



AGENDA MATERIAL

COMMITTEE OF THE WHOLE

MEETING DATE: MONDAY, NOVEMBER 18, 2019

LOCATION: S. H. BLAKE MEMORIAL AUDITORIUM
(Council Chambers)

TIME: IMMEDIATELY FOLLOWING CITY COUNCIL (PUBLIC MEETING)



MEETING: Committee of the Whole

DATE: November 18, 2019

Reference No. COW - 48/50

CLOSED SESSION in the McNaughton Room at 4:30 p.m.

Committee of the Whole - Closed Session

Chair: Councillor T. Giertuga

Closed Session Agenda will be distributed to Members of Council and EMT only.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:30 p.m.

Committee of the Whole - Planning Session

Chair: Councillor T. Giertuga

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - November 18, 2019 - Committee of the Whole **(Page 4)**

With respect to the November 18, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

DEPUTATIONS

Hydro One - New Waasigan Transmission Line

Letter from Ms. K. Kim, Hydro One Community Relations, dated October 1, 2019 requesting to appear before Committee to provide information relative to the new Waasigan Transmission Line between Thunder Bay, Atikokan and Dryden. **(Pages 5 – 6)**

Transition to becoming a Regional Community Wellness & Food Centre

Letter received from Mr. V. Kromm, Executive Director - Regional Food Distribution Association, dated October 24, 2019 requesting to appear before Committee to provide an overview of the organization's strategic directional changes. **(Pages 7 – 8)**

REPORTS OF COMMITTEES

Lakehead Region Conservation Authority Minutes

Minutes of Meeting No. 8-2019 of the Lakehead Region Conservation Authority held on September 25, 2019, for information. **(Pages 9 – 14)**

Committee of Adjustment Minutes

Minutes of Meeting Nos. 07-2019 and 08-2019 of the Committee of Adjustment held on August 28, 2019 and October 16, 2019, respectively, for information. **(Pages 15 – 28)**

Heritage Advisory Committee Minutes

Minutes of Meeting No. 10-2019 of the Heritage Advisory Committee held on September 26, 2019, for information. **(Pages 29 – 37)**

REPORTS OF MUNICIPAL OFFICERS

Superior North EMS Strategic Plan

Report No. 172/2019 (Development & Emergency Services - Superior North EMS) recommending that the Strategic Planning process for the Superior North Emergency Medical Service commence. **(Pages 38 – 40)**

With respect to Report No. R 172/2019 (Development & Emergency Services - Superior North EMS) we recommend that RFP 73/2019 – Professional Consulting Services for Strategic Planning Process for Superior North Emergency Medical Services be awarded to Performance Concepts Consulting Inc., at a cost of \$76,933 inclusive of HST;

AND THAT the review be funded by the EMS Facilities and Equipment Reserve Fund;

AND that appropriation change order number 25 be approved.

AND that any necessary by-laws be presented to City Council for ratification.

PETITIONS AND COMMUNICATIONS

2020 Budget Format

Memorandum from Ms. L. Paradis, Manager - Budgets & Long-Term Planning, dated October 31, 2019 advising that the 2020 City of Thunder Bay Budget will be provided in electronic format, for information. **(Pages 41 – 42)**

NEW BUSINESS

ADJOURNMENT

MEETING DATE 11/18/2019 (mm/dd/yyyy)

SUBJECT Confirmation of Agenda

SUMMARY

Confirmation of Agenda - November 18, 2019 - Committee of the Whole

RECOMMENDATION

With respect to the November 18, 2019 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

MEETING DATE 11/18/2019 (mm/dd/yyyy)

SUBJECT Hydro One - New Waasigan Transmission Line

SUMMARY

Letter from Ms. K. Kim, Hydro One Community Relations, dated October 1, 2019 requesting to appear before Committee to provide information relative to the the new Waasigan Transmission Line between Thunder Bay, Atikokan and Dryden.

ATTACHMENTS

Hydro One Letter

October 1, 2019

Ms. Krista Power
City Clerk
City of Thunder Bay
500 Donald Street East, 3rd Floor
Thunder Bay, ON P7C 5K4

Hydro One request for deputation to Mayor and Council of the City of Thunder Bay for November 18th 2019

Ms. Power,

As you may be aware, Hydro One Networks Inc. (Hydro One) has initiated an Environmental Assessment (EA) for the new Waasigan Transmission Line (formerly the Northwest Bulk Transmission Line) between Thunder Bay, Atikokan and Dryden. The Independent Electricity System Operator (IESO) has identified the need for the project, which will provide additional electrical capacity to support growth in Northwestern Ontario.

This past spring, Hydro One hosted a series of Community Information Centres (CICs) in Thunder Bay, Kakabeka Falls, Atikokan, Ignace and Dryden to engage with the public and provide information regarding the route selection study area and answer questions about the project and the EA process. Our project team is encouraged by the positive interest in the Waasigan Transmission Line project, and remains committed to exploring opportunities that deliver tangible benefits to all communities.

The purpose of Hydro One's deputation is informational, and our team will provide your Council and staff with an update on this important project.

Our team looks forward to hearing if our deputation request for November 18th 2019 can be accommodated in the City of Thunder Bay's schedule. We ask that you kindly advise us by responding to our Community Relations Department at Community.Relations@HydroOne.com or 1-877-345-6799.

Sincerely,

Katrina Kim
Hydro One Community Relations

CC: Steven Mantifel, Manager, Special Projects, Hydro One

MEETING DATE 11/18/2019 (mm/dd/yyyy)

SUBJECT Transition to becoming a Regional Community Wellness & Food Centre

SUMMARY

Letter received from Mr. V. Kromm, Executive Director - Regional Food Distribution Association, dated October 24, 2019 requesting to appear before Committee to provide an overview of the organization's strategic directional changes.

ATTACHMENTS

1 Deputation Request Letter

To: Office of the City Clerk,
Thunder Bay – Committee of the Whole

Date: October 24, 2019

RE: Transition to becoming A Regional Community Wellness & Food Centre

Dear John Hannam, City Clerk

Requested Date: I am requesting the opportunity to make a deputation to the Committee of the Whole, on **Monday, November 4, 2019**

Presenting: Volker Kromm, RFDA Executive Director
June Gaw, RFDA Board Chair

Subject: The RFDA has been growing each year, in response to hunger and poverty challenges. We have reached a point where we can no longer function independently and still serve the needs of those that go through the doors of our 45+ member organizations. We wish to inform the Committee of the Whole of our strategic directional changes. We have started a consultation process with health care and social assistance service providers to collaborate on programs or activities that contribute to community wellness, and a more vibrant regional economy. Collectively, the agencies we have connected with are committed to a “hand up” philosophy. Together we will be stronger, more cost effective, and serve Thunder Bay better.

We have plans to expand and transform our association to form a central multiple service “Hub”, within our emergency food mandate; but with connected services to our regional partners. We are asking for City conceptual support; since we will be returning in the future for building permits, administrative resources, or possible funding. We are prepared to take the next step. The goal is to replicate similar models across the region (Hub & Spoke); working with best practice organizations that already exist.

Respectfully,


Volker Kromm

Respectfully,

Volker Kromm, Executive Director
(807) 356-6440, Mobile
Email: rfdacentre@tbaytel.net

MEETING DATE 18/11/2019 (mm/dd/yyyy)

SUBJECT Lakehead Region Conservation Authority Minutes

SUMMARY

Minutes of Meeting No. 8-2019 of the Lakehead Region Conservation Authority held on September 25, 2019, for information.

ATTACHMENTS

1 LRCA Minutes - Sept 25 2019



LAKEHEAD REGION

CONSERVATION AUTHORITY

Minutes of the Eighth Regular Meeting of the Lakehead Region Conservation Authority held on Wednesday, September 25, 2019, in the Authority Boardroom. The Chair called the Meeting to order at 4:30 p.m.

PRESENT: Donna Blunt, Chair
Grant Arnold, Vice-Chair
Erwin Butikofer
Ed Chambers
Andrew Foulds
Andrea Goold
Umed Panu
Allan Vis

REGRETS: Rudy Buitenhuis
Trevor Giertuga
Jim Vezina

ALSO

PRESENT: Tammy Cook, Chief Administrative Officer
Mark Ambrose, Finance Manager
Ryne Gilliam, Lands Manager
Ryan Mackett, Communications Manager
Melanie O'Riley, Receptionist/Admin Clerk, recorder of Minutes

1. ADOPTION OF AGENDA

Resolution #98/19

Moved by Allan Vis, Seconded by Andrew Foulds

"THAT: the Agenda is adopted as published." **CARRIED.**

2. DISCLOSURE OF INTEREST

None.

3. MINUTES OF PREVIOUS MEETING

Resolution #99/19

Moved by Andrew Foulds, Seconded by Allan Vis

“THAT: the Minutes of the Lakehead Region Conservation Authority Seventh Regular Meeting held on Wednesday, August 28, 2019, together with the In-Camera portion be adopted as published.” CARRIED.

4. IN-CAMERA AGENDA

An In-Camera meeting was not held.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) File: Draft 2020 Budget

Members were provided with the resolution passed by the City of Thunder Bay related to a motion from Mayor Mauro at their September 9, 2019 Council Meeting related to the LRCA's 2020 budget. It was noted that staff were alerted to the resolution by calls from the media. The resolution stated that a letter would be sent to the Lakehead Region Conservation Authority (LRCA) requesting that the LRCA examine the 2020 budget along with the mandate to ensure that potential provincial funding cuts not be downloaded to the municipality which is in effect asking local taxpayers to backfill potential provincial cuts affecting Thunder Bay's budget and Thunder Bay's tax rate and levy.

Members were provided with the 2020 draft Budget Levy with the updated Current Value Assessment (CVA) which results in a total overall levy increase of 1.52% (approximately \$18,000). This results in a .80% (\$12,168) increase to the City of Thunder Bay.

It was noted that Staff will be meeting with the City's Executive Management Team on October 3, 2019 to discuss the updated draft budget, which includes the 2020 CVA. It was noted that Staff will also be presenting the draft budget to the Municipality of Shuniah on October 8, 2019.

(b) File: Letter to all Conservation Authorities from the Ministry of Environment, Conservation and Parks (MECP)

Members were advised that Conservation Ontario's General Manager and Chair, met with the MECP Minister Yurek and his staff on September 9, 2019. The meeting focused on requesting that the ministry do pre-consultation with conservation authorities and their member municipalities; requesting no further funding cuts to Transfer Payments; requests for clarification around non-core versus core programs as well as a request for adequate transition time to implement changes to CA programs and services.

6. **CORRESPONDENCE**

(a) **File: Printed Material**

Printed material was circulated.

7. **STAFF REPORTS**

Member reviewed and discussed Staff Report POLICY-HS-14-2019, which outlined Health and Safety Policy HS-14: Occurrence Reporting.

Resolution #100/19

Moved by Allan Vis, Seconded by Andrew Foulds

"THAT: Health and Safety Policy HS-14-2019: Occurrence Reporting be adopted." CARRIED.

8. **CHIEF ADMINISTRATIVE OFFICER REPORT**

Members were provided with the monthly Treasurer's Report for expenses and revenues for August plus totals to date for Administration, Capital and Vehicle and Equipment Program.

Members reviewed and discussed Staff Report Policy-FIN-06/FIN-10-2019, which summarized the proposed updated Purchasing Policy and Disposal of Authority Assets Policy.

Resolution #101/19

Move by Allan Vis, Seconded by Ed Chambers

"THAT: Finance Policy FIN-06: Purchasing Policy be approved." CARRIED.

Resolution #102/19

Moved by Allan Vis, Seconded by Ed Chambers

"THAT: Finance Policy FIN-10: Disposal of Authority Assets be approved." CARRIED.

Members reviewed and discussed Staff Report Policy FIN-09-2019, which summarized the proposed new Petty Cash Policy.

Resolution #103/19

Moved by Andrea Goold, Seconded by Erwin Butikofer

"THAT: Finance Policy FIN-09: Petty Cash be approved." CARRIED.

9. PASSING OF ACCOUNTS

Resolution #104/19

Moved by Erwin Butikofer, Seconded by Andrea Goold

***"THAT: having examined the accounts for the period of August 1, 2019 to August 31, 2019 cheque #1728 to #1760 for \$276,094.35 and preauthorized payments of \$65,081.10 for a total of \$341,175.45, we approve their payment."** CARRIED.*

10. REGULATORY ROLE

The Plan Input and Review for the period from August 29, 2019, to September 25, 2019, was circulated.

The Permits issued for the period from August 29, 2019, to September 25, 2019, were circulated.

11. PROJECTS UPDATE

Members were advised that the Conservation Authority Administration Office will be utilized as a polling station in the upcoming Federal Election on October 21, 2019.

It was noted that the garbage can at Mackenzie Point Conservation Area has been removed due to excessive dumping of household garbage. Members agreed that if garbage is identifiable the resident should be sent a letter advising "No dumping of Residential Waste". Staff will monitor and determine if the garbage can will be reinstated at Mackenzie Point.

It was noted that the Fall Mushroom Hike occurred on Sunday, September 15, 2019. Dr. Leonard Hutchison of Lakehead University led the workshop at the LRCA Office and the guided hike at Mills Block Forest. As in previous years the Mushroom Hike was well attended.

It was noted that permission was granted to John and Maureen Woodcock of the McKellar Island Bird Banding Station to erect up to 100 swallow boxes along the banks of the Neebing-McIntyre Floodway, adjacent to the Thunder Centre as well as along the opposite side of the recreational trail near the mouth of the Floodway. Their group is responsible for the installation and maintenance of the boxes.

It was noted that the 2019 Trails & Tails Adoption Fair did not occur this year.

It was noted that Staff co-hosted another Walk with Doc session with Dr. Lai at the International Friendship Gardens on Monday, September 16.

It was noted that the planned paint night fundraiser with the Creative Gallery was cancelled due to lack of participants.

Members were advised that Fall Waterfowl Viewing Day was scheduled for Saturday, October 12, 2019 from 9:00 a.m. - 12:00 p.m. The event, sponsored by Ontario Power Generation, will

feature local birding experts who will lead guided hikes around Mission Island Marsh Conservation Area in search of migratory birds.

It was noted that staff anticipated securing the required amount of advertising to print 10,000 copies of the LRCA 2020 Calendar.

It was noted that Staff will be co-hosting another Medicine Walk with the Thunder Bay Indigenous Friendship Centre and Elder Tony DePerry as part of the Northern Ontario First Nations Environment Conference, being held on October 9 and 10 at the Best Western Nor'Wester Hotel and Conference Centre.

It was noted that the Lake Superior Flood Watch was updated on September 10, 2019 in response to the continued high-water levels on Lake Superior. Staff continue to monitor conditions and issue Flood Messages as warranted.

It was noted that Staff have submitted an application to the Commission for Environmental Cooperation (CEC), under the NAPECA, to fund a new project called the 'Flood Risk & Readiness Project: A Community-Led Early Warning Program' for the Village of Hymers. The total funds requested for this Project is \$110,000.00 and if selected, the one-year Project will commence in November 2019.

It was noted the Ministry of the Environment, Conservation and Parks is planning to engage municipalities and source protection authorities this fall to share the proposed amendments to the Director's Technical Rules and to seek input and feedback prior to posting the project on the Environmental Registry for public consultation. Members are invited to attend this webinar.

12. NEW BUSINESS

The Chair advised members that Lucy Kloosterhuis, Mayor of Oliver Paipoonge, has been appointed Chair of the Source Protection Committee, replacing retiree Bob Hartley.

13. NEXT MEETING

Wednesday, October 30, 2019, at 4:30 p.m.

14. AJOURNMENT

Resolution #105/19

Moved by Erwin Butikofer, Seconded by Andrea Goold

"THAT: the time being 5:16 p.m. AND FURTHER THAT there being no further business we adjourn." CARRIED.


Chair


Chief Administrative Officer

MEETING DATE 11/18/2019 (mm/dd/yyyy)

SUBJECT Committee of Adjustment Minutes

SUMMARY

Minutes of Meeting Nos. 07-2019 and 08-2019 of the Committee of Adjustment held on August 28, 2019 and October 16, 2019, respectively, for information.

ATTACHMENTS

1 August 28, 2019 Committee of Adjustment Minutes
2 October 16, 2019 Committee of Adjustment Minutes

August 28, 2019



COMMITTEE OF ADJUSTMENT

DATE August 28, 2019

MEETING NO. 07-19

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. A. Petersen

Mr. J. Talarico
Dr. R. Togman
Mr. N. Roy

Ms. L. Veal, Secretary-Treasurer
Mr. J. Kirychuk, Planner II
Mr. G. Mason, Planner II
Mr. Aaron Ward, Project Engineer

ABSENT: Mr. K. DesRosiers

Chairman Petersen outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

Chairman Petersen declared a conflict for application A-61-2019 due to business dealings.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

1. Application A-57-2019 Gina Macciocchi-Farquhar, 227 Hinton Ave., Lot 75, Registered Plan M243, Parcel 6266

Ms. Gina Macciocchi-Farquhar appeared before the Committee to answer questions regarding this application. The Chairman asked if she had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Engineering & Operations Division and Parks and Open Space.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, the proposed minor variance meets the four tests for a minor variance.

The Chairman asked the members for a vote as to the approval of application A-57-2019.

“TAKE NOTICE THAT an application from Gina Macciocchi-Farquhar for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 227 Hinton

August 28, 2019
 Avenue situated on Lot 75, Registered Plan M243 Parcel 6266 to allow for the construction of a carport, as set forth in the application

Table 10.2.1	Reduce the minimum required interior side yard from 1.5 metres to .6 metres
--------------	---

Be approved;”

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

2. Application A-49-2019 Bianca Hennessey, Jason Garatti and Jennifer Garatti, 110/118 Secord Street, Lot 31, and 32, Registered Plan 124

Bianca Hennessey appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Engineering & Operations Division and Parks and Open Space.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, the proposed minor variance meets the four tests for a minor variance.

The Chairman asked the members for a vote as to the approval of application A-49-2019.

“TAKE NOTICE THAT under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, an application has been made from Bianca Hennessey, Jason Garatti and Jennifer Garatti for relief from the requirements of By-law 100-2010, and By-law 177-1983 as amended, as it applies to the property known as 110/118 Secord Street situated on Lot 31 and 32, Registered Plan 124, PCL 1249 to allow for construction of a mixed use building, containing a commercial use on the main floor and three residential units on the second floor, as set forth in the application

Section 5.1 By-law 177/1983	Reduce the minimum distance for a driveway to the intersection of two streets measured from the point where the two street lines intersect from 9.0m to 7.5m.
Section 24.2.3 By-law 177-1983	Reduce the minimum required interior side yard from 1.0 metres to .5 metres

PROVIDED HOWEVER THAT the Applicant enters into a License of Access with the Realty Services Division for their use and maintenance of the portion of the laneway between the subject property and Secord Street.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

3. Application A-59-2019, Owner: Joe and Kathy DePaulo, 211 Kensington Drive, Lot 7, Registered Plan M-126

Mr. and Mrs. DePaulo appeared before the Committee to answer questions regarding this application.

August 28, 2019

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Engineering & Operations Division and Parks and Open Space.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, the proposed minor variance meets the four tests for a minor variance.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Joseph and Katherine DePaulo for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 211 Kensington Drive situated on Lot 7, Registered Plan M-126 to allow for the construction of an accessory garage, as set forth in the application.

Table 10.2.1	Reduce the minimum required exterior yard from 3.0 metres to 1.0 metres
--------------	---

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

4. Application A-61-2019, Owner: Nelson and Darlene Turcotte, 764 Lexington Crescent, Lot 27, Registered Plan 55M 619

Chairman Petersen declared a conflict for application A-61-2019 due to business dealings, and left the meeting.

Mr. Turcotte appeared before the Committee to answer questions regarding this application. Mr. Turcotte provided the Committee of Adjustment members an information package, which included a letter of support from Jason and Candace Dulude. A brief overview was provided on the completed construction and the proposed construction. Mr. Turcotte made reference to the minutes of the June meeting which indicated that he dumped debris in the ditch, he clarified that he did not dump debris in the ditch.

The Vice-Chairman Roy asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Engineering & Operations Division and Parks and Open Space.

Mr. Jamie Kirychuk, Planner II, Planning Services Division noted that the proposed variance met the four tests, and supported the application.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Nelson and Darlene Turcotte for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 764 Lexington Crescent situated on Lot 27, Registered Plan 55M 619 to allow for the expansion and addition of the kitchen in the single detached dwelling, as set forth in the application.

Table 8.2.1	Reduce the minimum required rear yard of 6 metres to 1.52 metres
-------------	--

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee’s Decision as the application is consistent with all relevant planning legislation and represents good planning.

Chairman Petersen returned to the meeting.

5. Application B-53-2019, Owner: Dario Silvestri, Adriana Sstefanato and Chris Stefanato, 414/416 Sixth Avenue,

Mr. Silvestri appeared before the Committee to answer questions regarding this application.

The Chairman asked if he had complied with the posting of the required signs. It was confirmed that the signs have been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Engineering & Operations Division and Parks and Open Space.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from by Dario Silvestri, Adriana Stefanato and Christopher Stefanato, to the Committee of Adjustment for consent to the severance and conveyance of a single unit component of a semi-detached dwelling having a frontage of 7.6 metres, a depth of 45.72 metres and an area of 347.5 square metres. The retained parcel will have a frontage 7.6 metres, a depth of 45.72 metres and an area of 347.5 square metres, as set forth in the application.

The property is municipally known as 414 and 416 Sixth Avenue and is described as Lot 37 and 38, Block 7, Registered Plan 8.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

SUPPLEMENTARY AGENDA

- **Signing of July 31, 2019 meeting minutes**

Moved by: Joe Talarico
Seconded by: Dr. Richard Togman

August 28, 2019

THAT the minutes of Meeting No. 07-19 of the Thunder Bay Committee of Adjustment, held August 28, 2019 be confirmed as presented.”

- **Conditions of consent satisfied:**

Application: B-40-2019–770 Woodcrest Road– one lot

Application: B-44-2019–2131 R.S. Piper– lot addition

NEW BUSINESS

Six month review on the Committee of Adjustment – opportunity to bring questions or concerns forward.

The members took part in an overview of the roles of the Committee of Adjustment and discussed a number of previous applications and the considerations that were used to make a decision on the approval of the application.

TAC QUESTIONS

Excerpt from Previous Conference material. OACA responds to technical questions throughout the year. The information was provided to the members for their review, further discussion will follow at the September meeting if required.

1. ADJOURNMENT

The meeting adjourned at 5:30

CARRIED

CHAIRMAN

SECRETARY-TREASURER

October 16, 2019



COMMITTEE OF ADJUSTMENT

DATE October 16, 2019

MEETING NO. 08-19

TIME 4:00 p.m.

PLACE S.H. Blake Memorial Auditorium

CHAIRMAN: Mr. K. DesRosiers

Mr. J. Talarico
Dr. R. Togman
Mr. N. Roy

Ms. L. Veal, Secretary-Treasurer
Mr. J. Kirychuk, Planner II
Ms. J. Fazio, Planner II
Mr. Aaron Ward, Project Engineer
Ms. M. Pepe, Planning Technician

ABSENT: Mr. A. Petersen

Chairman DesRosiers outlined the procedure which the Committee would follow in dealing with an application.

DISCLOSURE OF INTEREST

Andreas Petersen declared a Conflict for applications A-65-2019 and B-38-2019, due to business dealings. Mr. Petersen was absent, however declared a conflict prior to the hearing.

APPLICATIONS

The Secretary-Treasurer read out the Notices of Hearing and submitted the list of relevant documents to the Committee for its consideration. She also filed, with the Committee, her affidavit pertaining to Notices of Hearing and the list of relevant persons to whom such notices were sent.

1. Application A-65-2019 Agent: John Simpriel, Owner: DiGregorio Developments Inc. 709/711 Weiler Blvd. Part Blocks 60, 61 Registered Plan 55M-618

Mr. Simpriel appeared before the Committee to answer questions regarding this application. The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space and Engineering & Operations Division.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, the proposed minor variance meets the four tests for a minor variance.

The Chairman asked the members for a vote as to the approval of application A-65-2019.

October 16, 2019

“TAKE NOTICE THAT an application has been made from Di Gregorio Developments Inc. for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 709 and 711 Weiler Blvd. situated on Part Blocks 60, 61 Registered Plan 55M-618 to allow for the creation of two parcels known as Severed 1 and Severed 2 with a shared entrance, with two way traffic, on application B-38-2019, as set forth in the application.

Section 5.15.2 (c)	Reduce the minimum driveway entrance width to any parking lot, with 2 way traffic from 6 metres to 3 metres per lot where an adjacent driveway is provided
--------------------	--

PROVIDED HOWEVER THAT application B-67-2019 is approved by the Committee of Adjustment.

Be approved;”

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

- 2. Application B-38-2019 Agent: John Simprel, Owner: DiGregorio Developments Inc. 709/711 Weiler Blvd., 709 and 711 Weiler Blvd. and is described as Part Blocks 57 to 64, Plan 55M618.

Mr. Simprel appeared before the Committee to answer questions regarding this application. The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted. It was noted that the application was heard by the Committee of Adjustment previously, and has since been amended to reflect three new lots together with a blanket easement and the Minor Variance application.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, with condition, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Engineering & Operations Division, with conditions, and Parks and Open Space with conditions.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, the consent application with conditions.

The Chairman asked the members for a vote as to the approval of application B-38-2019.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Di Gregorio Developments Inc. to the Committee of Adjustment for consent to the severance and conveyance of (3) three parcels of land. Severed lot (1) one will have a lot frontage of 20 metres, a lot depth of 83.66 metres and a total lot area of 3725.1 square metres. Severed lot (2) two will have a lot frontage of 20 metres, a lot depth of 82.31 metres and a total lot area of 3696.8 square metres, together with a blanket easement over Severed lot 1 and Severed lot 2, for access/egress, servicing, maintenance and drainage. Severed lot three (3) will have a lot frontage of 91 metres, a lot depth of 78.01 metres and an area of 5,505.8 square metres. The retained parcel will have a lot frontage of 30 metres, a lot depth of 83 metres and a total lot area of 4029 square metres as set forth in the application. The property is municipally known as 709 and 711 Weiler Blvd. and is described as Part Blocks 57 to 64, Plan 55M618.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

October 16, 2019

3. Application B-53-2019, Owner: 502026 Ontario Ltd, Agent: John Simperl, 1600 Dease Street, Lots 678-698 Registered Plan M31, Part of Selkirk Street, PART 114 Plan 55R961 4 FT LANE ADJ PCL 15573.

Mr. Simperl appeared before the Committee to answer questions regarding this application.

The Committee was advised that the application was previously heard at the July 31, 2019 hearing. The applicant previously requested a deferral to discuss the requested condition of Site Plan Control for the Severed and Retained property. The applicant has had the opportunity to discuss the requested condition with the prospective purchaser. A new sign was not required, because the statutory notice was previously given.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space, with conditions and Engineering & Operations Division, with conditions.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from 502026 Ontario Ltd, to the Committee of Adjustment for consent to the severance and conveyance of a parcel of land with a frontage of 35 metres, a depth of 84 metres and an area of 2940 square metres. The retained lot will have a frontage of 57 metres, a lot depth of 76 metre and an area of 4,332 square metres, as set forth in the application.

The property is municipally known as 1600 Dease Street and is described as Lots 678-698 Registered Plan M31, Part of Selkirk Street, PART 114 Plan 55R961 4 FT LANE ADJ PCL 15573.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee’s Decision as the application is consistent with all relevant planning legislation and represents good planning.

4. Application A-64-2019, Owner: Shore Bay Estates, Applicant: MGN Thunder Bay, Planning Consultant: Stefan Huzan, Northern Planning, 1530 Golf Links Road, Pt. SW 1/4 Section 40, McIntyre Parts 1 & 2 55R-13672

Mr. Huzan and Mr. Michiel, MGN Thunder Bay appeared before the Committee to answer questions regarding this application.

The Chairman asked if they had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, with comments and conditions, Fire Prevention, Building Services, Realty Services, Parks and Open Space and Engineering & Operations Division.

Ms. Jillian Fazio, Planner II, Planning Services Division noted that the proposed variance met the four tests, and supported the application.

The Chairman asked the members for a vote as to the approval of this application.

October 16, 2019

“TAKE NOTICE THAT an application from Owner: Shore Bay Estates, Applicant: MGN Thunder Bay Inc. Agent: Stefan Huzan (Northern Planning) for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 1530 Golf Links Road situated on Pt. SW 1/4 Section 40, McIntyre Parts 1 & 2 55R-13672 to allow for the severance of three new lots, as set forth in the application.

Section 4.1	Vary the definition of “LOT” as follows. A “LOT” is a parcel of land or contiguous parcels of land that may be held under more than one ownership, but developed together for mutual benefit.
Section 5.15.2 (a)	Increase the maximum driveway width from 9 metres to 13.5 metres for three way traffic

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

5. Application B-60-2019, Owner: Shore Bay Estates, Applicant: MGN Thunder Bay, Planning Consultant: Stefan Huzan, Northern Planning, 1530 Golf Links Road, Pt. SW 1/4 Section 40, McIntyre Parts 1 & 2 55R-13672

Mr. Huzan and Mr. Michiel appeared before the Committee to answer questions regarding this application.

The Chairman asked if he had complied with the posting of the required signs. It was confirmed that the signs have been posted.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, with conditions, Fire Prevention, Building Services, Realty Services, Parks and Open Space, with conditions and Engineering & Operations Division, with conditions.

Ms. Jillian Fazio, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Owner: Shore Bay Estates, Applicant: MGN Thunder Bay Inc. Agent: Stefan Huzan, Northern Planning to the Committee of Adjustment for consent to the severance and conveyance of three (3) parcels together with a blanket easement for access, egress, parking, servicing and maintenance for the three severed parcels and the retained parcel. Parcel #1 will have a frontage of 60 metres, a lot depth of 60.5 metres and an area of 3,630 square metres. Parcel #2 will have a frontage of 20 metres, an irregular depth of 112.8 metres and an area of 5420 square metres. Parcel #3 will have a frontage of 28.3 metres, an irregular depth of 88.5 metres and an area of 5,400 square metres. The retained parcel will have a frontage of 0 metres, an irregular depth of approximately 74 metres and an area of 4,240 square metres. The property is municipally known as 1530 Golf Links Road and is described as Part of the SW 1/4 of Section 40, McIntyre PARTS 1 and 2 Plan 55R-13672.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

October 16, 2019
As no public comment, written or oral, has been received, Committee’s Decision was not affected by comments received from the public.

The Agenda was revised to move Applications A-66-2019 and B-67-2019.

6. Application A-66-2019, Anthony McRae 247 Ambrose Street and 65 S. Court Street, PIN 62143-0004 LT.

Mr. McRae appeared before the Committee to answer questions regarding this application.

The Chairman asked if he had complied with the posting of the required sign. It was confirmed that the sign has been posted.

Correspondence was received and read, indicating no objections or concerns, from Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space and Engineering & Operations Division.

Mr. Jamie Kirychuk, Planner II, Planning Services Division noted that the proposed variance met the four tests, and supported the application.

Huining Wang voiced concern over the safety in her community, and the density of the development. Ms. Wang was concerned about her house when the construction of a basement takes place on the proposed severance.

Mr. McRae spoke to the concerns and also advised that he would be living in the new house.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application under the provisions of Sections 44 and 45 of The Planning Act R.S.O. 1990, as amended, an application has been made from Anthony McRae for relief from the requirements of By-law 100-2010, as amended, as it applies to the property known as 247 Ambrose Street and 65 S. Court Street situated on PIN 62143-0004 LT. The variance will allow for the severance of 247 Ambrose Street, from 65 S. Court Street, and the construction of a single detached dwelling on 247 Ambrose Street, as set forth in the application.

Table 9.2.1 For 247 Ambrose	Reduce the minimum required lot depth from 30 metre to 25 metres Reduce the minimum required lot area from 300 square metres to 250 square metres
Table 19.2.1 For 65 S. Court Street	Reduce the minimum required lot depth from 30 metres to 20.2 metres

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

Public comment has been received and considered and had no effect on Committee’s Decision as the application is consistent with all relevant planning legislation and represents good planning.

7. Application B-67-2019 Anthony McRae 247 Ambrose Street and 65 S. Court Street, PIN 62143-0004 LT.

Mr. McRae appeared before the Committee to answer questions regarding this application.

The Chairman asked if he had complied with the posting of the required signs. It was confirmed that the signs have been posted.

October 16, 2019

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Spaces, with conditions and Engineering & Operations Division, with conditions.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with conditions.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from Anthony McRae, to the Committee of Adjustment for consent to the severance and conveyance of the property known as 247 Ambrose Street, with a frontage of 10 metres and a lot depth of 25 metres and an area of 250 square metres. The retained property, is known as 65 S. Court Street, and has a lot frontage of 20.11 metres, a lot depth of 24.38 metres and an area of 490 square metres, as set forth in the application.

The severed property is municipally known as 247 Ambrose Street and the retained property is known as 65 S. Court Street, and is described as PIN 62143-0004.

Be approved;”

Public comment has been received and considered and had no effect on Committee’s Decision as the application is consistent with all relevant planning legislation and represents good planning.

The majority of the members have supported the approval of this application, as set forth in its decision.

8. Application B-62-2019, 69356 Manitoba Limited 859, 869, 879 Fort William Road, PIN 62063-0003 (LT)

There was no one present to represent the application, however they were available to answer questions if required by phone. The Committee of Adjustment agreed to the change of process, due to the fact that the September 25, 2019 was cancelled due to lack of quorum.

The Chairman confirmed that signs were posted, through a site inspection.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space and Engineering & Operations Division.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with no conditions.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application has been made under Section 53 of the Planning Act, R.S.O., 1990, as amended, by Dan Chapman, Skyline Retail Real Estate Holdings Inc., to the Committee of Adjustment for consent to the severance and conveyance of one parcel with a frontage of 52.55 metres, a depth of 530.53 metres and an area of 6.685 hectares, containing six single story retail buildings for the purpose of a technical severance. The technical severance is to prevent the subject property and the abutting property known as 859, 869, 879 Fort William Road from merging as a result of the acquisition.

The property is municipally known as 349-389 Main Street and 949-969 Fort William Road and is described as PIN 62063-0496.

Be approved;”

October 16, 2019

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

9. Application B-63-2019, Skyline Retail Real Estate Holdings, 349-389 Main Street and 949-969 Fort William Road, PIN 62063-0003.

There was no one present to represent the application, however they were available to answer questions if required by phone. The Committee of Adjustment agreed to the change of process, due to the fact that the September 25, 2019 was cancelled due to lack of quorum.

The Chairman confirmed that signs were posted, through a site inspection.

Correspondence was received and read, indicating no objections or concerns, from Lakehead Region Conservation Authority, Synergy North, Ministry of Transportation, Fire Prevention, Building Services, Realty Services, Parks and Open Space and Engineering & Operations Division.

Mr. Jamie Kirychuk, Planner II, Planning Services Division supported the application, with no conditions.

The Chairman asked the members for a vote as to the approval of this application.

“TAKE NOTICE THAT an application from 69356 Manitoba Limited, Agent: Dan Chapman Skyline Retail Real Estate Holdings, to the Committee of Adjustment for consent to the severance and conveyance of one parcel of land having a frontage of 118.53 metres, a lot depth of 111.65 metres and an area of 1.49 hectares, containing three single story retail buildings for the purpose of a technical severance. The technical severance is to prevent the subject property and the abutting property known as 349-389 Main Street and 949-969 Fort William Road from merging as a result of the acquisition.

The property is municipally known as 859, 869, 879 Fort William Road and is described as PIN 62063-0003.

Be approved;”

The majority of the members have supported the approval of this application, as set forth in its decision.

As no public comment, written or oral, has been received, Committee's Decision was not affected by comments received from the public.

SUPPLEMENTARY AGENDA

- **Signing of August 28, 2019 meeting minutes**

Moved by: Joe Talarico

Seconded by: Dr. Richard Togman

THAT the minutes of Meeting No. 07-19 of the Thunder Bay Committee of Adjustment, held August 28, 2019 be confirmed as presented.”

- **Conditions of consent satisfied:**

Application: B-23-2019–209-217 Van Norman Street– one lot

October 16, 2019

- Application: B-51-2019–275 Copenhagen Road– two lots
- Application: B-48-2019 -355 Twin City Crossroads – one lot
- Application: B-54-2019 – 859 Fort William Road – lease
- Application: B-55-2019 – 879 Fort William Road – lease
- Application: B-56-2019 – 869 Fort William Road – lease

NEW BUSINESS

1. ADJOURNMENT

The meeting adjourned at 5:30

CARRIED

CHAIRMAN

SECRETARY-TREASURER

MEETING DATE 11/18/2019 (mm/dd/yyyy)

SUBJECT Heritage Advisory Committee Minutes

SUMMARY

Minutes of Meeting No. 10-2019 of the Heritage Advisory Committee held on September 26, 2019, for information.

ATTACHMENTS

1 HAC minutes Sept 26 2019

DATE: THURSDAY, SEPTEMBER 26, 2019 **MEETING NO. 10-2019****TIME:** 5:06 P.M.**PLACE:** MCNAUGHTON ROOM, 3RD FLOOR, CITY HALL
500 DONALD STREET EAST**VICE CHAIR:** MS. K. COSTA**PRESENT:**

Ms. J. Bonazzo
Ms. K. Costa, Vice Chair
Mr. N. Duplessis
Mr. L. Hebert
Ms. D. Pallen
Ms. H. Strobl
Ms. S. Walker
Mr. D. Yahn

OFFICIALS:

Mr. M. Szybalski, Corporate Records Manager & City Archivist
Ms. L. Lavoie, Committee Coordinator

RESOURCE PERSONS:

Ms. L. Abthorpe, Heritage Researcher
Ms. P. Mader, Arts & Cultural Development Coordinator
Mr. G. Mason, Planner II

GUESTS:

Mr. J. Squier, President – Thunder Bay Multicultural Association
Ms. C. Woodbeck, Executive Director – Thunder Bay
Multicultural Association
Mr. C. Allan, Owner, Kuhl Interiors
Mr. M. McNabb, Project Manager – Resolve Project Management
(CN Station)
Mr. P. Boyle, General Manager – Magnus Theatre
Mr. W. Schwar, Supervisor – Parks & Open Space Planning

1.0 DISCLOSURES OF INTEREST

Ms. S. Walker disclosed a conflict relative to items 3.2 CN Station, 3.3 Magnus Theatre, 4.0 Waverley Lookout, 6.0 Boulevard Lake Dam, and 8.0 Dease Pool Update as these properties are owned by her employer, the City of Thunder Bay.

2.0 AGENDA APPROVAL

MOVED BY: Ms. D. Pallen
SECONDED BY: Mr. D. Yahn

With respect to the September 26, 2019 Heritage Advisory Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

3.0 PRESENTATIONS

It was the consensus of Committee that the order of the agenda be changed to allow Presentations to be presented as the next item.

3.1 Thunder Bay Multicultural Association

Background information relative to the above-noted property was distributed with agenda.

Mr. J. Squier, President and Ms. C. Woodbeck, Executive Director – Thunder Bay Multicultural Association provided a presentation relative to the Thunder Bay Multicultural Centre, a designated heritage property, 17 Court Street N.

Ms. C. Woodbeck circulated photographs of the current state of the building and provided the following list of repairs and maintenance.

- Sandblast paint off exterior brick walls to expose original brick (Original brick walls were painted to match addition, now the paint is peeling)
- Original window frames have been painted many times, the wood underneath is deteriorating and repair is required
- Repairs to exterior of basement walls
- Leveling of walkway

MOVED BY: Mr. L. Hebert

SECONDED BY: Ms. D. Pallen

THAT the Heritage Advisory Committee approves plans as presented by Mr. J. Squier, President and Ms. C. Woodbeck, Executive Director – Thunder Bay Multicultural Association at the September 26, 2019 Committee meeting;

AND THAT plans include removal of paint on brick on original exterior back side of building, repair of original window frames, repair to exterior of basement and leveling of walkway at Thunder Bay Multicultural Centre, 17 Court Street N.;

AND THAT the Heritage Advisory Committee requests confirmation that repair work will not cause damage to the underlying brick;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

3.2 CN Station

Background information relative to the above-noted property was distributed with agenda.

Mr. C. Allan, Owner – Kuhl Interiors, a potential new tenant, provided a presentation relative to interior plans for retail space and a coffee shop in the CN Station, a designated heritage property, 2212 Sleeping Giant Parkway.

Mr. C. Allan distributed drawings of the proposed retail space and mockup of exterior signs.

The retail space/coffee shop would cover over 5000 ft² on two floors in the south section (newer section) of the CN Station. The exterior signs would be placed on both sides of the building. The Kuhl Interiors sign would be raised stainless steel mounted on exterior walls, and the coffee shop signs would be suspended under the eaves.

Interior plans include the removal of some walls, but none are original.

It was the consensus of the committee to make a site visit to the property to conceptualize the plans and to review updated sign drawings which better indicate their scale. Mr. C. Allan will provide updated sign drawings.

The Chair noted that the committee is supportive of adapted reuse of the City's heritage buildings.

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing or voting on the following resolution.

MOVED BY: Mr. D. Yahn
SECONDED BY: Ms. J. Bonazzo

THAT the Heritage Advisory Committee approves, in principle, interior renovations to create a retail space and coffee shop in the CN Station, 2212 Sleeping Giant Parkway, as presented at the September 26, 2019 Committee meeting by Mr. C. Allan, Kuhl Interiors;

AND THAT the Heritage Advisory Committee approves, in principle, installation of four exterior signs;

AND THAT a site visit take place and sign plans be provided before renovations commence;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

Mr. M. McNabb, Property Manager – Resolve Project Management provided a presentation relative to exterior repairs to the canopy at the CN Station, a designated heritage property, 2212 Sleeping Giant Parkway.

Mr. M. McNabb distributed drawings by Peterson Design Consultants Inc., dated July 30, 2019, showing proposed renovations to the canopy.

The plans show the space above the beams under the canopy to be filled in and a fill-in wall installed on existing hammer beams, between the beams and the canopy. The purpose of this work is to prevent damage from pigeons.

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing or voting on the following resolution.

MOVED BY: Mr. L. Hebert

SECONDED BY: Mr. N. Duplessis

THAT the Heritage Advisory Committee approves plans to close space above existing beams under the canopy and to fill in space between existing hammer beams and canopy at the CN Station, 2212 Sleeping Giant Parkway, as presented by Mr. M. McNabb, Property Manager – Resolve Project Management at the September 26, 2019 Committee meeting;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

3.3 Magnus Theatre

Background information relative to the above-noted property was distributed with agenda.

Mr. P. Boyle, General Manager – Magnus Theatre provided a presentation relative to shingles, part of the ongoing infrastructure renewal project at Magnus Theatre, a designated heritage property, 10 Algoma Street S.

The shingles on the schoolhouse roof are deteriorating quickly. The contractor recommends shingles that are different from the type Mr. P. Boyle originally presented to HAC. The recommended shingles are designed for areas with strong wind.

There was discussion relative to shingle colour. It was the consensus of committee that the lighter colour recommended by the contractor more accurately reflects the colour of the building's original cedar shingles.

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing or voting on the following resolution.

MOVED BY: Mr. D. Yahn
SECONDED BY: Ms. D. Pallen

THAT the Heritage Advisory Committee approves the replacement and colour of shingles at Magnus Theatre, 10 Algoma Street S., as presented by Mr. P. Boyle, General Manager – Magnus Theatre at the September 26, 2019 Committee meeting;

AND THAT the Heritage Advisory Committee confirms that the plans as presented do not conflict with the significant heritage features of the building;

AND THAT a copy of this resolution be forwarded to The City of Thunder Bay's Building Division, if required.

CARRIED

4.0 WAVERLEY LOOKOUT

It was the consensus of Committee that the order of the agenda be changed to allow Waverley Lookout to be presented as the next item.

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing this item.

Mr. W. Schwar, Supervisor – Parks & Open Space Planning provided an update relative to the Waverley Park Lookout project and distributed a handout entitled Waverley Park Lookout Project Heritage Advisory Committee Update from Parks & Open Spaces, dated September 2019.

The project has experienced some delays, primarily related to the shop drawings for metal poppy artwork. The drawings are now complete and delivery is scheduled for late October. The poppy panels have been approved by the Public Art Committee.

The original stone wall will remain. Concrete walkways will be completed this week. The lookout base is ready and steel interpretive panels will be attached later. Each of the three panels will feature a different era of the Waverley Park area. Text for the panels has been drafted by Mr. T. Tronrud, Director – Thunder Bay Museum and Dr. M. Beaulieu, Associate Vice-Provost Academic (Special Projects) – Lakehead University and was shared with HAC for input.

5.0 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the Heritage Advisory Committee Meetings No. 08-2019 held on August 22, 2019 and No. 09-2019 held on September 12, 2019 to be confirmed.

Mr. M. Szybalski, Corporate Records Manager & City Archivist informed the committee there are no provisions in the Heritage Act for excluding parts of a property in the designation by-law, therefore the committee's August 22, 2019 motion to recommend designation of Boulevard Dam, excluding the fish ladder, gatehouse and rapids was out of order. It was the consensus of committee that the motion relative to Boulevard Lake Dam be removed from the August 22, 2019 minutes.

MOVED BY: Mr. L. Hebert

SECONDED BY: Ms. H. Strobl

THAT the Minutes of Meeting No. 08-2019 held on August 22, 2019 be confirmed, as amended and the minutes of Meeting No. 09-2019 held on September 12, 2019 be confirmed.

CARRIED

6.0 BOULEVARD LAKE DAM

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing this item.

It was the consensus of committee that HAC send a letter to the Ministry of Tourism, Culture and Sport, voicing HAC's support of the rehabilitation work at Boulevard Lake Dam. It was also the consensus of committee to revisit the proposed designation of Boulevard Lake Dam at a later date.

7.0 HERITAGE REGISTER – PARAMOUNT THEATRE AND CONSERATORY

Mr. M. Szybalski, Corporate Records Manager & City Archivist informed the committee that a report relative to adding the above-noted properties to the Heritage Register will be presented at the September 30, 2019 Committee of the Whole meeting.

8.0 DEASE POOL UPDATE

Ms. S. Walker, having disclosed a conflict of interest, refrained from discussing this item.

Mr. M. Szybalski, Corporate Records Manager & City Archivist informed the committee that a report containing a resolution relative to the potential designation of Dease Pool was presented at the July 29, 2019 Committee of the Whole meeting. At that time, Council referred the report back to Administration, requesting more information about the two alternative motions presented. Mr. M. Szybalski will provide information relative to the two alternatives when a report from Community Services, relative to options for the Dease Pool site, is presented to Committee of the Whole in November.

9.0 COUNCIL TRAINING – ONTARIO HERITAGE ACT AND DESIGNATION

Mr. M. Szybalski, Corporate Records Manager & City Archivist informed the committee that Mr. N. Gale, City Manager and Ms. K. Power, City Clerk have asked for an education session for City Council relative to the Heritage Register and the Ontario Heritage Act. Mr. M. Szybalski and Ms. L. Abthorpe, Heritage Researcher will provide a presentation to City Council at a Non-Business meeting on September 30, 2019 at 4:30 p.m. Mr. M. Szybalski invited members of HAC to attend.

Document entitled City of Thunder Bay Heritage Register and the Ontario Heritage Act was distributed separately via email on Wednesday, September 25, 2019. Mr. M. Szybalski noted that the above-noted document will be distributed to City Council at the Non-Business meeting.

10.0 MURPHY MANSION 100 YEARS

Ms. L. Abthorpe, Heritage Researcher provided a PowerPoint presentation entitled The James Murphy Residence 100th Anniversary Certificate Presentation.

The property at 431 Selkirk Street S., known as Murphy Mansion, is a designated heritage property. On Thursday, September 19, 2019, Mayor B. Mauro presented to Murphy Mansion owner, Mr. B. Valente, a certificate to honour the 100th anniversary of the completion of the home. The presentation ceremony took place on the front portico of the house and included remarks from Mr. A. Cotter, Chair – Heritage Advisory Committee, Councillor K. Oliver and Mr. N. Duplessis, Heritage Advisory Committee.

Mr. M. Szybalski, Corporate Records Manager & City Archivist commended Ms. L. Abthorpe, Heritage Researcher for her outstanding work organizing the event and gaining extensive media coverage.

11.0 PROPOSED 2020 REGIONAL HERITAGE CONFERENCE

An update relative to the above-noted was deferred to the October 24, 2019 committee meeting.

12.0 HERITAGE RESEARCHER UPDATE

Ms. L. Abthorpe, Heritage Researcher provided an update relative to Doors Open 2020. She asked for volunteers to join the Doors Open 2020 Committee. HAC members Mr. N. Duplessis, Ms. S. Walker, Ms. J. Bonazzo, Ms. D. Pallen, Mr. L. Hebert and Ms. H. Strobl volunteered, as well as Ms. P. Mader, Arts & Cultural Development Coordinator and Mr. G. Mason, Planner II. Ms. L. Abthorpe will reach out to other organizations that may be interested in participating on the committee.

Amalgamation will be the theme of Doors Open Thunder Bay 2020. Extra funds will be requested for the 2020 budget to allow for the addition of 50th Anniversary branding to the Doors Open signage.

Proposed sites for Doors Open 2020 include City Hall, City of Thunder Bay Archives, Pagoda, Masonic Hall, Caboose at Marina Park, Sleeping Giant Brewery and a grain elevator.

13.0 NEW BUSINESS**13.1 Culture Days**

Ms. P. Mader, Arts & Cultural Development Coordinator informed the committee that Culture Days will take place September 27, 28 and 29, 2019. Participants may pick up a Passport which contains a list of events and may be used as a transit pass. There will be draw for a prize package valued at \$100. Ms. P. Mader noted that more information is available on the City website.

14.0 NEXT MEETING DATE

The next meeting is scheduled for Thursday, October 24, 2019 at 5:00 p.m. in the McNaughton Room.

15.0 ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

Corporate Report

DEPARTMENT/ DIVISION	Development & Emergency Services - Superior North EMS	REPORT NO.	R 172/2019
DATE PREPARED	10/31/2019	FILE NO.	
MEETING DATE	11/18/2019 (mm/dd/yyyy)		
SUBJECT	Superior North EMS Strategic Plan		

RECOMMENDATION

With respect to Report No. R 172/2019 (Development & Emergency Services - Superior North EMS) we recommend that RFP 73/2019 – Professional Consulting Services for Strategic Planning Process for Superior North Emergency Medical Services be awarded to Performance Concepts Consulting Inc., at a cost of \$76,933 inclusive of HST;

AND THAT the review be funded by the EMS Facilities and Equipment Reserve Fund;

AND that appropriation change order number 25 be approved.

AND that any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report recommends award of RFP 73/2019 – Professional Consulting Services for Strategic Planning Process for Superior North Emergency Medical Services be awarded to Performance Concepts Consulting Inc., which scored the highest in submissions for this work.

DISCUSSION

The Strategic Plan for SNEMS was time bound. It spanned the years 2013 to 2017. It is time for its renewal.

A request for proposals to undertake this work was initially issued in February 27, 2019. However, the process was cancelled when the Province indicated that there might be significant changes made to paramedic services. Changes may still be made but they no longer appear imminent.

A request for proposals was reissued in September 2019 and closed on October 17, 2019. Proposals from five (5) different consulting firms were received and reviewed by a steering committee with the assistance of Supply Management.

The proposal submitted by Performance Concepts Consulting Inc. scored the highest by the steering committee based on the rating criteria included in the RFP.

The EMS Facilities and Equipment Reserve Fund was established in 2005 and since then has been used to fund various one-time projects for SNEMS. Currently there are unallocated funds in this reserve account that can be used for strategic planning purposes.

FINANCIAL IMPLICATION

The successful proponent for the Professional Consulting Services for Strategic Planning Process for Superior North Emergency Medical Services is Performance Concepts Consulting Inc, at a cost of \$69,281 after the HST rebate. This cost will be funded via the EMS Facilities and Equipment Reserve Fund.

The following financial breakdown is provided:

Tendered Cost including HST	\$76,933
Less HST rebate	<u>(\$7,652)</u>
Total Project Cost	\$69,281

CONCLUSION

It is concluded that RFP 73/2019 Professional Consulting Services for Strategic Planning Process for Superior North Emergency Medical Services should be awarded to Performance Concepts Consulting Inc.

REFERENCE MATERIAL ATTACHED

Attachment A – Appropriation Change Order No. 25.

PREPARED BY: MARK SMITH, GM – DEVELOPMENT & EMERGENCY SERVICES

THIS REPORT SIGNED AND VERIFIED BY: (NAME OF GENERAL MANAGER)	DATE:
Mark J. Smith, GM Development & Emergency Services	November 6, 2019

MEETING DATE 18/11/2019 (mm/dd/yyyy)

SUBJECT 2020 Budget Format

SUMMARY

Memorandum from Ms. L. Paradis, Manager - Budgets & Long-Term Planning, dated October 31, 2019 advising that the 2020 City of Thunder Bay Budget will be provided in electronic format, for information.

ATTACHMENTS

1 Memorandum from Ms. L. Paradis

**Corporate Services
& Long Term Care**

*Financial Services Division
807-625-9518
lparadis@thunderbay.ca*

MEMORANDUM

TO: Mayor & Council

FROM: Lauren Paradis, Manager,
Budgets and Long Term Planning

DATE: October 31, 2019

RE: 2020 Budget Format

The purpose of this memo is to advise the 2020 Budget will be provided in electronic format. The City continues its transition to e-documents which started with the introduction of electronic agendas in June 2019.

The budget documents will be attached to the Microsoft Outlook calendar invite for the budget meetings. The main budget document will be attached to the first budget review meeting (January 14, 2020) with additional documents attached as required to the next scheduled budget meeting invite.

There will be bookmarks in the files similar to current Committee of the Whole and City Council agendas to allow for easy navigation.

Media and the public will have access to 2020 budget books in PDF files on the City of Thunder Bay website at <https://www.thunderbay.ca/en/city-hall/city-budget.aspx> and any subsequent information at <https://www.thunderbay.ca/en/city-hall/agendas-and-minutes.aspx>.

Hard copies will continue to be available to the public at the City Clerk's Office and Waverly and Brodie libraries.

Members of City Council that require a hard copy are asked to advise Lauren Paradis by **December 2nd, 2019**.

Thank you.

Cc:
Norm Gale, City Manager
Executive Management Team
Krista Power, City Clerk