



**MEETING:** Committee of the Whole

**DATE:** Monday, October 5, 2020

*Reference No. COW – 37/51*

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**OPEN SESSION in S.H. Blake Memorial Auditorium at 5:30 p.m.**

Committee of the Whole - Special Session  
Vice Chair: Councillor A. Ruberto

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor B. McKinnon  
Councillor A. Ruberto  
Councillor Peng You

**ELECTRONIC PARTICIPATION:**

Councillor T. Giertuga  
Councillor R. Johnson  
Councillor K. Oliver

**OFFICIALS:**

Ms. K. Power, City Clerk

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. D. Latta, Acting City Solicitor  
Ms. C. Cline, Deputy City Solicitor  
Ms. D. Walker, Law Clerk

**Resolution to Amend the Purpose of Closed Session**

**MOVED BY:** Councillor Aldo Ruberto  
**SECONDED BY:** Councillor Andrew Foulds

THAT the purpose of the Committee of the Whole - Closed Session meeting on October 5, 2020 at 5:30 p.m. be amended by adding litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**CARRIED**

Committee of the Whole – October 5, 2020

**CLOSED SESSION in S.H. Blake Memorial Auditorium at 5:30 p.m.**

Committee of the Whole - Closed Session

Vice Chair: Councillor A. Ruberto

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor B. Hamilton  
Councillor B. McKinnon  
Councillor A. Ruberto  
Councillor Peng You

**OFFICIALS:**

Ms. K. Power, City Clerk

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services  
& Long Term Care  
Ms. D. Latta, Acting City Solicitor  
Ms. C. Cline, Deputy City Solicitor  
Ms. D. Walker, Law Clerk

**ELECTRONIC PARTICIPATION:**

Councillor M. Bentz  
Councillor T. Giertuga  
Councillor R. Johnson  
Councillor K. Oliver

***DISCLOSURES OF INTEREST***

Councillor A. Ruberto disclosed an interest relative to Legal Matter as he is an adjacent property owner.

***PETITIONS AND COMMUNICATIONS***

**New Business - Legal Matter**

Mr. A. McKittrick, McKittricks Law Office and Ms. C. Hilchuk, Law Student entered the meeting room via MS Teams.

Confidential memorandum from Ms. D. Latta, Acting City Solicitor, dated October 2, 2020 relative to the above noted, distributed separately to City Council, City Manager, City Solicitor, and General Manager – Corporate Services & Long Term Care only, on Monday, October 5, 2020, for information.

Mr. A. McKittrick provided an overview and responded to questions.

Ms. D. Latta, Acting City Solicitor responded to questions.

Mr. A. McKittrick and Ms. C. Hilchuk left the meeting room via MS Teams.

**Legal Matter**

Mr. M. Smith, General Manager - Development and Emergency Services and Mr. J. DePeuter, Manager - Realty Services entered the meeting room via MS Teams.

Councillor A. Ruberto declared a conflict and left the meeting room.

Confidential memorandum from Ms. C. Cline, Deputy City Solicitor, dated October 1, 2020 relative to the above noted, City Council, City Manager, City Solicitor, General Manager – Corporate Services & Long Term Care, and General Manager - Development and Emergency Services only, for information.

Mr. J. DePeuter responded to questions.

**OPEN SESSION in S.H. Blake Memorial Auditorium at 6:31 p.m.**

Committee of the Whole - Operations Session

Chair: Councillor B. McKinnon

**PRESENT:**

Mayor B. Mauro  
Councillor A. Aiello  
Councillor S. Ch'ng  
Councillor A. Foulds  
Councillor C. Fraser  
Councillor B. Hamilton  
Councillor B. McKinnon  
Councillor A. Ruberto  
Councillor Peng You

**ELECTRONIC PARTICIPATION:**

Councillor M. Bentz  
Councillor T. Giertuga  
Councillor R. Johnson  
Councillor K. Oliver

**OFFICIALS:**

Ms. K. Power, City Clerk  
Ms. L. Lavoie, Committee Coordinator

**OFFICIALS - ELECTRONIC PARTICIPATION:**

Mr. N. Gale, City Manager  
Ms. L. Evans, General Manager – Corporate Services & Long Term Care  
Ms. K. Marshall, General Manager – Infrastructure & Operations  
Ms. K. Robertson, General Manager – Community Services  
Mr. M. Smith, General Manager – Development & Emergency Services  
Ms. D. Latta, Acting City Solicitor  
Ms. K. Dixon, Director – Engineering & Operations  
Mr. G. Broere, Director – Asset Management  
Mr. C. Halvorsen, Manager – Parks & Open Spaces  
Mr. C. Campbell, Manager – Central Support Division  
Ms. C. Olsen, Coordinator – Thunder Bay Drug Strategy

***DISCLOSURES OF INTEREST***

***CONFIRMATION OF AGENDA***

Confirmation of Agenda - October 5, 2020 - Committee of the Whole

MOVED BY: Councillor Kristen Oliver  
SECONDED BY: Councillor Peng You

With respect to the October 5, 2020 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

***REPORTS OF COMMITTEES***

**Parking Authority Board Minutes**

Minutes of Meeting No. 08-2020 of the Parking Authority Board held on August 18, 2020, for information.

***REPORTS OF MUNICIPAL OFFICERS***

**Centennial Botanical Conservatory – Expanded Services Opportunity Evaluation and Facility Renewal Updates**

At the March 2, 2020 Committee of the Whole meeting, Report No. R 23/2020 (Infrastructure & Operations - Parks and Open Spaces) was presented, recommending that Administration proceed with replacement of the existing Seasonal Cold Frame Greenhouse. A motion was passed, deferring a decision relative to the above-noted until after receipt of the Public Services Review.

Report No. R 23/2020 (Infrastructure & Operations - Parks and Open Spaces), recommending that Administration proceed with the replacement of the existing Seasonal Cold Frame Greenhouse re-presented.

Memorandum from Mr. C. Halvorsen, Manager – Parks and Open Spaces, dated September 25, 2020 requesting to provide a presentation and containing an amendment to the recommendation relative to Report No. R 23/2020.

Mr. C. Halvorsen appeared before Committee via MS Teams, provided a PowerPoint presentation and responded to questions.

MOVED BY: Councillor Andrew Foulds  
SECONDED BY: Councillor Brian Hamilton

With respect to Report No. R 23/2020 we recommend that Administration proceed with the replacement of the existing Seasonal Cold Frame Greenhouse in 2020;

AND THAT subject to the outcome of the Program and Service Review development of tender documents for the replacement of the Production Greenhouses proceed immediately and funds required for the replacement be included in the 2021 Capital Budget for consideration;

AND THAT Administration report back to Council with renewal options for the Centennial Botanical Conservatory (Tropical Display House and Wings) at the current site location and in alignment with the extended services opportunities including a multi-purpose room, educational programming, and a coffee bar;

AND THAT the Mayor and Clerk be authorized to execute all necessary documentation.

**Amending Motion 1 - Centennial Botanical Conservatory – Expanded Services Opportunity Evaluation and Facility Renewal Updates**

MOVED BY: Councillor Shelby Ch'ng  
SECONDED BY: Councillor Andrew Foulds

With Respect to the memorandum from Cory Halvorsen, Manager – Parks and Open Spaces dated September 25, 2020, we recommend that the recommendation from the March 2, 2020 Committee of the Whole meeting relative to Report No. R 23/2020 be amended to delete “in 2020” from paragraph one;

AND THAT “subject to the outcome of the Program and Service Review” be deleted from the second paragraph.

CARRIED

**Amending Motion 2 - Centennial Botanical Conservatory – Expanded Services Opportunity Evaluation and Facility Renewal Updates**

Memorandum from Councillor S. Ch'ng, dated September 30, 2020 containing an amending motion relative to Report No. R 23/2020 (Infrastructure & Operations - Parks and Open Spaces), distributed separately on Friday, October 2, 2020.

MOVED BY: Councillor Shelby Ch'ng  
SECONDED BY: Councillor Andrew Foulds

With respect to the recommendation in Report No. R 23/2020 (Infrastructure & Operations - Parks and Open Spaces), we recommend that the following be added to the recommendation after

Committee of the Whole – October 5, 2020

paragraph 3, “AND THAT \$130,000 of Municipal Accommodation Tax Reserve Fund from 2018 be allocated for facility upgrades of the Conservatory subject to approval of the 2021 Tax Supported Capital Budget;”

CARRIED

**Amended Resolution - Centennial Botanical Conservatory – Expanded Services Opportunity Evaluation and Facility Renewal Updates**

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

With respect to Report No. R 23/2020 we recommend that Administration proceed with the replacement of the existing Seasonal Cold Frame Greenhouse;

AND THAT development of tender documents for the replacement of the Production Greenhouses proceed immediately and funds required for the replacement be included in the 2021 Capital Budget for consideration;

AND THAT Administration report back to Council with renewal options for the Centennial Botanical Conservatory (Tropical Display House and Wings) at the current site location and in alignment with the extended services opportunities including a multi-purpose room, educational programming, and a coffee bar;

AND THAT \$130,000 of Municipal Accommodation Tax Reserve Fund from 2018 be allocated for facility upgrades of the Conservatory subject to approval of the 2021 Tax Supported Capital Budget;

AND THAT the Mayor and Clerk be authorized to execute all necessary documentation.

CARRIED

**School Crossing Guard Location - Parkway Drive and Victoria Avenue/James Street**

Report No. R 117/2020 (Infrastructure & Operations - Central Support) recommending that a School Crossing be established at Parkway Drive and Victoria Avenue/James Street.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Shelby Ch'ng

With respect to Report No. R 117/2020 (Infrastructure and Operations - Central Support), we recommend that a school crossing be established at Parkway Drive;

AND THAT a school crossing be permanently removed at Victoria Avenue and James Street;

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AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**OPEN SESSION in the S.H. Blake Memorial Auditorium**

Committee of the Whole - Community Services Session  
Chair: Councillor S. Ch'ng

***REPORTS OF COMMITTEES***

**The District of Thunder Bay Social Services Administration Board Minutes**

Minutes of Meetings No. 11/2020 and No. 12/2020 (Closed) of The District of Thunder Bay Social Services Administration Board held on July 16, 2020, for information.

**Thunder Bay District Health Unit - Board of Health Minutes**

Minutes of Thunder Bay District Health Unit - Board of Health Meeting, held on June 17, 2020 for information.

***REPORTS OF MUNICIPAL OFFICERS***

**Drug Strategy 2019 Report to the Community**

Report No. R 115/2020 (City Manager's Office - Corporate Strategic Services) containing a summary of key activities implemented from the recommended actions in Building a Better Tomorrow: Thunder Bay Drug Strategy 2017-2021.

Memorandum from Ms. K. Lewis, Director – Corporate Strategic Services, dated September 25, 2020 requesting to provide a presentation relative to the above noted.

Ms. C. Olsen, Coordinator - Thunder Bay Drug Strategy appeared before Committee via MS Teams, provided a PowerPoint presentation and responded to questions.

***NEW BUSINESS***

**Establishment of Closed Session - October 19, 2020**

MOVED BY: Councillor Trevor Giertuga  
SECONDED BY: Councillor Aldo Ruberto

Committee of the Whole – October 5, 2020

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, October 19, 2020 at 4:30 p.m. in order to receive information relative to advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a proposed or pending acquisition or disposition of land by the municipality or local board; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

***ADJOURNMENT***

The meeting adjourned at 9:27 p.m.