community, made up of neighbourhoods that are clean, green, and beautiful.

USE

The criteria will set a principle for the evaluation of potential future projects, assisting in the selection of these projects. Potential future projects do not have to satisfy or meet all the criteria to be considered. The more criteria a potential project meets, the stronger the chances for adoption. Each potential project will be assessed with the assistance of the outlined criteria and will be considered on a case-by-case basis.

CRITERIA	NOTES
1. Safe Placemaking for All	Diversity in projects and target groups Engaging and Interactive High probability of Community support and adoption <i>Does the project create quality places that people want to live, work, play, and learn in?</i>
2. CG&B Core Principles	CG&B – Focus on at least one of these core principles. <i>Is the project "Clean"</i> <i>Is the project "Green"</i> <i>Is the project "Beautiful"</i> Art takes many forms! <i>Does the project resonate with at least one of the core values of the CG&B committee?</i>

3. Reconciliation	<i>Does the project foster respect and reconciliation within our community?</i>
4. Impact	<p>Project location Cost vs project scale Impactful?</p> <p><i>Does the project have the potential to make a considerable difference in the community because of it's strategic location and/or cost to value ratio?</i></p>
5. Project Timeline	<p>One time project Ongoing project Future project 2021, 2022, 2023 etc. CG&B front end involvement</p> <p><i>Is this a project that can be done in the near future and does the CG&B committee have the opportunity to provide input at the onset of the project?</i></p>
6. Maintenance	<p>Ongoing or none – sustainable or not</p> <p><i>Will the project have a considerable ongoing maintenance component and who will be responsible for the maintenance once the project has been completed? Will the CG&B committee need to allocate additional funds towards the ongoing maintenance of the project.</i></p>
7. CG&B Initiative	<p>CG&B Endeavor</p> <p><i>Is the project something the CG&B can adopt and truly make its own?</i></p>
8. Tangible/Physical project	<p>No studies, reports etc.</p> <p><i>Is the project a physical place, element, artwork etc. that our community can adopt and enjoy?</i></p>
9. Image Route	<p>Impacts the Image Route: Directly on and/or supporting and enhancing the main image route corridor.</p> <p><i>Does the project find itself within, adjacent to or complimenting the Image Routes?</i></p>



MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Earthcare Advisory Committee Minutes

SUMMARY

Minutes of Meeting 6-2021 of the Earthcare Advisory Committee held on June 1, 2021 for information.

ATTACHMENTS

1 EAC Minutes for June 1, 2021

DATE: June 1 , 2021**MEETING NO.:** 06-2021**TIME:** 4:02 P.M.**PLACE:** Microsoft Teams Meeting**CHAIR:** Councillor A. Foulds

PRESENT:

Councillor A. Foulds
Ms. M. Wanlin
Ms. S. Costigan
Ms. J. Todd
Ms. C. Strutt
Mr. W. Vander Ploeg
Ms. S. Stiles

OFFICIALS:

Ms. A. Coomes, Sustainability Coordinator
Ms. S. Stevenson, Net Zero Strategy Coordinator
Mr. J. Porter, Climate Adaptation Coordinator
Ms. M. Warywoda, Director – Environment Division
Ms. L. Grace – Administrative Assistant - Environment

1.0 WELCOME AND DISCLOSURES OF INTEREST

The Chair, Councillor A. Foulds, called the meeting to order at 4:02 p.m. There were no disclosures of interest declared at that time.

2.0 APPROVAL OF AGENDA

MOVED BY: Ms. J. Todd
SECONDED BY: Ms. S. Costigan

That the Agenda for Meeting No. 06-2021 of the EarthCare Advisory Committee, held June 1, 2021, including any additional information and new business, be confirmed.

CARRIED

3.0 PRESENTATIONS – None**4.0 MINUTES OF PREVIOUS MEETING**

The Minutes of Meeting No. 05-2021 of the EarthCare Advisory Committee, held on May 4, 2021, to be confirmed.

MOVED BY: Ms. S. Costigan
SECONDED BY: Ms. W. Vander Ploeg

THAT the Minutes of Meeting No. 05-2021 of the EarthCare Advisory Committee, held May 4, 2021, be confirmed.

CARRIED

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- 5.1 Ms. A. Coomes inquired if there was any interest in pursuing a Climate Charter for Thunder Bay. After discussion, it was decided to defer this item to the October EAC meeting.
- 5.2 A memo to Council has been drafted in support of the Net-Zero Strategy. It was suggested that the memo could point out more of the community benefits of the Strategy. Some bullets with specific points of co-benefits will be added to the memo. Mrs. A Coomes to re-work the memo and submit for review ASAP. The following resolution was made:

THAT a memo in support of the Net Zero Strategy be presented to Council.

MOVED BY: Ms. J. Todd
SECONDED BY: Ms. M. Wanlin

CARRIED

6.0 SUSTAINABILITY UPDATE

EarthCare Advisory Committee will focus on the following for the upcoming year:

1. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope

1. Review and propose updates to the Sustainability Plan to further the Community's commitments to sustainability and climate adaptation
 - i. Meeting with BioSphere Eco-City to learn about the program and what lessons EarthCare can learn from other communities.
 - ii. Report to Council for wrap up of 2014-2020 Plan will go to Council on July 19, 2021

2. SERVE: Advance service excellence through a citizen focus and best use of technology

1. Working Groups/Partner projects:
 - i. Greening – There will be volunteer opportunities to help plant at clean up at Fisherman's park as a part of the restoration project. Group is looking at the yard bylaws and what can be done to increase biodiversity in yards. Would like to look at doing a virtual tour of green initiatives.

- ii. Water Working Group – LRCA, Lakehead University, Confederation College and City will be doing a Green Infrastructure and collective community response to climate change day as a part of EcoSuperior's Climate Change forum
- iii. Waste – promotional materials to get the community talking about waste, Last meeting had Refill co tell the group all about their company and the work they are doing. Reminder that the City will be mandated to collect organic waste by 2025.
- iv. Walkability group - WOW TBay program is starting up again. This program will:
 - 1. Increase Opportunities for Active School Travel (AST)
 - 2. Increase Awareness of AST opportunities
 - 3. Increase support for AST
 - 4. Build upon existing partnerships and networking opportunities
 - 5. Generate sharable knowledge, tools, and resources
- v. LSLLN –Climate Action Field School project, The Field School will support a diverse group of young people, who are poised to become regional and national climate leaders, as they participate in an experiential training program of virtual workshops, community site visits, and events in coastal communities around the Lake Superior Watershed in the summer of 2021.
- vi. LRCA is looking for citizens that would be willing to collect and track environmental data through the installation 15 rain gauges within the McVicar Creek community as a part of their green stormwater monitoring and action plan.
- vii. Great Lakes Plastic Cleanup – The Seabin is in the water at Prince Arthurs Landing and the sign will be installed as soon as it is delivered to us. Daily monitoring of the waste is being tracked through the app and five detailed characterizations of the waste collected will be conducted by Michael D.- Rennie Canada Research Chair in Freshwater Ecology and Fisheries and Associate Professor and his gradate student at Lakehead University.

3. GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and well being

- 1. NDMP projects:
 - i. We were approved to proceed with the preliminary and detailed designs for several of the "Larger Scale Flood Mitigation Options" identified in the InterCity Drainage report

7.0 CLIMATE ADAPTATION UPDATE

1. LEAD: Provide civic leadership to advance mutual respect, equal opportunity and hope.

- 1. Drafting a COVID-19 severe weather response plan for vulnerable populations, following up on cold weather plan that was implemented over

the past winter season.

- i. Based on engagement with vulnerable populations table
- ii. Actions for City, Health Unit, and community service providers
- iii Supports broader collaboration and messaging between partners

2. SERVE: Advance service excellence through a citizen focus and best use of technology

1. Panel presentation for ICLEI municipalities on tracking progress on climate adaptation on June 15th
2. GIS based sign-up for adopt a drain program, and we will be including info in
3. Climate change parks-Successful applications we supported with Great Lakes Local Action Fund
 - i. Fisherman's park west (led by LRCA, Thunder Bay Stewardship Council)
 - ii. Lakehead University-Climate Change Action Park

1. GROW: Focus on city building and social infrastructure to strengthen our economy, lifestyle and well-being & RENEW: Focus on essential infrastructure, revitalize our cores and enhance our Image Routes

1. RPWCO Roadmap for assessing climate vulnerabilities will be piloted in Thunder Bay
2. Climate-related emergency exercise project planning is underway, engaging some of the broader emergency partnerships formed in COVID-19 response

8.0 NET ZERO STRATEGY UPDATE

Public engagement on the draft Net-Zero Strategy closed on May 30, 2021. 629 people visited the Virtual Open House page resulting in 50 downloads of the Net-Zero Strategy and 26 survey responses. In addition, a virtual launch event was hosted on May 18, 2021 from 6:30pm – 8:00pm. This event featured presentations by representatives from the Northwestern Health Unit, Fridays for Future Thunder Bay, and Resolute Forest Products. 82 people registered for the event, 52 people attended.

The draft Strategy and memo providing additional information will be presented to Council on June 7, 2021 for consideration. .

9.0 WORKING GROUP UPDATE FOR LIAISONS

- 9.1 Climate Adaptation Working Group has been meeting monthly; will be taking a hiatus over the summer.

10.0 UPCOMING EVENTS – None

11.0 NEW BUSINESS

11.1 Sustainability Plan Ad Hoc Working Group – this is a work in progress; members are currently being assembled. Ms. M Wanlin and Ms. C. Strutt have volunteered. Councillor A. Foulds expressing an interest in volunteering.

11.2 Fridays for the Future Group – EAC will nominate them for an award:

THAT the EarthCare Advisory Committee submit a nomination for Fridays For the Future Group for the Citizens of Exceptional Achievement Award.

MOVED BY: Ms. S. Costigan

SECONDED BY: Ms. J. Todd

CARRIED

12.0 NEXT MEETING

Committee meetings are held on the first Tuesday of each month, except July and August, at 4:00 p.m. via Microsoft Teams, unless otherwise notified.

The 2021 meeting schedule is as follows:

- October 5, 2021
- November 2, 2021
- December 7, 2021

13.0 ADJOURNMENT

The meeting was adjourned at 5:23 p.m.

.

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Engineering & Operations	REPORT NO.	R 127/2021
DATE PREPARED	09/15/2021	FILE NO.	
MEETING DATE	10/04/2021 (mm/dd/yyyy)		
SUBJECT	Contract 5, 2021 - Edward Street Reconstruction – Extension of Contract Value		

RECOMMENDATION

WITH RESPECT to Report R 127/2021 (Infrastructure & Operations – Engineering & Operations), we recommend that Appropriation No. 24 be approved to allow for payment of costs for extending the watermain construction and associated work in Contract 5, 2021 Edward Street Reconstruction up to the maximum values identified in this report;

AND THAT the General Manager of Infrastructure and Operations report any circumstances to City Council should significant variation in the contract quantities occur;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

LINK TO STRATEGIC PLAN

This report directly supports ‘Our Priorities’ of the 2019-2022 Corporate Strategic Plan, through renewal of City infrastructure. This project includes the rehabilitation of the pavement surface and watermain on Edward Street following the Engineering Division’s asset management plan.

EXECUTIVE SUMMARY

This report summarizes the additional work required in Contract 5, 2021 to address water quality concerns and requests that City Council approve an increase in the contract price by an upset limit of \$450,000 in order that further payments to the contractor can be made.

DISCUSSION

Contract 5, 2021 – Edward Street Reconstruction was tendered and awarded to Nadin Contracting at a total tendered cost of \$2,673,146.08 (inclusive of HST) with a contingency of \$200,000.

Under this contract, Edward Street from Ward Avenue to William Street is being resurfaced. Work also includes a new roundabout at the intersection of Edward Street and Redwood Avenue and repairs to curb and gutter, sidewalk, and street lighting. In addition, the watermain from Ward Avenue to Ironwood Avenue is being replaced.

During the watermain replacement work, a water quality issue arose within the existing watermain located outside of the replacement limits. The water quality issue resulted in a boil water advisory being given to 15 residences on the east side of Edward Street. The residents were placed on a temporary water supply while a corrective action plan was developed and implemented.

Operating and capital options were reviewed to determine the best permanent corrective action to resolve the water quality issue. It has been determined the best option is to extend the watermain replacement on Edward Street from Ironwood Avenue to William Street. This replacement will rectify the issue and will provide a further benefit of retiring a parallel undersized watermain, and improve the water distribution to this area.

The estimated upset limit to extend the watermain replacement on Edward Street is \$450,000 above the current approved contract amount. This cost includes the replacement of the watermain, replacement of water services, and associated restoration of the road infrastructure (curb & gutter, sidewalks, street lighting, driveways and boulevard).

The additional watermain and restoration work is not anticipated to impact the completion date of the contract. Nadin has completed the majority of the original tendered work ahead of schedule, leaving sufficient time in the season to complete the added work by the end of October.

There is no anticipated increase to the Engineering costs at this time, because the work has progressed ahead of schedule and original Engineering inspection and administration costs were accounted for to the end of October 2021.

FINANCIAL IMPLICATION

Final costs and invoices for the project have not been received. The \$450,000 of additional costs are projected to the end of the contract in October 2021 and may change. Capital carry forward funds are available to cover the extra costs as noted in Appropriation No. 24 (Attachment A).

CONCLUSION

It is concluded that Appropriation No. 24 should be approved to allow for payment of costs to complete the construction of the extended watermain and associated work for Contract 5, 2021.

BACKGROUND

Corporate Report 51/2021 (Infrastructure & Operations – Engineering & Operations) included the recommendation for award of Contract 5, 2021 to Nadin Contracting at a total tendered costs of \$2,673,146.08 (inclusive of HST).

REFERENCE MATERIAL ATTACHED:

Attachment A: Appropriation Change Order No. 24

PREPARED BY: MATTHEW MIEDEMA, P. ENG., PROJECT ENGINEER

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	September 22, 2021

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Environment	REPORT NO.	R 124/2021
DATE PREPARED	09/09/2021	FILE NO.	
MEETING DATE	10/04/2021 (mm/dd/yyyy)		
SUBJECT	Proposed Expansion - Municipal Recycling Program		

RECOMMENDATION

WITH RESPECT to Report R.124/2021 (Infrastructure & Operations – Environment), we recommend that City Council approve the expansion of the municipal recycling program to include the collection of plastic containers coded No. 3 through No.7 effective May 1, 2022;

AND THAT the cost associated with this expansion be added to the 2022 Solid Waste and Recycling Services Operating Budget for Council's consideration;

AND THAT any revenue received from the sale of this recyclable material as a result of the City's revenue sharing agreement be used to offset the operating costs associated with the program;

AND THAT any necessary by-laws are presented to City Council for ratification.

LINK TO STRATEGIC PLAN

This report directly supports the fifth goal under the Lead pillar of the City of Thunder Bay's Corporate 2019-2022 Strategic Plan to "Further [previous] commitments to sustainability and climate adaptation."

EXECUTIVE SUMMARY

The City of Thunder Bay entered into a new service provider contract for its municipal recycling program on July 1, 2020. The contract award also included the expansion of the program to include all plastic containers with codes No.1 and No. 2.

Administration was directed by Council upon award to report back on costs and options to add additional recyclable material to the program.

Administration is recommending to expand recyclable collection to include plastic containers coded No. 3 through No.7 to the municipal recycling program.

DISCUSSION

The City of Thunder Bay entered into a new service provider contract with GFL Environmental Inc. for collection, processing and marketing of recyclable material for its municipal program on July 1, 2020. The contract is for seven years, with two, one-year renewal options, and was awarded after going through a competitive Request for Proposal (RFP) process. Included as part of the contract award was an expansion to the program to include all plastic containers with codes No.1 and No. 2.

Further Expansion of Recycling Program

The current service provider contract with GFL Environmental Inc. allows the City the ability to evaluate expanding the basket of allowable recyclable goods in the program throughout the term of the agreement. After expanding the program in 2020, the remaining material excluded from the program would be plastic containers with codes No. 3 through No.7. In discussions with the City's service provider, they have no objections to adding this material to the City's municipal recycling program at this time.

The addition of plastic containers with codes No. 3 through No.7 is consistent with the recommendations of the City's long term Solid Waste Management Strategy. It also directly aligns with the recommendations of the Program and Services Review, where it called for the City to explore ways to improve its waste diversion rate. Expanding the program to include these materials will improve recycling rates, simplify what is accepted in the program, and ultimately reduce the amount of waste being sent to landfill.

Regulatory Framework and Approval

On June 3, 2021 the province finalized the new Blue Box Regulation making producers of products and packaging fully responsible for managing their products at end of life. The new framework transfers the financial and operational responsibility of the program to producers. Communities will start transitioning their blue box (blue bag) programs between the years of 2023-2025. The City of Thunder Bay has a transition date of July 1, 2024. The current 50/50 cost sharing between municipalities and producers remains in place until transition to the new framework is complete.

As part of the provincial direction during transition, no fundamental changes to municipal Blue Box (blue bag) programs are to take place. If changes are being requested during the transition period, a formal change eligibility request needs to be made to the Resource Productivity and Recovery Authority (RPRA). The City of Thunder Bay made a formal request for the proposed expansion of plastic containers with codes No.3 through No.7 to its municipal recycling program and the request was approved. This approval ensures the City would receive the 50% funding dollars for the collection of this material and that it will be included as part of the program being transitioned to producers under the new framework.

LINK TO EARTHCARE SUSTAINABILITY PLAN

The addition of plastic coded containers No 3 through No. 7 to the municipal recycling program support actions within the Waste Section of the EarthCare Sustainability Plan and a priority objective within the Net-Zero Strategy.

Sustainability Plan Objective A, Corporate Action A “Develop and implement a Solid Waste Management Strategy (SWMS) for the next 20 years”.

Sustainability Plan Objective A, Corporate Action C “Maintain and promote provincial waste minimization programs”.

Net-Zero Strategy, Priority Action “Integrate NZS principles into solid waste management operation”.

FINANCIAL IMPLICATION

The estimated cost to collect the plastic coded containers No. 3 through No. 7 is \$134,000 per year (inclusive of HST).

The cost to collect this material will increase on an annual basis based on the increase in the Consumer Price Index (CPI). This increase is part of the City’s existing service provider agreement, and is intended to accommodate cost increases on the Contractor. There is no revenue being projected for the sale of this material as part of our 50/50 revenue sharing agreement, at this time, due to the commodity market corrections anticipated in 2022. Any revenue that may be received from the sale of this material will offset operating costs associated with the program.

The current provincial Blue Box (blue bag) program funds approximately 50% of municipal costs based on program performance and best practices. Funding is based on program costs two years prior (i.e. 2022 funding will be based on 2020 costs).

CONCLUSION

It is concluded that City Council should approve the addition of plastic containers with codes No. 3 through No.7 to the municipal recycling program effective May 1, 2022.

BACKGROUND

At the March 23, 2020 Committee of the Whole meeting, a resolution was passed that approved the award of RFP 88/2019 – Collection and Processing of Recyclable Material for the Municipal Program to GFL Environmental Inc., including the expansion to collect all plastic containers with codes No. 1 and No. 2 and that Administration report back to Council on costs and options to add additional recyclable material to the program for Council’s consideration.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: JASON SHERBAND, MANAGER – SOLID WASTE AND RECYCLING SERVICES

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	September 22, 2021

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Environment	REPORT NO.	R 130/2021
DATE PREPARED	09/20/2021	FILE NO.	
MEETING DATE	10/04/2021 (mm/dd/yyyy)		
SUBJECT	Municipal Landfill Discount Tipping Fee Report		

RECOMMENDATION

For information only.

EXECUTIVE SUMMARY

This report provides information on municipal landfill tipping fee charges and discounts provided by peer municipalities as directed by council and relative to Outstanding Item 2021-101-INO. A resolution was passed that directed Administration review peer municipal landfill tipping fee charges and report back any discounts provided to specific user groups on or before October 4, 2021. Currently the discount programs offered by the City of Thunder Bay and general tipping fees align with municipal comparators. No changes to programs or fees are recommended at this time.

DISCUSSION

The City of Thunder Bay operates one municipal landfill site, the Solid Waste and Recycling Facility, under an approved Environmental Compliance Approval (ECA) issued by the Ministry of Environment, Conservation and Parks (MECP). The landfilling footprint consists of the two waste cells with an approved capacity of 8,728,577 m³. The remaining landfill life is estimated to be approximately 21 years.

User Group Discounts – City of Thunder Bay

The City of Thunder Bay currently has a discount program in place for registered charities and non-profit organizations. Organizations can apply through an application form located on the City's website for waived tipping fees at the landfill site. The criteria is based on an organization accepting donated goods and materials. Waste, not associated with a reuse activity, is not eligible for waived fees. Currently, there are 42 organizations registered under this program.

The Spring Up to Clean up program is held annually in the community throughout the month of May as a way to clean up litter around the City after the winter season. Community groups

registered through this program are provided passes for waived tipping fees at the landfill site for disposal of the litter they collect as part of this program.

It should also be noted that there are currently no tipping fees collected on household or commercial waste brought to the landfill site by the City's solid waste collection packers (23,503 metric tonnes in 2020), which means disposal revenues from the site are all drawn from residential and ICI customers who bring their waste over the scales. A review of solid waste packer fees will be carried out and brought to Council as part of the next update to Solid Waste Financial Plan, scheduled in 2024.

User Group Discounts - Other Municipalities

A total of 10 peer municipalities were reviewed who own and operate landfill sites in Ontario. The majority provide no discounts to specific user groups outside of registered charities and non-profit organizations. The degree and complexity, of these discounts, varies from one community to the next. Two of the municipalities reviewed have special rate agreements in place for specific customers depositing Industrial, Commercial and Institutional (ICI) waste and one municipality discounts a set of amount of waste to its residential customers on a weekly basis.

The following communities were reviewed:

City of Sault Ste. Marie

No discounts applied to any user groups.

City of Barrie

No discounts applied to any user groups.

City of Brantford

Discount program in the form of waived tipping fees in place for registered charities and non-profit organizations.

City of North Bay

Discount program in the form of waived tipping fees in place for waste generated from non-profit organizations that operate re-use stores. Tonnage is capped at a set amount.

City of Kawartha Lakes

No discounts applied to any user groups.

City of Timmins

Discount program in the form of waived tipping fees in place for charities and groups receiving donations.

City of Hamilton

Discount program in place in the form of waived tipping fees for litter collected by community groups.

City of Peterborough

Discount program in the form of waived tipping fees in place for two specific charitable organizations operating re-use stores. In addition, waived fees applied to two specific user groups that generate wood chips as part of their operations. These wood chips are used on landfill site roads in wet conditions.

City of Greater Sudbury

Discount program in the form of waived tipping fees waive (receipts to be submitted annually for rebate) for non-profit organizations that are donation based only. In addition, discounts a set amount of waste to its residential customers on a weekly basis at the landfill site. It should be noted that curbside garbage collection is on a bi-weekly pick-up schedule.

City Windsor (Essex-Windsor)

Discount program in place for charitable organizations operating re-use stores. In addition, Essex-Windsor has created a pay or put agreement that is available to waste haulers in order to reduce their annual tipping fee. The agreement guarantees a minimum quantity of waste will be paid for, regardless of the quantity that is brought, in exchange for a discount rate. The discounted rate is selected based on how much volume they guarantee to pay for during the annual agreement. The minimum threshold to receive a discounted rate is 1,001 guaranteed tonnes of waste per year. The larger the volume agreed to, the larger the discount.

City of London

Discount program in place in the form of waived tipping fees for charitable organizations. In addition, London has a volume discount available to vehicles with a minimum tare weight of 10,000kgs. To take advantage of this discounted rate, the qualified users must have a registered account with the landfill site. Large waste haulers would typically be the ones that qualify for the discount.

Moving Forward

The landfill site continues to follow the approved Solid Waste Financial Plan. This plan includes a general tipping fee rate increase of 3% annually to all users of the site, whether residential or ICI customers. Prior to the approval of the Solid Waste Financial Plan, the landfill site was seeing rate increases of 6-10% annually. A review of the same peer municipalities indicates that the City of Thunder Bay remains competitive with its current tipping fee rates for municipal operated landfills, falling right in the middle.

The COVID-19 pandemic has had a significant impact on tipping fee revenue from ICI waste being received and more time is needed to fully understand what the long term impacts will be.

The next update to the Solid Waste Financial Plan is scheduled in 2024, but it may need to be carried out earlier.

This review conducted indicates that the City of Thunder Bay remains aligned and competitive with the majority of municipalities when it comes discount programs offered and general tipping fee rates for its site users. Administration does not recommend any changes to discount programs or tipping fee structure at this time.

FINANCIAL IMPLICATION

There are no financial implications as a result of this report.

CONCLUSION

It is concluded that the current user group discount programs should remain in place at the City of Thunder Bay Solid Waste and Recycling Facility and the approved Solid Waste Financial Plan continue to be followed.

BACKGROUND

At the April 12, 2021 Committee of the Whole meeting, a resolution was passed that Administration review peer municipal landfill tipping fee charges and report back any discounts provided to specific user groups on or before October 4, 2021.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: JASON SHERBAND, MANAGER – SOLID WASTE AND RECYCLING SERVICES

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	September 22, 2021

MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Pool 6 Site Enhancement Project - Request for Supporting Resolution for Enhance Your Community Stream Fund

SUMMARY

Memorandum from CEO - CEDC Eric Zakrewski, dated September 17, 2021 recommending that Council supports the \$1.36 Million Pool 6 Site Enhancement Project and that Administration be directed to submit an application to the Northern Ontario Heritage Fund Corporation (NOHFC) Enhance Your Community Stream fund and the FedNor Tourism Relief Fund, for the project.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

RECOMMENDATION

WITH RESPECT to the Memorandum from E. Zakrewski, CEO – Thunder Bay Community Economic Development Commission September 17, 2021, we confirm Council's support of the \$1.36 Million Pool 6 Site Enhancement Project and recommend that Administration submit an application to the Northern Ontario Heritage Fund Corporation (NOHFC) Enhance Your Community Stream fund and the FedNor Tourism Relief Fund for the Pool 6 Site Enhancement Project understanding that the City will be required to provide the additional funds to complete the project including any cost overruns that may occur;

AND THAT the Chief Executive Officer of Thunder Bay Community Economic Development Officer will be the authorized signing authority for the application;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

ATTACHMENTS

Eric Zakrewski memo dated Sept. 17, 2021

MEMORANDUM

TO: Krista Power, City Clerk

FROM: Eric Zakrewski, CEO, Thunder Bay Community Economic Development Commission

DATE: September 17, 2021

MEETING

DATE: October 4, 2021

RE: Pool 6 Site Enhancement Project - Request for Supporting Resolution for Enhance Your Community Stream Fund

Administration is requesting a resolution of support from Council for a funding application to remove concrete rubble from the Pool 6 lands and provide security and site improvements to prepare for cruise ship arrivals which has been submitted to the Northern Ontario Heritage Fund Corporation (NOHFC) Enhance Your Community Stream fund and the FedNor Tourism Relief Fund. NOHFC program provides up to 50% (maximum \$2M) funding for construction and/or renovation of capital assets that support community economic development. The FedNor program provides \$500,000 non-repayable contribution for Destination Development projects. Both Phase 2 applications require a resolution of support, which would be satisfied with the resolution wording included below:

WITH RESPECT to the Memorandum from E. Zakrewski, CEO – Thunder Bay Community Economic Development Commission September 17, 2021, we confirm Council's support of the \$1.36 Million Pool 6 Site Enhancement Project and recommend that Administration submit an application to the Northern Ontario Heritage Fund Corporation (NOHFC) Enhance Your Community Stream fund and the FedNor Tourism Relief Fund for the Pool 6 Site Enhancement Project understanding that the City will be required to provide the additional funds to complete the project including any cost overruns that may occur;

AND THAT the Chief Executive Officer of Thunder Bay Community Economic Development Officer will be the authorized signing authority for the application;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

cc:

Norm Gale – City Manager

EMT

Kayla Dixon – Director of Engineering and Operations

Kerri Marshall – General Manager of Infrastructure and Operations

MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Provincial Blue Box Program – Update

SUMMARY

Memorandum from Manager – Solid Waste and Recycling Services Jason Sherband, dated September 22, 2021 providing an update on the Provincial Blue Box Program regulatory change, for information.

ATTACHMENTS

1 J Sherband memo dated Sept 22 2021

MEMORANDUM

TO: Krista Power, City Clerk

FROM: Jason Sherband, Manager - Solid Waste and Recycling Services

DATE: September 22, 2021

RE: Provincial Blue Box Program – Update
Committee of the Whole – October 4, 2021

The purpose of this memorandum is to provide an update on the Provincial Blue Box Program regulatory change.

On November 30, 2016, the Province passed the Waste Free Ontario Act (WFOA) with subsequent strategy and regulations intended to create a circular economy for waste in Ontario. The new legislative framework makes producers fully responsible for end-of-life management of designated products and packaging. To date, new regulations have been established under this framework for used tires, batteries, and electrical and electronic equipment. The City has successfully transitioned its collection programs to the new regulatory framework for each of these materials.

New Blue Box Program Regulation

On June 3, 2021 the Province approved the finalized Blue Box Regulation (O. Reg. 391/21). The final regulation removes the responsibility to operate Blue Box (blue bag) recycling programs from municipalities and instead makes the Producers of blue box materials directly responsible for the operation and financing of the programs and outcomes established in the regulation. The responsibility for promotion and education, collection and processing for blue box materials now falls to Producers.

The transition of existing municipalities operating Blue Box (blue bag) programs to the new framework will occur using a phased in approach between 2023 and 2025. The City of Thunder Bay is scheduled to transition on July 1, 2024. Current service level and program funding to municipalities are to remain unchanged during the transition period. At the conclusion of the transition period, starting in 2026, Producers will have the ability to implement changes to the Blue Box (blue bag) program to improve efficiency and drive up diversion.

The new regulation will enact several changes to the Blue Box (blue bag) program, including:

- establishing a common collection system across Ontario;
- expanding the type of materials which are accepted in the program;
- offering blue box collection services to additional sources, such as multi-unit residential buildings, schools, not-for-profit retirement and long-term care homes and some public spaces (i.e.; parks, playgrounds, transit stops)
- implementing a consistent, province wide promotion and education program;
- establishing weight-based recovery targets based on the quantity of material supplied into Ontario that producers will be required to meet.

Servicing Impacts

Producers would be required to collect all designated materials and expand servicing to additional eligible sources by 2026. The regulation also allows Producers the ability to change how servicing is provided. As an example, this could result in a change to the type of recycling container/receptacle being utilized curbside (i.e. potential switch to carts or bins from bags).

In instances where municipalities provide curbside collection, but also supplement that with depot collection, producers would only be required to provide curbside collection services. Producers could choose to continue to provide depot collection, but this would not be a requirement. The City of Thunder Bay operates three residential recycling depots, and will be effected by this regulatory change.

Municipalities do not have 'First Right of Refusal' to provide Blue Box (blue bag) services to Producers. Decisions on contracting would be made by Producers. However, this does not preclude Producers from negotiating commercial agreements with municipalities to continue to provide services on their behalf.

Key Transition Timelines

January 2021 to December 2022

- Producers prepare to assume operational and financial control of the system and work with municipal governments and service providers

August 2022

- Municipalities transitioning in 2024 submit detailed transition plan

January 2023 to December 2025

- Municipalities gradually transition operational and financial control of Blue Box program to producers with one-third of programs to transition each year. City of Thunder Bay transition date is July 1, 2024.

Key Considerations

As the City of Thunder Bay progresses through the process of transitioning its municipal recycling program to full producer responsibility, considerations will need to be made in the following key areas:

- Provide services to Producers (i.e. contract management, promotion and education, etc.), if producers are interested and a mutually agreeable commercial agreement can be established
- Recycling depot operations (if not assumed by producers)
- Change management measures (i.e. internal / external communications) to allow for a smooth transition of services

Next Steps

Administration will continue to remain engaged and monitor the implementation of the new Blue Box Regulation, reporting back to City Council as necessary to provide updates on the transition process and seek Council direction as needed for key decisions. While the new Blue Box Regulation identifies the responsibilities of Producers following transition, it is clearly understood that municipalities will be critical in ensuring a successful transition without disruption to current levels of service.

Yours truly,

Jason Sherband

pc Norm Gale, City Manager
 Krista Power, City Clerk
 Kerri Marshall, GM – Infrastructure and Operations
 Michelle Warywoda, Director – Environment



MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Outstanding List for Operations as of September 21, 2021

SUMMARY

Memorandum from City Clerk K. Power, dated September 21, 2021 providing the Operations Outstanding Items List, for information.

ATTACHMENTS

1 K Power memo dated Sept 21 2021

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: September 21, 2021

SUBJECT: Outstanding List for Operations Session as of September 21, 2021
Committee of the Whole – October 4, 2021

The following items are on the outstanding list for Operations:

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date	Revised Report Back Date
2009-015-INO	Infrastructure & Operations	Temporary Street Closures for Special Events	No date included in original resolution	Dec-06-2021*
2014-002-INO	Infrastructure & Operations / Engineering & Operations	Residential Wattage Reduction Report	No date included in original resolution	March-03-2025*
2017-029-INO	Infrastructure & Operations / Engineering - Parks & Open Spaces	Request to Save Trees on City Property	No date included in original resolution	March-07-2022*
2020-047-INO	Infrastructure & Operations / Engineering & Operations	Electric Scooter Pilot Participation	Dec-01-2026	
2020-048-INO	Infrastructure & Operations / Engineering & Operations	Automated Speed Enforcement (Photo Radar) - Request for Report	Nov-30-2021	Feb-07-2022
2021-100-INO	Infrastructure & Operations / Central Support	Private Lead Water Service Replacement Program – Loan Program Update	Fall 2021	Dec-06-2021*

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date	Revised Report Back Date
2021-101-INO	Infrastructure & Operations / Environment - Solid Waste & Recycling Services	Municipal Landfill Tipping Fees - Commercial Businesses	Oct-04-2021	
2021-102-INO	Infrastructure & Operations / Engineering & Operations	Weight Restriction Review – East Avenue	Dec-02-2021	
2021-103-INO	Infrastructure & Operations / Engineering - Parks & Open Spaces	Wayfinding Signage – Centennial Park and Trowbridge Falls	Nov-30-2021	
2021-104-INO	Infrastructure & Operations / Engineering & Operations	Standard for Trails and Walking Paths – Line Painting	Mar-07-2022	
2021-105-INO	Infrastructure & Operations / Engineering & Operations	Boulevard Dam Electrical Power Production	Mar-07-2022	
2021-106-INO	Infrastructure & Operations / Engineering & Operations	Speed Restrictions on Arthur Street	Dec-06-2021	
2021-107-INO	Infrastructure & Operations / Engineering - Parks & Open Spaces	Tree Production at Conservatory	Dec-20-2021	
2021-108-INO	Infrastructure & Operations/Engineering & Operations	Tactile Walking Indicators	Jan-15-2024	

*Subject to ratification



MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Accessibility Advisory Committee Minutes

SUMMARY

Minutes of Meeting 06-2021 of the Accessibility Advisory Committee held on June 10, 2021, for information.

ATTACHMENTS

1. Accessibility Advisory Committee Minutes - June 10, 2021

ACCESSIBILITY ADVISORY COMMITTEE

Meeting No. 06-2021

Date: Thursday, June 10, 2021

Time: 1:00 P.M.

Virtual Location: MS Teams

Chair: Ms. T. Soderberg

MEMBERS

SECTOR REPRESENTATIVE

Mr. T. Brownlee

Caregiver to a Person with a Disability

Mr. K. Crites

Mental Health Representative

Mr. J.P. Gamache

Mobility Disability Representative

Ms. R. Harrison

Service Agency Representative

Councillor R. Johnson

Council Representative

Ms. T. Lennox

Learning Disability Representative

Mr. M. Rubenick

Senior with a Disability Representative

Ms. T. Soderberg

Visually Impaired or Blind Representative

Mr. B. Spare

Hard of Hearing/Late Deafened Representative

Mr. R. Sponchia

Development Disability Representative

Mr. J.R. Wheeler

Brain Injury Representative

OFFICIALS

Ms. K. Power

City Clerk

Ms. D. Earle

Deputy City Clerk

Mr. S. Garner

Municipal Accessibility Specialist

Ms. F. Track

Council & Committee Clerk

RESOURCES

K. Bonnazo

Staffing & Development Consultant, City Manager's Office

D. Smith

Mobility Coordinator, Infrastructure & Operations

GUESTS

K. Dixon

Director of Engineering – Infrastructure & Operations

G. Walter

Landscape Architect – Infrastructure & Operations

M. Miedema

Project Engineer – Infrastructure & Operations

AGENDA

1. WELCOME AND INTRODUCTIONS

The Chair called the meeting to order and a roundtable of introductions followed.

2. COMMUNICATION PROCESS

The Chair explained the communication process.

3. AGENDA APPROVAL

MOVED BY: Randy Sponchia
SECONDED BY: Tara Lennox

WITH RESPECT to the June 10, 2021 meeting of the Accessibility Advisory Committee, we recommend that the Agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4. PRESENTATIONS

4.1 Roundabout – Edward Street/Redwood Avenue – Plantings update

At the December 17, 2020 meeting of the AAC discussion was held relative to the above noted.

K. Dixon, Director of Engineering, G. Walters, Landscape Architect and M. Miedema, Project Engineer appeared before Committee electronically via MS Teams, provided an update relative to the above noted and responded to questions.

Administration provided the following update:

- An overview of the variety of plantings and respective locations
- Plantings adjacent to the roadway will be low lying artificial turf or grass
- Canopy trees will be on either side of the walkway. Type of trees are to be determined
- Trees on the inside of the pathway will be lower than those on the outside of the pathway
- Trees and shrub defined as low-lying will be under 2 feet. No trees will be planted in the centre of the roundabout

Discussion was held relative to the above noted. Some of the items discussed were:

- Ensure that plantings closer to the road are non-obstructive, not high
- Parks Horticultural staff will maintain annually
- Suggestion to evaluate to ensure that there are no concerns
- Snow will be stored safely or removed and a best practice has been determined to remove snow through a roundabout to maintain sight lines and not let snow build up
- Suggestion to plant trees and shrubs that don't create an audible barrier

- Plantings will be installed in 2022
- Confirmation that the sweet grass will be maintained properly
- Has there been consideration to the specific plants and making them available to the public – tobacco, sweet grass, sage, and cedar. Administration is working with the Anishnaabe Elders Council to determine the appropriate species or approved medicinal or culturally- appropriate alternatives

4.2 Infrastructure & Operations Annual Update

K. Dixon, Director of Engineering provided an update relative to the above noted.

Administration provided the following update:

- There are two contracts for re-paving numerous streets across the City
- Sidewalk construction contract has been awarded to address gaps in sidewalk connection to Transit stops
- Tactile Walking Surface Indicators will continue to be installed at any new or reconstructed intersection ramps
- Administration has requested feedback from Members regarding concerns about access to Transit stops, as there may be additional funding available for the City
- Sewer and water storm upgrades will be taking place on several streets, public notice will be provided
- Edward Street reconstruction and bridge replacement including multi use trail re-construction on south side of bridge
- Multi-use trail project to repair and renew sections of trail including an extension of the waterfront trail
- Pedestrian detection system will be installed at Ford and Arthur Street. Administration is requesting feedback from AAC Members on the use
- Traffic signals at Vickers & Donald and Frederica & Brown will be removed and replaced with a four-way stop
- Benches and other amenities are being installed at a number of parks
- Centennial Park re-design is underway
- Vickers Park location – design phase is next, to design a new park for the south core that is accessible and inclusive
- Waterfront streetscape study is underway to renew north core including Red River Road

Discussion was held relative to the above noted. Some of the items discussed were:

- Lights exist under the Edward Street Bridge on the north side, will lighting be included in the south side construction? Administration confirms that lighting will be upgraded
- Access for people with disabilities from their homes on roads and sidewalks that are not accessible during construction, including access by specialized transit and on street

- parking. Administration has confirmed that the contractor is responsible for ensuring access. Letters have been sent to all residents with contact information. Communication between homeowner and Administration or contractor to confirm access needs
- Committee is requesting a copy of the template letter sent to homeowners regarding construction
 - Transit stop at 150 Donald St West doesn't have a hard surface mobility pad.
 - Concern about heaving sidewalks in the winter time
 - Any issues with City infrastructure can be relayed to the 24-hour dispatch line 625-2195 or email publicworks@thunderbay.ca
 - How does the City manage construction when a road under construction has no sidewalk? How are sidewalk installations managed? Administration reviews sidewalk gaps and rates if a new sidewalk is required. Construction of sidewalks on residential streets are the responsibility of the residents through a Local Improvement Petition. Property owners are advised of upcoming construction to plan accordingly for their petition. Sidewalks should be installed for the collective good and not left to property owners to decide
 - Ensure that contractors are properly barricading and marking hazardous areas; barricade and not just visual markers

4.3 Tactile Plates

At the February 11, 2021 AAC meeting a discussion was held relative to the above noted.

D. Earle, Deputy City Clerk provided an update relative to the above noted.

MOVED BY: J.P. Gamache
SECONDED BY: Kai Crites

WITH RESPECT to the installation of tactile plates at curb ramps in the City of Thunder Bay, the Accessibility Advisory Committee recommends that the colour of the tactile plates be yellow beginning in 2022;

AND THAT the existing tactile plates be painted yellow and maintained as required on an annual basis;

AND THAT the Chair provide a memo on an upcoming Committee of the Whole agenda for Council's consideration.

CARRIED

The Committee recessed at 2:15 p.m. and reconvened at 2:30 p.m.

5. MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 05-2021 Accessibility Advisory Committee, held on May 13, 2021, to be confirmed.

MOVED BY: Tara Lennox
SECONDED BY: Randy Sponchia

THAT the Minutes of Meeting No. 05-2021 of the Accessibility Advisory Committee, held on May 13, 2021 be confirmed.

CARRIED

6. ANNUAL OPEN HOUSE

At the May 13, 2021 meeting of the AAC it was the consensus of the Committee to determine the topics for pre-recorded short videos, to be available to the public on the City of Thunder Bay's website, Facebook and YouTube for the 2021 Virtual Open House, through public consultation.

D. Earle, Deputy City Clerk provided the results of the public consultation which commenced on May 20, 2021 and concluded on June 8, 2021. There were 29 responses – six (6) from the media release; eleven (11) from an email; eight (8) from social media; two (2) by phone; and two (2) from the website. The five (5) topics with the highest responses were: City of Thunder Bay – Creating an Accessible Environment; Mental Health, Discrimination & the Ontario Human Rights Code; Two-Spirit, lesbian, gay, bisexual, transgender, queer, questioning, intersex and asexual (2SLGBTQIA); and Creating Awareness – Wheelchair Users.

Discussion was held relative to the above noted. Some of the items discussed were:

- It was recommended that five (5) videos be produced, and each video be no more than 10 minutes in length
- An advertising package using various mediums will be developed and utilized to promote the launch of the 2021 Virtual Open House videos
- Monitoring of the online videos to ensure that they remain relevant
- Launch the event in conjunction with the International Day for Peoples with Disabilities, December 3
- Will these topics ensure that all disabilities are represented?
- Administration will begin work on outlines for each topic over the summer

MOVED BY: Brian Spare
SECONDED BY: Maurice Rubenick

THAT the following topics be the subject of videos prepared for the 2021 Virtual Accessibility Advisory Committee Open House – City of Thunder Bay: Creating an Accessible

Environment, Mental Health, Discrimination and the Ontario Human Rights Code, 2SLGBTQQIA, and Creating Awareness: Wheelchair Users.

CARRIED

7. CLOSED CAPTIONING

K. Power, City Clerk provided an overview relative to the above noted.

The City uses MS Teams for electronic meetings and has been testing closed captioning available through this portal at a lower cost. The closed captioning is voice to text and is not completely accurate. There is an opportunity to test with Committee members.

The quoted cost to incorporate closed captioning into the existing technology utilized in Council Chambers is quite high.

Discussion was held relative to the above noted. Some of the items discussed were:

- Speech will always be available. By adding closed captioning it will improve accessibility
- Is speech available in different languages? Administration had reviewed translation services in the past. It can be reviewed again but is also a costly service
- Suggestion to implement the higher quality of captions to ensure that another barrier isn't created for the deaf or hard of hearing community
- the availability to transmit to a braille machine to assist the deaf-blind would also be beneficial
- Price shouldn't be a factor to improve accessibility

8. 2022 MUNICIPAL ELECTION

K. Power, City Clerk provided an overview relative to the above noted.

Administration is preparing for the 2022 Municipal Election. Administration would like to provide for online voting and in-person voting, but would like to remove telephone voting as less than 3% of voters in 2018 used telephone voting. The highest number of complaints received from constituents during the 2018 Municipal Election were in relation to telephone voting.

Administration will work to bring the 2022 Municipal Election Accessibility Plan to the Committee in the fall of 2021.

Discussion was held relative to the above noted. Some of the items discussed were:

- What can be done to assist with transportation to polling stations to remove a barrier? In 2014 and 2018 your ballot was a free ride on transit. In 2014, there was a polling van in the community
- Suggestion to add the free transit ride to the advanced polling days and to re-consider the polling van for the 2022 Municipal Election
- Feedback received by Committee members regarding the telephone voting was negative
- Ensure that polling sessions are accessible
- If the telephone voting system is cumbersome, members are supportive of finding a new system
- Members would like to review accessibility of the online voting portal to ensure compatibility with different devices

9. BUILT ENVIRONMENT WORKING GROUP UPDATE

S. Garner, Municipal Accessibility Specialist provided an update relative to the above noted.

The Group was invited to Fort William Gardens to review options for handrails, to be installed in the stands at the arena. The Group has also been invited to review the north core renewal plan in July.

10. MASK ADVOCACY

At the March 11, 2021 meeting of the Accessibility Advisory Committee a resolution was passed with respect to masks and advocacy for the exemptions for persons with disabilities. An open letter was sent to the Chamber of Commerce and business community advocating for the importance of adhering to the legislation that allows for exemption of masks for those with a disability.

At the April 8, 2021 meeting of the Accessibility Advisory Committee C. Robinson, President – Thunder Bay Chamber of Commerce appeared before Committee electronically via MS Teams and discussion was held relative to the above noted.

It was the consensus of the Committee to partner with the Chamber of Commerce to inform the public and business community about accommodations relating to masks, accessibility and the legislation.

K. Crites, Vice Chair provided an update relative to the above noted.

The Chamber of Commerce has created short videos called “In a Nutshell.” A script has been drafted for a Mask Advocacy video and K. Crites has agreed to participate on behalf of the AAC. The video will be available online.

11. ROUNDTABLE OF ACCESSIBILITY ISSUES

Committee members reported on accessibility issues encountered in the community.

- Suggestion that Administration be prepared for health & safety requirements for the 2022 Municipal Election
- Concern that provincial telephone booking system for COVID 19 Vaccinations is not accessible. For information, complaints can be sent to the Accessibility Directorate of Ontario

12. 2021 MEETING SCHEDULE

At the January 14, 2021 meeting of the Accessibility Advisory Committee it was the consensus of the Committee to schedule future monthly meetings from 1:00 pm to 4:00 pm, as follows:

Thursday, September 9, 2021
Thursday, October 14, 2021
Thursday, November 18, 2021

13. ADJOURNMENT

The meeting adjourned at 3:58 PM



MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Thunder Bay District Health Unit - Board of Health Minutes

SUMMARY

Minutes of Thunder Bay District Health Unit - Board of Health Meeting held on June 16, 2021, for information.

ATTACHMENTS

1. Minutes - Board of Health - June 16, 2021



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: JUNE 16, 2021

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Ms. Deborah Harris Shallow
Ms. Rebecca Johnson
Mr. John MacEachern
Mr. James McPherson
Mr. Kevin Mullins
Ms. Karen O’Gorman
Mr. Don Smith
Ms. Sonja Stephenson
Mr. Greg Vallance
Ms. Michelle Warywoda

REGRETS:

Mr. Norm Gale
Mr. Jim Vezina

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and
Chief Executive Officer
Mr. Lance Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Mr. Dan Hrychuk, Manager – Finance
Ms. Diana Gowanlock, Manager – Infectious Disease
Ms. Kandace Belanger, Manager – Sexual Health and
Harm Reduction Programs
Ms. Anita Allam, IPAC Hub Coordinator
Ms. Sarah Stevens, Executive Assistant and
Secretary to the Board of Health
Ms. Shelley Oleksuk, Administrative Assistant –
Health Promotion

1. CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Gale and Mr. Vezina.

The Chair welcomed Ms. Sonja Stephenson, new provincially appointed Board of Health member.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 57-2021

Moved By: K. O'Gorman

Seconded By: K. Mullins

THAT the Agenda for the Regular Board of Health Meeting to be held on June 16, 2021, be approved.

CARRIED

5. INFORMATION SESSION

5.1 Infection Prevention and Control (IPAC) Hub

Ms. Anita Allam, IPAC Hub Coordinator, provided a presentation to the Board of Health on the implementation of IPAC Hub and Spoke model to support congregate living settings in the Thunder Bay District, and responded to questions from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on May 19, 2021, for approval.

Resolution No. 58-2021

Moved By: K. O'Gorman

Seconded By: M. Warywoda

THAT the Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on May 19, 2021, be approved.

CARRIED

6.2 Board of Health - Executive Committee

The Minutes of the Thunder Bay District Board of Health Executive Committee meeting held on February 17, 2021, and the Minutes of the Thunder Bay District Board of Health Executive Committee meeting held on April 21, 2021, were provided for information.

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 59a-2021

Moved By: A. Bishop

Seconded By: M. Warywoda

THAT the Board of Health move into closed session to receive information relative to identifiable individuals and information relative to labour relations or employee negotiations.

CARRIED

At 1:27 p.m. the Board of Health moved into Closed Session. The following individuals left the meeting:

- Ms. Diana Gowanlock, Manager of Infectious Disease
- Ms. Kandace Belanger, Manager of Sexual Health and Harm Reduction Programs
- Ms. Anita Allam, IPAC Hub Coordinator
- Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion
- Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

At 2:20 p.m., the following individuals also left the meeting:

- Dr. Janet DeMille, Medical Officer of Health/Chief Executive Officer
- Mr. Lance Dyll, Director of Corporate Services
- Ms. Tanelle Rabachuk, Director of Health Protection
- Mr. Dan Hrychuk, Manager of Finance

At 2:33 p.m., the Board of Health moved out of Closed Session to resume regular business. The following individuals returned to the meeting:

- Dr. Janet DeMille, Medical Officer of Health/Chief Executive Officer
- Mr. Lance Dyll, Director of Corporate Services
- Ms. Tanelle Rabachuk, Director of Health Protection

8. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

- Mr. Dan Hrychuk, Manager of Finance
- Ms. Kandace Belanger, Manager of Sexual Health and Harm Reduction Programs
- Ms. Shelley Oleksuk, Administrative Assistant - Health Promotion
- Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

8.1 Closed Session Report

The Chair reported that discussion relative to identifiable individuals and discussion relative to labour relations or employee negotiations had taken place and that guidance was provided to Administration with respect to both matters.

8.2 Resolutions from the Closed Session

Resolution No. 59c-2021

Moved By: J. MacEachern

Seconded By: A. Bishop

THAT with respect to Report No. 25-2021 (Medical Officer of Health and Chief Executive Officer) the Board of Health ratifies the changes tentatively agreed to by both parties on May 19, 2021, to the Canadian Union of Public Employees member's collective agreement, effective January 1, 2021 to December 31, 2022.

CARRIED

9. DECISIONS OF THE BOARD

9.1 User Fee Changes - Sexual Health Clinic

Report No. 24-2021 (Sexual Health) relative to approval of a new user fee for the Sexual Health Clinic was presented.

Resolution No. 60-2021

Moved By: R. Johnson

Seconded By: D. Smith

9. DECISIONS OF THE BOARD

9.1 User Fee Changes - Sexual Health Clinic

THAT with respect to Report No. 24-2021 (Sexual Health Program), we recommend that the addition of Nexplanon to the user fee schedule be approved;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative matters relative to implementing these changes.

CARRIED

9.2 Board of Health Policy Committee

A memorandum from Mr. James McPherson, Board of Health Chair, dated June 16, 2021, relative to appointing a new member to the Board of Health ad hoc Policy Committee, was presented.

Resolution No. 61-2021

Moved By: D. Smith
Seconded By: A. Bishop

THAT the following member be appointed to the Board of Health ad hoc Policy Committee:

1. Ms. Rebecca Johnson

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 COVID-19 and Vaccine Rollout Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided a presentation on the status of COVID-19 in the Thunder Bay District Health Unit and on the Vaccine rollout to date, for information and responded to questions from the Board.

10. COMMUNICATIONS FOR INFORMATION (Continued)

10.2 alPHa AGM & Conference

A memorandum from Mr. James McPherson, Board of Health Chair, relative to providing a summary of the alPHa AGM and conference, was presented for information.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, September 15, 2021.

12. ADJOURNMENT

Resolution No. 62-2021

Moved By: K. Mullins

Seconded By: R. Johnson

THAT the Board of Health meeting held on June 16, 2021, be adjourned at 2:59 p.m.

CARRIED

MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT The District of Thunder Bay Social Services Administration Board
Minutes

SUMMARY

Minutes of Meetings 11/2021 and 12/2021 (Closed) of The District of Thunder Bay Social Services Administration Board held on July 15, 2021, for information.

ATTACHMENTS

- 1 TBDSSAB Minutes July 15, 2021
- 2 TBDSSAB Minutes July 15, 2021 Closed



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 11/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: July 15, 2021

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

REGRETS:

Ray Lake

OFFICIALS:

William (Bill) Bradica, Chief Administrative
Georgina Daniels, Director, Corporate Services Division
Ken Ranta, Director, Integrated Social Services Division
Glenda Flank, Recording Secretary

GUESTS:

Crystal Simeoni, Manager, Housing Programs
Barry Caland, Manager, Infrastructure & Asset
Management
Keri Greaves, Manager, Finance
Louise Piercey, Manager, Child Care & Early Years
Programs
Aaron Park, Supervisor, Research and Social Policy
Carole Lem, Communications & Engagement Officer

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

William Bradica, CAO advised Board Members, in response to a question, that although there was a recent funding announcement made, Administration had provided an update regarding this funding at a previous meeting.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 21/44

Moved by: Kevin Holland
Seconded by: James Foulds

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for July 15, 2021, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Meeting No. 09/2021 (Regular Session) and Meeting No. 10/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on June 17, 2021, were presented for confirmation.

Resolution No. 21/45

Moved by: Kim Brown
Seconded by: Albert Aiello

THAT the Minutes of Board Meeting No. 09/2021 (Regular Session) and Meeting No. 10/2021 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on June 17, 2021, be confirmed.

CARRIED

CLOSED SESSION

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to solicitor client privilege regarding Legal Matter #01-2020, City of Thunder Bay.

Resolution No. 21/46

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to the receipt of information with respect to solicitor client privilege regarding Legal Matter #01-2020, City of Thunder Bay.

CARRIED

At 10:28 a.m. the meeting reconvened in Regular Session with all official administration members, Keri Greaves, Manager, Finance, Barry Caland, Manager, Infrastructure and Asset Management, and all Board Members in attendance with the exception of Shelby Ch'ng and Aldo Ruberto.

REPORTS OF ADMINISTRATION

2021 Second Quarter Financial Report

Report No. 2021-29 (Corporate Services Division) was presented to provide the 2021 Second Quarter Financial Report and projection to year end for the information of the Board.

At 10:33 a.m. Shelby Ch'ng, Board Member entered the meeting.

William Bradica, CAO and Georgina Daniels, Director, Corporate Services responded to questions.

Wadsworth Drive and Ruskin Crescent Direct Owned Housing Properties Options

The First Report on the Wadsworth Drive and Ruskin Crescent Direct-Owned Housing Properties Options was presented to the Board at the May 20, 2021 Board Meeting with a further report to be presented at the July 15, 2021 Board Meeting.

A memorandum from Georgina Daniels, Director, Corporate Services Division, dated June 25, 2021 was presented to advise the Board that the Board Report to be presented at the July 15, 2021 meeting would be delayed.

At 10:45 a.m. Keri Greaves, Manager, Finance and Barry Caland, Manager, Infrastructure & Asset Management left the meeting and Crystal Simeoni, Manager, Housing Programs joined the meeting.

Geraldton Native Housing Corporation Update

A memorandum from Ken Ranta, Director, Integrated Social Services, dated June 23, 2021 was presented to provide the Board with updated information regarding Geraldton Native Housing Corporation Board of Directors.

Ken Ranta, Director, Integrated Social Services and William Bradica, CAO responded to questions.

At 10:53 a.m. Louise Piercey, Manager, Child Care and Early Years Programs and Aaron Park, Supervisor, Research and Social Policy entered the meeting.

Child Care Centre Viability

Report No. 2021-30 (Integrated Social Services Divisions) was presented to the Board providing information supporting a comprehensive review of the District of Thunder Bay child care service system financial viability, for consideration.

Ken Ranta, Director, Integrated Social Services provided an overview of the report and responded to questions.

William Bradica, CAO provided clarification and responded to questions.

Resolution No. 21/47

Moved by: Brian Hamilton
Seconded by: Albert Aiello

THAT with respect to Report No. 2021-30 we, The District of Thunder Bay Social Services Administration Board (the Board), receive information on the status of the District of Thunder Bay child care service system and direct Administration to implement a comprehensive review of the child care service system including a financial viability model;

AND THAT Administration determine the viability of child care operations based on the review;

AND THAT following that review, Administration will provide, for the Board's approval, a child care sustainability plan for the District of Thunder Bay child care service system.

CARRIED

Social Services Relief Fund Phase 3 Update

Report No. 2021-31 (Integrated Social Services Division) was presented to the Board to provide updated information regarding the Ministry of Municipal Affairs and Housing Social Services Relief Fund Phase 3, for information only.

Ken Ranta, Director, Integrated Social Services responded to questions.

William Bradica, CAO responded to questions and confirmed that Administration would include the amounts of funding spent for Phase 1 and Phase 2 into the next update.

At 11:01 a.m. Louise Piercey, Manager, Child Care and Early Years Programs left the meeting.

Nipigon Market Housing Options

At the May 20, 2021 Board meeting, the Board supported a memorandum that was presented by James Foulds, Board Member, requesting that Administration review options for market rental housing in Nipigon.

Report No. 2021-32 (Integrated Social Services Division) was presented to the Board to provide information concerning Community Housing under the operation of TBDSSAB and information related to the establishment of market rent housing specific to the Township of Nipigon.

At 11:06 a.m. Aldo Ruberto entered the meeting.

**Briefings Package for Meetings with
Ministers at AMO 2021 Conference**

Report No. 2021-33 (CAO Division) attaching the briefing package for the 2021 Association of Municipalities of Ontario (AMO) conference was provided to the Board for their review and consideration.

William Bradica, CAO responded to questions and provided clarification.

Ken Ranta, Director, Integrated Social Services Division responded to questions.

Administration to ensure statistics relative to the mental health and addictions supportive housing brief are updated prior to submission to the Ministry.

Crystal Simeoni, Manager, Housing Programs provided further information.

Lucy Kloosterhuis, Kevin Holland, Wendy Wright, Elaine Mannisto and Jody Davis advised that they would be attending the AMO conference and would participate in any TBDSSAB meetings that they were available for.

Resolution No. 21/48

Moved by: Brian Hamilton
Seconded by: Jody Davis

THAT with respect to Report No. 2021-33 (CAO Division), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the delegation briefings package for the Association of Municipalities of Ontario (AMO) 2021 conference as presented;

AND THAT we direct the Chief Administrative Officer (CAO) to send the delegation package to the appropriate provincial Ministries;

AND THAT a copy of the approved 2021 delegation briefings package be sent to Thunder Bay District municipal councils;

AND THAT the CAO attend the virtual 2021 AMO conference to provide support to the Board Chair and other Board members in their meetings with provincial officials regarding these issues.

CARRIED

At 11:39 a.m. Crystal Simeoni, Manager, Housing Programs and Aaron Park, Supervisor, Research and Social Policy left the meeting.

CORRESPONDENCE

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, September 16, 2021 at 10:00 a.m., in the 3rd Floor Main Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

Administration advised that the meeting would potentially be held in person, but the latest COVID-19 regulations would need to be reviewed prior to any final decision.

ADJOURNMENT

Resolution No. 21/49

Moved by: Aldo Ruberto
Seconded by: Kim Brown

THAT Board Meeting No. 11/2021 of The District of Thunder Bay Social Services Administration Board, held on July 15, 2021, be adjourned at 11:45 a.m.

CARRIED



Chair



Chief Administrative Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

BOARD MINUTES

**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 12/2021
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: July 15, 2021

TIME OF MEETING: 10:06 a.m.

LOCATION OF MEETING: Microsoft Teams

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William Bradica, CAO
Georgina Daniels, Director, Corporate Services Division
Glenda Flank, Recording Secretary

GUESTS:

Keri Greaves, Manager, Finance
Barry Caland, Manager, Infrastructure & Asset
Management

REGRETS:

Shelby Ch'ng
Ray Lake

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

William Bradica, CAO declared a perceived conflict as he is the Board Chair for Housing Services Insurance Incorporated.

Following a brief explanation of the legal issue that was to be updated, provided by Georgina Daniels, Director, Corporate Services Division, Albert Aiello, Andrew Foulds, Brian Hamilton, Rebecca Johnson and Aldo Ruberto, Board Members declared a conflict of interest as they are members of council for The City of Thunder Bay.

REPORTS OF ADMINISTRATION

Legal Matter No. 01-2020

Georgina Daniels, Director, Corporate Services Division provided a verbal update regarding Legal Matter #01-2020 and responded to questions.


ADJOURNMENT

Resolution No. 21/CS05

Moved by: Kevin Holland
Seconded by: James Foulds

THAT the Board (Closed Session) Meeting No. 10/2021 of The District of Thunder Bay Social Services Administration Board, held on July 15, 2021, be adjourned at 10:28 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer

Corporate Report

DEPARTMENT/ DIVISION	Community Services - Facilities, Fleet & Energy Management	REPORT NO.	R 125/2021
DATE PREPARED	09/09/2021	FILE NO.	
MEETING DATE	10/04/2021 (mm/dd/yyyy)		
SUBJECT	Purchase of Two New Tandem Trucks with Sideload Refuse Packers - Tender Award		

RECOMMENDATION

WITH RESPECT to Corporate Report R 125/2021 (Community Services – Facilities, Fleet and Energy Management), Administration recommends that Tender No. 2021-45 for the Supply and Delivery of two (2) new Tandem Trucks with Side Load Refuse Packers in the amount of \$830,034.25 (inclusive of HST) be awarded to FST Canada Inc. of Winnipeg, Manitoba;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to this tender;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary By-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

The report recommends award of tender for the replacement of two existing Refuse Packers be awarded to FST Canada Inc. of Winnipeg, Manitoba. The trucks being replaced are ten (10) years old and are at the end of their useful life. Both units have exceeded the expected average life cycle of seven (7) years for this class of asset.

DISCUSSION

The long term Fleet Asset Management Plan includes the cyclical replacement of Fleet assets to optimize life cycle costs and ensure the corporate fleet remains safe and reliable, and continues to meet specific operational requirements.

The approved 2021 Facilities, Fleet and Energy Management Capital Budget included sufficient funding for the replacement of these two (2) Side Load Refuse Packers.

The vehicles being replaced are ten (10) years old. Both have exceeded the expected average 7 year life cycle for this class of asset.

A Request for Tender was advertised on Bids and Tenders with a closing time and date of 12:00 noon on June 8, 2021. Submissions were made public on June 30, 2021.

The lone bid came from FST Canada Inc. of Winnipeg Manitoba. The tendered costs below include HST.

Contractor	Tendered Cost
FST Canada Inc.	\$830,034.25 including HST

Administration is of the opinion that the bid received is competitive and accurately reflects anticipated market pricing.

The vehicle specifications and tender bids have been reviewed and approved by the Manager – Fleet Services, the Manager – Solid Waste and Recycling Services, and a representative from Supply Management. The vehicles will meet the needs of the solid waste collection operation in the coming years.

FINANCIAL IMPLICATION

Contract Tender Price	\$ 830,034.25
Less HST Rebate	\$ 82,563.14
Net Cost	\$ 747,471.11

There are sufficient funds in the existing Capital budget for the purchase to proceed as tendered.

CONCLUSION

It is concluded that Tender No. 2021-45 for the replacement of two (2) Tandem Side Load Refuse Packers be awarded to FST Canada Inc. as the lowest qualified tender. It is recommended that the purchase should proceed.

BACKGROUND

None

REFERENCE MATERIAL ATTACHED:

None

PREPARED BY: DOUG GLENA, MANAGER – FLEET SERVICES

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Kelly Robertson, General Manager, Community Services	DATE: Sept. 21, 2021
------------------------------------------------------------------------------------------------------------------------------	-----------------------------

Corporate Report

DEPARTMENT/ DIVISION	Community Services / Facilities, Fleet & Energy Management	REPORT NO.	R 122/2021
DATE PREPARED	09/07/2021	FILE NO.	
MEETING DATE	10/04/2021 (mm/dd/yyyy)		
SUBJECT	Fort William Gardens – Future Considerations		

RECOMMENDATION

WITH RESPECT to Report R 122/2021 (Community Services - Facilities, Fleet & Energy Management), we recommend that a long-term investment strategy be adopted for the Fort William Gardens as outlined in this report;

AND THAT \$400,000 be added to the Facilities, Fleet and Energy Management 2022 capital budget for Council's consideration;

AND THAT any necessary By-laws be presented to City Council for ratification.

LINK TO STRATEGIC PLAN

The recommendations in this report support the Grow strategy of the 2019-2022 City of Thunder Bay Strategic Plan – One City Growing Together. Item three in the Grow Strategy suggests “Develop key City infrastructure that builds capacity such as a new multi-use indoor sports facility, the first phase of the Waterfront Trail and a long-term plan for the replacement of Fort William Gardens.”

EXECUTIVE SUMMARY

Fort William Gardens (FWG) opened in 1951 and has contributed to a rich sporting, entertainment, and cultural history in Thunder Bay. In general, the facility is well maintained and appropriate, past investments injected into the facility have ensured its continued use to date. Although aged, the FWG still provides a needed community use and a venue for a number of sporting and cultural events.

In 2011, the City of Thunder Bay began the process of actively pursuing a replacement for the Fort William Gardens. After a number of years of effort, the proposed Thunder Bay Event and Convention Centre was advanced to the point where construction documents could be developed, however in the absence of funding, the project was not advanced further.

Administration is recommending an investment strategy that will ensure the viability of the FWG for an additional 15+ years. This strategy takes advantage of existing structurally sound infrastructure, provides environmental benefits, addresses accessibility deficiencies, supports the previous and current programming enhancement investments, and most importantly provides the City with the timing required to implement the recommendations of the Recreation & Facilities Master Plan and develop a sustainable corporate financing strategy for all existing and new municipal assets.

This recommendation does not preclude Council advancing the originally envisioned Event Centre at any point in the future. Administration is recommending that the new Event/Spectator Facility be timed to align with the period of this investment strategy. Planning is recommended to be actively restarted in 2030-31 with an anticipated opening date of 2036.

To ensure the continued viability of all recreation facility assets including the Fort William Gardens Administration is also recommending an increase of \$400,000 starting in 2022 to the Facility, Fleet, & Energy Management Division's capital budget.

DISCUSSION

Fort William Gardens continues to be a viable spectator facility and reinvestment has continued to take place. The most significant reinvestment occurred in 1994 when a new roof structure was installed, and mechanical, electrical, and life safety components were updated. At the same time building amenities such as dressing rooms, washrooms, and concessions were either updated or expanded. The work was anticipated to extend the useful life of the facility to 2015. The majority of this work has or is now coming to the end of its useful life.

Although aged, the FWG still provides a needed community use and a venue for a number of sporting and cultural events; most recently, the successful award of the TELUS Cup and the Scotties Bonspiel, both nationally recognized events. This suggests that the FWG is still a viable spectator facility. This viability has recently been enhanced with a successful funding application to the Northern Ontario Heritage Fund Corporation (NOHFC). The grant was used to install and purchase the technology and amenities to support the modern needs of future events at the FWG.

In 2011, the City of Thunder Bay began the process of actively pursuing a replacement for the FWG with a new Event Centre, as noted earlier in this report, this project has not advanced further at this time. When planning for the Event Centre resumes, the work previously completed should be the starting point for the advancement of a new facility; however, with the current delay approaching 10+ years the building program should be re-evaluated to reflect the community needs at that time.

A review of the past cost estimates and metrics from the original Event Centre design results in an order of magnitude estimate of \$19,050 / seat in 2020 dollars. The original design included for both a replacement of the FWG, an enhanced 5,000-seat spectator facility, and a convention centre. That project is now estimated to be \$110M +/- 30% inclusive of soft costs in 2020 dollars.

A replacement for the FWG only, utilizing the layout, amenities, and technology proposed in the original Event Centre design is estimated to cost \$14,650 / seat in 2020 dollars or \$54M +/- 30% inclusive of soft costs. A similar 5,000 seat spectator facility is estimated to cost \$84.2M +/- 30% inclusive of soft costs.

With the anticipation of a new facility, limited capital investment has occurred at the FWG since 2011. Investments in the FWG focused on safety and reliability, with minimal investment in amenities, programming enhancements, or aesthetics.

Administration regularly conducts structural assessments on all the CTB's large public assembly recreation facilities. A recent assessment (2019) of the FWG concluded although aged, the facility continues to perform structurally as intended, and with continued investment would continue in such a manner for 15 years or longer.

Prior to limiting capital investment at the FWG the Facility Condition Index (FCI) was averaging 7-8% or a fair condition. Today due to the increased backlog of required capital renewal the FCI has grown to approximately 15%, the low end of poor condition. The Facilities, Fleet & Energy Management Division strives to maintain an average Fair condition on municipal facility assets with its current level of capital funding. With the current investment strategy the FCI will be > 30% or critical in 2036. The FCI Risk Assessment Table below objectively describes the four condition indices that influence investment strategies.

FCI Risk Assessment Table

Measure	GOOD <5%	FAIR 5 – 10%	POOR 10 – 30%	CRITICAL >30%
Risk of Failure	Highly Unlikely	Unlikely	Likely	Sure to happen
Impact on Operations	O&M costs are predictable	O&M costs are variable	O&M costs high - lots of unplanned M&R	O&M costs high – lots of emergency M&R
Impact on Functionality	Clean & Functional Asset	Meets most operational needs – minor complaints	Asset looks worn with serious signs of deterioration	Functionality of asset is comprised

Using the existing capital budget, the CTB has been reinvesting on the more critical needs of the FWG, specifically the continued safe and reliable operation of the refrigeration plant and the repair of the deteriorating exterior masonry and concrete finishes through a multi-year plan. With

relatively stagnant capital renewal budgets, aging infrastructure and annual inflation, the existing capital budget is not adequate to support renewal at the FWG without jeopardizing the FCI of other municipal assets. Report No. R5/2021 (Community Services) Fit Together: Recreation & Facilities Master Plan Update identified the current infrastructure renewal gap for recreation facilities to maintain a Fair FCI rating alone is \$392,840.

In recognition of the continued growth of deferred capital backlog under the current level of investment, the current investment strategy needs to be updated. The investment strategy should also align with the inevitable replacement of the FWG and the eventual replacement of the satellite arenas within the City as recommended in the Recreation & Facilities Master Plan and as a City Council strategy as integrated in the strategic plan “One City Growing Together”.

This work will increase the likelihood of Administration securing additional events in the future for the FWG. With the potential for increased use, the facilities overall condition becomes even more important.

Administration has considered the three investment strategies shown below. In each case, estimates are provided in 2020 dollars and are considered class ‘C’ estimates with an accuracy of +/- 15%.

Long Term Reinvestment in the FWG 15+ Years

Administration recently submitted an application to the federally supported Green and Inclusive Community Building Program (GICB) – Small/Medium Retrofit Stream for a four-year renewal program of the FWG. A four-year program is proposed as it allows for a manageable project in a given year and minimizes the impact on the operations of the FWG. The work is intended to extend the useful life of the asset 15+ years and is broken down as follows:

2022 – Complete building envelope improvements, energy efficiency upgrades, and a new ammonia detection system for employee and public safety. In addition to completing the work on the deteriorated exterior finishes, the work would also provide new aesthetic improvements to the facility.

2023 – Refrigeration plant upgrades, energy efficiency upgrades, and new lower roof and door replacement.

2024- Accessibility improvements, specifically the entrance, box office, office area, concessions, and lobby.

2025 - Change room refurbishments, energy efficiency upgrades.

The estimated cost of this investment strategy is \$2.99M. Assuming a successful GICB application, the net cost to the City would be \$645,000. The current annual capital budget allocation will support the City’s contributory portion for a four year phased renewal strategy. This program will also result in 29% reduction in energy use and a 38% reduction in greenhouse gas emissions at the facility. At the completion of this strategy, the FCI for the FWG would be in the Good range. Although exceeding the Fair FCI, the additional investment complements the

completed programming enhancements to increase the viability of the facility to attract sporting, entertainment, and cultural events to the City.

Administration is recommending this investment strategy as it takes advantage of existing structurally sound infrastructure, provides environmental benefits, addresses accessibility deficiencies, supports the previous and current programming enhancement investments, and most importantly provides the City with the timing required to implement the recommendations of the Recreation & Facilities Master Plan. (Appendix 'A').

This recommendation does not preclude Council advancing the originally envisioned Event Centre at any point in the future. Administration is recommending that the new Event / Spectator Facility be timed to align with the period of this investment strategy. Planning is recommended to be actively restarted in 2030-31 with an anticipated opening date of 2036.

Short Term Reinvestment in the FWG -10+ Years

This strategy includes a three-year program focusing on the building envelope, ice plant, and some energy efficiency upgrades. No new finishes would be applied to the exterior, only repainting. Interior improvements would be limited to cosmetic improvements only, and only major component replacement would occur on a proactive schedule.

With this strategy, limited consideration would be given to programming and accessibility improvements to maximize the marketability of the FWG.

The estimated cost of this investment strategy is \$1.48M. At the completion of this strategy, the FCI for the FWG would be in the Fair range.

With this strategy, planning for replacement for the FWG would need to be actively re-started in 2025-26.

Limited Reinvestment in the FWG -5 Years

This strategy would be a continuation of the current funding. Investment would be focused on safety and reliability, with minimal to no investment in amenities, programming enhancements, or aesthetics. This strategy would see FCI grow to 21% by year five increasing the likelihood of the occurrences identified in the FCI Risk Assessment Table shown above.

With this strategy, planning for replacement for the FWG would need to begin immediately.

Administration is not recommending this strategy as funding for the replacement of the FWG does not exist at this time, the facility continues as a viable spectator facility, and has the potential to negatively affect the current operations at the FWG until such time a replacement is realized.

Remaining Arena Inventory

Regardless of the strategy chosen for the FWG, it is only one of six City operated indoor ice pads. The remaining five locations are generally well maintained and safe, but are also

approaching the end of their useful lives. Replacement of the arena inventory will inevitably be required within the next 25 years. Appendix 'A' summarizes the 5 satellite arenas and FWG current conditions, anticipated replacement dates, and replacement cost estimates in 2020 dollars. The replacement costs are inclusive of soft costs and reflect the current Facility Design Guideline Policy. The adoption of a net-zero design for replacement facilities would increase the costs shown by approximately 8-10%, the low incremental cost is reflective of the facility type and size and the already high-energy performance required in the Facility Design Guideline Policy. The incremental costs for net-zero design should not be considered similar for other facility types and sizes within the organization.

The replacement and redevelopment strategy shown in Appendix 'A' was included in the Recreation & Facilities Master Plan which was adopted in principle by Council in 2016. The provision of ice surfaces is based on usage and community population, the metrics of five years ago still apply today. The recommendation to develop twin pad arenas is also still relevant; the twinning of pads reduces operating costs and provides venues more suitable for tournament hosting.

Funding

The recommended long-term re-investment strategy for the FWG would be fully funded with a successful GICB application and continued investment from the current capital budget; however, Administration's sense of the program is that it will be extremely competitive and that an alternate funding source may be needed to ensure the continued viability of the FWG, and recreation facilities in general. As the facility replacement strategy set out in this report is not on the immediate horizon, it is imperative that adequate capital renewal occurs to ensure uninterrupted use of all our recreation facilities and that the facilities remain functional and safe until the suggested replacement dates.

Report No. R5/2021 (Community Services) Fit Together: Recreation & Facilities Master Plan Update identified the current infrastructure renewal gap for recreation facilities to maintain a Fair FCI rating is \$392,840. Administration is recommending that the Facilities, Fleet, & Energy Management capital budget be increased by \$400K starting in 2022 to directly support capital renewal and development of recreation facilities, and that if the GICB application is not successful, the \$400K initially support the redevelopment of the FWG. If successful with the GICB application the additional \$400K will be utilized to address deferred capital renewal in recreation facilities and assist with the advancement of the Recreation & Facilities Master Plan.

In the absence of both a successful GICB application and additional capital renewal funding for recreation facilities, the recommended renewal strategy for the FWG could still occur with a larger allocation from the existing capital budget. This larger allocation would in turn reduce Administration's ability to address renewal requirements in the remaining municipal facility assets including; emergency services, administrative, parks, operational, aquatics, community centers, and satellite arena facilities.

Continued and appropriate capital renewal is critical to ensure the useful life of assets are realized, however it will not address the inevitable replacement of assets. Appendix 'A' suggests

the estimated replacement costs for the City arena assets to be as high as \$147.3M (2020 dollars). This represents only one facility asset category.

Administration is currently completing a Municipal Asset Management Plan in accordance with O.Reg 588/17 –Asset Management Planning for Municipal Infrastructure. The final plan will include an inventory of all assets, condition of the assets, recommended performance or service levels for the assets, and a financing strategy to ensure sustainability of the assets. Only the arena facility asset category is highlighted in this report; it would be premature to suggest a sustainable financing strategy that includes replacement cost without all the remaining asset classes considered and prioritized.

Proposed additions or enhancements to existing asset portfolios, as in the case of the Event / Spectator Facility, could be funded from a number of options including reserves, tax levy, government funding, private partnerships, or individual debentures. The funding mix is a function of the project itself, community support, political will, and would be confirmed at the development stage of a project.

FINANCIAL IMPLICATION

The recommended long-term investment strategy for the FWG would be fully funded from a successful GICB application with the City contributory funding coming from the current Facility, Fleet & Energy Management Division 2022-2025 capital budget. However, in the absence of a successful application, additional funding will be required to preserve the current level of investment in multiple municipal facility assets including: emergency services, administrative, parks, operational, aquatics, community centers, and satellite arena facilities.

To ensure the continued viability of all recreation facility assets including the Fort William Gardens Administration is recommending an increase of \$400,000 starting in 2022 to the Facility, Fleet, & Energy Management Division's capital budget. This increase will be included in the proposed 2022 capital budget for Council consideration.

CONCLUSION

It is concluded that a long-term investment strategy be adopted for the Fort William gardens as outlined in this report and that the planning for a new Event /Spectator facility be actively restarted in 2030-31 with expected opening in 2036.

It is further concluded that to ensure the continued viability of all recreation facility assets including the Fort William Gardens an increase of \$400,000 to the Facility, Fleet, & Energy Management Division's proposed 2022 capital budget for Council's consideration.

BACKGROUND

None.

REFERENCE MATERIAL ATTACHED:

APPENDIX 'A' - ARENA CONDITION & REPLACEMENT SUMMARY

PREPARED BY: GERRYBROERE, DIRECTOR – FACILITIES, FLEET & ENERGY MANAGEMENT

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kelly Robertson, General Manager, Community Services	September 23, 2021

Arena Condition & Proposed Replacement Summary

	Year Built	Useful Life 50 yrs	FCI (2020)	Additional Life (yrs) Base on FCI	Proposed Disposal Year	Anticipated Age at Disposal	Redevelopment Value (2020 \$)	
Arenas								
Current River Arena	1975	2025	2.43	20	2045	70	\$9,500,000	Redevelop similar at existing location.
Delaney Arena	1967	2017	4.0	20	2034	67	\$21,850,000	New Twin Pad at Delaney site.
Fort William Gardens	1950	2025	11.57	15	2036	86	\$54M - \$84.2M	Second pad replaces the FWG community ice surface.
Grandview Arena	1968	2018	6.9	15	2043	75	\$9,500,000	Replace (Spectator Facility Only). Costs represent a 3200 – 5000 seat Facility.
Neebing Arena	1969	2044	5.34	15	2031	62	\$275,000	Redevelop Similar at existing location. Assumes demographics and use warrants replacement.
Port Arthur Arena	1963	2013	7.03	15	2030	67	\$20,125,000	Repurpose / Divest Demolition Costs are shown.
						71.2	Average replacement age (yrs) with FCI maintained at <=10% (Fair)	

MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Correspondence - Buckingham Palace

SUMMARY

Memorandum from Mayor Bill Mauro, dated September 23, 2021, attaching correspondence from Andrew Paterson, Director of Operations – Private Secretary's Office, Buckingham Palace, expressing gratitude for the message of sympathy sent to Her Majesty Queen Elizabeth II on the death of The Duke of Edinburgh, for information.

ATTACHMENTS

1 Mayor Bill Mauro memo dated Sept 23 2021

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk

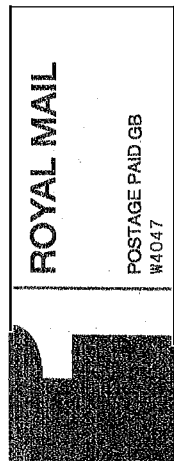
FROM: Mayor Bill Mauro

DATE: September 23, 2021

SUBJECT: Correspondence – Buckingham Palace
Committee of the Whole – October 4, 2021

Attached, for information, is a note from Andrew Paterson, Director of Operations – Private Secretary's Office, Buckingham Palace, expressing gratitude for the message of sympathy sent to Her Majesty Queen Elizabeth II on the death of The Duke of Edinburgh.

AIR MAIL
ER



Mr Bill Mauro
Mayor of the City Of Thunder Bay
500 Donald Street East
Thunder Bay
ON P7E 5V3
CANADA



BUCKINGHAM PALACE

The Queen has asked me to thank you for your thoughtful message of sympathy, sent on the death of Her Majesty's beloved husband The Duke of Edinburgh.

The Queen has been touched by the messages she has received and is most grateful for your kind words.

Andrew Paterson
Director of Operations, Private Secretary's
Office



MEETING DATE 10/04/2021 (mm/dd/yyyy)

SUBJECT Outstanding List for Community Services as of September 21, 2021

SUMMARY

Memorandum from City Clerk K. Power, dated September 21, 2021 providing the Community Services Outstanding Items List, for information.

ATTACHMENTS

1 K Power memo dated Sept 21 2021

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: September 21, 2021

SUBJECT: Outstanding List for Community Services Session as of September 21, 2021
 Committee of the Whole – October 4, 2021

The following items are on the outstanding list for Community Services:

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date	Revised Report Back Date
2010-015-CS	Community Services / Recreation & Culture	Affordable Access to Recreation for Ontarians	No date included in resolution	Dec-06-2021*
2012-004-CS	Community Services / Administration	Prince Arthur's Landing - Proposed Interim Operating Plan	No date included in resolution	
2013-010-CS	Community Services / Administration	Prince Arthur's Landing Phase 1 - Project Update and Final Capital Works - Project Update 2013 & December 2014	Dec-01-2014	Dec-06-2021*
2014-044-CS	Community Services / Facilities, Fleet & Energy Management	Action Plan & Capital Strategy - Fort William Gardens Future Use	2016 Capital Budget	Oct-04-2021*
2015-034-CS	Community Services / Administrative Services	Waterfront Master Plan	December 2017	
2020-043-CS	Community Services / Transit	Transit Service Update - future micro transit options	Apr-30-2021	Oct-30-2021
2021-100-CS	Community Services	Potential Future Uses - Dease Park/former Dease Pool Site	Sep-13-2021	Dec-06-2021
2021-101-CS	Community Services / Facilities, Fleet & Energy Management	Free Menstrual Products at City Facilities	Sep-30-2022	

Reference Number	Department/Division	Outstanding Item Subject	Resolution Report Back Date	Revised Report Back Date
2021-102-CS	Community Services	Request for Expression of Interest proposals - Multi Use Indoor Sports Facility	Nov-30-2021	
2021-103-CS	Community Services / Transit	Transit Fare Strategy Review	Aug-31-2021	Dec-06-2021

* Subject to ratification