



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, JUNE 22, 2020

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: 6:30 PM



MEETING: Committee of the Whole

DATE: June 22, 2020

Reference No. COW - 28/51

CLOSED SESSION in the McNaughton Room at 4:00 p.m.

Committee of the Whole - Closed Session

Chair: Councillor T. Giertuga

Closed Session agenda will be distributed separately to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Administrative Services Session

Chair: Councillor M. Bentz

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda

Confirmation of Agenda - June 22, 2020 - Committee of the Whole **(Page 10)**

With respect to the June 22, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

REPORTS OF COMMITTEES

Community Communications Committee Minutes

Minutes of Meeting No. 05-2019 of the Community Communications Committee held on December 5, 2019, for information. **(Pages 11 – 15)**

Official Recognition Committee Minutes

Minutes of Meeting No. 08-2019 of the Official Recognition Committee Citizens of Exceptional Achievement held on December 9, 2019, for information. **(Pages 16 – 19)**

Coordinating Committee Minutes

Minutes of Meetings No. 02-2019 and No. 03-2019 of the Coordinating Committee held on July 29, 2019 and October 7, 2019, for information. **(Pages 20 – 27)**

The District of Thunder Bay Social Services Administration Board Minutes

Minutes of Meeting No. 21/2019 of The District of Thunder Bay Social Services Administration Board held on November 20, 2019, Meetings No. 22/2019 and No. 23/2019 (Closed) held on November 21, 2019, and Meetings No. 24/2019 and No. 25/2019 (Closed) held on December 12, 2019, for information. **(Pages 28 – 51)**

Thunder Bay District Health Unit - Board of Health Minutes

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on November 20, 2019, December 18, 2019, January 15, 2020 and February 19, 2020 for information. **(Pages 52 – 84)**

Inter-Governmental Affairs Committee Minutes

Minutes of Meetings No. 01-2020 and 02-2020 of the Inter-Governmental Affairs Committee held on January 13 and February 10, 2020, respectively, for information. **(Pages 85 – 95)**

Crime Prevention Council Minutes

Minutes of Meeting No. 06-2019 of the Crime Prevention Council held on November 20, 2019, for information. **(Pages 96 – 103)**

REPORTS OF MUNICIPAL OFFICERS

City of Thunder Bay Program and Service Review – Phase One Report

Report relative to the above noted. **(Distributed Separately)**

Representative from Grant Thornton to provide a brief overview relative to the above noted.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

Non-Consolidated Financial Statements, Reserve Fund, and Investment of Municipal Funds Update

Report No. R 59/2020 (Corporate Services & Long Term Care - Financial Services), recommending that the Non-Consolidated Financial Statements, Reserve Fund, and Investment of Municipal Funds Update for The Corporation of the City of Thunder Bay be received by City Council for information purposes. **(Pages 105 – 130)**

Representative from AON to provide a brief overview relative to the above noted.

With respect to Report No. R 59/2020 (Corporate Services & Long Term Care - Financial Services), we recommend that the Non-Consolidated Financial Statements (Attachment A) for the Corporation of the City of Thunder Bay be received by City Council for information purposes;

AND THAT the 2019 tax-supported surplus of \$3.4 million be transferred to the Stabilization Reserve Fund;

AND THAT the 2019 update on the Reserve Funds and Investment of Municipal Funds be received by City Council for information purposes;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

2020 Tax Policy Report

Report No. R 68/2020 (Corporate Services & Long-Term Care - Revenue) providing City Council with recommendations on the Corporate Tax Policy options and requirements under the Municipal Act, 2001 for the setting of tax policies, tax rates and due dates in preparation for the 2020 final property tax billing. **(Pages 131 – 155)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

With respect to the Corporate Tax Policy Report R 68/2020 (Corporate Services & Long Term Care - Revenue), we recommend that the special service area boundary be extended for sewage and land drainage to include all properties on Dogwood Crescent;

AND THAT graduated taxation apply to the large industrial property class for 2020 with two bands of taxation, the lower band being taxed at 90% of the upper band and the CVA boundary between taxation bands be \$18.5 million;

AND THAT the recommended tax ratios and tax rates included in Attachment 11 be approved for the 2020 taxation year;

AND THAT the final tax levy be due in two installments on September 2 and October 7, 2020;

AND THAT the penalty shall be one half per cent (0.5%) of the amount in default on the first day immediately following the installment due date for the installments due on July 8, 2020, September 2, 2020 and October 7, 2020;

AND THAT the penalty shall be one and one-quarter per cent (1.25%) of the amount in default on the first day immediately following the installment due date for the installment due March 4, 2020;

AND THAT interest shall accrue at a rate of one and one-quarter per cent (1.25%) against all amounts that have become due and remain unpaid. Such interest shall be calculated and imposed on the first day of the calendar month.

AND THAT by-law 277/1990 being a by-law to provide for penalties for non-payment of taxes be repealed;

AND THAT by-law 276/1990 being a by-law to provide for interest to be added to tax arrears be repealed;

AND THAT any necessary by-laws be presented to City Council for ratification.

2020 Council Remuneration Increase

Report No. R 73/2020 (City Manager's Office - Human Resources & Corporate Safety) recommending that the remuneration for City Council be amended for the annual adjustment of half the rate of inflation for 2019 for the City of Thunder Bay (0.5%). **(Pages 156 – 158)**

With respect to Report R 73/2020 (City Manager's Office – Human Resources and Corporate Safety Division) as per the direction of City Council in Report R/29/2018, we recommend that the remuneration for City Council be amended for the annual adjustment of half the rate of inflation for 2019 for the City of Thunder Bay (0.5%);

AND THAT this increase be retroactive to January 1, 2020;

AND THAT Administration continue to present annual adjustments as directed that equal half the rate of inflation for the previous year for the City of Thunder Bay;

AND THAT annual adjustments be presented to City Council for approval in conjunction with the annual review of By-law 164-1989 (Non-union and Managerial Personnel of the Corporation of the City of Thunder Bay);

AND THAT any necessary by-laws be presented to City Council for ratification.

Financial Assistance Program for Private Lead Water Service Replacement

At the June 1, 2020 Committee of the Whole meeting, the above noted report was withdrawn from the agenda to be presented at a later date. **(Pages 159 – 164)**

Report No. R 55/2020 (Infrastructure & Operations - Environment) recommending an interest free loan program be established to allow eligible property owners to borrow funds from the City to assist them in the replacement of their privately owned lead water service connection.

Memorandum from Ms. M. Warywoda, Director – Environment Division, dated June 10, 2020 providing additional information with respect to the source of funding relative to the above noted. **(Page 165)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

With respect to Report No. 55/2020 (Infrastructure & Operations - Environment) we recommend that City Council approve an interest free loan program for Private Lead Water Service Replacements as contained within this report;

AND THAT the maximum loan amount be \$3,000 of eligible costs;

AND THAT the term of the loan be five years or a maximum of 10 years;

AND THAT Administration report back on the success of the program after two years;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

Contract Award - Waterfront Market Square

Report relative to the above noted. **(Distributed Separately)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

COVID-19: Phase 2 Summer 2020 Operations Service Level Changes

Report No. R 75/2020 (Community Serves) relative to the above noted. **(Distributed Separately)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

Community, Youth & Cultural Funding Program Emergency Funding – Phase 2

Report No. R 76/2020 (Community Services) relative to the above noted.
(Distributed Separately)

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

PETITIONS AND COMMUNICATIONS

The Engagement of Council in Decisions to Host Evacuees

At the June 1, 2020 Committee of the Whole meeting, a memorandum from Councillor M. Bentz, dated May 28, 2020 was presented. A resolution was passed recommending that Administration report back to City Council with information and potential recommendations on how City Council could be more engaged in decisions pertaining to the hosting of evacuees. **(Pages 169 – 173)**

Memorandum from Mr. M. Smith, General Manager - Development & Emergency Services, dated June 12, 2020 containing information relative to the above noted and recommending that the Municipal Emergency Control Group (“MECG”) report back to City Council for direction when it is the position of the MECG that a request to accommodate evacuees be denied.

With respect to the memo dated June 12, 2020 regarding the engagement of City Council in decisions to host evacuees, we recommend that the Municipal Emergency Control Group (“MECG”) report back to City Council for direction when it is the position of the MECG that a request to accommodate evacuees be denied.

Request for Report – Development of a Loitering By-law

Memorandum from Councillor A. Ruberto, dated June 9, 2020 containing a motion recommending that Administration report back to City Council with information and recommendations that could be effective in dealing with the loitering situation. **(Pages 174 – 175)**

With respect to the potential development of a Loitering By-law for the City of Thunder Bay, we recommend that Administration report back to City Council with information and recommendations that could be effective in dealing with the loitering situation;

AND THAT the report include any relevant financial impacts that relate to how a by-law may assist with some of the concerns presented by the public relative to loitering;

AND THAT this report be received on or before September 28, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

Community and Supportive Housing

Memorandum dated Friday, June 12, 2020 from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee recommending that City Council appeal to the Provincial and Federal Governments to increase funding for homeless prevention initiatives, mental health supports and programs and services for those dealing with addiction. **(Pages 176 – 179)**

With Respect to the additional need for mental health and addictions supports, including treatment, transitional and supportive housing in the District of Thunder Bay, we recommend that City Council appeal to the Provincial and Federal Governments to increase funding for homeless prevention initiatives, mental health supports and programs and services for those dealing with addiction;

AND THAT City Council call upon the Ministry of Health to facilitate the development of a stronger partnership between municipalities, Service Managers and the North West LHIN with additional resources committed to mental health and addictions agencies for direct supports and supportive housing.

AND THAT City Council call upon the Ministry of Health to provide additional capital and operating funding to support health partners to assist more people in treatment facilities.

AND THAT City Council call upon the Ministry of Municipal Affairs and Housing to provide additional capital and operating funding to support housing and health partners to assist more people through enhanced transitional housing opportunities;

AND THAT City Council call upon the Ontario government to support the development of a Coordinated Housing Access System, in part, by aligning current financial resources for homelessness services with federal commitments to help streamline the process to access housing and supports.

AND THAT a copy of the resolution, once approved by City Council, be distributed to the Honourable Patty Hajdu, Minister of Health; the Honourable Ahmed Hussen, Minister of Families, Children and Social Development; the Honourable Seamus O'Regan, Minister of Indigenous Services; Mr. Marcus Powlowski, MP Thunder Bay-Rainy River; the Honourable Doug Ford, Premier of Ontario; the Honourable Christine Elliot, Minister of Health; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions; the Honourable Greg Rickford, Minister of Indigenous Affairs; the District of Thunder Bay Social Services Administration Board; North West LHIN; and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

Transition of the Blue Box to Full Producer Responsibility Resolution

Memorandum dated Friday, June 12, 2020 from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee the City of Thunder Bay transitioning their Blue Box program to full producer responsibility on July 1, 2023. **(Pages 180 – 183)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the City of Thunder Bay is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT the City of Thunder Bay transition their Blue Box program to full producer responsibility on July 1, 2023.

AND THAT this decision is based on the following rationale:

1. Cost avoidance. Early termination fees in the first two years of transition for the City of Thunder Bay's municipal blue box collection and processing contract provide cost savings to taxpayers. Transition in the last year results in additional costs to the City for contract termination.
2. The requirement for the City of Thunder Bay to have a curbside food and organic waste collection program in place by 2025, as per Provincial Waste Policy Statement. Potential financial savings from the Blue Box program delivery could be used to offset costs with this new program.

AND THAT the City of Thunder Bay would be interested in examining options around providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

AND THAT any questions regarding this resolution can be directed to Jason Sherband, Manager – Solid Waste and Recycling Services at 807-625-3851 or jsherband@thunderbay.ca

AND THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

AND THAT any necessary by-laws be presented to City Council for ratification.

Ban on Single Use Plastics

Memorandum dated June 12, 2020 from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee recommending that the City of Thunder Bay support a harmonized approach on the elimination of single-use plastics across the Province of Ontario, in principle, and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for single-use plastics. **(Pages 184 – 185)**

With Respect to the memorandum from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee dated June 4, 2020, we recommend that the City of Thunder Bay support a harmonized approach on the elimination of single-use plastics across the Province of Ontario, in principle, and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for single-use plastics;

AND THAT this resolution be circulated to the Honourable Patty Hajdu, Minister of Health; Mr. Marcus Powlowski, MP Thunder Bay-Rainy River; the Honourable Jeff Yurek, Minister of Environment, Conservation and Parks; AMO; and NOMA;

AND THAT any necessary by-laws be presented to City Council for ratification.

NEW BUSINESS

ADJOURNMENT

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - June 22, 2020 - Committee of the Whole

RECOMMENDATION

With respect to the June 22, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.



MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Community Communications Committee Minutes

SUMMARY

Minutes of Meeting No. 05-2019 of the Community Communications Committee held on December 5, 2019, for information.

ATTACHMENTS

1 Comm Comm minutes Dec 5 2019

DATE: THURSDAY, DECEMBER 5, 2019

MEETING NO. 5-2019

TIME: 5:09 PM

PLACE: MCNAUGHTON ROOM

CHAIR: COUNCILLOR S. CH'NG

PRESENT:

Councillor S. Ch'ng
Councillor C. Fraser
Councillor B. Hamilton
Mr. M. Pearson
J. Veltri

OFFICIALS:

Ms. D. Earle, Deputy City Clerk
Ms. K. Lewis, Director – Corporate Strategic Services
Ms. S. Levanen, Supervisor – Corporate Communications
Ms. L. Lavoie, Committee Coordinator

GUESTS:

Mr. J. Avella, Manager – Corporate Information Technology
Ms. S. Reid, Digital and Travel Media Officer

The Chair welcomed new Committee members, Mr. M. Pearson and J. Veltri, and there was a roundtable of introductions.

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: J. Veltri
SECONDED BY: Councillor B. Hamilton

With respect to the December 5, 2019 Community Communications Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 CONFIRMATION OF PREVIOUS MINUTES

Minutes of Meetings No. 03-2019 and No. 04-2019 of the Community Communications Committee held on April 11, 2019 and May 6, 2019, respectively, for approval.

MOVED BY: Councillor B. Hamilton
SECONDED BY: Mr. M. Pearson

THAT the Minutes of Meetings No. 03-2019 and No. 04-2019 of the Community Communications Committee held on April 11, 2019 and May 6, 2019 be approved

CARRIED

4.0 OPEN DATA

Ms. K. Lewis, Director – Corporate Strategic Services introduced Mr. J. Avella, Manager – Corporate Information Technology.

Mr. J. Avella provided a PowerPoint presentation entitled Open Data and responded to questions.

Mr. J. Avella pointed out that the City of Thunder Bay's proposed 2019-2022 Strategic Plan includes the strategy 'Advance service excellence through a citizen focus and best use of technology' and the strategic action 'Develop an open data platform to make it easier for interested users to engage with City data and create opportunities for engagement.'

Mr. J. Avella explained that Open Data is data that is freely available to the public, easy to access, and anyone can use and re-distribute it. Examples of potential datasets are election results, budget information, bus stop locations and business license information. Open Data provides transparency and increases ease with which citizens can collaborate and participate with government.

Mr. J. Avella expects the City's Open Data portal to be launched in Spring 2020.

5.0 50th ANNIVERSARY CELEBRATION STEERING COMMITTEE UPDATE

Ms. S. Levanen, Supervisor – Corporate Communications and Ms. S. Reid, Digital and Travel Media Officer provided an update relative to ongoing communications for 50th Anniversary of Amalgamation celebrations in 2020.

Ms. S. Levanen explained the creative concept for the 50th anniversary logo. The 5 represents Port Arthur and the 0, Fort William. Each features iconic landmarks from the former cities.

Ms. S. Levanen informed the committee that all City events in 2020 will have a 50th anniversary theme. City letterhead will feature the 50th anniversary logo. Streetlight banners and City Hall banners have been installed. 50th anniversary pull up banners will be used at all City events. Community groups are encouraged to add their own

50th anniversary flare to 2020 events. The December Chamber of Commerce e-blast will include information for businesses that wish to use the 50th anniversary logo.

Memorable moments from the past 50 years will be posted on the City's website. There will be a physical display of memorable moments at City Hall. Local media has been engaged to promote the memorable moments.

On January 1, 2020 there will be a pancake breakfast at the Armoury and a community celebration skating party at Fort William Gardens.

A new category for 50th anniversary events has been added to event calendar on the City's website. The website also features a new 50th anniversary section.

Ms. S. Reid provided information relative to Tourism's promotion to encourage friends and family to visit Thunder Bay in 2020. The tourism website will provide tools for hosts and a postcard that may be used to invite friends and family to the city. The friends and family campaign will be advertised at Thunder Bay Airport. Ms. S. Reid pointed out that typically 30% of leisure visits are by friends and family of citizens.

Ms. S. Reid noted that the 2020 edition of Experience magazine will have a 50th anniversary theme.

A report relative to the 50th anniversary celebrations will be presented to City Council on December 9, 2019.

6.0 COMMUNITY COMMUNICATIONS COMMITTEE – COMMITTEE MEMBER COMMENTS

Ms. K. Lewis, Director – Corporate Strategic Services provided a review of committee member comments from the January 22, 2019 committee meeting and invited the new committee members to comment on why the Community Communications Committee is important.

New committee members comments included:

- As an outsider, felt the City wasn't doing enough
- Must foster and create relationships with community
- Communication is successful when it happens naturally
- Measurable goals in communication should be set

7.0 NEW BUSINESS

8.0 NEXT MEETING

The next Committee meeting is scheduled for Thursday, February 13, 2020 at 5:00 p.m. in the McNaughton Room.

9.0 ADJOURNMENT

The meeting adjourned at 6:36 p.m.



MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Official Recognition Committee Minutes

SUMMARY

Minutes of Meeting No. 08-2019 of the Official Recognition Committee Citizens of Exceptional Achievement held on December 9, 2019, for information.

ATTACHMENTS

1. Minutes - ORC - December 9, 2019

DATE: December 9, 2019

MEETING NO. 08-2019

TIME: 1:35 p.m.

PLACE: Martin Room, 3rd floor, City Hall

CHAIR: Ms. Loretta Turpin

PRESENT:

Ms. Kathy Gibson
Ms. Allison Hill
Councillor Peng You
Ms. Loretta Turpin

OFFICIALS:

Ms. Dana Earle, Deputy City Clerk
Mr. Gordon Stover, Committee Coordinator

1.0 DISCLOSURES OF INTEREST

Ms. Loretta Turpin, Chair called the meeting to order at 1:35 p.m. There were no disclosures of interest declared at this time.

2.0 AGENDA APPROVAL

MOVED BY: Ms. Kathy Gibson
SECONDED BY: Councillor Peng You

With respect to the December 9, 2019 Official Recognition Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 07-2019 of the Official Recognition Committee held on November 4, 2019 to be confirmed.

MOVED BY: Councillor Peng You
SECONDED BY: Ms. Allison Hill

With respect to the Minutes of Meeting No. 07-2019 of the Official Recognition Committee held on November 4, 2019, that the Minutes of Meeting No. 07-2019 be confirmed.

CARRIED

4.0 MONTHLY AWARDS

4.1 New Nominations

A nomination form for the Westgate CVI Senior Football Team was reviewed. The Tigers won the OFFSA Championship (Simcoe Bowl) which was held in Hamilton, Ontario in November 2019.

MOVED BY: Councillor Peng You
SECONDED BY: Ms. Kathy Gibson

We recommend that the Westgate CVI Senior Football Team be awarded a Monthly Citizens of Exceptional Achievement Award;

AND THAT the Office of the City Clerk contact Westgate CVI to invite the team to attend a City Council meeting to accept the award in January or February 2020.

CARRIED

5.0 ANNUAL AWARDS - CITIZENS OF EXCEPTIONAL ACHIEVEMENT AWARDS

Ms. Dana Earle provided the Committee with an update relative to the following:

- Nomination form has been updated on City website (nomination period ends January 31, 2020)
- Media release advising public of nomination period – December 13, 2019
- Nomination letter with brochure will be mailed to organizations the week of December 16, 2019
- 2020 Awards scheduled with City Council for April 21

A discussion was held relative to the selection of the 2020 Spirit Award. An update will be provided at the next meeting.

6.0 50TH ANNIVERSARY – MONTHLY UPDATE

This item was deferred until the next meeting.

7.0 ORC POLICIES

Ms. Dana Earle provided an overview relative to the revisions to Policy 07-01-01 – Civic Recognition and Policy 07-01-02 – Commemorative Gifts and Promotional Souvenirs. Finalized policies with further edits will be provided at the next meeting.

8.0 NEXT MEETING

The next meetings are scheduled as follows:

- Monday, January 13, 2020
- Monday, February 24, 2020

9.0 ADJOURNMENT

The meeting adjourned at 2:15 p.m.

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Coordinating Committee Minutes

SUMMARY

Minutes of Meetings No. 02-2019 and No. 03-2019 of the Coordinating Committee held on July 29, 2019 and October 7, 2019, for information.

ATTACHMENTS

- 1 July 29 2019 minutes
- 2 Oct 7 2019 minutes

DATE: JULY 29, 2019

MEETING NO. 02-2019

TIME: 5:00 PM

PLACE: MCNAUGHTON ROOM

CHAIR: MAYOR B. MAURO

MEMBERS:

Mayor B. Mauro
Councillor B. McKinnon, Chair – Operations
Councillor S. Ch'ng, Chair – Community
Services
Councillor A. Foulds, Vice-Chair – Community
Services/Administrative Services
Councillor A. Ruberto, Vice-Chair – Planning
Councillor M. Bentz, Chair – Administrative
Services

OFFICIALS:

Ms. K. Power, City Clerk
Ms. D. Earle, Deputy City Clerk
Mr. N. Gale, City Manager
Mr. G. Stover, Committee Coordinator

AGENDA

1.0 **DISCLOSURES OF INTEREST**

None.

2.0 **AGENDA APPROVAL**

MOVED BY: Councillor A. Foulds
SECONDED BY: Councillor B. McKinnon

With respect to the July 29, 2019, Coordinating Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 **MINUTES OF PREVIOUS MEETING**

MOVED BY: Councillor A. Foulds
SECONDED BY: Councillor M. Bentz

THAT the Minutes of Meetings No. 01-2019 of the Coordinating Committee, held on February 4, 2019 be confirmed.

CARRIED

4.0 PROCEDURAL BY-LAW

Ms. K. Power, City Clerk provided an update on the four proposed changes and the locations of the revised rules in the by-law.

Discussion was held relative to the following:

- Quorum
- Electronic voting
- Length of Councillor absences
- Deputation requests and time length.

MOVED BY: Councillor A. Ruberto
SECONDED BY: Councillor B. McKinnon

With respect to the revised procedural by-law, we recommend that City Council remove section 5.08(3) Deputations, with respect to allowing late deputation requests.

LOST

MOVED BY: Councillor A. Ruberto
SECONDED BY: Councillor B. McKinnon

With respect to the revised procedural by-law, we recommend that City Council increase the allocated time length for deputations from 10 minutes to either 15 minutes or 20 minutes, subject to Council's discretion of the issue.

LOST

Discussion was held relative to the three question rule at Committee of the Whole and whether or not we can use a length of time for Councillors instead of the number of questions.

Ms. K. Power, Deputy City Clerk will provide follow-up at the next Committee meeting.

5.0 CONFLICT OF INTEREST REGISTRY

Ms. K. Power, Deputy City Clerk advised Committee members that the webpage is up and running correctly. All declared conflicts are being posted for the public to view.

6.0 ACTING MAYORS

Ms. K. Power, Deputy City Clerk provided an overview of the process.

It was consensus of the Committee to leave the process as is, with the Acting Mayor being first invited to events on behalf of the Mayor.

7.0 COUNCIL CHAMBERS CAMERAS

Ms. K. Power, Deputy City Clerk advised that the process is underway and the RFP has been issued. Update will occur in the fall.

8.0 NEW BUSINESS

8.1 Use of Electronic Devices in Closed Session

Councillor M. Bentz raised the concern that as a result of agendas now being distributed electronically, the restriction on using electronic devices in closed session, should be removed.

Ms. K. Power, Deputy City Clerk to provide an update on the process for changing the rules at the next Committee meeting.

MOVED BY: Councillor M. Bentz

SECONDED BY: Councillor S. Ch'ng

With respect to the use of electronic devices in closed, we recommend that City Council abolish the restriction as a result of receiving electronic agendas;

AND THAT the City Clerk to provide an update on the process for changing the rule.

CARRIED

9.0 NEXT MEETING

The next meeting will be held in October 2019.

10.0 ADJOURNMENT

The meeting was adjourned at 6:05 p.m.

DATE: OCTOBER 7, 2019

MEETING NO. 03-2019

TIME: 5:00 PM

PLACE: MCNAUGHTON ROOM

CHAIR: MAYOR B. MAURO

MEMBERS:

Mayor B. Mauro
Councillor B. McKinnon, Chair – Operations
Councillor S. Ch'ng, Chair – Community
Services
Councillor A. Foulds, Vice-Chair – Community
Services/Administrative Services
Councillor A. Ruberto, Vice-Chair – Planning
Councillor M. Bentz, Chair – Administrative
Services

OFFICIALS:

Mr. N. Gale, City Manager
Ms. K. Power, City Clerk
Ms. D. Earle, Deputy City Clerk
Mr. G. Stover, Committee Coordinator

AGENDA

1.0 **DISCLOSURES OF INTEREST**

None.

2.0 **AGENDA APPROVAL**

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Ruberto

With respect to the October 7, 2019, Coordinating Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 **MINUTES OF PREVIOUS MEETING**

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Ruberto

THAT the Minutes of Meetings No. 02-2019 of the Coordinating Committee, held on July 29, 2019 be confirmed.

CARRIED

4.0 PROCEDURAL BY-LAW

4.1 Three Question Rule

Councillor M. Bentz raised the concern relative to the current Three Question Rule at Committee of the Whole meetings for Councillors. Questions can get repetitive and not an efficient use of meeting time. Many municipalities in Ontario used timed rounds for Councillor questions.

Discussion was also held relative to whether or not two rounds should be used for City Council instead of just one.

It was consensus of Committee to leave the number of rounds and question process for Committee of the Whole and City Council meeting status quo.

5.0 USE OF ELECTRONIC DEVICES

Ms. K. Power, City Clerk provided an overview of the current rule prohibiting all electronic devices for use in Open and Closed Session meetings.

Discussion was held relative to allowing the use of electronic devices at Council meetings as a result of electronic agendas now being used.

Often times, Councillors need to access emails and correspondence regarding agenda items.

Councillors are still obligated to abide by confidentiality clauses for Closed Session and confidential material that is received. The use of electronic devices at meetings would not change this.

MOVED BY: Councillor A. Foulds

SECONDED BY: Mayor B. Mauro

THAT the prohibition of electronic devices at all Open and Closed Committee of the Whole and City Council meetings be removed from the Code of Conduct and the Procedural By-law.

MOVED BY: Councillor A. Foulds
SECONDED BY: Councillor S. Ch'ng

THAT the above noted motion be amended to include the following paragraph:

“AND THAT City Councillors still be required to leave the room for voice calls.”

MOVED BY: Councillor A. Foulds
SECONDED BY: Mayor B. Mauro

THAT the prohibition of electronic devices at all Open and Closed Committee of the Whole and City Council meetings be removed from the Code of Conduct and the Procedural By-law;

AND THAT City Councillors still be required to leave the room for voice calls”

CARRIED

6.0 COUNCIL CHAMBERS CAMERAS

Ms. K. Power, City Clerk advised the Committee that the RFP has been complete and will now be going to tender for a complete new system for microphones, cameras, electronic voting ability and recording system.

A further update will be provided to Committee of the Whole by end of 2019.

7.0 AGENDA APPROVAL PROCESS

Discussion was held relative to the current process used for receiving input from Committee of the Whole Chairs for meeting agendas. Suggestions included:

- Early notification for Vice-Chairs if the Chair will be absent.
- Possibility of cancelling more meetings when there are very few items.
- Current process is working good.

8.0 NEXT MEETING

The next meeting will be held early 2020.

9.0 ADJOURNMENT

The meeting was adjourned at 6:00 p.m.

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT The District of Thunder Bay Social Services Administration Board
Minutes

SUMMARY

Minutes of Meeting No. 21/2019 of The District of Thunder Bay Social Services Administration Board held on November 20, 2019, Meetings No. 22/2019 and No. 23/2019 (Closed) held on November 21, 2019, and Meetings No. 24/2019 and No. 25/2019 (Closed) held on December 12, 2019, for information.

ATTACHMENTS

- 1 TBDSSAB minutes Nov 20 2019
- 2 TBDSSAB minutes Nov 21 2019
- 3 TBDSSAB minutes Nov 21 2019 (Closed)
- 4 TBDSSAB minutes Dec 12 2019
- 5 TBDSSAB minutes Dec 12 2019 (Closed)



**MINUTES OF BOARD SPECIAL MEETING NO. 21/2019
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 20, 2019

TIME OF MEETING: 5:00 p.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South
3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Brian Hamilton
Jody Davis
Andrew Foulds
James Foulds
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer, Acting
Director – Client Services Division
Georgina Daniels, Director – Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Diana Hennel, Administrative Assistant

GUESTS:

Aaron Park, Manager, Housing & Homelessness Programs
Keri Greaves, Manager, Finance
Kristyn Lovato-Day, Acting Supervisor, Communications &
Engagement
Louise Piercey, Manager, Child Care & Early Years Programs

REGRETS:

Shelby Ch'ng
Ray Lake

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

Board Member Aldo Ruberto requested that a discussion be held to discuss the issue of drugs, gangs, the security in social housing facilities and possible solutions to these issues.

A brief discussion was held regarding this issue. On consensus, the Board directed Administration to provide a confidential report regarding these issues at the December meeting.

The Board was reminded that when providing information to Administration that they do so through the Office of the Chief Administrative Officer.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 19/99

Moved by: Kevin Holland
Seconded by: Elaine Mannisto

THAT with respect to the agenda for the Board Special meeting of The District of Thunder Bay Social Services Administration Board for November, we approve the agenda as printed,

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Special Meeting No. 18/2019 held on October 16, 2019, Meeting No. 19/2019 and Meeting No. 20/2019 (Regular and Closed Session) of TBDSSAB, held on October 17, 2019 respectively were presented for confirmation.

Resolution No. 19/100

Moved by: Andrew Foulds
Seconded by: Kim Brown

THAT the Minutes of TBDSSAB Board Special Meeting No. 18/2019 held on October 16, 2019, Meeting No. 19/2019 and Meeting No. 20/2019 (Regular and Closed Session), held on October 17, 2019 respectively, to be confirmed.

CARRIED

PRESENTATION

Bertrand Court Regeneration

Presentation was made by Sean Serino, B.E.D., M.Arch, OAA, Principal, Brook McIlroy relative to the above noted, for information only. A copy of the presentation was distributed at the meeting.

Sean Serino, Principal, introduced himself, Richard Gillies, Architect and gave a brief background on himself and the company Brook McIlroy.

Sean Serino provided an overview of his presentation with the following items noted:

- Regeneration plan to be devised to displace as few people as possible
- Provide a mixture of low income, and market rent units
- Mixture of Bachelor, 1, 2 and 3 bedroom units was reviewed
- Designed as efficient and environmentally friendly as possible
- Plan to leave room for green space and/or gardens

Sean Serino, Principal responded to questions and provided further information.

William Bradica, CAO provided clarification

At 5:45 p.m. Sean Serino, Principal and Richard Gillies, Architect left the meeting and the Chair called for a dinner break.

At 6:10 p.m. the meeting reconvened with all members of the Board and Administration in attendance with the exception of Louise Piercey, Manager, Child Care & Early Years Programs.

REPORTS OF ADMINISTRATION

Bertrand Court Regeneration Strategy Update

At the July 28, 2019 Board Meeting, the Board was presented with Report No. 2019-34 Bertrand Court and McIlroy Court Regeneration Strategy Update and the Board directed Administration to prepare a further report for the September Board Meeting.

At the October 17, 2019 Board Meeting, Administration advised, by Memorandum, that a report would be presented at the November 20, 2019 Board Meeting, for consideration.

Report No. 2019-54 (Housing Services Division) relative to providing the Board with Administration's recommended direction for the Bertrand Court property was presented, for consideration.

Ken Ranta, Director – Housing Services Division responded to questions and provided further information.

William Bradica, CAO responded to questions.

Resolution No. 19/101

Moved by: Albert Aiello
Seconded by: Rebecca Johnson

THAT with respect to Report No. 2019-54 (Housing Services Division) we, The District of Thunder Bay Social Services Administration Board (the Board), accept and approve the development direction for the Bertrand Court property;

AND THAT the Board direct Administration to continue with the regeneration plan, including the development of a final budget, funding and finance options and a construction tender plan for the Bertrand Court property and provide reports to the Board as appropriate.

CARRIED

TBDSSAB 10 Year Housing and
Homelessness Plan – 5 Year Update

The Board received Report No. 2019-55 including the 5 Year Update to the 10 Year Housing and Homelessness Plan at the September 26, 2019 Board Meeting.

A Board Special Meeting was then held on October 16 2019 to ensure the Board had the time it would take to consider this information properly. Ken Ranta, Director – Housing Services Division and Aaron Park, Manager, Housing and Homelessness Programs provided a presentation relative to the above noted.

Report No. 2019-55 (Housing Services Division), was presented to the Board to provide the TBDSSAB 10 Year Housing and Homelessness Plan – 5 Year Update, for consideration.

William Bradica, CAO responded to questions and provided clarifying information.

Resolution No. 19/102

Moved by: Aldo Ruberto
Seconded by: Kim Brown

THAT with respect to Report No. 2019-55 (Housing Services Division) we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the TBDSSAB 10 Year Housing and Homelessness Plan – 5 Year Update as presented;

AND THAT the Board authorizes the Chief Administrative Officer, to submit the TBDSSAB 10 Year Housing and Homelessness Plan – 5 Year Update to the Ministry of Municipal Affairs and Housing (MMAH).

CARRIED

TBDSSAB 2019 3rd Quarter Financial Report

Report No. 2019-56 (Corporate Services Division), was presented to provide the Board with the 2019 3rd Quarter Financial Report, and projection to year-end, for information only.

Enterprise Risk Management Framework

Report No. 2019-57 (Corporate Service Division), providing the Board with the Enterprise Risk Management Framework and resulting risk tolerance was presented, for consideration.

Georgina Daniels, Director – Corporate Services Division and William Bradica, CAO responded to questions.

Resolution No. 19/103

Moved by: Wendy Wright
Seconded by: Elaine Mannisto

THAT with respect to Report No. 2019-57 (Corporate Services), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the Enterprise Risk Management Framework and resulting risk tolerance, as presented;

AND THAT based on the approved risk tolerance, we direct Administration to develop an appropriate Risk Appetite Statement for Board approval.

CARRIED

TBDSSAB 2019 3rd Quarter Operational Report

Report No. 2019-58 (CAO Division), providing the Board with information regarding the trends within TBDSSAB programs and services was presented, for information only.

Policy - TBDSSAB Mission, Vision, & Values

Report No. 2019-59 (CAO Division), was provided to the Board presenting an amended Mission, Vision and Values Policy, for consideration.

William Bradica, CAO provided a brief explanation for the reason for the changes to the Policy.

Resolution No. 19/104

Moved by: Elaine Mannisto
Seconded by: Wendy Wright

THAT with respect to Report No. 2019-59 (CAO's Office), we, The District of Thunder Bay Social Services Administration Board, amend the Mission, Vision and Values Policy #BRD-01:60 as presented.

CARRIED

Child Care and Early Years Pedagogist Model

Report No. 2019-60 (Client Services Division), relative to providing information regarding a proposed new pedagogist model for child care and early years service system was presented, for consideration.

Resolution No. 19/105

Moved by: Kevin Holland
Seconded by: Albert Aiello

THAT with respect to Report No. 2019-60, (Client Services Division), we, The District of Thunder Bay Social Services Administration Board (the Board), approve the attached plan for a Child Care Early Years Pedagogist Model for the District of Thunder Bay.

AND THAT the Board directs Administration to proceed with the implementation of a pedagogist model for the child care and early years system.

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, December 12, 2019, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 19/106

Moved by: Albert Aiello
Seconded by: Kevin Holland

THAT Board Meeting No. 21/2019 of The District of Thunder Bay Social Services Administration Board, held on November 20, 2019, be adjourned at 6:40 p.m.

CARRIED


Chair
Chief Administrative Officer



**MINUTES OF BOARD MEETING NO. 22/2019
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 21, 2019

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South
3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer, Acting
Director – Client Services Division
Georgina Daniels, Director – Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Diana Hennel, Administrative Assistant

GUESTS:

Keri Greaves, Manager, Finance
Kristyn Lovato-Day, Acting Supervisor, Communications &
Engagement
Shari Mackenzie, Acting Manager, Human Resources

REGRETS:

Shelby Ch'ng

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BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 19/107

Moved by: Kevin Holland
Seconded by: Elaine Mannisto

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for November 21, 2019, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

At 10:07 a.m. Brian Hamilton, Board Member, entered the meeting room.

CLOSED SESSION MEETING

The Board adjourned to a closed meeting relative to receipt of information with respect to security of property of the Board regarding the TBDSSAB 2020 Proposed Operating and Capital Budget – Confidential Proposed 2020 Capital Budget Summary and identifiable individuals regarding staffing changes.

Resolution No. 19/108

Moved by: Andrew Foulds
Seconded by: Kim Brown

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of property of the Board regarding the TBDSSAB 2020 Proposed Operating and Capital Budget – Confidential Proposed 2020 Capital Budget Summary and identifiable individuals regarding staffing changes.

CARRIED

At 10:09 a.m. the Board Meeting went into Closed Session.

At 10:10 a.m. Aldo Ruberto, Board Member entered the meeting room.

At 11:00 a.m. Regular Session reconvened with all members of Administration and all Board Members in attendance.

At 11:01 a.m. Brian Hamilton, Board Member left the meeting room.

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2020 Operating and Capital Budgets

William Bradica, CAO, Georgina Daniels, Director – Corporate Services Division and Ken Ranta, Director – Housing Services Division provided a presentation relative to the Proposed 2020 Operating and Capital Budgets, a copy of which was provided on desk.

Report No. 2019-53 (Corporate Services Division) relative to providing the Board with the proposed 2020 Operating and Capital Budget, was also presented for review and discussion.

William Bradica, CAO provided an overview of the TBDSSAB proposed budget being presented including the effects on staffing, and responded to questions.

At 11:35 a.m. the Board Chair called for a lunch break. The meeting reconvened in Regular Session at 12:00 p.m.

William Bradica, CAO provided an overview of the Board and Chief Administrative Officer sections of the presentation.

At 12:11 a.m. Steven Melnichuk, Manager, Information Services and David Hardick, Supervisor, Purchasing and Inventory Control entered the meeting room.

Georgina Daniels, Director – Corporate Services Division provided an overview of the Corporate Services Division presentation including Finance, Information Services and Purchasing and Inventory Control, and responded to questions

William Bradica, CAO also responded to questions.

At 2:21 p.m. Dave Hardick, Supervisor, Purchasing and Inventory Control and Steven Melnichuk, Manager, Information Systems left the meeting room and Jennifer Libble, Manager, Client Services, Diane Atkinson, Manager, Client Services and Louise Piercy, Manager, Child Care & Early Years Programs entered the meeting room.

William Bradica, Acting Director – Client Services Division provided an overview of the Client Services Division Budget presentation including Integrated Services, Ontario Works, Child Care and Early Years Programs, responded to questions and provided clarification.

Jennifer Lible, Manager, Client Services also responded to questions.

At 12:52 p.m. Jennifer Lible and Diane Atkinson, Managers, Client Services, and Louise Piercy, Manager, Child Care & Early Years, left the meeting room and Aaron Park, Manager, Housing & Homelessness Programs, Barry Caland, Manager, Facilities and Crystal Simeoni, Manager, Property Management entered the meeting room.

Ken Ranta, Director – Housing Services Division provided an overview of the Housing Services Division Budget presentation including Social and Affordable Housing, Direct Owned Housing, Homelessness Prevention and the Capital Budget.

Ken Ranta, Director – Housing Services Division, responded to questions and provided further information.

William Bradica, CAO provided clarification.

At 1:10 p.m. Rebecca Johnson, Board Member left the meeting room.

Aaron Park, Manager, Housing and Homelessness Programs and Barry Caland, Manager, Facilities, responded to questions

At 1:31 p.m. Aaron Park, Manager, Housing & Homelessness Programs, Barry Caland, Manager, Facilities and Crystal Simeoni, Manager, Property Management left the meeting room.

William Bradica, CAO advised the Board that the presentation and Report No. 2019-53 was provided for the Board's review and recommendation and that the final Budget would be brought to the December Board Meeting for approval without change.

CORRESPONDENCE

None.

BY-LAWS

None.

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on, December 12, 2019, in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 19/110

Moved by: Elaine Mannisto
Seconded by: Andrew Foulds

THAT Board Meeting No. 22/2019 of The District of Thunder Bay Social Services Administration Board, held on November 21, 2019, be adjourned at 1:38 p.m.

CARRIED



Chair



Chief Administrative Officer



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 23/2019
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: November 21, 2019

TIME OF MEETING: 10:09 a.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South
3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Jody Davis
Andrew Foulds
James Foulds
Brian Hamilton
Kevin Holland
Rebecca Johnson
Lucy Kloosterhuis
Ray Lake – Via Teleconference
Elaine Mannisto
Aldo Ruberto
Wendy Wright

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director – Corporate Services Division
Ken Ranta, Director – Housing Services Division
Keri Greaves, Manager, Finance
Glenda Flank, Recording Secretary
Diana Hennel, Administrative Assistant

GUESTS:

Kristyn Lovato-Day, Acting Supervisor Communications &
Engagement
Shari Mackenzie, Acting Manager, Human Resources

REGRETS:

Shelby Ch'ng

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

William Bradica, CAO provided a verbal update on the safety and security enhancements that have been developed and implemented by Administration relating to the crime and gang related activity within the City of Thunder Bay. Administration will provide a further report in Closed Session at the December 2019 Board Meeting.

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2020 Operating and Capital Budgets

Memorandum from Georgina Daniels, Director – Corporate Services Division dated October 31, 2019 was presented to the Board to provide the confidential attachments to the above noted Board Report for information only.

Georgina Daniels, Director – Corporate Services Division provided a brief explanation for Attachment 1 being presented in Closed Session.

Ken Ranta, Director – Housing Services Division, William Bradica, CAO and Georgina Daniels, Director – Corporate Services Division responded to questions and provided further information.

ADJOURNMENT

Resolution No. 19/CS10

Moved by: Kevin Holland
Seconded by: James Foulds

THAT the Board (Closed Session) Meeting No. 23/2019 of The District of Thunder Bay Social Services Administration Board, held on November 21, 2019, be adjourned at 11:00 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer



**MINUTES OF BOARD MEETING NO. 24/2019
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: December 12, 2019

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South
3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
James Foulds
Kevin Holland
Lucy Kloosterhuis
Ray Lake
Aldo Ruberto
Wendy Wright

REGRETS:

Andrew Foulds
Brian Hamilton
Rebecca Johnson
Elaine Mannisto

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer, Acting
Director – Client Services Division
Georgina Daniels, Director – Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Diana Hennel, Administrative Assistant

GUESTS:

Crystal Simeoni, Manager, Property Management
Barry Caland, Manager, Facilities
Aaron Park, Manager, Housing and Homelessness Programs
Keri Greaves, Manager, Finance
Kristyn Lovato-Day, Acting Supervisor, Communications &
Engagement
Shari Mackenzie, Acting Manager, Human Resources

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

NEW BUSINESS

None.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 19/111

Moved by: Kim Brown
Seconded by: Jody Davis

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for December 12, 2019, we approve the agendas as printed;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Board Special Meeting No. 21/2019 held on November 20, 2019, Meeting No. 22/2019 and Meeting No. 23/2019 (Regular and Closed Session) of TBDSSAB, held on November 21, 2019 respectively, were presented for confirmation.

Resolution No. 19/112

Moved by: Jody Davis
Seconded by: Kevin Holland

THAT the Minutes of Board Special Meeting No. 21/2019 held on November 20, 2019, Meeting No. 22/2019 and Meeting No. 23/2019 (Regular and Closed Session) of TBDSSAB, held on November 21, 2019 respectively, to be confirmed.

CARRIED

Committee / Advisory Table Meetings

Draft Minutes of the Audit Committee Meeting held on November 13, 2019, were provided for information only.

William Bradica, CAO advised the Board that the date of the Audit Committee Meeting Minutes was noted incorrectly in the Agenda, and that this has been amended.

Draft Minutes of the Community Homelessness Prevention Initiative Advisory Table Meeting held on October 29, 2019, were provided for information only.

Draft Minutes of the Child Care and Early Years Advisory Table Meeting held on October 31, 2019, were provided for information only.

CLOSED SESSION MEETING

The Board adjourned to a closed meeting relative to receipt of information with respect to security of property of the Board regarding the TBDSSAB Strategies to Deter Criminal Activity Report.

Resolution No. 19/113

Moved by: Kevin Holland
Seconded by: James Foulds

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of property of the Board regarding the TBDSSAB Strategies to Deter Criminal Activity Report.

CARRIED

At 10:07 a.m. the Board Meeting went into Closed Session.

At 10:44 a.m. Regular Session reconvened with all members of Administration and all present Board Members in attendance.

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2020 Operating and Capital Budgets

At the November 21, 2019 Board Meeting, Report No. 2019-53 and a presentation relative to the Proposed 2020 Operating and Capital Budgets were provided to the Board for their review and discussion.

Report No. 2019-61 (Corporate Services Division) was presented to the Board providing the 2020 Operating and Capital Budgets, for consideration.

At 10:45 a.m. Crystal Simeoni, Manager, Property Management and Barry Caland, Manager, Facilities left the meeting.

Resolution No. 19/114

Moved by: Kim Brown
Seconded by: Wendy Wright

THAT with respect to Report No. 2019-53 and Report No. 2019-61 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board (TBDSSAB or the Board), approve the proposed 2020 Operating Budget in the amount of \$98,011,700, as presented in Report No. 2019-53 and Report No. 2019-61;

AND THAT we, the Board, approve the proposed 2020 Capital Budget in the amount of \$3,573,000, as presented in Report No. 2019-53, to be financed from the Housing Portfolio Capital Reserve Fund;

AND THAT up to \$50,000 of costs related to the implementation of the Property Portfolio Action Plan, and up to \$250,000 of costs related to new rental housing units through the Ontario Priorities Housing Initiative (OPHI) be financed from the Capital Regeneration Reserve Fund;

AND THAT up to \$10,000 of costs related to End of Social Housing Operating Agreements be financed from the Community Housing Reserve Fund;

AND THAT \$2,652,000 be transferred from Operations to the Housing Portfolio Capital Reserve Fund, and up to \$385,000 of move-out repairs be financed from the Housing Portfolio Capital Reserve Fund;

AND THAT any actual unrestricted interest revenue earned, in excess of \$175,000, be transferred to the Levy Stabilization Reserve Fund;

AND THAT \$191,300 be transferred from Operations to the Office Building Reserve Fund, and up to \$80,000 of the office building capital costs be financed from the Office Building Reserve Fund;

AND THAT the necessary By-law be presented to the Board, for consideration.

CARRIED

Enterprise Risk Management – Risk
Appetite Statements

The Board was provided with Report No. 2019-57 Enterprise Risk Management Framework the Board Special Meeting held November 20, 2019, for consideration.

Report No. 2019-62 (Corporate Services Division) was presented to the Board with the Enterprise Risk Management – Risk Appetite Statements, for consideration.

Georgina Daniels, Director – Corporate Services Division provided an overview of the report.

Resolution No. 19/115

Moved by: Shelby Ch'ng
Seconded by: Kim Brown

THAT with respect to Report No. 2019-62 (Corporate Services Division), we, The District of Thunder Bay Social Services Administration Board, approve the Risk Appetite Statements as presented.

CARRIED

Transfer of Thunder Bay Deaf Housing

Report No. 2019-63 (Housing Services Division) was presented to the Board to provide information relative to obtaining approval for the transfer of social housing assets owned by Thunder Bay Deaf Housing Inc. to Suomi Koti of Thunder Bay Inc., for consideration.

Ken Ranta, Director – Housing Services Division provided an overview of the legislation governing the transfer of the property and responded to questions.

William Bradica, CAO provided further information and responded to questions.

Georgina Daniels, Director – Corporate Services Division responded to questions.

Ken Ranta, Director – Housing Services Division provided further information and responded to questions.

Resolution No. 19/116

Moved by: Ray Lake
Seconded by: Shelby Ch'ng

THAT with respect to Report No. 2019-63 (Housing Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the transfer of Thunder Bay Deaf Housing Inc., social housing assets located at 511 Kingsway Avenue, Thunder Bay, Ontario to Suomi Koti of Thunder Bay Inc.;

AND THAT up to \$100,000 of capital repairs costs and up to \$25,000 of administrative and legal costs associated with the transfer be paid by TBDSSAB and financed from the Community Housing Reserve Fund;

AND THAT the TBDSSAB notify the Ministry of Municipal Affairs and Housing (MMAH) of the approval to transfer the assets and request that they facilitate the transfer of mortgage held by Canada Mortgage and Housing Corporation;

AND THAT we authorize the Chair and the Chief Administrative Officer to execute any required agreements with the housing providers as identified in Report No. 2019-63, and any other documents related thereto;

AND THAT any necessary By-law be presented to the Board, for consideration.

CARRIED

At 11:29 a.m. Aaron Park, Manager, Housing and Homelessness Programs and Shari MacKenzie, Acting Manager, Human Resources left the meeting.

CORRESPONDENCE

2019 Association for Municipalities of Ontario Conference

A letter from The Honourable Ross Romano, Minister of Colleges and Universities, received December 4, 2019 regarding the meeting held with Minister Romano at the above noted conference, was presented to the Board, for information only.

BY-LAWS

First and Final Reading

Resolution No. 19/117

Moved by: Jody Davis
Seconded by: Ray Lake

THAT the following By-law be introduced and now be given First and Final Reading, engrossed, signed by the Chair and Chief Administrative Officer, sealed and numbered:

1. A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2020.

Explanation: A By-law to adopt The District of Thunder Bay Social Services Administration Board Operating and Capital Budgets for the year 2020.

Authorization: Board Meeting 2019Dec12.

BY-LAW NUMBER 06-2019

CARRIED

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, January 9, 2020 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario.

ADJOURNMENT

Resolution No. 19/118

Moved by: Kevin Holland
Seconded by: James Foulds

THAT Board Meeting No. 24/2019 of The District of Thunder Bay Social Services Administration Board, held on December 12, 2019, be adjourned at 11:31 a.m.

CARRIED



Chair

Chief Administrative Officer



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 25/2019
OF
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

DATE OF MEETING: December 12, 2019

TIME OF MEETING: 10:07 a.m.

LOCATION OF MEETING: TBDSSAB Headquarters
231 May Street South
3rd Floor Boardroom
Thunder Bay, ON

CHAIR: Lucy Kloosterhuis

PRESENT:

Albert Aiello
Kim Brown
Shelby Ch'ng
Jody Davis
James Foulds
Kevin Holland
Lucy Kloosterhuis
Ray Lake
Aldo Ruberto
Wendy Wright

REGRETS:

Andrew Foulds
Brian Hamilton
Rebecca Johnson
Elaine Mannisto

OFFICIALS:

William (Bill) Bradica, Chief Administrative Officer
Georgina Daniels, Director – Corporate Services Division
Ken Ranta, Director – Housing Services Division
Glenda Flank, Recording Secretary
Diana Hennel, Administrative Assistant

GUESTS:

Kristyn Lovato-Day, Acting Supervisor Communications & Engagement
Crystal Simeoni, Manager, Property Management
Barry Caland, Manager, Facilities
Aaron Park, Manager, Housing & Homelessness Programs

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CAO refer jointly to the Chief Administrative Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None.

REPORTS OF ADMINISTRATION

TBDSSAB Proposed 2020 Operating and Strategies to Deter Criminal Activity

At the November 20, 2019 Board Special Meeting, on consensus, the Board directed Administration to prepare a report relative to the above noted to be presented at the December meeting in Closed Session.

Report No. 2019CS-04 (Housing Services Division) was presented providing the Board with information on Administration's efforts to promote safety and ensure the security of tenants, property and staff.

William Bradica, CAO provided an overview of the report outlining the steps that have been taken by Administration and responded to questions.

Ken Ranta, Director – Housing Services responded to questions and provided further information.

William Bradica, CAO provided clarification.

Crystal Simeoni, Manager, Property Management provided further information.

ADJOURNMENT

Resolution No. 19/CS11

Moved by: Albert Aiello
Seconded by: Wendy Wright

THAT the Board (Closed Session) Meeting No. 25/2019 of The District of Thunder Bay Social Services Administration Board, held on December 12, 2019, be adjourned at 10:44 a.m., to reconvene in Open Session to consider the remaining agenda items.

CARRIED


Chair


Chief Administrative Officer

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Thunder Bay District Health Unit - Board of Health Minutes

SUMMARY

Minutes of Thunder Bay District Health Unit - Board of Health Meetings, held on November 20, 2019, December 18, 2019, January 15, 2020 and February 19, 2020 for information.

ATTACHMENTS

- 1 BOH minutes Nov 20 2019
- 2 BOH minutes Dec 18 2019
- 3 BOH minutes Jan 15 2020 - Annual Meeting
- 4 BOH minutes Jan 15 2020
- 5 BOH minutes Feb 19 2020



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: November 20, 2019

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT: **ADMINISTRATION PRESENT:**

Ms. Alana Bishop
Mr. Norm Gale
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Mr. Dave Hamilton
Mr. Don Smith
Mr. Greg Vallance
Mr. Jim Vezina
Ms. Michelle Warywoda

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection and Chief Nursing Officer
Mr. D. Hrychuk, Manager of Finance
Ms. C. Tait, Manager of Oral Health and District Offices
Ms. S. Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:
Ms. Kristen Oliver

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Oliver.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 99-2019

MOVED BY: J. Vezina
SECONDED BY: D. Harris Shallow

THAT the Agenda for the Regular Board of Health Meeting to be held on November 20, 2019, be approved.

CARRIED

4. INFORMATION SESSION

There was no information session.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on October 16, 2019, to be approved.

Resolution No.: 100-2019

MOVED BY: G. Vallance
SECONDED BY: J. Vezina

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on October 16, 2019, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 101a-2019

MOVED BY: D. Harris Shallow
SECONDED BY: D. Hamilton

7. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

THAT the Board of Health move into a closed session to receive information relative to labour relations or employee negotiations and to receive information that is explicitly supplied in confidence by a province or territory or Crown agency of any of them.

CARRIED

At 1:05 p.m., the Board of Health moved into closed session. The following individuals left the meeting room.

Mr. Mr. D. Hrychuk, Manager of Finance
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health

At 1:10 p.m., the Board of Health moved out of closed session to resume regular business. The following individuals returned to the meeting room:

Mr. Mr. D. Hrychuk, Manager of Finance
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health

8. DECISIONS OF THE BOARD

8.1 2020 Mandatory Program Budgets

Report No. 59-2019, (Finance) relative to providing the Board of Health with the proposed 2020 Mandatory Program Budgets was presented and discussed.

Resolution No.: 102-2019

MOVED BY: G. Vallance
SECONDED BY: D. Hamilton

THAT with respect to Report No. 59 – 2019 (Finance), we recommend that the:

1. 2020 Mandatory Program budget (Cost-Shared) be approved at \$15,899,243 including 140.40 net full time equivalent (FTE) positions, for submission to the Ministry of Health and Long-Term Care (MOHLTC);
2. Municipal Levy be set at \$3,213,543;
3. 100% Indigenous Communities: Indigenous Partnerships budget be approved at \$99,500, with 1.0 FTE and submitted to the MOHLTC;

8. DECISIONS OF THE BOARD (Continued)

8.1 2020 Mandatory Program Budgets (Continued)

4. 100% Ontario Seniors Dental Care Program budget be approved at \$612,400, with 2.9 FTEs and submitted to the MOHLTC;
5. 100% Northern Fruit and Vegetable Program budget be approved at \$661,600, with 3.5 FTEs and submitted to the MOHLTC;
6. Land Development Program budget be approved at \$190,871 including 2.0 FTE positions;
7. 100% Public Health Inspector Practicum budget be approved at \$10,000, and be submitted to the MOHLTC;
8. Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required; and
9. Director of Corporate Services and Manager of Finance be authorized to arrange appropriate financing for the funding of the Health Unit operations, if required.

CARRIED

8.2 Reserve and Reserve Fund Strategy Update

Report No. 56-2019 (Finance) relative to providing the annual review and recommendations regarding the Reserve and Reserve Fund Strategy was presented.

Resolution No.:103-2019

MOVED BY: J. MacEachern
SECONDED BY: J. Vezina

THAT with respect to Report No. 56-2019 (Finance), we recommend that the Reserve Fund strategies and transfers be approved as presented;

AND THAT any year-end municipal surplus at December 31, 2019 be applied to replenish the \$10,000 withdrawal from the Program Contingency Reserve Fund for the contribution to the Thunder Bay Drug Strategy Community Partnership;

AND THAT any further remaining municipal surplus be transferred into the Capital Expenditure Reserve Fund, to a maximum of the principal contribution limit of \$2.0 million to replenish any amounts withdrawn for the Main Reception and

8. DECISIONS OF THE BOARD (Continued)

8.2 Reserve and Reserve Fund Strategy Update (Continued)

Health Protection renovations;

AND THAT any year-end surplus or deficit from the Land Development Program be transferred into or withdrawn from the Land Development Reserve Fund, respectively;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any related administrative requirements for the Reserve & Reserve Fund Strategy.

CARRIED

8.3 Public Health Modernization and First Nations Engagement

Report No. 61-2019 (MOH/CEO) relative to providing the Board of Health with recommendations regarding public health modernization and First Nations engagement was presented and discussed.

Resolution No.: 104-2019

MOVED BY: D. Hamilton
SECONDED BY: K. O’Gorman

THAT with respect to Report No. 61-2019 (MOH/CEO), we recommend that:

WHEREAS the Board of Health is committed to ensuring all people in the Thunder Bay District Health Unit service area, regardless of where they live, have equal opportunities for health;

AND WHEREAS the Ontario Public Health Standards (OPHS 2018), Indigenous Communities Guideline directs local Boards of Health to develop relationships in Indigenous communities in a culturally safe way;

AND WHEREAS the Board of Health has identified Indigenous People as one of four priority areas in the Thunder Bay District Health Unit Strategic Plan 2017-2020;

AND WHEREAS the Board of Health reaffirms its commitment as per Board of Health Resolution 76c-2018 to continue to explore options for formal agreements that support the implementation of culturally appropriate integrated public health service delivery

8. DECISIONS OF THE BOARD (Continued)

8.3 Public Health Modernization and First Nations Engagement (Continued)

with the Sioux Lookout First Nations Health Authority
Approaches to Community Wellbeing;

AND WHEREAS the Ministry of Health has committed to the NAN Health Transformation process which will ultimately enable First Nations to exercise self-determination over health and public health through greater control and governance over health services;

AND WHEREAS the current legislative structure for public health in Ontario presents significant barriers to First Nations communities and organizations, such as SLFNHA, in governing, managing and delivering public health programs and services;

AND WHEREAS the Minister of Health has expressed a commitment to improving public health delivery and the public health system within Ontario in a manner that best meets the needs and local priorities of communities;

AND WHEREAS local public health investments in health protection, prevention and promotion are critical to improving health, reducing health care costs, and the sustainability of the health care system;

THEREFORE BE IT RESOLVED that as part of the Ontario Public Health System Modernization process, the Ministry of Health and Long Term Care commit to a meaningful engagement and consultation process with Indigenous peoples within the TBDHU area, including specifically with the Sioux Lookout First Nations Health Authority;

AND FURTHER that the Ministry of Health and Long Term Care review the Ontario Health Protection and Promotion Act, and make revisions so that long-standing legislative barriers that impede the implementation of a First Nations governed and controlled public health system for the SLFNHA communities and for others, be addressed;

AND FURTHER that the importance of public health programs and service delivery for First Nations is meaningfully and appropriately reflected within any new regional entity and structure;

AND FURTHER that correspondence of this resolution be copied to the Minister of Health and Long-Term Care, Provincial

8. DECISIONS OF THE BOARD (Continued)

8.3 Public Health Modernization and First Nations Engagement (Continued)

Members of Parliament for Thunder Bay, the Chief Medical Officer of Health, the Sioux Lookout First Nations Health Authority and the Nishnawbe Aski Nation.

CARRIED

8.4 Annual Board of Health Dinner

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated November 20, 2019, and containing a resolution relative to the above noted was presented and discussed.

Resolution No.: 105-2019

MOVED BY: D. Smith
SECONDED BY: D. Harris Shallow

THAT we approve the payment of the invoice for the Annual Board of Health Dinner to held on Wednesday, December 18, 2019 at 5:00 p.m. at the Valhalla Inn.

CARRIED

8.5 CUPE Agreement Ratification

At the Board of Health (Closed Session) held earlier in the day, Report No. 58-2019 (Human Resources) containing recommendations relative to the above noted was presented.

At that time the Board of Health was advised that the resolution as contained in the report would be presented in open session for consideration.

Resolution No.: 101c-2019

MOVED BY: J. Vezina
SECONDED BY: J. MacEachern

THAT the Board of Health ratifies the changes to the Canadian Union of Public Employees Local 1759 collective agreement for the period of January 1, 2019 to December 31, 2020, as tentatively agreed to by both parties on October 28, 2019.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Third Quarter Interim Financial Statements

Report No. 57-2019 (Finance) relative to providing the Board of Health with the interim financial report for the quarter ended September 30, 2019, was presented for information.

9.2 Ontario Senior Dental Program Update

Report No. 60-2019 (Oral Health) relative to providing the Board of Health with an update on the implementation of the Ontario Seniors Dental Program, was presented for information.

9.3 alPHa Fall Conference Report

The Board of Health received a report of the Association of Local Public Health Agencies Fall Symposium, held in Toronto on November 6 -7, 2019, by the members that attended, for information.

9.4 Public Health Modernization Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, provided an update on the public health modernization process and upcoming in-person consultations.

Resolution No.: 106a-2019

MOVED BY: K. O’Gorman
SECONDED BY: J. MacEachern

THAT the Regular Board of Health meeting hold a Special Meeting on November 27, 2019, at 1:00 p.m. regarding Public Health Modernization consultation.

CARRIED

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, December 18, 2019, at 1:00 p.m.

11. ADJOURNMENT

Resolution No.: 106b-2019

MOVED BY: D. Harris Shallow
SECONDED BY: K. O’Gorman

THAT the Regular Board of Health meeting held on November 20, 2019, be adjourned at 2:32 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary

BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: December 18, 2019

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT: **ADMINISTRATION PRESENT:**

Ms. Alana Bishop
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Ms. Kristen Oliver
Mr. Dave Hamilton
Mr. Don Smith
Ms. Michelle Warywoda

Dr. J. DeMille, Medical Officer of Health and Chief
Executive Officer
Ms. L. Roberts, Director of Health Promotion
Mr. L. Dyll, Director of Corporate Services
Ms. T. Rabachuk, Director of Health Protection and Chief
Nursing Officer
Ms. S. Stevens, Executive Assistant and Secretary to the
Board of Health

REGRETS:

Mr. Norm Gale
Mr. Greg Vallance
Mr. Jim Vezina

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Mr. Gale, Mr. Vallance and Mr. Vezina.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 109-2019

MOVED BY: D. Hamilton
SECONDED BY: J. MacEachern

THAT the Agenda for the Regular Board of Health Meeting to be held on December 18, 2019, be approved with the addition of:

- 8.2 Federal Funding – First Nations Public Health Programming

CARRIED

4. INFORMATION SESSION

4.1 Youth Violence Prevention Project

Ms. Marianne Stewart, Healthy Relationships Coordinator, provided a presentation on the Youth Violence Prevention Project, funded by the Public Health Agency of Canada, to the Board of Health and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on November 20, 2019, to be approved.

Resolution No.: 110-2019

MOVED BY: J. MacEachern
SECONDED BY: M. Harding

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on November 20, 2019, be approved.

CARRIED

5.2 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Special Meeting held on November 27, 2019, to be approved.

5. MINUTES OF THE PREVIOUS MEETINGS (Continued)

5.2 Thunder Bay District Board of Health (Continued)

MOVED BY: M. Harding
SECONDED BY: D. Hamilton

THAT the Minutes of the Thunder Bay District Board of Health Special Meeting held on November 27, 2019, be approved.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No.: 112a-2019

MOVED BY: M. Harding
SECONDED BY: A. Bishop

THAT the Board of Health move into a closed session to receive information relative to the security of the property of the Board and information relative to labour relations or employee negotiations.

CARRIED

At 1:25 p.m., the Board of Health moved into closed session. The following individuals left the meeting room.

Ms. L. Roberts, Director of Health Promotion
Ms. T. Rabachuk, Director of Health Protection
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health

At 1:30 p.m., the following individual also left the meeting room:

Mr. L. Dyll, Director of Corporate Services

At 1:35 p.m., the Board of Health moved out of closed session to resume regular business. The following individuals returned to the meeting room:

Ms. L. Roberts, Director of Health Promotion
Ms. T. Rabachuk, Director of Health Protection

7. BOARD OF HEALTH (CLOSED SESSION) MEETING (Continued)

Mr. L. Dyll, Director of Corporate Services
Ms. S. Stevens, Executive Assistant/Secretary to the Board of Health

8. DECISIONS OF THE BOARD

8.1 Annual Meeting Date

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, relative to establishing the date for the 2020 Annual General Meeting was presented.

Resolution No.: 113-2019

MOVED BY: D. Harris Shallow
SECONDED BY: A. Bishop

THAT we recommend that the 2020 Annual Meeting of the Board of Health be held on Wednesday, January 15, 2020 at 1:00 p.m.;

AND THAT the 2020 Board of Health Meeting Schedule be presented at the Annual Meeting for approval.

CARRIED

8.2 Federal Funding – First Nations Public Health Programming

A memorandum from Mr. L. Dyll, Director of Corporate Services, relative to approval of funding from First Nations and Inuit Health Branch to support the First Nations Public Health Programming was presented.

Resolution No.:114-2019

MOVED BY: D. Harris Shallow
SECONDED BY: A. Bishop

THAT we recommend the First Nation and Inuit Health Branch contribution in the amount of \$140,100 to support the Federal portion of the AMOH position for the year April 1, 2019 to March 31, 2020, be approved.

CARRIED

8. DECISIONS OF THE BOARD

8.3 Marathon Branch Office Relocation

At the Board of Health (Closed Session) held earlier in the day, Report No. 63-2019 (Information Systems and Property) containing recommendations relative to the above noted was presented.

At that time the Board of Health was advised that the resolution as contained in the report would be presented in open session for consideration.

Resolution No.: 112c-2019

MOVED BY: D. Hamilton
SECONDED BY: M. Harding

THAT with respect to Report No. 63 – 2019 (Information Systems and Property), we recommend that the Thunder Bay District Health Unit Health Marathon Branch office relocation be endorsed by the Board of Health;

AND THAT Administration be directed to proceed with the procurement process to determine final cost;

AND THAT we recommend approval for the completion of the office relocation and renovation up to a maximum total cost of \$100,000 (taxes extra);

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the Health Protection renovations process as required.

CARRIED

8.4 Compensation Review – Non-Union and Management Staff

At the Board of Health (Closed Session) held earlier in the day, Report No. 62-2019 (Human Resources) containing recommendations relative to the above noted was presented.

At that time the Board of Health was advised that the resolution as contained in the report would be presented in open session for consideration.

Resolution No.: 112d-2019

MOVED BY: M. Harding
SECONDED BY: A. Bishop

8. DECISIONS OF THE BOARD (Continued)

8.4 Compensation Review (Continued)

THAT with respect to Report Number 62-2019 (Human Resources) we recommend that compliant with the Board's Compensation Philosophy Policy, the Board of Health approve the competitive market adjustment to base salary as recommended by Korn Ferry for non-union and management staff effective January 1, 2020.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Public Health Modernization Update

Dr. J. DeMille, MOH/CEO provided an update to the Board of Health with respect to the in-person consultations that were held on the Ministry of Health and Long-Term Care Discussion Paper on Public Health Modernization on November 28, 2019, in Thunder Bay.

The Board of Health and Administration highlighted six key areas of focus to the panel on public health modernization. These key areas are:

1. Funding
2. Capacity
3. Indigenous Engagement/Inclusion
4. Governance
5. Leadership Structure
6. Connectivity with health care system

The Board of Health will also provide a written submission with details and examples of these key areas.

Staff input on the Discussion Paper will also be gathered through town hall meetings and a SharePoint collaboration site and collated for submission.

9.2 Board Governance Practices

Mr. McPherson presented information on Board evaluation from the Ontario Hospital Association Guide to Good Governance and suggested implementing further evaluation tools at the board level.

The Board of Health discussed the information and the consensus of the Board was to pursue options for obtaining governance training in the new year.

10. NEXT MEETING

The next Board of Health meeting will be held on Wednesday, January 15, 2020, at 1:00 p.m.

11. ADJOURNMENT

Resolution No.: 115-2019

MOVED BY: D. Harris Shallow
SECONDED BY: K. O’Gorman

THAT the Regular Board of Health meeting held on December 18, 2019, be adjourned at 2:06 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary

THUNDER BAY DISTRICT HEALTH UNIT

MINUTES OF MEETING: BOARD OF HEALTH (ANNUAL MEETING)

DATE: JANUARY 15, 2020

TIME: 1:00 P.M.

PLACE: BOARD ROOM – FIRST FLOOR

CHAIR: DR. JANET DEMILLE

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Mr. Dave Hamilton
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Greg Vallance
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health & Chief
Executive Officer
Mr. L. Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Ms. L. Roberts, Director – Health Promotion
Ms. S. Stevens, Executive Assistant and Secretary
to the Board of Health

REGRETS:

Ms. Kristen Oliver
Mr. Jim Vezina

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

2. AGENDA APPROVAL

Resolution No.: 01-2020

MOVED BY:	G. Vallance
SECONDED BY:	D. Harris Shallow

THAT the Agenda for the Board of Health Annual Meeting to be held on January 15, 2020, be approved.

CARRIED

3. ELECTION OF CHAIR

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, called for nominations from the Members for the appointment of Chair.

Mr. J. McPherson was nominated and the nomination was accepted.

There were no further nominations.

Mr. J. McPherson was acclaimed as Chair of the Board of Health.

Mr. J. McPherson assumed the Chair for the remainder of the meeting.

4. ELECTION OF VICE-CHAIR

Mr. J. McPherson, Chair, called for nominations from the Members for the appointment of Vice Chair.

Mr. D. Smith was nominated and the nomination was accepted.

There were no further nominations.

Mr. D. Smith was acclaimed as Vice Chair.

5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE

Mr. J. McPherson, Chair, called for nominations for Members-at-Large to sit on the Executive Committee.

The following Members of the Board were nominated to sit as Members-At-Large on the Executive Committee:

Ms. M. Harding	Accepted
Mr. J. MacEachern	Accepted
Mr. D. Hamilton	Accepted

There were no further nominations.

Ms. Harding, Mr. MacEachern and Mr. Hamilton were acclaimed as Members-At-Large on the Executive Committee.

5. ELECTION OF EXECUTIVE COMMITTEE MEMBERS-AT-LARGE (Continued)

The Executive Committee for 2020 will consist of the following members of the Board of Health:

- Mr. J. McPherson, Chair
- Mr. D. Smith, Vice Chair
- Ms. M. Harding
- Mr. J. MacEachern
- Mr. D. Hamilton

6. APPOINTMENT OF DESIGNATED BOARD MEMBER FOR SIGNING AUTHORITY

Report No. 01-2020 (Medical Officer of Health and Chief Executive Officer) relative to recommending the appointment of a designated Board Member for signing authority for the Thunder Bay District Health Unit for 2020 was presented.

Resolution No.: 02-2020

MOVED BY: M. Harding
SECONDED BY: A. Bishop

THAT with respect to Report No. 01-2019 (Medical Officer of Health and Chief Executive Officer) we recommend that the following Board member be granted signing authority for the Thunder Bay District Health Unit for a period of one year commencing January 15, 2020, until the Board of Health's next Annual Meeting in 2021:

1. Ms. M. Warywoda

CARRIED

7. 2020 MEETING SCHEDULE

Report No. 02-2020 (Medical Officer of Health and Chief Executive Officer) relative to establishing the regular Board of Health meeting schedule for 2020, was presented and discussed.

Resolution No.: 03-2020

MOVED BY: D. Harris Shallow
SECONDED BY: G. Vallance

7. 2020 MEETING SCHEDULE (Continued)

THAT with respect to Report No. 02 – 2020 (Medical Officer of Health and Chief Executive Officer), we recommend that the following schedule for regular Board of Health meetings for 2020 be approved:

Wednesday, February 19	Wednesday, March 18
Wednesday, April 15	Wednesday, May 20
Wednesday, June 17	Wednesday, September 16
Wednesday, October 21	Wednesday, November 18
Wednesday, December 16	

AND THAT the meetings commence at 1:00 p.m.

CARRIED

7. OTHER BUSINESS

No other business was conducted.

8. ADJOURNMENT

Resolution No.: 04-2020

MOVED BY:	M. Harding
SECONDED BY:	G. Vallance

THAT the Board of Health Annual Meeting held on January 15, 2020, be adjourned at 1:10 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: JANUARY 15, 2020

TIME OF MEETING: IMMEDIATELY FOLLOWING ANNUAL MEETING

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Ms. Deborah Harris Shallow
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Karen O’Gorman
Mr. Don Smith
Mr. Greg Vallance
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Mr. L. Dyll, Director – Corporate Services
Ms. Tanelle Rabachuk, Director – Health Protection
Ms. L. Roberts, Director – Health Promotion
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Mr. Norm Gale
Mr. Dave Hamilton
Ms. Kristen Oliver
Mr. Jim Vezina

CALL TO ORDER

The Chair called the meeting to order at 1:10 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from the above noted.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 05-2020

MOVED BY: A. Bishop
SECONDED BY: G. Vallance

THAT the Agenda for the Regular Board of Health Meeting to be held on January 15, 2020, be approved, as amended.

CARRIED

4. INFORMATION SESSION

Ms. Sophie Wenzel, Health Promotion Planner in the Family and School Health program provided a presentation on the Children Count Locally Driven Collaborative Project to the Board of Health and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Meeting held on December 18, 2019, to be approved.

Resolution No.: 06-2020

MOVED BY: D. Harris Shallow
SECONDED BY: A. Bishop

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on December 18, 2019, be approved as presented.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no closed session meeting.

8. DECISIONS OF THE BOARD

8.1 One-Time Funding – Public Health Agency of Canada: Youth Violence Prevention Project

A memorandum from Ms. L. Roberts, Director of Health Promotion, dated January 15, 2020, containing a resolution relative to approval of the above noted was presented.

Resolution No.: 07-2019

MOVED BY: D. Harris Shallow
SECONDED BY: A. Bishop

THAT we recommend the Youth Violence Prevention Project additional one-time funding be approved accepting \$5,140 in additional funding for 2019-2020.

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

8.2 2020 alPHa Winter Meeting

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 15, 2020, containing a resolution relative to the above noted was presented.

Resolution No.: 08-2020

MOVED BY: A. Bishop
SECONDED BY: M. Harding

THAT the following members of the Board be authorized to attend the 2020 alPHa Winter Meeting to be held in Toronto, Ontario, on February 20-21, 2020.

1. Michelle Warywoda
2. Maria Harding
3. John MacEachern
4. James McPherson

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 – Board Members' Reimbursement.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Public Health Modernization Update

An update on the public health modernization consultation process and details of the Board of Health written response to the Ministry of Health and Long-term Care Discussion Paper on Public Health Modernization was provided by Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, for information.

9.2 Orientation Requirements

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 15, 2020, relative to requesting input from the Board of Health with respect to the above noted, was presented for information. The Board of Health was also requested to consider options for governance training. A survey will be sent out to the Board with respect to obtaining input on both orientation requirements and on governance training.

9.3 CRA Mileage Rate

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated January 15, 2020, relative to providing the 2020 tax-exempt rate for automobiles set by the Canada Revenue Agency, was presented for information.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, February 19, 2020, at 1:00 p.m.

11. ADJOURNMENT

Resolution No. 09-2020

MOVED BY: A. Bishop
SECONDED BY: G. Vallance

THAT the Regular Board of Health meeting held on January 15, 2020, be adjourned at 2:00 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary



BOARD OF HEALTH MEETING

MINUTES OF THE MEETING: FEBRUARY 19, 2020

TIME OF MEETING: 1:00 P.M.

PLACE OF MEETING: BOARDROOM – FIRST FLOOR

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:

Ms. Alana Bishop
Mr. Norm Gale
Ms. Deborah Harris Shallow
Mr. Dave Hamilton
Ms. Maria Harding
Mr. John MacEachern
Mr. James McPherson
Ms. Kristen Oliver
Mr. Don Smith
Mr. Greg Vallance
Mr. Jim Vezina
Ms. Michelle Warywoda

ADMINISTRATION PRESENT:

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer
Mr. L. Dyll, Director – Corporate Services
Ms. L. Roberts, Director – Health Promotion
Ms. Sarah Stevens, Executive Assistant and Secretary to the Board of Health

REGRETS:

Ms. Karen O’Gorman

CALL TO ORDER

The Chair called the meeting to order at 1:00 p.m.

1. ATTENDANCE AND ANNOUNCEMENTS

There were no announcements.

2. DECLARATIONS OF INTEREST

There were no declarations of conflict of interest.

3. AGENDA APPROVAL

Resolution No. 12-2020

MOVED BY: G. Vallance
SECONDED BY: D. Harris Shallow

THAT the Agenda for the Regular Board of Health Meeting to be held on February 19, 2020, be approved, as amended.

CARRIED

4. INFORMATION SESSION

Ms. Jocelyn Pearson, Public Health Inspector with the Environmental Health Program, provided a presentation on the BodyWise Inspection Disclosure System to the Board of Health and responded to questions.

5. MINUTES OF THE PREVIOUS MEETINGS

5.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Annual and Regular Session Meeting held on January 15, 2020, to be approved.

Resolution No.: 13-2020

MOVED BY: D. Hamilton
SECONDED BY: J. MacEachern

THAT the Minutes of the Thunder Bay District Board of Health (Annual and Regular Session) Meeting held on January 15, 2020, be approved as presented.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

7. BOARD OF HEALTH (CLOSED SESSION) MEETING

There was no closed session meeting.

8. DECISIONS OF THE BOARD

8.1 HIV Anonymous Testing Program Budget

Report No. 06 – 2020 (Sexual Health Program) relative to providing the Board of Health with the proposed HIV Anonymous Testing Program Budget from the AIDS Bureau of the Ministry of Health and Long-Term Care was presented.

Resolution No.: 14-2019

MOVED BY: J. MacEachern
SECONDED BY: D. Harris Shallow

THAT with respect to Report No 06-2020 (Sexual Health Program), we recommend that the application of HIV Anonymous Testing Program Budget (100%) of \$60,271 be approved for submission to the Ministry of Health;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

8.2 One-Time Funding Request – PHI Student Practicum

Report No. 05-2020 (Environmental Health) relative to the application of a one-time funding request to provide an opportunity for a student Public Health Inspector (PHI) to complete their mandatory practicum was presented.

Resolution No.: 15-2020

MOVED BY: M. Harding
SECONDED BY: G. Vallance

THAT with respect to Report No. 05 – 2020 (Environmental Health), we recommend that the application of a one-time 100% request of \$10,000 for Public Health Inspector Student funding be approved for submission to the Ministry of Health (the Ministry) through the Annual Service Plan and Budget Submission process

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

8. DECISIONS OF THE BOARD (Continued)

8.3 One-Time Funding Request – Street Outreach Mobile Unit

Report No. 07-2020 (Street Outreach Program) relative to the application of a one-time funding request for a Street Outreach Mobile Unit was presented.

Resolution No.: 16-2020

MOVED BY: M. Harding
SECONDED BY: D. Harris Shallow

THAT with respect to Report No. 07-2020 (Street Outreach Program), we recommend that the application for the one-time 100% funding totaling \$150,000 for the Street Nursing Mobile Unit be approved for submission to the Ministry of Health and Long-Term Care through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

8.4 One-Time Funding Request – Air Handling Unit and Boiler Replacement

Report No. 08-2020 (Physical Facilities) relative to the application of a one-time funding request to replace and upgrade existing Air Handling Units and Boilers for the Thunder Bay District Health Unit was presented.

Resolution No.: 17-2020

MOVED BY: G. Vallance
SECONDED BY: D. Hamilton

THAT with respect to Report No. 08 – 2020 (Physical Facilities), we recommend that the application for one-time 100% funding of \$833,750.00 for the Air Handling Units and Boiler replacement for the main office building be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission as required.

CARRIED

8. DECISIONS OF THE BOARD (Continued)

8.5 One-Time Funding Request – New Purpose-Built Vaccine Refrigerators

Report No.09-2020 relative to the application of a one-time funding request for the purchase and installation of purpose-built vaccine refrigerators for three District offices was presented.

Resolution No.: 18-2020

MOVED BY: D. Hamilton
SECONDED BY: J. MacEachern

THAT with respect to Report No. 09-2020 (Vaccine Preventable Disease), we recommend that the application for the one-time 100% funding totaling \$35,000 for the New Purpose-Built Vaccine Refrigerators be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process; and

THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

8.6 One-time Funding Request – Outreach Program PHN

Report No. 10-2020 (Street Outreach Program) relative to the application of a one-time funding request for a public health nurse and related expenses in the Street Outreach Program was presented.

Resolution No.: 19-2020

MOVED BY: M. Harding
SECONDED BY: D. Smith

THAT with respect to Report No. 10 - 2020 (Street Outreach), we recommend that the application for one-time 100% funding totaling \$110,000 dedicated to the Public Health Nurse and related expenses in the Street Outreach Program be approved for submission to the Ministry of Health through the Annual Service Plan and Budget Submission process; and

THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administration requirements of the budget submission process required.

CARRIED

8. DECISIONS OF THE BOARD (Continued)

8.7 Youth Mental Health and Addiction Champion Project Funding

Report number 11-2020 (School Health) relative to approval of one-time funding from the Registered Nurses' Association of Ontario for the Youth Mental Health and Addiction Champion Project was presented.

Resolution No.: 20-2020

MOVED BY: D. Smith
SECONDED BY: M. Harding

THAT with respect to Report No. 11 – 2020 (School Health), we recommend the acceptance of one-time funding from Registered Nurses' Association of Ontario (RNAO) for the Youth Mental Health & Addiction Champion Project totaling \$5,600;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process, as required.

CARRIED

8.8 MOH Coverage

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated February 19, 2020, and containing a resolution relative to the above noted was presented.

Resolution No.: 21-2020

MOVED BY: D. Smith
SECONDED BY: G. Vallance

THAT we approve the appointment of Dr. Ian Gemmill, Acting Medical Officer of Health for Northwestern Health Unit to provide Medical Officer of Health on-call/coverage for Dr. Janet DeMille on an as-needed basis until the Medical Officer of Health for Northwestern Health Unit returns from leave.

CARRIED

8. DECISIONS OF THE BOARD (Continued)

8.9 AMOH Recruitment

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated February 19, 2020, and containing a resolution relative to the above noted.

Resolution No.: 22-2020

MOVED BY: D. Harris Shallow
SECONDED BY: M. Harding

THAT the Board of Health directs the Medical Officer of Health to proceed with recruitment of an Associate Medical Officer of Health in collaboration with the Sioux Lookout First Nations Health Authority to support the ongoing delivery of public health programs and services to the First Nations communities in the Sioux Lookout First Nations Health Authority catchment area.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 COVID-19 (Coronavirus) Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer provided a verbal update to the Board of Health on novel coronavirus, for information.

9.2 Enterprise Risk Management Update

Report Number 12-2020 (Corporate Services) relative to providing the Board of Health with an update on enterprise risk management, was presented for information.

9.3 Public Health Modernization Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer provided a verbal update on the Public Health Modernization Consultation Process and on the Board of Health and Thunder Bay District Health Unit written responses to public health modernization.

9. COMMUNICATIONS FOR INFORMATION (Continued)

9.4 Pre-Budget Consultations Update

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer and Mr. J. Vezina, Board of Health Member, provided an update on the presentation made to the Standing Committee on Finance and Economic Affairs, as part of the Ontario 2020 pre-budget consultations, on January 21, 2020.

10. NEXT MEETING

The next regularly scheduled Board of Health meeting will be held on Wednesday, March 18, 2020, at 1:00 p.m.

11. ADJOURNMENT

Resolution No. 23-2020

MOVED BY: G. Vallance
SECONDED BY: D. Harris Shallow

THAT the Regular Board of Health meeting held on February 19, 2020, be adjourned at 2:12 p.m.

CARRIED

Chair, Board of Health

Medical Officer of Health/Chief
Executive Officer

Recording Secretary

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Inter-Governmental Affairs Committee Minutes

SUMMARY

Minutes of Meetings No. 01-2020 and 02-2020 of the Inter-Governmental Affairs Committee held on January 13 and February 10, 2020, respectively, for information.

RECOMMENDATION

Minutes of Meetings No. 01-2020 and 02-2020 of the Inter-Governmental Affairs Committee held on January 13 and February 10, 2020, respectively, for information.

ATTACHMENTS

- 1 IGAC minutes Jan 13 2020
- 2 IGAC minutes Feb 10 2020

DATE: MONDAY, JANUARY 13, 2020

MEETING NO. 01-2020

TIME: 12:05 P.M.

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST

CHAIR: COUNCILLOR B. MCKINNON

PRESENT:

Councillor A. Aiello
Councillor B. McKinnon
Councillor S. Ch'ng
Councillor K. Oliver

OFFICIALS:

Mr. N. Gale, City Manager
Ms. K. Power, City Clerk
Ms. D. Earle, Deputy City Clerk
Ms. E. Nadon, Executive Administrator to the
City Manager

GUESTS:

RESOURCE PERSON:

Mr. J. Howie, Policy Assistant to the Mayor

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Aiello

With respect to the January 13, 2020 Inter-Governmental Affairs Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 12-2019 held on December 9, 2019, of the Inter-Governmental Affairs Committee, to be confirmed.

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Aiello

THAT the Minutes of Meeting No. 12-2019 held on December 9, 2019, of the Inter-Governmental Affairs Committee, be confirmed.

CARRIED

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Ring of Fire Update

No updates were provided at this time.

4.2 Bombardier Update

No updates were provided at this time.

4.3 Next Generation 911 Update

No updates were provided at this time.

4.4 Integrity Commissioner Matters

Update relative to the above noted will be provided at the IGAC meeting February 10, 2020.

4.5 More Homes, More Choice Act, 2019

Update provided in agenda item 5.0 below.

4.6 Building Code Services Transformation

Copy of memo from Penny Kok, Director Building Services to IGAC dated January 13, 2020, relative to the above-noted, for information.

Mr. N. Gale to provide the committee with an email update relative to the above.

5.0 MORE HOMES, MORE CHOICE ACT, 2019

Mr. J. Howie, Policy Assistant to the Mayor, provided background related to the above noted item. Corporate Report 145/2019 Bill 108, the More Homes, More Choices Act, 2019 will be circulated to the committee for further information.

6.0 ONTARIO GOOD ROADS ASSOCIATION (OGRA) 2020 CONFERENCE

A discussion was held relative to the above noted conference being held in Toronto February 23-26, 2020. The committee agreed that a delegation would not attend the conference in 2020.

7.0 RURAL ONTARIO MUNICIPAL ASSOCIATION (ROMA) 2020 CONFERENCE

Mr. J. Howie, Policy Assistant to the Mayor provided an update relative to delegations that have been scheduled for the above noted conference.

Ministry of Finance – OMPF; POA; Part III Downloads
Economic Development, Job Creation and Trade - Bombardier
Ministry of Municipal Affairs and Housing – Shelter House
Attorney General – POA; Part II Downloads
Solicitor General – Police Funding; NG911; Interest Arbitration

A discussion was held relative to the Public Health Consultations that are currently underway.

8.0 REVIEW OF COMMITTEE TERMS OF REFERENCE

As required annually, the Committee Terms of Reference were reviewed.

MOVED BY: Councillor K. Oliver
SECONDED BY: Councillor A. Aiello

That the Inter-Governmental Affairs Committee accepts the Terms of Reference, as amended.

CARRIED

The updated Terms of Reference will be presented for approval at Committee of the Whole.

9.0 CORRESPONDENCE

9.1 Public Consultation – Transforming and Modernizing the Delivery of Ontario’s Building Code Services

Copy of letter from The Honourable Steve Clark, Minister of Municipal Affairs and Housing to Mayor B. Mauro, relative to the above-noted, for information.

9.2 Nottawasaga Valley Conservation Authority Levy

Copy of letter from Mr. J. Daly, County Clerk County of Simcoe, dated December 11, 2019, relative to the above-noted, for information.

9.3 Conservation Authority Exit Clause

Copy of letter to The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks from Mr. J. Daly, County Clerk County of Simcoe, dated December 11, 2019, relative to the above-noted, for information.

Copy of letter to The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks from Ms. E. Dance, Clerk of The Corporation of the Township of Huron-Kinloss, dated December 17, 2019, relative to the above-noted, for information.

9.4 Ban of Single Use Plastic Bags

Copy of letter to The Honourable Jeff Yurek, Minister of the Environment, Conservation and Parks from Ms. A. Humphries, City Clerk City of Woodstock, dated December 18, 2019, relative to the above-noted, for information.

A discussion was held relative the above-noted and the municipality's role and/or authority to ban single use plastic bags. A request will be made to the General Manager of Infrastructure and Operations to have a presentation at the February 10, 2020 meeting.

9.5 Photo Radar Update

Copy of email, dated December 16, 2019, relative to the above-noted, for information. Ms. K. Power, Clerk outlined that the legislation related to photo radar has passed and municipalities may pass by-law to support its use. A discussion was held related to cameras, ticketing and collection of offences.

10.0 NEW BUSINESS

Funding Formula for the Thunder Bay District Social Services Administration Board

Councillor S. Ch'ng shared a letter from the Lakehead Rural Municipal Coalition to John Fleming, Consultant for the Ministry of Children, Community and Social Services, dated May 23, 2019, relative the above noted, for discussion.

School Bus Stop Arm Cameras

A discussion was held on next steps relative to the above noted as the legislation should be passed in spring 2020.

MOVED BY: Councillor K. Oliver

SECONDED BY: Councillor A. Aiello

That the Inter-Governmental Affairs Committee create a working group for School Bus Stop Arm Cameras which will be chaired by Councillor K. Oliver and populated by the City Manager. The working group will be tasked to complete a benchmarking exercise with municipalities utilizing this service.

CARRIED

11.0 NEXT MEETING

The next regular Inter-Governmental Affairs Committee meeting is scheduled for Monday, February 10, 2020 at 12:00 p.m. in the McNaughton Room, 3rd Floor, City Hall.

10.0 ADJOURNMENT

The meeting adjourned at 1:05 p.m.

DATE: MONDAY, FEBRUARY 10, 2020

MEETING NO. 02-2020

TIME: 12:02 P.M.

PLACE: MARTIN ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST

CHAIR: COUNCILLOR B. MCKINNON

PRESENT:

Mayor B. Mauro
Councillor A. Aiello
Councillor B. McKinnon
Councillor S. Ch'ng
Councillor K. Oliver

OFFICIALS:

Mr. N. Gale, City Manager
Ms. E. Nadon, Executive Administrator to the
City Manager

RESOURCE PERSON:

Mr. J. Howie, Policy Assistant to the Mayor

GUESTS:

Councillor R. Johnson
Mr. E. Zakrewski, CEO - CEDC
Mr. J. Sherband, Manager Solid Waste and
Recycling Services

1.0 DISCLOSURES OF INTEREST

None.

2.0 AGENDA APPROVAL

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Aiello

With respect to the February 10, 2020 Inter-Governmental Affairs Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

3.0 MINUTES OF PREVIOUS MEETINGS

The Minutes of Meeting No. 01-2020 held on January 13, 2020, of the Inter-Governmental Affairs Committee, to be confirmed.

MOVED BY: Councillor S. Ch'ng
SECONDED BY: Councillor A. Aiello

THAT the Minutes of Meeting No. 01-2020 held on January 13, 2020, of the Inter-Governmental Affairs Committee, be confirmed.

CARRIED

4.0 BAN OF SINGLE USE PLASTIC BAGS

Mr. J. Sherband, Manager Solid Waste and Recycling Services provided an update relative to the above noted. A ban of single use plastics is an emerging issue municipally, provincially and federally. In the summer of 2019 the federal government announced that in 2021 they would ban certain single use plastics, based on scientific evidence, this date has been reaffirmed recently. Municipalities would prefer a united approach though different options are being investigated. The Retail Council of Canada has forwarded a letter to the Minister of Environment, Conservation and Parks indicating they would also prefer a harmonized approach as opposed to a piece meal approach.

Mr. J. Sherband indicated that he was in favour of the approach the City of Woodstock is taking. Discussed the different by-laws related to conservation of plastics as opposed to an outright ban.

The Inter-Governmental Affairs Committee will make a recommendation to Council that a letter be sent to the Minister of Environment, Conservation and Parks in support of the harmonized approach to ban single use plastics.

Councillor K. Oliver shared rural municipalities concerns related to the ban of single use plastics.

Discussed a move to paper bags and the possibility of economic opportunities for our region.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Ring of Fire Update

Mr. E. Zakrewski, CEO-CEDC, provided an update relative to the above noted.

5.2 Bombardier Update

Mayor B. Mauro provided an update relative to the above noted.

5.3 Next Generation 911 Update

Mr. N. Gale, City Manager, to investigate if an update is available relative to the above noted.

5.4 Integrity Commissioner Matters

No updates were provided at this time.

6.0 RURAL ONTARIO MUNICIPAL ASSOCIATION (ROMA) 2020 CONFERENCE

The Chair provided information relative to 2020 ROMA Annual Conference, held in Toronto January 19-21, 2020.

The Chair, Mayor B. Mauro, Mr. N. Gale, City Manager and Mr. J. Howie, Policy Assistant to the Mayor attended the conference. They met with six Ministers or their representatives.

7.0 CORRESPONDENCE

7.1 Enforcement for Safety on Family Farms

Copy of letter from Amanda Gubbels, Administrator/Clerk, Township of Warwick to the Honourable Doug Downey, Attorney General of Ontario, dated June 26, 2019, relative to the above-noted, for information.

Copy of letter from Angela Maddocks, Clerk, Township of South Frontenac to the Honourable Doug Downey, Attorney General of Ontario, dated August 9, 2019, relative to the above-noted, for information.

7.2 Community Violence in Toronto – Gun Control

Copy of motion from the City of Toronto, dated November 26, 2019, relative to the above-noted, for information.

7.3 Intramodal – Intermodal Urban Transport System

Copy of letter from Michael Gravelle, MPP Thunder Bay Superior North, to The Honourable Caroline Mulroney, Minister of Transportation, dated January 10, 2020, relative to the above-noted, for information.

Mayor B. Mauro shared that the Honourable Greg Rickford, Minister of Energy, Northern Development and Mines and Ontario Northland Transportation will be in Thunder Bay on Wednesday, February 12, 2020 with an announcement related to intercommunity bussing.

The committee agreed to forward Mr. M. Gravelle, MPP's letter regarding intramodal-intermodal urban transport system to the Honourable P. Hajdu and Mr. M. Powlowski, MP so that the concerns may be addressed at the federal level.

7.4 Watershed Management Programs

Copy of a resolution from the Council of the Municipality of Dutton Dunwich, dated January 15, 2020, relative to the above-noted, for information.

7.5 Ontario Power Generation's Deep Geologic Repository Project

Copy of letter from Dianne Gould-Brown, City Clerk, City of Sarnia to All Ontario Municipalities, dated January 24, 2020, relative to the above-noted, for information.

7.6 Provincial Funding for Guns and Gangs

Copy of letter from Michael Gravelle, MPP Thunder Bay Superior North, to The Honourable Sylvia Jones, Solicitor General, dated January 24, 2020, relative to the above-noted, for information.

Mayor B. Mauro shared details of the lobbying that has been done by the City of Thunder Bay.

7.7 Heddle Shipyards

Copy of letter from Melissa Wenzler, Government Relations Advisor, City of St. Catharines, to Ms. K. Power, Clerk, City of Thunder Bay, dated January 29, 2020, relative to the above-noted, for information.

Mayor B. Mauro expressed disappointment related to recent shipbuilding contracts not being awarded to Heddle Shipyards. The committee agreed that a letter expressing our disappointment be sent to the Minister of Fisheries, Oceans, and the Canadian Coast Guard and cc'd to our local representatives. Mr. E. Zakrewski, CEO-CEDC, to assist with details for the letter.

8.0 NEW BUSINESS

8.1 Rural Immigration Pilot

Mr. E. Zakrewski, CEO-CEDC provided an update relative to the above noted, for information.

8.2 Ontario Power Generation Plant

Mr. E. Zakrewski, CEO-CEDC provided an update relative to the above noted, for information.

8.3 Assistance with Homelessness and Drug Strategy

Mr. N. Gale, City Manager, provided an update relative to the above noted. Mr. N. Gale to draft a resolution, aligning with the District of Thunder Bay Social Services Administration Board position on homelessness, and report back to the Intergovernmental Affairs Committee on April 20, 2020.

8.4 Ontario Health Care Motion

Mr. N. Gale, City Manager, provided an update relative to the above noted. Mr. N. Gale and Mayor B. Mauro to draft a resolution and report back to the Intergovernmental Affairs Committee on April 20, 2020.

9.0 NEXT MEETING

MOVED BY: Mayor B. Mauro
SECONDED BY: Councillor K. Oliver

THAT the Inter-Governmental Affairs Committee meet every second month, unless an urgent issue arises, at which time a meeting will be called by the Chair.

AND THAT the next meeting will be held on Monday, April 20, 2020.

CARRIED

The next regular Inter-Governmental Affairs Committee meeting is scheduled for Monday, April 20, 2020 at 12:00 p.m. in the McNaughton Room, 3rd Floor, City Hall.

10.0 ADJOURNMENT

The meeting adjourned at 1:06 p.m.

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Crime Prevention Council Minutes

SUMMARY

Minutes of Meeting No. 06-2019 of the Crime Prevention Council held on November 20, 2019, for information.

ATTACHMENTS

1. 2019-06 MINUTES NOVEMBER 20, 2019

MEETING: CRIME PREVENTION COUNCIL (CPC)

DATE: NOVEMBER 20, 2019

MEETING NO. 06-2019

TIME: 4:00 – 6:30 PM

PLACE: MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL

CHAIR: J. UPTON

MEMBERS

Mayor B. Mauro, *City of Thunder Bay*
 Chief S. Hauth, Inspector R. Gibson, *Thunder Bay Police Service*
 A. Gordon, *OPP – Northwest Region*
 R. Pervais, *Fort William First Nation*
 M. McGuire, *Nishnawbe Aski Nation*
 B. Prairie, *Métis Nation of Ontario*
 Northern Superior Region Grand Chief Ed Wawia, *Ontario Union of Indians*
 Dr. J. DeMille, *Medical Officer of Health*
 Councillor K. Oliver, *City Councillor*
 Councillor M. Bentz, *City Councillor*
 L. Dacre, *Kairos Community Resource Ctr*
 J. Boucher, *Elizabeth Fry Society*
 K. Banks, *TB Parole Office (Correctional Service of Canada)*
 D. Leeder, *Dilico Anishinabek Family Care*
 W. MacArthur, *Children's Aid Society of the District of Thunder Bay*
 R. Togman, *TB Chamber of Commerce*
 S. Bragg, *BIAs & Business Areas*
 D. Walker, *Children's Centre Thunder Bay*
 N. Black, *St. Joseph's Care Group*
 Councillor R. Johnson, *Thunder Bay Drug Strategy*
 P. Capon, *Matawa Education Centre*
 Inspector P. Guerard, *NAPS*
 C. Legarde, *TB Indigenous Friendship Centre*
 M. Tait-Martens, *Urban Aboriginal Advisory Committee*
 J. Upton, *Lakehead District School Board*

MEMBERS (cont'd)

C. Petit, *Citizen Representative & John Howard Society*
 J. Hewitt, *Citizen Representative*
 M. Irshad Ali, *Youth Representative*
 N. Duplessis, *Youth Representative*
 L. Bruins, *Evergreen a United Neighbourhood*
 M. Woods, *TB District Crime Stoppers*
 S. L. Fata, *Thunder Bay Counselling*
 K. Watson, *TB & District Coordinating Committee to End Women Abuse*
 M. Maddock, *North West Community Mobilization Network*
 A. Sargent, *TB Catholic District School Board*
 A. Mauro, *Conseil scolaire de district catholique des Aurores boréales*
 J. Napash, *Northern Nishnawbe Education Council*
 P. Vranesich, *Age Friendly Thunder Bay*
 M. Jordan, *Shelter House*
 B. Cryderman, *Wm. W. Creighton Youth Services*
 T. Jukes, *Ministry of Attorney General*
 M. Tait-Martens, *Ontario Native Women's Assoc.*
 B. Kryswaty, *Lakehead Social Planning Council*
 D. Dika, *Thunder Bay Sexual Abuse Centre*
 C. Graham, *Urban Aboriginal Advisory Committee*
 I. Beaver, *Matawa First Nation*

OFFICIALS

K. Lewis, *Director - Corporate Strategic Services*
 L. Chevrette, *Coord. – Crime Prevention Council*
 C. Olsen, *Coord. – Thunder Bay Drug Strategy*
 K. Hell, *Administrative Assistant*
 A. Bruetsch – *Project Manager, Youth Inclusion Program*

AGENDA

1.0 WELCOME, INTRODUCTIONS & DISCLOSURES OF INTEREST

The Chair, J. Upton, called the meeting to order at 4:02. The Communication Process was explained.

2.0 CONFIRMATION OF AGENDA

With regard to the November 20, 2019 meeting of the Crime Prevention Council, the agenda as printed, including any additional information and new business, was confirmed.

New business – L.Chevrette shared the announcement of Patty Hajdu being named the new Federal Minister of Health.

3.0 PRESENTATION

R. Turner, Director of Health Services NorWest Community Health Centre shared a power point presentation on the Consumption & Treatment Services (Overdose Prevention Site). The Committee was invited to attend the next Open House to view the facility first hand. An open house is held first Friday of each month from 9-10 am.

4.0 MINUTES OF PREVIOUS MEETING

The Minutes of Meeting No. 05-2019, of the Crime Prevention Council, held on September 18, 2019 were confirmed.

5.0 BUSINESS ARISING FROM PREVIOUS MINUTES

None

6.0 MAYOR'S COMMUNITY SAFETY AWARDS

L. Chevrette shared the six Mayor's Community Safety Award recipient's videos. Community Hero - Tessa Debruyne. Young Leader - Yamaan Alsumadi. Outstanding Community Projects: Joint Mobile Crisis Response Team, Thunder Bay Coalition to End Human Trafficking, Giant Hearts and Wake the Giant. The videos are available for viewing on the [Crime Prevention Council](#) website.

7.0 STANDING AGENDA ITEMS

7.1 Community Safety & Well Being – L. Chevette

The Crime Prevention Council was appointed by Council as the official Advisory Committee for the development and implementation of the Community Safety & Well Being Plan.

The Steering Committee has drafted a Terms of Reference and a work plan. Two working groups have been established: the Data Working Group and the Community Engagement Working Group. Both groups to develop strategies to guide their work.

7.2 Seven Youth Inquest Update – L. Chevette

NAN is hosting the first Family Gathering with a number of partners as an opportunity to update the families of the seven youth November 26 – November 28, 2019 at Nor'Wester Best Western.

The work on three of the recommendations continues. Recommendation 112 is to develop a public awareness campaign addressing racially motivated crimes. For Recommendation 115 River Safety Audits, another session was held on November 5, 2019; it was stated that improvements have been made. Recommendation 116 is to develop a social media campaign to raise awareness on the challenges youth face coming from the Northern Communities to attend school in Thunder Bay.

7.3 Thunder Bay Drug Strategy - C. Olsen

Recommendation 114 – safe sobering sites work continues. The three in operation are for the students of the respective education authorities: Keewaytinook Okimakanak, Dennis Franklin Cromarty and Matawa Education and Care Centre.

C. Olsen has been tasked with leading a collaborative approach to developing a fourth location/service that would be open year round and for all youth in the community.

The cannabis store location has changed, but has not yet entered into the Public Notice phase.

Partnering with the Thunder Bay District Health Unit to host a series of Facebook Live events on cannabis. The first was held at the end of October on edibles and the regulations in Ontario. A second one was held on November 13 focused on enforcement regulations.

Crime Prevention Council and Drug Strategy will partner again to hire summer Community Safety Ambassadors for summer 2020.

The 3rd Annual Harm Reduction Conference was held at the end of October. The first day included a keynote from Dr. Dawne Clark who spoke about the impact of adversity in childhood and later health outcomes. L.Chevrette and C. Olsen facilitated the Brain

Architecture Game, a hands on experience of building a brain based on the life experiences over eight years.

Dr. Clark will facilitate a breakfast meeting to members of the Crime Prevention Council and the Drug Strategy in February 2020.

A tool kit has been developed for workplaces to embed overdose prevention protocol into their policies and procedures. Copies are available on the [Thunder Bay Drug Strategy](#) website.

The Opioid Task Force is updating the situational assessment and the emergency response plan and hope to release the updated report in the next month.

7.4 North West Community Mobilization Network – M. Maddock

An update was provided on the Situation Table. Mental health, alcohol, criminal activity and suicide remain as highest risks with youth.

North West Community Mobilization Network will hold its next training session for new members on December 19, 2019. Invitations were extended to the Committee to engage new membership.

Leadership Thunder Bay will be beginning their Community Action Project with members of the CORFASD/Justice System Working Group. To begin the project, they will be preparing and distributing a survey to members of the North West Community Mobilization Network, specifically those who work in the legal, health and social service sectors. The purpose of the survey is to inform the development of education and awareness activities.

7.5 Poverty Reduction Strategy – B. Kryswaty

The Lakehead Social Planning Council, Thunder Bay Chamber of Commerce, and the United Way will be hosting a Community Cross-Sector Collaboration Forum on November 28, 2019 from 1 – 4:30 pm at the Urban Abbey. This event is an opportunity for government agencies, charities and the business community to develop a common understanding and how to move closer to solutions on up to 12 overlapping social issues. Each of the 12 tables will provide a report on their findings.

Tara Hakala-Crawford has been hired as the new part-time coordinator with the Lakehead Social Planning Council. In addition, two students will be hired in January.

B. Kryswaty reached out to the Committee for volunteers for the 2020 Point-In-Time. L. Chevrette to distribute a note to the Committee.

The Committee was invited to take part in the Out of the Cold launch and media blitz Friday, November 22, 11 am at Grace Place.

Information about the Snow Angels Snow Removal Program for seniors (65+) requiring help with their snow removal was shared. For more information contact 211.

7.6 Housing and Homelessness Coalition – A. Bellavance

The Housing and Homelessness Coalition is finalizing its RFP for Reaching Home, a community-based program aimed at preventing and reducing homelessness. If eligible, their organization could receive funding for two years.

The Terms of Reference and work plan are both being updated.

7.7 Youth Inclusion Program – A. Bruetsch

One-to-one support: Youth Navigators with the Youth Inclusion Program welcome referrals to work with youth 12 – 24 to identify their strengths & provide support for employment, housing, well-being, education, mental health pro-social cultural and recreation opportunities.

Employment for youth is a challenge, as they require ID to obtain a social insurance number.

Wake the Giant Training has rolled out of the Wake the Giant movement. Students from Dennis Franklin Cromarty are working with Confederation College to develop the training program.

7.8 Joint Mobile Crisis Response - Inspector R. Gibson

The project is going extremely well. Over three years 2015 - 2017 Thunder Bay Police Service had a 237 percent increase in calls for mental health issues. Since June of 2018, the Joint Mobile Crisis Response Team has served 1494 persons of that 661 were diverted from the Emergency Department.

In 2015 Thunder Bay Police Service had 238 apprehensions, in 2018 had 221 apprehensions despite the 237 percent increase.

In 2015 officers spent 363 hours at the hospital with apprehensions. In 2018 it was 303 hours. The program has been extremely helpful to persons in crisis and has resulted in both time and cost savings for Thunder Bay Police Service and hospital.

7.9 Youth Violence Prevention Project in Thunder Bay & District – M. Stewart

The Fourth R training for Thunder Bay and region was held in partnership with eight school boards. 126 people were trained this fall.

The training was led by teachers and support staff for grades 7 – 9 on November 19 at Ka Ni Chi Hi to help the students build healthy relationship skills. Personal safety, injury prevention, substance use, addictions and related behaviour. Human development, sexual health and healthy eating were among the topics discussed.

7.10 Thunder Bay Coalition to End Human Trafficking – S. Fata

February 22, 2020 is Human Trafficking Awareness Day. The Coalition will participate in activities and invite our community to learn more about how they can be a part of the solution to ending human trafficking.

8.0 WORKING GROUP UPDATES

8.1 Strong Neighbourhoods – L. Bruins

Hoping to maintain Evergreen's funding.

8.2 Respect – L. Chevette

Updating the Respect Work Plan and extended an invite to the Committee members that would like to join the Respect Working Group to attend the January meeting. Anti-Racism and Diversity Thunder Bay will also be invited to that meeting.

Two Respect awards will be presented at the Diversity Thunder Bay breakfast in March of 2020: one for an individual and one for a business.

9.0 CRIME PREVENTION OFFICE UPDATE

Lee-Ann Chevette, Coordinator - Crime Prevention Council, provided an update relative to the activities of the Crime Prevention Office.

The Centre for the Prevention of Radicalization Leading to Violence training was held on October 31, 2019. L. Chevette will send a package to the Committee for review.

10.0 ROUNDTABLE OF UPDATES

R. Gibson attended the Waterfront BIA Annual General Meeting and the BIA are pleased with the Thunder Bay Police presence in the neighbourhood.

Concerns were expressed about Odd Fellows being shut down and where the residents that are displaced will end up.

Councillor K. Oliver attended the Ogden Town Hall meeting with Councillors Hamilton and Ruberto.

C. Petit informed the Committee of upcoming Mental Health First Aid Training for adults that interact with youth on December 18 and 19, 2019. She distributed a few posters that she had on hand.

John Howard Society is seeking a part-time permanent Mental Health Case Manager to work within the Bail Verification and Supervision Program funded by the Ministry of the Attorney

General. The program serves to expedite bail and court proceedings. A request was made to the Committee to share any recommendations they may have for the position.

J. Upton reminded the Committee of the White Ribbon Boys Campaign Boys Conference December 6, 2019.

11.0 NEXT MEETING

Meetings of the CPC are scheduled every second month, from 4:00 - 6:30 p.m. in McNaughton Room, 3rd Floor of City Hall, as follows, unless otherwise notified:

- Wednesday, January 15, 2020

2020 Meeting Schedule

- Wednesday, March 25, 2020
- Wednesday, May 20, 2020
- Wednesday, June 24, 2020
- Wednesday, September 23, 2020
- Wednesday, November 25, 2020

12.0 ADJOURNMENT

Adjourned at 6:25 p.m.

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT City of Thunder Bay Program and Service Review – Phase One Report

SUMMARY

Report relative to the above noted. (Distributed Separately)

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

Corporate Report

DEPARTMENT/ DIVISION	Corporate Services & Long Term Care - Financial Services	REPORT NO.	R 59/2020
DATE PREPARED	05/19/2020	FILE NO.	
MEETING DATE	06/22/2020 (mm/dd/yyyy)		
SUBJECT	Non-Consolidated Financial Statements, Reserve Fund, and Investment of Municipal Funds Update		

RECOMMENDATION

With respect to Report No. R 59/2020 (Corporate Services & Long Term Care - Financial Services), we recommend that the Non-Consolidated Financial Statements (Attachment A) for the Corporation of the City of Thunder Bay be received by City Council for information purposes;

AND THAT the 2019 tax-supported surplus of \$3.4 million be transferred to the Stabilization Reserve Fund;

AND THAT the 2019 update on the Reserve Funds and Investment of Municipal Funds be received by City Council for information purposes;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

For the year ended December 31, 2019, there was an overall favourable variance from tax-supported operations of \$3.4 million. The surplus represents 1.3% of the total net operating budget of \$255.5 million and 0.9% of the total gross operating budget of \$384.4 million.

Rate-supported operations resulted in a favourable variance of \$3.9 million (which was transferred to rate supported reserve funds), representing 6.2% of the total gross rate-supported budget of \$63.0 million.

Reserves and reserve funds are a critical component of the City of Thunder Bay's long-term financial plan. This Report also includes an annual reserve fund update.

Administration is recommending the annual surplus of \$3.4 million be transferred to the Stabilization Reserve Fund in accordance with the strategy outlined in Corporate Report 2004.235 (Finance – Accounting). Transferring the favourable variance would result in an estimated uncommitted balance at December 31, 2019 of \$13.0 million in the Stabilization Reserve Fund. This reserve fund is a source of financing to offset the forecasted unfavourable financial impact of the COVID-19 pandemic.

The unaudited non-consolidated financial statements were presented to the Audit Committee on May 27, 2020. The Audit Committee recommends the presentation of the unaudited non-consolidated financial statements of The Corporation of the City of Thunder Bay as at and for the year ended December 31, 2019 to Committee of the Whole on June 15, 2020.

The information regarding the Professional Money Management Program for the period January 1, 2019 to December 31, 2019 is provided for information. The return on the total portfolio (Cash and Short Term Investments, Bonds, and Canadian Equities), before fees, for the fiscal year ended December 31, 2019 was 2.21% based on realized gains, and 6.44% based on market values.

DISCUSSION

Non-Consolidated Financial Statements

The non-consolidated financial statements were prepared by Administration for internal purposes only and are not audited. The information contained in these statements is included as part of the audited consolidated financial statements.

The Non-Consolidated Statements (Attachment A) being presented includes:

- Statement of Financial Position
- Schedule 1 - Statement of Capital Operations
- Schedule 2 - Statement of Continuity of Reserves and Reserve Funds
- Schedule 3 - Statement of Financial Activities and Accumulated Net Revenue
- Schedule 3.1 - Schedule of Other Revenue

FINANCIAL IMPLICATION

Non-Consolidated Statement of Financial Position

This statement shows the financial position of The Corporation of the City of Thunder Bay as at December 31, 2019, with comparatives for 2018.

Assets

The total assets as at December 31, 2019 are \$411.6 million.

Cash and investments of \$119.9 million have increased by \$28.3 million from the prior year, primarily resulting from an increase in reserve funds of \$22.3 million, and a decrease in unfinanced capital of \$4.8 million.

The increase in accounts receivable of \$1.6 million includes increases of \$0.9 million in user charges receivable, and \$0.7 million in grants receivable from senior levels of government.

Long-term receivables include \$38.9 million due to the City from Tbaytel with respect to the long-term liability incurred by the City on behalf of Tbaytel, \$0.5 million from Lake Superior Centre for Regenerative Medicine Inc., and \$1.4 million from local improvement charges. The increase of \$9.8 million from the prior year primarily relates to the addition of a long term receivable from Tbaytel of \$12.0 million offset by repayments of \$2.0 million.

The capital outlay balance is equal to the municipal long-term liabilities as disclosed in the Liabilities and Equity section of this statement. When the City acquires debentures for capital works that have been completed or are yet to be completed, an asset (capital outlay) is recorded in the same amount as the liability. As the debenture principal is repaid, both the asset and the liability are reduced by the same amount.

Liabilities and Equity

The assets are financed by liabilities of \$270.3 million, and equity of \$141.3 million.

Accounts payable and accrued liabilities have increased by \$1.9 million from 2018, reflecting the timing of payments year over year.

Amounts included in deferred revenue are revenues that have been received in the year which relate to projects or activities to be completed in the subsequent year. Deferred revenue increased by \$1.3 million in 2019 mainly due to prepaid taxes.

As at December 31, 2019, outstanding debt related to tax-supported operations comprised \$76.4 million (36%) of the total municipal long-term liabilities. The remaining \$96.8 million in municipal long-term liabilities represents borrowing for rate-supported operations (water, wastewater, and solid waste) and long-term borrowing by the municipality on behalf of Tbaytel of \$38.9 million.

The following table shows the comparative balances for 2019 and 2018:

	2019 (millions)	2018 (millions)	Change (millions)
Tax-supported	\$76.4	\$77.0	\$(0.6)
Rate-supported	96.8	100.0	(3.2)
Subtotal - City	173.2	177.0	(3.8)
Tbaytel	38.9	28.9	10.0
Total	212.1	205.9	6.2

The decrease in the municipal long-term liabilities of \$3.8 million from 2018 reflects the increase in construction advances for capital projects in progress: tax supported (\$6.1 million), waterworks (\$3.9 million), and wastewater (\$1.9 million); as well as completed tax supported capital projects (\$4.4 million) offset by repayments of the principal portion of previously acquired debt (\$20.1 million).

Schedule 1 – Statement of Capital Operations

This statement shows the activity related to capital projects for the year. The balance at the beginning and end of the year reflects the expenditures on capital projects that have not yet been financed, net of the unexpended debentures proceeds, and includes the balance in the Land Development account. The Land Development account reflects the net proceeds from the sale and lease of City-owned property and expenditures related to such property.

Capital Expenditures

The capital expenditures of \$59.0 million in 2019 include:

- General government - \$2.7 million primarily for computer hardware replacement and software upgrades (\$1.5 million), renovation and repairs to corporate facilities (\$0.5 million), and a contribution to the Cardiovascular Campaign (\$0.2 million).
- Protection to persons and property - \$5.2 million primarily for Lakehead Region Conservation Authority (\$1.3 million), radio renewal for fire/police (\$1.4 million), fire vehicle and equipment including urban search and rescue program (\$1.1 million), and police vehicles, equipment, computer hardware and software upgrades (\$1.0 million).
- Transportation services - \$22.1 million primarily relating to roads (\$10.7 million), bridges (\$4.2 million), sidewalks (\$1.4 million), traffic and street lighting (\$2.4 million), parkade repairs (\$0.7 million), Boulevard Lake Dam (\$0.6 million), vehicles and equipment (\$0.6 million), and transit (\$0.4 million).
- Environmental services - \$17.6 million primarily for water main replacement (\$5.3 million), storm sewer upgrades (\$3.7 million), wastewater treatment plant maintenance (\$2.4 million), water treatment plant rehabilitation (\$1.9 million), sanitary sewer mains and inspections (\$1.8 million), and landfill site infrastructure (\$0.3 million).
- Health services - \$0.9 million for SNEMS vehicles and computer and equipment upgrades.
- Social and family services - \$1.3 million primarily for Pioneer Ridge maintenance, equipment replacement, and parking lot improvements.
- Recreation and culture services - \$7.4 million primarily relating to Waterfront development projects including marina dock replacements (\$1.6 million), various facility upgrades (\$1.3 million), various parks renewal, maintenance, and sport field upgrades (\$1.0 million), annual contribution to library capital works (\$0.8 million), urban forest management and response to the emerald ash borer (\$0.8 million), parks vehicles (\$0.3 million) and Waverly Park Lookout restoration (\$0.3 million).

- Planning and Development - \$1.8 million primarily for renovations to McKellar Mall for the HR Department relocation (\$1.4 million) and Whalen Building upgrades (\$0.1 million).

Capital Financing

During 2019, capital financing was obtained from a number of sources.

The net capital contribution from the revenue fund decreased slightly to \$8.4 million from \$8.9 million in 2018 relating to timing of spend.

Contributions from reserves and reserve funds increased by \$2.7 million to \$37.9 million. Rate-supported capital projects funded from reserve funds for solid waste, wastewater, water, and marina projects was \$15.1 million. Other contributions for capital work include \$9.7 million from the Federal Gas Tax Reserve Fund, and \$2.4 million from the Ontario Community Infrastructure Reserve Fund for various road, bridge, and storm sewer projects, \$1.4 million funding from the CIT Reserve Fund for computer and network projects, and \$5.9 million from the Capital Expenditure Reserve for various tax supported capital budgeted in prior years but not yet completed.

Contributions to reserve funds of \$5.9 million are consistent with 2018 (\$6.0 million) and represents debenture proceeds received for prior years' water and wastewater capital projects.

Debenture borrowing increased \$3.5 million to \$16.4 million in 2019. The increase in borrowing relates to a radio renewal capital project for police and fire. Rate-supported debenture borrowing follows approved long-term financial plans.

The level of Ontario and Canada grants decreased \$3.1 million primarily relating to a decrease in the Public Transit Infrastructure Fund of \$2.7 million, NOHFC funding of \$1.4 million, offset by an increase in Disaster Mitigation Response Funding of \$1.4 million.

Other capital financing is mainly comprised of internal debentures for capital projects in golf, parking, LED street lighting, landfill, McKellar Mall, HR Department relocation and other miscellaneous revenues.

Schedule 2 – Statement of Continuity of Reserves and Reserve Funds

This Statement provides details of the activities in Reserves and Reserve Funds for the year.

The overall increase of \$22.3 million reflects investment earnings of \$2.4 million, contributions from operations of \$53.0 million, contributions from capital of \$5.9 million, and contributions from developers of \$0.1 million offset by \$37.9 million in net funding for capital projects, and \$1.2 million in funding for operations.

Rate-supported reserve fund balances at December 31, 2019 are \$19.6 million (2018-\$13.5 million) and tax-supported reserve fund balances are \$130.3 million (2018-\$114.0 million).

Update of Reserve and Reserve Fund Balances

Reserves and reserve funds are a critical component of a long-term financial plan. Adequate levels of reserves and reserve funds demonstrate financial flexibility and an ability to adapt to fiscal challenges.

Rate-Supported

Long-range financial plans are in place for the City's rate-supported operations (waterworks, wastewater, and solid waste). User fees are based on future cash flow requirements for operating (including borrowing costs), capital, and reserve fund contributions. The long-term strategy for rate-supported operations is expected to provide for a gradual increase to reserve fund balances for future capital asset replacement.

The long-term strategy for Waterworks is based on the City of Thunder Bay Environment Division – Water Authority Financial Plan which was approved by City Council in July, 2018 (Report No. 101/2018 (Environment)). This was the third update of the plan and included borrowing for capital projects and small annual increases in reserve funds over the 20-year term of the plan. The Financial Plan projects a Waterworks Reserve Fund balance of \$24.6 million in 2037 with a debt to reserve ratio of 0.73.

The long-term strategy for Wastewater is based on the City of Thunder Bay Environment Division – Wastewater Long Term Financial Plan, which was approved by City Council on March 2, 2015 as part of the 2015 Budget review and approval process. This plan included borrowing for capital projects and annual increases in reserve funds over the 20-year term of the plan. The Financial Plan projects a Wastewater Reserve Fund balance of \$25.0 million in 2034 with a debt to reserve ratio of 0.80. Administration will be bringing forward an updated Wastewater Financial Plan to Committee of the Whole in May, 2021.

The long-term strategy for Solid Waste is based on The City of Thunder Bay Environment Division – Solid Waste (Landfill) Financial Plan (R 130/2019 (Environment)) and was approved by City Council in September, 2019. This was the first update of the plan and included borrowing for capital projects, and annual increases in reserve funds over the 20-year term of the plan. The Financial Plan projects a Solid Waste Reserve Fund balance of \$2.6 million in 2038 with a debt to reserve ratio of 3.15

Tax-Supported

The 2019 tax-supported reserve and reserve fund balance is \$130.3 million representing an increase of \$16.3 million.

The 2019 increase mainly relates to net contributions to the Indoor Turf Reserve Fund (\$14.8 million), Stabilization Reserve Fund (\$3.3 million), Ontario Community Infrastructure Fund (\$3.1 million), Dedicated Gas Tax Reserve Fund (\$1.5 million), and Capital Expenditure Reserve (\$1.5 million), offset with net decreases in Renew Thunder Bay Reserve Fund (\$5.8 million), and Federal Gas Tax Reserve Fund (\$3.1 million).

BMA Management Consulting Inc. (“BMA”) completed a comparative municipal study with 110 participating Ontario municipalities, including the City of Thunder Bay.

The following chart shows tax discretionary reserves as a % of total taxation as reported in the 2019 BMA Survey. The City of Thunder Bay fell below the overall survey average in 2015 to 2018 and below the median in 2015 to 2018; however continues to be above the survey average for the Northern Region.

Tax Discretionary Reserves as % of Total Taxation

BMA Survey	Thunder Bay	Northern Region	Survey Median (restated)	Survey Average (restated)
2019	64%	unknown	unknown	unknown
2018	57%	43%	74%	77%
2017	59%	43%	70%	74%
2016	52%	41%	65%	74%
2015	55%	41%	69%	71%

The following chart shows the total debt to total discretionary reserve ratios from 2015 to 2019. BMA recommends a debt to reserve ratio of 1.0 so that for every \$1 in debt, there would be \$1 in reserves.

The City’s projected ratio of 1.5 for 2019 indicates that for every \$1.50 in debt, there is \$1.0 in reserves. The City of Thunder Bay’s ratio performance fell below the survey average, survey median, and northern region in each of the years 2015 to 2018. The ratio projected for 2019 has slightly improved from 2018 mainly due to the increase in reserve fund balances as a result of the year-end favourable variance and one time Federal Gas Tax funding received but not yet spent.

Total Debt to Total Discretionary Reserve Ratio

BMA Survey	Thunder Bay	Northern Region	Survey Median	Survey Average
2019	1.5	unknown	unknown	unknown
2018	1.7	1.1	0.5	0.9
2017	1.8	1.2	0.6	1.0
2016	2.0	1.3	0.7	1.0
2015	1.8	1.3	0.8	1.0

The following chart shows the City's total debt to total reserve ratios from 2015 to 2019 broken down between tax supported and rate supported excluding and including Tbaytel debt.

Using updated information as at December 31, 2019, the City's ratio of tax-supported debt to reserves was 0.6, which is more favourable than the BMA recommended debt to reserve ratio of 1.0.

The ratio for the rate-supported component excluding Tbaytel is 4.9 and including Tbaytel is 6.9. The improvement in the ratio from 2015 represents an increase in rate-supported reserve fund balances related to operations and rate-supported long term financial plans. This also reflects the City's use of long term debt and reserve funds to upgrade the water and wastewater facilities.

Total Debt to Total Reserve Ratio (Tax Supported and Rate Supported excluding and including Tbaytel Debt)

Year	Tax Supported	Rate Supported (excluding Tbaytel)	Rate Supported (including Tbaytel)
2019	0.6	4.9	6.9
2018	0.7	7.4	9.5
2017	0.8	16.4	18.9
2016	0.9	22.4	23.9
2015	0.7	34.8	38.6

Schedule 3 – Statement of Financial Activities and Accumulated Net Revenue

Gross Revenue Variance

Total revenues were \$398.1 million, a favourable variance of \$13.7 million from the budgeted amount of \$384.4 million. The main components of this variance are:

- Favourable variance in Federal and Ontario grants of \$10.8 million, including \$7.0 million of one time Federal Gas Tax revenue and \$3.8 million from the federal government for emergency flood and fire evacuations.
- Favourable variance in user fees of \$1.5 million, primarily relating to favourable variances of \$1.7 million in waterworks resulting from increased water consumption and fire line hydrant charges.
- Favourable variance in other revenue of \$0.7 million primarily related to a favourable variance in municipal accommodation tax revenue \$0.4 million, penalties and interest on taxes \$0.4 million, commodity tax rebate of \$0.2 million, offset with an unfavourable variance in fines of \$0.4 million.

Gross Expenditure Variance

Total expenditures were \$337.9 million, a favourable variance of \$2.6 million, representing 0.8% of the budgeted amount of \$340.5 million.

The following provides an overview of the specific expenditure categories:

General government – Includes expenditures related to general administration, corporate overhead, members of council, and general financial expenditures. The unfavourable variance of \$2.5 million relates primarily to unfavourable variances in unbudgeted emergency flood and fire evacuation expenses (\$3.8 million), and provision for tax write offs (\$1.8 million). These variances were offset by favourable variances in legal fees (\$1.1 million), insurance claims (\$0.6 million), Corporate Services (\$0.6 million), primarily related to vacancy savings, City Manager's Office (\$0.3 million), and energy savings (\$0.2 million).

Protection to persons and property – Expenditures for fire and police constitute the majority of this category (94%) with provincial offences, licensing and enforcement, and animal services accounting for the balance. The favourable variance of \$1.2 million primarily relates to a favourable variance in Police (\$0.5 million) related to savings in wages and legal fees, and a favourable variance in Fire (\$0.4 million) mainly due to wages.

Transportation services – Roads and transit account for 89% of the expenditures in this category with the balance relating to parking, and street lighting. Overall there is no significant variance in this category, however, of note is a favourable variance of \$0.7 million in transit primarily relating to fringe benefits and vacancy savings offset with an unfavourable variance in Roads (\$0.6 million) mainly due to winter control costs. The transit favourable variance of \$0.7 million has been transferred to the Capital Transit Reserve Fund as per Corporate Report 2007.008 (Finance - Accounting & Budgets).

Environmental services – Expenditures related to waterworks and sanitary sewers make up 76% of the total, with storm sewers, and garbage collection and disposal forming the remainder. The favourable variance of \$2.7 million relates to:

1. Sanitary Sewers (\$1.6 million) - primarily due to vacancy savings (\$1.1 million), energy savings (\$0.4 million), lower than budgeted financing costs (\$0.4 million), offset by an unfavourable variance in contracted services due to operational needs (\$0.6 million).
2. Garbage Disposal (\$1.1 million) – primarily due to recovery from sanitary sewer operations for sludge and grit disposal (\$0.8 million) and lower than budgeted financing costs (\$0.3 million).

Health services – Included in this category are expenditures related to Superior North EMS (91%) with the contribution to the Thunder Bay District Health Unit and cemeteries forming the remainder. The unfavourable variance of \$0.8 million mainly relates to higher WSIB and overtime costs in Superior North EMS.

Social and family services – General assistance to persons and assistance to aged persons accounts for 92% of the expenditures included here with child care forming the balance. The favourable variance of \$0.8 million primarily relates to a lower than budgeted District of Thunder Bay Social Services Administration Board levy.

Recreation and culture – This category includes parks, recreation programs, recreation facilities, golf, marina, contributions to the Thunder Bay Public Library, Thunder Bay Museum, Thunder Bay Community Auditorium and the Thunder Bay Art Gallery. The favourable variance of \$1.0 million primarily relates to vacancy savings (\$0.6 million) and the timing of spending the funding for the Youth Inclusion Program.

Planning and development – This category includes planning and zoning activities, economic development, and tourism. There is no significant variance in planning and development.

Net Variance

The preceding analysis of year-end variances is in accordance with the presentation of gross revenues and gross expenditures as required to produce audited financial statements for Ministry of Municipal Affairs and Housing reporting purposes. For internal quarterly variance reporting during the year, the variances are identified on a net basis by departments. The total net favourable variance for tax-supported operations is \$3.4 million or 1.3% of the total net operating budget of \$255.5 million and 0.9% of the total gross operating budget of \$384.4 million.

Administration recommends transferring the annual surplus of \$3.4 million to the Stabilization Reserve Fund which is in accordance with the strategy outlined in Corporate Report 2004.235 (Finance-Accounting)). Transferring this favourable variance would result in an estimated uncommitted balance of \$13.0 million in the Stabilization Reserve Fund as at December 31, 2019. This reserve fund is a source of financing to offset the forecasted unfavourable financial impact of the COVID-19 pandemic.

The following chart highlights the net variance in both tax-supported and rate-supported operations with explanations for the key drivers.

Section	+(-) Variance (\$ millions)	Comments
TAX SUPPORTED		
City Manager's Office	0.5	Corporate Strategic Services 0.2; City Clerks 0.2; Human Resources 0.1
Community Services	0.5	Recreation & Culture – staff vacancy & fringe benefit savings 0.5
Corporate Services & Long Term Care	0.3	Financial Services 0.1; CIT 0.2 vacancy savings
	0.4	Long Term Care – increased revenue 0.4
Development & Emergency Services	0.4	Fire – primarily relating to increased revenue and wage savings
	(0.4)	Superior North EMS – primarily relating to overtime & WSIB costs (0.8) offset by increased revenues (0.4)
Infrastructure & Operations	(1.0)	Roads – winter control;
Police Services	0.6	Primarily relating to savings in legal costs 0.3, wages, 0.2, and higher grant revenue 0.1
Corporate Legal & Insurance	1.7	Legal 1.1; Insurance claims 0.6
Taxation related	(0.8)	Penalties & Interest, PILs and supplementary taxes 1.0; tax write-offs (1.8)
Miscellaneous corporate expenditures	1.2	Thunder Bay District Social Services Administration Board Levy 0.9; debenture costs 0.3
<u>Total Tax Supported</u>	<u>3.4</u>	
RATE SUPPORTED		
Waterworks	2.1	Primarily relating to revenue higher than predicted 1.6 and vacancy, WSIB and overtime savings 0.5;
Wastewater	1.3	Primarily relating to savings in wages due to vacancies 1.1; savings in energy 0.4 and financing costs 0.4; offset by higher contracted services expenses (0.6)
Solid waste	0.5	Revenue higher than predicted 0.2 and lower financing costs 0.2
<u>Total Rate Supported</u>	<u>3.9</u>	

Investment of Municipal Funds Update

The following chart reports the market value return of the City's investment portfolio for the fiscal year ended December 31, 2019 compared to the benchmarks.

For the Fiscal Year Ended December 31, 2019					
	Total Portfolio	Cash & Short Term Investments		Bond Portfolio	Equity Fund
		TD Money Market	HISA		
Market Value Return (before Fees)	6.44%	1.66%	2.51%	6.86%	18.79%
Benchmark (before Fees)	7.61%	1.68%	1.68%	6.42%	22.88%
Market Value Return (after Fees)	6.15%	1.49%	2.44%	6.68%	18.19%
Market Value Portfolio Balance at Dec 31, 2019(millions)	\$124.3	\$0.2	\$34.0	\$75.8	\$14.3

As indicated above, the market value return on the total fund (Cash and Short Term Investments, Bond and Equity Fund), before fees, for the fiscal year ended December 31, 2019 was 6.44% and under performed the benchmark return of 7.61%. This was due mainly to the under performance of the Equity Fund, which was offset partially by over performance of the High Interest Savings Account (HISA) and Bond portfolio. Market value performance takes into account fluctuations in the market and includes unrealized gains and losses.

The City's return on investments in bonds for the year ended December 31, 2019 was 6.86% compared to a benchmark return of 6.42%. Over performance of the Bonds relative to the benchmark is attributed to an overweight in corporate bonds.

The market value return on the City's investment in equities for the year ended December 31, 2019 was 18.79% before fees. The benchmark posted a market value return of 22.88%, before fees. Under performance of equities compared to the benchmark was due to stock selection in the Consumer Discretionary, Energy, and Information Technology sectors. Sector allocation also underperformed versus the benchmark due to an overweight in Consumer Staples and underweights in the Energy and Materials sectors.

The return, after fees, to the City during the year ended December 31, 2019 yielded \$2,875,055 in realized investment income. The realized rate of return on the total portfolio which represents actual income earned and received, was 2.21%, before fees, broken down as follows: Cash and Short Term Investments - \$1,690,818, and Canadian Bonds - \$1,361,220. The City did not withdraw from the Equity Fund in 2019, which is why this fund did not realize income.

Investment Fees

For the year ended December 31, 2019, the total fees of \$176,982 included:

1. Investment Advisory Services \$51,195
2. Investment Management Services \$111,431
3. Custodian Services \$14,356

Investment Reporting Requirements

The City's Investment policy requires the General Manager – Corporate Services & Long Term Care and City Treasurer to report on the date of each transaction in or disposal of the city's own securities, including a statement of the purchase and sale price of each security.

The records of each transaction are summarized in the custodial statements of RBC Dexia Investor Services on a monthly basis. The statements for all purchases, sales, and maturities of securities are provided to the City and filed/archived following review by Administration. The statements for these purchases and sales have been filed and kept in safekeeping, and are available for review by members of City Council upon request.

It is the opinion of the General Manager – Corporate Services & Long Term Care and City Treasurer that all investments were made in accordance with the investment policies and goals adopted by the City.

There were no investments held by the City that fell below the standard required under the Municipal Act for that investment during 2019.

Prudent Investor Update

On March 6, 2018 the Minister of Municipal Affairs announced reforms to the municipal eligible investment regulations. Effective January 1, 2019, municipalities can pass a by-law authorizing the use of the new investment power under the Prudent Investor standard. Rather than investing in a "legal list" of eligible investments set out by the province, qualifying municipalities will be able to invest in any security, as long as it is prudent for their situation.

Financial criteria to be eligible to invest under the new standard independently:

For a municipality to independently qualify, its Treasurer must be of the opinion that the municipality can satisfy one of the following criteria:

1. The municipality has at least \$100 million in money and investments that it does not require immediately. Even though the City's book value in investments is \$119.5 million at December 31, 2019, it is the opinion of the Treasurer that the criteria of "funds not required immediately" is below the \$100 million threshold at this time.

2. The municipality has at least \$50 million in net financial assets. The City of Thunder Bay does not meet this criteria having net debt of \$ 114.1 million as at December 31, 2018.

Municipalities that do not qualify independently may enter into a written agreement to invest under the new regime as part of a group of municipalities if it meets one of the criteria:

1. Invest through an Investment Board established by a municipality that has fulfilled an independent qualification requirement;
2. Invest through the City of Toronto's Investment Board. The City of Toronto is the first Ontario municipality to operate under the prudent investor standard regime effective January 1, 2018;
3. Establish and invest through a Joint Investment Board with one or more other municipalities if all of the municipalities have a combined total of at least \$100 million in money and investments that the municipalities do not require immediately; or
4. Invest through an existing Joint Investment Board established by a group of municipalities.

ONE Investment had been working towards the creation of a ONE Joint Investment Board in order to provide municipalities of all sizes access to the Prudent Investor standard. On May 14, 2020, ONE Investment announced the launch of the ONE Joint Investment Board. The final regulatory steps are still underway with investing expected to begin early July. Administration will monitor the operating results of the ONE Joint Investment Board and continue to investigate other options to access the Prudent Investor standard and report back to Council with updates.

CONCLUSION

It is concluded that the Non-Consolidated Financial Statements and Reserve Fund Update for the Corporation of the City of Thunder Bay (Attachment A) should be received by City Council for information purposes.

It is also concluded that City Council should approve the year end reserve fund transfer to the Stabilization Reserve Fund as detailed in this Report and in Schedule 2 to the non-consolidated financial statements.

It is further concluded that City Council should receive this annual update on Investments of Municipal Funds for information purposes.

REFERENCE MATERIAL ATTACHED:

ATTACHMENT A - NON-CONSOLIDATED FINANCIAL STATEMENTS

PREPARED BY: CARLY JAREMEY, ACCOUNTANT AND EMMA WESTOVER, MANAGER – ACCOUNTING

THIS REPORT SIGNED AND VERIFIED BY: Linda Evans, GM Corporate Services & Long Term Care, Treasurer	DATE: May 22, 2020
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THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As at December 31, 2019
(Unaudited - Prepared by Management)

	<u>2019</u>	<u>2018</u>
	\$	\$
Assets		
Cash and investments	119,928,858	91,617,721
Accounts receivable	62,451,328	60,851,039
Taxes receivable	10,380,574	10,526,735
Other current assets	4,725,447	4,323,656
Long term receivables	40,837,943	31,084,132
Capital outlay	173,235,658	176,980,686
	<u>411,559,808</u>	<u>375,383,969</u>
Liabilities and Equity		
Accounts payable and accrued liabilities	47,902,550	46,022,893
Deferred revenue	10,273,116	8,994,059
Long term liabilities - municipal	173,235,658	176,980,686
Long term liabilities - on behalf of Tbaytel	38,875,000	28,925,000
Capital fund (Schedule 1)	(8,597,085)	(13,395,516)
Reserves and reserve funds (Schedule 2)	149,870,569	127,560,008
Operating fund (Schedule 3)	-	296,839
	<u>411,559,808</u>	<u>375,383,969</u>

THE CORPORATION OF THE CITY OF THUNDER BAY

NON-CONSOLIDATED STATEMENT OF CAPITAL OPERATIONS

Schedule 1

Year ended December 31, 2019

with comparative figures for 2018

(Unaudited - Prepared by Management)

	<u>2019</u>	<u>2018</u>
	\$	\$
Unfinanced capital outlay, beginning of year	<u>13,395,516</u>	<u>12,885,511</u>
Capital expenditure		
General government	2,719,826	2,137,247
Protection to persons and property	5,153,621	6,338,912
Transportation services	22,074,774	25,210,184
Environmental services	17,616,076	15,312,772
Health services	945,860	760,741
Social and family services	1,313,694	899,097
Recreation and cultural services	7,392,679	10,821,402
Planning and development	1,811,957	263,168
	<u>59,028,487</u>	<u>61,743,523</u>
Capital financing		
Net contributions from revenue fund	8,392,868	8,877,791
Contributions from reserves and reserve funds	37,947,170	35,246,465
Contributions to reserves and reserve funds	(5,869,689)	(5,971,340)
Contributions from trust funds	17,363	-
Long-term liabilities incurred	16,377,526	12,873,093
Canada grants	2,522,859	4,270,104
Ontario grants	1,244,338	2,595,930
Interest earned on debenture proceeds	8,907	18,046
Net proceeds from land development account activity	969,159	887,505
Insurance proceeds	59,866	11,708
Other	2,156,551	2,424,216
	<u>63,826,918</u>	<u>61,233,518</u>
Unfinanced capital outlay, end of year	<u><u>8,597,085</u></u>	<u><u>13,395,516</u></u>
Represented by		
Capital projects to be financed by debenture	4,477,002	9,082,768
Capital projects funded by internal loans	10,652,554	10,297,602
Unexpended debenture proceeds	(332,892)	(700,949)
Land development account	(6,199,579)	(5,283,905)
	<u><u>8,597,085</u></u>	<u><u>13,395,516</u></u>

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF CONTINUITY OF RESERVES AND RESERVE FUNDS
Schedule 2
For the Year ended December 31, 2019

(Unaudited - Prepared by Management)

	<u>Reserves & Reserve Funds Total</u>	<u>Animal Control Donations</u>	<u>Arthur Street</u>	<u>Building Permit</u>	<u>CEDC</u>	<u>Capital General</u>	<u>Capital Landfill</u>	<u>Capital Sewage (Wastewater)</u>	<u>Capital Transit</u>	<u>Capital Waterworks</u>
Balance at beginning of year	\$ 127,560,008	205,199	91,598	1,348,376	124,861	832,086	422,548	5,025,725	2,533,900	7,562,898
<u>Revenue</u>										
Interest earned	2,479,459	4,093	1,924	28,316	4,722	16,844	15,685	123,554	60,465	198,863
Contribution from revenue fund	53,007,431	4,406	-	-	200,000	-	889,961	6,198,899	690,751	7,756,893
Transfer from reserves and reserve funds	17,154,639	-	-	-	-	-	-	-	-	-
Contribution from capital fund	5,869,689	-	-	-	-	-	-	1,942,458	-	3,927,231
Contribution from developers	95,686	-	-	-	-	-	-	-	-	-
Total revenue	78,606,904	8,499	1,924	28,316	204,722	16,844	905,646	8,264,911	751,216	11,882,987
<u>Expenditures</u>										
Contribution to capital fund	37,947,170	-	-	-	-	60,000	241,276	6,425,733	-	7,870,556
Transfer to capital fund	-	-	-	-	-	-	-	-	-	-
Transfer to reserves and reserve funds	17,154,639	-	-	-	-	-	-	-	-	-
Contribution to revenue fund	1,194,534	25,000	-	-	-	-	-	-	-	-
Total expenditures	56,296,343	25,000	-	-	-	60,000	241,276	6,425,733	-	7,870,556
Balance at end of year	\$ 149,870,569	188,698	93,522	1,376,692	329,583	788,930	1,086,918	6,864,903	3,285,116	11,575,329

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF CONTINUITY OF RESERVES AND RESERVE FUNDS
Schedule 2
For the Year ended December 31, 2019

(Unaudited - Prepared by Management)

	<u>CIT</u>	<u>CIT Capital</u>	<u>Clean Green & Beautiful</u>	<u>Community Centres</u>	<u>Community Partnership</u>	<u>Corporate Energy Innovation</u>	<u>Dedicated Gas Tax</u>	<u>Digital Parcel Mapping</u>	<u>Election Expense</u>	<u>EMS Facility</u>
Balance at beginning of year	1,321,891	2,437,363	828,641	39,878	336,964	507,689	224,445	159,245	75,799	354,575
<u>Revenue</u>										
Interest earned	70,332	-	14,674	795	8,126	10,985	14,474	1,764	2,781	6,644
Contribution from revenue fund	578,714	-	200,000	-	100,000	41,021	1,443,991	-	135,000	-
Transfer from reserves and reserve funds	2,437,363	-	-	-	-	-	-	-	-	-
Contribution from capital fund	-	-	-	-	-	-	-	-	-	-
Contribution from developers	-	-	-	-	-	-	-	-	-	-
Total revenue	3,086,409	-	214,674	795	108,126	52,006	1,458,465	1,764	137,781	6,644
<u>Expenditures</u>										
Contribution to capital fund	1,398,955	-	459,758	4,069	-	10,167	-	150,442	-	76,369
Transfer to capital fund	-	-	-	-	-	-	-	-	-	-
Transfer to reserves and reserve funds	-	2,437,363	-	-	-	-	-	-	-	-
Contribution to revenue fund	-	-	-	-	-	-	-	-	21,745	-
Total expenditures	1,398,955	2,437,363	459,758	4,069	-	10,167	-	150,442	21,745	76,369
Balance at end of year	3,009,345	-	583,557	36,604	445,090	549,528	1,682,910	10,567	191,835	284,850

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF CONTINUITY OF RESERVES AND RESERVE FUNDS
Schedule 2
For the Year ended December 31, 2019

(Unaudited - Prepared by Management)

	<u>EMS Vehicle & Equipment</u>	<u>Federal Gas Tax</u>	<u>55+ Food Program</u>	<u>55+ Ctre Endowmt</u>	<u>55+ Ctre Southside</u>	<u>Fire Equipment</u>	<u>Fire Training Centre</u>	<u>Ft William Stadium</u>	<u>Fuel Farm</u>	<u>Hillcourt Estates</u>
Balance at beginning of year	2,091,791	5,491,836	64,093	1,622,018	136,420	95,425	44,272	86,082	45,782	685,207
<u>Revenue</u>										
Interest earned	43,134	82,046	1,164	34,062	2,865	2,918	930	1,840	1,176	14,389
Contribution from revenue fund	734,000	13,578,339	-	-	-	109,126	-	3,072	20,455	-
Transfer from reserves and reserve funds	-	-	-	-	-	-	-	-	-	-
Contribution from capital fund	-	-	-	-	-	-	-	-	-	-
Contribution from developers	-	-	-	-	-	-	-	-	-	-
Total revenue	777,134	13,660,385	1,164	34,062	2,865	112,044	930	4,912	21,631	14,389
<u>Expenditures</u>										
Contribution to capital fund	809,626	9,716,881	17,363	-	-	22,086	-	-	-	-
Transfer to capital fund	-	-	-	-	-	-	-	-	-	-
Transfer to reserves and reserve funds	-	7,031,234	-	-	-	-	-	-	-	-
Contribution to revenue fund	-	-	-	-	-	-	-	-	-	-
Total expenditures	809,626	16,748,115	17,363	-	-	22,086	-	-	-	-
Balance at end of year	2,059,299	2,404,106	47,894	1,656,080	139,285	185,383	45,202	90,994	67,413	699,596

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF CONTINUITY OF RESERVES AND RESERVE FUNDS
Schedule 2
For the Year ended December 31, 2019

(Unaudited - Prepared by Management)

	Indoor <u>Turf</u>	<u>Insurance</u>	Legal <u>Fees</u>	Marina <u>Capital</u>	McKellar Mall <u>Capital</u>	MTO Transit <u>Capital</u>	Municipal Accommodation <u>Tax</u>	Oliver Paipoonge <u>Policing</u>	Ontario Community <u>Infrastructure Fund</u>
Balance at beginning of year	-	1,982,570	1,914,309	506,936	55,591	323,164	353,066	14,001	909,236
<u>Revenue</u>									
Interest earned	153,992	41,634	40,198	5,751	1,745	4,898	6,590	-	51,416
Contribution from revenue fund	-	-	-	59,126	55,000	-	1,172,041	-	5,490,018
Transfer from reserves and reserve funds	14,703,275	-	-	-	-	-	-	-	-
Contribution from capital fund	-	-	-	-	-	-	-	-	-
Contribution from developers	-	-	-	-	-	-	-	-	-
Total revenue	14,857,267	41,634	40,198	64,877	56,745	4,898	1,178,631	-	5,541,434
<u>Expenditures</u>									
Contribution to capital fund	37,391	-	-	525,284	-	179,872	-	-	2,411,751
Transfer to capital fund	-	-	-	-	-	-	-	-	-
Transfer to reserves and reserve funds	-	-	-	-	-	-	1,172,041	14,001	-
Contribution to revenue fund	-	-	-	-	-	-	78,500	-	-
Total expenditures	37,391	-	-	525,284	-	179,872	1,250,541	14,001	2,411,751
Balance at end of year	14,819,876	2,024,204	1,954,507	46,529	112,336	148,190	281,156	-	4,038,919

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF CONTINUITY OF RESERVES AND RESERVE FUNDS
Schedule 2
For the Year ended December 31, 2019

(Unaudited - Prepared by Management)

	<u>Ontario Municipal Cycling</u>	<u>Parking Revenue</u>	<u>Police Capital Projects</u>	<u>Pioneer Ridge Structural</u>	<u>Post Employment Benefits</u>	<u>PRO Kids</u>	<u>Recreation Trails</u>	<u>Renew Thunder Bay</u>	<u>Sandy Beach</u>
Balance at beginning of year	875,926	335,341	12,621	1,213,778	5,294,148	830,661	25,278	27,211,295	-
<u>Revenue</u>									
Interest earned	17,090	7,399	265	28,670	109,057	16,116	946	504,901	-
Contribution from revenue fund	-	33,951	-	302,956	450,000	53,508	39,500	485,000	-
Transfer from reserves and reserve funds	-	-	-	-	-	-	-	-	-
Contribution from capital fund	-	-	-	-	-	-	-	-	-
Contribution from developers	-	-	-	-	-	-	-	-	-
Total revenue	17,090	41,350	265	331,626	559,057	69,624	40,446	989,901	-
<u>Expenditures</u>									
Contribution to capital fund	124,213	-	-	-	-	-	-	321,765	-
Transfer to capital fund	-	-	-	-	-	-	-	-	-
Transfer to reserves and reserve funds	-	-	-	-	-	-	-	6,500,000	-
Contribution to revenue fund	-	-	-	-	651,900	180,005	-	-	-
Total expenditures	124,213	-	-	-	651,900	180,005	-	6,821,765	-
Balance at end of year	768,803	376,691	12,886	1,545,404	5,201,305	720,280	65,724	21,379,431	-

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF CONTINUITY OF RESERVES AND RESERVE FUNDS
Schedule 2
For the Year ended December 31, 2019

(Unaudited - Prepared by Management)

	<u>Sick Pay Liability</u>	<u>Simpson Street BIA</u>	<u>Stabilization</u>	<u>Subdivision Deposits</u>	<u>Tax Assessment Appeals</u>	<u>Tournament Centre</u>	<u>Vested Property</u>	<u>Victoriaville Capital</u>	<u>Waterfront Capital</u>	<u>Whalen Building</u>
Balance at beginning of year	2,354,991	18,031	12,005,992	378,337	8,470,683	254,597	5,540,013	40,811	77,551	770,359
<u>Revenue</u>										
Interest earned	46,976	379	265,938	7,364	177,884	5,609	116,908	896	1,891	18,775
Contribution from revenue fund	-	-	3,885,093	-	-	25,000	54,096	5,000	25,000	399,046
Transfer from reserves and reserve funds	-	-	14,001	-	-	-	-	-	-	-
Contribution from capital fund	-	-	-	-	-	-	-	-	-	-
Contribution from developers	-	-	-	95,686	-	-	-	-	-	-
Total revenue	46,976	379	4,165,032	103,050	177,884	30,609	171,004	5,896	26,891	417,821
<u>Expenditures</u>										
Contribution to capital fund	-	-	859,370	151,033	-	-	-	-	-	151,649
Transfer to capital fund	-	-	-	-	-	-	-	-	-	-
Transfer to reserves and reserve funds	-	-	-	-	-	-	-	-	-	-
Contribution to revenue fund	236,100	-	-	-	-	-	-	1,284	-	-
Total expenditures	236,100	-	859,370	151,033	-	-	-	1,284	-	151,649
Balance at end of year	2,165,867	18,410	15,311,654	330,354	8,648,567	285,206	5,711,017	45,423	104,442	1,036,531

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF CONTINUITY OF RESERVES AND RESERVE FUNDS
Schedule 2
For the Year ended December 31, 2019

(Unaudited - Prepared by Management)

	<u>Winter Roads</u>	<u>WSIB</u>	<u>Reserve Funds Total</u>	<u>Equipment Replacement</u>	<u>Capital Expenditure</u>	<u>Working Capital</u>	<u>Reserves Total</u>
Balance at beginning of year	1,112,287	2,410,599	110,088,779	267,438	12,903,791	4,300,000	17,471,229
<u>Revenue</u>							
Interest earned	23,358	53,248	2,479,459	-	-	-	-
Contribution from revenue fund	-	250,000	45,468,963	94,985	7,443,483	-	7,538,468
Transfer from reserves and reserve funds	-	-	17,154,639	-	-	-	-
Contribution from capital fund	-	-	5,869,689	-	-	-	-
Contribution from developers	-	-	95,686	-	-	-	-
Total revenue	23,358	303,248	71,068,436	94,985	7,443,483	-	7,538,468
<u>Expenditures</u>							
Contribution to capital fund	-	-	32,025,609	-	5,921,561	-	5,921,561
Transfer to capital fund	-	-	-	-	-	-	-
Transfer to reserves and reserve funds	-	-	17,154,639	-	-	-	-
Contribution to revenue fund	-	-	1,194,534	-	-	-	-
Total expenditures	-	-	50,374,782	-	5,921,561	-	5,921,561
Balance at end of year	1,135,645	2,713,847	130,782,433	362,423	14,425,713	4,300,000	19,088,136

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
AND ACCUMULATED NET REVENUE

Schedule 3

Year ended December 31, 2019

(Unaudited - Prepared by Management)

	Budget 2019	Actual 2019	Actual 2018
	\$	\$	\$
Revenue			
Taxation	185,618,000	187,875,439	182,837,763
Payments in lieu of taxes	10,564,000	8,994,932	8,751,717
Federal and Ontario grants	65,597,500	76,362,583	65,455,539
Fees and service charges	90,152,300	91,684,504	89,158,155
Other (Schedule 3.1)	32,452,300	33,143,939	32,133,775
	384,384,100	398,061,397	378,336,949
Expenditure			
General government	23,957,709	26,454,615	27,004,404
Protection to persons and property	89,335,637	88,109,854	86,271,329
Transportation services	50,262,532	50,078,220	48,526,792
Environmental services	54,368,124	51,708,394	48,688,215
Health services	29,772,606	30,630,034	29,415,732
Social and family services	43,845,942	43,057,977	43,188,314
Recreational and cultural	40,834,274	39,830,290	38,730,052
Planning and development	8,101,476	7,986,248	7,798,982
	340,478,300	337,855,632	329,623,820
Excess of revenue over expenditure for the year before the undernoted	43,905,800	60,205,765	48,713,129
Net transfers to capital	(15,820,800)	(8,392,868)	(8,877,791)
Net transfers to reserves	-	(7,538,468)	(6,594,054)
Net transfers to reserve funds	(28,085,000)	(40,889,336)	(29,828,873)
Year end Surplus	-	3,385,093	3,412,411
Yearend surplus transfer to Reserve Funds	-	(3,385,093)	(3,412,411)
Excess of revenue over expenditure after reserve fund transfer	-	-	-
Accumulated net revenue, beginning of year	-	296,839	296,839
Recognition of accumulated net revenue	-	(296,839)	-
Accumulated net revenue, end of year	-	-	296,839

THE CORPORATION OF THE CITY OF THUNDER BAY
NON-CONSOLIDATED SCHEDULE OF OTHER REVENUE
Schedule 3.1
Year ended December 31, 2019
(Unaudited - Prepared by Management)

	Budget <u>2019</u>	Actual <u>2019</u>	Actual <u>2018</u>
	\$	\$	\$
Licences and permits	1,872,200	1,635,252	1,738,032
Fines	3,501,400	3,072,288	3,177,986
Penalties and interest on taxes	2,300,000	2,721,121	2,542,012
Tbaytel contribution	18,000,000	18,000,000	17,500,000
Recoveries from district municipalities	3,413,200	3,607,107	3,377,321
Miscellaneous	3,365,500	4,108,171	3,798,424
	<u>32,452,300</u>	<u>33,143,939</u>	<u>32,133,775</u>

Corporate Report

DEPARTMENT/ DIVISION	Corporate Services & Long Term Care - Revenue	REPORT NO.	R 68/2020
DATE PREPARED	04/02/2020	FILE NO.	
MEETING DATE	06/22/2020 (mm/dd/yyyy)		
SUBJECT	2020 Tax Policy Report		

RECOMMENDATION

With respect to the Corporate Tax Policy Report R 68/2020 (Corporate Services & Long Term Care - Revenue), we recommend that the special service area boundary be extended for sewage and land drainage to include all properties on Dogwood Crescent;

AND THAT graduated taxation apply to the large industrial property class for 2020 with two bands of taxation, the lower band being taxed at 90% of the upper band and the CVA boundary between taxation bands be \$18.5 million;

AND THAT the recommended tax ratios and tax rates included in Attachment 11 be approved for the 2020 taxation year;

AND THAT the final tax levy be due in two installments on September 2 and October 7, 2020;

AND THAT the penalty shall be one half per cent (0.5%) of the amount in default on the first day immediately following the installment due date for the installments due on July 8, 2020, September 2, 2020 and October 7, 2020;

AND THAT the penalty shall be one and one-quarter per cent (1.25%) of the amount in default on the first day immediately following the installment due date for the installment due March 4, 2020;

AND THAT interest shall accrue at a rate of one and one-quarter per cent (1.25%) against all amounts that have become due and remain unpaid. Such interest shall be calculated and imposed on the first day of the calendar month.

AND THAT by-law 277/1990 being a by-law to provide for penalties for non-payment of taxes be repealed;

AND THAT by-law 276/1990 being a by-law to provide for interest to be added to tax arrears be repealed;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report is being presented to provide City Council with recommendations on the Corporate Tax Policy options and requirements under the Municipal Act, 2001 for the setting of tax policies, tax rates, penalty and interest charges, and tax due dates in preparation for the 2020 final property tax billing. This report recommends tax ratios that are consistent with the approved long term tax strategy.

DISCUSSION

Long Term Property Tax Strategy

The following resolution was approved by City Council on May 13, 2019:

“With respect to Report No. 59/2019 (Corporate Services & Long Term Care - Revenue), we recommend that a long-term property tax strategy be established to guide Administration in preparation of annual tax policies with the following considerations:”

- Graduated taxation in the large industrial property class be phased out by increasing the low band rate;
- The broad class industrial ratio be reduced from 2.925444 (2018) to 2.63, the provincial threshold ratio for the industrial property class, by reducing the large industrial tax ratio;
- The multi-residential tax ratio be reduced from 2.422438 (2018) to the provincial threshold ratio of 2.0; with the revenue from growth in the new multi-residential property class being directed to reduce the multi-residential tax ratio;
- The commercial tax ratio be reduced from 2.137932 (2018) to 1.98, the provincial threshold ratio for the commercial property class by adopting the starting ratio each year;
- Recommendations in paragraphs 1-4 be limited to the extent that the impact on a median residential property does not exceed the Council approved tax levy increase for the year by more than 0.5% (i.e., 2019, 2.29% levy increase before growth is equal to not more than 2.79% tax rate increase for residential property owners);
- The annual tax policy report will provide three options for Council’s consideration including; an option which will reflect recommendations in paragraphs 1-5; a status quo option (starting ratios with same tax policies as adopted by City Council in the previous year) and a tax shift mitigation option.

Covid-19 influences on Tax Policy

In response to financial pressures due to COVID-19, Administration is recommending tax policy measures that will provide relief to property owners. These include:

- Recommending that the usual August installment due date be deferred to September to provide additional time to pay.

- Although the approved long term tax strategy included limiting the impact on a median residential property by no more than 0.5% of the Council approved tax levy increase for the year ($2.73\% + 0.5\% = 3.23\%$), an option (recommended) is presented that will limit the impact to the residential class by not more than 0.25% ($2.73\% + 0.25\% = 2.98\%$)
- Penalty and Interest charges on taxes due and unpaid have historically been 1.25% on the installment amount not paid, the day after the due date, and 1.25% on the first day of each month. Administration is recommending reducing the penalty charged on late payment of an installment for the installments due July, September, and October.

Phase-In of MPAC Reassessment Changes and Assessment Growth

There is a four-year phase-in of assessment increases as determined by the Municipal Property Assessment Corporation (MPAC), whereby increases are spread equally over a four-year term (2017 - 2020) using a January 1, 2016 valuation date. Decreases resulting from reassessment are not phased-in, but flowed through to taxpayers in 2017.

Thunder Bay experienced an overall increase in its taxable and payment in lieu of taxes assessment base of 5.53% in 2020. As seen in Attachment 1, assessment growth was 0.79% and value/equity changes attributed to the reassessment phase-in program represents 4.70%.

The City is experiencing negative growth in the industrial classes and the majority of the growth continues to come from the residential class resulting in the ongoing shift of the tax levy onto the residential property class.

Net assessment growth of 0.79% in 2019 has contributed \$1,641,177 in taxation revenue in 2020.

Education Taxes

The Province sets the education rates across all municipalities in Ontario. The Province updates education tax rates on an annual basis to offset the impact of reassessment. For 2020, the residential education tax rate decreased from 0.161% to 0.153% and the commercial/industrial education tax rate decreased from 1.03% to 0.98%. Municipalities in Ontario that have assessment increases higher than the provincial average change will experience an increase in education taxes while those municipalities that have assessment increases lower than the provincial average change will experience a decrease in education taxes as a result of the reset. Thunder Bay experienced an overall decrease of \$224,007 with the majority of the decrease applicable to the commercial property class.

The decrease in education taxes creates education tax room that can be used to reduce the large industrial and multi-residential tax ratios with a reduced impact to the overall tax burden on the residential taxpayer.

The following table shows the change in education taxes levied by property class from 2019 to 2020:

Education Tax Levy			
	2019	2020	Change
Residential	\$ 13,998,569	13,946,460	(52,109)
New Multi Residential	26,251	26,056	(195)
Multi Residential	697,460	707,821	10,361
Commercial	15,985,924	15,768,658	(217,266)
Industrial	607,664	650,107	42,443
Large Industrial	706,124	709,469	3,345
Landfills	7,107	6,762	(345)
Pipeline	380,641	370,322	(10,319)
Farm	1,523	1,579	56
Managed Forest	525	547	22
TOTAL	\$32,411,788	32,187,781	(224,007)

Urban/Special Area Services

Urban Service Area By-laws were established when the City was first amalgamated as a fairness measure so that citizens who did not receive the benefit of certain services (transit, street lighting, sewage and drainage, and garbage collection) did not pay for them.

Report No. 2002.53 (Revenue) authorized Administration to bring forward by-laws as required to expand the areas within which special services (historically known as urban services).

Expanding the areas does not generate additional revenue for the City, but it does spread the cost of providing the services over more properties. This results in a decrease for those currently paying a special services charge and an increase for those who now benefit from the special service being made available.

In this regard, expansion to Schedule A- Sewage and Drainage Special Area of By-law 46-2006 is in order to include all properties on Dogwood Crescent.

Municipal Tax Levy

City Council approved a 2020 municipal tax levy including payments in lieu of taxes of \$199,397,900. This represents an increase of \$5.31 million or 2.73% over 2019. For billing purposes, the budget is allocated as follows in order to levy separately for urban/special services:

	2019	2020
Municipal General Tax Levy	\$170,061,494	\$176,101,267
Urban/Special Services:		
Garbage Collection	6,087,234	6,580,206
Street Lighting	3,764,049	3,866,312
Sewage and Drainage	2,375,482	1,433,206
Public Transportation	11,803,441	11,416,909
Total Municipal Tax Levy	\$194,091,700	\$199,397,900

Tax Ratios

- A municipal tax ratio is the degree by which a property class is taxed relative to the residential class.
- The residential tax ratio is always 1.0.
- Tax ratios determine how much of the municipal tax burden is borne by each property class.
- Altering tax ratios does not alter the overall levy amount, only how it is distributed.
- Education tax rates are set by the Province and are not dependent on tax ratios approved by municipal Councils.
- The Province has established a range of fairness for each property class. With the exception of revenue neutral ratios, tax ratios cannot be moved further away from the range of fairness.
- The Province has established threshold ratios for the multi-residential (2.0), commercial (1.98) and industrial (2.63) property classes. Property tax increases cannot be spread evenly over all property classes if any tax ratio exceeds the provincial thresholds.
- Revenue neutral tax ratios are a ratio flexibility decision that is made annually by the Province. This flexibility allows municipalities to adjust tax ratios away from the range of fairness to offset tax shifts that may occur between property classes as a result of the phase-in of reassessment changes.
- Attachment 2 provides an overview of Thunder Bay's historical tax ratios including those recommended in 2020.
- As shown in the following table, in 2019 the tax ratios shifted the Municipal tax burden from residential to non-residential properties. Although residential properties represented 79.2% of total taxable property assessment, due to existing tax ratios in the multi-residential, commercial, and industrial classes, they paid only 63.5% of the total tax levy.

Property Class	Percentage of Taxable Assessment 2019	Percentage of Total of Municipal Tax Levy 2019
Residential	79.2	63.5
New multi-residential	0.1	0.1
Multi-residential	4.0	7.4
Commercial	15.0	25.6
Industrial	0.6	1.0
Large Industrial	0.6	1.6
Pipelines	0.3	0.8
Total	100	100

- The chart below is a comparison of the tax ratios approved for 2019, and the tax ratios for each of the options identified in this report.

	2019 Approved Tax Ratios	Option 1 Ratios	Option 2 Ratios	Option 3 Ratios	Option 4 Ratios (Recommended)
Class					
Residential	1.000000	1.000000	1.000000	1.000000	1.000000
New Multi-Residential	1.000000	1.000000	1.000000	1.000000	1.000000
Multi-Residential	2.285000	2.073000	2.228000	2.229405	2.142500
Commercial	2.115246	2.108740	2.108740	2.133776	2.108740
Industrial	2.415148	2.407719	2.407719	2.227600	2.407719
Large Industrial (no band)	3.170000	2.940000	3.160250	3.048818	2.975329
Landfills	2.583329	2.583329	2.583329	2.708325	2.583329
Pipelines	2.768387	2.768387	2.768387	2.838391	2.768387
Farm	0.250000	0.250000	0.250000	0.250000	0.250000
Managed Forests	0.250000	0.250000	0.250000	0.250000	0.250000

Graduated Taxation

Since 1998, graduated taxation has been an option available to municipalities. The objective of graduated taxation is to reduce taxation levels on businesses that are located on lower-value properties.

Municipalities are permitted to tax commercial and industrial properties at different rates depending upon their CVA. Graduated CVA bands are defined by CVA ranges.

Either two or three bands may be chosen with no limits being placed on where the CVA boundaries between bands are set. Municipalities also have full flexibility to choose the relative tax levels for each band although the band with the highest value properties is always set at 100%. This program is self-funded within the class, and as such, by providing a lower tax rate for a lower band, the tax rate for the higher band increases.

The 2014 Tax Policy established graduated taxation as the tool to manage significant tax shifts that would have occurred among properties within the large industrial property class leading to tax increases in excess of 10% for some properties. Graduated taxation was utilized in 2014 with the intent of phasing it out in future years so the year over year tax changes among the properties in the class were reasonable. In 2015, grain elevators were reclassified from the large industrial property class to the commercial class leaving seven properties in the large industrial class. As such, any change in graduated taxation has a larger impact on each of the remaining properties in the class.

The CVA boundary between taxation bands in 2019 was \$18.5 million with the low band being taxed at 81% of the high band.

Graduated taxation is a means to mitigate shifts in taxation levels among properties within the large industrial property class. Administration recommends changes to graduated taxation as outlined in option 4.

Optional Property Classes

In addition to the standard property classes, municipalities can adopt optional classes. Optional classes provide flexibility in spreading the municipality's property tax burden within the commercial and industrial property classes.

The large industrial optional class was adopted by City Council in 1998 as a temporary solution to mitigate large shifts in the overall tax burden that would have otherwise occurred. The large industrial ratio was 3.17 in 2019 compared to the industrial residual ratio of 2.415148.

There are currently six properties in large industrial class, two of which are vacant land. Having so few properties in the class, increases the volatility of the class, which is magnified by the high ratios. Therefore, administration recommends that the large industrial class ratio be reduced as outlined in option 4.

Summary of Options				
	Option 1	Option 2	Option 3	Option 4
Residential property class total levy increase	2.86%	2.30%	2.13%	2.64%
Increase in tax bill for a median residential single family detached home	\$89.06	\$70.63	\$64.92	\$81.74
# of multi-residential tenants subject to rent reduction	94%	23%	24%	62%
Graduated taxation- low band rate	90%	81%	90%	90%
Multi-residential ratio	2.07300	2.22800	2.229405	2.142500
Large industrial ratio	2.94000	3.16025	3.048818	2.975329
Commercial ratio	2.10874	2.10874	2.133776	2.108740

Option 1 – Approved Long Term Tax Strategy- Maximum Increase to Residential Property Class

This option seeks to reduce the large industrial ratio, the multi-residential ratio and the commercial ratio to the extent that the municipal tax increase for the residential property class is 0.5% more than the 2.73% municipal tax levy increase (3.23%).

Graduated Taxation: Consistent with the long-term tax strategy, administration is recommending that the lower band be taxed at 90% of the upper band. The CVA boundary between taxation bands is recommended to remain unchanged at \$18.5 million. Properties in the low band would experience an overall tax decrease of 2.24%, while the one property having a value in excess of \$18.5 million will have a tax decrease of 4.07%.

This option would shift taxes within the large industrial class of \$93,962 from properties with assessment in the low band to the property with assessment in the high band.

Tax Ratios: In conjunction with the change to graduated taxation as noted above, the large industrial ratio would be reduced to 2.94 for this option. Without the change to the large industrial ratio, property tax increases experienced by three of the five properties included in the low band boundary would be in excess of 5% with the highest increase at 31%.

The multi-residential ratio would be reduced to 2.073. This reduction results in 215 properties experiencing a tax reduction in excess of 2.49% resulting in rent reductions for 6,528 of 6937 units. Therefore, 94% of units in the multi-residential class would be subject to rent reduction.

As shown in Attachment 3, the residential property class would see a municipal levy increase of 3.23%; however, due to changes in the education levy, the overall increase to the residential property class is 2.86%.

The median residential single family detached home in Thunder Bay which has an updated assessment of 215,591 in 2020, would see an increase to their tax bill of \$89.06, \$7.32 more per year compared to recommended option 4.

This approach is consistent with the approved long-term tax strategy; however, due to the financial pressures related to COVID-19, administration is not recommending this option as it results in the largest tax increase for the residential property class compared to the other options.

Option 2 - Status Quo

Option 2 is the approach that is typically adopted when Council has achieved its desired ratios and is satisfied that the shifts that are occurring due to reassessment or growth are not significant enough to warrant a different approach.

Graduated Taxation: Under option 2, the lower band would remain unchanged from 2019 and would be taxed at 81% of the upper band. The CVA boundary between taxation bands would also remain unchanged at \$18.5 million. Properties in the low band would experience an overall tax decrease of 1.61%, while the one property having a value in excess of \$18.5 million will have a tax increase of 3.39%.

This option would shift taxes within the large industrial class of \$199,566 from properties with assessment in the low band to the property with assessment in the high band.

Tax Ratios: Under this option, the 2019 tax ratios are updated to account for the 2019 levy restrictions applicable to the commercial, industrial, and multi-residential property classes. These updated tax ratios become the starting ratios for 2020 and are shown in Attachment 4.

As shown in Attachment 4, the residential property class would see a municipal levy increase of 2.61%; however, due to changes in the education levy, the overall increase to the residential property class is 2.30%.

The median residential single family detached home in Thunder Bay which has an updated assessment of 215,591 in 2020, would see an increase to their tax bill of \$70.63, \$11.11 less per year compared to recommended option 4.

55 properties in the multi-residential class would experience a tax reduction in excess of 2.49% resulting in rent reductions for 1,605 of 6937 units or 23%. This option results in the least number of units that would be subject to rent reduction compared to the other options.

The multi-residential and large industrial ratios remain high under this option, therefore, this Option 2 is not recommended for 2020.

Option 3 – Tax Shift Mitigation

Option 3 is not consistent with the approved long term tax strategy because the multi-residential, commercial, and industrial ratios may increase using this approach, but this option is included as requested by Council.

Graduated Taxation: If option 3 is adopted, administration recommends that the lower band be taxed at 90% of the upper band. The CVA boundary between taxation bands is recommended to remain unchanged at \$18.5 million. Properties in the low band would experience an overall tax increase of 0.03%, while the one property having a value in excess of \$18.5 million will have a tax decrease of 1.85%.

This option would shift taxes within the large industrial class of \$96,136 from properties with assessment in the low band to the property with assessment in the high band.

Tax Ratios: Under this approach, revenue neutral tax ratios are selected which adjust tax ratios away from the range of fairness to offset tax shifts that may occur between property classes as a result of the phase-in of reassessment changes. Tax ratios are then adjusted where permitted with the goal of achieving uniform tax changes across all property classes.

As shown in Attachment 5, the residential property class would see a municipal levy increase of 2.41%; however, due to changes in the education levy, the overall increase to the residential property class is 2.13%, which is well below the approved 2020 tax levy increase of 2.73%.

The median residential single family detached home in Thunder Bay which has an updated assessment of 215,591 in 2020, would see an increase to their tax bill of \$64.92, \$16.82 less per year compared to recommended option 4.

57 properties in the multi-residential class would experience a tax reduction in excess of 2.49% resulting in rent reductions for 1665 of 6937 units. Therefore, 24% of units in the multi-residential class would be subject to rent reduction, significantly lower than recommended option 4.

This approach results in an increase to the commercial ratio which is not consistent with the approved long term tax strategy. According to the 2019 BMA Municipal Study, Thunder Bay had the fourth highest commercial tax ratio and the city's relative commercial taxes were among the highest of the surveyed municipalities.

The multi-residential and large industrial ratios remain high and the commercial ratio increases with this option, therefore, this approach is not recommended for 2020.

Option 4 – Modified Long Term Tax Strategy

Option 4 is consistent with the long term tax strategy; however, the large industrial and multi-residential tax ratios are reduced to the extent that the municipal tax increase for the residential property class is 0.25% more than the 2.73% municipal tax levy increase (2.98%).

Graduated Taxation: Consistent with the long-term tax strategy, administration is recommending that the lower band be taxed at 90% of the upper band. The CVA boundary between taxation bands is recommended to remain unchanged at \$18.5 million. Graduated taxation shifts taxation levels within the Large Industrial class as follows:

	Taxation Before Graduated Taxation	Taxation After Graduated Taxation	Difference
Assessment <\$18.5m	2,169,023	2,074,338	(94,685)
Assessment >\$18.5m	1,517,091	1,611,776	94,685

Tax Ratios: The large industrial ratio would be reduced to 2.975329 for this option, resulting in a tax decrease of 1.49% for properties in the low band boundary and a tax decrease of 3.33% for the property having a value in excess of \$18.5 million.

The multi-residential ratio would be reduced to 2.1425. This reduction results in 161 properties experiencing a tax reduction in excess of 2.49% resulting in rent reductions for 4,314 of 6937 units. Therefore, 62% of units in the multi-residential class would be subject to rent reduction.

As shown in Attachment 6, the residential property class would see a municipal levy increase of 2.98%; however, due to changes in the education levy, the overall increase to the residential property class is 2.64%.

The median residential single family detached home in Thunder Bay which has an updated assessment of 215,591 in 2020, would see an increase to their tax bill of \$81.74.

This approach is consistent with the approved long-term tax strategy but reduces the burden on the residential property class compared to Option 1 and is being recommended for 2020.

Attachment 7 highlights the Municipal Tax Shift by property class and the total tax increase by property class moving from Options #1 through #4.

Tax Rates and Due Dates

Attachment 8 provides the tax ratios and tax rates required to raise the 2020 Municipal Tax Levy using option 1 – Long Term Tax Strategy with the maximum allowable increase to the residential property class. This option is not recommended.

Attachment 9 provides tax ratios and tax rates that would be required to raise the 2020 Municipal Tax Levy using option 2 – Status Quo. This option is not recommended.

Attachment 10 provides tax ratios and tax rates that would be required to raise the 2020 Municipal Tax Levy using option 3 – Tax Shift Mitigation. This option is not recommended.

Attachment 11 provides tax ratios and tax rates that would be required to raise the 2020 Municipal Tax Levy using option 4 – Modified Long Term Tax Strategy. This option is recommended.

Final bills are anticipated to be ready for mailing by the last week of July.

Administration has historically recommended a minimum 30-day notice provision with the final tax levy due in two installments occurring in the first week of August and October. Given the COVID-19 Pandemic, administration is recommending a 30 day deferral of the August due date. Therefore, administration recommends the final tax levy be due in two installments: September 2 and October 7, 2020.

Penalty and Interest Rates

The City currently applies a penalty of 1.25% calculated on the installment amount that is not paid, the day after a tax installment is due.

The City also applies interest of 1.25% calculated on the tax balance that is overdue, on the first of each month. Interest is not calculated on the penalties or interest balance.

2020 penalties and interest revenue is budgeted at \$2,525,000 based on historical payment activity. It is anticipated that the number of accounts in arrears will increase because of the financial strain experienced by property owners related to COVID-19. On May 1, 2020 there were 400 more accounts in tax arrears as compared to May 1, 2019.

Assuming installments past due increase up to 15%, penalty revenue on installments 2, 3, and 4, is estimated to be \$194,000 - \$222,000 in total.

The chart below displays the estimated lost penalty revenue that results from moving the penalty rate of 1.25% to the rates shown below for the next three tax installments due in 2020.

	Estimated Range of Lost Penalty Revenue		
Penalty Rate	0%	0.5%	1.0%
Installment 2	\$59,000-\$68,000	\$36,000-\$41,000	\$12,000-\$14,000
Installment 3	\$64,000-\$73,000	\$38,000-\$44,000	\$13,000-\$15,000
Installment 4	\$71,000-\$81,000	\$42,000-\$49,000	\$14,000-\$16,000
Total	\$194,000-\$222,000	\$116,000-134,000	\$39,000-\$45,000

If the penalty rate is reduced to 0%, there would be no incentive for property owners to pay the tax installment regardless of their ability to pay and reducing the penalty rate to 1% does not provide very much relief to property owners. Therefore, administration recommends a penalty rate of 0.5% for the remaining three installments due in 2020.

Administration is not recommending a change in the interest rate of 1.25% (calculated on the full arrears balance at the first of each month), as a change to the interest rate would affect all taxpayers that are in arrears and have been in arrears prior to the pandemic. Average interest revenue is \$210,000 per month.

FINANCIAL IMPLICATION

Approval of the 2020 tax policies and tax rates as recommended will ensure that the 2020 tax levy will be sufficient to meet budgeted taxation revenue.

Lost penalty revenue of \$116,000 - \$134,000 will be offset by identified favorable variances in the Revenue Division.

CONCLUSION

It is concluded that the tax policies, tax ratios, tax rates, penalty rates, and interest rates as recommended in Report R 68/2020 (Revenue) should be approved for the 2020 taxation year.

BACKGROUND

The provincial government sets the province-wide policies and rules with respect to property assessment and taxation. The Ministry of Finance sets assessment policy and standards and is responsible for establishing the majority of legislation and regulations governing tax policy. It also is responsible for setting education tax rates for all property classes. The Ministry of Education is responsible for establishing the deadlines for municipalities to pay their education tax installments and is responsible for allocating the education taxes to the school boards.

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing all property in Ontario. The Province transferred responsibility for property assessment to what is now called MPAC on December 31, 1998. MPAC carries out its activities in accordance with the provisions of the Assessment Act, as well as regulations issued under the Act by the Province. Municipalities use the values MPAC establishes for properties when they calculate property taxes.

Municipalities have been granted some decision-making responsibility by the Province relating to municipal taxation. In this regard, there are options made available by the Province through the Municipal Act, 2001, and regulations issued thereunder whereby certain tax policy decisions must be made by December 31 of each year.

Since the introduction of current value assessment by the Province in 1998, inequities in tax treatment have been identified in the multi-residential, commercial and industrial property classes in many cities including Thunder Bay. On May 13, 2019, City Council approved a long term tax strategy that is designed to reduce property tax ratios to enhance long-term financial stability and achieve greater fairness and relative competitiveness over time.

REFERENCE MATERIAL ATTACHED

- Attachment 1 - Assessment Changes 2019-2020
- Attachment 2 - Tax Ratios 1998 - 2020
- Attachment 3 - Impact of using Option 1 – Approved Long Term Tax Strategy
- Attachment 4 - Impact of using Option 2 – Status Quo
- Attachment 5 - Impact of using Option 3 – Tax Shift Mitigation
- Attachment 6 - Impact of using Option 4 – Modified Long Term Tax Strategy
- Attachment 7 - Impact Options 1, 2, 3, & 4 have on Distribution of the Tax Levy
- Attachment 8 - 2020 Tax Rates & Ratios with Option 1 – Long Term Tax Strategy
- Attachment 9 - 2020 Tax Rates & Ratios with Option 2 – Status Quo
- Attachment 10- 2020 Tax Rates & Ratios with Option 3 – Tax Shift Mitigation
- Attachment 11 - 2020 Tax Rates & Ratios with Option 4 – Modified Long Term Tax Strategy

PREPARED BY: Kathleen Cannon – Director of Revenue

THIS REPORT SIGNED AND VERIFIED BY:	DATE:
LINDA EVANS, GM-CORPORATE SERVICES & LONG TERM CARE	June 12, 2020

Assessment Changes 2019 - 2020

(Final year of 4 year phase-in)

PROPERTY CLASS	2019 Returned Roll	2019 Yearend Roll	2019 Growth	2020 Returned Roll	2020 Value Change	% Growth	% Value Change	Total % Change
	A	B	C (B - A)	D	E (D - B)	F (C/A)	G (E/B)	H (D/A)
Residential	8,632,851,822	8,695,849,279	62,997,457	9,116,598,215	420,748,936	0.73	4.84	5.60
New Multi-Residential	14,170,460	16,305,088	2,134,628	17,030,000	724,912	15.06	4.45	20.18
Multi-Residential	434,635,231	433,204,727	-1,430,504	462,627,800	29,423,073	-0.33	6.79	6.44
Commercial	1,634,380,722	1,658,893,740	24,513,018	1,715,057,440	56,163,700	1.50	3.39	4.94
Industrial	65,483,441	63,487,174	-1,996,267	66,946,300	3,459,126	-3.05	5.45	2.23
Large Industrial	68,092,947	68,334,710	241,763	72,396,400	4,061,690	0.36	5.94	6.32
Landfill	690,000	690,000	0	690,000	0	0.00	0.00	0.00
Pipeline	36,751,040	36,955,435	204,395	37,788,000	832,565	0.56	2.25	2.82
Farm	4,221,157	3,784,208	-436,949	4,129,000	344,792	-10.35	9.11	-2.18
Managed Forest	1,347,816	1,304,637	-43,179	1,429,000	124,363	-3.20	9.53	6.02
Total Taxable/PIL	10,892,624,636	10,978,808,998	86,184,362	11,494,692,155	515,883,157	0.79%	4.70%	5.53%

Assessment Totals 2016 - 2020

(Full impact of reassessment)

PROPERTY CLASS	2016 Yearend Roll	Destination Value	Total % Change
Residential	7,442,771,080	9,116,598,215	22.49
New Multi-Residential	14,130,351	17,030,000	20.52
Multi-Residential	345,964,097	462,627,800	33.72
Commercial	1,545,918,513	1,715,057,440	10.94
Landfill	794,000	690,000	-13.10
Industrial	55,083,810	66,946,300	21.54
Large Industrial	57,683,378	72,396,400	25.51
Pipeline	34,457,741	37,788,000	9.66
Farm	2,749,829	4,129,000	50.15
Managed Forest	1,043,234	1,429,000	36.98
Total Taxable/PIL	9,500,596,033	11,494,692,155	20.99

**Tax Ratios for the City of Thunder Bay
1998 to 2020**

	Residential	New Multi- Residential	Multi- Residential	Commercial	Shopping Centre	Office Building	Parking/ Vac Land	Industrial	Large Industrial (No Band)	Landfill	Pipelines	Farmland	Managed Forests
1998	1.000000		2.903900	2.445000	2.213600	2.582300	1.493900	3.230100	3.471800		2.198400	0.250000	0.250000
1999	1.000000		2.903900	2.445000	2.213600	2.582300	1.493900	3.230100	3.471800		2.198400	0.250000	0.250000
2000	1.000000		2.903900	2.445000	2.213600	2.582300	1.493900	3.230100	3.471800		2.198400	0.250000	0.250000
2001	1.000000		2.538500	2.445000	2.213600	2.582300	1.493900	3.230100	3.471800		2.152000	0.250000	0.250000
2002	1.000000		2.538500	2.394081	2.167501	2.528523	1.462789	3.162832	3.399498		2.152000	0.250000	0.250000
2003	1.000000		2.538500	2.020900	1.829700	2.134400	1.234800	2.475700	2.660900		2.152000	0.250000	0.250000
2004	1.000000		2.740000	2.020900	1.829700	2.134400	1.234800	2.382400	2.681200		2.152000	0.250000	0.250000
2005	1.000000		2.740000	1.980000	1.866300	2.091700	1.259500	2.430000	2.627500		2.152000	0.250000	0.250000
2006	1.000000		2.740000	1.952709	n.a	n.a	n.a	2.430000	2.627500		2.152000	0.250000	0.250000
2007	1.000000		2.740000	1.952709	n.a	n.a	n.a	2.430000	2.627500		2.152000	0.250000	0.250000
2008	1.000000		2.740000	1.952709	n.a	n.a	n.a	2.430000	2.627500		2.152000	0.250000	0.250000
2009	1.000000		2.740000	1.952709	n.a	n.a	n.a	2.430000	2.627500		2.152000	0.250000	0.250000
2010	1.000000		2.740000	1.952709	n.a	n.a	n.a	2.430000	2.465000		2.152000	0.250000	0.250000
2011	1.000000		2.740000	1.952709	n.a	n.a	n.a	2.430000	2.465000		2.152000	0.250000	0.250000
2012	1.000000		2.740000	1.952709	n.a	n.a	n.a	2.430000	2.465000		2.152000	0.250000	0.250000
2013	1.000000		2.708571	1.980000	n.a	n.a	n.a	2.559283	2.596145		2.271603	0.250000	0.250000
2014	1.000000	1.000000	2.685576	1.980000	n.a	n.a	n.a	2.540000	3.230648		2.388795	0.250000	0.250000
2015	1.000000	1.000000	2.649522	2.045366	n.a	n.a	n.a	2.503555	3.325639		2.502278	0.250000	0.250000
2016	1.000000	1.000000	2.631000	2.067700	n.a	n.a	n.a	2.445300	3.376233		2.612379	0.250000	0.250000
2017	1.000000	1.000000	2.566505	2.144417	n.a	n.a	n.a	2.488302	3.368219	2.453732	2.691541	0.250000	0.250000
2018	1.000000	1.000000	2.422438	2.137932	n.a	n.a	n.a	2.441050	3.304256	2.583329	2.768387	0.250000	0.250000
2019	1.000000	1.000000	2.285000	2.115246	n.a	n.a	n.a	2.415148	3.170000	2.583329	2.768387	0.250000	0.250000
2020 (recommended)	1.000000	1.000000	2.142500	2.108740	n.a	n.a	n.a	2.407719	2.975329	2.583329	2.768387	0.250000	0.250000
Percent change	0.00	0.00	-26.22	-13.75				-25.46	-14.30	5.28	25.93	0.00	0.00

Notes:

In 2006 City Council stopped using the optional commercial property classes (shopping centre, office building, and parking/vac Land).

In 2014 City Council created the optional new multi-residential property class and confirmed a tax ratio of 1.0 for the class.

In 2017 the Province created a new property class for landfills.

Large Industrial properties are subject to graduated taxation with the lower band (assessment up to \$18.5 million) being taxed at 90% of the higher band (assessment over \$18.5 million) in 2020.

Analysis of 2020 Tax Change by Property Class
Option 1
Not Recommended

Property Class	2020 Tax Ratio	2019 Municipal Taxation at Year-end \$	2019 Education Taxation at Year-end \$	2019 Total Taxation at Year-end \$	2020 Municipal Taxation \$	2020 Education Taxation \$	2020 Total Taxation \$	Difference Between 2019 and 2020 Taxation					
								Municipal \$	Municipal %	Education \$	Education %	Total Change \$	Total Change %
Residential	1.000000	123,235,719	13,998,569	137,234,288	127,215,802	13,946,460	141,162,262	3,980,083	3.23%	(52,109)	-0.37%	3,927,974	2.86%
New Multi-Residential	1.000000	234,383	26,251	260,634	240,638	26,056	266,694	6,255	2.67%	(195)	-0.74%	6,060	2.33%
Multi-residential	2.073000	14,153,392	697,460	14,850,852	13,188,769	707,821	13,896,590	(964,623)	-6.82%	10,361	1.49%	(954,262)	-6.43%
Commercial	2.108740	49,981,112	15,985,924	65,967,036	50,218,594	15,768,658	65,987,252	237,482	0.48%	(217,266)	-1.36%	20,216	0.03%
Industrial	2.407719	1,909,819	607,664	2,517,483	2,092,883	650,107	2,742,990	183,064	9.59%	42,443	6.98%	225,507	8.96%
*Large Industrial	2.940000	3,084,245	706,124	3,790,369	2,948,472	709,469	3,657,941	(135,773)	-4.40%	3,345	0.47%	(132,428)	-3.49%
Landfills	2.583329	23,012	7,107	30,119	22,868	6,762	29,630	(144)	-0.63%	(345)	-4.85%	(489)	-1.62%
Pipelines	2.768387	1,470,646	380,641	1,851,287	1,478,188	370,322	1,848,510	7,542.24	0.51%	(10,319)	-2.71%	(2,777)	-0.15%
Farm	0.250000	12,346	1,523	13,869	13,382	1,579	14,961	1,036	8.39%	56	3.69%	1,092	7.87%
Managed Forests	0.250000	4,254	525	4,779	4,626	547	5,173	372	8.73%	22	4.28%	394	8.24%
Total		194,108,928	32,411,788	226,520,716	197,424,222	32,187,781	229,612,003	3,315,294	1.71%	(224,007)	-0.69%	3,091,287	1.36%
*Large Industrial (Properties < \$18.5 M)		972,264	220,591	1,192,855	940,773	225,376	1,166,149	(31,491)	-3.24%	4,785	2.17%	(26,706)	-2.24%
*Large Industrial (Properties > \$18.5 M)		2,111,981	485,533	2,597,514	2,007,699	484,093	2,491,792	(104,282)	-4.94%	(1,440)	-0.30%	(105,722)	-4.07%
Total Large Industrial Property Class		3,084,245	706,124	3,790,369	2,948,472	709,469	3,657,941	(135,773)	-4.40%	3,345	0.47%	(132,428)	-3.49%
*Graduated taxation reflected with two bands of taxation; the lower band being taxed at 90% of the upper band and CVA boundary between taxation bands is \$18.5 million. There is currently one property in the Large Industrial Class having an assessment in excess of \$18.5 million.													

Analysis of 2020 Tax Change by Property Class
Option 2
Not Recommended

Property Class	2020 Tax Ratio	2019 Municipal Taxation at Year-end \$	2019 Education Taxation at Year-end \$	2019 Total Taxation at Year-end \$	2020 Municipal Taxation \$	2020 Education Taxation \$	2020 Total Taxation \$	Difference Between 2019 and 2020 Taxation					
								Municipal \$	Municipal %	Education \$	Education %	Total Change \$	Total Change %
Residential	1.000000	123,235,719	13,998,569	137,234,288	126,447,012	13,946,460	140,393,472	3,211,293	2.61%	(52,109)	-0.37%	3,159,184	2.30%
New Multi-Residential	1.000000	234,383	26,251	260,634	239,181	26,056	265,237	4,798	2.05%	(195)	-0.74%	4,603	1.77%
Multi-residential	2.228000	14,153,392	697,460	14,850,852	14,087,040	707,821	14,794,861	(66,352)	-0.47%	10,361	1.49%	(55,991)	-0.38%
Commercial	2.108740	49,981,112	15,985,924	65,967,036	49,911,096	15,768,658	65,679,754	(70,016)	-0.14%	(217,266)	-1.36%	(287,282)	-0.44%
Industrial	2.407719	1,909,819	607,664	2,517,483	2,080,070	650,107	2,730,177	170,251	8.91%	42,443	6.98%	212,694	8.45%
*Large Industrial	3.160250	3,084,245	706,124	3,790,369	3,149,949	709,469	3,859,418	65,704	2.13%	3,345	0.47%	69,049	1.82%
Landfills	2.583329	23,012	7,107	30,119	22,732	6,762	29,494	(280)	-1.22%	(345)	-4.85%	(625)	-2.07%
Pipelines	2.768387	1,470,646	380,641	1,851,287	1,469,242	370,322	1,839,564	(1,404)	-0.10%	(10,319)	-2.71%	(11,723)	-0.63%
Farm	0.250000	12,346	1,523	13,869	13,302	1,579	14,881	956	7.75%	56	3.69%	1,012	7.29%
Managed Forests	0.250000	4,254	525	4,779	4,598	547	5,145	344	8.08%	22	4.28%	366	7.67%
Total		194,108,928	32,411,788	226,520,716	197,424,222	32,187,781	229,612,003	3,315,294	1.71%	(224,007)	-0.69%	3,091,287	1.36%
*Large Industrial (Properties < \$18.5 M)		972,264	220,591	1,192,855	958,793	214,928	1,173,721	(13,471)	-1.39%	(5,663)	-2.57%	(19,134)	-1.60%
*Large Industrial (Properties > \$18.5 M)		2,111,981	485,533	2,597,514	2,191,156	494,541	2,685,697	79,175	3.75%	9,008	1.86%	88,183	3.39%
Total Large Industrial Property Class		3,084,245	706,124	3,790,369	3,149,949	709,469	3,859,419	65,704	2.13%	3,345	0.47%	69,049	1.82%
*Graduated taxation reflected with two bands of taxation; the lower band being taxed at 81% of the upper band and CVA boundary between taxation bands is \$18.5 million. There is currently one property in the Large Industrial Class having an assessment in excess of \$18.5 million.													

Analysis of 2020 Tax Change by Property Class
Option 3
Not Recommended

Property Class	2020 Tax Ratio	2019 Municipal Taxation at Year-end \$	2019 Education Taxation at Year-end \$	2019 Total Taxation at Year-end \$	2020 Municipal Taxation \$	2020 Education Taxation \$	2020 Total Taxation \$	Difference Between 2019 and 2020 Taxation					
								Municipal \$	Municipal %	Education \$	Education %	Total Change \$	Total Change %
Residential	1.000000	123,235,719	13,998,569	137,234,288	126,209,100	13,946,460	140,155,560	2,973,381	2.41%	(52,109)	-0.37%	2,921,272	2.13%
New Multi-Residential	1.000000	234,383	26,251	260,634	238,731	26,056	264,787	4,348	1.85%	(195)	-0.74%	4,153	1.59%
Multi-residential	2.229405	14,153,392	697,460	14,850,852	14,069,131	707,821	14,776,952	(84,261)	-0.60%	10,361	1.49%	(73,900)	-0.50%
Commercial	2.133776	49,981,112	15,985,924	65,967,036	50,408,087	15,768,658	66,176,745	426,975	0.85%	(217,266)	-1.36%	209,709	0.32%
Industrial	2.227600	1,909,819	607,664	2,517,483	1,920,823	650,107	2,570,930	11,004	0.58%	42,443	6.98%	53,447	2.12%
*Large Industrial	3.048818	3,084,245	706,124	3,790,369	3,033,139	709,469	3,742,608	(51,106)	-1.66%	3,345	0.47%	(47,761)	-1.26%
Landfills	2.708325	23,012	7,107	30,119	23,787	6,762	30,549	775	3.37%	(345)	-4.85%	430	1.43%
Pipelines	2.838391	1,470,646	380,641	1,851,287	1,503,557	370,322	1,873,879	32,911	2.24%	(10,319)	-2.71%	22,592	1.22%
Farm	0.250000	12,346	1,523	13,869	13,277	1,579	14,856	931	7.54%	56	3.69%	987	7.12%
Managed Forests	0.250000	4,254	525	4,779	4,590	547	5,137	336	7.90%	22	4.28%	358	7.49%
Total		194,108,928	32,411,788	226,520,716	197,424,222	32,187,781	229,612,003	3,315,294	1.71%	(224,007)	-0.69%	3,091,287	1.36%
*Large Industrial (Properties < \$18.5 M)		972,264	220,591	1,192,855	967,785	225,392	1,193,160	(4,479)	-0.46%	4,801	2.18%	322	0.03%
*Large Industrial (Properties > \$18.5 M)		2,111,981	485,533	2,597,514	2,065,354	484,077	2,549,448	(46,627)	-2.21%	(1,456)	-0.30%	(48,083)	-1.85%
Total Large Industrial Property Class		3,084,245	706,124	3,790,369	3,033,139	709,469	3,742,608	(51,106)	-1.66%	3,345	0.47%	(47,761)	-1.26%
*Graduated taxation reflected with two bands of taxation; the lower band being taxed at 90% of the upper band and CVA boundary between taxation bands is \$18.5 million. There is currently one property in the Large Industrial Class having an assessment in excess of \$18.5 million.													

Analysis of 2020 Tax Change by Property Class
Option 4
Recommended

Property Class	2020 Tax Ratio	2019 Municipal Taxation at Year-end \$	2019 Education Taxation at Year-end \$	2019 Total Taxation at Year-end \$	2020 Municipal Taxation \$	2020 Education Taxation \$	2020 Total Taxation \$	Difference Between 2019 and 2020 Taxation					
								Municipal \$	Municipal %	Education \$	Education %	Total Change \$	Total Change %
Residential	1.000000	123,235,719	13,998,569	137,234,288	126,910,558	13,946,460	140,857,018	3,674,839	2.98%	(52,109)	-0.37%	3,622,730	2.64%
New Multi-Residential	1.000000	234,383	26,251	260,634	240,060	26,056	266,116	5,677	2.42%	(195)	-0.74%	5,482	2.10%
Multi-residential	2.142500	14,153,392	697,460	14,850,852	13,597,339	707,821	14,305,160	(556,053)	-3.93%	10,361	1.49%	(545,691)	-3.67%
Commercial	2.108740	49,981,112	15,985,924	65,967,036	50,096,412	15,768,658	65,865,070	115,300	0.23%	(217,266)	-1.36%	(101,966)	-0.15%
Industrial	2.407719	1,909,819	607,664	2,517,483	2,087,793	650,107	2,737,900	177,974	9.32%	42,443	6.98%	220,416	8.76%
*Large Industrial	2.975329	3,084,245	706,124	3,790,369	2,976,645	709,469	3,686,114	(107,600)	-3.49%	3,345	0.47%	(104,255)	-2.75%
Landfills	2.583329	23,012	7,107	30,119	22,814	6,762	29,576	(198)	-0.86%	(345)	-4.85%	(543)	-1.80%
Pipelines	2.768387	1,470,646	380,641	1,851,287	1,474,636	370,322	1,844,958	3,990	0.27%	(10,319)	-2.71%	(6,330)	-0.34%
Farm	0.250000	12,346	1,523	13,869	13,350	1,579	14,929	1,004	8.13%	56	3.69%	1,060	7.64%
Managed Forests	0.250000	4,254	525	4,779	4,615	547	5,162	361	8.48%	22	4.28%	383	8.01%
Total		194,108,928	32,411,788	226,520,716	197,424,222	32,187,781	229,612,003	3,315,294	1.71%	(224,007)	-0.69%	3,091,287	1.36%
*Large Industrial (Properties < \$18.5 M)		972,264	220,591	1,192,855	949,762	225,376	1,175,138	(22,502)	-2.31%	4,785	2.17%	(17,717)	-1.49%
*Large Industrial (Properties > \$18.5 M)		2,111,981	485,533	2,597,514	2,026,883	484,093	2,510,976	(85,098)	-4.03%	(1,440)	-0.30%	(86,539)	-3.33%
Total Large Industrial Property Class		3,084,245	706,124	3,790,369	2,976,645	709,469	3,686,114	(107,600)	-3.49%	3,345	0.47%	(104,255)	-2.75%
*Graduated taxation reflected with two bands of taxation; the lower band being taxed at 90% of the upper band and CVA boundary between taxation bands is \$18.5 million. There is currently one property in the Large Industrial Class having an assessment in excess of \$18.5 million.													

Tax Ratio Options - Impact on Distribution of 2020 Municipal Tax Levy

Property Class	2020 Municipal Tax Levy Option 1 (Not Recommended)	2020 Municipal Tax Levy Option 2 (Not recommended)	2020 Municipal Tax Levy Option 3 (Not recommended)	2020 Municipal Tax Levy Option 4 (Recommended)
Residential	127,215,802	126,447,012	126,209,100	126,910,558
New Multi-Residential	240,638	239,181	238,731	240,060
Multi-Residential	13,188,769	14,087,040	14,069,131	13,597,339
Commercial	50,218,594	49,911,096	50,408,087	50,096,412
Industrial	2,092,883	2,080,070	1,920,823	2,087,793
Large Industrial Properties <\$18.5M	940,773	958,793	967,785	949,762
Large Industrial Properties >\$18.5M	2,007,699	2,191,156	2,065,354	2,026,883
Landfills	22,868	22,732	23,787	22,814
Pipelines	1,478,188	1,469,242	1,503,557	1,474,636
Farm	13,382	13,302	13,277	13,350
Managed Forest	4,626	4,598	4,590	4,615
Total	197,424,222	197,424,222	197,424,222	197,424,222

Property Class	2020 Total Tax Levy % Change Option 1 (Not Recommended)	2020 Total Tax Levy % Change Option 2 (Not recommended)	2020 Total Tax Levy % Change Option 3 (Not recommended)	2020 Total Tax Levy % Change Option 4 (Recommended)
Residential	2.86%	2.30%	2.13%	2.64%
New Multi-Residential	2.33%	1.77%	1.59%	2.10%
Multi-Residential	-6.43%	-0.38%	-0.50%	-3.67%
Commercial	0.03%	-0.44%	0.32%	-0.15%
Industrial	8.96%	8.45%	2.12%	8.76%
Large Industrial Properties <\$18.5M	-2.24%	-1.60%	0.03%	-1.49%
Large Industrial Properties >\$18.5M	-4.07%	3.39%	-1.85%	-3.33%
Landfills	-1.62%	-2.07%	1.43%	-1.80%
Pipelines	-0.15%	-0.63%	1.22%	-0.34%
Farm	7.87%	7.29%	7.12%	7.64%
Managed Forest	8.24%	7.67%	7.49%	8.01%
Total	1.36%	1.36%	1.36%	1.36%

2020 Tax Rates Summary

Option 1 - Long Term Tax Strategy

Not Recommended

	Residential	New Multi-Residential	Multi-Residential	Commercial			Industrial		
				Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Vacant Land
<u>Tax Ratios</u>	1.000000	1.000000	2.073000	2.108740			2.407719		
Education	0.00153000	0.00153000	0.00153000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000
General	0.01236514	0.01236514	0.02484938	0.02567633	0.02182488	0.02182488	0.02931674	0.02491923	0.02491923
Garbage	0.00046430	0.00046430	0.00096249	0.00097909	0.00083222	0.00083222	0.00111790	0.00095022	0.00095022
PubTrans	0.00089284	0.00089284	0.00185086	0.00188277	0.00160035	0.00160035	0.00214971	0.00182725	0.00182725
SewDrain	0.00011663	0.00011663	0.00024177	0.00024594	0.00020905	0.00020905	0.00028081	0.00023869	0.00023869
Street Lighting	0.00029130	0.00029130	0.00060386	0.00061428	0.00052213	0.00052213	0.00070137	0.00059616	0.00059616
Total Full Service 2020	0.01566021	0.01566021	0.03003836	0.03919841	0.03478863	0.03478863	0.04336653	0.03833155	0.03833155

	Large Industrial						Landfills	Pipelines	Farm	Managed Forests
	Occupied			Excess Land			Occupied	Occupied	Occupied	Occupied
	No Band	Low Band	High Band	No Band	Low Band	High Band				
<u>Tax Ratios</u>	2.940000						2.583329	2.768387	0.250000	0.250000
Education	0.00980000	0.00937056	0.01041173	0.00980000	0.00937056	0.01041173	0.00980000	0.00980000	0.00038250	0.00038250
General	0.03579788	0.03422883	0.03803203	0.03042820	0.02909450	0.03232722	0.03194323	0.03423149	0.00309129	0.00309129
Garbage	0.00136504	0.00130521	0.00145023	0.00116029	0.00110943	0.00123270	0.00119944	0.00128536	0.00011608	0.00011608
PubTrans	0.00262495	0.00250990	0.00278877	0.00223121	0.00213341	0.00237046	0.00230650	0.00247173	0.00022321	0.00022321
SewDrain	0.00034289	0.00034289	0.00038099	0.00029146	0.00029146	0.00032384	0.00030129	0.00032288	0.00002916	0.00002916
Street Lighting	0.00085642	0.00081888	0.00090987	0.00072796	0.00069605	0.00077339	0.00075252	0.00080643	0.00007283	0.00007283
Total Full Service 2020	0.05078718	0.04857627	0.05397362	0.04463912	0.04269541	0.04743934	0.04630298	0.04891789	0.00391507	0.00391507

2020 Tax Rates Summary

Option 2 - Status Quo

Not Recommended

	Residential	New Multi-Residential	Multi-Residential	Commercial			Industrial		
				Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Vacant Land
<u>Tax Ratios</u>	1.000000	1.000000	2.228000	2.108740			2.407719		
Education	0.00153000	0.00153000	0.00153000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000
General	0.01229120	0.01229120	0.02654323	0.02552069	0.02169259	0.02169259	0.02913903	0.02476817	0.02476817
Garbage	0.00046145	0.00046145	0.00102811	0.00097308	0.00082712	0.00082712	0.00111104	0.00094439	0.00094439
PubTrans	0.00088676	0.00088676	0.00197570	0.00186995	0.00158945	0.00158945	0.00213507	0.00181481	0.00181481
SewDrain	0.00011590	0.00011590	0.00025823	0.00024440	0.00020774	0.00020774	0.00027905	0.00023720	0.00023720
Street Lighting	0.00028939	0.00028939	0.00064476	0.00061025	0.00051871	0.00051871	0.00069677	0.00059225	0.00059225
Total Full Service 2020	0.01557470	0.01557470	0.03198003	0.03901837	0.03463561	0.03463561	0.04316096	0.03815682	0.03815682

	Large Industrial						Landfills	Pipelines	Farm	Managed Forests
	Occupied			Excess Land			Occupied	Occupied	Occupied	Occupied
	No Band	Low Band	High Band	No Band	Low Band	High Band				
<u>Tax Ratios</u>	3.160250						2.583329	2.768387	0.250000	0.250000
Education	0.00980000	0.00893550	0.01103148	0.00980000	0.00893550	0.01103148	0.00980000	0.00980000	0.00038250	0.00038250
General	0.03824642	0.03487176	0.04305155	0.03250946	0.02964100	0.03659382	0.03175222	0.03402680	0.00307280	0.00307280
Garbage	0.00145830	0.00132963	0.00164152	0.00123955	0.00113018	0.00139529	0.00119208	0.00127747	0.00011536	0.00011536
PubTrans	0.00280238	0.00255511	0.00315446	0.00238203	0.00217185	0.00268129	0.00229079	0.00245489	0.00022169	0.00022169
SewDrain	0.00036627	0.00036627	0.00045219	0.00031133	0.00031133	0.00038436	0.00029941	0.00032086	0.00002898	0.00002898
Street Lighting	0.00091454	0.00083385	0.00102944	0.00077736	0.00070877	0.00087502	0.00074759	0.00080114	0.00007235	0.00007235
Total Full Service 2020	0.05358791	0.04889212	0.06036064	0.04701973	0.04289863	0.05296126	0.04608209	0.04868116	0.00389368	0.00389368

2020 Tax Rates Summary

Option 3 - Tax Shift Mitigation

Not Recommended

	Residential	New Multi-Residential	Multi-Residential	Commercial			Industrial		
				Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Vacant Land
<u>Tax Ratios</u>	1.000000	1.000000	2.229405	2.133776			2.227600		
Education	0.00153000	0.00153000	0.00153000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000
General	0.01226829	0.01226829	0.02650999	0.02577532	0.02190902	0.02190902	0.02690869	0.02287238	0.02287238
Garbage	0.00046058	0.00046058	0.00102682	0.00098277	0.00083536	0.00083536	0.00102599	0.00087209	0.00087209
PubTrans	0.00088493	0.00088493	0.00197287	0.00188824	0.00160501	0.00160501	0.00197127	0.00167558	0.00167558
SewDrain	0.00011561	0.00011561	0.00025774	0.00024669	0.00020968	0.00020968	0.00025753	0.00021890	0.00021890
Street Lighting	0.00028882	0.00028882	0.00064390	0.00061628	0.00052384	0.00052384	0.00064338	0.00054687	0.00054687
Total Full Service 2020	0.01554823	0.01554823	0.03194132	0.03930930	0.03488291	0.03488291	0.04060686	0.03598582	0.03598582

	Large Industrial						Landfills	Pipelines	Farm	Managed Forests
	Occupied			Excess Land			Occupied	Occupied	Occupied	Occupied
	No Band	Low Band	High Band	No Band	Low Band	High Band				
<u>Tax Ratios</u>	3.048818						2.708325	2.838391	0.250000	0.250000
Education	0.00980000	0.00937056	0.01041173	0.00980000	0.00937056	0.01041173	0.00980000	0.00980000	0.00038250	0.00038250
General	0.03682873	0.03521450	0.03912722	0.03130441	0.02993232	0.03325813	0.03322652	0.03482221	0.00306708	0.00306708
Garbage	0.00140422	0.00134267	0.00149186	0.00119359	0.00114127	0.00126808	0.00124740	0.00130731	0.00011515	0.00011515
PubTrans	0.00269799	0.00257973	0.00286637	0.00229329	0.00219277	0.00243642	0.00239668	0.00251178	0.00022123	0.00022123
SewDrain	0.00035247	0.00035247	0.00039163	0.00029960	0.00029960	0.00033289	0.00031311	0.00032815	0.00002890	0.00002890
Street Lighting	0.00088056	0.00084196	0.00093552	0.00074848	0.00071567	0.00079519	0.00078222	0.00081978	0.00007221	0.00007221
Total Full Service 2020	0.05196397	0.04970189	0.05522433	0.04563937	0.04365219	0.04850244	0.04776593	0.04958923	0.00388707	0.00388707

2020 Tax Rates Summary

Option 4 - Modified Long Term Tax Strategy

Recommended

	Residential	New Multi-Residential	Multi-Residential	Commercial			Industrial		
				Occupied	Excess Land	Vacant Land	Occupied	Excess Land	Vacant Land
<u>Tax Ratios</u>	1.000000	1.000000	2.142500	2.108740			2.407719		
Education	0.00153000	0.00153000	0.00153000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000	0.00980000
General	0.01233581	0.01233581	0.02561974	0.02561453	0.02177235	0.02177235	0.02924618	0.02485925	0.02485925
Garbage	0.00046317	0.00046317	0.00099234	0.00097671	0.00083020	0.00083020	0.00111518	0.00094791	0.00094791
PubTrans	0.00089042	0.00089042	0.00190772	0.00187766	0.00159601	0.00159601	0.00214388	0.00182230	0.00182230
SewDrain	0.00011632	0.00011632	0.00024922	0.00024529	0.00020850	0.00020850	0.00028007	0.00023806	0.00023806
Street Lighting	0.00029054	0.00029054	0.00062248	0.00061267	0.00052077	0.00052077	0.00069954	0.00059461	0.00059461
Total Full Service 2020	0.01562626	0.01562626	0.03092150	0.03912686	0.03472783	0.03472783	0.04328485	0.03826213	0.03826213

	Large Industrial						Landfills	Pipelines	Farm	Managed Forests
	Occupied			Excess Land			Occupied	Occupied	Occupied	Occupied
	No Band	Low Band	High Band	No Band	Low Band	High Band				
<u>Tax Ratios</u>	2.975329						2.583329	2.768387	0.250000	0.250000
Education	0.00980000	0.00937056	0.01041173	0.00980000	0.00937056	0.01041173	0.00980000	0.00980000	0.00038250	0.00038250
General	0.03614085	0.03455677	0.03839640	0.03071972	0.02937326	0.03263695	0.03186745	0.03415029	0.00308396	0.00308396
Garbage	0.00137808	0.00131768	0.00146409	0.00117137	0.00112003	0.00124447	0.00119652	0.00128223	0.00011579	0.00011579
PubTrans	0.00264929	0.00253317	0.00281463	0.00225190	0.00215319	0.00239244	0.00230025	0.00246503	0.00022261	0.00022261
SewDrain	0.00034609	0.00034609	0.00038454	0.00029418	0.00029418	0.00032686	0.00030049	0.00032202	0.00002908	0.00002908
Street Lighting	0.00086445	0.00082656	0.00091840	0.00073478	0.00070258	0.00078064	0.00075056	0.00080433	0.00007264	0.00007264
Total Full Service 2020	0.05117876	0.04895083	0.05438979	0.04497195	0.04301380	0.04779309	0.04621527	0.04882390	0.00390658	0.00390658

Corporate Report

DEPARTMENT/ DIVISION	City Manager's Office - Office of the City Clerk	REPORT NO.	R 73/2020
DATE PREPARED	06/11/2020	FILE NO.	
MEETING DATE	06/22/2020 (mm/dd/yyyy)		
SUBJECT	2020 Council Remuneration Increase		

RECOMMENDATION

With respect to Report R 73/2020 (City Manager's Office – Human Resources and Corporate Safety Division) as per the direction of City Council in Report R/29/2018, we recommend that the remuneration for City Council be amended for the annual adjustment of half the rate of inflation for 2019 for the City of Thunder Bay (0.5%);

AND THAT this increase be retroactive to January 1, 2020;

AND THAT Administration continue to present annual adjustments as directed that equal half the rate of inflation for the previous year for the City of Thunder Bay;

AND THAT annual adjustments be presented to City Council for approval in conjunction with the annual review of By-law164-1989 (Non-union and Managerial Personnel of the Corporation of the City of Thunder Bay);

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report follows the direction of Council as per Report R 29/2018 (Council Remuneration Advisory Committee) – Remuneration for City Council and provides for a recommendation for an annual increase for City Council beginning on January 1, 2020. The previous direction provided for presentation of an annual increase for City Council that was equated at half the rate of inflation for the City of Thunder Bay, this was in an effort to keep Council remuneration with current rates.

Previous reviews provided for long periods between analyses of Council remuneration which lead to recommendations of larger increases for elected officials rather than gradual increases as per the rates of inflation. It was determined that an annual increase is equitable and comparable to the rates of other similar sized municipalities.

DISCUSSION

At the April 23, 2018 meeting of City Council, a resolution was passed that provided direction to Administration relative to the remuneration of City Council. This was the result of work completed by the Council Remuneration Advisory Committee established in 2017 at the direction of City Council. The purpose of this committee was to review remuneration for members of City Council and the Mayor and provide recommendations based on data collected from a variety of sources.

The Council Remuneration Advisory Committee completed their review by collecting data from citizens in our community via an online survey and the collection of surveys distributed in the MyTbay publication, as well as collecting statistics from other single tier municipalities and interviews with Members of Council and the Mayor. The City Clerk (John Hannam) and Deputy City Clerk (Krista Power) participated in the review as resources to the Committee and assisted with data collection and administration of minutes and reports.

Following the presentation of Report R 29/2018 (Council Remuneration Advisory Committee), direction was provided to Administration to present annual increases for City Council beginning on January 1, 2020 and that the annual increase be equal to half the rate of inflation for the City of Thunder Bay.

Given that the direction is that the increase is to be effective January 1, 2020, it is reasonable to assume that the applicable rate inflation to be used is the rate for the previous year. In 2019 the Thunder Bay CPI rate was 1%.

Administration has calculated the increase for 2020 as (0.5%) and has provided a recommendation for Council's approval.

FINANCIAL IMPLICATION

The total financial impact for the recommended change as of January 1, 2020 is \$4,900.00. The cost of this increase has been included in the 2020 budget.

CONCLUSION

It is concluded that the changes to Council's remuneration as per the previous recommendation of the Council Remuneration Committee should be approved by City Council.

It is further concluded that ongoing adjustments based on half the rate of inflation for the previous year for the City of Thunder Bay should be presented to City Council for approval annually in conjunction with the annual presentation of By-law 164-1989 (Non-union and Managerial Personnel of the Corporation of the City of Thunder Bay).

BACKGROUND

At the April 23, 2018 meeting of Council, Report R 29/2018 (Council Remuneration Advisory Committee) was presented and approved. Council provided direction relative to addressing the loss of the 1/3rd tax free exemption as of January 1, 2019 and to provide for a general increase in remuneration for the Mayor and City Councillors. Vehicle allowance was capped at \$4,800 for the Mayor and \$2,750 for City Councillors or Members of Council were able to select the use of established corporate rate in accordance with the Corporate Policy 05-01-10 'Travel Expenses'.

Previous to the last review of council remuneration, the most recent analysis was completed in 2008 and at that time an increase from \$26,342 to \$27,000 was approved for Councillors and an increase from \$70,000 to \$80,000 was approved for the Mayor. Annual car allowances for Members of Council were increased to \$2,750 and to \$4,800 for the Mayor.

Prior to 2008, Council remuneration reviews were completed in 1990 and 2003.

REFERENCE MATERIAL ATTACHED:

None.

PREPARED BY: Maureen Panizza, Director – Human Resources & Corporate Safety

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Norm Gale, City Manager	June 11, 2020

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Financial Assistance Program for Private Lead Water Service Replacement

SUMMARY

At the June 1, 2020 Committee of the Whole meeting, the above noted report was withdrawn from the agenda to be presented at a later date.

Report No. R 55/2020 (Infrastructure & Operations - Environment) recommending an interest free loan program be established to allow eligible property owners to borrow funds from the City to assist them in the replacement of their privately owned lead water service connection.

Memorandum from Ms. M. Warywoda, Director – Environment Division, dated June 10, 2020 providing additional information with respect to the source of funding relative to the above noted.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

RECOMMENDATION

With respect to Report No. 55/2020 (Infrastructure & Operations - Environment) we recommend that City Council approve an interest free loan program for Private Lead Water Service Replacements as contained within this report;

AND THAT the maximum loan amount be \$3,000 of eligible costs;

AND THAT the term of the loan be five years or a maximum of 10 years;

AND THAT Administration report back on the success of the program after two years;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

ATTACHMENTS

- 1 Report No. R. 55/2020
- 2 Memorandum from Ms. M. Warywoda

Corporate Report

DEPARTMENT/ DIVISION	Infrastructure & Operations - Environment	REPORT NO.	R 55/2020
DATE PREPARED	05/12/2020	FILE NO.	
MEETING DATE	06/01/2020 (mm/dd/yyyy)		
SUBJECT	Financial Assistance Program for Private Lead Water Service Replacement		

RECOMMENDATION

With respect to Report No. 55/2020 (Infrastructure & Operations - Environment) we recommend that City Council approve an interest free loan program for Private Lead Water Service Replacements as contained within this report;

AND THAT the maximum loan amount be \$3,000 of eligible costs;

AND THAT the term of the loan be five years or a maximum of 10 years;

AND THAT Administration report back on the success of the program after two years;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report recommends an interest free loan program be established to allow eligible property owners to borrow funds from the City to assist them in the replacement of their privately owned lead water service connection. According to the research, loan programs have been implemented in four other municipalities across Ontario with others pending.

A maximum loan amount of \$3,000 of eligible costs, to be repaid over a five or 10-year period through monthly interest free payments is recommended.

Loan approvals would be subject to the availability of funding and priority given on a first come first serve basis.

DISCUSSION

During the 2020 Budget process, City Council approved \$50,000 for the creation of a Private Lead Water Service Replacement program to assist property owners with the removal of privately owned lead service connections.

Publicly owned lead service connections, the pipe from the water main to the property line are replaced through planned capital infrastructure projects, emergency repairs, and through the Priority Lead Service Replacement Program. Privately owned lead service connections, the pipe from property line to the water meter the responsibility of the property owner and are replaced at the property owner's discretion. Although property owners are encouraged to replace their lead service connections when the public portions are being renewed, private lead services are often not replaced. Costs are often noted as a factor. Costs for replacing private lead water service connection vary due to different service lengths (materials and excavation) and type of property restoration required (ie. walkways, driveways, landscaping, etc.). Cost estimates for this work have been in the range of \$2,000-\$4,000.

To further encourage replacement of privately owned lead water service connections, a number of municipalities have implemented financial assistance programs to assist with the cost of replacement. The table below identifies programs offered by five municipalities in Ontario.

Municipality	Type	Amount	Years
Brantford	Grant	up to \$1000	5 or 10
	Loan	up to \$3000	
Guelph	Grant	up to \$2000	
Hamilton	Loan	up to \$2000	up to 10
London	Loan	*	up to 10
Ottawa	Grant	up to \$1000	5 or 10
	Loan	not specified	

*Loan amount determined after application review.

In offering a loan program, a property owner may be more inclined to replace the private lead service connection since the cost could be spread over a five or 10-year period making it more affordable. With a loan instead of a rebate or grant, the municipality recoups a portion of the loan each year, which could allow more property owners to access this type of program. The program cost is the interest revenue forgone on the money loaned to the property owner and the administrative costs. Based on a \$50,000 budget, a grant program would be capped at around 16 applicants, where as a loan program could provide financial assistance to approximately 160 property owners.

The loan program would be set up similar to the Core Area Renewal Program (CARP) Façade Improvement Loan Program the City offers. Loan repayments would be monthly-interest free payments over a five or 10-year period. If the loan is defaulted, the loan balance plus applicable administration charges would be added to property tax account for collection. Loans for a 10-year period would be available for property owners that qualify under the Tax and Water Credit Program for Low-Income Seniors and Low-Income Persons with Disabilities or the Tax and Water Credit Program for Low-Income Persons.

Criteria for a loan program for private lead water service replacement would be the following:

- Applicant must be the owner(s) of the property
- All owners of the property must apply for the loan
- Property must be a single family home, duplex or triplex
- Estimates to be obtained and loan application to be approved prior to starting work
- Applicable permits obtained
- Contractor must be licensed
- Property taxes must be fully paid with no outstanding debts with the City of Thunder Bay
- Eligible costs include contractor's labour, excavation, pipe materials and connection to the curb stop and water meter

Properties that have already replaced their privately owned lead service line replacement in 2020 will still be eligible for the program.

Payment of funds by the City to the property owner would not occur until the service line replacement work is complete, invoices have been received and work inspected by City staff.

Subject to Council approval, notice of the loan program will be provided to the public through a media release, City's website, advertisement in newsprint and social media. For properties undergoing publicly owned lead service line replacement as part of the 2020 capital projects construction season, notice of the program will be delivered directly to their residence.

FINANCIAL IMPLICATION

The program allotment of \$50,000 was approved in the 2020 budget financed through the Stabilization Reserve Fund.

CONCLUSION

It is concluded that City Council should approve a loan program to be accessed by eligible property owners for the replacement of private lead water service connections.

BACKGROUND

Prior to the mid-1950s many water service connections installed were made of lead. When water sits stagnant in lead water pipes the lead leaches into the drinking water which can pose a health risk if too much enters the body. To reduce lead exposure these lead pipes need to be replaced.

Since 2010, the City of Thunder Bay has followed its approved Corrosion Control Plan in accordance with Drinking Water Systems Regulation O. Reg. 170/3 to reduce lead levels at the tap. Part of the plan is the removal of lead water service connections attached to the City's drinking water system. According to City of Thunder Bay records, there are approximately 8,700 privately owned and 6,600 publicly owned lead water service connections in the city. Since 2007, the City has removed over 1,500 publicly owned service connections. In 2020, approximately 300 publicly owned service connections are scheduled for replacement.

On February 10, 2020. ref. CC/51 with respect to Report No. 1/2020 (Corporate Services & Long-Term Care – Financial Services) City Council approved \$50,000 to be funded from the tax stabilization reserve fund for 2020 to be used for a program to assist property owners with lead service pipe replacement. Administration was to report back to City Council on or before July 20, 2020 with further information, data from other municipalities and a recommended program framework for Council's review and approval.

REFERENCE MATERIAL ATTACHED

None.

PREPARED BY: *Michelle Warywoda, Director - Environment*

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER) Kerri Marshall, General Manager – Infrastructure & Operations	DATE: May 20, 2020
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Environment Division

Tel: (807) 684-2433

Fax: (807) 625-3588

MEMORANDUM

TO: Members of City Council
FROM: Michelle Warywoda, Director – Environment Division
DATE: June 10, 2020
RE: Financial Assistance Program for Private Lead Water Service Replacement – Corporate Report No. R55/2020 – Additional Information

The purpose of this memorandum is to provide additional information with respect to source of funding for the proposed Financial Assistance Program for Private Lead Water Service Replacement.

Based on a maximum loan amount of \$3,000, approximately 160 property owners could access the program. Therefore \$480,000 of City funds would be required for loans.

Funds for the loans would flow from cash holdings in the City's bank account. A loan would reduce the bank account balance and an Accounts Receivable account would be set up for repayment of the loan.

The program cost is the interest forgone which the City would have earned on \$480,000 and the administrative costs.

The program allotment, which will cover the interest forgone and the administrative costs is \$50,000 financed through the Stabilization Reserve Fund.

Sincerely,

Michelle Warywoda, P. Eng.
Director – Environment Division

pc: K. Marshall, General Manager – Infrastructure & Operations
Krista Power, City Clerk

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Contract Award - Waterfront Market Square

SUMMARY

Report relative to the above noted. (Distributed Separately)

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MEETING DATE 22/06/2020 (mm/dd/yyyy)

SUBJECT Phase 2 Summer Operations

SUMMARY

Report relative to the above noted. (Distributed Separately)

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.



MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Phase 2 Emergency Funding

SUMMARY

Report relative to the above noted. (Distributed Separately)

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT The Engagement of Council in Decisions to Host Evacuees

SUMMARY

At the June 1, 2020 Committee of the Whole meeting, a memorandum from Councillor M. Bentz, dated xxx, 2020 was presented. A resolution was passed recommending that Administration report back to City Council with information and potential recommendations on how City Council could be more engaged in decisions pertaining to the hosting of evacuees.

Memorandum from Mr. M. Smith, General Manager - Development & Emergency Services, dated June 12, 2020 containing information relative to the above noted and recommending that the Municipal Emergency Control Group (“MECG”) report back to City Council for direction when it is the position of the MECG that a request to accommodate evacuees be denied.

RECOMMENDATION

With respect to the memo dated June 12, 2020 regarding the engagement of City Council in decisions to host evacuees, we recommend that the Municipal Emergency Control Group (“MECG”) report back to City Council for direction when it is the position of the MECG that a request to accommodate evacuees be denied.

ATTACHMENTS

1 Memorandum from Mr. M. Smith, dated June 12, 2020

MEMORANDUM

TO: City Council

FROM: Mark J. Smith, GM Development & Emergency Services

DATE: June 12, 2020

SUBJECT: The Engagement of Council in Decisions to Host Evacuees

At its meeting on June 1st, Council directed Administration to report back regarding potential recommendations on how Council could be more engaged in decisions pertaining to the hosting of evacuees. More specifically, Council passed the following resolution:

With respect to the City of Thunder Bay's Emergency Plan and the work of the MECG we recommend that Administration report back to City Council with information and potential recommendations on how City Council could be more engaged in decisions pertaining to the hosting of evacuees:

AND THAT this report be received on or before June 22, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

This memo is submitted in response to this direction.

Requests to host evacuees from northern communities, or at least enquiries as to the City's ability to host evacuees, have become predictable annual events. Typically, there is some lead-time between requests being made of the City and when evacuees need to be hosted, but that is certainly not always the case.

Generally, enquiries as to the City's ability and willingness to host evacuees come from the province through the Provincial Emergency Operations Centre (PEOC), but again, that is certainly not always the case. Enquiries can and are received from many different organizations and/or northern community representatives. These enquiries typically occur with frequency as spring approaches and into early summer.

Preliminary informal enquiries are generally met with informal responses. It is typically the Community Emergency Management Coordinator (CEMC) who collects and provides

information about things like hotel room availability, the City's ability to offer community services, police support, and EMS availability. When enquiries become more formal, or when the arrival of evacuees appears more imminent, the Municipal Emergency Control Group (MECG) will meet to discuss and agree upon the response to be provided. Typically, the response speaks to the number of evacuees that can be safely and appropriately supported. This year, due to the pandemic, those enquiring were told that the City was not in a position to accommodate evacuees at the point in time the enquiry was made. This is the first time in recent history that this has been the case.

It is Administration's position that it is not practical to seek direction from Council each time an enquiry regarding the hosting of evacuees is received; this is due to the frequency of enquiries, their often preliminary nature, and the degree to which responses must be provided in a timely manner.

It is understood that decisions relative to hosting evacuees are often not like decisions associated with sudden emergencies (explosions, weather events, critical infrastructure failures, etc.). Sometimes there is the luxury of time and the reasons for decisions may extend beyond strict technical considerations.

It is also understood that decisions relative to hosting evacuees are often not as categorical as other situations; and often nor are the questions. Sometimes the question is not simply whether or not the City can act as host, but rather *how many people* is the City in a position to host. It is also the case that the question can be not whether or not the City can act as host, but rather *to what degree* is the City able to act as host. It may be worthy of note that in some cases people can self-evacuate from their home communities during emergencies to Thunder Bay and that the province and/or federal governments may also make arrangements to place people Thunder Bay, regardless of the City's willingness or ability to host. These situations can present their own issues.

Although it is not practical to engage Council in the annual flow of information each spring and early summer relative to the City's ability to host evacuees, Administration is recommending that when the MECG recommends denying a request to accommodate evacuees, that the MECG report to Council seeking direction as to whether the request should be denied or not. As previously mentioned, this year was the first time in recent history when this was the case.

Conclusion:

It is concluded that the MECG should report to Council for direction in those instances when it is the position of the MECG that requests to accommodate evacuees should be denied.

Recommendation:

With respect to the memo dated June 12, 2020 regarding the engagement of City Council in decisions to host evacuees, we recommend that the Municipal Emergency Control Group ("MECG") report back to City Council for direction when it is the position of the MECG that a request to accommodate evacuees be denied.

BACKGROUND:

Emergencies and the hosting of evacuees

The Emergency Management and Civil Protection Act defines an ‘emergency’ as a situation or an impending situation that constitutes a danger of major proportions that could result in serious harm to persons or substantial damage to property and that is caused by the forces of nature, a disease or other health risk, an accident or and act whether intentional or otherwise.” Clearly, this definition describes situations broad in scope and range.

The Emergency Management and Civil Protection Act states that ‘the head of council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area.”

Emergency Plan and the established role of the Municipal Emergency Control Group:

In accordance with the requirements of the Emergency Management and Civil Protection Act and its associated regulations, the City has an emergency plan. The emergency plan sets out the role and composition of the Municipal Emergency Control Group (MECG) and in this regard states that “all emergency operations shall be directed and controlled” by the MECG. This language mirrors that found in the legislation. The MECG is also tasked with a number of other duties that are primarily focused on directing, co-ordinating, and supplying administrative and logistical support as is necessary to minimize the effects of an emergency or disaster on the municipality and its inhabitants

The MECG is comprised of those holding the following positions:

- City Manager
- General Manager – Development & Emergency Services
- Fire Chief
- Police Chief
- EMS Chief
- Community Emergency Management Coordinator
- General Manager – Infrastructure & Operations
- General Manager – Community Services
- Emergency Information Officer.

The Plan goes on to list many support positions to the MECG, including the Mayor, as well as many organizations that could offer assistance and resources in the event of emergencies.

The City’s current emergency plan was adopted by Council in 2019. The size and composition of the MECG was amended at this time and its size reduced largely because provincial legislation requires that every member of the MECG and every member’s alternate receive annual training; something determined to be unwieldy with such a large group.

Role of the Emergency Management Program Committee:

In accordance with provincial legislation and as set out in the City's emergency plan, an Emergency Management Program Committee (EMPC) shall advise Council on the development, implementation and maintenance of the municipality's emergency management plan and program.

The EMPC is comprised of those holding the following positions:

- Mayor
- City Manager
- Fire Chief,
- Police Chief
- Community Emergency Management Coordinator.

The EMPC is responsible for keeping the plan (and its appendices) current with respect to legislation, agency roles and responsibilities and any other pertinent information.

We are learning a lot dealing with this pandemic. What we are learning will most certainly inform the amendments we recommend be made to the City's emergency plan and program.

mjs/

Cc: Greg Hankkio, Acting Chief TBFR
Dennis Brescacin, CEMC
Krista Power, City Clerk
Patty Robinet, City Solicitor

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Request for Report – Development of a Loitering By-law

SUMMARY

Memorandum from Councillor A. Ruberto, dated June 9, 2020 containing a motion recommending that Administration report back to City Council with information and recommendations that could be effective in dealing with the loitering situation.

RECOMMENDATION

With respect to the potential development of a Loitering By-law for the City of Thunder Bay, we recommend that Administration report back to City Council with information and recommendations that could be effective in dealing with the loitering situation;

AND THAT the report include any relevant financial impacts that relate to how a by-law may assist with some of the concerns presented by the public relative to loitering;

AND THAT this report be received on or before September 28, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1 Memorandum from Councillor Ruberto

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Krista Power, City Clerk

FROM: Councillor Aldo Ruberto

DATE: June 9, 2020

SUBJECT: Request for Report – Development of a Loitering By-law
Committee of the Whole – June 22, 2020

The City of Thunder Bay does have a Loitering By-law; however, it does not give the police or municipal officers enough authority for enforcement for loitering in public and private areas. It is my request that Administration research By-laws passed in this regard in other municipalities and report back to City Council with information and recommendations on how a Loitering By-law would best assist with responding to concerns from the public and business community. It is my understanding that in the by-law, the City can designate certain areas where loitering is an issue for businesses and the public. It is important that Council and the public better understand what power municipalities have and limitations exist in this regard.

As such, it is my request that City Council direct Administration to bring back information and recommendations with respect to the potential development of a Loitering By-law along with data collected from other municipalities. It is also pertinent that any financial impact that would be the result of implementation of such a by-law be included in this report.

As such, I provide the following motion for Council's consideration:

With respect to the potential development of a Loitering By-law for the City of Thunder Bay, we recommend that Administration report back to City Council with information and recommendations that could be effective in dealing with the loitering situation;

AND THAT the report include any relevant financial impacts that relate to how a by-law may assist with some of the concerns presented by the public relative to loitering;

AND THAT this report be received on or before September 28, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

c.c. Norm Gale, City Manager

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Community and Supportive Housing

SUMMARY

Memorandum dated Friday, June 12, 2020 from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee recommending that City Council appeal to the Provincial and Federal Governments to increase funding for homeless prevention initiatives, mental health supports and programs and services for those dealing with addiction.

RECOMMENDATION

With Respect to the additional need for mental health and addictions supports, including treatment, transitional and supportive housing in the District of Thunder Bay, we recommend that City Council appeal to the Provincial and Federal Governments to increase funding for homeless prevention initiatives, mental health supports and programs and services for those dealing with addiction;

AND THAT City Council call upon the Ministry of Health to facilitate the development of a stronger partnership between municipalities, Service Managers and the North West LHIN with additional resources committed to mental health and addictions agencies for direct supports and supportive housing.

AND THAT City Council call upon the Ministry of Health to provide additional capital and operating funding to support health partners to assist more people in treatment facilities.

AND THAT City Council call upon the Ministry of Municipal Affairs and Housing to provide additional capital and operating funding to support housing and health partners to assist more people through enhanced transitional housing opportunities;

AND THAT City Council call upon the Ontario government to support the development of a Coordinated Housing Access System, in part, by aligning current financial resources for homelessness services with federal commitments to help streamline the process to access housing and supports.

AND THAT a copy of the resolution, once approved by City Council, be distributed to the Honourable Patty Hajdu, Minister of Health; the Honourable Ahmed Hussen, Minister of Families, Children and Social Development; the Honourable Seamus O'Regan, Minister of Indigenous Services; Mr. Marcus Powlowski, MP Thunder Bay-

Rainy River; the Honourable Doug Ford, Premier of Ontario; the Honourable Christine Elliot, Minister of Health; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions; the Honourable Greg Rickford, Minister of Indigenous Affairs; the District of Thunder Bay Social Services Administration Board; North West LHIN; and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1 COW June 22 2020 - Community and Supportive Housing Resolution

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council

FROM: Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee

DATE: Friday, June 12, 2020

SUBJECT: Seeking of Support – Community and Supportive Housing Resolution
Committee of the Whole – June 22, 2020

At the Intergovernmental Affairs (IGA) meeting held June 8, 2020 a memo was presented by Mr. N. Gale, City Manager, dated June 3, 2020, in relation to community and supportive housing in Thunder Bay. At the time, a motion of support was passed and further requesting presentation to Committee of the Whole – June 22, 2020 for consideration.

At this time, the following motion is being presented to the Committee of Whole meeting to be held on June 22, 2020 for City Council's consideration:

With Respect to the additional need for mental health and addictions supports, including treatment, transitional and supportive housing in the District of Thunder Bay, we recommend that City Council appeal to the Provincial and Federal Governments to increase funding for homeless prevention initiatives, mental health supports and programs and services for those dealing with addiction;

AND THAT City Council call upon the Ministry of Health to facilitate the development of a stronger partnership between municipalities, Service Managers and the North West LHIN with additional resources committed to mental health and addictions agencies for direct supports and supportive housing.

AND THAT City Council call upon the Ministry of Health to provide additional capital and operating funding to support health partners to assist more people in treatment facilities.

AND THAT City Council call upon the Ministry of Municipal Affairs and Housing to provide additional capital and operating funding to support housing and health partners to assist more people through enhanced transitional housing opportunities;

AND THAT City Council call upon the Ontario government to support the development of a Coordinated Housing Access System, in part, by aligning current financial resources for homelessness services with federal commitments to help streamline the process to access housing and supports.

AND THAT a copy of the resolution, once approved by City Council, be distributed to the Honourable Patty Hajdu, Minister of Health; the Honourable Ahmed Hussen, Minister of Families, Children and Social Development; the Honourable Seamus O'Regan, Minister of Indigenous Services; Mr. Marcus Powlowski, MP Thunder Bay-Rainy River; the Honourable Doug Ford, Premier of Ontario; the Honourable Christine Elliot, Minister of Health; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Michael Tibollo, Associate Minister of Mental Health and Addictions; the Honourable Greg Rickford, Minister of Indigenous Affairs; the District of Thunder Bay Social Services Administration Board; North West LHIN; and the Northwestern Ontario Municipal Association;

AND THAT any necessary by-laws be presented to City Council for ratification.

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Transition of the Blue Box to Full Producer Responsibility Resolution

SUMMARY

Memorandum dated Friday, June 12, 2020 from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee the City of Thunder Bay transitioning their Blue Box program to full producer responsibility on July 1, 2023.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

RECOMMENDATION

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the City of Thunder Bay is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT the City of Thunder Bay transition their Blue Box program to full producer responsibility on July 1, 2023.

AND THAT this decision is based on the following rationale:

1. Cost avoidance. Early termination fees in the first two years of transition for the City of Thunder Bay's municipal blue box collection and processing contract provide cost savings to taxpayers. Transition in the last year results in additional costs to the City for contract termination.
2. The requirement for the City of Thunder Bay to have a curbside food and organic waste collection program in place by 2025, as per Provincial Waste Policy Statement. Potential financial savings from the Blue Box program delivery could be used to offset costs with this new program.

AND THAT the City of Thunder Bay would be interested in examining options around providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

AND THAT any questions regarding this resolution can be directed to Jason Sherband, Manager – Solid Waste and Recycling Services at 807-625-3851 or jsherband@thunderbay.ca

AND THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1 COW June 22 2020 - Blue Box Resolution

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council

FROM: Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee

DATE: Friday, June 12, 2020

SUBJECT: Seeking of Support – Transition of the Blue Box to Full Producer Responsibility Resolution
Committee of the Whole – June 22, 2020

At the Intergovernmental Affairs (IGA) meeting held June 8, 2020 a memo was presented by Mr. J. Sherband, Manager Solid Waste and Recycling Services, dated June 2, 2020, in relation to recommending a transition date for the Blue Box Program to move to full producer responsibility. At the time, a motion of support was passed and further requesting presentation to Committee of the Whole – June 22, 2020 for consideration.

At this time, the following motion is being presented to the Committee of Whole meeting to be held on June 22, 2020 for City Council's consideration:

WHEREAS the amount of single-use plastics leaking into our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce GHGs significantly;

WHEREAS the transition to full producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

WHEREAS the move to a circular economy is a global movement, and that the transition of Blue Box programs would go a long way toward this outcome;

WHEREAS the City of Thunder Bay is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products;

AND WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full producer responsibility;

THEREFORE BE IT RESOLVED:

THAT the City of Thunder Bay transition their Blue Box program to full producer responsibility on July 1, 2023.

AND THAT this decision is based on the following rationale:

1. Cost avoidance. Early termination fees in the first two years of transition for the City of Thunder Bay's municipal blue box collection and processing contract provide cost savings to taxpayers. Transition in the last year results in additional costs to the City for contract termination.
2. The requirement for the City of Thunder Bay to have a curbside food and organic waste collection program in place by 2025, as per Provincial Waste Policy Statement. Potential financial savings from the Blue Box program delivery could be used to offset costs with this new program.

AND THAT the City of Thunder Bay would be interested in examining options around providing collection services to Producers should we be able to arrive at mutually agreeable commercial terms.

AND THAT any questions regarding this resolution can be directed to Jason Sherband, Manager – Solid Waste and Recycling Services at 807-625-3851 or jsherband@thunderbay.ca

AND THAT the resolution be forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks.

AND THAT any necessary by-laws be presented to City Council for ratification.

MEETING DATE 06/22/2020 (mm/dd/yyyy)

SUBJECT Ban on Single Use Plastics

SUMMARY

Memorandum dated June 12, 2020 from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee recommending that the City of Thunder Bay support a harmonized approach on the elimination of single-use plastics across the Province of Ontario, in principle, and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for single-use plastics.

RECOMMENDATION

With Respect to the memorandum from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee dated June 4, 2020, we recommend that the City of Thunder Bay support a harmonized approach on the elimination of single-use plastics across the Province of Ontario, in principle, and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for single-use plastics;

AND THAT this resolution be circulated to the Honourable Patty Hajdu, Minister of Health; Mr. Marcus Powlowski, MP Thunder Bay-Rainy River; the Honourable Jeff Yurek, Minister of Environment, Conservation and Parks; AMO; and NOMA;

AND THAT any necessary by-laws be presented to City Council for ratification.

ATTACHMENTS

1 COW June 22 2020 - Single Use Plastics Resolution

Memorandum

Office of the City Clerk
Fax: 623-5468
Telephone: 625-2230

TO: Members of Council

FROM: Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee

DATE: Friday, June 12, 2020

SUBJECT: Seeking of Support – Ban on Single Use Plastics Resolution
Committee of the Whole – June 22, 2020

At the Intergovernmental Affairs (IGA) meeting held June 8, 2020 a memo was presented by Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee, dated June 4, 2020, in relation to recommending a ban on single use plastics. At the time, a motion of support was passed and further requesting presentation to Committee of the Whole – June 22, 2020 for consideration.

At this time, the following motion is being presented to the Committee of Whole meeting to be held on June 22, 2020 for City Council's consideration:

With Respect to the memorandum from Councillor B. McKinnon, Chair – Intergovernmental Affairs Committee dated June 4, 2020, we recommend that the City of Thunder Bay support a harmonized approach on the elimination of single-use plastics across the Province of Ontario, in principle, and defer a decision regarding implementation until the Provincial and/or Federal governments have announced their decision and plans for single-use plastics;

AND THAT this resolution be circulated to the Honourable Patty Hajdu, Minister of Health; Mr. Marcus Powlowski, MP Thunder Bay-Rainy River; the Honourable Jeff Yurek, Minister of Environment, Conservation and Parks; AMO; and NOMA;

AND THAT any necessary by-laws be presented to City Council for ratification.