



# **AGENDA MATERIAL**

## **COMMITTEE OF THE WHOLE**

**MEETING DATE:** MONDAY, MAY 11, 2020

**LOCATION:** S. H. BLAKE MEMORIAL AUDITORIUM  
(Council Chambers)

**TIME:** 6:30 PM



**MEETING:** Committee of the Whole

**DATE:** May 11, 2020

*Reference No. COW - 24/51*

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**CLOSED SESSION in the McNaughton Room at 5:30 p.m.**

Committee of the Whole - Closed Session

Chair: Councillor T. Giertuga

Closed Session Agenda will be distributed separately to Members of Council and EMT only.

**OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.**

Committee of the Whole - Community Services Session

Chair: Councillor S. Ch'ng

***DISCLOSURES OF INTEREST***

***CONFIRMATION OF AGENDA***

Confirmation of Agenda - May 11, 2020 - Committee of the Whole **(Page 3)**

With respect to the May 11, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

***PETITIONS AND COMMUNICATIONS***

**Annual Neighbour Day**

Memorandum from Mr. P. Burke, Sport & Community Development Supervisor, dated April 29, 2020 containing a motion recommending that Administration proceed with plans to deliver a Neighbour Day campaign in 2020 and that \$6,000 allocated for the Street Event Grant in the 2020 Operating Budget be reallocated to cover Neighbour Day expenses. **(Pages 4 – 7)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

With respect to this memorandum from Paul Burke, Sport & Community Development Supervisor dated April 29, 2020, we recommend that Administration proceed with plans to deliver a Neighbour Day campaign in 2020;

AND THAT \$6,000 allocated for the Street Event Grant in the 2020 Operating Budget be reallocated to cover Neighbour Day expenses;

AND THAT Administration report back during the 2021 budget process with plans for 2021 Neighbour Day activities;

AND THAT any necessary by-laws be presented to City Council for ratification.

### **Allowance for Backyard Chickens**

Memorandum from Councillor S. Ch'ng, dated April 27, 2020, containing a motion recommending that Administration report back on what work would need to be completed to bring amendments forward relative to drafting a proposed amendment to the Zoning By-law and the Official Plan to allow for backyard chickens. **(Pages 8 – 9)**

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

With respect to the work associated with the drafting of a proposed amendment to the Zoning By-law and the Official Plan to allow for backyard chickens, we recommend that Administration report back on what work would need to be completed to bring amendments forward;

AND THAT the report include a breakdown of any financial impacts as well as considerations that apply under the Planning Act as per the current State of Emergency;

AND THAT the report be received on or before July 20, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

### ***NEW BUSINESS***

### ***ADJOURNMENT***



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**MEETING DATE**     05/11/2020 (mm/dd/yyyy)

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**SUBJECT**             Confirmation of Agenda

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***SUMMARY***

Confirmation of Agenda - May 11, 2020 - Committee of the Whole

***RECOMMENDATION***

With respect to the May 11, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

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**MEETING DATE** 05/11/2020 (mm/dd/yyyy)

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**SUBJECT** Annual Neighbour Day

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***SUMMARY***

Memorandum from Mr. P. Burke, Sport & Community Development Supervisor, dated April 29, 2020 containing a motion recommending that Administration proceed with plans to deliver a Neighbour Day campaign in 2020 and that \$6,000 allocated for the Street Event Grant in the 2020 Operating Budget be reallocated to cover Neighbour Day expenses.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

***RECOMMENDATION***

With respect to this memorandum from Paul Burke, Sport & Community Development Supervisor dated April 29, 2020, we recommend that Administration proceed with plans to deliver a Neighbour Day campaign in 2020;

AND THAT \$6,000 allocated for the Street Event Grant in the 2020 Operating Budget be reallocated to cover Neighbour Day expenses;

AND THAT Administration report back during the 2021 budget process with plans for 2021 Neighbour Day activities;

AND THAT any necessary by-laws be presented to City Council for ratification.

***ATTACHMENTS***

1 Memorandum from P. Burke

## **Memorandum**

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**TO:** Members of Council

**FROM:** Paul Burke, Sport & Community Development Supervisor, Recreation & Culture Division

**DATE:** April 29, 2020 (for May 11, 2020 Committee of the Whole)

**SUBJECT:** Annual Neighbour Day

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This memo provides information about preliminary plans to introduce the Neighbour Day initiative to Thunder Bay in 2020 including budget impacts.

Committee of the Whole passed a resolution on March 9, 2020 declaring the 3<sup>rd</sup> Saturday of June as Neighbour Day in the City of Thunder Bay annually. The day is to be proclaimed through existing proclamation procedures. Council directed Administration to review and report back on the implementation of support services and costs associated with planning Neighbour Day events. Council further directed Administration to identify the existing funding sources available for Neighbour Day or recommend new support services and costs.

### **Neighbour Day Concept**

Several Canadian communities including Calgary, Kelowna, Leduc and Kitchener host annual Neighbour Day activities. Neighbour Day brings communities together to plan and host activities to celebrate their vibrant and diverse neighbourhoods. The initiative provides an opportunity for neighbours to form strong relationships and help transform neighbourhoods into more welcoming, safe and inclusive places to live.

Neighbour Day activities in other communities have included picnics, barbeques, neighbourhood clean-up events and movie nights. Municipal supports have included assisting with event planning and providing grant funding. Kelowna administers a permit process for Neighbourhood Day in their community. Calgary and Kelowna have cancelled their 2020 Neighbour Day programs due to the COVID-19 pandemic.

### **Proposed 2020 Thunder Bay Neighbour Day Campaign**

Neighbour Day will be held on June 20, 2020 in Thunder Bay and will incorporate a City of Thunder Bay 50<sup>th</sup> Anniversary theme. Citizens will be urged to maintain physical distancing and not gather in-person for events this year due to the COVID-19 pandemic. With this in mind, a grant program for events is not recommended for this year.

Residents will be encouraged to find other creative ways to connect with neighbours while maintaining physical distance and safety. Examples may include:

- connecting with others in their neighbourhood using social media channels
- decorating lawns, driveways, doors and/or windows
- sending messages or cards to isolated or elderly neighbours
- performing “random acts of neighbouring” by doing something kind for their neighbour
- creating chalk drawings and/or other artwork in their yards, driveways and/or windows for a Neighbourhood Art Gallery walking tour.

A “Neighbour Day Toolkit” will be developed and housed on the City website. The toolkit will include ideas and resources for those wishing to be involved. The Toolkit would include a Neighbour Day Card for residents to recognize and thank their neighbours and acknowledge good deeds such as shoveling a driveway this past winter or cutting their grass. Cards could be sent electronically or be printed at home. This campaign can also provide a way for citizens to thank front line health care workers and other essential service providers.

### **Financial Implications**

Campaign development, materials, graphic design and advertising will require a budget of \$6,000 in 2020.

Funds from the City’s Street Event Grant program are available to be reallocated to cover this year’s Neighbour Day expenses. The Street Event Grant provides funding for sport tourism events and annual parades that require police assistance to close City streets. This program is under-subscribed by approximately \$6,000 in 2020 due to the cancellation of events such as the Firefighters 10 Mile Road Race due to COVID-19.

### **Ideas for Neighbour Day Activities in Future Years**

Neighbour Day may look much different in future years when physical distancing requirements are relaxed and the hosting of in-person events can be encouraged. Community centres, businesses, churches, Business Improvement Areas and other community organizations will all have the opportunity to host Neighbour Day activities. A grant program will be considered to help fund these activities.

Administration will report back during the 2021 budget process with 2021 Neighbour Day plans including budget implications.

### **RECOMMENDATION:**

The following resolution is offered for Council’s consideration:

With respect to this memorandum from Paul Burke, Sport & Community Development Supervisor dated April 29, 2020, we recommend that Administration proceed with plans to deliver a Neighbour Day campaign in 2020;

AND THAT \$6,000 allocated for the Street Event Grant in the 2020 Operating Budget be reallocated to cover Neighbour Day expenses;

AND THAT Administration report back during the 2021 budget process with plans for 2021 Neighbour Day activities;

AND THAT any necessary by-laws be presented to City Council for ratification.

Sincerely,

Paul Burke

cc Norm Gale – City Manager  
Krista Power – City Clerk  
Kelly Robertson - General Manager, Community Services  
Leah Prentice – Director, Recreation & Culture Division



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**MEETING DATE**     05/11/2020 (mm/dd/yyyy)

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**SUBJECT**             Allowance for Backyard Chickens

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***SUMMARY***

Memorandum from Councillor S. Ch'ng, dated April 27, 2020, containing a motion recommending that Administration report back on what work would need to be completed to bring amendments forward relative to drafting a proposed amendment to the Zoning By-law and the Official Plan to allow for backyard chickens.

Pending the passage of the resolution at the Committee of the Whole meeting, the resolution will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

***RECOMMENDATION***

With respect to the work associated with the drafting of a proposed amendment to the Zoning By-law and the Official Plan to allow for backyard chickens, we recommend that Administration report back on what work would need to be completed to bring amendments forward;

AND THAT the report include a breakdown of any financial impacts as well as considerations that apply under the Planning Act as per the current State of Emergency;

AND THAT the report be received on or before July 20, 2020;

AND THAT any necessary by-laws be presented to City Council for ratification.

***ATTACHMENTS***

1 Memorandum from Councillor S. Ch'ng

## Memorandum

*Office of the City Clerk*  
**Fax:** 623-5468  
**Telephone:** 625-2230

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**TO:** Krista Power, City Clerk

**FROM:** Councillor Shelby Ch'ng

**DATE:** April 27, 2020

**SUBJECT:** Allowance for Backyard Chickens – Report from Administration  
Committee of the Whole – May 11, 2020

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In 2016, City Council considered the allowance of backyard chickens as per a proposed amendment to the Zoning By-law. At that time, the proposed amendment to the Zoning By-law went through all prescribed processes as per the Planning Act - consultation and public meetings were held. The community was engaged and involved in the discussion and the Thunder Bay & Area Food Strategy was a willing partner in this work. The amended by-law was presented to Council in July 2016 and did not pass.

Food security is a concern in Northwestern Ontario as a result of our geographic location and even more so during the current State of Emergency as it relates to the COVID-19 pandemic. As such, it is my request that Administration report back on the work that would be required to present an amendment to the Zoning By-law and the Official Plan.

The following motion is provided for consideration at the Monday, May 11, 2020 Committee of the Whole meeting.

With respect to the work associated with the drafting of a proposed amendment to the Zoning By-law and the Official Plan to allow for backyard chickens, we recommend that Administration report back on what work would need to be completed to bring amendments forward;

AND THAT the report include a breakdown of any financial impacts as well as considerations that apply under the Planning Act as per the current State of Emergency;

AND THAT the report be received on or before July 20, 2020;

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