



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, JUNE 15, 2020

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: IMMEDIATELY FOLLOWING CITY COUNCIL (PUBLIC MEETING)



MEETING: Committee of the Whole

DATE: Monday, June 15, 2020

Reference No. COW - 27/51

CLOSED SESSION in the Office of the City Clerk at 4:30 p.m.

Committee of the Whole - Closed Session

Chair: Councillor T. Giertuga

Closed Session Agenda will be distributed separately to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium immediately following City Council (Public Meeting)

Committee of the Whole - Planning Session

Chair: Councillor T. Giertuga

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - June 15, 2020 - Committee of the Whole **(Page 7)**

With respect to the June 15, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Appeals Tribunal (Property Standards) Minutes

Minutes of Meeting No. 01-2020 of the City of Thunder Bay Appeals Tribunal (Property Standards) held on February 5, 2020, for information. **(Pages 8-10)**

Committee of Adjustment Minutes

Minutes of Meetings No. 10-2019, No. 11-2019, No. 01-2020 and No. 02-2020 of the Committee of Adjustment held on November 27, 2019, December 18, 2019, January 30, 2020, and February 26, 2020 for information. **(Pages 11-32)**

Heritage Advisory Committee Minutes

Minutes of Meetings No. 12-2019 and No. 01-2020 of the Heritage Advisory Committee held on November 28, 2019 and January 23, 2020, for information. **(Pages 33-43)**

Multi-Use Indoor Sports Facility Committee Minutes

Minutes of Meetings No. 6-2019, No. 7-2019 and No. 01-2020 of the Multi-Use Indoor Sports Facility Committee held on October 30, 2019, November 19, 2019 and February 12, 2020, for information. **(Pages 44-54)**

Parking Authority Board Minutes

Minutes of Meetings No. 01-2020, No. 02-2020 and No. 03-2020 of the Parking Authority Board held on January 14, 2020, February 11, 2020 and March 10, 2020, for information. **(Pages 55-63)**

Lakehead Region Conservation Authority Minutes

Minutes of the 66th Annual Meeting and Meeting No. 2-2020 of the Lakehead Region Conservation Authority Committee held on January 29, 2020 and February 26, 2020, for information. **(Pages 64-79)**

Lakehead Source Protection Committee Minutes

Minutes of Meeting No. 01-2019 of the Lakehead Source Protection Committee held on May 1, 2019, for information. **(Pages 80-83)**

REPORTS OF MUNICIPAL OFFICERS

Holding Symbol Removal – 100 Princess Street (Thunder Bay Airport)

Report No. R 71/2020 (Development & Emergency Services - Planning Services) recommending removal of a holding symbol at 100 Princess Street (Thunder Bay Airport). **(Pages 84-87)**

THAT with respect to the request by Thunder Bay International Airports Authority Inc., relative to a portion of the lands at the Thunder Bay Airport, described as the whole of Parts 11 to 59, and portions of Parts 4, 6, 8, 60 and 61, Reference Plan 55R-8790, municipally known as 100 Princess Street, we recommend:

1. That the Holding Symbol be removed from the subject property.

AND THAT the necessary By-laws are presented to City Council for ratification.

ALL as contained in Report No. R 71/2020 (Planning Services) as submitted by the Development & Emergency Services Department.

External Funding for Various Capital Works

Report No. R 41/2020 (Infrastructure & Operations - Central Support) recommending that City Council approve the receipt and expenditure of funding from The Friends of Chippewa Park, Northern Ontario Heritage Fund Corporation and Tree Chipping Revenue from Resolute.
(Pages 88-91)

With respect to Report No. R 41/2020 (Infrastructure & Operations – Central Support), we recommend approval of the receipt and expenditure of funding from The Friends of Chippewa Park, Northern Ontario Heritage Fund Corporation and Tree Chipping Revenue from Resolute as outlined in this Report;

AND THAT Appropriation Change Order No. 36 be approved;

AND THAT any necessary By-laws be presented to City Council for ratification.

Hutton Park Drive Local Improvement: Road Work, Sidewalk and Storm Sewer

Report No. R 60/2020 (Infrastructure & Operations - Engineering & Operations) recommending that Administration be directed to include \$350,000 for consideration in the 2021 Capital Budget for the asphalt re-surfacing of Hutton Park Drive, from Valley Street to Mercier Street.
(Pages 92-100)

With respect to Report No. R 60/2020 (Infrastructure & Operations – Engineering & Operations) we recommend that Administration be directed to include \$350,000 for consideration in the 2021 Capital Budget for the asphalt re-surfacing of Hutton Park Drive, from Valley Street to Mercier Street as per Option #4 outlined in this Report;

AND THAT Administration be directed to advise the property owners along Hutton Park Drive, from Valley Street to Mercier Street, of the City's intent to complete only the asphalt re-surfacing of Hutton Park Drive in 2021, subject to further approval of the budget, unless a successful Local Improvement Petition is brought forward by the neighbourhood to fund the additional works towards bringing the roadway to a full urban standard;

AND THAT Administration prepare a further report to City Council, if a volunteer comes forward to lead the Local Improvement Petition, to advise on the results of the Local Improvement Petition in advance of the 2021 Capital Budget process;

AND THAT any necessary By-laws be presented to City Council for ratification.

Contract 14, 2020 Multi-Use Trails & Electrical Works

Report No. R 63/2020 (Infrastructure & Operations - Engineering & Operations) relative to the above noted. **(Distributed separately)**

Update on Cost Containment-COVID-19 Pandemic

At the May 11, 2020 Committee of the Whole meeting, a resolution was passed directing Administration to report back regarding the savings that have already been identified as cost containment measures relative to financial implications of the COVID-19 pandemic, and other potential savings that have been identified as potential cost mitigation measures.

Report No. R 72/2020 (Corporate Services & Long Term Care - Financial Services) relative to the above noted. **(Distributed separately)**

PETITIONS AND COMMUNICATIONS

Strategic Core Areas Community Improvement Plan

At the May 25, 2020 Committee of the Whole meeting, a resolution was passed directing Administration to report back regarding Community Improvement Plans with recommendations on potential grant programs and sources of funding.

Memorandum from Ms. L. McEachern, Director - Planning Services, dated June 5, 2020 containing a motion relative to the above noted. **(Pages 103-106)**

With Respect to the memorandum from Ms. Leslie McEachern, Director – Planning Services dated June 5, 2020, we recommend that the Planning Services Division and the Finance Division allocate administrative resources to administer the Strategic Core Areas Community Improvement Plan, Planning and Building Fee Grant Program and Grant Program;

AND THAT the Community Economic Development Corporation Operating Fund be the source of funding for up to \$200,000 for the remainder of the 2020 calendar year;

AND THAT the Grant Program be calculated based on 5% of the construction value up to a maximum grant of \$25,000 per property;

AND THAT Administration be directed to undertake a review of the current Community Improvement Plan and recommend additional financial assistance programs that can be used to aid in the economic recovery of the Strategic Core Areas;

AND THAT the Economic Recovery Task Team identify other ways to offer financial assistance and provide recommendations to redirect funds allocated to the Community Improvement Plan Programs if appropriate;

AND THAT any necessary by-laws be presented to City Council for ratification.

Pop-Up Patio Program

At the May 25, 2020 Committee of the Whole meeting, a resolution was passed directing Administration to report back regarding the Pop-Up Patio Pilot Program, including utilization of the pilot program for 2018 and 2019, recommendations to expand the existing pilot program to allow for increased participation, the potential closure of suitable streets or surface parking lots, timeframes associated with applications, and the potential waiving of fees associated with the program for 2020.

Memorandum from Ms. K. Charlton, Property Agent relative to the above noted. **(Distributed separately)**

Request for Report – Development of a Nuisance By-law

Memorandum from Councillor A. Ruberto, dated June 2, 2020 containing a motion relative to the above noted. **(Pages 108-109)**

With respect to the potential development of a Nuisance By-law for the City of Thunder Bay, we recommend that Administration report back to City Council with information, recommendations and any relevant financial impacts that relate to how a by-law may assist with some of the concerns presented by the public;

AND THAT this report be received on or before September 28, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

Allowance of Third Curbside Solid Waste Item

Memorandum from Councillor A. Aiello, dated May 29, 2020 containing a motion relative to allowing a third solid waste item at no cost during the state of emergency. **(Pages 110-111)**

With respect to curbside solid waste collection, we recommend that the City allow a third (3rd) item at no cost during the state of emergency;

AND THAT the additional item be implemented during the weeks of July 13, July 20, August 10 and August 17;

AND THAT any necessary by-laws be presented to City Council for ratification.

Engineering Construction Contract Summary

Memorandum from Ms. K. Dixon, Director - Engineering & Operations, dated June 2, 2020 containing a construction contract summary showing the variance between the original contract award price and final contract cost for Engineering projects from 2001 to 2019, for information. **(Pages 112-119)**

Procedural By-law Amendment – Public Deputations at Electronic Meetings

Memorandum from Ms. K. Power, City Clerk dated June 3, 2020 containing a motion relative to the above noted. **(Pages 120-121)**

With Respect to the Electronic Meetings – Deputations, we recommend that Section 3.01(h) of By-law 128-2012 (Procedural By-law of Council and its Committees) be amended to allow virtual Deputations at Committee of the Whole within an Electronic Meeting.

NEW BUSINESS

ADJOURNMENT



MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - June 15, 2020 - Committee of the Whole

RECOMMENDATION

With respect to the June 15, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Appeals Tribunal (Property Standards) Minutes

SUMMARY

Minutes of Meeting No. 01-2020 of the City of Thunder Bay Appeals Tribunal (Property Standards) held on February 5, 2020, for information.

ATTACHMENTS

1. Minutes - Appeals Tribunal (Property Standards) - February 5, 2020

**CITY OF THUNDER BAY APPEALS TRIBUNAL
HEARING: PROPERTY STANDARDS**

PAGE 1 OF 2

DATE: FEBRUARY 5, 2020

HEARING NO.: 01-2020

TIME: 1:31 P.M.

PLACE: MARTIN ROOM
3RD FLOOR CITY HALL

CHAIR: MR. ROBIN RICKARDS

PRESENT:

Mr. Tim Groulx
Ms. Melanie Mayhew-Hammond
Mr. Andreas Petersen
Mr. Robin Rickards
Mr. Richard Togman

OFFICIALS:

Ms. Dana Earle, Deputy City Clerk
Ms. Katie Piche, Committee Coordinator
Ms. Francie O'Brien, Licensing & Enforcement Officer

DISCLOSURES OF INTEREST

There were no disclosures announced at this time.

INTRODUCTION

The purpose of the hearing was to review the order on the property known municipally as 139 Brodie Street South, Plan 123, Lot 51, Thunder Bay, Ontario as adopted by By-law 066-2008, and the Building Code Act, S.O. 1992, c.23, for the maintenance and occupancy of property in the City of Thunder Bay. All of the work is to be completed by April 30, 2020.

Mr. Rony El Chmoury was appealing the order and requesting an extension to the completion date originally set at April 30, 2020.

OPENING STATEMENTS

The City of Thunder Bay was represented by Ms. Francie O'Brien, Licensing and Enforcement Officer. Ms. F. O'Brien provided an overview of the steps taken to date relative to the above noted property and provided photographs of the site under review. These pictures will be kept on file in the By-Law and Licensing Department as well as the City Clerk's Office.

The Chair asked the Committee for their comments, feedback and if they had any questions or concerns relative to this order.

Ms. Francie O'Brien responded to questions from the Committee.

DECISION

It was consensus of the Committee that Item #1 of the Property Standards Order be confirmed. It states that the appellant is to repair/replace all broken/boarded windows and doors on the building in accordance with the Maintenance of Vacated Property requirements. This item is to be completed by April 30, 2020.

It was consensus of the Committee that Item #2 of the Property Standards Order be confirmed. It states that the appellant is to repair/replace the rear steps and install hand rail and install steps and handrails at the front of the building so as to afford safe passage to authorized persons attending the properties. This item is to be completed by April 30, 2020.

It was consensus of the Committee that Item #3 of the Property Standards Order be confirmed. It states that the appellant is to repair/attach the downspout to the eave trough at the rear north west corner of the building. This item is to be completed by April 30, 2020.

It was consensus of the Committee that Item #4 of the Property Standards Order be confirmed. It states that the appellant is to secure the electrical conduit on the south west corner of the building. This item is to be completed by April 30, 2020.

MOVED BY: Mr. A. Petersen
SECONDED BY: Mr. R. Togman

With respect to the Property Standards Order for 139 Brodie Street South, dated December 17, 2019, we recommend that the full order be confirmed.

CARRIED

Mr. R. El Chmoury will receive a letter via registered mail with the new details of the order.

ADJOURNMENT

The meeting adjourned at 1:42 p.m.

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Committee of Adjustment Minutes

SUMMARY

Minutes of Meetings No. 10-2019, No. 11-2019, No. 01-2020 and No. 02-2020 of the Committee of Adjustment held on November 27, 2019, December 18, 2019, January 30, 2020, and February 26, 2020 for information.

ATTACHMENTS

- 1 COA minutes Nov 27 2019
- 2 COA minutes Dec 18 2019
- 3 COA minutes Jan 30 2020
- 4 COA minutes Feb 26 2020

November 27, 2019



COMMITTEE OF ADJUSTMENT

DATE November 27, 2019

MEETING NO. 10-19

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Mr. J. Talarico
Dr. R. Togman
Mr. N. Roy
Mr. K. DesRosiers

Ms. L. Veal, Secretary-Treasurer
Mr. J. Kirychuk, Planner II
Mrs. L. McEachern, Director Planning Services
Mr. Aaron Ward, Project Engineer
Mrs. M. Pepe, Planning Technician

Chairman Petersen outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

Chairman Petersen declared a conflict of interest for applications A-79-2019 and B-80-2019 due to business dealings.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

1. Application A-73-2019 Henry and Diane Syposz, 1350 Riverdale Road, Part of Lots 4, 5 and 6 Registered Plan 689, Save and except PART 1 on Plan 55R-11698 and PART 1 on Plan 55R-11521

November 27, 2019

Mr. and Mrs. Syposz appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space, and Engineering & Operations Division.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, the proposed minor variance meets the four tests for a minor variance.

The Chairman asked the members for a vote as to the approval of application A-73-2019.

“TAKE NOTICE THAT an application from Henry and Diane Sypoz has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 1350 Riverdale Road situated on Part Lots 4, 5 and 6 Registered Plan 689, Save and except PART 1 on Plan 55R-11698 and PART 1 on Plan 55R-11521 to allow for the severance and conveyance of one new parcel, as set forth in the application.

Table 8.2	Reduce the minimum required lot frontage to 31 metres from 60 metres
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PROVIDED HOWEVER THAT application B-74-2019 is approved by the Committee of Adjustment.

Be Approved.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

2. Application B-74-2019 Henry and Diane Syposz 1350 Riverdale Road, Part of Lots 4, 5 and 6 Registered Plan 689, Save and except PART 1 on Plan 55R-11698 and PART 1 on Plan 55R-11521

Mr. and Mrs. Syposz appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, with comment, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space, with conditions, and Engineering & Operations Division with conditions.

November 27, 2019

Mr. Syposz provided a brief history of the property and indicated that they would like to gift the lot to their daughter.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of application B-74-2019.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Henry and Diane Syposz, to the Committee of Adjustment for consent to the severance and conveyance of one parcel of land with a frontage of 125.52 metres, a lot depth of 591.5 meters and an area of 8 hectares. The retained lot will have a frontage of 31 metres, a lot depth of 474.2 metres and an area of 3 hectares, together with an easement for a driveway to access the severed parcel over the retained parcel, as set forth in the application.

The property is municipally known as 1350 Riverdale Road and is described as Lots 4, 5 and 6 Registered Plan 689, saving and excepting PART 1 on Plan 55R-11698 and PART 1 on Plan 55R-11521.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

3. Application A-75-2019 Douglas Salatino Lot 37 and 38 Block 15, Registered Plan 57, 938 McLaughlin Street

Mr. Salatino appeared before the Committee to answer questions regarding this application, he advised the Committee members that there was a house located on the site, but has since been demolished. He noted that without the variance, he would not be able to get the truck in the garage.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space, and Engineering & Operations Division.

November 27, 2019

Ms. Fazio, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of this application.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

4. Applications A-79-2019 and Application B-80-2019, 569 Maureen Street, Applicant: 2359462 Ontario Inc. Owner: 2079889 Ontario Ltd. Planning Consultant: Stefan Huzan, Northern Planning

Mr. Huzan appeared before the Committee to request a deferral for applications A-79-2019 and B-80-2019, to December 18, 2019 meeting. The deferral was requested to allow for the Mr. Huzan to provide Administration with the opportunity to review additional information. The applications were not heard, the Secretary-Treasurer advised the Mr. Huzan that a re-circulation fee of \$250.00 will be required. The Secretary-Treasurer stated that the applications will be rescheduled to the next meeting, if scheduling permits.

A brief discussion took place and the following resolution was passed.

MOVED BY: Kevin DesRosiers

SECONDED BY: Joe Talarico

“THAT applications A-79-2019 and B-80-2019 be deferred until the December 18, 2019 meeting to provide Administration with the opportunity to review additional information. Note: the application will be recirculated with no changes to the application.

CARRIED

SUPPLEMENTARY AGENDA

- **Signing of October 30, 2019 meeting minutes**

Moved by: Kevin DesRosiers

Seconded by: Joe Talarico

November 27, 2019

THAT the minutes of Meeting No. 09-19 of the Thunder Bay Committee of Adjustment, held October 30, 2019 be confirmed as presented.”

- **Conditions satisfied:**

B-68-2019 – Oinonen – 230 Byers Road (lot addition)

NEW BUSINESS

Discussion took place regarding a Christmas dinner after the December 18, 2019 meeting. This is a no host gathering.

1. ADJOURNMENT

The meeting adjourned at 5:15.

CARRIED

CHAIRMAN

SECRETARY-TREASURER

December 18, 2019



COMMITTEE OF ADJUSTMENT

DATE December 18, 2019

MEETING NO. 11-19

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Mr. J. Talarico
Dr. R. Togman
Mr. N. Roy
Mr. K. DesRosiers

Ms. L. Veal, Secretary-Treasurer
Mr. J. Kirychuk, Planner II
Mr. G. Mason, Planner II
Mr. Aaron Ward, Project Engineer
Mrs. M. Pepe, Planning Technician
Mr. J. Ruberto, CEDC

Chairman Petersen outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

Chairman Petersen declared a conflict of interest for applications A-79-2019 and B-80-2019 due to business dealings.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

December 18, 2019

1. Application A-79-2019, B-80-2019 Owner: 2079889 Ontario Ltd, Applicant: 2359462 Ontario Inc., Agent: Stefan Huzan, Northern Planning, 569 Maureen Street situated on M137, BLK A, N of S 1/4 SECTION 51, RD 33515 Clause C

It was noted that both applications A-79-2019 and B-80-2019 were deferred at the Agent's request at the November 27, 2019 meeting. The deferral was to provide the Agent the opportunity to provide administration with additional information.

The notices for A-79-2019 and B-80-2019 were read together.

Mr. Diaz appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the signs were posted.

Mr. Diaz provided an overview of his operation and the type and amount of equipment that his business owns and operates. He advised the Committee that he moved his operation to 569 Maureen Street approximately three years ago. He stated that it was at the time that he submitted the previous applications for consent and minor variance to the Committee of Adjustment. The applications were given conditional approval, however The City of Thunder Bay appealed the decision to the Ontario Municipal Board. The Ontario Municipal Board heard the appeal and the consent and minor variance applications were not granted.

Mr. Boutilier addressed the Committee, and confirmation was received that Mr. Boutilier was the applicant for the application, and former owner of the subject property. Mr. Boutilier purchased the former elevator in 2013. He advised the members that the elevator has a restrictive covenant which prohibits the use of the elevators to be used as grain elevators. The restrictive covenant will remain in place until 2040. He informed the members that he has pursued many options for the reuse of the elevator, but nothing has come to fruition. It was noted that this was the third time applications have been submitted to the Committee seeking consent and minor variance. Mr. Boutilier advised the Committee members that Sail Superior is interested in securing a long-term lease for docking storage and maintenance and related services. The members were provided with a copy of the expression of Interest from Sail Superior to Pool 3 land owners and a copy of the business proposal for the marina.

Mr. DesRosiers asked if the marina could operate without the severance. It was determined that it could and that there is no maximum number of uses in the zone. Mr. DesRosiers expressed concern that if the severance goes through, that he could walk away from the elevator. Mr. Boutilier advised the Committee that Mr. Diaz does not want to be part of the marina plan, and that the partnership with Sail Superior would be with him.

Discussion took place regarding the significance of the property and the asset to the City of Thunder Bay. Mr. Ruberto from CEDC noted that the Owner, Applicant or Agent, did not pre consult with CEDC or the Thunder Bay Port Authority prior to the submission of the applications. Mr. Ruberto noted that a report and an appraisal for the property has been completed and the

December 18, 2019

highest and best use would be for scrap metal. Mr. Ruberto also added that the proposed uses are good, however there is no need to sever the property to carry out the businesses. It was noted that both businesses are operating at this time. The property would be compromised if the lands were to be severed.

Mr. Huzan, made reference to the documents provided on Monday December 16, 2019 to administration and the Committee members, and posted a large scale map for reference.

Mr. Huzan provided a detailed overview of the site and the lot dimensions. He noted that the proposed Marina will have a total of 67 slips along with the associated required parking. The site will include outside storage of boats and the reuse of the rail shed for maintenance, and winter storage. Mr. Huzan stated that the uses are compatible and appropriate and conform to the Zoning By-law and the Official Plan. A lengthy discussion followed, Mr. Huzan addressed the concerns voiced by Planning and CEDC. He addressed the concern of access, and the abandonment of the elevator. Mr Huzan noted that 15 metres of frontage is sufficient to service the elevator site. Mr. Huzan also noted that the seawall is an asset and is being protected. Mr. Huzan stated that the severance is appropriate.

Correspondence was received and read, indicating no objections or concerns, from the Lakehead Region Conservation Authority, Ministry of Transportation, Building Division and Realty Services.

Fire Prevention noted that the owner has not demonstrated how the severed portion will meet the obligations under the Ontario Fire Code. The property owner is required, under Part 2 to maintain fire department access to the buildings. It was noted that it appears that the access route travels through the severed portion of the property. In addition, Part 6 requires the inspection, testing and maintenance of fire protection equipment such as private fire hydrants for the purposes of supplying sufficient water for fire suppression. It was not clear where the required fire hydrant of the former grain elevator is located. The fire protection concerns should be addressed prior to any severance of the property.

Comment from the Director of Revenue, Kathleen Cannon voiced concern with the proposed severance, stating that the severance would leave the elevator structure difficult to access should demolition be required in the future. The proposed severance seeks to separate the valuable piece of land from the property, increasing the risk that the remaining piece will be abandoned and the property taxes not paid.

Parks and Open Spaces and Engineering & Operations Division did not support the proposed applications and recommended that they be denied. It was noted that in their view the applications are essentially the same as the previous applications that were considered and denied at LPAT.

Comment from Jessi Ruberto, Senior Development Officer with CEDC also noted that the applications are very similar to the previous application. B-11600 which was opposed by the CEDC and denied by LPAT. Concern was voiced that the proposed severance would provide an

December 18, 2019

opportunity for the existing ownership group to abandon the property, leaving the elevator structure isolated.

CEDC and the City administration are currently completing an employment land use study that is expected to be completed in the spring of 2020. Mr Ruberto stated that it would be premature to support and application without consideration for the study. It was recommended that the Committee defer its consideration of this application.

Mr. Grant Mason, Planner II, Planning Services Division presented the comments for A-79-2019 and B-80-2019 that were prepared by Leslie McEachern, Director, Planning Services Division. The comments reflect the significant interest the City has in this applications. The comments were prepared for the November 27, 2019 hearing, and Ms. McEachern was in attendance and prepared to present her comments at that time, however the applications were deferred. Mr. Mason explained that Ms. McEachern in unable to attend the meeting today, and he was representing the Planning services division on her behalf.

The Primary concern was that the proposed severance will restrict the future development of the severed land by creating a parcel that will have limited access and where its future use or redevelopment will be compromised.

Planning, stated that the applicant did not demonstrate how the applications are significantly different from the applications submitted and considered previously.

It was noted that the Agent did not pre-consult with planning prior to the submission of the applications.

Planning concluded that the proposed severance is not consistent with the Provincial Policy Statement, does not conform with the Northern Growth Plan, and does not conform to the intent and policies of the Official Plan. The proposed severance does not represent good planning and is not in the public interest. Planning Services Division recommended that both the consent and minor variance application be Denied.

The Chairman asked the members for a vote as to the approval of application A-79-2019.

“TAKE NOTICE THAT an application from Owner: 2079889 Ontario Ltd, Applicant: 2359462 Ontario Inc., Agent: Stefan Huzan, Northern Planning under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, has been made for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 569 Maureen Street situated on M137, BLK A, N of S 1/4 SECTION 51, RD 33515 Clause C to allow for the creation of one new lot, as set forth in the application.

Section 34.2.2 b)	Reduce the minimum required lot frontage from 30 metres to 15 metres
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December 18, 2019

DECISION: REFUSED

The Committee Refused this application because it was their opinion that the variance requested is not minor in nature, is not desirable for the appropriate development or use of the severed land, and does not maintain the general intent of the Official Plan or Zoning By-law.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

2. Application A-79-2019, B-80-2019 Owner: 2079889 Ontario Ltd, Applicant: 2359462 Ontario Inc., Agent: Stefan Huzan, Northern Planning, 569 Maureen Street situated on M137, BLK A, N of S 1/4 SECTION 51, RD 33515 Clause C

The Chairman asked the members for a vote as to the approval of application B-80-2019.

“TAKE NOTICE THAT an application from Owner: 2079889 Ontario Ltd., Applicant: 2359462 Ontario Inc., Planning Consultant: Northern Planning, Stefan Huzan to the Committee of Adjustment for consent to the severance and conveyance of one parcel of land having a frontage of 15 metres, an irregular depth and an area of 2.88 hectares. The retained parcel will have a frontage of 98.0 metres, a lot depth of 177.2 metres and an area of 1.38 hectares, as set forth in the application.

The property is municipally known as 569 Maureen Street and is described as M137, BLK A, N of S 1/4 SECT 51, RD33515 CLAUSE C.

DECISION: REFUSED

The application was refused for the following reasons:

The Committee Refused this application because the parcel of land being created is not consistent with the Provincial Policy Statement, does not conform to the Northern Growth Plan, and does not conform to the intent and policies of the Official Plan. The proposed severance does not represent good planning and is not in the public interest.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

3. Application B-78-2019 Owner: 1490286 Ontario Ltd. Planning Consultant: Syl Menic, Menic Planning, Lots 1-17, Registered Plan 57, Block 13, PART 1 on Plan 55R-468, 1001 Athabasca Street

December 18, 2019

Mr. Grasley and Mr. Menic appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Bell, Realty Services, Synergy North, with conditions, Tbay Tel with conditions, Parks and Open Space, with condition, and Engineering & Operations Division with condition.

Mr. Menic provided a brief history of the property and indicated that the lots meet the minimum requirements of the Zoning By-law and that the Zoning By-law amended the definition of frontage for the lot as Athabasca Street.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with condition.

The Chairman asked the members for a vote as to the approval of application B-78-2019.

“TAKE NOTICE THAT an application from 1490286 Ontario Ltd. for consent to part lot subdivide and convey (1) one parcel from the property municipally known as 1001 Athabasca Street situated on Part Lots 1-17, Block 13, Registered Plan 57, PART 1, Plan 55R-4681 as set forth in the application,

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

4. Application B-81-2019 Applicant: Dougall H.F. Company Ltd., Solicitor: Rene Larson, Part of Lot 16, Concession 3, SKR Neebing, 1655 Mountain Road

Mr. Larson appeared before the Committee to answer questions regarding this application, he advised the Committee members that the purpose of the lot additions is to provide extra land to increase the driveway width, to access the garage.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, with comment, Synergy North, Fire Prevention, Building Services, Realty Services, Parks and Open Space, and Engineering & Operations Division.

December 18, 2019

Mr. Kirychuk, Planner II, Planning Services Division supported the application, with condition.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Owner: Dougall H. F. Company Limited, Solicitor: Rene Larson – Larson Lawyers to the Committee of Adjustment for consent to the severance and conveyance of one parcel of land for the purpose of a lot addition to 1619 Mountain Road. The severed parcel will have a frontage of 10 metres, a lot depth of 70 metres and an area of 700 square metres. The retained parcel will have a lot frontage of 303.35 metres, a lot depth of 476.06 metres and an area of 17.54 hectares, as set forth in the application.

The property is municipally known as 1655 Mountain Road and is described as PART OF LOT 16 CONCESSION 3 SKR NEEBING AS IN OFW28000.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

CARRIED

5. Application B-85-2019 Owner: Wayne Cerven, Part of Mining Location 23, White’s Survey, Less PARTS 2 & 3 on Plan 55R-13978, 166 Boyko Road

Mr. Cerven appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Mr. Cerven noted that he reviewed the comments from the Engineering & Operations Division, and discussed the topping over of the road due to the culvert freezing. Mr. Cerven agreed that the culvert requires replacement.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, with comment, Realty Services, Synergy North, Realty Services, Building Division, Ministry of Transportation, Parks and Open Space, with condition, and Engineering & Operations Division with conditions.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with conditions.

December 18, 2019

Discussion took place regarding the Engineering conditions, and an amendment to the condition followed.

The Chairman asked the members for a vote as to the approval of application B-85-2019.

“TAKE NOTICE THAT an application from Wayne Cerven, to the Committee of Adjustment for consent to the severance and conveyance of one lot having a frontage of 60 metres, a lot depth of 392.2 metres and an area of 2.3 hectares. The retained parcel will have a Lot Frontage of 129 metres, a Lot depth of 392 metres and an area of 5.1 hectares, as set forth in the application.

The property is municipally known as 166 Boyko Road and is described as McIntyre Mining Location 23 White's Survey Less PARTS 2 & 3, Plan 55R-13978.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

SUPPLEMENTARY AGENDA

- **Signing of November 27, 2019 meeting minutes**

Moved by: Kevin DesRosiers
Seconded by: Normand Roy

THAT the minutes of Meeting No. 010-19 of the Thunder Bay Committee of Adjustment, held November 27, 2019 be confirmed as presented.”

- **Conditions satisfied:**

B-48-2019 – 355 Twin City Crossroads –1 new lot
B-62-2019 – 349-389 Main Street, technical severance
B-63-2019—859, 869, 879, technical severance
B-65-2019- 1341Neebing Avenue – 1 new lot
B-68-2019 – 230 Byers Road – 2 new lots

NEW BUSINESS

Leslie McEachern, director of Planning will bring forward a report to Council in the New Year for the request for the sixth member.

December 18, 2019

Meeting dates for 2020 were provided to the members. It was noted that the January meeting is on a Thursday.

1. ADJOURNMENT

The meeting adjourned at 7:00.

CARRIED

CHAIRMAN

SECRETARY-TREASURER

January 30, 2020



COMMITTEE OF ADJUSTMENT

DATE January 30, 2020

MEETING NO. 01-20

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. K. DesRosiers

Mr. J. Talarico
Dr. R. Togman
Mr. N. Roy

Ms. L. Veal, Secretary-Treasurer
Mr. J. Kirychuk, Planner II
Mr. Aaron Ward, Project Engineer
Mrs. M. Pepe, Planning Technician

Chairman DesRosiers outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

There was no disclosure of interest.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

1. Application A-86-2019 Owners: Hector and Sylvia Couch, Applicant: Glenn Beer Lots 184 & 186, Registered Plan M-18, Parcel 3342 PAF, 207 Brent Street

January 30, 2020

Mr. Beer appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the signs were posted.

Mr. Beer provided an overview of the proposed construction of the addition to the existing single detached dwelling, being a garage containing a small second unit. Mr. Beer advised that the proposed second story will not be constructed, however the building footprint will remain the same.

Discussion took place regarding the existing servicing, and it was noted that it may require upsizing, however it will be determined at the building permit application stage.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, with comment, Realty Services, Synergy North, Parks and Open Space, and Engineering & Operations Division with condition.

Mr. Kirychuk, Planner II, Planning Services Division supported the application.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Owners: Hector and Sylvia Couch, Applicant: Glenn Beer for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 207 Brent Street situated on Lots 184 & 186 Registered Plan M18, PCL 3342 PAF to allow for the construction of an addition with a second floor to the existing single detached dwelling and create a second unit, as set forth in the application.

Table 9.2.1	Reduce the minimum required Rear yard from 7.04 metres to 1.524 metres
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PROVIDED HOWEVER THAT the applicant shall apply for and obtain an entrance Permit from the Engineering & Operations Division prior to the issuance of a building permit.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

SUPPLEMENTARY AGENDA

- **Signing of December 18, 2019 meeting minutes**

January 30, 2020

Moved by: Joe Talarico

Seconded by: Richard Togman

THAT the minutes of Meeting No. 011-19 of the Thunder Bay Committee of Adjustment, held December 18, 2019 be confirmed as presented.”

NEW BUSINESS

Leslie McEachern, director of Planning will bring forward a report to Council in February for the request for the sixth member.

NEW MILEAGE RATE

The mileage rate for the first 5,000 kilometers will be 59 cents.

1. ADJOURNMENT

The meeting adjourned at 4:30.

CARRIED

CHAIRMAN

SECRETARY-TREASURER

February 26, 2020



COMMITTEE OF ADJUSTMENT

DATE February 26, 2020

MEETING NO. 02-20

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Mr. J. Talarico
Dr. R. Togman
Mr. K. DesRosiers

Ms. L. Veal, Secretary-Treasurer
Mr. J. Kirychuk, Planner II
Mr. Aaron Ward, Project Engineer
Mrs. M. Pepe, Planning Technician

Chairman Petersen outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

Mr. Roy declared a conflict for application B-87-2019 prior to the hearing date.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

1. Application B-87-2019 1852034 Ontario Limited, Robert Zanette, 453 Van Norman Street

Mr. Zanette appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required signs. It was confirmed that the signs were posted.

February 26, 2020

Mr. Zanette provided a brief outline of the stages of the development on the site.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Realty Services, Synergy North, Fire Division, Building Services, Parks and Open Space, with conditions and Engineering & Operations Division.

Mr. Kirychuk, Planner II, Planning Services Division supported the application, with condition.

Mr. Ray Paklylak appeared before Committee to express his concern about the existing development of the site. Mr. Paklylak advised the members that snow removal has been a problem, with snow being pushed on to the City owned side walk and across the road. Mr. Paklylak asked where the snow storage site was located on the property and if there is a plan to remove the snow by truck.

Mr. Zanette noted that although the two buildings, the nine unit Condo and the four unit apartment appear to operate as one, they operate under two separate entities, each responsible for their own snow removal. Mr. Zanette indicated that he would advise the snow removal companies.

Mr. Paklak also was concerned with the drainage, noting that a lot of fill has been brought on site. Administration advised that at the time of obtaining a Building Permit, a lot grading and drainage plan is required. The full site will require a lot grading and drainage plan along with a storm water retention plan.

Area residents, by way of an email also echoed the concern of snow removal, and water drainage. Clarification was given on the ownership of the lane way between the fence and building #5. It was noted that the laneway is owned by the City of Thunder Bay, Mr. Zanette confirmed it was City owned.

Discussion took place about the third building that is proposed to be constructed the summer of 2020. Mr. Zanette advised the Committee members that the units will be modular and are constructed in Oliver Paipoonge. The Site will be subject to Site Plan Control and an agreement must be signed and registered prior to the issuance of a building permit.

Discussion took place about the request from Parks and Open Spaces for Parkland for the property in its entirety, it was noted that it could be cash in lieu or land, the parkland can be requested during the Consent process or the Site Plan Control process.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by 1852034 Ontario Limited, to the Committee of Adjustment for consent to the severance and conveyance of one (1) parcel of land having a frontage of 38.04 metres, an irregular depth of 48.71 metres and an area of 1853 square metres, and described as PARTS 6, 7 and 13, Plan

February 26, 2020

55R 14167. The retained parcel will have a lot frontage of 51.84 metres, a Lot depth of 103.56 metres and an area of 5368.6 square metres, together with an easement over PARTS 8 AND 11 on Plan 55R-14167 for utility services in favour of the severed portion being described as PARTS 6, 7 and 13 on Plan 55R-14167.

The property is municipally known as 453 Van Norman Street and is described as Part of PIN 62146-0143 Lots 65- 69 Part of Lots 45, 46, 47, 48, 49 and 64 and part of Lane closed by By-law 1884. PAB 2980, Registered Plan 138, Parts 6, 7 and 13, Plan 55R-14167.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee’s Decision as the application is consistent with all relevant planning legislation and represents good planning.

2. Application B-01-2020 Markku Vastamaki, and Aira Vastamaki 990 Onion Lake Road

Mr. Vastamaki appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required signs. It was confirmed that the signs were posted.

Mr. Vastamaki provided a brief overview of the development and advised that he would like to give his daughter the lot. The shape of the proposed lot represents the best building location, and is south facing. The new dwelling will be equipped with solar panels.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, with comments, Realty Services, Synergy North, with condition, Fire Division, Building Services, Parks and Open Space, with condition, and Engineering & Operations Division with conditions.

Mr. Kirychuk, Planner II, Planning Services Division supported the application, with conditions.

Discussion took place regarding the location of the Hydro poles, it was noted that they run along the old historic Onion Lake Road, which runs through the property.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Markku Vastamaki and Aira Vastamaki, to the Committee of Adjustment for consent to the severance and conveyance of one (1) parcel of land having a frontage of 60 metres, an irregular depth of 805 metres, and an area of approximately 8.4 hectares. The retained parcel will have a frontage of 74.4 metres, an irregular depth of 276.7 metres and an area of 2.3 hectares, as set forth in the application.

February 26, 2020

The property is municipally known as 990 Onion Lake Road and is described as North ½ of the South 2/3 of the South ½ of the South East ¼ of Section 3, Township of McIntyre, City of Thunder Bay.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

SUPPLEMENTARY AGENDA

- **Signing of January 30, 2020 meeting minutes**

Moved by: Joe Talarico

Seconded by: Kevin DesRosiers

THAT the minutes of Meeting No. 01-2020 of the Thunder Bay Committee of Adjustment, held January 30, 2020 be confirmed as presented.”

CONSENTS: Conditions completed

B-38-2019 – 709 Weiler Blvd. 3 lots

B-12-2019 – 2270 Arthur Street West – 1 lot

NEW BUSINESS

Council approved the 6th member to Committee of Adjustment, appointments to follow.

1. ADJOURNMENT

The meeting adjourned at 5:30.

CARRIED

CHAIRMAN

SECRETARY-TREASURER

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Heritage Advisory Committee Minutes

SUMMARY

Minutes of Meetings No. 12-2019 and No. 01-2020 of the Heritage Advisory Committee held on November 28, 2019 and January 23, 2020, for information.

ATTACHMENTS

1 HAC minutes Nov 28 2019
2 HAC minutes Jan 23 2020

DATE: THURSDAY, NOVEMBER 28, 2019 **MEETING NO. 12-2019**

TIME: 5:00 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST

CHAIR: MR. A. COTTER

PRESENT:

Ms. K. Costa, Vice Chair
Mr. A. Cotter, Chair
Mr. N. Duplessis
Ms. D. Pallen
Ms. H. Strobl
Ms. J. Waite
Ms. S. Walker
Mr. D. Yahn

OFFICIALS:

Mr. M. Szybalski, Corporate Records Manager & City Archivist
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Ms. L. Abthorpe, Heritage Researcher
Ms. P. Caland, Ministry of Tourism, Culture & Sport
Ms. L. Costanzo, Supervisor – Cultural Development & Events
Ms. P. Mader, Arts & Cultural Development Coordinator
Mr. G. Mason, Planner II
Mr. J. Kirychuk, Planner II

GUESTS:

Ms. B. McNulty
Mr. P. Poling Wilderness North
Ms. R. Mandamin, Manager - Indigenous Relations & Inclusion
Ms. K. Power, City Clerk
Ms. C. Jeffs, 338 Red River Road

1.0 DISCLOSURES OF INTEREST

Ms. S. Walker disclosed a conflict relative to items 3.0 Bonnie McNulty – Arts and Heritage Award and 10.0 Arts and Heritage Awards as she is employed by the City of Thunder Bay.

2.0 AGENDA APPROVAL

MOVED BY: Ms. D. Pallen
SECONDED BY: Mr. N. Duplessis

With respect to the November 28, 2019 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 BONNIE MCNULTY – ARTS AND HERITAGE AWARD

Ms. B. McNulty, winner of the Arts & Heritage Award for Achievement - Lifetime/Professional, expressed thanks to the committee for nominating her for the award.

4.0 PROVINCIAL PAPERS WWII CAIRN

Report from Ms. C. Wakefield, Associate Archivist, dated September 24, 2019 relative to the potential relocation of the WWII cairn on the former Provincial Papers property, presented at the October 24, 2019 committee meeting, re-presented for information.

Mr. P. Poling, Wilderness North, provided information relative to the WWII cairn. The cairn is engraved with the names of eighteen members of Provincial Papers who lost their lives in WWII. The property owners intend to create a public space on the former Provincial Papers property and will move the cairn to that location, which will likely be near the breakwall.

Mr. A. Cotter, Chair expressed the committee's support for the project and thanked Mr. P. Poling for keeping the committee informed.

5.0 INDIGENOUS HISTORY OF THUNDER BAY

Ms. R. Mandamin, Manager – Indigenous Relations & Inclusion provided a Power Point presentation entitled Reconciliation & Indigenous Heritage in Thunder Bay and responded to questions.

Ms. R. Mandamin spoke to the committee about the spiritual significance of Animikii-Wajiw (Mount McKay), the different Anishinaabek languages and the history of the Robinson treaties. Ms. R. Mandamin also informed the committee about her role as Manager – Indigenous Relations & Inclusion and proposed opportunities for future partnerships.

It was the consensus of Committee to incorporate a land acknowledgement into future HAC meetings.

6.0 HERITAGE REGISTER – INDIGENOUS SITES

Ms. J. Waite provided information relative to the Indigenous Friendship Centre and recommended that it be considered for the City of Thunder Bay Heritage Register. Established in 1964, the Indigenous Friendship Centre is one of the original friendship centres in Ontario. The Centre provides programming that allows traditional knowledge to continue for urban Indigenous people in Thunder Bay.

Mr. C. Cotter, Chair, recommended that guidance be sought from Elders on the potential listing on the Centre on the Heritage Register. Ms. R. Mandamin, Manager – Indigenous Relations & Inclusion offered to speak to Elders at their meeting in January.

7.0 NEW BUSINESS PRESENTATION – 338 RED RIVER ROAD

Ms. C. Jeffs, owner of the property at 338 Red River Road, located in the Waverley Park Heritage Conservation District, provided a presentation relative to renovations to the rear vestibule of the building. The proposed renovations include demolition of the current vestibule and replacement with a structure that will allow more headroom to enter the basement.

Drawings from Tomlinson Drafting Service, dated October 2019, were circulated at the meeting.

MOVED BY: Ms. K. Costa
SECONDED BY: Mr. D. Yahn

THAT the Heritage Advisory Committee approves plans for renovations to the rear vestibule at 338 Red River Road, as shown in plans from Tomlinson Drafting Service dated October 2019 which were presented by Ms. Ms. Caitlin Jeffs at the November 28, 2019 Committee meeting;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

8.0 CODE OF CONDUCT

Ms. K. Power, City Clerk provided a PowerPoint presentation relative to the above-noted and responded to questions.

At 7:10 p.m. it was the consensus of Committee to convene to Closed Session to continue with the business at hand.

MOVED BY: Mr. D. Yahn
SECONDED BY: Ms. K. Costa

THAT we resolve into closed session to discuss matters relative to personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

PERSONAL MATTER (CLOSED SESSION)

Ms. L. Abthorpe, Heritage Researcher, Ms. P. Caland, Ministry of Tourism, Culture & Sport, Ms. L. Costanzo, Supervisor – Cultural Development & Events, Ms. P. Mader, Arts & Cultural Development Coordinator, Mr. G. Mason, Planner II and Mr. J. Kirychuk, Planner II left the meeting room.

Ms. K. Power, City Clerk provided information relative to the above-noted and responded to questions.

At 7:21 p.m. the Committee reconvened Open Session to continue with the business at hand.

Ms. L. Abthorpe, Heritage Researcher, Ms. P. Caland, Ministry of Tourism, Culture & Sport, Ms. L. Costanzo, Supervisor – Cultural Development & Events, Ms. P. Mader, Arts & Cultural Development Coordinator, Mr. G. Mason, Planner II and Mr. J. Kirychuk, Planner II entered the meeting room.

9.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meeting No. 11-2019 held on October 24, 2019 to be confirmed.

MOVED BY: Mr. D. Yahn
SECONDED BY: Ms. J. Waite

THAT the Minutes of Meeting No. 11-2019 held on October 24, 2019 be confirmed.

CARRIED

10.0 ARTS & HERITAGE AWARDS

Ms. P. Mader, Arts & Cultural Development Coordinator provided a PowerPoint presentation relative to the Arts & Heritage Awards held on November 14, 2019. A total of 40 nominations were received and 12 awards were handed out in 11 categories. The 10th annual Arts & Heritage Awards will be held in November 2020.

11.0 INVENTORY OF BUILDINGS WITH HERITAGE VALUE

CBC News story entitled ‘These old houses: City's heritage inventory in the books’, dated November 13, 2019 relative to the above-noted was distributed with agenda, for information.

12.0 PROPOSED 2020 REGIONAL HERITAGE CONFERENCE

Mr. D. Yahn informed the committee that the Conference sub-committee met on October 24, 2019.

It was the consensus of Committee that HAC does not have the resources for a full conference in 2020. As an alternative, a heritage workshop will be pursued. Ms. L. Abthorpe, Heritage Researcher recommended reaching out to Ontario Heritage Trust to find a speaker.

An update will be provided at the next committee meeting.

13.0 HERITAGE RESEARCHER UPDATE

Ms. L. Abthorpe, Heritage Researcher provided an update relative to Doors Open 2020. Planning is underway. The theme for 2020 will match the City’s theme for the 50th anniversary of amalgamation: One City. 50 Years. Seven sites have been confirmed so far.

The Courthouse Hotel has been nominated for The Lieutenant Governor’s Ontario Heritage Award for Excellence in Conservation, with the support of a City Council resolution passed at the November 4, 2019 Committee of the Whole meeting. The awards will be presented at Queens Park at the end of February.

Ms. L. Abthorpe is in the process of updating the City’s self-guided walking tours. Two tours are complete and a third is almost done. Two others will also be updated. The tours will be available via the City’s new walking tour app as well as re-designed paper versions.

Ms. L. Abthorpe and Mr. G. Mason, Planner II provided a presentation to the Real Estate Board. The presentation included information about HAC, the Heritage Act and the City of Thunder Bay Heritage Register. At the presentation, it was recommended that the presentation also be provided to appraisers, the contractors association and Thunder Bay Law Association.

Ms. L. Abthorpe provided an update on the 50th Anniversary Celebration Steering Committee and noted that the City website now has a 50th anniversary section.

The December Walleye article will feature St. Andrew's Presbyterian Church and the January article will feature Thunder Bay City Halls.

14.0 NEW BUSINESS

None

15.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, January 24, 2020 at 5:00 p.m. in the McNaughton Room.

16.0 ADJOURNMENT

The meeting was adjourned at 8:21 p.m.

DATE: THURSDAY, JANUARY 23, 2020 **MEETING NO. 01-2020**

TIME: 5:08 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST

CHAIR: MR. A. COTTER

PRESENT:

Ms. J. Bonazzo
Mr. A. Cotter, Chair
Mr. N. Duplessis
Ms. D. Pallen
Ms. H. Strobl
Mr. D. Yahn, Vice Chair

OFFICIALS:

Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Mr. G. Mason, Planner II
Mr. J. Kirychuk, Planner II

GUESTS:

Mr. D. Williams
Ms. K. Dixon, Director – Engineering & Operations
Mr. C. Racco, RVI Group Ltd. (Brodie Library)
Mr. R. Furioso, Construction Services Supervisor

1.0 DISCLOSURES OF INTEREST

None.

2.0 ELECTION OF CHAIR AND VICE CHAIR

Ms. L. Lavoie, Committee Coordinator – Office of the City Clerk, administered nominations for the position of Chair and Vice Chair.

MOVED BY: Ms. D. Pallen

SECONDED BY: Ms. H. Strobl

WITH respect to the position of Chair on the Heritage Advisory Committee, we recommend that Mr. A. Cotter be appointed Chair of the Committee for the remainder of the 2020 calendar year, and until such time a replacement has been appointed, as required annually.

CARRIED

MOVED BY: Ms. J. Bonazzo
SECONDED BY: Mr. N. Duplessis

WITH respect to the position of Vice-Chair on the Heritage Advisory Committee, we recommend that Mr. D. Yahn be appointed Vice-Chair of the Committee for the remainder of the 2020 calendar year, and until such time a replacement has been appointed, as required annually.

CARRIED

3.0 AGENDA APPROVAL

MOVED BY: Ms. D. Pallen
SECONDED BY: Mr. D. Yahn

With respect to the January 23, 2020 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

4.0 PRESENTATIONS

4.1 340 South Hill Street

TBNewswatch article entitled ‘City snowplow dislodges heritage curbstones’, dated November 22, 2019, distributed with agenda, for information.

Mr. D. Williams provided information relative to curbstones on South Hill Street between Queen and Markland Streets. Mr. D. Williams commented on the quality of the workmanship of the stones and believes they beautify the street. He noted that the stones have been at this location for 100 years or more and he would like to see them remain. Some stones were recently dislodged by a snowplow.

Ms. K. Dixon, Director – Engineering & Operations informed the committee that reconstruction of Hill Street is not scheduled for 2020, but will take place within the next three years. The project will be a full reconstruction with underground work, curb to curb. In the past, other similar stone curbs were excavated and replaced with concrete curbs. The current stones do not provide as much benefit as concrete curbs and gutters, which assist the storm sewer system.

Ms. K. Dixon will provide a plan and costing to potentially incorporate the stones into the reconstruction design. She will meet with members of HAC to provide input.

4.2 Brodie Library

Drawings relative to Brodie Library boiler upgrade were distributed separately with agenda.

Mr. R. Furioso, Construction Services Supervisor and Mr. C. Racco, RVI Group Ltd. provided a presentation relative to the above-noted.

Two existing boilers will be removed and replaced with high efficiency boilers. A vent will be installed through the back wall into the laneway behind the library. The bulk of the work will be in the mechanical room. The chimney, a heritage feature, will remain. Any bricks removed will be documented and stored, in case they are needed in the future.

MOVED BY: Ms. D. Pallen

SECONDED BY: Mr. D. Yahn

THAT the Heritage Advisory Committee approves the boiler upgrade at Brodie Resource Library, 216 Brodie Street S. as shown in drawings by RVI Group, dated December 2, 2019 and presented by Mr. R. Furioso and Mr. C. Racco at the January 23, 2020 Committee meeting;

AND THAT any bricks removed will be labeled and stored in the facility or other suitable place;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

5.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meeting No. 12-2019 held on November 28, 2019 to be confirmed.

MOVED BY: Ms. D. Pallen

SECONDED BY: Ms. J. Bonazzo

THAT the Minutes of Meeting No. 12-2019 held on November 28, 2019 be confirmed, as amended.

CARRIED

6.0 REVIEW OF COMMITTEE TERMS OF REFERENCE

Discussion relative to the above-noted was deferred to the February 27, 2020 meeting.

7.0 2020 HERITAGE WORKSHOP

Ms. H. Strobl noted that the sub-committee received the agenda from the last heritage workshop and they are in the preliminary stages of planning. A further update will be provided at the February 27, 2020 committee meeting.

8.0 PROCEDURAL BY-LAW

Discussion relative to the above-noted was deferred to the February 27, 2020 meeting.

9.0 HERITAGE RESEARCHER UPDATE

The Heritage Researcher Update was deferred to the February 27, 2020 meeting.

10.0 NEW BUSINESS

None

11.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, February 27 at 5:00 p.m. in the McNaughton Room.

12.0 ADJOURNMENT

The meeting was adjourned at 5:43 p.m.

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Multi-Use Indoor Sports Facility Committee Minutes

SUMMARY

Minutes of Meetings No. 6-2019, No. 7-2019 and No. 01-2020 of the Multi-Use Indoor Sports Facility Committee held on October 30, 2019, November 19, 2019 and February 12, 2020, for information.

ATTACHMENTS

- 1 Committee minutes Oct 30 2019
- 2 Committee minutes Nov 19 2019
- 3 Committee minutes Feb 12 2020

DATE: WEDNESDAY, OCTOBER 30, 2019 MEETING NO. 06-2019

TIME: 4:33 P.M.

PLACE: MARTIN ROOM
CITY HALL – 3RD FLOOR
500 DONALD STREET EAST

CHAIR: MAYOR B. MAURO

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor A. Foulds
Councillor K. Oliver

OFFICIALS:

Ms. K. Power, City Clerk
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Ms. K. Robertson, General Manager – Community Services
Mr. G. Broere, Director – Asset Management
Ms. D. Paris, Director – Finance
Mr. J. Howie, Policy Assistant to the Mayor

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor K. Oliver
SECONDED BY: Councillor A. Aiello

With respect to the October 30, 2019 Multi-Use Indoor Sports Facility Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Multi-Use Indoor Sports Facility Committee Meeting No. 05-2019 held on October 9, 2019 to be confirmed.

MOVED BY: Councillor A. Aiello
SECONDED BY: Councillor K. Oliver

THAT the Minutes of Meetings No. 05-2019 held on October 9, 2019 be confirmed.

CARRIED

4.0 FINANCING

There was discussion relative to potential sources of funding for the proposed Multi-Use Indoor Sports Facility, including Municipal Accommodation Tax (MAT), Federal Gas Tax, projected 2019 surplus Federal Gas Tax administration fee refund, reserve funds, Invest in Canada Infrastructure Funding Program (ICIP), Northern Ontario Heritage Fund, FedNor and in-kind donations from Synergy North and Tbaytel.

MOVED BY: Councillor K. Oliver

SECONDED BY: Councillor A. Aiello

That the following items be approved by the Multi-Use Indoor Sports Facility Special Purpose Committee and presented to Council for their consideration:

THAT the unallocated Municipal Accommodation Tax (MAT) funding for 2020, 2021 and 2022, estimated to be \$3 million be added to the Indoor Turf Facility Reserve Fund;

AND THAT the Multi-Use Indoor Sports Facility Special Purpose Committee recommends Administration apply to the CEDC for their consideration for MAT funding for the Multi-Use Indoor Sports Facility project;

AND THAT the Federal Gas Tax one time extra funding of \$6.9 million be added to the Indoor Turf Facility Reserve Fund;

AND THAT the projected 2019 surplus Federal Gas Tax administration fees announced by Association of Municipalities of Ontario (AMO) in the amount of \$128,558.70 be allocated to the Indoor Turf Facility Reserve Fund;

AND THAT \$3.4 million in existing reserve funds be reallocated to the Indoor Turf Facility Reserve Fund;

AND THAT both Synergy North and Tbaytel be approached to inquire about in-kind donations to the Multi-Use Indoor Sports Facility project;

AND THAT these funds be used as necessary subject to the City's application to the Invest in Canada Infrastructure Funding Program (ICIP);

AND THAT the City continue to pursue any other outside funding streams that may become available for this project, including but not limited to Northern Ontario Heritage Fund Corporation (NOHFC) and FedNor.

Referral Motion - \$3.4 Million in existing reserve funds

MOVED BY: Councillor A. Aiello

SECONDED BY: Councillor A. Foulds

That the potential reallocation of \$3.4 million in existing reserve funds be referred to Administration;

AND THAT Administration report back at the next Committee meeting.

CARRIED

Final Motion – Financing

MOVED BY: Councillor K. Oliver

SECONDED BY: Councillor A. Aiello

That the following items be approved by the Multi-Use Indoor Sports Facility Special Purpose Committee and presented to Council for their consideration:

THAT the unallocated Municipal Accommodation Tax (MAT) funding for 2020, 2021 and 2022, estimated to be \$3 million be added to the Indoor Turf Facility Reserve Fund;

AND THAT the Multi-Use Indoor Sports Facility Special Purpose Committee recommends Administration apply to the CEDC for their consideration for MAT funding for the Multi-Use Indoor Sports Facility project;

AND THAT the Federal Gas Tax one time extra funding of \$6.9 million be added to the Indoor Turf Facility Reserve Fund;

AND THAT the projected 2019 surplus Federal Gas Tax administration fees announced by Association of Municipalities of Ontario (AMO) in the amount of \$128,558.70 be allocated to the Indoor Turf Facility Reserve Fund;

AND THAT both Synergy North and Tbaytel be approached to inquire about in-kind donations to the Multi-Use Indoor Sports Facility project;

AND THAT these funds be used as necessary subject to the City's application to the Invest in Canada Infrastructure Funding Program (ICIP);

AND THAT the City continue to pursue any other outside funding streams that may become available for this project, including but not limited to Northern Ontario Heritage Fund Corporation (NOHFC) and FedNor.

CARRIED

5.0 THIRD PARTY OPERATOR

Ms. K. Robertson, General Manager – Community Services provided an update on ICIP requirements relative to third party operators. She informed those present that to qualify for ICIP funding, a non-profit proponent must operate the proposed facility.

It was the consensus of Committee that the ICIP application include the City's intent to seek a non-profit operator. An operator will not be sought until the results of the ICIP application are released. If a non-profit operator cannot be procured, the default operator will be the City, with an advisory committee of user group members.

6.0 NEW BUSINESS

7.0 NEXT MEETING DATE

The next meeting is Tuesday, November 19, 2019 at 5:30 p.m. in the McNaughton Room, 3rd Floor, City Hall.

8.0 ADJOURNMENT

The meeting was adjourned at 5:51 p.m.

DATE: TUESDAY, NOVEMBER 19, 2019 MEETING NO. 07-2019

TIME: 5:33 P.M.

PLACE: MCNAUGHTON ROOM
CITY HALL – 3RD FLOOR
500 DONALD STREET EAST

CHAIR: MAYOR B. MAURO

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor A. Foulds
Councillor K. Oliver

OFFICIALS:

Mr. N. Gale, City Manager
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Ms. K. Robertson, General Manager – Community Services
Mr. G. Broere, Director – Asset Management
Ms. D. Paris, Director – Finance
Mr. J. Howie, Policy Assistant to the Mayor

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor K. Oliver

SECONDED BY: Councillor A. Foulds

With respect to the November 19, 2019 Multi-Use Indoor Sports Facility Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Multi-Use Indoor Sports Facility Committee Meeting No. 06-2019 held on October 30, 2019 to be confirmed.

Memorandum from Ms. K. Power, City Clerk dated November 13, 2019 relative to motions passed at the October 30, 2019 committee meeting.

At the request of the Chair, Councillor K. Oliver assumed the Chair at 5:35 p.m.

There was discussion relative to recommended amending motions in the above-noted memorandum.

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor A. Aiello

THAT the motion with respect to Multi-use Indoor Sports Facility funding as contained in the October 30, 2019 committee minutes be amended by replacing the fourth paragraph with:

“AND THAT the Federal Gas Tax one time extra funding of \$6.9 million be added to the Indoor Turf Facility Reserve Fund;

AND THAT the use of the funds be subject to the terms, conditions and results of the ICIP application and/or other funding agreements;”

CARRIED

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor A. Aiello

THAT the motion with respect to Multi-use Indoor Sports Facility funding as contained in the October 30, 2019 committee minutes be amended by adding the following after the fifth paragraph:

“That \$2.5 million from the Renew Thunder Bay Reserve Fund and \$0.9 million from the Stabilization Reserve Fund be reallocated to the Indoor Turf Reserve fund;”

CARRIED

Mayor B. Mauro resumed the Chair at 6:16 p.m.

Final Amended Motion – Financing

MOVED BY: Councillor K. Oliver
SECONDED BY: Councillor A. Aiello

That the following items be approved by the Multi-Use Indoor Sports Facility Special Purpose Committee and presented to Council for their consideration:

THAT the unallocated Municipal Accommodation Tax (MAT) funding for 2020, 2021 and 2022, estimated to be \$3 million be added to the Indoor Turf Facility Reserve Fund;

AND THAT the Multi-Use Indoor Sports Facility Special Purpose Committee recommends Administration apply to the CEDC for their consideration for MAT funding for the Multi-Use Indoor Sports Facility project;

AND THAT the Federal Gas Tax one time extra funding of \$6.9 million be added to the Indoor Turf Facility Reserve Fund;

AND THAT the use of the funds be subject to the terms, conditions and results of the ICIP application and/or other funding agreements;

AND THAT the projected 2019 surplus Federal Gas Tax administration fees announced by Association of Municipalities of Ontario (AMO) in the amount of \$128,558.70 be allocated to the Indoor Turf Facility Reserve Fund;

That \$2.5 million from the Renew Thunder Bay Reserve Fund and \$0.9 million from the Stabilization Reserve Fund be reallocated to the Indoor Turf Reserve fund;

AND THAT both Synergy North and Tbaytel be approached to inquire about in-kind donations to the Multi-Use Indoor Sports Facility project;

AND THAT these funds be used as necessary subject to the City's application to the Invest in Canada Infrastructure Funding Program (ICIP);

AND THAT the City continue to pursue any other outside funding streams that may become available for this project, including but not limited to Northern Ontario Heritage Fund Corporation (NOHFC) and FedNor.

CARRIED

The above-noted motion will be presented to Committee of the Whole on December 9, 2020.

MOVED BY: Councillor K. Oliver
SECONDED BY: Councillor A. Foulds

THAT the Minutes of Meetings No. 06-2019 held on October 30, 2019 be confirmed, as amended.

CARRIED

4.0 AMENITIES

Mr. G. Broere, Director – Asset Management provided a list of amenities included in the RFP, including the following: Synthetic turf field, change rooms, referee change area, indoor walking track, concession, public lobby, entrance area, storage space, administrative space, viewing area, and seating on mezzanine level.

Further recommendations from the Committee included: Ambulance bay and community space which can double as tournament hosting office.

The capacity of the facility will be 800 plus.

Mr. G. Broere noted that facility design drawings will be presented to the Committee in January 2020.

Discussion relative to the proposed facility included the following:

- Committee would like to see options for both full and $\frac{3}{4}$ mezzanine
- Type of turf must be something that does not hurt people
- Can roof support solar panels?
- Consider private sector for concessions

The Committee asked Administration to consider contributions from community groups, what community groups would get in exchange for a contribution, and forms of contribution.

5.0 NEW BUSINESS

6.0 NEXT MEETING DATE

The next meeting date is to be determined.

7.0 ADJOURNMENT

The meeting was adjourned at 6:31 p.m.

DATE: WEDNESDAY, FEBRUARY 12, 2020 MEETING NO. 01-2020

TIME: 6:00 P.M.

PLACE: MCNAUGHTON ROOM
CITY HALL – 3RD FLOOR
500 DONALD STREET EAST

CHAIR: MAYOR B. MAURO

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor M. Bentz
Councillor A. Foulds
Councillor K. Oliver

OFFICIALS:

Ms. K. Power, City Clerk
Ms. F. Track, Committee Coordinator

RESOURCE PERSONS:

Ms. K. Robertson, General Manager – Community Services
Mr. G. Broere, Director – Asset Management
Mr. R. Furioso, Construction Services Supervisor
Ms. L. Paradis, Manager – Budgets and Long Term Planning
Mr. J. Howie, Policy Assistant to the Mayor

GUESTS:

Mr. M. Vodrey, Project Manager – Stantec Architecture
Mr. D. Ryall, Senior Architectural Technologist – Stantec
Architecture
Mr. M. Greatrix, Project Architect – Stantec Architecture

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor K. Oliver
SECONDED BY: Councillor A. Aiello

With respect to the February 12, 2020 Multi-Use Indoor Sports Facility Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Multi-Use Indoor Sports Facility Committee Meeting No. 07-2019 held on November 19, 2019 to be confirmed.

MOVED BY: Councillor A. Foulds

SECONDED BY: Councillor A. Aiello

THAT the Minutes of Meetings No. 07-2019 held on November 19, 2019 be confirmed.

CARRIED

4.0 DESIGN REVIEW

Mr. G. Broere, Director – Asset Management provided an overview relative to the above noted and introduced members of the Stantec Architecture Team.

Mr. M. Vodrey, Project Manager – Stantec Architecture, Mr. D. Ryall, Senior Architectural Technologist – Stantec Architecture and Mr. M. Greatrix, Project Architect – Stantec Architecture, provided a PowerPoint Presentation entitled “Thunder Bay New Multi-Use Indoor Sports Facility” and responded to questions.

Discussion relative to the proposed facility included the following:

- Committee would like to see field layout options for other sports
- Committee would like to see additional parking options
- Committee would like pricing for hard surface options
- Storage area for equipment
- Locker room for public day use
- Multi purpose space and office area

5.0 NEW BUSINESS

6.0 NEXT MEETING DATE

The next meeting date is to be determined.

7.0 ADJOURNMENT

The meeting was adjourned at 7:40 p.m.



MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Parking Authority Board Minutes

SUMMARY

Minutes of Meetings No. 01-2020, No. 02-2020 and No. 03-2020 of the Parking Authority Board held on January 14, 2020, February 11, 2020 and March 10, 2020, for information.

ATTACHMENTS

1 PAB minutes Jan 14 2020
2 PAB minutes Feb 11 2020
3 PAB minutes Mar 10 2020

Minutes of Meeting

Parking Authority Board

MEETING #: 01
DATE: January 14, 2020
TIME: 11:00 AM
PLACE: Community Services Boardroom
ACTING
CHAIR: Chris Krumpholz, Member

ATTENDEES: Brian Hamilton, Member
Jonathan Paske, Supervisor – Parking Authority
Doug Vincent, Manager – Licensing & Enforcement
Kara Pratt – Waterfront BIA Representative
REGRETS: Frances Larizza, Member
Mark Smith, GM – Development & Emergency Services

1. Confirmation of Agenda

Moved by Brian Hamilton, seconded by Chris Krumpholz.

“With respect to the January 14, 2020 Parking Authority Board meeting, it is recommended that the agenda as printed, including any additional information and new business, be confirmed.”

CARRIED

2. Minutes of December 9, 2019 Meeting

Moved by Brian Hamilton, seconded by Chris Krumpholz.

“That the minutes of the Parking Authority Board meeting held December 9, 2019 be approved.”

CARRIED

3. Outstanding Items

The RFP for Parking Management Solutions (mobile parking purchase, ticket management system, and online payments) is in progress. Legal Services is reviewing submissions regarding privacy requirements before entering into an agreement with a vendor.

4. Financial Statement

Year-end entries are still being completed by the Finance department. Members have no concerns with the current financial statement.

5. Free Parking Request

Members discussed a request for free parking from the Thunder Bay Psychiatry Local Education Committee at the Waterfront parkade for the attendees of a conference being held in April. The request was denied.

6. Stolen Parking Meters

Members were given an update regarding the stolen meters. Parking Authority is currently examining its options for meter replacement. Multi-space meters are being considered as opposed to single-space units. More information will be provided as it becomes available.

7. New Business

Members decided to defer the annual nomination and selection of a new chair to the next meeting when all members will be present.

Members discussed a letter from the Waterfront BIA regarding the enforcement of the 2am – 7am priority route winter restriction in the downtown core. A request for a reduced rate or grace period was made. Members were informed that enforcement cannot be selective and all drivers must follow established restrictions. Parking Authority will, however, review current posted signage and consider additional signage to make clearer to drivers the wintertime restriction in the downtown. A request was also made for Parking Authority to cover the cost of a marketing and advertising campaign regarding the parking restriction and using the parkade as a suitable alternative to overnight on-street parking. Members decided Parking Authority would not cover these costs, however it would work with the BIA to help better inform drivers of the restriction and promote use of the parkade through the City's social media profiles.

Members decided to defer discussion of a letter from the Waterfront BIA regarding snowbank removal and meter ticketing to the next meeting.

8. Next Meeting

The next meeting will be February 11, 2020 at 11:00 AM.

9. Adjournment

Moved by Brian Hamilton, seconded by Chris Krumpholz.

“That the January 14, 2020 Parking Authority Board meeting be adjourned.”

CARRIED

Meeting adjourned at 12:25 PM.

Minutes of Meeting

Parking Authority Board

MEETING #: 02
DATE: February 11, 2020
TIME: 11:00 AM
PLACE: Community Services Boardroom
CHAIR: Frances Larizza, Member

ATTENDEES: Chris Krumpholz, Member
Brian Hamilton, Member
Jonathan Paske, Supervisor – Parking Authority
Doug Vincent, Manager – Licensing & Enforcement
Kara Pratt – Waterfront BIA Representative
REGRETS: Mark Smith, GM – Development & Emergency Services

1. Confirmation of Agenda

Moved by Chris Krumpholz, seconded by Brian Hamilton.

“With respect to the February 11, 2020 Parking Authority Board meeting, it is recommended that the agenda as printed, including any additional information and new business, be confirmed.”

CARRIED

2. Selection of Chairperson for 2020.

Moved by Frances Larizza, seconded by Brian Hamilton.

“That Chris Krumpholz serve as chair for the Parking Authority Board in 2020.”

CARRIED

Moved by Chris Krumpholz, seconded by Brian Hamilton.

“That Frances Larizza serve as vice-chair for the Parking Authority Board in 2020.”

CARRIED

Chris Krumpholz replaced Frances Larizza as chair for the remainder of the meeting.

3. Minutes of January 14, 2020 Meeting

Moved by Brian Hamilton, seconded by Chris Krumpholz.

“That the minutes of the Parking Authority Board meeting held January 14, 2020 be approved.”

CARRIED

4. Outstanding Items

The RFP for Parking Management Solutions (mobile parking purchase, ticket management system, and online payments) is in progress. Legal Services is reviewing the agreement. A letter of intent was provided to the proposed vendor so technical details can begin to be worked out while the agreement is being reviewed. There are privacy and data rights details to be determined.

5. Financial Statement

No update to provide. The 2020 budget has not yet been approved and the 2019 year-end entries have not yet been completed. Going forward members would like the statement to indicate the reserve fund balance.

6. Discussion of Winter Meter Enforcement

Members discussed a letter submitted by the Waterfront BIA asking for clarification on meter enforcement during the winter with snowbanks. The Board agrees that if a parking meter is inaccessible/buried in snow then the meter would not need to be paid. Otherwise it is the expectation that a meter will be paid when a vehicle parks regardless if access directly through the snowbank has been “punched out” by the Roads crews. Individuals should take the safest route to access the sidewalk and the meter.

7. Discussion on Parkades

Members were provided a memo to Council from Mark Smith dated January 24, 2020 regarding both the Waterfront and Victoriaville parkades. The memo suggests the City not close or divest itself of the parkades. It also suggests increasing rates in order to better recover the costs associated with their operation and maintenance. Members discussed the possibility of introducing a rate to allow users access to both parkades with one pass. Parking Authority will investigate this and other rate options and bring them to the next meeting for discussion.

8. New Business

The Board suggested adding information regarding the 15 minute grace period at street meters to the City's webpage. Parking Authority will add this information.

Members requested Parking Authority investigate parking availability/restrictions at the Victoria Ave. and Franklin St. intersection area. Parking Authority will investigate and provide members with an email of findings.

9. Next Meeting

The next meeting will be March 10, 2020 at 11:00 AM.

10. Adjournment

Moved by Brian Hamilton, seconded by Frances Larizza.

"That the February 11, 2020 Parking Authority Board meeting be adjourned."

CARRIED

Meeting adjourned at 12:30 PM.

Minutes of Meeting

Parking Authority Board

MEETING #: 03
DATE: March 10, 2020
TIME: 11:00 AM
PLACE: Community Services Boardroom
CHAIR: Chris Krumpholz, Member

ATTENDEES: Frances Larizza, Member
Brian Hamilton, Member
Jonathan Paske, Supervisor – Parking Authority
Doug Vincent, Manager – Licensing & Enforcement

REGRETS: Kara Pratt – Waterfront BIA Representative
Mark Smith, GM – Development & Emergency Services

1. Confirmation of Agenda

Moved by Chris Krumpholz, seconded by Brian Hamilton.

“With respect to the March 10, 2020 Parking Authority Board meeting, it is recommended that the agenda as printed, including any additional information and new business, be confirmed.”

CARRIED

2. Minutes of February 11, 2020 Meeting

Moved by Brian Hamilton, seconded by Chris Krumpholz.

“That the minutes of the Parking Authority Board meeting held February 11, 2020 be approved.”

CARRIED

3. Outstanding Items

The RFP for Parking Management Solutions (mobile parking purchase, ticket management system, and online payments) is in progress. Legal Services is reviewing the agreement. There are privacy and data rights details to be determined, as well as negotiation of some fees. A technical scope of work call was held to get some groundwork started while the agreement is being finalized.

4. Financial Statement

Members were provided the 2019 year-end financial statement. A budget surplus of approximately \$34,000 was realized and added to the reserve fund as opposed to the budgeted deficit. The approximate, unaudited balance of the reserve fund is \$369,000. There were no concerns with the current financial statement. Members were advised the debt figure will be updated when available from the Finance department.

5. Discussion on Parkade Rates

Members opted to defer this discussion to next meeting. Some information will be distributed to members for discussion prior to the meeting.

6. New Business

No new business was brought forward.

7. Next Meeting

The next meeting will be April 14, 2020 at 11:00 AM.

8. Adjournment

Moved by Brian Hamilton, seconded by Chris Krumpholz.

“That the March 10, 2020 Parking Authority Board meeting be adjourned.”

CARRIED

Meeting adjourned at 11:45 PM.

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Lakehead Region Conservation Authority Minutes

SUMMARY

Minutes of the 66th Annual Meeting and Meeting No. 2-2020 of the Lakehead Region Conservation Authority Committee held on January 29, 2020 and February 26, 2020, for information.

ATTACHMENTS

1 LRCA minutes Jan 29 2020
2 LRCA minutes Feb 26 2020



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the 66th Annual Meeting of the Lakehead Region Conservation Authority held on Wednesday January 29, 2020, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Grant Arnold, Vice-Chair
Rudy Buitenhuis
Erwin Butikofer
Ed Chambers
Andrea Goold
Umed Panu
Jim Vezina
Allan Vis

REGRETS: Andrew Foulds
Trevor Giertuga

ALSO PRESENT: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Gail Willis, Watershed Manager
Ryne Gilliam, Field Operations Supervisor
Ryan Mackett, Community Stewardship/Public Relations Officer
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #1/20

Moved by Grant Arnold, Seconded by Ed Chambers

"THAT: the Agenda is adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #2/20

Moved by Allan Vis, Seconded by Ed Chambers

***"THAT: the Minutes of the Lakehead Region Conservation Authority Tenth Regular Meeting held on Wednesday, November 27, 2019 be adopted as published."** CARRIED.*

4. ELECTION PROCEDURES

Members were provided with the Election Procedures as outlined in the Administrative By-Law, the CAO assumed the position of Chair for the purpose of the election of the Chair and Vice-Chair.

Per the Administrative By-law, the Chair, Vice-Chair and CAO are the signing officers and Conservation Ontario Council representatives until the 2021 Annual General Meeting.

5. ELECTION OF AUTHORITY CHAIR

The Election Chair, Tammy Cook, CAO, requested nominations for the position of Chair.

Grant Arnold nominated Donna Blunt for the position of Chair.

Nominations for the position of Chair were called three times.

Donna Blunt agreed to let her name stand.

Resolution #3/20

Moved by Allan Vis, Seconded by Jim Vezina

***"THAT: Donna Blunt is appointed as Chair of the Lakehead Region Conservation Authority until the Annual General Meeting of 2021."** CARRIED.*

6. ELECTION OF AUTHORITY VICE-CHAIR

The CAO, the Election Chair, requested nominations for the position of the Vice-Chair.

Jim Vezina nominated Grant Arnold for the position of Vice-Chair.

Nominations for the position of Vice-Chair were called three times.

Grant Arnold agreed to let his name stand.

Resolution #4/20

Moved by Andrea Goold, Seconded by Ed Chambers

"THAT: Grant Arnold is appointed as Vice-Chair of the Lakehead Region Conservation Authority until the Annual General Meeting of 2021." **CARRIED.**

Donna Blunt, Chair, resumed Chairing the meeting.

7. APPOINTMENT OF AUDITORS – 2020

Members reviewed and discussed Staff Report FIN-01-2020 related to the appointment of the Auditors for the year 2020.

Resolution #5/20

Moved by Rudy Buitenhuis, Seconded by Umed Panu

"THAT: the audit firm of Grant Thornton Thunder Bay LLP is appointed as auditors of the Lakehead Region Conservation Authority for the year 2020." **CARRIED.**

8. APPOINTMENT OF SOLICITORS – 2020

Members reviewed and discussed Staff Report FIN-02-2020 related to the appointment of Authority Solicitor for the year 2020.

Resolution #6/20

Moved by Grant Arnold, Seconded by Ed Chambers

"THAT: the legal firm of McKittricks is appointed as solicitors of the Lakehead Region Conservation Authority for the year 2020." **CARRIED.**

9. APPOINTMENT OF AUTHORITY BANK – 2020

Members reviewed and discussed Staff Report FIN-03-2020 related to the appointment of the Authority Bank for the year 2020.

Resolution #7/20

Moved by Erwin Butikofer, Seconded by AllanVis

"THAT: the Royal Bank of Canada, Business Centre, is appointed as the bank with which the Lakehead Region Conservation Authority will conduct its financial business during 2020." **CARRIED.**

10. BORROWING RESOLUTION

Resolution #8/20

Moved by Allan Vis, Seconded by Grant Arnold

*"**THAT:** Whereas it may be necessary for the Lakehead Region Conservation Authority (herein under referred to as the "Authority") to borrow a sum not to exceed in the aggregate, Four Hundred Thousand Dollars (\$400,000) required for its purposes in the year 2020, until payment to the Authority of any grants and of sums to be paid to the Authority by the participating municipalities designated as such under the Conservation Authorities Act, R.S.O. 1990, Chapter C.27,*

BE IT THEREFORE RESOLVED:

***THAT:** the Authority may borrow from a bank, the sum not to exceed in the aggregate Four Hundred Thousand Dollars (\$400,000) necessary for its purposes in the year 2020, on the promissory note or notes of the Authority until payment to the Authority of any grants and of sums to be paid to the Authority by the participating municipalities.*

***THAT:** the Chair or Vice-Chair together with the Chief Administrative Officer of the Authority be and are hereby authorized to execute for and on behalf of the Authority a promissory note or notes for the sum to be borrowed under paragraph numbered 1 hereof and to affix thereto the corporate seal of the Authority.*

***THAT:** the amount borrowed pursuant to this resolution is a charge upon the whole of the moneys received or to be received by the Authority by way of grants and when such moneys are received.*

THAT:** the Chair or the Vice-Chair or the Chief Administrative Officer of the Authority be and is hereby authorized and directed to apply in payment of the moneys borrowed pursuant to this resolution, together with interest thereon, all of the moneys received by the Authority by way of grants or sums received by the Authority from the participating municipalities." **CARRIED.

11. IN-CAMERA AGENDA

An In-Camera meeting was not held.

12. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Board Member Reference Manual

Members were requested that they bring their Board Member Reference Manual binder to the January meeting as Staff will update the binders and return them to Board Members at the February Meeting.

Members were provided with the 2020 Meeting Schedule and 12 Month Calendar of Events.

(b) File: 2020 Budget and Levies

Members were advised that the CAO and Finance Manager attended the City of Thunder Bay Council Meeting on January 14, 2020 to answer any questions relative to the 2020 Operating Budget and Levies.

It was noted that the Levy notices will be mailed by registered mail as required in the *Conservation Authorities Act* to each Member Municipality at the end of January with suggested payment dates of April 30, 2020.

(c) File: Conservation Authority Consultation with MECP

It was noted that the Ministry of Environment, Conservation and Parks is conducting broader consultation with Conservation Authorities and other interested parties. The consultations will be held on January 31st in Barrie, February 7th in Peterborough and February 14th in London. No consultations were scheduled in the North at the time of the meeting. If no northern consultations are held in the north consideration will be given to attending in London.

(d) File: Conservation Authorities Act Review

It was noted that Conservation Ontario held a webinar on January 16, 2020 regarding “Key Changes to the *Conservation Authorities Act* and Moving Forward”. Members were advised that the webinar recording and slide deck are now available through the Conservation Ontario Member Pages site (Education & Training -> Webinars and Workshops).

13. CORRESPONDENCE

(a) Support Resolution of Conservation Authorities – Municipality of Shuniah

Members were provided with the resolution passed by the Municipality of Shuniah in support of the continuation of program support for Conservation Authorities in the Province of Ontario.

(b) File: Printed Material

Printed material was circulated.

14. STAFF REPORTS

Members reviewed and discussed Staff Report FLFOR-01-2020, which summarized the 2019 Flood Forecasting and Warning Program.

Resolution #9/20

Moved by Rudy Buitenhuis, Seconded by Umed Panu

“THAT: Staff Report FLFOR-01-2020 be received.” CARRIED.

Members reviewed and discussed Staff Report PIR-01-2020, which summarized the 2019 Plan Input and Review Program.

Resolution #10/20

Moved by Grant Arnold, Seconded Allan Vis

"THAT: Staff Report PIR-01-2020 be received." **CARRIED.**

Members reviewed and discussed Staff Report DEVREG-01-2020, which summarized the 2019 Development Regulations Program.

Resolution #11/20

Moved by Jim Vezina, Seconded by Allan Vis

"THAT: Staff Report DEVREG-01-2020 be received." **CARRIED.**

Members reviewed and discussed Staff Report CONAREA-01-2020, which outlined a proposed partnership with Parks Canada for the purchase and installation of a floating dock at Hurkett Cove Conservation Area.

Resolution #12/20

Moved by Andrea Goold, Seconded by Erwin Butikofer

"THAT: Staff Report CONAREA-01-2020 be received for information AND FURTHER THAT the Chair and Chief Administrative Officer are authorized to enter into an agreement with Parks Canada to receive funding to purchase a floating dock for Hurkett Cove Conservation Area." **CARRIED.**

Members reviewed and discussed Staff Report COMREL-01-2020, which provided updates on the LRCA's website and social media accounts for 2019.

Resolution #13/20

Moved by Erwin Butikofer, Seconded by Andrea Goold

"THAT: Staff Report No. COMREL-01-2020 be received for information." **CARRIED.**

15. CHIEF ADMINISTRATIVE OFFICER REPORT

Members were provided with the monthly Treasurer's Report for expenses and revenues for November and December plus totals to date for Administration, Capital and Vehicle and Equipment Program. It was noted that not all accounts receivable and payable information was noted in the Treasurer's Report, as the information was not available at the time of agenda preparation.

Members reviewed and discussed Staff Report FIN-04-2020 which summarized the Authority's 2019 investments.

Resolution #14/20

Moved by Andrea Goold, Seconded by Erwin Butikofer

"THAT: the Staff Report FIN-04-2020 be received." **CARRIED.**

Members reviewed and discussed Staff Report FIN-05-2020 which summarized the donations to the Authority in 2019.

Resolution #15/20

Moved by Andrea Goold, Seconded by Jim Vezina

"THAT: the Staff Report FIN-05-2020 be received." **CARRIED.**

Members were advised that the "Conservation Ontario Staff Pass" which enables Conservation Authority staff and Board Members to visit Conservation Areas without paying the entrance/parking fee are now available.

16. PASSING OF ACCOUNTS

Resolution #16/20

Moved by Andrea Goold, Seconded by Jim Vezina

"THAT: having examined the accounts for the period of November 1, 2019 to November 30, 2019 cheque #1814 to #1843 for \$630,094.12 and preauthorized payments of \$87,525.06 for a total of \$717,619.18, we approve their payment." **CARRIED.**

Resolution #17/20

Moved by Ed Chambers, Seconded by Andrea Goold

"THAT: having examined the accounts for the period of December 1, 2019 to December 31, 2019 cheque #1844 to #1865 for \$16,838.58 and preauthorized payments of \$68,503.86 for a total of \$85,342.44, we approve their payment." **CARRIED.**

17. REGULATORY ROLE

The Plan Input and Review for the period from November 28, 2019, to January 29, 2020, was circulated.

The Permits issued for the period from November 28, 2019, to January 29, 2020, were circulated.

18. PROJECTS UPDATE

It was noted that tickets were available for the 2020 Conservation Dinner & Auction, which is being held on Friday, February 7, 2020.

It was noted that the Municipality of Oliver Paipoonge and the Thunder Bay District Health Unit, which are the two implementing bodies of the Lakehead Source Protection Plan, are required to submit their Annual Report to the Source Protection Authority by February 1, 2020 to report on their progress in Source Protection Plan Implementation. The Reports will be provided to the Source Protection Authority after the next Source Protection Committee Meeting, which will be held in March. Staff are beginning to work on the fifth annual report from the Source Protection Authority due to the Ministry of Environment Conservation and Parks by May 1, 2020. A draft report will be provided to the Board in April during a Source Protection Authority Meeting.

Members reviewed and discussed the proposal submitted by Hatch Corporation for the 2020 sediment survey of the Neebing -McIntyre Floodway.

Resolution #18/20

Moved by Jim Vezina, Seconded by Ed Chambers

***"THAT: the proposal submitted by Hatch Corporation for the 2020 sediment survey of the Neebing-McIntyre Floodway dated December 19, 2019 be approved."** CARRIED.*

19. NEW BUSINESS

The Lakehead Conservation Foundation will be seeking Corporate Sponsorships and Partnership opportunities to increase their fundraising opportunities.

20. NEXT MEETING

The next meeting will be held on Wednesday, February 26, 2020, starting at 4:30 p.m.

21. AJOURNMENT

Resolution #19/20

Moved by Allan Vis, Seconded by Jim Vezina

***"THAT: the time being 5:16 p.m. AND FURTHER THAT there being no further business we adjourn."** CARRIED.*


Chair


Chief Administrative Officer



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Second Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, February 26, 2020, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Grant Arnold, Vice-Chair
Rudy Buitenhuis
Erwin Butikofer
Andrew Foulds
Trevor Giertuga
Andrea Goold
Umed Panu
Jim Vezina

REGRETS: Joel Brown
Allan Vis

ALSO

PRESENT: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Gail Willis, Watershed Manager
Ryan Mackett, Communications Manager
Ryne Gilliam, Field Operations Supervisor
Melanie O'Riley Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #20/20

Moved by Grant Arnold, Seconded by Andrew Foulds

"THAT: the Agenda is adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #21/20

Moved by Andrew Foulds, Seconded by Grant Arnold

“THAT: the Minutes of the Lakehead Region Conservation Authority 66th Annual Meeting held on Wednesday, January 29, 2020, together with the In-Camera portion be adopted as published.”
CARRIED.

4. DEPUTATION

Mr. Jody Bernst, landowner, and Mr. Aric Fishman, operator of a climbing instruction and guiding company and author of the Climber’s Guidebook, provided a deputation regarding a potential land donation of an Upper Pass Lake property. A map of the property and a manifesto was provided to the Board Members.

5. IN-CAMERA AGENDA

Resolution #22/20

Moved by Andrew Foulds, Seconded by Umed Panu

“THAT: we now go into Committee of the Whole (In-Camera) at 4:58 p.m.” **CARRIED.**

Resolution #23/20

Moved by Grant Arnold, Seconded by Andrew Foulds

“THAT: we go into Open Meeting at 5:17 p.m.” **CARRIED.**

The purpose of the In-Camera Meeting pertained to property and legal matters.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Conservation Authority Consultation with MECP

Members were advised that the CAO attended the London Ontario MECP Conservation Authorities stakeholder engagement consultation session held on February 14, 2020. This was the third consultation session held by the MECP, previous sessions were held in Barrie and Colborne.

Minister Yurek stated that he had held meetings all over Ontario and despite rumors he was not shutting down Conservation Authorities; and that he will review the comments gathered from the sessions before introducing new legislation. The session had presentations from various stakeholders (i.e. Conservation Ontario, AMO, Ducks Unlimited, Ontario Federation of

Agriculture, Home Builders Association, Federation of Cottagers Association and Endpoint Development Inc.), followed by MECP staff facilitated discussion at each table.

Members were encouraged to complete the on-line MECP survey which was soliciting input regarding Conservation Authority.

- (b) File: Board Member Reference Manual

Members were provided with their updated Board Member Reference Manuals.

7. CORRESPONDENCE

- (a) File: Conservation Ontario

The Conservation Ontario Council Minutes from Meeting #4/19 held on December 9, 2019 were noted.

- (b) File: Lakehead Conservation Foundation

Minutes of the Lakehead Conservation Foundation Meeting dated November 4, 2019, which were adopted at their January 20, 2020 Meeting were noted.

- (c) File: Letter of Support of Conservation Authorities – Township of O'Connor

A letter from the Township of O'Connor indicating the endorsement of resolutions from the Municipality of Shuniah, City of Quinte West and the Municipality of Dutton Dunwich supporting Conservation Authorities and requesting that the government improve the funding to Conservation Authorities in order to reduce downloading the costs to municipalities was noted.

8. STAFF REPORTS

Members reviewed and discussed Staff Report STRAT-01-2020, which summarized Strategic Plan accomplishments in 2019.

Resolution #24/20

Moved by Andrew Foulds, Seconded by Grant Arnold

"THAT: Staff Report STRAT-01-2020 be received." CARRIED.

Members reviewed and discussed Staff Report KAMEC-01-2020, which summarized the 2020 update to the Kaministiquia River Operation, Maintenance and Surveillance Plan for Victor Broadway.

Resolution #25/20

Moved by Umed Panu, Seconded by Jim Vezina

"THAT: Staff Report KAMEC-01-2020 be received." **CARRIED.**

Members reviewed and discussed Staff Report NMFC-01-2020 which summarized the Neebing-McIntyre Floodway in 2019.

Resolution #26/20

Moved by Grant Arnold, Seconded by Trevor Giertuga

"THAT: Staff Report NMFC-01-2020 be received." **CARRIED.**

Members reviewed and discussed Staff Report FORMG-01-2020, related to the 2019 annual summary of activities on the Forest Management properties.

Resolution #27/20

Moved by Andrea Goold, Seconded by Jim Vezina

"THAT: Staff Report FORMG-01-2020 be received." **CARRIED.**

Members reviewed and discussed Staff Report LM-01-2020 related to an Encroachment Request to modify an existing dock located at 1453 Silver Harbour.

Resolution #28/20

Moved by Andrea Goold, Seconded by Umed Panu

"THAT: the Encroachment Request submitted by Mr. Kaleb Beer to complete proposed dock modifications on LRCA owned Water Lot 24X adjacent to 1453 Silver Harbour Drive is approved AND FURTHER THAT Encroachment Agreement E-1-11 will be updated accordingly." **CARRIED.**

9. CHIEF ADMINISTRATIVE OFFICER'S REPORTS

Members were provided with the monthly Treasurer's Report for January's Administration and Capital.

Members reviewed and discussed Staff Report POLICY-PP-04-2020 related to updating the existing Bereavement Leave Policy.

Resolution #29/20

Moved by Erwin Butikofer, Seconded by Rudy Buitenhuis

"THAT: Bereavement Policy PP-04 be amended as outlined in Report POLICY-PP-04-2020." **CARRIED.**

Members reviewed and discussed Staff Report FIN-07-2020 related to the annual review of the Fee Schedule.

Resolution #30/20

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

"THAT: the Staff Report FIN-07-2020 be received AND FURTHER THAT the 2020 Fee Schedule be adopted." CARRIED.

Members reviewed and discussed Staff Report Fin-06-2020 related to an appropriation of 2019 Administration funds to the Legal Reserve.

Resolution #31/20

Moved by Erwin Butikofer, Seconded by Rudy Buitenhuis

"THAT: the Staff Report FIN-06-2020 be received AND FURTHER THAT the appropriation of Administration Fund to Legal Reserve be adopted." CARRIED.

It was noted that the Information and Privacy Commissioner has been advised that the Authority did not receive any Freedom of Information requests in 2019.

It was noted that the 2020 Conservation Authorities Biennial Tour will be held in Niagara Falls September 20 to 23, 2020. Funds were included in the 2020 Budget for the Chair, Vice-Chair, CAO and two Board Members or staff to attend. LRCA attendees will be confirmed prior to the event.

It was noted as per Board of Director's Policy BOD-06: Remuneration of Members, the Board of Directors per diems are increased each year by the change in the previous year's Consumer Price Index (CPI). The 2020 increase was based on a 1.5% increase in CPI.

The CAO and Communications Manager attended the Thunder Bay Field Naturalist's Annual Dinner on Sunday, February 23, 2020. Complimentary tickets were provided by the Field Naturalists.

10. PASSING OF ACCOUNTS

Resolution #32/20

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

"THAT: having examined the accounts for the period of January 1, 2020 to January 31, 2020 cheque #1866 to #1894 for \$214,986.83 and preauthorized payments of \$61,000.54 for a total of \$275,987.37, we approve their payment." CARRIED.

11. REGULATORY ROLE

The Plan Input and Review binder for the period from January 30, 2020 to February 26, 2020 was circulated.

The Permits issued under the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses for the period January 30, 2020 to February 26, 2020, were circulated.

12. PROJECTS UPDATE

A public presentation was held on February 26, 2020, by the Ministry of Environment and Climate Change to gather community input on the sediment management options under consideration for the North Harbour Contaminated Site along the Thunder Bay North Shore. It was noted that as a participant on the Thunder Bay North Harbour Working Group the CAO attended.

It was noted that Staff attended the 2020 Science Carnival at Victoriaville Mall on Saturday, February 22. The event, hosted by Science North and EcoSuperior, was open to the public and showcased various science activities presented by like organizations. Many were in attendance and was excellent exposure for the Authority.

The 2020 Conservation Dinner & Auction was held on Friday, February 7, 2020 at The Da Vinci Centre. 204 guests attended. Overall the event was deemed a success by staff, and many positive comments were received by staff. A total of \$18,700 was raised at the dinner.

The Lakehead Conservation Foundation (LCF) Annual General Meeting was cancelled due to lack of quorum. The Annual General will take place on April 20, 2020.

It was noted that the tickets for the Dorion Bird Festival will have a public on-sale date of Tuesday, March 3, 2020 at 8:30 a.m. Southland has committed to donating school bus transportation and drivers for Day One of the Festival. Staff have approached OPG and Enbridge for financial contributions.

It was noted that the CLE Home & Garden Show will be held on Friday, April 3 – Sunday, April 5. Members were asked if they would like to assist staff at the LRCA booth and were provided with a schedule of the times.

It was noted that the Municipality of Oliver Paipoonge and the Thunder Bay District Health Unit as required, had submitted their Annual Report to the Source Protection Authority (SPA), prior to the reporting deadline of February 1, 2020, to report on their progress in Source Protection Plan Implementation. The Reports will be provided to the SPA after the next Source Protection Committee Meeting, which will be held on March 16, 2020. Staff are beginning to work on the fifth annual report from the SPA due to the MECP by May 1, 2020. A draft report will be provided to the Board in April at a SPA Meeting immediately following the regular Board Meeting.

It was noted that the February 14, 2020 snow surveys indicate that the snow survey locations are above average for snow and water content, when compared to the historical averages for February 15th.

It was noted that the Great Lakes water levels continue to be well above average.

Members were advised that Staff will be holding a Public Open House and Municipality/Agency Technical Presentation to overview the updates to the Floodplain Mapping Studies and Fill Regulated Areas for the Kaministiquia River, Pennock Creek and Mosquito Creek watersheds.

The Lands Manager provided a brief presentation regarding Forest Management.

13. NEW BUSINESS

None.

14. NEXT MEETING

Wednesday, March 25, 2020, at 4:30 p.m.

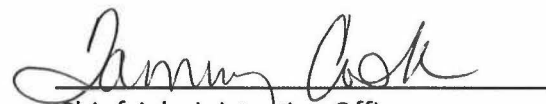
15. AJOURNMENT

Resolution #33/20

Moved by Rudy Buitenhuis, Seconded by Erwin Butikofer

"THAT: the time being 6:14 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.


Chair


Chief Administrative Officer



MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Lakehead Source Protection Committee Minutes

SUMMARY

Minutes of Meeting No. 01-2019 of the Lakehead Source Protection Committee held on May 1, 2019, for information.

ATTACHMENTS

1 LSPC minutes May 1 2019



Minutes of the First Regular Meeting of the Lakehead Source Protection Authority (SPA) held on Wednesday, May 1, 2019, in the Lakehead Region Conservation Authority Boardroom. The Chair called the Meeting to order at 6:30 pm.

Present: Donna Blunt, Chair
Grant Arnold, Vice-Chair
Rudy Buitenhuis
Ed Chambers
Andrew Foulds
Andrea Goold
Umed Panu
Jim Vezina
Allan Vis

Regrets: Erwin Butikofer
Trevor Giertuga

Also

Present: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Gail Willis, Watershed Manager
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melanie O'Riley, Admin Clerk

1. ADOPTION OF AGENDA

Resolution #1/19

Moved by Allan Vis, Seconded by Ed Chambers

"THAT: the Agenda is adopted." CARRIED.

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #2/19

Moved by Grant Arnold, Seconded by Allan Vis

***"THAT: the Minutes of the Lakehead Source Protection Authority Second Regular Meeting held on October 31, 2018, are adopted as published."** CARRIED.*

4. SOURCE PROTECTION IMPLEMENTATION

Forth Annual Source Protection Plan Reporting

Members reviewed and discussed the Forth Lakehead Source Protection Plan Annual Report, MECP Lakehead Source Protection Annual Progress Report and MECP Annual Progress Reporting Supplemental Form. These documents will be submitted to the MECP director and the documents will be posted to the Lakehead Source Protection website.

It was noted that the Source Protection Committee was provided a draft copy of these documents at their March 15, 2019 Source Protection Committee Meeting and their comments were incorporated into the final report.

Resolution #3/19

Moved by Umed Panu, Seconded by Andrea Goold

***"THAT: the Lakehead Source Protection Plan Annual Report, the MECP Lakehead Source Protection Annual Progress Report, the MECP Source Protection 2018 Supplemental Form and the MECP Excel Workbook, for the reporting period of January 1, 2018 to December 31, 2018 are adopted AND FURTHER THAT the MECP Lakehead Source Protection Annual Progress Report, the MECP Source Protection 2018 Supplemental Form and the MECP Excel Workbook are submitted to the MECP Director AND FURTHER THAT the reports are posted to the Source Protection Website."** CARRIED.*

5. NEW BUSINESS

None.

6. NEXT MEETING


To be determined.

7. ADJOURNMENT

Resolution #04/19

Moved by Rudy Buitenhuis, Seconded by Umed Panu

"THAT: the time being 6:40 p.m. AND FURTHER THAT there being no further business THAT we adjourn." CARRIED.


Chair


Chief Administrative Officer

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Planning Services	REPORT NO.	R 71/2020
DATE PREPARED	05/28/2020	FILE NO.	H-02-2020
MEETING DATE	06/15/2020 (mm/dd/yyyy)		
SUBJECT	Holding Symbol Removal – 100 Princess Street (Thunder Bay Airport)		

RECOMMENDATION

THAT with respect to the request by Thunder Bay International Airports Authority Inc., relative to a portion of the lands at the Thunder Bay Airport, described as the whole of Parts 11 to 59, and portions of Parts 4, 6, 8, 60 and 61, Reference Plan 55R-8790, municipally known as 100 Princess Street, we recommend:

1. That the Holding Symbol be removed from the subject property.

AND THAT the necessary By-laws are presented to City Council for ratification.

ALL as contained in Report No. R 71/2020 (Planning Services) as submitted by the Development & Emergency Services Department.

EXECUTIVE SUMMARY

Planning Services recommends that the H - Holding Symbol be removed from the portion of the Thunder Bay Airport lands, municipally known as 100 Princess Street. Removing the holding symbol from these lands will allow the Airport Authority to establish a broader range of uses as permitted by By-law 14-2001.

DISCUSSION

Background

While the lands are mapped in the “AP-H” – Airport Zone – Holding in the current Zoning By-law, they are subject to Surviving Paragraph “614” of the former Zoning By-law. Under the surviving paragraph, the property is zoned “AIR-H” – Airport Zone – Holding under the previous Zoning By-law (By-law 177-1983). Removing the holding symbol (H) from these lands will permit development, in accordance with the former Zoning By-law’s “AIR” Zone regulations as amended and the site specific regulations established by By-law 14-2001 (Paragraph “614”).

By-law 14-2001 expands the list of uses permitted under the “AIR” Zone to include non aviation related uses and specifically service shop, light industrial use, truck depot, bus depot, automotive service station, warehouse, retail warehouse, wholesale store, welding shop, and laboratory. This by-law also applies a holding symbol on this portion of the Airport lands. The additional permitted uses may not be established until such time as the holding symbol is removed until then only buildings, structures, and uses legally existing on the 11th day of December 2000 are permitted on these properties. The purpose of the holding symbol is to ensure that a Record of Site Condition is completed for the lands prior to additional uses being developed on this portion of the Airport lands. This requirement was consistent with policies of the Official Plan and Provincial Legislation in place at that time.

A Record of Site Condition summarizes the environmental condition of a property. The completion of an Environmental Site Assessment forms the basis of the site's condition.

Description of Property and Proposal

The property that is the subject of this application forms a portion of the Thunder Bay Airport and is comprised of approximately 27 hectares of land south of the Terminal Building. This portion of the property is the site of existing hangers, and numerous service buildings and structures.

Policies, legislation and regulations for dealing with contaminated lands have changed since the holding symbol was applied to these lands in 2001. The current Official Plan states that Environmental Site Assessments and remediation of contaminated sites are only required before an activity or development that represents a more sensitive use than those occurring on a site can establish. The uses that would be permitted once the holding symbol is removed do not represent more sensitive uses than those occurring on the site right now. Ontario Regulation 154/03 regulates when a Record of Site Condition (RSC) must be filed prior to issuance of a building permit. This regulation would also not require an RSC for a change from current uses to any of the additional permitted uses proposed. Therefore, under current policies and regulation, a Record of Site Condition to establish any of the proposed uses would not be required.

Given that the circumstances under which the Holding Symbol was originally applied are no longer relevant under current policies and regulation, Planning Services recommends that the holding symbol be removed from the remaining portion of the Airport lands. It is Planning Service's opinion that removing the holding symbol from the subject property will allow for appropriate and desirable development which will support the local economy and conforms to the policies of the Official Plan.

FINANCIAL IMPLICATION

There is no direct financial impact to the City anticipated. All design and construction costs are to be borne by the Applicant.

The Applicant has noted that the global pandemic has resulted in a reduction of over 90% of all airport passenger volumes and that this is expected to continue for a prolonged period. The

Airport Authority must seek all possible non-aviation revenue options to assist during this period of cash flow deficiencies. Removing the holding symbol would facilitate development that will support a major sector that is important to the City's economy.

CONCLUSION

Planning Services recommends that the holding symbol be removed from the subject lands to facilitate appropriate and desirable development which will support the local economy. It is Planning Service's opinion that removing the holding symbol from the subject property is consistent with current policies, legislation, and regulation regarding contaminated sites.

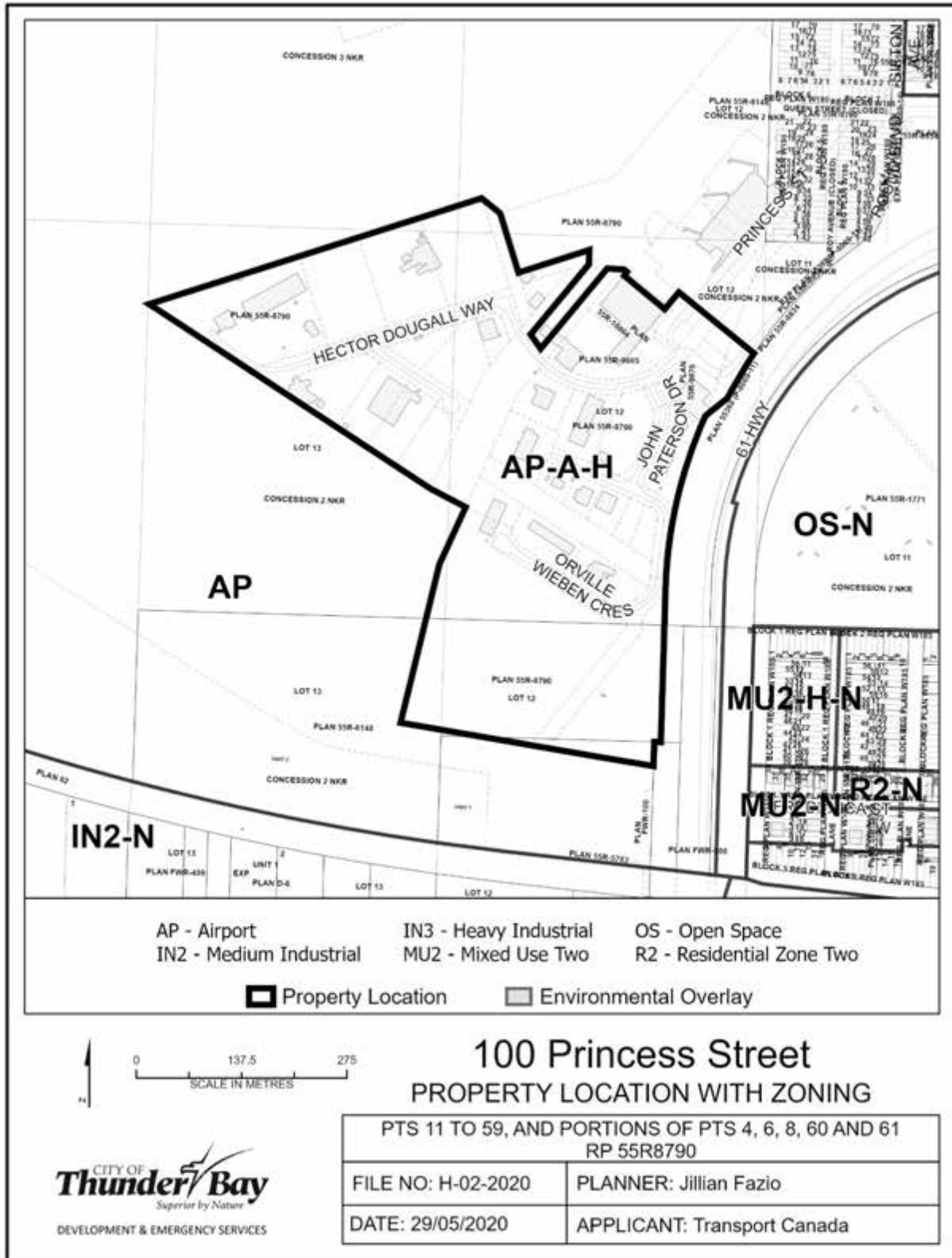
REFERENCE MATERIAL ATTACHED:

Attachment A – Property Location with Zoning

PREPARED BY: Jillian Fazio, Planner II

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Mark J. Smith, GM Development & Emergency Services	June 3, 2020

ATTACHMENT A – Property Location Map



TITLE: Property Location Map		Date: June 2020	
PREPARED BY JF	SCALE As Noted	FILE NO. H-02-2020	

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Central Support	REPORT NO.	R 41/2020
DATE PREPARED	03/26/2020	FILE NO.	
MEETING DATE	06/15/2020 (mm/dd/yyyy)		
SUBJECT	External Funding for Various Capital Works		

RECOMMENDATION

With respect to Report No. R 41/2020 (Infrastructure & Operations – Central Support), we recommend approval of the receipt and expenditure of funding from The Friends of Chippewa Park, Northern Ontario Heritage Fund Corporation and Tree Chipping Revenue from Resolute as outlined in this Report;

AND THAT Appropriation Change Order No. 36 be approved;

AND THAT any necessary By-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report provides information to City Council about funding received outside of the 2019 Budget process. It addresses funds received from The Friends of Chippewa Park, Northern Ontario Heritage Fund Corporation and Tree Chipping Revenue from Resolute and outlines its use for capital works within the Infrastructure & Operations Department.

LINK TO STRATEGIC PLAN

Section 17.4 of the Corporate Strategic plan is to enhance funding and additional sources of revenue. This report outlines three projects where the Department has accessed external funding directly and with the support of partner organizations.

DISCUSSION

The Friends of Chippewa Park – Chippewa Carousel

The Friends of Chippewa Park provided \$40,000.00 towards renewal of the Chippewa Carousel to cover expenses incurred in 2019.

Northern Ontario Heritage Fund Corporation

Northern Ontario Heritage Fund Corporation (NOHFC) has provided a financial contribution of \$31,500.00 for an Emerald Ash Borer (EAB) Services Coordinator Intern who will plan, coordinate and streamline efforts to control the spread of the Emerald Ash Borer through ash tree treatments, removals and replacements. The grant provided 74.7% of the costs for this 52 week position.

Resolute Forest Products Inc. – Biomass Supply Agreement

Resolute Forest Products Inc. has provided a financial contribution of \$11,920.80 for deliveries of biomass chips sourced from local City trees, including Ash trees removed as part of the Emerald Ash Borer Management Plan, to the Thunder Bay Pulp and Paper Mill. Applications for additional Biomass Supply Agreements will be made yearly.

LINKS TO EARTHCARE SUSTAINABILITY PLAN

One of the projects outlined in this report responds to specific Waste challenges faced by the City of Thunder Bay. The Resolute Forest Products Inc. Agreement allows Resolute to purchase waste wood chips creating a revenue source for the City. This will reduce waste through an integrated waste management approach that provides benefit to both the City and Resolute Forest Products Inc.

FINANCIAL IMPLICATION

Administration of these projects will be carried out within existing resources, with funding as outlined in Appropriation Change Order No. 36.

CONCLUSION

It is concluded that the Appropriation Change Order No.36 should be approved for Infrastructure & Operations Capital Projects as outlined in this Report.

BACKGROUND

The Infrastructure & Operations Department oversees the management of various public assets and makes applications where appropriate and available, for support from various levels of government and other agencies to support the operation and maintenance of sustainable infrastructure.

REFERENCE MATERIAL ATTACHED:

Attachment A – Appropriation Change Order No. 36 - Grant Funding – Infrastructure & Operations.

PREPARED BY: ***Charles Campbell, Manager – Central Support***

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	June 2, 2020

DEPARTMENT: Infrastructure & Operations		The City of Thunder Bay		DATE: December 31, 2019	
DIVISION: Parks & Open Spaces		REQUEST FOR APPROPRIATION CHANGE		<input type="text"/>	
		REQUEST FOR ADDITIONAL APPROPRIATION		<input checked="" type="checkbox"/>	
				<div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> 36 </div> APPROP NO.	

WBS ELEMENT	DESCRIPTION	BUDGET AVAILABLE	INCREASE	DECREASE	ADMIN USE
					IM Position Fund Code
IOT-PKS-190001-GP-09-1	Chippewa Carousel	-	40,000.00		5.4 66
	The Friends of Chippewa Park	-		40,000.00	
IOT-PKS-190005-UF-04-2	EAB - NOHFC Intern	-	31,500.00		5.4 11
	NOHFC Intern Grant			31,500.00	
IOT-PKS-190005-UF-05-1	Tree Chipping Revenue - Resolute		11,920.80		5.4 66
	Resolute			11,920.80	
			83,420.80	83,420.80	

EXPLANATIONS/REASONS: Corporate Report R41/2020 -2019 Year End Funding Report	EFFECT ON LEVEL OF SERVICE: <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> DECREASE <input type="text"/> </div> <div style="text-align: center;"> INCREASE <input checked="" type="text"/> </div> <div style="text-align: center;"> MAINTAINED <input type="text"/> </div> </div> <div style="text-align: right; margin-top: 20px;"> DATE: <u>JUNE 2/2020</u> RECOMMENDED/APPROVED <u>LINDA EVANS</u> City Treasurer <u>NORM GALE</u> City Manager </div>
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PREPARED BY: <u>S DYKEMAN</u> REVIEWED BY: <u>KERRI MARSHALL</u> K. Marshall GENERAL MANAGER Infrastructure & Operations	VERIFIED BY FINANCE: <u>MGALLAGHER</u> Moira Gallagher, CPA, CMA Budget & Planning Accountant Corporate Services & Long Term Care Department	COMMITTEE OF THE WHOLE <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="text-align: center;"> APPROVED <input type="text"/> </div> <div style="text-align: center;"> NOT APPROVED <input type="text"/> </div> </div> DATE: _____
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Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Engineering & Operations	REPORT NO.	R 60/2020
DATE PREPARED	05/20/2020	FILE NO.	
MEETING DATE	06/15/2020 (mm/dd/yyyy)		
SUBJECT	Hutton Park Drive Local Improvement: Road Work, Sidewalk and Storm Sewer		

RECOMMENDATION

With respect to Report No. R 60/2020 (Infrastructure & Operations – Engineering & Operations) we recommend that Administration be directed to include \$350,000 for consideration in the 2021 Capital Budget for the asphalt re-surfacing of Hutton Park Drive, from Valley Street to Mercier Street as per Option #4 outlined in this Report;

AND THAT Administration be directed to advise the property owners along Hutton Park Drive, from Valley Street to Mercier Street, of the City's intent to complete only the asphalt re-surfacing of Hutton Park Drive in 2021, subject to further approval of the budget, unless a successful Local Improvement Petition is brought forward by the neighbourhood to fund the additional works towards bringing the roadway to a full urban standard;

AND THAT Administration prepare a further report to City Council, if a volunteer comes forward to lead the Local Improvement Petition, to advise on the results of the Local Improvement Petition in advance of the 2021 Capital Budget process;

AND THAT any necessary By-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

In order to resolve resident complaints about the condition and requests for upgrades to Hutton Park Drive, between Valley Street and Mercier Street, Administration is seeking direction from City Council on what level of road improvements should be completed on this street while considering how the improvements should be funded.

The road condition on Hutton Park Drive is in a deteriorated condition and warrants consideration in the next capital budget for rehabilitation. Additionally, resident complaints are heard regularly about the poor condition of the road, the lack of continuous sidewalks, and about drainage concerns, and many residents are requesting the road be developed with full urban servicing with sidewalks, curb and gutter, pavement and a storm sewer system, similar to other adjacent neighbourhoods.

Historically, in this area, referred to as the Northwest Community Plan in the previous Official Plan, streets have been developed to a full urban standard either through neighbourhood initiated local improvement petitions or through the lands being developed by Plans of Subdivision.

As previous attempts to secure local improvement petitions with property owners have been unsuccessful, Administration is recommending to only replace the existing asphalt and resurface Hutton Park Drive, along with miscellaneous ditching and culvert improvements where required. This is consistent with how other local roads with deteriorated asphalt surfaces are addressed through our Pavement Management System and the Asset Management Plan.

DISCUSSION

History of Development and Urban Standard Requirement

Hutton Park Drive, between Valley Street and Mercier Street, is currently a “rural” cross-section road with one-lift of pavement, open ditches and no sidewalks (except for a short, 140m, mid-block section on the north side only). Hutton Park Drive is classified as a “local” road in both the City’s Official Plan and Transportation Master Plan. The limit of Hutton Park Drive referred to in this Report is approximately 715m long and is shown in Attachment A.

This section of Hutton Park Drive was generally developed in 1985 with sanitary sewer and watermain extensions to Mercier Street and a gravel road surface. One lift of asphalt was added in 1986, consistent with our “rural” road standards within the urban area of the City (most “urban” roads now have two-lifts of asphalt).

The initial sanitary sewer and watermain installations were completed by the City under local improvement petitions, whereby, the owners of the abutting lands directly paid for the City to complete these improvements, generally as an additional charge on their taxes over a 15 to 20-year period.

Over time, numerous new lots were created by individual lot severances, which included excavating the road to provide new water and sanitary services to these new lots, which has contributed to the deterioration of the road. Generally speaking, this section of Hutton Park Drive has now been built-out to an urban density similar to the surrounding areas that have been developed by Plans of Subdivision.

The roadway, however, has yet to be scheduled for any further rehabilitation or upgrades to bring it to a full urban standard, and the road exists today in a deteriorated condition that is ready for rehabilitation in accordance with the City’s Pavement Management System (PMS) and Asset Management Plan.

Administration also regularly deals with complaints about the condition of the road and associated ditches and entrance culverts not performing as originally constructed, and has received requests for continuous sidewalks on both sides to be constructed from Mercier Street to Valley Street.

In the early 1990's, it became apparent in this area of the City that development to a full urban standard could not be achieved unless provisions were put in place along existing road allowances to complete outstanding urban services including curb and gutter, sidewalks, storm sewer, and additional lifts of pavement. These services would typically be provided through the plan of subdivision process; however, because this area was developed incrementally lot by lot by way of severance, there was no process to establish these services. This led to the creation of the "Northwest Community Plan" in 1992. The boundary of the Northwest Community Plan is shown on Attachment B. The intent of the creation of the Northwest Community Plan was to provide a method to develop the area to a full urban standard as further development continued.

Under the Plan, any subsequent lot severances would contain a requirement for the applicant to construct necessary urban services, usually sidewalks at their sole cost, and/or to provide a "deferred service payment" to the City for the City to construct these urban services in the future. The owners would provide 100% of the current cost of those works at the time of severance, even though there was no timeline on when the City would complete the works.

It has been the City's practice to hold these funds until either:

1. a successful local improvement petition was brought forward, after which, the funds collected would be used to offset the local improvement petition costs for the properties that had already contributed through deferred service payments; or,
2. a street had developed enough (generally meaning 90% of the potential building lots had been built upon) and adequate funds were collected to allow the works to proceed. This practice was followed on the section of Hutton Park Drive, from Mercier Street to Saxon Drive, in 2014.

Several streets in the Northwest Community Plan area were brought from a rural standard to a full urban standard by way of a local improvement petition, including Masters Street, the western 100 m of Regina Avenue, and Moore Avenue.

As this section of Hutton Park Drive was generally developed prior to the Northwest Community Plan, deferred service payments have only been collected on eight (8) out of 57 properties.

The other areas of the Northwest Community Plan that are constructed to the full urban standard were developed by Plans of Subdivision, where the developer was fully responsible for the construction and all associated costs – there was no cost to the general tax base.

In general, the City, and the general tax base, has not contributed to the upgrades related to bringing existing rural roads in the Northwest Community Plan area to the full urban standard (with the exception being where the City owned lands that were along a local improvement area or other provisions in accordance with applicable City policies).

What remains in the Northwest Community Plan area are some existing road allowances for which only partial deferred service contributions have been made, such as the eastern portion of Regina Avenue, Mercier Street, Woodcrest Road and John Street Road. There are no pending

local improvement petitions to complete the remainder of the upgrades to bring the remaining streets to a full urban standard.

Under the City's current 2019 Official Plan, "Community Plans", like the Northwest Community Plan, no longer exist as stand alone Plans; however, the policy framework has been integrated into the Official Plan generally and allows the City to collect deferred service payments on all severance applications anywhere in the City, where considered appropriate. The current Official Plan also provides direction on the local improvement process, where petitions must generally include all of the services necessary to satisfy the full urban standard – petitions for only sewer or water extensions, without the other full urban services, will generally not be supported or approved. The intent is to ensure that situations like this section of Hutton Park Drive do not reoccur.

Administration, with the support of Council, made efforts in 2015 and 2016 to obtain a successful local improvement petition for this section of Hutton Park Drive for the provision of full urban services, but both of these were unsuccessful with only one (1) signature provided in favour of the local improvement petition in 2016.

Option 1 - Bring Hutton Park Drive to Urban Standard through Section 8 Local Improvement Charges Regulation

Members of Council and Administration receive regular complaints concerning the lack of sidewalks and poor drainage on this section of Hutton Park Drive, as well as the deteriorated condition of the pavement surface, however, past efforts for a neighbourhood initiated local improvement petition to provide full urban services have been unsuccessful.

To clarify, for this section of Hutton Park Drive, a full urban standard would include:

1. construction of a 10.0 m wide asphalt road (2 lifts asphalt) complete with curb and gutter;
2. installation of a storm sewer system (as the ditches would be eliminated); and,
3. installation of sidewalks and sodded boulevards with trees, all on both sides of the road.

If Council wishes to resolve these complaints while being consistent with past approaches to other areas that have been developed to a full urban standard within the former Northwest Community Plan area, whereby the owners who immediately abut the improvements have paid for the improvements, the project could proceed in accordance with Section 8 of Ontario Regulation 586/06 Local Improvement Charges – this is commonly referred to as a "forced" local improvement petition. The outcome of this process is similar to a "voluntary" local improvement process where the owners who immediately abut the improvements are responsible for the costs of the improvements.

If Administration received direction from Council to commence this Section 8 process, Administration would first give notice to the public of the intention to pass a local improvement charges by-law and to the owners of lots liable to be specifically charged. A concurrent application to the Local Planning Appeal Tribunal (LPAT) to undertake the work as a local improvement under Section 8 would also be required.

Section 8 of the Regulation has been in place for many years; however, it is not regularly used. More recently, the City of Stratford and the City of St Catharine's have utilized the Section 8 process to initiate urban service and roadway improvement projects, and the Town of Fort Frances used this process to complete a sidewalk project in 2003.

If this option is selected by Council, in addition to mandatory notification to property owners, Administration is open to participating in a Ward/project meeting to explain this process further and answer questions. A subsequent report to Council about the results of the Section 8 process and feedback received would be presented prior to the presentation of the local improvement by-law.

The estimated total gross cost to construct the roadway to an urban standard is \$1,700,000.

The estimated net cost that the City would be responsible for under the general tax base is \$750,000.

The estimated net cost to the lot owners along this section of Hutton Park Drive is \$950,000. The cost for a typical 15 m wide lot on Hutton Park Drive, if paid in cash, is approximately \$11,000. Alternatively, these costs may be financed over a period of 15–20 years at a cost of approximately \$800 - \$1,000 annually as an additional charge on property tax bills.

There are eight (8) properties that have contributed approximately \$125,000 to the improvements through previous deferred service payments at the time of their severances, and this would be credited towards these specific properties.

This option is not recommended by Administration, as we do not believe the process would be supported by the neighbourhood and it brings into question how other road resurfacing projects in areas of the City without full urban cross sections should be completed.

Option 2 - Bring Hutton Park Drive to Urban Standard at the Full Expense of the General Tax Base

Similar to Option 1, if Council wishes to resolve the complaints and the request from the neighbourhood for Hutton Park Drive to be constructed to the full urban standard, but does not wish to use the process available under Section 8 of the Local Improvement Charges Regulation, Council could direct Administration to include the full costs for these works as part of the 2021 (or future years) Capital Budget, with the full costs being covered by the general tax base.

The entire estimated total gross cost to construct the roadway to an urban standard is \$1,700,000 and would be entirely paid for by the City under the general tax base. There would be no specific additional charges to the owners along this section of Hutton Park Drive.

This option is not recommended by Administration as it is not consistent with past projects to implement full urban services on local roads, both within the former Northwest Community Plan area and within other areas of the City that have recently been upgraded by the neighbourhood initiated local improvement process. We also have concerns on the precedent this would set for

other areas of the City desiring upgrades and improvements, as well as for existing areas where residents have agreed to pay for the improvements through the local improvement process, but would now petition Council to cover their costs through the general tax base.

Option 3 – Continue Existing Maintenance Program until
Local Improvement Petition is Successful

If it is both the desire of the residents and of Council that this section of Hutton Park Drive be developed to the full urban standard, but a successful local improvement petition is not brought forward by the neighbourhood, and a Section 8 local improvement petition is not pursued by Council, the City could continue to maintain Hutton Park Drive as is currently being done. This would continue to include pothole patching and responding to drainage concerns as they arise. As the surface continues to deteriorate, posting of warning signs will be considered, as will reductions in the speed limit to 40km/hr. This process would continue until either a successful local improvement petition is brought forward by the neighbourhood, or a Section 8 local improvement petition is pursued by Council.

This option would see increasing costs of maintenance, but no impact to the capital budget.

This option is not recommended by Administration as this section of Hutton Park Drive is in a deteriorated condition and warrants asphalt improvement.

Option 4 – Resurfacing and Ditching Improvements Only

Another option for Council to consider would be to repave Hutton Park Drive along with miscellaneous ditching and culvert improvements where required. This would continue the operation of Hutton Park Drive as a “rural” roadway, but would improve drivability and reduce drainage concerns for the time being. It is noted that the resurfacing would not include the reconstruction of the granular base under the road, so distortions in the asphalt would likely reappear within a few years, and then the road would continue to deteriorate, with maintenance works occurring similar to what is currently being done. This pavement strategy will result in a faster deterioration than if a reconstruction with two lifts of asphalt as per standard and full drainage improvements were completed, resulting in additional cost to the tax base over the life of the asset.

The resurfacing and ditching improvements are estimated to cost \$350,000 and would be entirely paid for by the City under the general tax base. There would be no specific additional charges to the owners along this section of Hutton Park Drive.

This option is recommended by Administration.

While this option would not appease all of the residents who desire full urban servicing including continuous sidewalks, it is a compromise to appease the majority of the residents while addressing the deteriorated condition of the road surface and poor drainage areas. This option is also consistent with how other local roads with deteriorated asphalt surfaces are addressed through the Pavement Management System and Asset Management Plan.

FINANCIAL IMPLICATIONS

The recommended option (Option #4) to repave Hutton Park Drive and complete miscellaneous ditching and culvert improvements where required is estimated to cost \$350,000. Should Council approve this recommended option, necessary funds will be included in the 2021 Capital Budget for Council's consideration.

CONCLUSION

Administration is recommending that this section of Hutton Park Drive be treated consistently with how other local roads throughout the City are addressed that also have a deteriorated asphalt surface. Notwithstanding the history of the former Northwest Community Plan Area, it is recommended that the road be resurfaced, with ditching and culvert improvements completed where required, at an estimated cost of \$350,000 to the general tax base. This option is consistent with the Pavement Management System, Asset Management Plan and past Capital Budget program efforts on other local roads throughout the City.

BACKGROUND

During the 2020 budget deliberations, Administration was directed to provide options to address the deteriorated condition of Hutton Park Drive and concerns of the residents in advance of the 2021 budget.

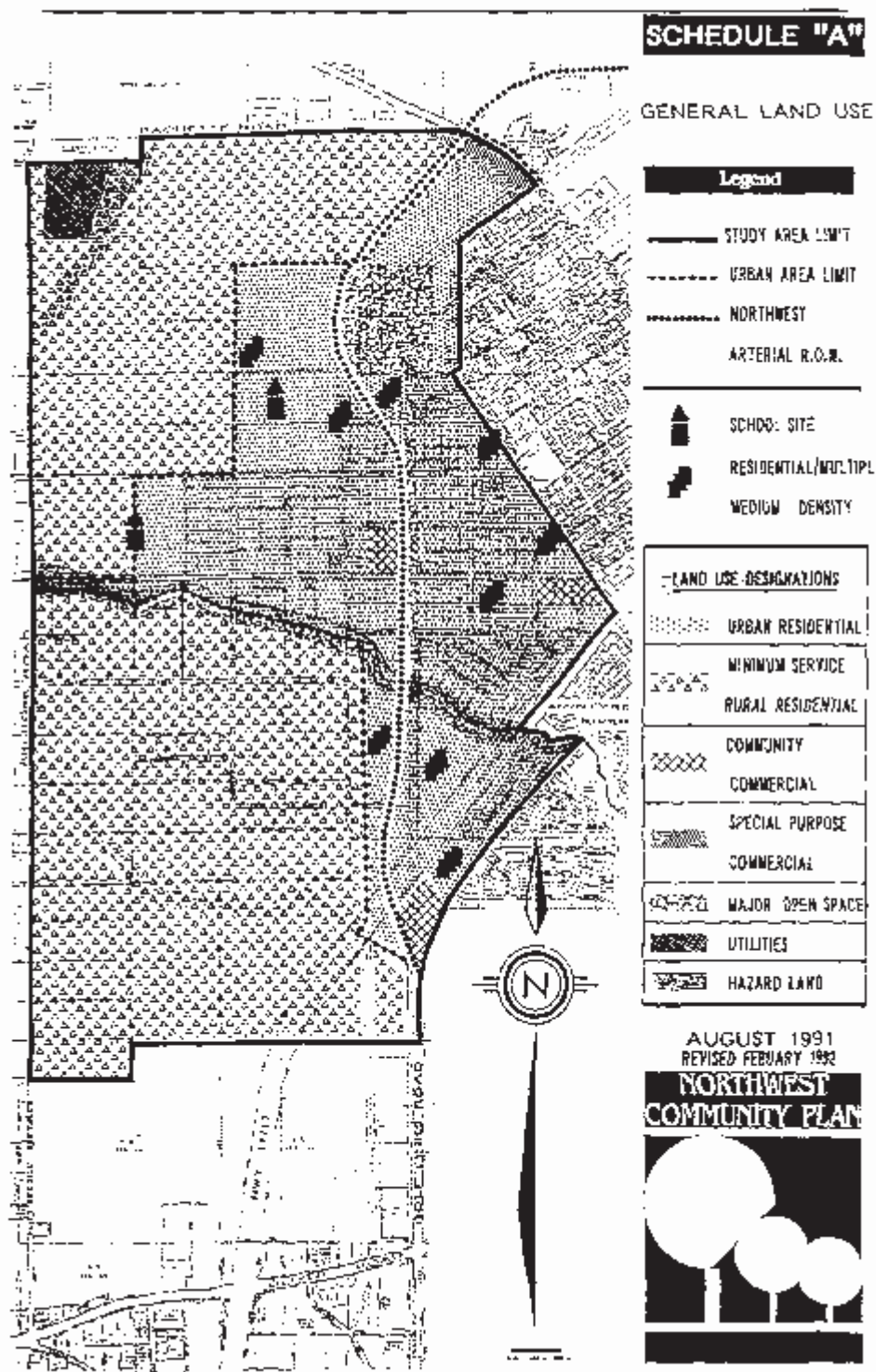
REFERENCE MATERIAL ATTACHED:

Attachment A – Hutton Park Drive Work Limits
Attachment B – Limits of Former Northwest Community Plan Area

PREPARED BY: *Aaron Ward, P. Eng., Project Engineer*

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Kerri Marshall, General Manager – Infrastructure & Operations	June 5, 2020







MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Contract 14, 2020 Multi-Use Trails & Electrical Works

SUMMARY

Report No. R 63/2020 (Infrastructure & Operations - Engineering & Operations) relative to the above noted. (Distributed separately)

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Update on Cost Containment-COVID-19 Pandemic

SUMMARY

At the May 11, 2020 Committee of the Whole meeting, a resolution was passed directing Administration to report back regarding the savings that have already been identified as cost containment measures relative to financial implications of the COVID-19 pandemic, and other potential savings that have been identified as potential cost mitigation measures.

Report No. R 72/2020 (Corporate Services & Long Term Care - Financial Services) relative to the above noted. (Distributed separately)

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Strategic Core Areas Community Improvement Plan

SUMMARY

At the May 25, 2020 Committee of the Whole meeting, a resolution was passed directing Administration to report back regarding Community Improvement Plans with recommendations on potential grant programs and sources of funding.

Memorandum from Ms. L. McEachern, Director - Planning Services, dated June 5, 2020 containing a motion relative to the above noted.

RECOMMENDATION

With Respect to the memorandum from Ms. Leslie McEachern, Director – Planning Services dated June 5, 2020, we recommend that the Planning Services Division and the Finance Division allocate administrative resources to administer the Strategic Core Areas Community Improvement Plan, Planning and Building Fee Grant Program and Grant Program;

AND THAT the Community Economic Development Corporation Operating Fund be the source of funding for up to \$200,000 for the remainder of the 2020 calendar year;

AND THAT the Grant Program be calculated based on 5% of the construction value up to a maximum grant of \$25,000 per property;

AND THAT Administration be directed to undertake a review of the current Community Improvement Plan and recommend additional financial assistance programs that can be used to aid in the economic recovery of the Strategic Core Areas;

AND THAT the Economic Recovery Task Team identify other ways to offer financial assistance and provide recommendations to redirect funds allocated to the Community Improvement Plan Programs if appropriate;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1 L McEachern memo dated June 5 2020

MEMORANDUM

TO: Members of Council
Krista Power, City Clerk

FROM: Leslie McEachern, Director
Planning Services Division

DATE: June 5, 2020

RE: Strategic Core Areas Community Improvement Plan

At its meeting of May 25, 2020, Council directed Administration to report back regarding Community Improvement Plans and to offer recommendations on potential grant programs and recommended sources of funding. This memo is offered in response to that direction.

It is recommended that Council accept up to \$200,000 in funding from the Community Economic Development Corporation to fund two of the Grant Programs available through the Strategic Core Areas Community Improvement Plan, and that the Economic Recovery Task Team identify opportunities to redirect funds allocated to these Programs if appropriate.

RECOMMENDATION

With Respect to the memorandum from Ms. Leslie McEachern, Director – Planning Services dated June 5, 2020, we recommend that the Planning Services Division and the Finance Division allocate administrative resources to administer the Strategic Core Areas Community Improvement Plan, Planning and Building Fee Grant Program and Grant Program;

AND THAT the Community Economic Development Corporation Operating Fund be the source of funding for up to \$200,000 for the remainder of the 2020 calendar year;

AND THAT the Grant Program be calculated based on 5% of the construction value up to a maximum grant of \$25,000 per property;

AND THAT Administration be directed to undertake a review of the current Community Improvement Plan and recommend additional financial assistance programs that can be used to aid in the economic recovery of the Strategic Core Areas;

AND THAT the Economic Recovery Task Team identify other ways to offer financial assistance and provide recommendations to redirect funds allocated to the Community Improvement Plan Programs if appropriate;

AND THAT any necessary by-laws be presented to City Council for ratification.

DISCUSSION

A Community Improvement Plan (CIP) for Thunder Bay's Strategic Core Areas was adopted by Council in 2016 as part of the City's Revitalization Strategy. The focus of the Plan is to encourage growth and intensification in three specific project areas comprised of the South and North downtowns (which includes the Bay/Algoma area) and the Westfort Business Area.

Through the Plan, the City is able to offer financial assistance to businesses and residential property owners who are investing in the downtowns by developing, upgrading, redeveloping, and rehabilitating buildings.

There are three financial assistance programs available to help stimulate investment.

- Planning and Building Fee Grant Program
- Grant Program
- Tax Grant Rebate Program

In terms of making funds available immediately, the Planning and Building Fee Grant Program offers the opportunity to provide assistance that has the effect of waiving the fee for a planning application or building permit. Under the Grant Program funds to support development projects can be advanced at Council's discretion. The Tax Grant Rebate Program however, takes several years to administer as it is based on the reassessment value of the property and the resulting increase in taxes, which typically takes several years to implement.

The Planning and Building Fee Grant Program is relatively straightforward; however, there are a number of criteria that apply to the Grant Program. For a project to be eligible for a grant it must represent a minimum investment of \$10,000 up to a maximum of \$1,000,000 with a maximum grant being \$100,000. To be eligible work must be undertaken pursuant to a building permit.

At its Board meeting last week, the Community Economic Development Corporation (CEDC) passed a resolution to provide up to \$200,000 to fund the Strategic Core Areas CIP Programs.

In keeping with the eligibility criteria and the process used to administer the grants when they were previously funded by Council in 2017 and 2018, it is recommended that applications be accepted and approved by Administration on a first come first serve basis. Planning and Building fees would be rebated and grants would be calculated based on 5% of the construction value up to a maximum grant of \$25,000 per property. Grants would be provided once final inspection of the work is complete. Given the \$200,000 allocated by the CEDC, up to eight different development projects could receive the maximum \$25,000 grant. Council could however, allocate the funds any way it sees fit provided that the established eligibility criteria are met. For example, the maximum grant value could be reduced to \$10,000 which would increase the number of grants available. Alternatively, the maximum grant could be increased to \$50,000 up to \$100,000 which would reduce the number of grants available.

Given the impacts that the COVID pandemic has had on the finances of small businesses, it is expected that there will be few property owners currently in a position to be advancing development and rehabilitation projects at this time. That being the case, uptake of the CIP grant programs could be low.

The current programs were designed to encourage redevelopment in these areas and given current circumstances, it is not anticipated that there will be any significant redevelopment happening in the short term.

New financial assistance programs that could provide funds to support other revitalization efforts such as outdoor patio areas could certainly be explored; however, in order to offer new funding programs, change eligibility criteria, or adjust the boundaries of the project areas, an amendment to the CIP would be

required in accordance with the *Planning Act* and would require stakeholder consultation and notice of a public meeting of Council.

In partnership with the CEDC and through stakeholder consultation Administration would be happy to look into new programs and changes to the CIP that could help to support economic recovery efforts; however, using the CIP to aid in the economic recovery of the Strategic Core Areas is more likely to be a medium to longer term approach given the legislated process that must be followed to amend the Plan.

The Economic Recovery Task Team that has recently been struck will be looking for a diverse range of solutions to help support the business community. If uptake of the CIP grant programs is low, it may be appropriate to consider redirecting some of the \$200,000 allocated to these programs to other recovery initiatives that are identified by the Economic Recovery Task Team.

Given that the CEDC has offered up to \$200,000 to fund the current CIP Programs, it is recommended that Council approve the afore mentioned recommendation.

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Pop-Up Patio Program

SUMMARY

At the May 25, 2020 Committee of the Whole meeting, a resolution was passed directing Administration to report back regarding the Pop-Up Patio Pilot Program, including utilization of the pilot program for 2018 and 2019, recommendations to expand the existing pilot program to allow for increased participation, the potential closure of suitable streets or surface parking lots, timeframes associated with applications, and the potential waiving of fees associated with the program for 2020.

Memorandum from Ms. K. Charlton, Property Agent relative to the above noted. (Distributed separately)

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Request for Report – Development of a Nuisance By-law

SUMMARY

Memorandum from Councillor A. Ruberto, dated June 2, 2020 containing a motion relative to the above noted.

RECOMMENDATION

With respect to the potential development of a Nuisance By-law for the City of Thunder Bay, we recommend that Administration report back to City Council with information, recommendations and any relevant financial impacts that relate to how a by-law may assist with some of the concerns presented by the public;

AND THAT this report be received on or before September 28, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1 A Ruberto memo dated June 2 2020

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk

FROM: Councillor Aldo Ruberto

DATE: June 2, 2020

SUBJECT: Request for Report – Development of a Nuisance By-law
Committee of the Whole – June 15, 2020

The City of Thunder Bay does not currently have a Nuisance By-law that provides for enforcement for issues that are affecting the quality of life of our citizens in public and private areas. Presently nuisance falls under the property standards bylaw. It is my request that Administration research By-laws passed in this regard in other municipalities and report back to City Council with information and recommendations on how a By-law would best assist with responding to some concerns from the public and business community. It is important that Council and the public better understand what power municipalities have and limitations exist in this regard.

As such, it is my request that City Council direct administration to bring back information and recommendations with respect to the potential development of a Nuisance By-law along with data collected from other municipalities. It is also pertinent that any financial impact that would be the result of implementation of such a by-law be included in this report.

As such, I provide the following motion for Council's consideration:

With respect to the potential development of a Nuisance By-law for the City of Thunder Bay, we recommend that Administration report back to City Council with information, recommendations and any relevant financial impacts that relate to how a by-law may assist with some of the concerns presented by the public;

AND THAT this report be received on or before September 28, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

c.c. Norm Gale, City Manager

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Allowance of Third Curbside Solid Waste Item

SUMMARY

Memorandum from Councillor A. Aiello, dated May 29, 2020 containing a motion relative to allowing a third solid waste item at no cost during the state of emergency.

RECOMMENDATION

With respect to curbside solid waste collection, we recommend that the City allow a third (3rd) item at no cost during the state of emergency;

AND THAT the additional item be implemented during the weeks of July 13, July 20, August 10 and August 17;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1 A Aiello memo dated May 29 2020

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Ms. Krista Power, City Clerk

FROM: Councillor Albert Aiello

DATE: May 29, 2020

SUBJECT: Motion to Allow 3rd Curbside Solid Waste Item
Committee of the Whole – June 15, 2020

There has been an increased request from the community during the state of emergency to increase the number of items allowed for curbside collection. More people are home and the amount of waste may be increasing. Additionally, we want to ensure that waste is not piling up causing health and safety concerns in neighbourhoods.

I present the following motion for City Council's consideration,

With respect to curbside solid waste collection, we recommend that the City allow a third (3rd) item at no cost during the state of emergency;

AND THAT the additional item be implemented during the weeks of July 13, July 20, August 10 and August 17;

AND THAT any necessary by-laws be presented to City Council for ratification.



MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Engineering Construction Contract Summary

SUMMARY

Memorandum from Ms. K. Dixon, Director - Engineering & Operations, dated June 2, 2020 containing a construction contract summary showing the variance between the original contract award price and final contract cost for Engineering projects from 2001 to 2019, for information.

ATTACHMENTS

1 K DIXON MEMO DATED JUNE 2 2020

Memorandum

TO: Members of Council

FROM: Kayla Dixon, P. Eng., MBA
Director of Engineering & Operations

DATE: June 2, 2020

SUBJECT: Engineering Construction Contract Summary
June 15, 2020 – Committee of Whole Meeting

Please find attached an updated Construction Contract Summary between 2001 and 2019 showing all projects administered by Engineering showing the variance between the original contract award price and final contract cost. The attached spreadsheet shows that contracts administered by Engineering are cumulatively under spent by \$7M in this 20 year time period.

Please note that some 2019 projects are still in progress and final costs will be reported in future summaries.

Regards,

KD

Att

cc: Krista Power – City Clerk
Norm Gale – City Manager
Kerri Marshall – General Manager – Infrastructure & Engineering

Construction Contract Summary - 2001 to 2019

Contract Number	Description	Original Contract Price (GST/HST Extra)	Projected/Final Contract Price	Difference	Variation Percent	Status	Comment
1-2001	WPCP-Secondary Treatment					Not Tendered	
2-2001	Asphalt Surface Rehabilitation	2,362,706.10	2,365,721.23	-3,015.13	-0.13%	Complete	
3-2001	McKellar Lift Bridge- Second Vehicle Lane	536,748.00	513,022.00	23,726.00	4.42%	Complete	
4-2001	Hot in Place recycling	462,255.30	441,973.48	20,281.82	4.39%	Complete	
5-2001	Road and Sewer Const- Margaret, Simpson, Waverly, Park	1,641,384.50	1,752,887.59	-111,503.09	-6.79%	Complete	one block sewer& paving added(Simpson st)-see report 2002.112
6-2001	Sidewalks, Traffic signals, Busbays	610,002.82	596,730.36	13,272.46	2.18%	Complete	
7-2001	Victoriaville Watermain replacement	586,360.00	612,530.16	-26,170.16	-4.46%	Complete	quantity variations-see report 2001.327
8-2001	Watermain Const-Hwy 61, Mountain,Hazelwood	2,188,659.86	1,861,715.10	326,944.76	14.94%	Complete	Mapleward Rd wm LI did not proceed
9-2001	Dawson Road Reconstruction-Stage II	1,810,475.97	1,872,157.77	-61,681.80	-3.41%	Complete	quantity variations-see report 2003.055
10-2001	Miscellaneous Sewer and water	936,756.11	828,784.32	107,971.79	11.53%	Complete	
11-2001	WPCP-DAF Equipment	45,566.87	45,566.87	N/A		Reassigned	Original contract novated to Contract 1, 2002
12-2001	WPCP-Influent Pumps and Equipment	51,367.90	51,367.90	N/A		Reassigned	Original contract novated to Contract 1, 2002
13-2001	NOT USED						
14-2001	Pioneer Ridge Building Envelope Retrofit	0.00	0.00	0.00		Not T&W's	
15-2001	WPCP-VFD Equipment	147,937.32	289,541.52	-141,604.20	-95.72%	Complete	
16-2001	WPCP-Secondary Sewage Treatment Facilities	80,820.00	99,574.49	-18,754.49	-23.21%	Complete	
17-2001	110th Ave (Island Drive)Bridge	10,137,214.00	9,655,296.20	481,917.80	4.75%	Complete	
18-2001	Rehabilitation of Sanitary Sewers	435,123.53	461,525.21	-26,401.68	-6.07%	Complete	added sewer repairs-see report 2002.080
19-2001	WPCP-Transient Voltage Surge Equipment	87,662.52	90,540.02	-2,877.50	-3.28%	Complete	
1-2002	Pollution Prevention Control Plant	60,831,775.70	59,060,141.75	1,771,633.95	2.91%	Complete	added Nitrification and 5KV-see report 2004.086
							added Contingency see report 2003.226,2005.192 and 2006.148
2-2002	Asphalt Surface Rehabilitation	2,133,769.67	2,202,200.14	-68,430.47	-3.21%	Complete	quantity variations-see report 2003.008
3-2002	Asphalt Hot In Place Recycling Program	494,811.00	447,028.31	47,782.69	9.66%	Complete	
4-2002	Sidewalk Replacements and Traffic Signals	494,050.50	794,526.44	-300,475.94	-60.82%	Complete	Carrick& Harbour intersection added-see report 2002.256
5-2002	Miscellaneous Sewer and Watermain Construction	746,415.10	554,531.56	191,883.54	25.71%	Complete	Mapleward Road LI watermain deleted
6-2002	Simpson Street Bridge	2,189,091.00	2,313,320.46	-124,229.46	-5.67%	Complete	Temporary bridge added-see report 2002.320
7-2002	Water/Storm/Sanitary Separation-Edward St Area-Stage VI	735,985.00	682,028.00	53,957.00	7.33%	Complete	
8-2002	Hazelwood Water Storage Tank	1,994,000.00	1,951,631.00	42,369.00	2.12%	Complete	
9-2002	Neebing Avenue & Eleventh Avenue Road Reconstruction	1,532,955.06	1,602,016.43	-69,061.37	-4.51%	Complete	quantity variations-see report 2004.016
10-2002	Cleaning & Cement Mortar Lining of Cast Iron Watermains	1,023,745.00	942,447.00	81,298.00	7.94%	Complete	
11-2002	Rupert Street Storm Sewer - Stage II	303,191.87	289,301.85	13,890.02	4.58%	Complete	
12-2002	Rehabilitation of Sanitary Sewers	403,810.00	347,987.49	55,822.51	13.82%	Complete	
13-2002	NOT USED						
14-2002	John St Landfill Leachate Collection System Upgrades	320,800.00	353,480.03	-32,680.03	-10.19%	Complete	Secondary drains added-see report 2003.245
1-2003	Cumberland St Bridge over the Current River Rehabilitation	1,443,275.00	1,414,303.30	28,971.70	2.01%	Complete	
2-2003	Asphalt Surface Rehabilitation	2,543,338.25	2,440,543.52	102,794.73	4.04%	Complete	lein payments made to others
3-2003	Cleaning & Cement Mortar Lining of Cast Iron Watermains	1,134,510.00	964,347.87	170,162.13	15.00%	Complete	
4-2003	Sewer and Watermain Construction	1,709,441.00	1,643,031.12	66,409.88	3.88%	Complete	
5-2003	Bascule Bridge Demolition	888,000.00	794,289.79	93,710.21	10.55%	Complete	
6-2003	Sidewalk Replacement, Street Lighting & Local Improvement	1,070,194.96	1,087,520.10	-17,325.14	-1.62%	Complete	quantity variations- see report 2005.002
7-2003	Asphalt Hot In Place Recycling Program	487,602.00	486,954.86	647.14	0.13%	Complete	lein payments made to others, pending deficiency correction
8-2003	Oliver Road Reconstruction	1,268,333.90	1,320,471.41	-52,137.51	-4.11%	Complete	quantity variations-see report 2004.062
9-2003	Sewer and Watermain Construction - McKellar Ward	728,493.50	764,479.24	-35,985.74	-4.94%	Complete	quantity variations-see report 2004.061
10-2003	East End Infrastructure Improvements	732,563.00	718,456.22	14,106.78	1.93%	Complete	
11-2003	Broadway Avenue Booster Pumping Station	1,345,794.39	1,312,443.21	33,351.18	2.48%	Complete	
12-2003	Golf Links Sanitary Sewer Extension	397,590.00	389,881.50	7,708.50	1.94%	Complete	
13-2003	NOT USED						
14-2003	Rehabilitation of Sanitary Sewers	512,314.00	452,975.20	59,338.80	11.58%	Complete	
15-2003	Bare Point Water Treatment Plant Upgrade	46,907,219.98	46,237,749.09	669,470.89	1.43%	Complete	elevator,high lift pump,fencing added-see report 2005.005
							Cont added- Report 2006.147, Mediation Settlement 2007ER.009
16-2003	Cathodic Protection Watermains	238,500.00	274,947.00	-36,447.00	-15.28%	Complete	PO extended by MM authority

17-2004	Arthur Street Reconstruction	1,419,141.77	1,426,734.53	-7,592.76	-0.54%	Complete	various extra contract items-see report 2004.245
1-2004	Asphalt Surface Rehabilitation	1,571,747.90	1,574,555.85	-2,807.95	-0.18%	Complete	
2-2004	Van Norman Street Reconstruction	913,665.00	871,681.10	41,983.90	4.60%	Complete	
3-2004	6th Ave Overpass Reconstruction	1,263,825.20	1,193,316.55	70,508.65	5.58%	Complete	
4-2004	Southward Storm Sewer	970,960.00	1,035,310.38	-64,350.38	-6.63%	Complete	Harold st added (storm, s/w, paving) -see report 2005.058
5-2004	Bay Street area Reconstruction	1,298,318.60	1,310,971.84	-12,653.24	-0.97%	Complete	Trees added,spall s/w repair
6-2004	Sidewalk Replacements and Traffic Signals	712,113.00	604,422.55	107,690.45	15.12%	Complete	
7-2004	Edward/Tarbutt Stage VII Storm Separation	512,135.00	465,766.72	46,368.28	9.05%	Complete	
8-2004	Low Lift Pump	357,119.52	114,901.68	242,217.84	67.83%	Complete	Accessary equipment prepurchased by City-deleted from contract
9-2004	East End Stage IV Storm Separation	398,025.00	378,621.35	19,403.65	4.87%	Complete	
10-2004	Hot in Place Asphalt Surface Rehabilitation	325,825.98	296,861.31	28,964.67	8.89%	Complete	
11-2004	Rockcliff Reservoir	10,364,000.00	10,668,804.84	-304,804.84	-2.94%	Complete	Contingency added-See Reports 2006.050 & 2006.142
12-2004	Oliver Road Reconstruction (Stage II)	1,193,551.90	1,105,949.80	87,602.10	7.34%	Complete	Top paving lift deffered pending Flying J
13-2004	NOT USED						
14-2004	Rehabilitation of Sanitary sewers	475,209.47	385,289.00	89,920.47	18.92%	Complete	
15-2004	Kaministiquia River watermain Crossing @Hwy 61	929,375.25	929,375.25	0.00	0.00%	Complete	Lump Sum contract
16-2004	Hazelwood Drain	189,790.00	184,273.96	5,516.04	2.91%	Complete	
17-2004	CSO Regulator Replacement	126,915.00	118,224.00	8,691.00	6.85%	Complete	Awarded by PO
18-2004	Hwy 61 Rockcliff Reservoir Water Supply	3,069,651.25	2,925,277.70	144,373.55	4.70%	Complete	
1-2005	Asphalt Surface Rehabilitation	1,823,190.80	1,896,551.79	-73,360.99	-4.02%	Complete	quantity variations see Report 2006.014
2-2005	Golf Links Trunk sewer Stage II	769,060.60	767,265.30	1,795.30	0.23%	Complete	
3-2005	Cement Mortar Lining	1,385,446.90	1,383,246.00	2,200.90	0.16%	Complete	
4-2005	Edward/Tarbutt- Storm Sewer Separation- Stage IX	1,482,245.00	1,482,245.00	0.00	0.00%	Complete	
5-2005	Supply and Commiss of Ultra Violet Light Disinfection Equip					Not Tendered	
6-2005	Supply and Commissioning of Cogeneration Equip					Not Tendered	
7-2005	Dawson Street & Camelot Street Reconstruction	1,445,219.60	1,341,119.53	104,100.07	7.20%	Complete	
8-2005	James Street @ Kaministiquia River Watermain Crossing	891,400.00	847,409.49	43,990.51	4.93%	Complete	
9-2005	Sidewalks and Traffic Signals	778,828.50	665,478.41	113,350.09	14.55%	Complete	
10-2005	Watermain Replacement	1,569,627.00	1,564,606.97	5,020.03	0.32%	Complete	
11-2005	Syndicate Avenue Reconstruction	2,903,538.70	2,817,598.05	85,940.65	2.96%	Complete	Additional block added- see Report 2006.078
12-2005	Storm Sewer Construction	570,297.50	543,689.94	26,607.56	4.67%	Complete	
13-2005	NOT USED						
14-2005	Fire Protection Upgrades- Various Buildings	268,260.20	261,613.00	6,647.20	2.48%	Complete	
1-2006	Asphalt Surface Rehabilitation	1,793,402.06	1,674,882.11	118,519.95	6.61%	Complete	
2-2006	Sidewalks and Traffic Signals	1,034,654.00	1,043,923.23	-9,269.23	-0.90%	Complete	quantity variations- see report 2007.045
3-2006	Westfort storm Sewers	1,121,379.50	1,119,994.70	1,384.80	0.12%	Complete	
4-2006	Sewer and Water Replacement	2,559,402.00	2,531,447.98	27,954.02	1.09%	Complete	
5-2006	CSO Outfall Gate Replacement	243,400.00	226,599.94	16,800.06	6.90%	Complete	
6-2006	Storm sewer Construction	1,346,560.50	1,297,382.85	49,177.65	3.65%	Complete	
7-2006	John St Landfill- Waste Transfer Equipment	292,385.78	0.00	N/A		Assigned	Contract assigned to Cont 9, 2007 as per novation agreement
8-2006	John St Landfill- Weigh Scales	218,977.57	0.00	N/A		Assigned	Contract assigned to Cont 9, 2007 as per novation agreement
9-2006	Watermain Replacement	1,143,165.00	1,027,317.50	115,847.50	10.13%	Complete	
10-2006	John St Landfill -Vehicle Wash Equipment	172,332.56	17,273.49	155,059.07	89.98%	Cancelled	Contract cancelled-settlement costs posted
11-2006	Vickers street Bridge Rehabilitation	1,113,213.00	1,136,188.03	-22,975.03	-2.06%	Complete	Quantity variations-see Report 2007.152
12-2006	Asphalt Surface Rehabilitation-Extended program	4,041,073.05	4,094,303.83	-53,230.78	-1.32%	Complete	Albany wm 2007.042,Clavet st added 2007.127,quant var 2008.005
13-2006	NOT USED						
14-2006	Rehabilitation of Sanitary Sewers	570,000.00	433,737.92	136,262.08	23.91%	Complete	
15-2006	Broadway Avenue Realignment	1,418,085.75	1,453,768.69	-35,682.94	-2.52%	Complete	Quantity Variations-see Report 2008.164
16-2006	Oliver Road Reconstruction	2,422,455.79	2,723,179.20	-300,723.41	-12.41%	Complete	Quantity Variations-see Report 2007.007
17-2006	Intercity Drainage Phase I	2,455,723.20	2,428,269.93	27,453.27	1.12%	Complete	
18-2006	Atlantic Ave WPCP-Supply of UV Disinfection Equip	62,523.36	62,523.26	0.10	0.00%	Reassigned	Original amount revised through novation to Contact 7, 2007
19-2006	Atlantic Ave WPCP-Supply of Biogas Cogeneration Equip	679,972.85	679,972.85	0.00	0.00%	Reassigned	Original amount revised through novation to Contact 7, 2007
1-2007	Asphalt Surface Rehabilitation	3,872,862.43	3,829,538.36	43,324.07	1.12%	Complete	
2-2007	Sidewalks and Street Lighting	601,345.30	566,838.18	34,507.12	5.74%	Complete	
3-2007	Watermain Relining	1,329,680.00	1,323,599.00	6,081.00	0.46%	Complete	
4-2007	May Street Reconstruction	2,344,901.90	2,392,311.40	-47,409.50	-2.02%	Complete	Quantity Variations-see Report 2008.036

5-2007	Ontario Street and Van Norman Street Reconstruction	2,239,514.45	2,240,932.00	-1,417.55	-0.06%	Complete	
6-2007	Sewer and Watermain Replacement	845,541.00	793,490.00	52,051.00	6.16%	Complete	
7-2007	Atlantic Ave WPCP-UV & Cogen Construction	9,134,620.43	9,113,307.44	21,312.99	0.23%	Complete	Original Contract Price adjusted by novation payments
8-2007	Red River Road Reconstruction	1,512,970.00	1,536,582.10	-23,612.10	-1.56%	Complete	Quantity variations-see Report 2008.032
9-2007	John Street Landfill Site-New Entrance Facilities,Site Prep	4,456,436.93	4,760,579.81	-304,142.88	-6.82%	Complete	Contract Extension Report 2008.044,Quantity variation Report 2009.047
10-2007	John Street Construction	1,966,487.00	2,328,496.26	-362,009.26	-18.41%	Complete	Quantity variations-see report 2009.026
11-2007	Intercity Drainage Phase II	2,087,382.20	2,047,000.00	40,382.20	1.93%	Complete	
12-2007	John Street Landfill-East Cell Expansion	637,350.00	726,707.15	-89,357.15	-14.02%	Complete	Quantity Variations- see Report 2009.072
1-2008	Asphalt Surface Rehabilitation	3,222,178.50	3,096,507.00	125,671.50	3.90%	Complete	
2-2008	Sidewalks and Street lighting	784,773.80	782,963.05	1,810.75	0.23%	Complete	
3-2008	Rockwood Ave, Pearl St, Brown/Moodie	1,787,750.00	1,720,899.43	66,850.57	3.74%	Complete	
4-2008	Sewer and Water Replacement	1,655,094.00	1,624,776.10	30,317.90	1.83%	Complete	
5-2008	Sewer and Water Replacement 2	2,008,000.00	1,904,565.81	103,434.19	5.15%	Complete	
6-2008	Asphalt Surface Rehabilitation 2	3,021,068.69	3,246,933.02	-225,864.33	-7.48%	Complete	Quantity Variations-see Report 2009.028
7-2008	Cathodic Protection Watermains	216,940.00	179,220.00	37,720.00	17.39%	Complete	
8-2008	Belrose Bridge Replacement	915,590.00	899,921.09	15,668.91	1.71%	Complete	
9-2008	Rehabilitation of Sanitary Sewers	336,801.00	227,848.00	108,953.00	32.35%	Complete	
10-2008	Mapleward Road Culvert Installation	306,566.50	292,611.92	13,954.58	4.55%	Complete	
11-2008	Harbour Expressway Bridge Rehabilitation	1,192,651.00	1,191,149.92	1,501.08	0.13%	Complete	
12-2008	Main street Bridge-Pin Cap Repairs	29,034.00	29,034.00	0.00	0.00%	Complete	Lump Sum Contract
1-2009	Asphalt Surface Rehabilitation	3,076,153.75	2,945,644.69	130,509.06	4.24%	Complete	
2-2009	Sidewalks and Streetlighting	923,556.75	923,549.45	7.30	0.00%	Complete	PO extended with GM approval
3-2009	Sewer and Watermain Replacement	1,874,657.00	1,919,891.29	-45,234.29	-2.41%	Complete	Contract Variation Report 2010.167
4-2009	Road and Storm Sewer	2,742,633.20	2,615,573.81	127,059.39	4.63%	Complete	Contract Extension Report 2010.041- Arthur st asphalt
5-2009	Sewer and Watermain Replacement II	1,824,886.20	1,824,861.61	24.59	0.00%	Complete	
6-2009	Asphalt Surface Rehabilitation II	3,029,611.50	2,870,002.61	159,608.89	5.27%	Complete	
7-2009	Lisgar Street Reconstruction	786,965.15	760,000.00	26,965.15	3.43%	Complete	Contract Extension Report 2010.040-extra landscaping
8-2009	John Street Landfill- Landfill Gas Collection and Abstr Plant	3,451,560.36	3,547,398.70	-95,838.34	-2.78%	Complete	Contract Variation Report 2010.050
9-2009	Intercity Drainage- Phase III	1,029,983.48	1,029,983.48	0.00	0.00%	Complete	
10-2009	Darrel Ave- Watermain Replacement					Tender Postponed	
11-2009	Balmoral Street Bridge Rehabilitation	1,404,767.80	1,384,606.95	20,160.85	1.44%	Complete	
1-2010	Asphalt Surface Rehabilitation	3,412,326.05	3,294,078.65	118,247.40	3.47%	Complete	
2-2010	Sidewalks and Street Lighting	902,304.90	895,147.43	7,157.47	0.79%	Complete	
3-2010	Sewer and Watermain Replacement-North	1,661,440.00	1,509,720.81	151,719.19	9.13%	Complete	
4-2010	Sewer and Water Replacement-1	1,639,460.00	1,596,005.83	43,454.17	2.65%	Complete	
5-2010	Sewer and Water Replacement -II	1,867,555.00	1,865,779.30	1,775.70	0.10%	Complete	
6-2010	Rosslyn Road and Mountdale Avenue Reconstruction	2,236,755.50	2,200,865.84	35,889.66	1.60%	Compete	Contract extension report 2011.038-reinstate original tender limits
7-2010	Marks Street Siphon	238,250.00	237,470.00	780.00	0.33%	Complete	
8-2010	Duke Street Pumping Station	632,319.05	581,941.48	50,377.57	7.97%	Complete	
9-2010	Innovation Drive and Premier Way Extensions	1,345,844.10	1,560,502.95	-214,658.85	-15.95%	Complete	Contract variation report 2011.103
10-2010	Darrel Avenue- Watermain Replacement	567,800.00	531,184.87	36,615.13	6.45%	Complete	
11-2010	May Street Bridge Rehabilitation	939,091.00	872,018.33	67,072.67	7.14%	Complete	
12-2010	Ada Ave/Hazelwood Drive Culvert Replacements	109,818.00	97,276.00	12,542.00	11.42%	Complete	
14-2010	Sanitary Sewer Rehabilitation	419,390.00	361,952.30	57,437.70	13.70%	Complete	
15-2010	Island Drive Watermain Looping	1,272,600.00	1,272,600.00	0.00	0.00%	Complete	
1-2011	Asphalt Surface Rehabilitation	3,713,996.56	3,719,036.90	-5,040.34	-0.14%	Complete	
2-2011	Sidewalks and Streetlighting	1,179,980.25	1,194,000.00	-14,019.75	-1.19%	Complete	GM approval obtained
3-2011	Sewer and Water Replacement-North	2,131,077.50	2,093,046.30	38,031.20	1.78%	Complete	
4-2011	S & W Replacement- North II & Pressure Zone Boundary	1,781,150.00	1,781,040.71	109.29	0.01%	Complete	
5-2011	Walsh Street Area Reconstruction	1,926,418.00	2,013,353.45	-86,935.45	-4.51%	Complete	Contract variation report 2012.001
6-2011	Algoma Street and Brodie Street Reconstruction	2,123,830.00	2,027,882.67	95,947.33	4.52%	Complete	
7-2011	Kam Tunnel Crossings					Tender Postponed	
8-2011	Cleaning and Cement Mortar Lining	1,458,300.00	1,456,115.00	2,185.00	0.15%	Complete	
9-2011	James Street Bridge	1,413,470.53	1,415,342.17	-1,871.64	-0.13%	Complete	Final contractor claim denied
10-2011	Landfill Capping of East Cell	2,312,400.00	2,342,800.52	-30,400.52	-1.31%	Complete	Contract variation report 2012.141
11-2011	Intersection Improvements Valley/Pioneer and Rosslyn Road	1,138,566.00	1,179,746.72	-41,180.72	-3.62%	Complete	Contract variation report 2012.002

1-2012	Asphalt Surface Rehabilitation	2,417,136.30	2,407,784.78	9,351.52	0.39%	Complete	
2-2012	Sidewalks, Streetlighting and Traffic Signal Installation	919,243.00	990,770.99	-71,527.99	-7.78%	Complete	Contract variation report 2012.178
3-2012	Sewer and Watermain Replacement- South 1	2,809,089.00	2,723,903.34	85,185.66	3.03%	Complete	
4-2012	Sewer and Watermain Replacemenr-South 2	1,356,586.50	1,356,514.05	72.45	0.01%	Complete	
5-2012	Asphalt Surface Rehabilitation-2	2,944,852.21	2,799,091.59	145,760.62	4.95%	Complete	Contract rpt 2012.126 &2013.102-Neebing ave watermain/LI san sewer
6-2012	Algoma Street Reconstruction	2,085,725.00	2,035,269.50	50,455.50	2.42%	Complete	
7-2012	South Core Courthouse Area- Street Reconstruction	1,887,994.18	1,860,233.57	27,760.61	1.47%	Complete	
8-2012	Cleaning and Cement Mortar Lining of Watermains	1,572,370.00	1,565,400.00	6,970.00	0.44%	Complete	
9-2012	Golf Links Reconstruction- Phase I					Tender Postponed	
10-2012	Victor Street watermain- River crossing	664,000.00	664,000.00	0.00	0.00%	Complete	
11-2012	Kam Tunnel watermain tie ins	262,584.00	218,263.50	44,320.50	16.88%	Complete	
12-2012	Erosion Protection of landfill East cell	189,219.50	189,219.50	0.00	0.00%	Complete	
14-2012	Rural Bridge Replacement	178,019.00	163,173.30	14,845.70	8.34%	Complete	
15-2012	Landfill Capping- Phase II	1,850,065.00	1,859,256.81	-9,191.81	-0.50%	Complete	GM approval obtained
16-2012	Paquette Road Bridge Replacement	395,664.93	317,495.07	78,169.86	19.76%	Complete	
17-2012	St Paul Street Reconstruction	487,526.73	442,412.28	45,114.45	9.25%	Complete	
1-2013	Asphalt Surface Rehabilitation	4,077,814.50	4,009,034.95	68,779.55	1.69%	Complete	
2-2013	Sidewalks, Street Lighting & Traffic Signal Installation	1,014,542.59	968,189.80	46,352.79	4.57%	Complete	
3-2013	Frederica Street and Waterloo Street Reconstruction	2,209,223.06	2,261,776.35	-52,553.29	-2.38%	Complete	Contract variation report 2014.001
4-2013	Sewer and Watermain Replacement I	1,589,143.50	1,585,496.18	3,647.32	0.23%	Complete	
5-2013	Asphalt Surface Rehabilitation -2	2,497,596.75	2,453,572.00	44,024.75	1.76%	Complete	
6-2013	Sewer and Watermain Replacement-2	1,464,409.00	1,464,263.95	145.05	0.01%	Complete	
7-2013	Golf Links Road/Junot Avenue Improvements-Stage I	6,096,856.38	6,953,918.35	-857,061.97	-14.06%	Complete	Contract variation report 2014.032
8-2013	Watermain Replacement- Beverly street	1,406,801.50	1,379,667.43	27,134.07	1.93%	Complete	
9-2013	Cement Mortar lining	1,199,670.00	1,186,444.00	13,226.00	1.10%	Complete	
10-2013	Bare Point Watermain-Phase I	1,071,180.00	1,071,154.69	25.31	0.00%	Complete	
11-2013	Northwood Storm Sewer & Watermain	1,083,310.70	952,437.60	130,873.10	12.08%	Complete	
12-2013	McKellar Island -Watermain river crossing	433,500.00	433,500.00	-	0.00%	Complete	
14-2013	Marina Park Pedestrian Overpass-Architechural Upgrade	358,431.14	359,763.52	-1,332.38	-0.37%	Complete	
15-2013	Cameron Street Bridge Reconstruction	1,184,871.00	1,200,954.00	-16,083.00	-1.36%	Complete	Contract variation report 2013.178
16-2013	Boulevard Lake Dam Rehabilitation			-		Tendered but not awarded	
17-2013	Cathodic Protection of Watermains	136,420.00	127,820.00	8,600.00	6.30%	Complete	
18-2013	Atlantic Ave WPCP-Headworks Bypass Channel	1,788,617.36	1,712,282.22	76,335.14	4.27%	Complete	
	Atlantic Ave WPCP-Diesel Fuel System Upgrade	501,358.83	501,358.83	-	0.00%	Complete	Contract extension awarded by Legal services
19-2013	Atlantic Ave WPCP- Turbo Blower Installation	1,498,915.23	1,506,836.73	-7,921.50	-0.53%	Complete	GM approval obtained
1-2014	Asphalt Surface Rehabilitation	3,324,305.55	2,998,981.65	325,323.90	9.79%	Complete	
2-2014	Sidewalks, Street Lighting & Traffic Signal Installation	1,224,333.07	1,110,258.81	114,074.26	9.32%	Complete	
3-2014	Arthur Street Area Reconstruction	2,152,495.51	2,078,327.15	74,168.36	3.45%	Complete	
4-2014	May Street Reconstruction-(Stage I)	1,966,498.00	1,919,425.14	47,072.86	2.39%	Complete	
5-2014	Asphalt Surface Rehabilitation 2	2,210,478.40	2,210,478.28	0.12	0.00%	Complete	
6-2014	Sewer & watermain Replacement 1	1,598,448.00	1,598,281.85	166.15	0.01%	Complete	
7-2014	Golf Links Road Reconstruction-Stage 2A	5,237,532.00	5,000,355.28	237,176.72	4.53%	Complete	
8-2014	Cement Mortar lining	1,370,900.00	1,370,900.00	0.00	0.00%	Complete	
9-2014	Sewer & Watermain II	1,944,878.00	1,884,571.34	60,306.66	3.10%	Complete	
10-2014	Northwood Relief Storm Sewer	1,268,115.00	1,238,759.78	29,355.22	2.31%	Complete	
11-2014	Sanitary Sewer Replacement					Tendered but not awarded	
12-2014	Valley Street Reconstruction	2,199,543.33	2,256,147.05	-56,603.72	-2.57%	Complete	Contract variation report 160/2015
14-2014	Golf Links Road- Pedestrian Bridges					Tendered but not awarded	
15-2014	Boulevard Lake Dam Rehabilitation					Tendered but not awarded	
16-2014	Extension to Existing East cell Landfill Gas Collection	346,975.00	325,475.00	21,500.00	6.20%	Complete	
17-2014	Rehabilitation of Court Steet Bridge	1,627,055.50	1,728,169.79	-101,114.29	-6.21%	Complete	Contract variation report R4/2015
1-2015	Asphalt Surface Rehabilitation	4,297,144.27	4,185,136.62	112,007.65	2.61%	Complete	
2-2015	Sidewalks & Traffic Signal Rehabilitation	1,345,223.38	1,308,077.55	37,145.83	2.76%	Complete	
3-2015	Mary street & Westfort Storm sewer Laterals	1,711,495.60	1,681,753.77	29,741.83	1.74%	Complete	
4-2015	May street Reconstruction-(Stage II)	2,358,696.50	2,329,993.00	28,703.50	1.22%	Complete	
5-2015	Asphalt Surface Rehabilitation 2	2,601,326.78	2,472,626.76	128,700.02	4.95%	Complete	

6-2015	Sewer & Water I	1,863,119.80	1,863,080.61	39.19	0.00%	Complete	
7-2015	Golf Links Road Reconstruction- Stage 2B	3,438,380.00	3,437,345.00	1,035.00	0.03%	Complete	
8-2015	Cleaning & Cement Mortar Lining of Cast Watermains	1,297,450.00	1,297,450.00	0.00	0.00%	Complete	
9-2015	Northwood- Watermain & Storm Sewer	1,853,274.00	1,708,109.83	145,164.17	7.83%	Complete	
10-2015	Cumberland Street Reconstruction					Tendered but not Awarded	
11-2015	Trunk Watermain Replacement- Parking lot to MacDougall	1,613,772.00	1,611,281.76	2,490.24	0.15%	Complete	
12-2015	Sanitary and Storm Sewer	1,873,400.50	1,712,796.00	160,604.50	8.57%	Complete	
14-2015	Boulevard Lake Dam Rehabilitation					Tendered but not Awarded	
15-2015	Watermain Connections-Victor st and Riverdale rd	163,785.00	161,892.00	1,893.00	1.16%	Complete	
16-2015	Chamberlain Pumping Station Upgrades	1,858,643.90	1,865,593.00	-6,949.10	-0.37%	Complete	Environment Director approved
17-2015	Cathodic Protection of Watermains	157,400.00	136,310.00	21,090.00	13.40%	Complete	
1-2016	Asphalt Surface Rehabilitation 1	3,036,142.00	2,920,138.57	116,003.43	3.82%	Complete	Report 50/2016 added streets for paving
2-2016	Sidewalks, Street Lighting and Traffic Signal Rehabilitation	859,523.15	815,407.12	44,116.03	5.13%	Complete	
3-2016	Cumberland Street Reconstruction	2,847,285.10	2,842,791.42	4,493.68	0.16%	Complete	
4-2016	Sewer and Water 1	2,578,482.00	2,576,752.14	1,729.86	0.07%	Complete	
5-2016	Asphalt Surface Rehabilitation II	2,696,761.57	2,695,577.19	1,184.38	0.04%	Complete	
6-2016	Sewer and Watermain- Westfort Ward Area	3,077,369.50	3,074,331.54	3,037.96	0.10%	Complete	
8-2016	Cement Mortar Lining	1,324,025.00	1,323,300.00	725.00	0.05%	Complete	
9-2016	Sewer and Water II	1,817,773.00	1,601,949.93	215,823.07	11.87%	Complete	
10-2016	Northwood Area Storm Sewer	1,371,233.00	1,371,789.64	-556.64	-0.04%	Complete	
11-2016	Balmoral Street Reconstruction-Phase 1	3,563,741.70	3,561,199.17	2,542.53	0.07%	Complete	
12-2016	Pressure Zone Conversion-Sewer and Water III	377,955.00	377,955.00	0.00	0.00%	Complete	
14-2016	Thunder Bay Waterfront- South of Pearl st Parking Lot	1,439,470.80	1,526,364.42	-86,893.62	-6.04%	Complete	Report 45/2018-quantity variations & extra work
15-2016	Landfill Gas Extension	321,659.00	371,304.87	-49,645.87	-15.43%	Complete	Emergency valve repair added cost
1-2017	Asphalt Surface Rehabilitation I	4,323,505.25	4,323,505.25	0.00	0.00%	In Progress	
2-2017	Sidewalks and Trails	1,106,467.25	1,006,422.00	100,045.25	9.04%	Complete	
3-2017	Court and Banning street Reconstruction	2,438,247.50	2,229,367.15	208,880.35	8.57%	Complete	
4-2017	Sewer and Water Replacement I	1,196,648.55	1,118,896.42	77,752.13	6.50%	Complete	
5-2017	Asphalt Surface Rehabilitation II	3,360,383.25	3,360,383.25	0.00	0.00%	In Progress	
6-2017	Crescent Ave Reconstruction and Empress Ave Storm Relief	1,943,634.00	2,441,182.47	-497,548.47	-25.60%	Complete	Storm sewer extended limits & quantity varations- see report 106/2018
7-2017	High Street Retaining Wall	2,144,740.00	2,263,228.19	-118,488.19	-5.52%	Complete	GM Finace approved-lame duck Council
8-2017	Cleaning and Cement Mortar Lining of Cast Iron Watermains	1,319,700.00	1,319,185.00	515.00	0.04%	Complete	
9-2017	Central Ave and First ave Watermain Replacement	1,149,283.00	1,098,926.09	50,356.91	4.38%	Complete	
10-2017	McKellar Ward Road Construction and Storm Separation	3,864,705.00	3,700,453.31	164,251.69	4.25%	Complete	
11-2017	Cathodic Protection	134,700.00	159,050.00	-24,350.00	-18.08%	Complete	Surplus water rate funds transfered from previous year (2015) contract
12-2017	Northwood Area Storm Sewer	2,095,391.00	2,110,410.01	-15,019.01	-0.72%	Complete	Final price amended by Rate Stabilization account resolution
14-2017	Wardrop Ave Reconstruction	1,157,955.20	1,157,955.20	0.00	0.00%	Complete	
15-2017	Green Infrastructure- Low Impact Development Facilities					Tender Postponed	
16-2017	Black Bay Road- Trunk Watermain	877,140.00	864,370.24	12,769.76	1.46%	Complete	
17-2017	Waterfront Habitat Pond-Storm Water Treatment					Tendered but not Awarded	
18-2017	Briarwood Drive Culvert Replacement	470,792.00	487,187.50	-16,395.50	-3.48%	Complete	GM approved-no report submitted
1-2018	Asphalt Surface Rehabilitation 1	3,643,231.70	3,332,602.94	310,628.76	8.53%	Complete	
2-2018	Sidewalks and Traffic Control	720,500.01	687,656.66	32,843.35	4.56%	Complete	Oliver rd sidewalk did not proceed
3-2018	Edward Street and Court Street Reconstruction	1,855,926.25	1,695,937.72	159,988.53	8.62%	Complete	
4-2018	Storm Sewer Separation	1,533,333.70	1,493,796.99	39,536.71	2.58%	Complete	
5-2018	Asphalt Surface Rehabilitaion II	2,425,470.00	2,344,079.57	81,390.43	3.36%	Complete	
6-2018	Empress Avenue Reconstruction- Phase II					Tendered but not Awarded	
7-2018	Main Street Bridge Rehabilitation	4,925,103.00	4,848,688.25	76,414.75	1.55%	Complete	
8-2018	Cleaning and Cement Mortar Lining of Cast Iron watermains	1,413,050.00	1,412,928.15	121.85	0.01%	Complete	
9-2018	Sewer and Water	1,919,980.50	1,918,223.83	1,756.67	0.09%	Complete	
10-2018	Cathodic Protection					Tender postponed	
11-2018	Marion Street Trunk Watermain Replacement					Tender postponed	
12-2018	Green Infastructure Stormwater Faciliites					Tender postponed	
14-2018	Intercity Priority Storm Sewer					Tender postponed	
15-2018	Thunder Bay Waterfront Site Development	1,413,186.00	1,274,732.33	138,453.67	9.80%	Complete	
16-2018	Marina Market Square Parking area & Drainage Improvements					Tender postponed	

18-2018	Bare Point Road Reconstruction	153,712.70	131,650.85	22,061.85	14.35%	Complete	
1-2019	Asphalt Surface Rehabilitation I	3,761,783.83	3,761,783.83	0.00	0.00%	In Progress	
2-2019	Sidewalks and Traffic Control	785,299.23	791,906.01	-6,606.78	-0.84%	Complete	GM approved-no report submitted
3-2019	Watermain Replacement Reconstruction	2,222,899.50	2,222,899.50	0.00	0.00%	In Progress	
4-2019	Syndicate Avenue Storm Sewer and Watermain	1,685,356.00	1,669,365.10	15,990.90	0.95%	Complete	
5-2019	Asphalt Rehabilitation II	2,633,875.00	2,633,875.00	0.00	0.00%	In Progress	
6-2019	Empress Avenue Reconstruction- Phase II	2,346,028.50	2,141,000.00	205,028.50	8.74%	Complete	
7-2019	Golf Links/Junot Avenue Improvements-Stage III	3,579,398.90	3,579,398.90	0.00	0.00%	In Progress	
8-2019	Cleaning and Cement mortar lining of Cast iron watermains	1,787,550.00	1,786,185.00	1,365.00	0.08%	Complete	
9-2019	Storm Sewer Separation	1,522,939.75	1,522,939.75	0.00	0.00%	In Progress	
10-2019	Green Infrastructure/Stormwater Facilites					Tender Postponed	
11-2019	Boulevard Lake Dam Rehabilitation					Tander Postponed- carry fprward to 2020	
12-2019	Landfill Leachate Collection-East Cell Extension- Phase I	885,188.50	885,188.50			In Progress	
		\$518,511,891.80	\$511,220,250.47	\$7,291,641.33			

MEETING DATE 06/15/2020 (mm/dd/yyyy)

SUBJECT Procedural By-law Amendment – Public Deputations at Electronic Meetings

SUMMARY

Memorandum from Ms. K. Power, City Clerk dated June 3, 2020 containing a motion relative to the above noted.

RECOMMENDATION

With Respect to the Electronic Meetings – Deputations, we recommend that Section 3.01(h) of By-law 128-2012 (Procedural By-law of Council and its Committees) be amended to allow virtual Deputations at Committee of the Whole within an Electronic Meeting.

ATTACHMENTS

1 K Power memo dated June 3 2020

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Mayor & Council

FROM: Krista Power, City Clerk

DATE: June 3, 2020

SUBJECT: Procedural By-law Amendment – Public Deputations at Electronic Meetings
Committee of the Whole – June 15, 2020

At the March 23, 2020 Committee of the Whole meeting, R 37/2020 (City Manager's Office - Office of the City Clerk) recommended amendments to the Procedural By-law to permit Council to meet electronically. This recommendation was based on the amendment to the *Municipal Act*, 2001, enacting section 238(3.3) and 238(3.4) to permit meetings to be held electronically during an emergency declared pursuant to the *Emergency Management and Civil Protection Act*.

Additionally, Council approved a further amendment on May 25, 2020 to the Procedural By-law for Public Meeting (R 56/2020 – Development & Emergency Services - Planning Services) that would allow virtual public participation. Those options are in writing, teleconference or videoconference.

It is recommended that the Procedural By-law be amended to allow the same options be made available for public deputations for Committee of the Whole meetings.

As such the following recommendation is provided for your consideration;

With Respect to the Electronic Meetings – Deputations, we recommend that Section 3.01(h) of By-law 128-2012 (Procedural By-law of Council and its Committees) be amended to allow virtual Deputations at Committee of the Whole within an Electronic Meeting