

AGENDA MATERIAL

COMMITTEE OF THE WHOLE

Agenda Package Contains:

Pages 1 - 90

MEETING DATE: MONDAY, JANUARY 27, 2020

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM

(Council Chambers)

TIME: 6:30 P.M.



MEETING: Committee of the Whole

DATE: January 27, 2020 Reference No. COW - 6/51

CLOSED SESSION in the McNaughton Room at 5:00 p.m.

Committee of the Whole - Closed Session

Chair: Councillor Trevor Giertuga

Closed Session Agenda Items for January 27, 2020 will be distributed separately to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Administration Session

Chair: Councillor Mark Bentz

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - January 27, 2020 - Committee of the Whole (Page 5)

With respect to the January 27, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

PRESENTATIONS

Official Recognition - Citizens of Exceptional Achievement (Page 6 - 7)

Memorandum from Ms. D. Earle, Deputy City Clerk, dated January 15, 2020 relative to presentation of Monthly Achievement Awards.

REPORTS OF COMMITTEES

Official Recognition Committee Minutes (Page 8 - 11)

Minutes of Meeting No. 07-2019 of the Official Recognition Committee Citizens of Exceptional Achievement held on November 4, 2019, for information.

Inter-Governmental Affairs Committee Minutes (Page 12 - 23)

Minutes of Meetings No. 11-2019 and 12-2019 of the Inter-Governmental Affairs Committee held on November 18, 2019, and December 9, 2019 respectively, for information.

Police Services Board Minutes (Page 24 - 58)

Minutes of Meeting Nos. 23-2019, 29-2019, 31-2019 and 33-2019 of the Thunder Bay Police Services Board held on July 16, 2019, September 17, 2019, October 15, 2019 and November 19, 2019, respectively, for information.

Audit Committee Minutes (Page 59 - 63)

Minutes of Meetings No. 02-2019 of the Audit Committee held on June 11, 2019, for information.

Deferral Resolution - Council Advisory Committee - Community Safety (Page 64 - 65)

At the November 4, 2019, City Council meeting, it was requested that the resolution relative to Special Committee of the Whole, as contained in the October 28, 2019 Committee of the Whole minutes be voted on separately. An Amended Resolution was passed by Council deferring one paragraph relative to recommending that Administration be directed to create Terms of Reference to the first Committee of the Whole meeting after the Non-Business meeting.

On December 16, 2019 a Non-Business meeting was held.

Memorandum dated January 13, 2020 from Ms. K. Power, City Clerk relative to the above noted.

Paragraph Six - Amended Resolution, Council Advisory Committee - Community Safety, represented.

AND THAT Administration be directed to create a Terms of Reference for an Advisory Committee of Council and report back on or before March 2, 2020;

REPORTS OF MUNICIPAL OFFICERS

Single Source Approval for Resident Ceiling Lift Purchase, Installation and Testing (Page 66 - 69)

Report No. R 5/2020 (Corporate Services and Long Term Care - Homes for the Aged) recommends the single source purchase, installation and testing of ceiling lifts.

With respect to Report No. R 5/2020 (Corporate Services & Long Term Care –Long Term Care & Senior Services), we recommend the purchase, installation and testing of ceiling lifts be single sourced to Superior Home Health Care and that an agreement in the amount of \$106,104.00 be approved;

AND THAT the funding for the purchase of the ceiling lifts be as outlined in this report;

AND THAT the Manager of Supply Management be authorized to issue a purchase order to award this contract;

AND THAT the Mayor and Clerk be authorized to sign any necessary agreement related to the report;

AND THAT any necessary By-laws be presented to City Council for ratification.

Amend Draft Plan of Condominium - 1622 W. Francis Street (Page 70 - 76)

Report No. R 10/2020 (Development & Emergency Services - Planning Services), recommending that the request by 1490400 Ontario Ltd. to extend draft plan approval for a Condominium Conversion (58CDM-16503), of a 4 unit apartment dwelling on Registered Plan W219, Block 17, Lots 1 and 2, 1622 W. Francis Street, for a period of 2 years ending on February 28, 2022.

With respect to Report No. R 10/2020 (Development & Emergency Services - Planning Services), we recommend that the request by 1490400 Ontario Ltd. to extend draft plan approval for a Condominium Conversion (58CDM-16503), of a 4 unit apartment dwelling on Registered Plan W219, Block 17, Lots 1 and 2, 1622 W. Francis Street, for a period of 2 years ending on February 28, 2022, subject to the modified conditions outlined in Attachment "C" and on the plan prepared by J.D. Barnes in Attachment "B" to Report No. R10/2020 (Development & Emergency Services - Planning Services); be approved;

AND THAT any necessary by-laws be presented to City Council for ratification;

ALL as contained in Report No. R 10/2020 (Planning Services), as submitted by the Development & Emergency Services Department.

City of Thunder Bay Strategic Plan (Page 77 - 88)

At the November 25, 2019 Committee of the Whole (Administration Session), the proposed 2019-2022 Corporate Strategic Plan was referred to Administration for further review and to encompass the theme of growth in a more comprehensive manner.

Report No. R 72/2019 (City Manager's Office - Corporate Strategic Services) recommending that the "2019-2022 City of Thunder Bay Strategic Plan" be adopted by City Council.

Memorandum dated January 13, 2020, from Ms. K. Lewis, Director – Corporate Strategic Services, requesting to make a presentation relative to the above noted.

With respect to Report No. R 72/2019 (City Manager's Office - Corporate Strategic Services), we recommend that Council approve for adoption the "2019-2022 City of Thunder Bay Corporate Strategic Plan";

AND THAT the "2019-2022 City of Thunder Bay Corporate Strategic Plan" be published on the City's website and available for viewing at City Hall and the Public Library;

AND THAT any necessary By-laws be presented to City Council for ratification.

Scheduling - Designated Truck Route By-law (Page 89 - 90)

Memorandum from Ms. K. Power, City Clerk, dated January 17, 2020 relative to the above noted.

With Respect to the presentation of the Designated Truck Route By-law, we recommend that the City Clerk poll for new dates for Council to receive the By-law on or before March 23, 2020;

AND THAT the Clerk report back to Council with respect to scheduling a new date.

NEW BUSINESS

ADJOURNMENT



MEETING DATE 01/27/2020 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - January 27, 2020 - Committee of the Whole

RECOMMENDATION

With respect to the January 27, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 01/27/2020 (mm/dd/yyyy)

SUBJECT Official Recognition - Citizens of Exceptional Achievement

SUMMARY

Memorandum from Ms. D. Earle, Deputy City Clerk, dated January 15, 2020 relative to presentation of Monthly Achievement Award.

ATTACHMENTS

1. Memorandum - D. Earle - Official Recognition Award Presentation



Memorandum

Office of the City Clerk Fax: 623-5468 Telephone: 625-2230

TO: Members of City Council

FROM: Dana Earle, Deputy City Clerk

DATE: January 15, 2020

SUBJECT: Monthly – Citizens of Exceptional Achievement Award

Committee of the Whole – January 27, 2020

Please be advised that the Westgate CVI Senior Football Team and coaches will be awarded a certificate for their accomplishments at the Ontario Federation of School Athletic Associations (OFSSA) Championship held on November 26, 2019 in Hamilton, Ontario.

/kp



MEETING DATE 01/27/2020 (mm/dd/yyyy)

SUBJECT Official Recognition Committee Minutes

SUMMARY

Minutes of Meeting No. 07-2019 of the Official Recognition Committee Citizens of Exceptional Achievement held on November 4, 2019, for information.

ATTACHMENTS

1. Minutes - Official Recognition Committee - November 4, 2019

DATE: November 4, 2019 **MEETING NO. 07-2019**

TIME: 1:33 P.M.

PLACE: Martin Room, 3rd floor, City Hall

CHAIR: Ms. Loretta Turpin

PRESENT: OFFICIALS:

Mr. John Garland
Ms. Kathy Gibson
Ms. Allison Hill

Ms. Dana Earle, Deputy City Clerk
Ms. Katie Piche, Committee Coordinator

Councillor Peng You Ms. Loretta Turpin

1.0 DISCLOSURES OF INTEREST

Ms. Loretta Turpin, Chair called the meeting to order at 1:33 p.m. There were no disclosures of interest declared at this time.

2.0 AGENDA APPROVAL

MOVED BY: Ms. Kathy Gibson SECONDED BY: Mr. John Garland

With respect to the November 4, 2019 Official Recognition Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 06-2019 of the Official Recognition Committee held on September 9, 2019 to be confirmed.

MOVED BY: Ms. Allison Hill SECONDED BY: Councillor Peng You

With respect to the Minutes of Meeting No. 06-2019 of the Official Recognition Committee held on May 6, 2019, that the Minutes of Meeting No. 06-2019 be confirmed.

CARRIED

4.0 MONTHLY AWARDS

4.1 <u>New Nominations</u>

There were no new nominations brought forward at this time.

5.0 ANNUAL AWARDS - CITIZENS OF EXCEPTIONAL ACHIEVEMENT AWARDS

Handout entitled "Brief Activity Report" relative to the 2019 Awards was provided by Ms. Kari Chiappetta, which contained suggestions and comments in regards to the event.

A discussion was held relative to the above noted, including advertising through social media, media release, videos, sponsored ad and in My TBay.

It was consensus of the Committee to have the biography editor (who is contracted by Event coordinator Kari Chiappetta) write the full biographies for the 2020 Awards program.

The following items were also discussed:

- New nametags for Committee members
- Promotion of online application forms
- Update all forms and brochures relative to the Citizens of Exceptional Achievement Awards
- Spirit of Thunder Bay gift suggestions
- Theme "Volunteers Grow Community"
- Use 50th Anniversary logo

6.0 50TH ANNIVERSARY – MONTHLY UPDATE

Ms. Kari Chiappetta provided an update relative to the above noted, including information regarding the January 1, 2020 launch event, time capsule, kick-off breakfast, family skating event, Persian contest, Homecoming event, and New Years' Eve 2020.

7.0 ORC POLICIES

Policy 07-01-01 – Civic Recognition

Policy 07-01-02 – Commemorative Gifts and Promotional Souvenirs

A discussion was held relative to the above noted policies. Ms. Dana Earle will provide the updated documents at the next meeting which will include the Committee's revisions.

8.0 <u>NEW BUSINESS</u>

8.1 <u>Code of Conduct</u>

Ms. Loretta Turpin and Ms. Allison Hill provided a brief overview of the Code of Conduct session that was provided to all committees of Council.

Copies of the Code of Conduct and an overview will be provided at the next meeting for the members of the committee that did not attend the session.

9.0 <u>NEXT MEETING</u>

The next meetings are scheduled as follows:

• Monday, December 9, 2019

10.0 ADJOURNMENT

The meeting adjourned at 2:55 p.m.



MEETING DATE 01/27/2020 (mm/dd/yyyy)

SUBJECT Inter-Governmental Affairs Committee Minutes

SUMMARY

Minutes of Meetings No. 11-2019 and 12-2019 of the Inter-Governmental Affairs Committee held on November 18, 2019, and December 9, 2019 respectively, for information.

ATTACHMENTS

- 1.2019-11-18 IGAC 11-2019
- 2. 2019-12-09 IGAC 12-2019-FINAL

MEETING: INTER-GOVERNMENTAL AFFAIRS PAGE 1 OF 8

COMMITTEE (OPEN SESSION)

DATE: MONDAY, NOVEMBER 18, 2019 MEETING NO. 11-2019

TIME: 12:04 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL

500 DONALD STREET EAST

CHAIR: COUNCILLOR S. MCKINNON

PRESENT: OFFICIALS:

Mayor B. Mauro Mr. N. Gale, City Manager
Councillor A. Aiello Ms. K. Power, City Clerk
Councillor B. McKinnon Ms. D. Earle, Deputy City Clerk

Councillor K. Oliver Ms. E. Nadon, Executive Admini

Ms. E. Nadon, Executive Administrator to the

City Manager

GUESTS:

Mr. D. Murray, CEO-CEDC **RESOURCE PERSON:**

Mr. E. Zadrewski, CEO-CEDC Mr. J. Howie, Policy Assistant to the Mayor

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor A. Aiello SECONDED BY: Mayor B. Mauro

With respect to the November 18, 2019 Inter-Governmental Affairs Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 10-2019 held on October 21, 2019, of the Inter-Governmental Affairs Committee, to be confirmed.

MOVED BY: Councillor A. Aiello SECONDED BY: Mayor B. Mauro

THAT the Minutes of Meeting No. 10-2019 held on October 21, 2019, of the Inter-Governmental Affairs Committee, be confirmed.

CARRIED

4.0 <u>BUSINESS ARISING FROM PREVIOUS MINUTES</u>

4.1 Ring of Fire Update

No updates were provided at this time.

4.2 <u>Bombardier Update</u>

Mayor B. Mauro provided and update on the Thunder Bay Friendship reception held in Toronto with the Toronto Transit Commission (TTC) and Toronto City Council regarding the above noted. A good discussion was held with The Honourable Caroline Mulroney, Minister of Transportation. Next steps will be to develop a strategy, with clear messaging, to work with the TTC and Toronto City Council.

D.Murray shared that the Thunder Bay Community Economic Development Corporation has reached out to the TTC Board of Directors to present a deputation at their next meeting scheduled for December 12, 2019.

4.3 Next Generation 911 Update

No updates were provided at this time.

5.0 WE OWN IT – ONTARIO PUBLIC SERVICE

Ms. K.Power, City Clerk provided an update relative to the above-noted.

6.0 ONLINE GUIDE FOR PAYDAY LENDERS

This item was received for information.

7.0 ASSISTANCE WITH HOMELESSNESS AND DRUG STRATEGY

A memorandum from Councillor C. Fraser, Neebing Ward dated October 16, 2019 providing for a motion with respect to concerns about lack of affordable housing and programs and services for substance abuse and addictions was received.

MOVED BY: Councillor K. Oliver SECONDED BY: Mayor B. Mauro

With Respect to concerns related to lack of affordable housing and programs and services that provide support for substance abuse and addictions, we recommend that City Council appeal to the Provincial and Federal Governments to increase funding to homeless prevention initiatives, programs and services for those dealing with addiction;

AND THAT City Council call upon the Ontario government to increase the number of available spaces in the detox centre;

AND THAT City Council call upon the Federal government to work with the City of Thunder Bay to address issues of homelessness in our community;

AND THAT this motion be presented to City Council for approval;

AND THAT a copy of the resolution once approved by City Council be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Christine Elliot, Minister of Health and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

MOVED BY: Councillor K. Oliver SECONDED BY: Mayor B. Mauro

THAT the above noted item be referred back to Administration for additional information;

AND THAT Administration report back to the Intergovernmental Affairs Committee on December 9, 2019.

CARRIED

8.0 ONTARIO HEALTH CARE MOTION

A memorandum from Councillor C. Fraser, Neebing Ward dated October 16, 2019 providing for a motion with respect to health care impacts relative to anticipated changes in public health in Ontario.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

With Respect to potential reductions to public health care such as closures of 25 out of 35 Public Health Units, the closure of 12 of 22 local ambulance dispatch centres, and the closure of 49 out of 59 local ambulance services, we recommend that City Council express its support relative to an appeal to the Province to maintain funding to current health care programs and services that ensure residents of Thunder Bay and Northwestern Ontario have access to frontline care;

AND THAT City Council call upon the Ontario government to halt the closures of, mergers of, and cuts to our local health care services including Public Health Units, land ambulance services, hospitals and long-term care homes;

AND THAT this motion be presented to City Council for approval;

AND THAT a copy of the resolution once approved by City Council be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Christine Elliot, Minister of Health and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

THAT the above noted item be referred back to Administration;

AND THAT the City Manager report back on or before November 25, 2019.

CARRIED

9.0 TORONTO TRANSIT COMMISSION RECEPTION

This item was discussed with agenda item 4.2 above.

10.0 <u>INTEGRITY COMMISSIONER MATTERS</u>

Ms. K. Power, City Clerk provided an update relative to the above-noted.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor A.Aiello

THAT the City Clerk report back on this item to provide for an appropriate response relative to the issue of a searchable database for reports from Integrity Commissioners in Ontario;

AND THAT the report be received on or before December 16, 2019.

CARRIED

11.0 ROMA CONFERENCE 2020

Committee discussed the following issues to bring to ROMA for discussion with Ministers:

- 1. Multi-Sport Indoor Turf Facility
- 2. Police Funding / Guns and Gangs
- 3. Inquest Recommendation 114 / Additional Safe Injection Site
- 4. Bombardier

- 5. OMPF
- 6. Shelter House Funding
- 7. Next Generation 911
- 8. POA (Provincial Offenses Collection)

Discussed maintaining a focus on the social concerns within our community as would like to escalate this to a public health issue.

Discussed the Thunder Bay Expressway project, the Northwest Arterial, Immigration, the Water Front Trail and Fort William Gardens.

Items to be considered for AMO in August 2020 – Immigration; North Harbour Mercury Contamination; Next Generation 911.

MOVED BY: Councillor K. Oliver SECONDED BY: Councillor A. Aiello

With respect to the 2020 ROMA Conference, being held January 18-22, 2020, we recommend that all expenses for this conference be paid for Mayor B. Mauro, Councillor B. McKinnon, Councillor Mr. N. Gale and Mr. J. Howie;

AND THAT these expenses be paid through the Inter-Governmental Affairs Committee budget.

CARRIED

12.0 CORRESPONDENCE

12.1 More Homes, More Choice Act, 2019

Copy of letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing to Mayor Bill Mauro, relative to the above-noted, for information.

Held a discussion relative to the above.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor A. Aiello

THAT Administration be directed to prepare a letter to the Ministry of Municipal Affairs and Housing indicating concerns identified in the More Homes, More Choice Act, 2019;

AND THAT the draft be shared with the Intergovernmental Affairs Committee;

AND THAT the letter be presented to Committee of the Whole and once approved, be circulated to all municipalities in Ontario.

12.2 <u>Electronic Delegation</u>

Copy of resolution from The Township of Larder Lake dated August 28, 2019, relative to the above-noted, for information.

12.3 Thank you for attending AMO

Copy of letter from the Honourable Sylvia Jones, Solicitor General to Mayor Bill Mauro dated September 4, 2019, relative to the above-noted, for information.

Copy of letter from The Honourable Laurie Scott, Minister of Infrastructure to Mayor Bill Mauro, dated October 16, 2019, relative to the above-noted, for information.

12.4 Provincial Funding Cuts to Legal Aid Ontario

Copy of letter from the Municipality of Chatham-Kent to The Honourable Doug Downey, Attorney General of Ontario dated September 12, 2019, relative to the above-noted, for information.

12.5 Provincial Reductions to Outside Board Funding

Copy of letter to Ms. Donna Blunt, Chair of the Board, Lakehead Region Conservation Authority from Mayor Bill Mauro dated September 17, 2019, relative to the above-noted, for information.

Copy of letter to Mr. James McPherson, Chair of the Board, Thunder Bay District Health Unit from Mayor Bill Mauro dated September 17, 2019, relative to the above-noted, for information.

Copy of letter to Mayor Lucy Kloosterhuis, Chair of the Board, District of Thunder Bay Social Services Administration Board from Mayor Bill Mauro dated September 17, 2019, relative to the above-noted, for information.

12.6 Reducing Litter and Waste in our Communities

Copy of resolution from the Municipality of Mississippi Mills dated September 17, 2019, relative to the above-noted, for information.

12.7 <u>Proposed Changes to the Aggregate Resources Act</u>

Copy of email to Mayor Bill Mayor from Ms. Ala Boyd, Assistant Director, Ministry of Natural Resources and Forestry dated September 20, 2019, relative to the above-noted, for information.

The Province could allow permitting below water tables. Committee would like additional information from the government on how this could impact the municipality. Ms. K. Power recommended follow up with Ms. M. Warywoda to determine if the City is already working on this.

A request will be made to add this to the agenda for the upcoming NOMA meeting.

MOVED BY: Councillor K. Oliver SECONDED BY: Councillor A. Aiello

With Respect to the proposed changes to the Aggregate Resources Act be referred back to Administration to follow up with the Ministry of Natural Resources and Forestry regarding how municipalities will be protected as stewards of drinking water;

AND THAT the information be shared with the Intergovernmental Affairs Committee.

CARRIED

12.8 Building Code Services Transformation

Copy of letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing to Mayor Bill Mauro, dated September 24, 2019, relative to the above-noted, for information.

This item will be referred to the Building Services Department for review and report back in January 2020.

12.9 <u>Joint and Several Liability</u>

Copy of letter to the Ministry of the Attorney General from Mr. J. Schmidt, Chief Administrative Officer, Township of Springwater, dated September 26, 2019, relative to the above-noted, for information.

12.10 Consumer Packaging on Single Use Wipes

Copy of a letter to The Honourable Justin Trudeau, Prime Minister of Canada, from Mr. F. Eisenberger, Mayor, City of Hamilton, dated September 30, 2019, relative to the above noted, for information

12.11 <u>Support for Continuation of Mandatory and Non-Mandatory Programs Conservation</u> Authorities in Ontario

Copy of a letter to The Honourable Doug Ford, Premier, from Michael Graves, Director of Corporate Services/Clerk-Deputy CAO, Town of Ingersoll, dated October 17, 2019, relative to the above noted, for information.

12.12 Proposed Statute Amendments and New Regulation

Copy of a letter from T. Gierek, Acting Director, Ministry of Natural Resources and Forestry, dated October 29, 2019, relative to the above noted, for information.

12.13 Ontario Library Services Provincial Budget Cuts

Copy of letter from The Honourable Lisa MacLeod, Minister of Heritage, Sport, Tourism and Culture Industries to Mayor Bill Mauro and Chair Brian McKinnon, dated October 31, 2019, relative to the above-noted, for information.

12.14 <u>Letter of Support – Indoor Multi Sport Facility</u>

Copy of letter from The Honourable Patty Hajdu, Member of Parliament Thunder Bay-Superior North to Mayor Bill Mauro, dated October 31, 2019, relative to the above-noted, for information.

12.15 Support for the Township of Springwater regarding Conservation Authority Levies

Copy of letter to The Honourable Doug Ford, Premier of Ontario from George Vadeboncoeur, Chief Administrative Officer, Town of Wasaga Beach, dated October 30, 2019, relative to the above-noted, for information.

12.16 Municipal Liability and Insurance Costs

Copy of letter to The Honourable Doug Downey, Attorney General of Ontario from Tawnya Donald, Clerk, Township of Stirling-Rawdon, dated November 5, 2019, relative to the abovenoted, for information.

12.17 Thank you for Meeting

Copy of letter from The Honourable Laurie Scott, Minister of Infrastructure to Mayor Bill Mauro, dated November 7, 2019, relative to the above-noted, for information.

12.18 Job Site Challenge

Copy of letter from Mr. Giles Gherson, Deputy Minister, Ministry of Economic Development, Job Creation and Trade, dated November 13, 2019, relative to the above-noted, for information.

13.0 NEW BUSINESS

None.

14.0 NEXT MEETING

The next regular Inter-Governmental Affairs Committee meeting is scheduled for Monday, December 9, 2019 at 12:00 p.m. in the McNaughton Room, 3rd Floor, City Hall.

15.0 ADJOURNMENT

The meeting adjourned at 1:40 p.m.

MEETING: INTER-GOVERNMENTAL AFFAIRS PAGE 1 OF 3

COMMITTEE (OPEN SESSION)

DATE: MONDAY, DECEMBER 9, 2019 MEETING NO. 12-2019

TIME: 12:05 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL

500 DONALD STREET EAST

CHAIR: COUNCILLOR S. MCKINNON

PRESENT: OFFICIALS:

Councillor A. Aiello Mr. N. Gale, City Manager Councillor B. McKinnon Ms. K. Power, City Clerk

Councillor S. Ch'ng Ms. E. Nadon, Executive Administrator to the

City Manager

GUESTS:

Mr. E. Zadrewski, CEO-CEDC RESOURCE PERSON:

Mr. J. Howie, Policy Assistant to the Mayor

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor A. Aiello SECONDED BY: Councillor S. Ch'ng

With respect to the December 9, 2019 Inter-Governmental Affairs Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 11-2019 held on November 18, 2019, of the Inter-Governmental Affairs Committee, to be confirmed.

MOVED BY: Councillor S. Ch'ng SECONDED BY: Councillor A. Aiello

THAT the Minutes of Meeting No. 11-2019 held on November 18, 2019, of the Inter-Governmental Affairs Committee, be confirmed.

CARRIED

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Ring of Fire Update

No updates were provided at this time.

4.2 Bombardier Update

No updates were provided at this time.

4.3 Next Generation 911 Update

No updates were provided at this time.

Ms. K. Power, City Clerk indicated that item 10.0 Integrity Commissioner Matters, from the minutes of November 18, 2019, be added to the January 13, 2020 agenda for an update.

Mr. J. Howie, Policy Assistant provided an update on item 12.1 More Homes, More Choice Act, 2019 from the minutes of November 18, 2019. Further updates will be provided at the January 13, 2020 meeting.

5.0 <u>STRATEGY RELATED TO MENTAL HEALTH AND ADDICTIONS</u>

Mr. J. Howie, Policy Assistant, provided an update relative to the above-noted.

The Honourable M. Tibollo, Minister of Community Safety has indicated he is interested in a more comprehensive approach to mental health and addictions in our community.

6.0 ONTARIO GOOD ROADS ASSOCIATION (OGRA) 2020 CONFERENCE

A discussion was held relative to the above noted conference being held in Toronto February 23-26, 2020. Delegation meetings will be requested. A decision regarding attendance will be deferred to the January 13, 2020 meeting.

7.0 CORRESPONDENCE

7.1 Resolution in Support of the Town of Prescott - Transformation of Building Code Service

Copy of letter to The Honourable Doug Ford, Premier from Rebekah Msuya-Collision, Clerk Municipality of South Huron, dated November 19, 2019, relative to the above-noted, for information.

7.2 Declaration of Climate Emergency in the Town of Amherstburg

Copy of letter to The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks from Tammy Fowkes, Deputy Clerk The Town of Amherstburg, dated November 25, 2019, relative to the above-noted, for information.

EarthCare Thunder Bay is creating a declaration of climate emergency for the City of Thunder Bay. This will be forthcoming in 2020.

7.3 Ontario Supporting Bombardier Workers in Thunder Bay

Copy of news release from the Ministry of Labour, Training and Skills Development, dated November 29, 2019, relative to the above-noted, for information.

7.4 Electronic Delegation with Ministers or the Premier

Copy of resolution from The Township of Greater Madawaska, dated November 18, 2019, relative to the above-noted, for information.

8.0 NEW BUSINESS

Job Site Challenge

Mr. E. Zakrewski, CEO-CEDC shared details of the Job Site Challenge program created by Giles Gherson, Deputy Minister Small Business and Red Tape Reduction, Ministry of Economic Development, Job Creation and Trade. This is a mega site program designed to create and showcase shovel-ready sites capable of attracting large-scale manufacturing investment.

9.0 <u>NEXT MEETING</u>

The next regular Inter-Governmental Affairs Committee meeting is scheduled for Monday, January 13, 2020 at 12:00 p.m. in the McNaughton Room, 3rd Floor, City Hall.

10.0 ADJOURNMENT

The meeting adjourned at 12:35 p.m.



MEETING DATE 01/27/2020 (mm/dd/yyyy)

SUBJECT Police Services Board Minutes

SUMMARY

Minutes of Meeting Nos. 23-2019, 29-2019, 31-2019 and 33-2019 of the Thunder Bay Police Services Board held on July 16, 2019, September 17, 2019, October 15, 2019 and November 19, 2019, respectively, for information.

ATTACHMENTS

- 1. JULY 16, 2019 REGULAR SESSION PSB MINUTES
- 2. SEPTEMBER 17, 2019 REGULAR SESSION PSB MINUTES
- 3. OCTOBER 15, 2019 REGULAR SESSION PSB MINUTES
- 4. NOVEMBER 19, 2019 REGULAR SESSION PSB MINUTES

MEETING: THE TWENTY-THIRD MEETING OF THE FIFTIETH THUNDER BAY

POLICE SERVICES BOARD

DATE: JULY 16, 2019

TIME: 9:00 A.M.

PLACE: MARY J. L. BLACK LIBRARY

CHAIR: MS. C. REITBERGER

PRESENT: OFFICIALS:

Mayor B. Mauro Mr. J. S. Hannam, Secretary - Thunder Bay Police Services Board

Councillor K. Oliver Ms. S. Hauth, Chief of Police

Ms. C. Reitberger Mrs. N. Korcheski, Assistant to the Secretary

Mr. T. Lockwood,

Administrator of the Board

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

With respect to the Twenty-Third Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on July 16, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

CONFIRMATION OF MINUTES

The Minutes of the Sixteenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on June 18, 2019, to be accepted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

THAT Minutes of the Sixteenth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on June 18, 2019, to be accepted.

CARRIED

PRESENTATION

Shaping our Future – Organizational Change Project Update

Report No. 24/19 (Police) relative to Diversity initiative from Citizen Satisfaction Survey (CSS) – Focus Groups.

Ms. L. Desmoulins, Ph. D., Assistant Professor – Department of Aboriginal Education – Lakehead University, provided a PowerPoint presentation relative to the above noted.

Chief S. Hauth and Ms. L. Desmoulins responded to questions relative to the above noted.

Discussion was held relative to the following:

- Costing
- Focus group numbers
- High level of participation interest from youth
- Survey response
- Use of social media

Ms. L. Desmoulins left the meeting.

REPORTS OF THE THUNDER BAY POLICE SERVICES

Inquest – Annual Update

Report entitled "Inquest into the Deaths of Seven First Nations Youths – Implementation Status Report of the Thunder Bay Police Service.

Inspector R. Gibson provided a PowerPoint presentation and provided an overview of the above noted report.

<u>Axon – Pilot Project – Evaluation</u>

Presentation entitled "Body Worn Camera Viability Review" was distributed in the agenda and hard copy on desks on July 16, 2019.

Sergeant G. Snyder provided a PowerPoint presentation relative to the above noted.

Chief S. Hauth, Inspector D. Taddeo, and Sergeant G. Snyder responded to questions relative to the above noted.

Discussion was held relative to the following:

- Relationship building within the community
- Disclosure redaction / transcribing
- Practices and protocols

Mayor B. Mauro entered the meeting room at 9:45 a.m.

Criminal Records Search

Report No. 25/19 (Police) containing a motion relative to recovering some of the costs associated with transferring the processing of Criminal Record Searches from the Thunder Bay Police Service to the Cobourg Police Service.

Inspector D. Taddeo provided an overview relative to the above noted.

Chief S. Hauth and Inspector D. Taddeo responded to questions relative to the above noted.

Discussion was held relative to the following:

- Allocated funding restrictions grant money eliminated (PAVIS)
- Applications to new grant programs
- Allocated position crime analyst
- Full time in house legal counsel / FOI coordinator
- Savings found allocated to a provincial funding cut

MOVED BY: Councillor K. Oliver SECONDED BY: Mr. T. Lockwood

With respect to the fee schedule for a Criminal Records Search for "All Purpose except volunteers (unless exempted by legislation)", we recommend that the fee be increased from \$55.00 (plus HST) to \$60.00 (plus HST);

AND THAT there is no increase to the rate for those volunteering.

CARRIED

2019 Operational Budget: Second Quarter Variance Report

Report No. 26/19 (Police) relative to updating the Thunder Bay Police Services Board on the status of the Operational Budget of the Thunder Bay Police Service as of June 30, 2019.

Chief S. Hauth provided a brief overview relative to the above noted.

Chief S. Hauth and Mr. J. S. Hannam responded to questions relative to the following:

- Lieu time
- WSIB
- Use of city reserve fund decision of Council
- PTSD
- Board has the ability to advocate for same rate for PTSD

Complaints Summary – Second Quarter 2019

Report 23/19 (Police) relative to the above noted, for the Board's information.

Unclaimed Funds

Report No. 22/19 (Police) relative to unclaimed funds, for the Board's information.

GENERAL

Thunder Bay Police Association

Mr. J. S. Hannam noted that Association representatives could not attend the meeting however anticipate their attendance at the September Board meeting.

Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

PAGE 5 OF 6

The above noted chart will be presented to the Board on an on-going basis and as update are available.

There is no update to the Part V: Summary of Recommendations chart at this time.

<u>Correspondence – Ministry of the Solicitor General</u>

Correspondence from Deputy Solicitor General, Community Safety, dated July 3, 2019, relative to changes to security measures at the Thunder Bay Courthouse and grant funding for court security, for the Board's information.

Draft Procedural By-law

Memorandum from Mr. J. S. Hannam, Secretary to the Board, dated July 4, 2019, and attaching the draft Procedural By-law for the Board's consideration.

Mr. J. S. Hannam provided an overview and responded to questions relative to the above noted.

Discussion was held relative to the above noted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

With respect to the draft Procedural By-law for the Thunder Bay Police Services Board as presented at the July 16, 2019 Thunder Bay Police Services Board Regular Session meeting, we recommend the by-law as presented be adopted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

THAT the draft Procedural By-law for the Thunder Bay Police Services Board presented at the July 16, 2019 Regular Session Board meeting be deferred to the September 17, 2019 Regular Session Board meeting.

CARRIED

CONFIRMING BY-LAW

MOVED BY: Councillor K. Oliver SECONDED BY: Mayor B. Mauro

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 16th day of July, 2019.

<u>Explanation</u>: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC18 – 2019

CARRIED

ADJOURNMENT

The meeting adjourned at 10:07 a.m.		
Chair	Secretary	

MEETING: THE TWENTY-NINTH MEETING OF THE FIFTIETH THUNDER BAY

POLICE SERVICES BOARD

DATE: SEPTEMBER 17, 2019

TIME: 9:04 A.M.

PLACE: MARY J. L. BLACK LIBRARY

CHAIR: MS. C. REITBERGER

PRESENT: OFFICIALS:

Mayor B. Mauro Ms. K. Power, Secretary - Thunder Bay Police Services Board

Councillor K. Oliver Ms. S. Hauth, Chief of Police

Ms. C. Reitberger Mrs. N. Korcheski, Assistant to the Secretary

Ms. G. Morriseau Mr. T. Lockwood,

Administrator of the Board

PRESENTATION

Chair C. Reitberger, on behalf of the Board, acknowledged Mr. J. S. Hannam, former Secretary, for his work with the Thunder Bay Police Services Board and provided congratulations on his retirement.

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

It was the consensus of the Board to defer the 2018 Annual Report to the October 15, 2019 Regular Session meeting of the Board and to withdraw Reinvestigation Process – Update as it was an item added to the agenda in error.

MOVED BY: Ms. G. Morriseau SECONDED BY: Councillor K. Oliver

With respect to the Twenty-Ninth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on September 17, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

CONFIRMATION OF MINUTES

The Minutes of the Twenty-Third Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on July 16, 2019, to be accepted.

MOVED BY: Ms. G. Morriseau SECONDED BY: Mr. T. Lockwood

THAT Minutes of the Twenty-Third Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on July 16, 2019, to be accepted.

CARRIED

PRESENTATIONS

2018 Annual Report

The Secretary advised that this item would be deferred to the October 15, 2019 Regular Session Board meeting.

2020 Capital Budget Submission

Document package entitled "Project Summary 2020" was distributed separately on desks on September 17, 2019 to Board Members only.

Chief S. Hauth provided an overview relative to the above noted.

Chief S. Hauth and Mr. C. Adams, Director of Communications & Technology, responded to questions relative to the following:

- Costing and timelines associated with sending forensics to Southern Ontario
- Nolalu training range privately owned, cost shared with Nishnawbae Aski Police Service (NAPS) – Chief to follow up relative to lease agreement details
- Pento training range not an option for training
- 911 Upgrade
- Photo radar regulations being developed Service will review language Secretary to follow up relative to opting in or out – Board or Service
- Computer system mostly owned, some rented Data centre leased to own
- Vehicle procurement, fleet diversification

Councillor K. Oliver left the meeting at 9:44 a.m.

• Computer hardware and network security related to cyber crime

REPORTS OF THE THUNDER BAY POLICE SERVICES

TBPS Joint Health & Safety Committee – Bi-Annual Report

Report No. 27/19 (Police) relative to providing a brief review of the activities of the Thunder Bay Police Service's Joint Health and Safety Committee from January to June 2019, for information.

Appointment of Full-time Members Report

Report No. 29/19 (Police) relative to providing the names of newly hired full-time members from June 1, 2019 to August 31, 2019, for the Board's information.

GENERAL

Thunder Bay Police Association

Mr. T. Lockwood and Ms. K. Power, Secretary to the Board, advised that the Association representatives were unavailable to attend and that this item will remain a standing item on the Board agenda.

Bike Donation Requests

Thunder Bay Multi-Cultural Association

Information from the Thunder Bay Multi-Cultural Association relative to seeking bike donations for newcomer refugees.

Thunder Bay Indigenous Friendship Centre

Correspondence from Ms. L. Lester – Thunder Bay Indigenous Friendship Centre, received July 18, 2019, relative to seeking bike donations relative to the youth team.

Chief S. Hauth advised that bikes are not the property of the Service therefore they are unable to provide as a donation.

Ms. K. Power, Secretary to the Board, advised that the City of Thunder Bay's transit division receives bikes and that the City is able to donate through the lost and found policy. The

Secretary will follow up with the above noted organizations relative to advising them of this process.

Sponsorship Request – Mayor's Community Safety Awards

Correspondence from Ms. L. Chevrette, Crime Prevention Council Coordinator, dated August 9, 2019, relative to requesting sponsorship for the 2019 Mayor's Community Safety Awards being held November 4, 2019.

MOVED BY: Ms. G. Morriseau SECONDED BY: Mr. T. Lockwood

With respect to the 2019 Mayor's Community Safety Awards, being held November 4, 2019, we authorize sponsorship in the amount of \$500;

AND THAT the sponsorship be paid from the Board's Special Account.

CARRIED

Donation – Northwestern Ontario Military & Police Museum

Correspondence from Mr. R. Manns, dated June 24, 2019, enclosing March 14, 2019 correspondence from Mr. R. Manns, March 19, 2019 response from Chief S. Hauth, and By-law No. 1168-The Corporation of the Township of Conmee.

Chief S. Hauth provided an overview and responded to questions relative to the above noted/

Discussion was held relative to the above noted.

It was the consensus of the Board that the Chief explore the request in further detail including a site visit to the museum and that this item be deferred to the October 15, 2019 Regular Session Board meeting.

Donation – Zone 1 Joint OACP/OAPSB Meeting

Correspondence from Chief S. Hauth, dated August 27, 2019, relative to requesting a donation from the Board in the amount of \$1,000, relative to assisting with the costs of the Zone 1 Joint OACP/OAPSB meeting, for the Board's consideration.

MOVED BY: Mr. G. Morriseau SECONDED BY: Mr. T. Lockwood

With respect to the 2019 Zone 1 Joint Meeting of the OACP/OAPSB, being held October 8 – 10, 2019 in Thunder Bay, we authorize sponsorship in the amount of \$1,000;

AND THAT the sponsorship be paid from the Board's Special Account.

CARRIED

Attendance - Zone 1 Joint OACP/OAPSB Meeting

Agenda and Registration form relative to the above noted.

Discussion held relative to attendance at the Zone 1 Joint OACP/OAPSB meeting being held in Thunder Bay October 8 - 10, 2019.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

With respect to the 2019 Zone 1 Joint OACP/OAPSB meeting being held in Thunder Bay October 8 - 10, 2019, we authorize the following Board Members to attend:

- 1. Chair C. Reitberger
- 2. Councillor K. Oliver
- 3. Ms. G. Morriseau

AND THAT their expenses be paid from the Board's budget.

CARRIED

Thunder Bay Police Pipe Band – Request

Correspondence from Mr. L. Clifford – Thunder Bay Police Pipe Band, requesting an increase to their annual funding from \$2,000 to \$5,000 relative to aiding in their 35th Anniversary.

Chief provided an overview and responded to questions relative to the above noted.

Discussion was held relative to the above noted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

With respect to the increase in annual funding request from the Thunder Bay Police Pipe Band at the Board's September 17, 2019 Regular Session meeting, we authorize a one time increase in Annual funding for 2019 from \$2,000 to \$5,000 to aid in funding for their 35th Anniversary;

AND THAT the increase be taken from the Board's budget.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

With respect to the motion relative to the Thunder Bay Police Pipe Band Request as presented at the September 17, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that "a one time increase" be changed to "one time spending";

AND THAT "from \$2,000 to \$5,000" be changed to "of \$3,000";

AND THAT "the increase" be changed to "this amount";

AND THAT "budget" be changed to "Special Account".

CARRIED

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

With respect to the increase in annual funding request from the Thunder Bay Police Pipe Band at the Board's September 17, 2019 Regular Session meeting, we authorize one time spending in Annual funding of \$3,000 to aid in funding for their 35th Anniversary;

AND THAT this amount be taken from the Board's Special Account.

CARRIED

OCPC Report Recommendations - Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as updates are available.

OCPC Report Recommendations – updated chart, for information.

Chair C. Reitberger provided an overview of the chart updates, for the Board's information.

Reinvestigation Process – Update

Ms. K. Power, Secretary to the Board, advised that the above noted item was withdrawn from the agenda as it was an item added to the agenda in error.

Governance Committee

Discussion was held relative to the above noted relative to Recommendation 5 of the OCPC Recommendations relative to the establishment of a Governance Committee.

It was the consensus of the Board to defer this item to a later date when more information is available.

Board's Financial Statement

Chair C. Reitberger advised that this item would be deferred to the October 15, 2019 Regular Session meeting of the Board, including an update on the Board's Account and the Board's Special Account.

CONFIRMING BY-LAW

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 17th day of September, 2019.

<u>Explanation</u>: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC26 – 2019	
CARRIED	
<u>ADJOURNMENT</u>	
The meeting adjourned at 10:20 a.m.	
Chair	Secretary

MEETING: THE THIRTY-FIRST MEETING OF THE FIFTIETH THUNDER BAY

POLICE SERVICES BOARD

DATE: OCTOBER 15, 2019

TIME: 9:04 A.M.

PLACE: MARY J. L. BLACK LIBRARY

CHAIR: MS. C. REITBERGER

PRESENT: OFFICIALS:

Mayor B. Mauro Ms. K. Power, Secretary - Thunder Bay Police Services Board

Councillor K. Oliver Ms. S. Hauth, Chief of Police

Ms. C. Reitberger Mr. R. Hughes, Deputy Chief of Police

Ms. G. Morriseau Mrs. N. Korcheski, Assistant to the Secretary

Mr. T. Lockwood,

Administrator of the Board

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

With respect to the Twenty-First Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on October 15, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

INTRODUCTION

Chief S. Hauth introduced Detective Inspector J. Fennel to the Board.

PRESENTATIONS

Body Worn Cameras

Mr. H. Wojak showed a video presentation relative to body worn cameras.

Mayor B. Mauro entered the meeting at 9:15 a.m.

Tree of Hope Project

Correspondence from Constable S. Bourdeau, Committee Chair – Tree of Hope Project, dated October 8, 2019, relative to the above noted presentation and requesting financial assistance.

Constable S. Bordeau and Mr. N. Barile, Student – St. Patrick High School and Member of the Tree of Hope Project, provided a PowerPoint presentation relative to the above noted.

It was noted that the projects website is <u>www.treeofhopeproject.com</u> and the go fund me page is <u>MMIWGTreeofHope</u>.

Chief S. Hauth and Constable S. Bordeau responded to questions relative to the above noted.

MOVED BY: Councillor K. Oliver SECONDED BY: Mr. T. Lockwood

With respect to the presentation relative to the Tree of Hope Project at the October 15, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we authorize financial assistance for this project in the amount of \$1,000;

AND THAT the financial assistance be provided from the Board's Special Account.

CARRIED

2018 Annual Report

2018 Annual Report was distributed separately with the agenda.

Mr. C. Adams, Director of Communications and Technology – Thunder Bay Police Service, provided a PowerPoint presentation relative to the above noted.

Ms. K. Power, Secretary – Thunder Bay Police Services Board, advised that regulations have not yet been developed with respect to photo radar therefore it is not yet known if onus is on the Service or the Board with respect to opting in or out.

Chief S. Hauth and Mr. C. Adams responded to questions relative to the following.

- Service policies reviewed annually and are customized to the needs of the community in addition to utilizing the standard policy
- Impact/benefit of enhanced/customized policies maximize resources
- Am I Missing Campaign

- Lack of space/shelter for intoxicated individuals
- Statistics Canada data criteria established by Statistics Canada and mandated by Federal legislation
- Benefit of regional voice to advocate for mental health and guns and gangs funding –
 collective voice, potentially though Northwestern Ontario Municipal Association
 (NOMA)
- Lease agreement details requested by the Board with respect to Nolalu Training Range

CONFIRMATION OF MINUTES

The Minutes of the Twenty-Ninth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on September 17, 2019, to be accepted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

THAT Minutes of the Twenty-Ninth Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on September 17, 2019, to be accepted.

CARRIED

REPORTS OF THE THUNDER BAY POLICE SERVICES

Complaints Summary - Third Quarter 2019

Report No. 28/19 (Police) relative to the above noted, for the Board's information.

Sgt. R. Gombola provided a verbal over relative to the above noted, for the Board's information.

GENERAL

Thunder Bay Police Association

The Chair noted that in speaking with a member of the Association that there was nothing to report on.

It was the consensus of the Board to move Thunder Bay Police Association – Correspondence to this point of the agenda.

Thunder Bay Police Association - Correspondence

Mayor B. Mauro provided a verbal update relative to correspondence to the Thunder Bay Police Association with respect to attendance at Thunder Bay Police Services Board meetings.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

With respect to attendance from the Thunder Bay Police Association at Thunder Bay Police Services Board meetings, as discussed at the October 15, 2019 Regular Session meeting of the Board, we recommend that correspondence be sent to the Association from the Board Chair on behalf of the Board.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

THAT the motion with respect to Thunder Bay Police Association correspondence be amended to include "AND THAT the Thunder Bay Police Services Board encourages the Thunder Bay Police Association to share said correspondence with the Association's membership."

CARRIED

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

With respect to attendance from the Thunder Bay Police Association at Thunder Bay Police Services Board meetings, as discussed at the October 15, 2019 Regular Session meeting of the Board, we recommend that correspondence be sent to the Association from the Board Chair on behalf of the Board;

AND THAT the Thunder Bay Police Services Board encourages the Thunder Bay Police Association to share said correspondence with the Association's membership.

CARRIED

It was also noted that an opportunity be provided in the correspondence for Association representatives to meet with the Board outside of a Regular Session meeting.

It was the consensus of the Board to move OIPRD Reinvestigation – Terms of Reference to this point in the agenda.

<u>OIPRD Reinvestigation – Terms of Reference</u>

Handout entitled "Reinvestigations of Deaths in Thunder Bay as Recommended in *Broken Trust* – the Report of the Office of the Independent Police Review Director" was distributed separately on desks on October 15, 2019, for the Board's information.

Chief S. Hauth provided introduction of representatives from the Executive Governance Committee: Nishnawbe Aski Nation Grand Chief A. Fiddler and Dr. D. Huyer – Chief Coroner for Ontario.

Dr. D. Huyer provided an overview and responded to questions relative to Purpose of Reinvestigations, including benefits and opportunities to enhance further investigations, framework, and process including working with the families of the deceased.

Grand Chief A. Fiddler provided an overview and responded to questions relative to the role of Nishnawbe Aski Nation which includes a support system for the families.

It was noted that the cases will be dealt with from the oldest to most recent.

It was also noted that all nine (9) families were communicated with prior to the Terms of Reference being released. The Terms will also be translated to the language most comfortable for the families of the deceased.

It was also noted that the above noted handout will be posted on the Board's website.

Grand Chief A. Fiddler, Dr. D. Huyer and Chief S. Hauth responded to questions relative to the following.

- Work completed by OPP focused on work of the Thunder Bay Police Service and were not necessarily reinvestigations
- Need, type and importance of family support
- Not determined whether the report will include all 9 reinvestigations or whether there will be 9 separate reports
- What can the Board do? Support as required, take an interest/show support in the work that is being done

It was noted that updates will be provided to the Board as they become available.

At 11:06 a.m. the Board recessed for media interviews.

At 11:20 a.m. the Regular Session meeting reconvened.

Board's Website

Ms. K. Power, Secretary to the Board, provided a verbal update relative to the Board's website which included the following.

- The majority of agendas and meeting minutes of the Board currently online from September 2018
- Resource links posted
- News section
- Complaints process
- Deputation request fillable form

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as update are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks on October 15, 2019.

Chair C. Reitberger provided a verbal overview relative to the above noted handout, for the Board's information.

Updates include:

- Working with Solicitor General's Office and Ministry Police Advisor relative to completing R. 6 with respect to the Board's Policy Manual;
- Working towards including policies on the Board's website relative to R. 9;
- Chair met with Chief and Deputy Chief of Police relative to R. 13 awaiting Multi-Year plan;
- Winnipeg Police Board competencies have been shared with the Board and City Council with respect to R. 42.

Operating Budget – Thunder Bay Police Service

Report 30/19 (Police) – Proposed 2020 Operational Budget was distributed separately on desks on October 15, 2019, for the Board's information.

Chief S. Hauth provided a verbal overview relative to the above noted report, for the Board's information.

Chief S. Hauth responded to questions relative to WSIB.

It was the consensus of the Board that the Secretary of the Board report back relative to utilizing City reserve fund to cover WSIB costs.

Board's Financial Statement

Ms. K. Power, Secretary to the Board, reported to the Board that the Board's Special Account, used primarily for community based sponsorships, has a current balance of \$19,691.57 and that donations to date for 2019 total \$22,160.00. The Board's Special Account has increased revenue due to GovDeal online auction proceeds.

Ms. K. Power also noted that the Board has \$182,203.39 remaining in their budget.

Chief S. Hauth and Ms. K. Power responded to questions from the Board with respect to the above noted.

Upcoming Presentation to City Council

Chief S. Hauth provided a verbal update and responded to questions relative to the above noted presentation scheduled for the November 25, 2019 Committee of the Whole meeting, for the Board's information.

Request for Donation – Northwestern Ontario Police Museum

Report entitled "PSB Report: North Western Ontario Military and Police Museum" from Mr. C. Adams, Director – Communications & Technology, relative to the above noted, for the Board's information.

Discussion was held relative to the above noted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

With respect to the request for donation from the Northwestern Ontario Military and Police Museum, as discussed at the October 15, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we recommend that the request be granted by providing at no cost a suitable end of life cruiser for the static display to the Northwestern Ontario Military and Police Museum;

AND THAT the Thunder Bay Police Service donate any additional suitable items, including uniforms, to be displayed at the Museum.

CARRIED

Provincial Board Vacancy

Draft letter from the Board to The Honourable S. Jones, Solicitor General of Ontario, relative to the above noted, for the Board's review and approval.

Mayor B. Mauro provided a verbal update and responded to questions relative to the above noted.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

With respect to the current vacancy on the Thunder Bay Police Services Board, we recommend that a letter be sent to the Solicitor General of Ontario regarding the urgency of the appointment on the Thunder Bay Police Services Board.

CARRIED

Grant Update

Chief S. Hauth provided a verbal update relative to the above noted, and including information relative to the Community, Safety and Policing Grant, for the Board's information.

It was noted that the local priorities funding stream totals \$653,274.00 over 3 years, therefore \$271,000 is under funded.

Chief S. Hauth also noted that they are awaiting response relative to the provincial funding stream in the amount of \$327,000.

Front Line Deployment

Mayor B. Mauro provided verbal update with respect to requesting information from the Chief of Police relative to the above noted.

Chief S. Hauth and Deputy Chief R. Hughes responded to questions relative to the above noted with respect to officers currently off work, return to work protocols and new position in Human Resources.

MOVED BY: Mayor B. Mauro SECONDED BY: Mr. T. Lockwood

With respect to front line deployment of the Thunder Bay Police Service, we recommend that the Chief of Police provide a report on the capacity to redeploy existing compliment of human resources to front line policing;

AND THAT this report be brought back to a future meeting of the Board.

Chief advised that the report could be prepared for the January 2020 Regular Session meeting of the Board. It was the consensus of the Board to receive the report in January 2020.

MOVED BY: Mayor B. Mauro SECONDED BY: Mr. T. Lockwood

With respect to front line deployment of the Thunder Bay Police Service, we recommend that the Chief of Police provide a report on the capacity to redeploy existing compliment of human resources to front line policing;

AND THAT this report be brought back to the January 2020 Regular Session meeting of the Board.

CARRIED

Remembrance Day

Discussion was held relative to upcoming Remembrance Day Ceremonies at Waverly Park, Fort William Gardens, and Mount McKay.

Member G. Morriseau will attend Waverly Park.

Councillor K. Oliver will attend Fort William Gardens.

Chair C. Reitberger will attend Mount McKay.

The Office of the Chief of Police will arrange for wreaths at all of the locations.

Draft Procedural By-law

At the July 16, 2019 Regular Session meeting of the Board, memorandum from Mr. J. S. Hannam, Secretary to the Board, dated July 4, 2019, and attaching the draft Procedural By-law for the Board's consideration, was presented.

At that time it was the consensus of the Board to defer this item to the September 17, 2019 Regular Session agenda.

At the September 17, 2019 Regular Session meeting this item was deferred to the October 15, 2019 Regular Session meeting of the Board.

Memorandum from Mr. J. S. Hannam, Secretary to the Board, dated July 4, 2019, and attaching the draft Procedural By-law for the Board's consideration, represented.

Deputation request from Mr. H. Wojak, received September 30, 2019, relative to requested changes to the procedural by-law.

Mr. H. Wojak appeared before the Board and made a verbal deputation with respect to the Draft Procedural By-law, for the Board's information.

Ms. K. Power, Secretary to the Board, responded to questions relative to the above noted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

With respect to the draft Procedural By-law for the Thunder Bay Police Services Board as presented at the October 15, 2019 Thunder Bay Police Services Board Regular Session meeting, we recommend the by-law as presented be adopted.

Discussion was held relative to the above noted. The Board provided feedback to the Secretary relative to changes regarding the Draft Procedural By-law. These changes will be incorporated and the document recirculated to the Board.

At 12:34 p.m. Ms. G. Morriseau assumed the Chair.

It was the consensus of the Board to defer this item to the November 2019 Regular Session meeting of the Board.

CONFIRMING BY-LAW

MOVED BY: Councillor K. Oliver SECONDED BY: Mayor B. Mauro

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 15th day of October, 2019.

<u>Explanation</u>: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC28 – 2019	
CARRIED	
<u>ADJOURNMENT</u>	
The meeting adjourned at 12:33 p.m.	
Chair	Secretary

MEETING: THE THIRTY-THIRD MEETING OF THE FIFTIETH THUNDER BAY

POLICE SERVICES BOARD

DATE: NOVEMBER 19, 2019

TIME: 9:44 A.M.

PLACE: MCNAUGHTON ROOM – CITY HALL

CHAIR: MS. C. REITBERGER/MS. G. MORRISEAU

PRESENT: OFFICIALS:

Mayor B. Mauro Ms. K. Power, Secretary - Thunder Bay Police Services Board

Councillor K. Oliver Ms. S. Hauth, Chief of Police

Ms. C. Reitberger Mr. R. Hughes, Deputy Chief of Police

Ms. G. Morriseau Mrs. N. Korcheski, Assistant to the Secretary

Mr. T. Lockwood,

Administrator of the Board

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

CONFIRMATION OF AGENDA

The Secretary noted the following items of New Business, for the Board's consideration:

- 1. Memorandum from Mayor B. Mauro, dated November 18, 2019, containing a motion relative to RFP Admin Services Advertising;
- 2. Memorandum from Mayor B. Mauro, dated November 18, 2019, relative to Business Planning Session;
- 3. Deputation request from Mr. H. Wojak, dated November 15, 2019, relative to Contract Renewal Policing Services Oliver Paipoonge.

Discussion was held relative to the above noted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

THAT the second New Business item (Memorandum from Mayor B. Mauro, dated November 18, 2019, relative to Business Planning Session) be removed from the list of New Business items for the November 19, 2019 Regular Meeting of the Thunder Bay Police Services Board and deferred to an upcoming meeting of the Board;

AND THAT items one (Memorandum from Mayor B. Mauro, dated November 18, 2019, containing a motion relative to RFP – Admin Services – Advertising) and three (Deputation request from Mr. H. Wojak, dated November 15, 2019, relative to Contract Renewal – Policing Services – Oliver Paipoonge) be presented as New Business.

CARRIED

Mayor B. Mauro and Councillor K. Oliver requested to be recorded as opposed to the above resolution.

MOVED BY: Ms. G. Morriseau SECONDED BY: Mr. T. Lockwood

With respect to the Thirty-Third Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on November 19, 2019, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

AFFIRMATION OF OFFICE

Correspondence from the Ministry of Community Safety and Correctional Services dated November 8, 2019, relative to Order in Council No. 1667/2019, re-appointing Ms. Celina Reitberger to the Thunder Bay Police Services Board for a one year term effective November 29, 2019.

The Affirmation of Office was read aloud by Ms. C. Reitberger, signed and filed.

CONFIRMATION OF MINUTES

The Minutes of the Thirty-First Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on October 15, 2019, to be accepted.

Notice of Motion to Rescind – Thunder Bay Police Association – Correspondence

Memorandum from Ms. C. Reitberger, Chair – Thunder Bay Police Services Board, dated November 13, 2019, relative to a Notice of Motion to Rescind the resolution relative to Thunder Bay Police Association – Correspondence, passed at the October 15, 2019 Regular Session meeting of the Thunder Bay Police Services Board.

The Chair withdrew the Notice of Motion to Rescind and asked the Board to consider a Notice of Motion to Reconsider with respect to the above noted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

With respect to the Notice of Motion to Rescind – Thunder Bay Police Association – Correspondence, as presented at the November 19, 2019 Regular Session meeting of the Thunder Bay Police Services Board, we approve amending the motion to allow for a Notice of Motion to Reconsider rather than Rescind.

CARRIED

Ms. K. Power provided procedural advice relative to the above noted.

In accordance with best practice, a Notice of Motion to Reconsider the motion relative to Thunder Bay Police Association – Correspondence, is being presented at the November 19, 2019 Regular Session meeting. A motion to suspend the rules and allow for debate at the November 19, 2019 Regular Session meeting will be presented and will require two-thirds vote.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

THAT the rules be suspended to allow for debate on the Notice of Motion to Rescind at the November 19, 2019 Regular Session meeting of the Thunder Bay Police Services Board relative to the memorandum from Ms. C. Reitberger, Chair – Thunder Bay Police Services Board, dated November 13, 2019.

LOST

Ms. K. Power, Secretary to the Board, advised that the Notice of Motion to Reconsider will be presented to the Board at the December 17, 2019 Regular Session meeting.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

THAT Minutes of the Thirty-First Regular Session Meeting of the Fiftieth Thunder Bay Police Services Board held on October 15, 2019, to be accepted.

CARRIED

REPORTS OF THE THUNDER BAY POLICE SERVICES

2019 Operational Budget: Third Quarter Variance Report

Report No. 31/19 (Police) relative to updating the Board on the status of the Operational Budget of the Thunder Bay Police Service as of September 30, 2019.

At the October 15, 2019 Regular Session meeting of the Board it was noted that the Secretary of the Board would report back to the Board relative to utilizing City reserve fund to cover WSIB costs.

Ms. K. Power, Secretary to the Board, advised the Board that the City has reserve funds for WSIB however there are concerns from the City's Treasurer in being reliant on this reserve fund versus budgeting appropriately for costs required.

Chief S. Hauth provided a verbal update and responded to questions relative to the above noted, for the Board's information.

2020 Operating and Capital Budget – Thunder Bay Police Service

Report 30/19 (Police) – Proposed 2020 Operational Budget, previously presented to the Board at their October 15, 2019 Regular Session meeting, represented.

Mr. H. Wojak appeared before the Board and provided a verbal deputation relative to the above noted.

Chief S. Hauth provided a verbal overview and responded to questions relative to the above noted.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

THAT the Thunder Bay Police Services Board accepts the 2020 Operating & Capital Budget for the Thunder Bay Police Service as presented;

AND THAT direction is provided to the Chief to present this budget to City Council's Committee of the Whole.

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

THAT the following paragraph be added to the 2020 Operating & Capital Budget resolution:

"AND THAT the Budget as presented be increased by \$676,000 to allow for an increase of six (6) officers and to increase the WSIB and overtime budgets."

CARRIED

MOVED BY: Mr. T. Lockwood SECONDED BY: Ms. G. Morriseau

THAT the Thunder Bay Police Services Board accepts the 2020 Operating & Capital Budget for the Thunder Bay Police Service as presented;

AND THAT the Budget as presented be increased by \$676,000 to allow for an increase of six (6) officers and to increase the WSIB and overtime budgets;

AND THAT direction is provided to the Chief to present this budget to City Council's Committee of the Whole.

CARRIED

2020 Meeting Calendar

2020 Meeting Calendar, for the Board's review.

At 10:20 a.m. Chair C. Reitberger left the meeting and Vice Chair G. Morriseau assumed the Chair.

<u>Contract Renewal – Policing Services</u>

Report 32/19 (Police) relative to providing information with respect to executing an agreement between the Thunder Bay Police Service and the Municipality of Oliver Paipoonge for the provision of Policing Services to the Municipality, for the Board's review.

Correspondence from Mr. W. Hanchard, CAO/Clerk – Municipality of Oliver Paipoonge, dated October 31, 2019, and attaching By-law 78-2019, for the Board's information.

Deputation request from Mr. H. Wojak, dated November 15, 2019, relative to Contract Renewal – Policing Services – Oliver Paipoonge.

Mr. H. Wojak appeared before the Board and provided a deputation relative to the above noted.

Chief S. Hauth and Ms. H. Walbourne responded to questions of the Board with respect to contract timelines.

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

With respect to By-law No. 78 - 2019 – Renewal Contract for the City of Thunder Bay Police Services, and approved by the Oliver Paipoonge Municipal Council at their meeting held on Wednesday, October 30, 2019, we recommend that the Renewal Contract for Police Services be approved and executed;

AND THAT this motion be presented to Committee of the Whole for approval;

AND THAT the Mayor and City Clerk be authorized to sign and execute the contract.

CARRIED

GENERAL

Thunder Bay Police Association

No members of the Association in attendance.

OCPC Report Recommendations – Update

At the January 15, 2019 Regular Session Meeting of the Thunder Bay Police Services Board, Part V: Summary of Recommendations chart was presented.

The above noted chart will be presented to the Board on an on-going basis and as update are available.

OCPC Report Recommendations – updated chart, for information, was distributed separately on desks on October 15, 2019.

No update at this time.

Nolalu Training Range

Ms. H. Walbourne provided a verbal update and responded to questions relative to the above noted, for the Board's information.

Draft Procedural By-law

At the July 16, 2019 Regular Session meeting of the Board, memorandum from Mr. J. S. Hannam, Secretary to the Board, dated July 4, 2019, and attaching the draft Procedural By-law for the Board's consideration, was presented.

At that time it was the consensus of the Board to defer this item to the September 17, 2019 Regular Session agenda.

At the September 17, 2019 Regular Session meeting this item was deferred to the October 15, 2019 Regular Session meeting of the Board.

At the October 15, 2019 Regular Session meeting the Board provided feedback to the Secretary relative to changes to the draft document.

The motion relative to this item was deferred to the November 19, 2019 Regular Session meeting of the Board.

Memorandum from Mr. J. S. Hannam, Secretary to the Board, dated July 4, 2019, and attaching the draft Procedural By-law for the Board's consideration, represented.

Draft Procedural By-law including changes by the Board from feedback at the October 15, 2019 Regular Session meeting.

Ms. K. Power, Secretary to the Board, responded to questions relative to the above noted and provided a verbal overview of the revisions as directed by the Board.

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

With respect to the draft Procedural By-law for the Thunder Bay Police Services Board as presented at the November 19, 2019 Thunder Bay Police Services Board Regular Session meeting, we recommend the by-law as presented be adopted.

CARRIED

NEW BUSINESS

RFP – Admin Services – Advertising

Memorandum from Mayor B. Mauro, dated November 18, 2019, containing a motion relative to RFP – Admin Services – Advertising

Mayor B. Mauro provided a verbal overview relative to the above noted memorandum.

Ms. K. Power, Secretary to the Board, responded to questions, relative to the above noted.

MOVED BY: Mayor B. Mauro SECONDED BY: Councillor K. Oliver

With respect to the RFP for Administrative Services for the Thunder Bay Police Services Board, we recommend that an ad in the Chronicle Journal be expensed up to a maximum of \$800.00;

AND THAT this expense be paid from the Board's budget.

CARRIED

Business Planning Session

Memorandum from Mayor B. Mauro, dated November 18, 2019, relative to Business Planning Session was deferred under Confirmation of Agenda to an upcoming meeting of the Board.

CONFIRMING BY-LAW

MOVED BY: Mr. T. Lockwood SECONDED BY: Councillor K. Oliver

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Chair and Secretary to the Thunder Bay Police Services Board, sealed and numbered:

1. A By-law to confirm the proceedings of a Regular Session Meeting of The Corporation of the City of Thunder Bay, Thunder Bay Police Services Board, this 19th day of November, 2019.

<u>Explanation</u>: To confirm the proceedings and each motion, resolution and other action passed or taken by the Thunder Bay Police Services Board at this meeting is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

BY-LAW NUMBER: PC30 – 2019

CARRIED

ADJOURNMENT

The meeting adjourned at 10:47 a.m.		
Chair	Secretary	



MEETING DATE 01/27/2020 (mm/dd/yyyy)

SUBJECT Audit Committee Minutes

SUMMARY

Minutes of Meetings No. 02-2019 of the Audit Committee held on June 11, 2019, for information.

ATTACHMENTS

1. 2019-06-11 Audit Committee Minutes-accessible

DATE: JUNE 11, 2019 **MEETING NO. 02 - 2019**

TIME: 4:01 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL

CHAIR: COUNCILLOR C. FRASER

PRESENT: OFFICIALS:

Councillor S. Ch'ng Mr. N. Gale, City Manager

Councillor C. Fraser
Ms. L. Evans, General Manager – Corporate
Mr. J. Friday
Services & Long Term Care & City Treasurer
Mr. D. Heath
Ms. D. Paris, Director – Financial Services

Mr. D. Crupi, Manager – Internal Audit &

Continuous Improvement

REGRETS: Ms. E. Westover, Manager - Accounting

Ms. J. Rizzo, (Acting) Executive Assistant to

the GM, Corporate Services & Long Term

Care

AUDITORS:

Councillor M. Bentz

Mr. D. Kubinec, BDO Canada LLP Ms. A. Berezowski, BDO Canada LLP

1.0 WELCOME AND DISCLOSURE OF INTEREST

Councillor C. Fraser called the meeting to order at 4:01 p.m. There were no disclosures of interest declared at this time.

2.0 AGENDA APPROVAL

MOVED BY: Councillor S. Ch'ng SECONDED BY: Mr. J. Friday

With respect to the June 11, 2019 meeting of the Audit Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETING

Minutes of Meeting No. 01-2019 of the Audit Committee, held on May 22, 2019, to be confirmed.

MOVED BY: Councillor S. Ch'ng SECONDED BY: Mr. J. Friday

THAT the Minutes of Meeting No. 02-2019 of the Audit Committee held on May 22, 2019, be confirmed.

CARRIED

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Corporate Policy #13-01-01 City Vehicle Use

D. Crupi, Manager - Internal Audit & Continuous Improvement, provided a brief overview of Corporate Policy #13-01-01 City Vehicle Use. The policy lists the 29 positions/vehicles that are authorized to be taken home for after-hours call outs and use by authorized City staff and as directed by the Department Head. This information was also included in the Notice of Meeting package.

Variance Overview

Ms. D. Paris, Director – Financial Services, provided a detailed overview of the variance between budgeted transfers to reserve funds and actual transfers to reserve funds. For information.

5.0 <u>2018 ANNUAL REPORT</u>

Draft Corporate Report No. R102/2019 (Internal Audit & Continuous Improvement) – 2018 Audit Committee Annual Report, for presentation to Committee of the Whole on June 24, 2019, was distributed separately with the agenda material.

Mr. D. Crupi, Manager - Internal Audit & Continuous Improvement, provided an overview and responded to questions.

The Annual Report will be presented to City Council on June 24, 2019.

6.0 TERMS OF REFERENCE

Copies of the draft Terms of Reference, being ratified by City Council on June 24, 2019 were distributed with the agenda material. A brief overview of changes made to the Terms of Reference was provided by Mr. D. Crupi, Manager - Internal Audit & Continuous Improvement.

7.0 BDO's FINAL REPORT TO THE AUDIT COMMITTEE

Copies of Final Report to the Audit Committee, dated June 11, 2019, relative to the results of the BDO audit of the consolidated financial statements of The Corporation of the City of Thunder Bay for the year ended December 31, 2018, were distributed with the agenda material, for information.

Mr. D. Kubinec, Partner, BDO Canada LLP, was pleased to provide the audit results. A page-by-page review was provided. Mr. D. Kubinec responded to questions.

The audited consolidated financial statements will be presented to City Council on June 24, 2019.

8.0 <u>AUDITED CONSOLIDATED FINANCIAL STATEMENTS</u>

Copies of draft "Treasurer's Report – Consolidated Financial Statements - Trust Funds, Year Ended December 31, 2018" and "The Corporation of the City of Thunder Bay: Supporting Documentation for the Consolidated Financial Statements, Year Ended December 31, 2018", were distributed with the agenda material, for information.

Ms. D. Paris, Director – Financial Services provided an overview of Section 2 – Consolidated Financial Statements and the Notes to the Consolidated Financial Statements. She focused on items that had a large change from the previous year, and provided explanations for the variances.

Ms. E. Westover, Manager, Accounting provided an overview of Section 2 – Consolidated Statement of Operations and Accumulated Surplus. She also focused on the items that had a large change from the previous year, and provided explanations for the variances.

Ms. D. Paris, Director – Financial Services provided an overview of Section 2 – Consolidated Statement of Changes of Operations and Accumulated Surplus, Consolidated Statement of Changes in Net Debt, and the Notes to the Consolidated Financial Statements. Items that had a large change from the previous year were discussed, and explanations for the variances were provided.

MOVED BY: Councillor S. Ch'ng SECONDED BY: Mr. J. Friday

THAT the Treasurer's Report – Consolidated Financial Statements - Trust Funds, Year Ended December 31, 2018 and The Corporation of the City of Thunder Bay: Supporting Documentation for the Consolidated Financial Statements, Year Ended December 31, 2018, as presented at the June 11, 2019 meeting of the Audit Committee be accepted for presentation to Committee of the Whole;

AND THAT the Audit Committee recommends to City Council approval of the Consolidated Financial Statements and the Trust Funds Statements for the year ended December 31, 2018.

CARRIED

9.0 RISK ASSESSMENT WORK PLAN

Mr. Don Crupi, Manager – Internal Audit & Continuous Improvement, provided a Power Point Presentation discussing Enterprise Risk Management (ERM). He has been consulting locally and with two Municipalities in preparation for this Pilot Project. Samples of the Risk Management Framework, Risk Register and Heat Map were discussed in detail. The Enterprise Risk Management working groups next steps will take place in the near future with Corporate Services and Long Term Care participating.

10.0 NEW BUSINESS

There was no New Business presented.

11.0 NEXT MEETING

The next meeting date was not confirmed.

12.0 <u>ADJOURNMENT</u>

The meeting adjourned at 5:21 pm.



MEETING DATE 01/27/2020 (mm/dd/yyyy)

SUBJECT Deferral Resolution - Council Advisory Committee - Community Safety

SUMMARY

At the November 4, 2019, City Council meeting, it was requested that the resolution relative to Special Committee of the Whole, as contained in the October 28, 2019 Committee of the Whole minutes be voted on separately. An Amended Resolution was passed by Council deferring one paragraph relative to recommending that Administration be directed to create Terms of Reference to the first Committee of the Whole meeting after the Non-Business meeting.

On December 16, 2019 a Non-Business meeting was held.

Paragraph Six - Amended Resolution, Council Advisory Committee - Community Safety, represented.

Memorandum dated January 13, 2020 from Ms. K. Power, City Clerk, relative to the above noted.

RECOMMENDATION

AND THAT Administration be directed to create a Terms of Reference for an Advisory Committee of Council and report back on or before March 2, 2020;

ATTACHMENTS

1 MEMO - K. POWER - COW - JAN 27 - COUNCIL ADVISORY COMMITTEE (2).DOC



Memorandum

Office of the City Clerk Fax: 623-5468

Telephone: 625-2230

TO: Members of Council

FROM: Ms. Krista Power, City Clerk

DATE: January 13, 2020

SUBJECT: Deferral Motion – Council Advisory Committee – Community Safety

Committee of the Whole – January 27, 2020

On January 27, 2020, Members of Council will be discussing the deferral resolution from December 2, 2019 relative to the establishment of an advisory committee of Council for community safety.

My office requires further direction regarding the outcome and purpose of the advisory committee that will assist in guiding the creation of the Terms of Reference for the committee. It would be important to ensure that work is not duplicated from the approved terms of any of Council's other committees, including but not limited to the Thunder Bay Drug Strategy and Crime Prevention Council.

I would also request that, if Council decides to establish a new committee, any report received from my office should include the amount of expected Council committee support required to assist with Committee work. (i.e. frequency of meetings)

The original motion requested a terms of reference be created and presented to Council on or before March 2, 2020 if the advisory committee is established. At the time the motion was presented, this date was achievable. This date is a concern for my office due to time constraints.

As such, I am requesting that Council consider amending the date of receiving the report and Terms of Reference for your review on or before April 27, 2020.



Corporate Report

DEPARTMENT/ DIVISION	Corporate Services & Long Term Care – Long Term Care & Senior Services	REPORT NO. R 5/2020
DATE PREPARED	11/28/2019	FILE NO.
MEETING DATE SUBJECT	01/27/2020 (mm/dd/yyyy) Single Source Approval for Resident and Testing	t Ceiling Lift Purchase, Installation

RECOMMENDATION

With respect to Report No. R 5/2020 (Corporate Services & Long Term Care –Long Term Care & Senior Services), we recommend the purchase, installation and testing of ceiling lifts be single sourced to Superior Home Health Care and that an agreement in the amount of \$106,104.00 be approved;

AND THAT the funding for the purchase of the ceiling lifts be as outlined in this report;

AND THAT the Manager of Supply Management be authorized to issue a purchase order to award this contract;

AND THAT the Mayor and Clerk be authorized to sign any necessary agreement related to the report;

AND THAT any necessary By-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

The purchase of resident ceiling lifts, slings and load testing is required on Resident Home Area One to complete a 4 year capital project. The completion of the project furnishes all required areas of the Home with mechanical lifts and prepares us for cyclical replacement.

Single sourcing is requested to complete this project as it allows the use of a constant vendor, is cost effective, and provides greater benefits such as consistent equipment. Consistency in the type of equipment used throughout the Home ensures the Home is compliant with the legislative training and education requirements, and provides benefits for maintenance, repair and replacement.

With the increase in resident acuity, including decreased mobility and transferring abilities, mechanical ceiling lifts are essential equipment required to reduce risk and injury for staff and residents.

DISCUSSION

Pricing was obtained in 2015 from ArjoHuntleigh with assistance from Superior Home Health Care. During the process, ArjoHuntleigh Maxi Sky ceiling lifts were chosen for their cost effectiveness and efficiencies, as well as ease of obtaining service and replacement parts. Since then Resident Home Areas Three and Four have been furnished, as well as all Home Area tub rooms with this consistent lift. Total ArjoHuntleigh Maxi Sky lifts purchased to date includes seventy-three units with installation, slings used for lifting, and load testing.

FINANCIAL IMPLICATION

Negotiations for competitive pricing began in early 2019. During the negotiations, ArjoHuntleigh agreed to secure the lift pricing for 3 additional years, and include a sling with each lift purchase at a reduced cost. Securing pricing can guarantee the completion of the project that will prepare us for cyclical replacement, and consistency in the type of equipment used ensures the Home is compliant with the legislative training and education requirements.

Projected Costs	Breakdown
Contract Price	\$106,104.00
HST Rebate (based on 13%)	(\$13,793.52) (\$ 1,867.43)
HST Rebate (based on .0176)	(\$ 1,867.43)
Total Required	\$90,443.05

Contract Proposal

Thirty-eight ArjoHuntleigh Maxi Sky ceiling lifts with track installation, slings, and load testing. Net Amount \$106,104.00.

CONCLUSION

It is concluded that Superior Home Health Care be single sourced for the purchase, installation and load testing of the resident ceiling lifts and slings in order to complete this project.

BACKGROUND

The 2019 capital budget includes \$115,000.00 for the purchase, installation and testing of ceiling lifts to complete the installation of resident ceiling lifts on all Home Areas. Cyclical life per lift is approx. 6-10 years with proper maintenance and care.

REFERENCE MATERIAL ATTACHED: None

PREPARED BY: LEE MESIC, ADMINISTRATOR - PIONEER RIDGE

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
Linda Evans, GM Corporate Services & Long Term Care, Treasurer	January 15, 2020



Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Planning Services	REPORT NO.	R 10/2020
DATE PREPARED	01/06/2020	FILE NO.	58CDM-14505
MEETING DATE	01/27/2020 (mm/dd/yyyy)		
SUBJECT	Amend Draft Plan of Condominium	- 1622 W. Francis	Street

RECOMMENDATION

With respect to Report No. R 10/2020 (Development & Emergency Services - Planning Services), we recommend that the request by 1490400 Ontario Ltd. to extend draft plan approval for a Condominium Conversion (58CDM-16503), of a 4 unit apartment dwelling on Registered Plan W219, Block 17, Lots 1 and 2, 1622 W. Francis Street, for a period of 2 years ending on February 28, 2022, subject to the modified conditions outlined in Attachment "C" and on the plan prepared by J.D. Barnes in Attachment "B" to Report No. R10/2020 (Development & Emergency Services - Planning Services); be approved;

AND THAT any necessary by-laws be presented to City Council for ratification;

ALL as contained in Report No. R 10/2020 (Planning Services), as submitted by the Development & Emergency Services Department.

EXECUTIVE SUMMARY

The subject lands received Draft Plan Approval for a Condominium Conversion comprised of a 4 unit dwelling at 1622 W. Francis Street on February 27, 2017. That approval was valid for 3 years. The owner has not acted on completing the conditions due to other commitments. The owner is asking that an extension of 2 years be granted to complete the conditions and finalize the registration of the plan of condominium.

There have been no concerns expressed by the various commenting agencies, one of the original draft plan approval conditions may now be deleted as it is no longer necessary. Administration recommends that Draft Plan Approval should be extended for 2 years to permit the registration of the Plan of Condominium subject to the revised conditions.

DISCUSSION

Description of Proposal

The owner, 1490400 Ontario Ltd., has applied to the City of Thunder Bay to extend the time of draft approval for a Plan of Condominium to convert the existing 4 unit apartment dwelling into condominium tenure. The site is serviced with a piped municipal water supply and sanitary sewer.

Description of Subject Property and surrounding area

The subject property is located at the southeast corner of Neebing Avenue and West Francis Street. The property contains a 2 storey apartment dwelling built in 2012. Neebing Avenue is classified as an Arterial Road and West Francis Street is a Local Road.

Surrounding land uses are predominately low density residential uses. A park, school and multiple unit dwellings are located nearby.

Planning Services Division and Agency Comments

The proposed request to extend draft plan approval was circulated to the internal and external agencies that provided input to the establishment of the original draft approval conditions.

The Engineering & Operations Division, Parks & Open Spaces Section, Tbaytel, Enbridge, and Thunder Bay Fire have reviewed the proposed extension request and do not have any objections or additional conditions.

Building Services Division advises that all Building Permit inspections have been completed and therefore recommends that the condition of Draft Plan Approval that the Applicant complete any required works to the satisfaction of the Chief Building Official be deleted. The Condominium Act allows the City to require a Statement of Building Condition as the building has been used for rental purposes. As such, that condition remains.

Both the Official Plan (2002) and the current Official Plan discourage condominium conversions when the vacancy rate for all rental units, as determined by Canada Mortgage and Housing Corporation (CMHC), is less than 3.0%. Draft Approval was granted when the vacancy rate was greater than 3%. In 2019, the vacancy rate is 3.6%, down from 4.9% in 2018. The Condominium Conversion also does not conflict with the current Official Plan's Housing Policies.

Section 51(32) of the Planning Act allows Council to set a time period, of not less than 3 years, for Draft Approval to lapse; February 28, 2020 being the case in this situation. The Planning Act also permits an extension of the time period by Council prior to the

approval lapsing. The time frame is intended to require plans to proceed from the draft approved stage to final approval in a reasonable manner. The Applicant has requested 2 additional years to bring the condominium to registration. The Applicant believes that 2 years is more than enough time; but prefers to have ample time should there be any unforeseen delays in registration.

No significant concerns have been expressed by the various commenting agencies. The site has been developed in accordance with City standards through the Building Permit process. It is therefore recommended that Draft Plan Approval be granted for 2 years to allow the proposed Plan of Condominium to be finalized subject to the amended conditions outlined in Attachment "C".

Provincial Policy Statement

City Council must have regard for the Provincial Policy Statement when considering the approval of Plans of Condominium. It is suggested that this conversion is consistent with the Provincial Policy Statement as the proposal fits into the City's servicing plan and no upgrades to existing infrastructure would be required to service the development.

FINANCIAL IMPLICATIONS

It is expected that an increase in property assessment will result. The development of the lands has and will be at the sole expense of the owner.

CONCLUSION

The Planning Services Division and the other commenting agencies are satisfied with the condominium proposal, subject to the amended conditions set out in Attachment "C" to this Report and recommends that the extension of draft approval be granted to February 28, 2022.

REFERENCE MATERIAL ATTACHED

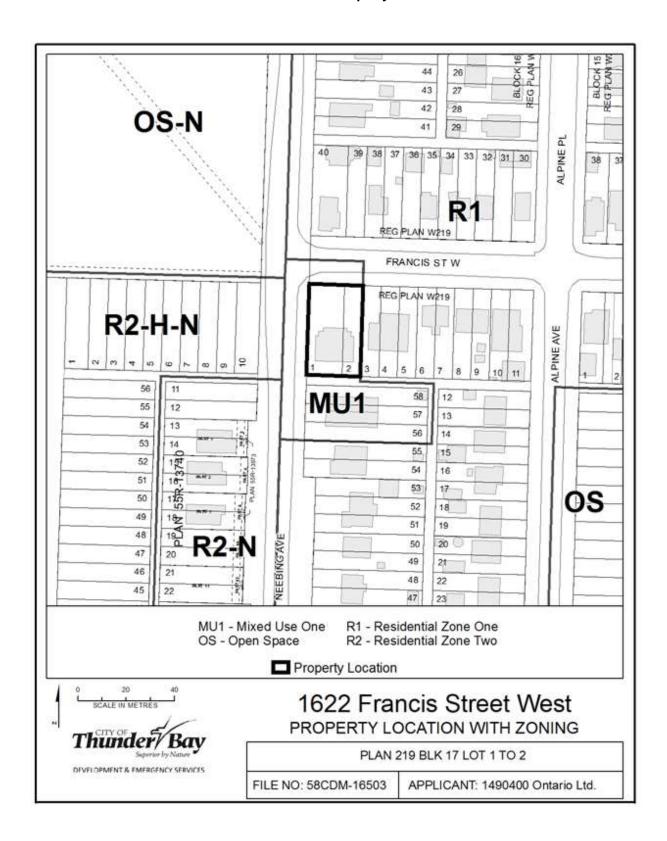
Attachment "A" - Property Location

Attachment "B" - Draft Plan of Condominium

Attachment "C" - Draft Plan Approval Conditions for File 58CDM-16503 - redlined

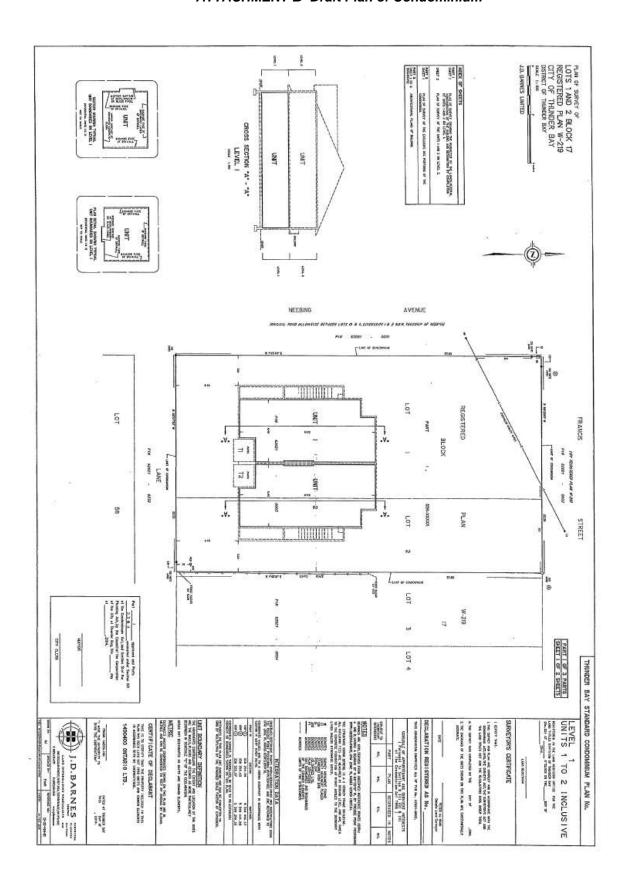
PREPARED BY: Decio Lopes, MCIP, RPP., Senior Planner

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
(NAME OF GENERAL MANAGER)	
MARK J. SMITH, GM DEVELOPMENT & EMERGENCY SERVICES	January 17, 2020



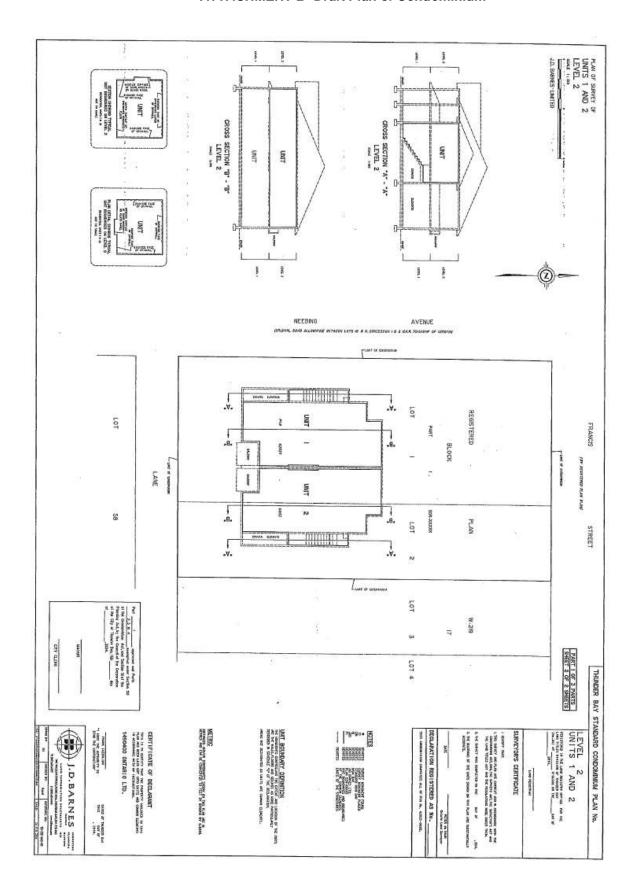
TITLE: Property Location			Date:	January 2020
PREPARED BY DL	SCALE As Noted	FILE NO. 58CDM-16503		

ATTACHMENT B- Draft Plan of Condominium



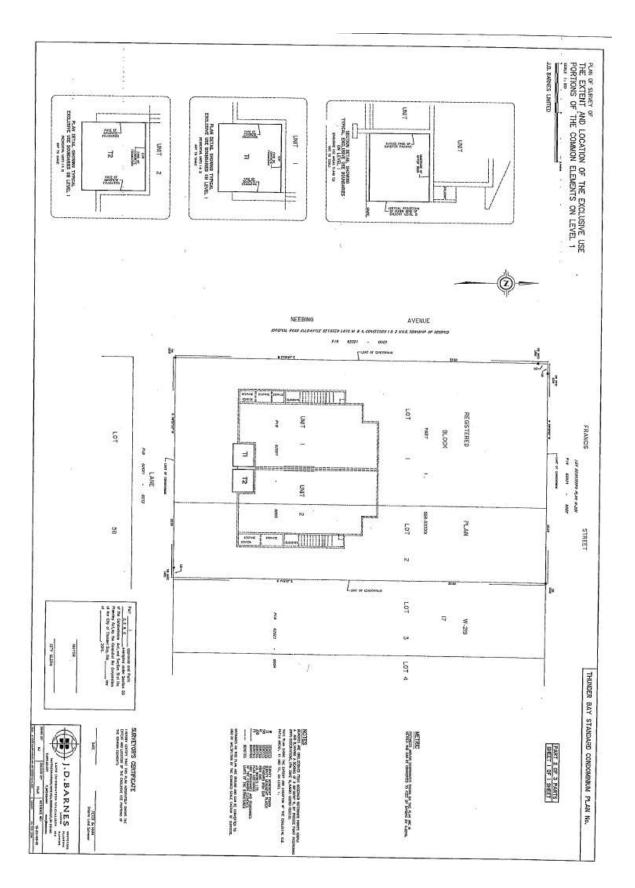
TITLE: Draft Plan of Condominium			Date:	January 2020
PREPARED BY DL	SCALE As Noted	FILE NO. 58CDM-16503		

ATTACHMENT B- Draft Plan of Condominium



TITLE: Draft Plan of Condominium			Date:	January 2020
PREPARED BY DL	SCALE As Noted	FILE NO. 58CDM-16503		

ATTACHMENT B- Draft Plan of Condominium



TITLE: Draft Plan of Condominium			Date:	January 2020
PREPARED BY DL	SCALE As Noted	FILE NO. 58CDM-16503		

ATTACHMENT C

Appendix "B" - Draft Plan Approval Conditions for File 58CDM-14505

That this approval applies for a period of 2 additional years, ending on February 28, 2022, to the draft plan prepared by J.D. Barnes Limited, shown on attachment "B" to Report No. R10/2020, which shows a 2 level (2 storey), 4 unit residential condominium conversion.

- 1. The Owner provides updated plans prepared by an Ontario Land Surveyor.
- 2. The owner shall, as per Section 51.1 of the Planning Act and Section 22.12 of the City of Thunder Bay Official Plan, satisfy the Parks & Open Spaces Section with respect to the payment of cash in lieu of parkland fee prior to the final registration of the plan of condominium.
- 3. The owner shall complete any outstanding Building Permit works to the satisfaction of the Chief Building Official.
- 4.3. The owner shall provide a Statement of Building Condition to the satisfaction of the Chief Building Official completed by either a Professional Engineering or Architect as a condition of final approval.
- 5.4. The owner shall complete the landscaping, as shown on the Building Permit site plan, to the satisfaction of the Parks & Open Spaces Section.
- 5.5. Such easements as may be required for utility, fire access or drainage purposes shall be granted to the appropriate authority and that the City is to be advised in writing how this condition has been satisfied.



MEETING DATE 27/01/2020 (mm/dd/yyyy)

SUBJECT City of Thunder Bay Strategic Plan

SUMMARY

At the November 25, 2019 Committee of the Whole (Administration Session), the proposed 2019-2022 Corporate Strategic Plan was referred to Administration for further review and to encompass the theme of growth in a more comprehensive manner.

Report No. R 72/2019 (City Manager's Office - Corporate Strategic Services) recommending that the "2019-2022 City of Thunder Bay Strategic Plan" be adopted by City Council.

Memorandum dated January 13, 2020, from Ms. K. Lewis, Director – Corporate Strategic Services, requesting to make a presentation relative to the above noted.

RECOMMENDATION

With respect to Report No. R 72/2019 (City Manager's Office - Corporate Strategic Services), we recommend that Council approve for adoption the "2019-2022 City of Thunder Bay Corporate Strategic Plan";

AND THAT the "2019-2022 City of Thunder Bay Corporate Strategic Plan" be published on the City's website and available for viewing at City Hall and the Public Library;

AND THAT any necessary By-laws be presented to City Council for ratification.

ATTACHMENTS

- 1. Memo COW Jan. 27 2019-2022 Corporate Strategic Plan
- 2. Attachment A One City, Growing Together 2019-2022 Corporate Strategic Plan
- 3. Attachment B Summary of Key Changes to the Proposed 2019-2022 Corporate Strategic Plan



MEMORANDUM

Corporate Strategic Services

Corporate Communications | Strategic Initiatives 500 Donald Street East Thunder Bay, ON P7E 5V3 (807) 625-3859

TO: Members of Council

FROM: Karen Lewis, Director – Corporate Strategic Services

DATE: January 13, 2020

RE: 2019-2022 Corporate Strategic Plan

COW January 27, 2020

On November 25, 2019, at Committee of the Whole, the proposed 2019-2022 Corporate Strategic Plan was referred to Administration for further review and to encompass the theme of growth in a more comprehensive manner.

A further Non-Business Meeting between Members of Council and Administration was held on December 16, 2019 for the purpose of strategic planning.

The final proposed 2019-2022 Corporate Strategic Plan is attached, together with a summary of key changes from the document presented on November 25, 2019.

Accordingly, the resolution from November 25, 2019, is re-presented at Committee of the Whole January 27, 2020, as follows:

With respect to Report No. R72/2019 (City Manager's Office - Corporate Strategic Services), we recommend that Council approve for adoption the "2019-2022 City of Thunder Bay Corporate Strategic Plan;"

AND THAT the "2019-2022 City of Thunder Bay Corporate Strategic Plan" be published on the City's website and available for viewing at City Hall and the Public Library;

AND THAT any necessary By-laws be presented to City Council for ratification.

Material Attached:

Attachment A - One City, Growing Together 2019-2022 Corporate Strategic Plan Attachment B - Summary of Key Changes to the Proposed 2019-2022 Corporate Strategic Plan





Our Vision

Our vision for Thunder Bay is One City, Growing Together.

Thunder Bay wil foster an inclusive city focused on service excellence and partnerships to provide a high quality of ife to our citizens. We embrace and celebrate our diversity as it makes our community a vibrant and dynamic place to grow.



Our Priorities

- Growth and prosperity
- Community safety and well being
- Cost-effective and quality services to citizens
- Financial sustainability to provide and maintain service and infrastructure evels
- Environmental stewardship

These priorities wil guide decision making and provide a framework for requests of Council. Activities that do not further these priorities wil not be recommended.

Our Strategy

Lead

Provide civic leadership to advance mutual respect, equal opportunity and hope.

Serve

Advance service excellence through a citizen focus and best use of technology.

Grow

Focus on city building and social infrastructure to strengthen our economy, lifestyle and well being.

Renew

Focus on essential infrastructure, revitalize our cores and change our appearance.

KEY INDICATORS

- Assessment growth
- Building construction value & permits
- Completion of projects
- Quality of life rating

- Satisfaction with services
- Sense of belonging
- Sense of safety rating
- Value for tax \$ rating

IMPLEMENTATION PLAN

Administration will develop a plan to guide implementation including milestones, indicators and project leads. Progress will be reported twice annually.

CITY COUNCIL

Mayor Bi Mauro

Councillors

Albert Aiel o McIntvre Ward

Mark Bentz At Large

Shelby Ch'ng Northwood Ward

Andrew Foulds Current River Ward

Cody Fraser Neebing Ward

Trevor Giertuga At Large Brian Hamilton McKellar Ward

Rebecca Johnson

At Large

Brian McKinnon Red River Ward

Kristen Oliver Westfort Ward

Aldo Ruberto At Large

Peng You At Large

LEAD

Provide civic leadership to advance mutual respect, equal opportunity and hope.

- 1. Seek advice and work collaboratively with Indigenous partners to deepen relationships and further reconciliation.
- 2. Fulfil our commitments under the Thunder Bay Anti-Racism and Inclusion Accord.
- 3. Col aborate with other institutions and partners in our city to articulate a shared vision.
- Provide opportunities for residents to express their civic pride.
- 5. Further our commitments to sustainability and climate adaptation

- Is this making us more inclusive and equitable?
- Is this building capacity?
- Is this uniting us?

SERVE

Advance service excellence through a citizen focus and best use of technology.

- 1. Conduct an independent review of the programs and services the City provides, how it provides them, and recommendations for what to maintain, change, reduce or enhance and propose changes to improve service.
- 2. Support the review through a public engagement plan that engages stakeholders and considers the service needs of residents and customers along the spectrum from youth to older adults.
- Identify points of contact with customers to identify better ways of serving that are inclusive and easy to use.
- 4. Develop an open data platform to make it easier for interested users to engage with City data and create opportunities for engagement.

- Is this improving service for residents and customers?
- Is it making best use of technology?
- Is it making it easier for residents to access the services they need and want?

GROW

Focus on city building and social infrastructure to strengthen our economy, lifestyle and well being.

- Support and work with the Thunder Bay
 Community Economic Development Commission
 in the execution of its 2019-2022 Strategic
 Action Plan and immigration pilot. Advocate
 to provincial, federal and industry leaders
 on economic opportunities and key priorities
 including retention of manufacturing jobs.
- Create a new community safety and well-being plan including a neighbourhood strategy to build capacity and support improvements led at the neighbourhood evel
- Develop key City infrastructure that builds capacity such as a new multi-use indoor sports facility, the first phase of the Waterfront Trail and a ong-term plan for the replacement of Fort William Gardens.
- 4. Support construction and opening of a new
 Thunder Bay Art Gal ery to further the ongoing
 development of a vibrant cultural scene on the
 waterfront, with a strong economic base.
- Work with the business community to develop and implement a zoning by-law and policies and procedures that facilitate business growth through increased easingly 29 1292 business.

- Is this city-building?
- Does it give us more to do and a place for al to enjoy?
- Is it affordable and sustainable?
- Does this encourage growth?

RENEW

Focus on essential infrastructure, revitalize our cores and enhance our Image Routes.

- Develop the asset management plan to reflect sustainability goals and make it available in plain anguage.
- 2. Revitalize the downtown cores in partnership with the stakeholders with a special focus on strategic investments such as addressing the future of VictoriaVille and initiatives that further community safety and well being.
- Rehabilitate Boulevard Lake Dam.
- Focus our beautification efforts to make significant progress on implementing the Image Route Plan.
- 5. Promote, both inside and outside Thunder Bay, our many attractions, parks, facilities, services and innovative product development to encourage use.

- Is this taking care of what we have in ways that are adaptive, resilient, clean, green and beautiful?
- Is this fil ing in our cores?
- Wil we be safer and feel safer?
- Does this further our commitments to environmental eadership?
- Does this support walkability, active transportation and complete streets?

STRATEGIC PLANNING CONTEXT

The City of Thunder Bay is also guided by many other plans and policies including:

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City of Thunder Bay Official Plan

Community Partnership Policy

Comprehensive Zoning By-Law

Long-Term Tax Strategy

Mining Readiness Strategy

Renew Thunder Bay Strategic Infrastructure Plan

Synergy North Strategic Plan

TBayTel Strategic Plan

Thunder Bay Event Centre

Tourism Marketing Product Development Plans

LIFESTYLE

Accessibility Plan

Age Friendly City Services Action Plan

Food Charter

Healthy Canteen Menus

Immigration Portal

Indigenous Liaison Action Plan

Inspire Thunder Bay Culture Plan

Overcoming Racism and Discrimination: A Plan for Action

Parks Planning

Poverty Reduction Strategy

Recreation and Facilities Master Plan

respect. Initiative

Senior Charter

Strategic Master Fire Plan (In Development)

Superior North EMS Strategic Plan (In Development)

Thunder Bay Drug Strategy

Thunder Bay and Area Food Strategy

Transit Master Plan

Transit Route Optimization Plan (In Development)

ENVIRONMENT

Active Transportation Plan

Clean Green and Beautiful Policy

Climate Adaptation Strategy

Corporate Energy Management Plan

EarthCare Sustainability

Plan

Solid Waste

Management Strategy

Stormwater Master Plan

Tax Sale Vesting Policy

Transportation Master Plan

Transportation Demand Management Plan

Urban Design and Image Route Guidelines

Urban Forest Management Plan

GOVERNANCE

Asset Management Plan

Long-Term Financial Plan

Multi-Year Corporate Review Process

Public Engagement Framework

Solid Waste Financial Plan

Wastewater System Financial Plan

Water Authority Financial Plan

EXECUTIVE MANAGEMENT TEAM

Norm Gale City Manager

Linda Evans General Manager, Corporate Services & Long-Term Care/ Treasurer

Kerri Marshall General Manager, Infrastructure & Operations Kel y Robertson General Manager, Community Services

Mark Smith General Manager, Development & Emergency

Services

Karen Lewis Director, Corporate Strategic Services

Maureen Panizza Director, Human Resources & Corporate Safety

Inquiries may be directed to:

Summary of Key Changes to the Proposed 2019-2022 Corporate Strategic Plan

Following is a summary of changes that have been incorporated into the Strategic Plan document, based on a resolution at Committee of the Whole (COW) on November 25, 2019, that"the proposed Strategic Plan be referred to Administration for further review and to encompass the theme of growth in a more comprehensive manner." Further input was received between November 25, 2019 and January 13, 2020.

- 1. Cover, revise Vision to: One City, Growing Together" and, inside left, shorten vision statement to: Our vision for Thunder Bay is One City, Growing Together. Thunder Bay will foster an inclusive city focused on service excellence and partnerships to provide a high quality of life to our citizens. We embrace and celebrate our diversity as it makes our community a vibrant and dynamic place to grow. Rationale: make the vision explicit and more focused on key priority of growth.
- 2. Inside left cover, Priorities are articulated. This text is based on input over the months of Plan development. Rationale: This addition is consistent with Grant Thornton's recommendation that the City should have prioritization criteria to guide decision making. This text is new.
- 3. Inside right cover, a note on the implementation Plan is included. *Rationale: interested readers will know a plan will be developed to guide strategic execution of the plan.*
- 4. Lead Pillar, Strategy amended to: "Provide civic leadership to advance mutual respect, equal opportunity and hope" and Strategic Action 1 split into two: 1. regarding relationships with Indigenous Partners and 2. fulfill our commitments under the Accord. *Rationale: clarity.*
- 5. Strategic Action for immigration pilot moves to new Grow pillar with Community Economic Development Commission Strategic Action Plan. *Rationale: belongs with CEDC.*
- 6. Lead Pillar, Strategic Action 5 added: Further our commitments to sustainability and climate adaptation.
- 7. Grow Theme replaces "Build" and Strategy amended to: "Focus on city building and social infrastructure to strengthen our economy, lifestyle and well being. Rationale: in keeping with resolution at COW on November 25, 2019.
- 8. Grow, Strategic Action 1: Support and work with the Thunder Bay Community Economic Development Commission in the execution of the 2019-2022 Strategic Action Plan and immigration pilot. Advocate to provincial, federal and industry leaders on economic

opportunities and key priorities such as the retention of manufacturing jobs. *Rationale:* to explicitly include economic development, identify Council's role in funding and working with the arms length economic development agency, and Council's advocacy role.

- 9. Grow, Strategic Action 2: "Create a new Community Safety and Well-Being Plan including a neighbourhood strategy to build capacity and support improvements led at the neighbourhood level." Rationale: heightened focus on community safety makes this key to advancement of growth theme.
- 10. Grow, revised wording to bring together 1, 3, 4 from original Build theme: "Develop key City infrastructure that builds capacity such as a new multi-use indoor sports facility, the first phase of the Waterfront Trail and a long-term plan for the replace of Fort William Gardens." Rationale: to bring focus to building capacity with City infrastructure with projects as examples rather than listing them as individual Strategic Actions.
- 11. Grow, Strategic Question added: "Does this encourage growth?" Rationale: in keeping with resolution of COW.
- 12. Grow, add Strategic Action 5 added: Work with the business community to develop and implement a zoning by-law and policies and procedures that facilitate business growth through increased ease of doing business.
- 13. Renew Pillar, Strategy amended to replace "change our appearance" with "enhance our Image Routes." Rationale: based on input from members of Council.
- 14. Renew, Strategic Action 2, shortened to omit specific stakeholders for consistency with document.



MEETING DATE 01/27/2020 (mm/dd/yyyy)

Scheduling - Designated Truck Route By-law

SUMMARY

Memorandum from Ms. K. Power, City Clerk, dated January 17, 2020 relative to the above noted.

RECOMMENDATION

With Respect to the presentation of the Designated Truck Route By-law, we recommend that the City Clerk poll for new dates for Council to receive the By-law on or before March 23, 2020;

AND THAT the Clerk report back to Council with respect to scheduling a new date.

ATTACHMENTS

1. Memo - DTR presentation - Jan 27 CC



Memorandum

Office of the City Clerk Fax: 623-5468 Telephone: 625-2230

TO: Members of Council

FROM: Krista Power, City Clerk

DATE: January 17, 2020

SUBJECT: Committee of the Whole – January 27, 2020

Scheduling - Designated Truck Route By-law

At the October 7, 2019 City Council meeting, Council deferred the presentation of the Designated Truck Route By-Law to a meeting on or before December 2, 2019.

At the November 25, 2019 Committee of the Whole meeting, Council requested that the Integrity Commissioner obtain legal counsel relative to the decisions presented in the reports.

Mr. Brian Tario, Integrity Commissioner has completed this work and received a legal opinion with respect to the reports received by Council. As a result of the legal opinion received, Mr. Tario has indicated that a further report on the outcome of this work be provided to City Council in the coming weeks.

As a result of the anticipated report, I am requesting direction from Council relative to presentation of the Designated Route By-law.

It is my request that Council consider moving this item forward to a future meeting. When the date of the Integrity Commissioner's report is confirmed, in keeping with the information provided in my memo from December 2, 2019, Members of Council will be surveyed to determine the date in which the By-Law will be presented.

With Respect to the presentation of the Designated Truck Route By-law, we recommend that the City Clerk poll for new dates for Council to receive the By-law on or before March 23, 2020;

AND THAT the Clerk report back to Council with respect to scheduling a new date.

cc:

Mr. N. Gale, City Manager

Ms. K. Marshall, General Manager – Infrastructure & Operations

Mr. M. Grimaldi, Solicitor - Legal Services

Ms. K. Dixon, Director - Engineering & Operations

Mr. B. Tario, Integrity Commissioner