



MEETING: Committee of the Whole

DATE: Tuesday, February 2, 2021

Reference No. COW – 12/52

OPEN SESSION in S.H. Blake Memorial Auditorium at 5:02 p.m.

Committee of the Whole - Special Session (2021 Capital and Operating Budget)
Vice Chair: Councillor B. Hamilton

ELECTRONIC PARTICIPATION: OFFICIALS:

Mayor B. Mauro
Councillor A. Aiello
Councillor M. Bentz
Councillor S. Ch'ng
Councillor A. Foulds
Councillor C. Fraser
Councillor T. Giertuga
Councillor B. Hamilton
Councillor R. Johnson
Councillor B. McKinnon
Councillor K. Oliver
Councillor A. Ruberto
Councillor Peng You

Ms. K. Power, City Clerk
Ms. L. Lavoie, Committee Coordinator

OFFICIALS - ELECTRONIC PARTICIPATION:

Mr. N. Gale, City Manager
Ms. L. Evans, General Manager – Corporate Services & Long Term Care
Ms. K. Marshall, General Manager – Infrastructure & Operations
Ms. K. Robertson, General Manager – Community Services
Mr. M. Smith, General Manager – Development & Emergency Services
Ms. K. Lewis, Director – Corporate Strategic Services
Ms. K. Ortgiese, Director – Human Resources & Corporate Safety
Ms. E. Westover, Director – Financial Services
Ms. L. Paradis, Manager – Budgets & Long-Term Planning
Ms. K. Sinclair, Accountant
Ms. K. Dixon, Director – Engineering & Operations
Mr. B. Adams, Manager – Roads Section
Mr. C. Halvorsen, Manager – Parks & Open Spaces

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - Committee of the Whole - Reconvened Special Session - February 2, 2021

MOVED BY: Councillor Brian McKinnon
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the February 2, 2021 Committee of the Whole – Reconvened Special Session meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

UNFINISHED BUSINESS

Unfinished business from the January 27, 2021 Committee of the Whole - Special Session meeting.

REPORTS OF MUNICIPAL OFFICERS

Proposed 2021 Capital and Operating Budget

Report R 1/2021 (Corporate Services & Long Term Care - Financial Services) relative to the proposed 2021 Capital and Operating Budget, was printed in the January 19, 2021 Committee of the Whole - Special Session agenda.

Memorandum from Ms. L. Paradis, Manager – Budgets & Long-Term Planning, dated December 16, 2020 attaching detailed agendas for January 19, 21, 27 and February 2, 2021 meetings, 2021 Budget Executive Summary, 2021 Tax Supported Operating and Capital Budget, and 2021 Rate Supported Operating & Capital Budget, distributed separately on Monday, December 21, 2020.

Memorandum from Ms. L. Paradis, Manager – Budgets & Long-Term Planning, dated January 14, 2021 attaching a list of 40 one-time cost reduction items for Council’s consideration to reduce the estimated impact of COVID-19 in 2021, sorted by Special Committee of the Whole meeting date, distributed separately on Thursday, January 14, 2021.

Memorandum from Mr. B. Adams, Manager – Roads Section, dated January 26, 2021 containing information requested at the January 19, 2021 Committee of the Whole – Special Session meeting, relative to 2021 Roads Operating Budget – Dust Suppressant, distributed separately on Thursday, January 28, 2021.

Memorandum from Ms. L. Paradis, Manager – Budgets & Long-Term Planning, dated January 28, 2021 containing a summary of amendments made to the 2021 Tax Supported Budget up to January 27, 2021, for information, distributed separately on Friday, January 29, 2021.

CAPITAL AND OPERATING BUDGET REVIEW

OVERALL BUDGET REVIEW AND DISCUSSION

Amending Motion - Northwest Arterial Environmental Assessment

Memorandum from Mayor B. Mauro, dated January 29, 2021 containing a motion relative to Northwest Arterial Environmental Assessment, distributed separately on Monday, February 1, 2021.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services) Proposed 2021 Operating and Capital Budget we recommend that the Engineering capital budget be amended to remove \$150,000 for Northwest Arterial Environmental Assessment;

AND THAT the reduction be applied to the tax levy.

Amending Motion 2 - Northwest Arterial Environmental Assessment

THAT the motion with respect to Northwest Arterial Environmental Assessment be amended by deleting “tax levy” in the second paragraph and replacing with “Stabilization Reserve Fund”.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Rebecca Johnson

THAT the motion with respect to Northwest Arterial Environmental Assessment be amended by deleting “tax levy” in the second paragraph and replacing with “Stabilization Reserve Fund”.

LOST

Original Amending Motion - Northwest Arterial Environmental Assessment

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services) Proposed 2021 Operating and Capital Budget we recommend that the Engineering capital budget be amended to remove \$150,000 for Northwest Arterial Environmental Assessment;

AND THAT the reduction be applied to the tax levy.

CARRIED

Amending Motion - Increase in Budget – Rural Roads

Councillor M. Bentz assumed the Chair.

Memorandum from Councillor A. Aiello, dated January 29, 2021 containing a motion relative to calcium spraying for gravels roads, distributed separately on Monday, February 1, 2021.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services) Proposed 2021 Operating and Capital Budget we recommend that the Proposed 2021 Operating and Capital Budget be amended to provide an addition of \$9000.00 to the Infrastructure and Operations Roads Budget for the purpose of increasing the calcium spraying for gravels roads;

AND THAT these funds be utilized for two applications to occur over the spring and summer to Community Hall Road, Alice Avenue and the gravel portion of Government Road and Granite Road.

CARRIED

Amending Motion - Proposed 2021 Budget Amendments - Electricity Costs

Memorandum from Mr. G. Broere, Director – Facilities, Fleet & Energy Management, dated January 29, 2021 containing a motion relative proposed 2021 Budget amendments, distributed separately on Monday, February 1, 2021.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Brian McKinnon

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services) Proposed 2021 Operating and Capital Budget we recommend that the tax supported budget be amended to decrease electricity costs by \$438,200 gross and \$207,100 net;

AND THAT the rate Waterworks budget be amended to decrease electricity costs by \$nil gross, \$84,400 net;

AND THAT the Wastewater budget be amended to decrease electricity costs by \$nil gross, \$113,600 net;

AND THAT the Solid Waste – Landfill Operations budget be amended to decrease electricity costs by \$nil gross, \$2,600 net;

AND THAT the Prince Arthur’s Landing – Boater Services budget be amended to decrease electricity costs by \$nil gross, \$1,500 net.

CARRIED

Vacancy Framework - Budget Motion

At the request of the Chair, Councillor B. Hamilton assumed the Chair.

At the January 29, 2020 Committee of the Whole – Special Session (Budget) Meeting Council directed Administration to implement a hiring freeze until after the Phase 2 Program & Services Review was received and to report back on or before June 29, 2020 with achieved savings. Administration's report to Council advised the savings achieved up to June 30, 2020 were \$332,207.

At the January 19, 2021 Committee of the Whole- Special Session (Budget) Meeting a resolution was referred to the City Manager relative to the continuation of the vacancy review of vacant positions.

Memorandum from Mr. N. Gale, City Manager, dated February 1, 2021 containing information requested at the January 19, 2021 Committee of the Whole – Special Session (Budget) Meeting, relative to implications of reinstating the vacancy review process, distributed separately on Monday, February 1, 2021.

Memorandum from Mayor B. Mauro, dated February 2, 2021 containing a motion relative to vacancy framework, distributed separately on Tuesday, February 2, 2021.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Cody Fraser

WITH RESPECT to the memorandum from Mr. N. Gale, City Manager, dated February 1, 2021 relative to the vacancy review within the City of Thunder Bay, we recommend that hiring for all vacant positions in the City of Thunder Bay be managed under the following framework;

The City Manager be tasked with approval of any necessary hires and consider for each hire whether the position:

- is required to achieve client to service ratios (i.e. Day Nurseries Act);
- is required to ensure the City is compliant with other statutory or regulatory requirements;
- is necessary to maintain CTB mandated operations service levels (i.e. emergency services, Pioneer Ridge, transit, etc.);
- is deemed necessary to maintain current program, service and operational levels as approved by City Council;
- receives 100% funding from external sources;
- if left vacant would expose the City to significant potential loss or liability; and
- is suitable for employees requiring temporary or permanent accommodation.

AND THAT the City Manager report back to City Council on the savings within the Quarterly Variance Report.

CARRIED

Amending Motion - Defer Reopening of Cashier Counter Service

Councillor M. Bentz resumed the Chair.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the List of One Time Options to Reduce 2021 Covid-19 Impacts provided by Administration, we recommend that the following one time reduction be approved:

- Recommendation #10 - \$41,000 – Corporate Services & Long Term Care – Defer reopening of Cashier Counter Service – Revenue

AND THAT the savings be applied to the Stabilization Reserve Fund as one time savings for 2021.

CARRIED

Amending Motion - Landing Docks for Use of the Thunder Bay Kayak and Canoe Club

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services) Proposed 2021 Operating and Capital Budget we recommend that the Proposed 2021 Operating and Capital Budget be amended to include up to \$50,000 from the Parks and Open Spaces Budget for the addition of the construction of landing docks for use of the Thunder Bay Kayak and Canoe Club.

CARRIED

Amending Motion - Defer Generator Replacement at Fire Station #3

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the List of One Time Options to Reduce 2021 Covid-19 Impacts provided by Administration, we recommend that the following one time reduction be approved:

- Recommendation #2 - \$150,000 – Community Services – Defer generator replacement at Fire Station #3 – Facilities, Fleet & Energy Management

AND THAT the savings be applied to the Stabilization Reserve Fund as one time savings for 2021.

CARRIED

Amending Motion - Roundabout - Remove Project From 2021 Capital Budget

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services) Proposed 2021 Operating and Capital Budget we recommend that the Roundabout project included in the 2021 Infrastructure & Operations Capital Budget be removed and replaced with traffic signals;

AND THAT the savings of \$150,000 be allocated to the Infrastructure & Operations Capital Budget to be committed to a necessary project at a later time.

LOST

Permanent Thunder Bay Word Sign

A re-vote was requested on the following motion from the January 27, 2021 Committee of the Whole.

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the memorandum from Councillor S. Ch'ng dated August 18, 2020, we recommend the design and installation of a Permanent "Thunder Bay" Word Sign at the waterfront, in principle;

AND THAT up to \$100,000 of funding be approved through the City's unallocated Municipal Accommodation Tax funds for the design and installation of the Permanent "Thunder Bay" Word Sign;

AND THAT Administration report back to City Council with a status update on the project and concept of design for Council approval;

AND THAT any necessary by-laws be presented to City Council for ratification.

LOST

Budget Report No. R 1/2021 Amended Resolution

Amended 2021 Budget Resolution

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Brian McKinnon

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services), we recommend that the proposed 2021 Operating and Capital budgets for tax and rate supported operations be received for consideration of Committee of the Whole;

AND THAT the 2021 General Municipal Tax Supported Operating Budget be approved at \$316,434,600 gross and \$243,287,700 net;

AND THAT the following Business Improvement Area levies be approved:

1. Waterfront District B.I.A. \$91,500
2. Victoria Avenue B.I.A. \$30,000;

AND THAT the 2021 General Municipal Tax Supported Capital Budget be approved at \$50,524,300 gross with financing as follows:

Capital Financed by the Tax Levy (before EIRP and Debenture)	14,994,500	
Enhanced Infrastructure Renewal Program (EIRP)	8,440,600	
Less Debenture Debt	<u>(7,284,400)</u>	
Net Capital Financed by the Tax Levy		\$16,150,700
 Debenture Debt		 \$7,284,400
 Reserve & Reserve Funds:		
Capital Transit	1,900	
CIT	418,200	
Clean Green and Beautiful	200,000	
Corporate Energy Innovation	45,000	
Dedicated Gas Tax (Obligatory)	1,395,000	
EMS Facility	87,000	
EMS Vehicle & Equipment	2,388,700	
Federal Gas Tax (Obligatory)	7,124,400	
Fort William Stadium	60,000	
Municipal Accommodation Tax	130,000	
Ontario Community Infrastructure Fund (OCIF)	5,816,100	
Recreation Trails	39,500	
Renew Thunder Bay	400,000	
Whalen Building	<u>295,000</u>	\$18,400,800
 Subsidy:		
Disaster Mitigation & Adaptation Funding	500,000	
Investing in Canada Infrastructure Program (ICIP) - Transit Stream	<u>5,817,300</u>	\$6,317,300
 Other Sources:		
Capital carry forward	616,300	
Recoveries and fees	1,670,000	
Other	<u>84,800</u>	<u>\$2,371,100</u>

Total 2021 Gross Tax Supported Capital Budget \$50,524,300

AND THAT contributions to Capital reserve funds supported by the tax levy be approved at \$2,093,100;

AND THAT the 2021 Solid Waste (Landfill Operations) Operating Budget be approved at \$2,883,500 gross expenditure and \$1,368,900 net income, with a contribution to the Landfill reserve fund to result in \$0 net profit;

AND THAT the 2021 Solid Waste (Landfill Operations) Capital Budget be approved at \$414,000 gross, with the Landfill reserve fund as the source of financing;

AND THAT the 2021 Wastewater Operating Budget be approved at \$14,163,400 gross expenditure and \$6,236,300 net income, with a contribution to the Sewer Rate reserve fund to result in \$0 net profit;

AND THAT the 2021 Wastewater Capital Budget be approved at \$9,012,700 gross, with financing from the Sewer Rate reserve fund (\$6,502,700), debenture debt (\$2,000,000) and Disaster Mitigation & Adaptation grant funding (\$510,000);

AND THAT the 2021 Waterworks Operating Budget be approved at \$19,744,300 gross expenditure and \$7,304,300 net income, with a contribution to the Waterworks reserve fund to result in \$0 net profit;

AND THAT the 2021 Waterworks Capital Budget be approved at \$10,680,800 gross, with financing from the Waterworks reserve fund (\$6,380,800) and debenture debt (\$4,300,000);

AND THAT the 2021 Prince Arthur's Landing – Boater Services Operating Budget be approved at \$317,900 gross expenditure and \$103,100 net income, with a contribution to the Marina (Boater Services) reserve fund to result in \$0 net profit;

AND THAT the 2021 Prince Arthur's Landing – Boater Services Capital Budget be approved at \$60,000 gross, with the Marina (Boater Services) reserve fund as the source of financing;

AND THAT operational savings realized from the repayment of the internal loan for the LED streetlight project be redirected into capital renewal;

AND THAT the following User Fee increases and new fees be approved;

1. Child Care – 2.0% increase in fees;
2. Recreation & Culture – various user fee changes resulting in an average 2.0% increase;
3. Financial Services – weigh scale fee and tender document fee increased by 3.0%;
4. Building Services – new user fee for processing/refunding refundable deposits;
5. Building Services – increased user fees for building statistics report subscriptions;
6. Licensing & Enforcement – new user fees for order registered on title – non compliance and order removal from title;
7. Licensing & Enforcement – various user fee changes for animal services fees;

8. Planning – new user fee for completed facilities inspection;
9. Planning – various committee of adjustment fees and mapping fees to increase by 2.0%;
10. Realty – various administration fees, annual fees, application fees, and street and lane closing applications fees to increase by an average of 2.0%;
11. Engineering – new user fee for Subdivision agreement review;
12. Parks – various campground fees, cabin rentals, some golf and cemetery fees to increase by approximately 3% on average;
13. Solid Waste & Diversion – Multi-residential and Commercial pickup fees increase by \$0.50 per pickup;
14. Parking Authority – parkade monthly rates will increase from \$60/month to \$62.50/month effective June 2021;
15. Parking Authority – parkade maximum daily rates will increase from \$6.00/day to \$6.50/day effective June 2021;
16. Solid Waste – tonnage charge for loads over 120kg will increase by 3% from \$79.26 to \$81.64/tonne;
17. Waterworks fixed and volumetric charges to increase by 3.5% effective April 1, 2021;
18. Other Waterworks and Wastewater charges related to consumption and services to be increased by 3.5% effective April 1, 2021;
19. Wastewater surcharge to remain at 90% of water fixed and volumetric charges;
20. Prince Arthur’s Landing – Boater Services fees to increase by 5% on average effective April 1, 2021;

AND THAT the “Additional Financial Disclosure Requirements Pursuant to Ontario Regulation 284/09” be received for information purposes;

AND THAT any necessary By-laws be presented to Council for ratification including By-laws related to user fee changes.

CARRIED

Permanent Thunder Bay Word Sign

A re-vote was requested on the following motion.

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the memorandum from Councillor S. Ch'ng dated August 18, 2020, we recommend the design and installation of a Permanent “Thunder Bay” Word Sign at the waterfront, in principle;

AND THAT up to \$100,000 of funding be approved through the City’s unallocated Municipal Accommodation Tax funds for the design and installation of the Permanent “Thunder Bay” Word Sign;

AND THAT Administration report back to City Council with a status update on the project and concept of design for Council approval;

AND THAT any necessary by-laws be presented to City Council for ratification.

LOST

Budget Report No. R 1/2021 Amended Resolution

A re-vote was requested on the following amended 2021 Budget Resolution.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Peng You

WITH RESPECT to Report R 1/2021 (Corporate Services and Long Term Care - Financial Services), we recommend that the proposed 2021 Operating and Capital budgets for tax and rate supported operations be received for consideration of Committee of the Whole;

AND THAT the 2021 General Municipal Tax Supported Operating Budget be approved at \$316,434,600 gross and \$243,287,700 net;

AND THAT the following Business Improvement Area levies be approved:

1. Waterfront District B.I.A. \$91,500
2. Victoria Avenue B.I.A. \$30,000;

AND THAT the 2021 General Municipal Tax Supported Capital Budget be approved at \$50,524,300 gross with financing as follows:

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EMS Facility	87,000	
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Whalen Building	<u>295,000</u>	\$18,400,800
Subsidy:		
Disaster Mitigation & Adaptation Funding	500,000	
Investing in Canada Infrastructure Program (ICIP) - Transit Stream	<u>5,817,300</u>	\$6,317,300
Other Sources:		
Capital carry forward	616,300	
Recoveries and fees	1,670,000	
Other	<u>84,800</u>	<u>\$2,371,100</u>
Total 2021 Gross Tax Supported Capital Budget		<u>\$50,524,300</u>

AND THAT contributions to Capital reserve funds supported by the tax levy be approved at \$2,093,100;

AND THAT the 2021 Solid Waste (Landfill Operations) Operating Budget be approved at \$2,883,500 gross expenditure and \$1,368,900 net income, with a contribution to the Landfill reserve fund to result in \$0 net profit;

AND THAT the 2021 Solid Waste (Landfill Operations) Capital Budget be approved at \$414,000 gross, with the Landfill reserve fund as the source of financing;

AND THAT the 2021 Wastewater Operating Budget be approved at \$14,163,400 gross expenditure and \$6,236,300 net income, with a contribution to the Sewer Rate reserve fund to result in \$0 net profit;

AND THAT the 2021 Wastewater Capital Budget be approved at \$9,012,700 gross, with financing from the Sewer Rate reserve fund (\$6,502,700), debenture debt (\$2,000,000) and Disaster Mitigation & Adaptation grant funding (\$510,000);

AND THAT the 2021 Waterworks Operating Budget be approved at \$19,744,300 gross expenditure and \$7,304,300 net income, with a contribution to the Waterworks reserve fund to result in \$0 net profit;

AND THAT the 2021 Waterworks Capital Budget be approved at \$10,680,800 gross, with financing from the Waterworks reserve fund (\$6,380,800) and debenture debt (\$4,300,000);

AND THAT the 2021 Prince Arthur's Landing – Boater Services Operating Budget be approved at \$317,900 gross expenditure and \$103,100 net income, with a contribution to the Marina (Boater Services) reserve fund to result in \$0 net profit;

AND THAT the 2021 Prince Arthur's Landing – Boater Services Capital Budget be approved at \$60,000 gross, with the Marina (Boater Services) reserve fund as the source of financing;

AND THAT operational savings realized from the repayment of the internal loan for the LED streetlight project be redirected into capital renewal;

AND THAT the following User Fee increases and new fees be approved;

1. Child Care – 2.0% increase in fees;
2. Recreation & Culture – various user fee changes resulting in an average 2.0% increase;
3. Financial Services – weigh scale fee and tender document fee increased by 3.0%;
4. Building Services – new user fee for processing/refunding refundable deposits;
5. Building Services – increased user fees for building statistics report subscriptions;
6. Licensing & Enforcement – new user fees for order registered on title – non compliance and order removal from title;
7. Licensing & Enforcement – various user fee changes for animal services fees;
8. Planning – new user fee for completed facilities inspection;
9. Planning – various committee of adjustment fees and mapping fees to increase by 2.0%;
10. Realty – various administration fees, annual fees, application fees, and street and lane closing applications fees to increase by an average of 2.0%;
11. Engineering – new user fee for Subdivision agreement review;
12. Parks – various campground fees, cabin rentals, some golf and cemetery fees to increase by approximately 3% on average;
13. Solid Waste & Diversion – Multi-residential and Commercial pickup fees increase by \$0.50 per pickup;
14. Parking Authority – parkade monthly rates will increase from \$60/month to \$62.50/month effective June 2021;
15. Parking Authority – parkade maximum daily rates will increase from \$6.00/day to \$6.50/day effective June 2021;
16. Solid Waste – tonnage charge for loads over 120kg will increase by 3% from \$79.26 to \$81.64/tonne;
17. Waterworks fixed and volumetric charges to increase by 3.5% effective April 1, 2021;
18. Other Waterworks and Wastewater charges related to consumption and services to be increased by 3.5% effective April 1, 2021;
19. Wastewater surcharge to remain at 90% of water fixed and volumetric charges;
20. Prince Arthur’s Landing – Boater Services fees to increase by 5% on average effective April 1, 2021;

AND THAT the “Additional Financial Disclosure Requirements Pursuant to Ontario Regulation 284/09” be received for information purposes;

AND THAT any necessary By-laws be presented to Council for ratification including By-laws related to user fee changes.

CARRIED

ADJOURNMENT

The meeting adjourned at 7:28 p.m.