



**MEETING:** Committee of the Whole

**DATE:** December 2, 2019

*Reference No. 1/51*

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**OPEN SESSION in the McNaughton Room at 5:00 p.m.**

Committee of the Whole - Special Session

Chair: Councillor T. Giertuga

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor M. Bentz  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor T. Giertuga  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor B. McKinnon  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Ms. K. Power, City Clerk  
Mr. N. Gale, City Manager  
Ms. P. Robinet, City Solicitor  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. K. Robertson, General Manager – Community  
Services

**DISCLOSURES OF INTEREST**

**Resolution to Amend Reason for Closed Session**

**MOVED BY:** Councillor Cody Fraser

**SECONDED BY:** Councillor Shelby Ch'ng

With respect to the establishment of the December 2, 2019 Committee of the Whole – Closed Session meeting, we recommend that the purpose be amended to include personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations.

**CARRIED**

**CLOSED SESSION in the McNaughton Room at 5:31 p.m.**

Committee of the Whole - Closed Session  
Chair: Councillor T. Giertuga

**DISCLOSURES OF INTEREST**

Councillor A. Aiello disclosed an interest relative to the Board Appointment agenda item, as he is the Director of the Boys and Girls Club.

Councillor M. Bentz disclosed an interest relative to the Economic Development Reserve Fund Project Request as he is employed at Confederation College.

**REPORTS OF MUNICIPAL OFFICERS**

**HR Matter**

Report No. 2019CLS.038 (Community Services) relative to the above noted was distributed separately on Thursday, November 28, 2019 to Members of Council and EMT only.

Ms. K. Robertson, General Manager - Community Services provided an overview relative to the above noted and responded to questions.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the recommendation relative to Report No. 2019CLS.038 (Community Services) would be presented at the December 2, 2019 Committee of the Whole meeting.

**NEW BUSINESS**

**Board Appointment**

It was consensus of Committee to change to order of the agenda.

Councillor A. Aiello left the meeting room.

Confidential memorandum from Mayor B. Mauro, dated December 2, 2019, relative to the above noted was distributed separately on Monday, December 2, 2019 to Members of Council and EMT only.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the recommendation relative to the Board Appointment would be presented at the December 2, 2019 Committee of the Whole meeting.

Ms. K. Robertson left the meeting room.

Councillor A. Aiello re-entered the meeting room.

## **REPORTS OF MUNICIPAL OFFICERS**

### **2nd & 3rd Quarter Update - CEDC**

Mr. E. Zakrewski, CEO - CEDC, Mr. M. Smith, General Manager - Development & Emergency Services, Mr. C. Urquhart, Chair - CEDC Board, Mr. P. Marchl, Vice-Chair - CEDC Board and Mr. B. Stribe, Secretary/Treasurer - CEDC Board entered the meeting room.

2019 2nd and 3rd Quarter Report to City Council, for information.

Mr. E. Zakrewski, CEO - CEDC and Mr. C. Urquhart, Chair - CEDC Board provided an overview relative to the above noted and responded to questions.

Councillor M. Bentz left the meeting room.

### **Economic Development Reserve Fund Project Request**

Confidential memorandum from Mr. C. Urquhart, Chair - CEDC Board, dated November 11, 2019 relative to the above noted.

Mr. E. Zakrewski, CEO - CEDC provided an overview relative to the above noted.

Mr. C. Urquhart, Chair - CEDC Board responded to questions.

Ms. L. Evans, General Manager - Corporate Services and Longer Term Care and Treasurer responded to questions.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the recommendation relative to the Economic Development Reserve Fund Project Request would be presented at the December 2, 2019 Committee of the Whole meeting.

### **OPEN SESSION in S.H. Blake Memorial Auditorium at 6:38 p.m.**

Committee of the Whole - Operations Session  
Chair: Councillor B. McKinnon

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor M. Bentz  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor T. Giertuga  
Councillor B. Hamilton  
Councillor R. Johnson  
Councillor B. McKinnon  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Ms. K. Power, City Clerk  
Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. K. Marshall, General Manager – Infrastructure &  
Operations  
Ms. K. Robertson, General Manager – Community  
Services  
Mr. M. Smith, General Manager – Development &  
Emergency Services  
Ms. K. Lewis, Director – Corporate Strategic  
Services  
Ms. K. Dixon, Director – Engineering & Operations  
Mr. G. Broere, Director – Asset Management  
Ms. V. DeGiacomo-Zwadesh – Energy Analyst  
Ms. K. Piche, Committee Coordinator

**DISCLOSURES OF INTEREST**

Councillor M. Bentz disclosed an interest relative to Economic Development Reserve Fund Project as he is employed at Confederation College.

Councillor A. Foulds disclosed an interest relative to the Clean, Green and Beautiful minutes as the applicants for two projects listed are relatives or professional contacts.

Councillor A. Aiello disclosed an interest relative to the Confidential memorandum from Mayor B. Mauro dated December 2, 2019 relative to a Board Appointment as he is the Executive Director for the Thunder Bay Boys & Girls Club.

**CONFIRMATION OF AGENDA**

Confirmation of Agenda - December 2, 2019 - Committee of the Whole

MOVED BY: Councillor Mark Bentz  
SECONDED BY: Councillor Andrew Foulds

With respect to the December 2, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

**CARRIED**

## ***PRESENTATIONS***

### **Tourism Thunder Bay**

Memorandum from Mr. T. Douglas Murray, CEO - Thunder Bay CEDC, dated October 7, 2019, requesting to provide City Council an update relative to the above noted.

Mr. P. Pepe, Manager - Tourism and Mr. E. Zakrewski, CEO - CEDC appeared before the Committee, provided a PowerPoint presentation relative to the above noted and responded to questions.

## ***REPORTS OF COMMITTEES***

### **Clean, Green & Beautiful Committee Minutes**

Minutes of Meeting No. 5-2019 of the Clean, Green and Beautiful Committee held on June 19, 2019 for information.

### **Parking Authority Board Minutes**

Minutes of Meeting No. 9-2019 of the Parking Authority Board held on September 10, 2019 for information.

## ***REPORTS OF MUNICIPAL OFFICERS***

### **Thunder Bay Wayfinding Implementation Report**

Report No. R 176/2019 (Infrastructure & Operations - Engineering & Operations) recommending that City Council approve the Thunder Bay Wayfinding Implementation Plan as outlined in this Report.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Peng You  
SECONDED BY: Mayor Bill Mauro

With respect to Report No. R 176/2019 (Infrastructure & Operations - Engineering & Operations), we recommend that City Council approve the Thunder Bay Wayfinding Implementation Plan as outlined in this Report;

AND THAT Administration begin the implementation of the Downtown Core Wayfinding Sign Placement Plan as outlined in this report utilizing existing budgets;

AND THAT implementation of future stages of the Wayfinding Sign Placement Plan be proposed in future capital budgets;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### ***FIRST REPORTS***

#### **City of Thunder Bay Program and Service Review – Phase One Interim Report**

Report No. R 181/2019 (City Manager's Office) relative to the Phase One Interim Report on the City Program and Service Review.

Memorandum from Mr. N. Gale, City Manager, dated November 13, 2019, requesting to provide City Council a presentation relative to the above noted.

Attachment A – City Program & Service Review Phase One Interim Report was distributed separately on Monday, December 2, 2019.

Mr. N. Gale, City Manager, provided an overview relative to the above noted.

Mr. C. Rettich, Mr S. Desai and Ms A. Pinto, Grant Thornton, LLP appeared before the Committee, provided a PowerPoint presentation relative to the above noted and responded to questions.

This report is being introduced as a 'first report' to allow Committee of the Whole and the general public time to consider the implications of the report before the following recommendations are considered by Committee of the Whole on December 16, 2019.

#### **Receive Report No. R 181/2019 as a First Report**

Recommendation to received Report R 181/2019 as a First Report.

MOVED BY: Mayor Bill Mauro  
SECONDED BY: Councillor Trevor Giertuga

With respect to Report R 181/2019 (City Manager's Office), we recommend that the Report be received;

AND THAT Report R 181/2019 (City Manager's Office) be presented at the December 16, 2019 Committee of the Whole meeting for consideration.

CARRIED

## ***PETITIONS AND COMMUNICATIONS***

### **Disaster Mitigation Adaptation Fund - Appropriation 21**

Memorandum from Mr. C. Campbell, Manager - Central Support, dated November 21, 2019, relative to the above noted, for information.

### **Carrick Street Bridge Update**

Memorandum from Ms. K. Dixon, Director - Engineering and Operations, dated November 21, 2019, relative to the above noted, for information.

### **Scheduling – Designated Truck Route By-law**

Memorandum from Ms. K. Power, City Clerk, dated November 25, 2019, relative to the above noted, for information.

### **Authorization to Amend By-law BL 25/2017 Appointing a Deputy City Treasurer**

Memorandum from Mr. N. Gale, City Manager, dated November 19, 2019, containing a motion relative to the above noted.

MOVED BY: Councillor Cody Fraser  
SECONDED BY: Councillor Shelby Ch'ng

THAT Section 4, 5, and 6 of By-law BL 25/2017 appointing Linda Evans as City Treasurer of The Corporation of the City of Thunder Bay remains in effect;

AND THAT the necessary by-law be presented to Council for ratification.

CARRIED

### **Engagement with Outside Boards – 2020 Budget**

At the September 9, 2019 Committee of the Whole, a resolution was passed, directing Administration to increase engagement efforts with the Lakehead Region Conservation Authority (LRCA), Thunder Bay District Social Services Administration Board (TBDSSAB), and the Board of Health to determine how levies to the City of Thunder Bay may be impacted by proposed potential cuts in provincial funding.

Memorandum from Mr. N. Gale, City Manager, dated November 21, 2019, relative to the above noted, for information.

## **OPEN SESSION in the S.H. Blake Memorial Auditorium**

Committee of the Whole - Community Services Session

Chair: Councillor S. Ch'ng

### ***REPORTS OF COMMITTEES***

#### **Accessibility Advisory Committee Minutes**

Minutes of meeting No. 07-2019 of the Accessibility Advisory Committee held on September 12, 2019, for information.

#### **Multi-Use Indoor Sports Facility Committee Minutes**

Minutes of Meeting No. 05-2019 of the Multi-Use Indoor Sports Facility Committee held on October 9, 2019, for information.

#### **Sister Cities Advisory Committee Minutes**

Minutes of Meeting Nos. 07-2019 and 08-2019 held on August 7, 2019 and September 4, 2019, respectively, for information.

### ***REPORTS OF MUNICIPAL OFFICERS***

#### **2020 Corporate Energy Management Update**

Report No. R 165/2019 (Community Services - Asset Management) providing Council with an overview of the changes within the energy sector that will have a direct impact on the 2020 energy budget, providing the annual update for the Corporate Energy Management Plan and providing a forecast for future energy initiatives within the Corporate portfolio, for information.

Memorandum from Ms. V. DeGiacomo-Zwawesh, Energy Analyst, dated November 6, 2019, requesting to provide City Council a presentation relative to the above noted was distributed separately on Friday, November 29, 2019.

Ms. V. DeGiacomo-Zwawesh, Energy Analyst appeared before the Committee, provided a PowerPoint presentation and responded to questions.



## **HR Matter**

Report No. 2019CLS.038 (Community Services) relative to the above noted was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Peng You  
SECONDED BY: Councillor Rebecca Johnson

With respect to Report No. 2019CLS.038 (Community Services), we recommend that Administration proceed as directed in Closed Session.

CARRIED

## **Board Appointment**

Confidential memorandum from Mayor B. Mauro, dated December 2, 2019, relative to the above noted, was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Mayor Bill Mauro  
SECONDED BY: Councillor Aldo Ruberto

With respect to the confidential memorandum from Mayor B. Mauro, dated December 2, 2019, we recommend that Administration proceed as directed in Closed Session.

CARRIED

## **Economic Development Reserve Fund Project Request**

Confidential memorandum from Mr. C. Urquhart, Chair - CEDC Board, dated November 11, 2019, relative to the above noted was previously presented in Closed Session held earlier this evening.

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Aldo Ruberto

With respect to Economic Development Reserve Fund (EDRF) Project Request #2019-51, the request for funding of up to \$500,000 by Confederation College of Applied Arts and Technology (Confederation College) for the expansion of the Aviation Centre of Excellence (ACE), the CEDC approve the following, subject to approval of City Council:

- a) That an allocation of up to \$500,000 from the CEDC's "Project Fund" be allocated to Confederation College for the ACE, subject to the following conditions:
- b) That the CEDC uses \$209,000 of its funds as of September 30, 2019 to balance out to zero and use the new funds from the City of Thunder Bay of \$200,000 in the 2020 budget and \$91,000 from the City of Thunder Bay in its 2021 budget.
- c) THAT the proponent, Confederation College provide to the CEDC, in writing, confirmation of funding as follows has been achieved to start the project:
  - i. \$1.625 million from Confederation College
  - ii. \$1 million from FedNor
  - iii. \$1 million from Northern Ontario Heritage Fund
  - iv. \$300 thousand from Industry (cash)
  - v. \$500 thousand from Industry (in kind)
- d) AND THAT Confederation College will submit statement of project expenses to serve as the basis of the claim for the requested support. This will include financial statements for the project for 2020, 2021 and 2022;
- e) AND THAT the proponent, Confederation College, provide written reports in a form satisfactory to the CEDC, by May 25, 2020, May 25, 2021 and May 25, 2022. These reports should include specific results as outlined in the Project Master Schedule on the status of the project and finally a report on the economic benefits to the community of the project after its first year of operations on May 25, 2021;
- f) AND THAT in the event project costs are less than the CEDC's total contribution shall be equivalent to 2.5% of project costs to maximum of \$500,000. This amount will be split between the years 2020, 2021, and 2022 in the amounts equivalent to \$166,666 each fiscal year assuring the other funds are on board and the project starts in 2020;
- g) AND THAT If the project does not start by the end of 2020, the CEDC Board reserves the right to renew contract;
- h) AND THAT Confederation College promote the CEDC as a partner in all media launches including television, radio, newspaper and social media with direct participation by the CEDC chair or delegate and the Mayor, City of Thunder Bay;

- i) AND THAT Confederation College continue to promote GOTOTHUNDERBAY, RNIP and Visit Thunder BAY on its electronic boards until 2022 free of charge.

CARRIED

### ***PETITIONS AND COMMUNICATIONS***

#### **Indoor Arenas - Operating Costs**

Memorandum from Mr. B. Cline, Acting Manager - Central Support Services, dated November 13, 2019, relative to the above noted, for information.

#### **James Whalen Tug and Brill Buses**

Memorandum from Mayor B. Mauro, dated November 20, 2019, containing a motion relative to the above noted.

MOVED BY: Mayor Bill Mauro  
SECONDED BY: Councillor Albert Aiello

With respect to the Brill Buses, we recommend that administration provide Council with a report addressing the City's capacity to lease space that would accommodate the needs of the Lakehead Transportation Museum Society to store and display the buses;

AND THAT Administration also report on the request to transfer ownership of the James Whalen Tug to the Lakehead Transportation Museum Society;

AND THAT this information is received on or before March 30, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

#### **Free Menstrual Products at City Facilities**

Memorandum from Councillor S. Ch'ng, dated November 6, 2019, containing a motion relative to the above noted.

MOVED BY: Councillor Cody Fraser  
SECONDED BY: Councillor Andrew Foulds

With respect to the introduction of free menstrual products (pads and tampons) in all public-facing municipally-run facilities, we recommend that Administration report back to Council outlining options and costs for a pilot project that would offer menstrual products in recreation centres and library locations;

AND THAT the evaluation of the pilot project also includes qualitative data from people using the products;

AND THAT the results of the pilot project inform the feasibility of expanding the provision of free menstrual products in all public-facing municipal buildings;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **Non-Business Meeting Scheduling**

Memorandum from Mr. N. Gale, City Manager, dated November 22, 2019, containing a motion relative to the above noted.

MOVED BY: Councillor Aldo Ruberto  
SECONDED BY: Councillor Brian Hamilton

With respect to the establishment of a Non-Business meeting, we recommend that a meeting be scheduled on December 9, 2019 to discuss issues relating to community safety, substance abuse and homelessness;

AND THAT the City Manager ensure that appropriate resources from Administration participate in the meeting;

AND THAT the Medical Officer of Health and Chief of Thunder Bay Police Service be invited to attend;

AND THAT Council receive information at the Non-Business meeting from Administration and community organizations relative to on-going initiatives and strategies;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

***ADJOURNMENT***

The meeting adjourned at 9:53 p.m.