



MEETING: Committee of the Whole

DATE: Monday, October 25, 2021

Reference No. 41/52

CLOSED SESSION via Microsoft Teams at 5:00 p.m.

Committee of the Whole - Closed Session
Chair: Councillor Aldo Ruberto

PRESENT:

Mayor Bill Mauro
Councillor Brian Hamilton
Councillor Aldo Ruberto
Councillor Peng You

OFFICIALS:

Krista Power, City Clerk

OFFICIALS - ELECTRONIC PARTICIPATION:

ELECTRONIC PARTICIPATION:

Norm Gale, City Manager
Patty Robinet, City Solicitor

Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Andrew Foulds
Councillor Cody Fraser
Councillor Trevor Giertuga
Councillor Rebecca Johnson
Councillor Brian McKinnon
Councillor Kristen Oliver

DISCLOSURES OF INTEREST

REPORTS OF MUNICIPAL OFFICERS

Council Appointment & Committee Review

Deputy City Clerk Dana Earle entered the meeting.

Committee of the Whole – Monday, October 25, 2021

Confidential Memorandum from City Clerk Krista Power, dated September 14, 2021 relative to the above noted was distributed separately to Members of Council, City Manager and City Solicitor only on Thursday, October 21, 2021.

City Clerk Krista Power responded to questions.

Dana Earle left the meeting.

Human Resources Matter

General Manager - Development & Emergency Services Karen Lewis, General Manager – Corporate Services & Long Term Care Linda Evans, Manager - Licensing & Enforcement Doug Vincent, Manager - Labour Relations Terry O'Neill and Supervisor - Animal Services Jody Kondrat entered the meeting via MS Teams.

Confidential Memorandum from General Manager - Development & Emergency Services Karen Lewis, dated October 20, 2021 relative to the above noted was distributed separately to Members of Council, City Manager, City Solicitor, General Manager - Development & Emergency Services and General Manager - Corporate Services & Long Term Care only on Thursday, October 21, 2021.

General Manager - Development & Emergency Services Karen Lewis provided an overview and responded to questions.

Manager - Licensing & Enforcement Doug Vincent provided a PowerPoint presentation and responded to questions.

Manager - Labour Relations Terry O'Neill provided information relative to the above noted and responded to questions.

Karen Lewis responded to questions.

City Manager Norm Gale responded to questions.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the recommendation relative to the Confidential Memorandum would be presented at the Committee of the Whole meeting to be held later in the evening.

At 6:15 p.m. the Closed Session concluded. It was the consensus of Committee that Open Session reconvene at 6:30 p.m.

OPEN SESSION in S.H. Blake Memorial Auditorium at 6:31 p.m.

Committee of the Whole - Administrative Services Session

Chair: Councillor Mark Bentz

PRESENT:

Mayor Bill Mauro
Councillor Brian Hamilton
Councillor Aldo Ruberto
Councillor Peng You

OFFICIALS:

Krista Power, City Clerk
Katie Piché, Council & Committee Clerk

OFFICIALS - ELECTRONIC PARTICIPATION:

ELECTRONIC PARTICIPATION:

Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Andrew Foulds
Councillor Cody Fraser
Councillor Trevor Giertuga
Councillor Rebecca Johnson
Councillor Brian McKinnon
Councillor Kristen Oliver

Norm Gale, City Manager
Patty Robinet, City Solicitor
Linda Evans, General Manager – Corporate Services
& Long Term Care & City Treasurer
Kerri Marshall, General Manager – Infrastructure &
Operations
Kelly Robertson, General Manager – Community
Services
Karen Lewis, General Manager – Development &
Emergency Services
Emma Westover, Director – Financial Services
Brad Loroff, Manager – Transit Services
Cynthia Olsen, Manager – Community Strategies

DISCLOSURES OF INTEREST

CONFIRMATION OF AGENDA

Confirmation of Agenda - October 25, 2021 - Committee of the Whole

MOVED BY: Councillor Rebecca Johnson

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the October 25, 2021 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

ITEMS ARISING FROM CLOSED SESSION

Human Resources Matter

Confidential Memorandum from General Manager - Development & Emergency Services Karen Lewis, dated October 20, 2021 relative to the above noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Peng You
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the Confidential Memorandum from General Manager – Development & Emergency Services Karen Lewis dated October 20, 2021, we recommend that Administration proceed as directed in Closed Session.

CARRIED

REPORTS OF COMMITTEES, BOARDS AND OUTSIDE AGENCIES

Community Communications Committee Minutes

Minutes of Meeting 02-2021 of the Community Communications Committee held on May 4, 2021, for information.

Inter-Governmental Affairs Committee Minutes

Minutes of Meeting 06-2021 of the Inter-Governmental Affairs Committee held on September 13, 2021, for information.

Police Services Board Minutes

Minutes of Meeting 14-2021 of the Thunder Bay Police Services Board held on June 15, 2021, for information.

REPORTS OF MUNICIPAL OFFICERS

Application for Cancellation, Reduction Or Refund of Taxes Under Section 357 Of The Municipal Act

Report R 134/2021 (Corporate Services & Long Term Care - Revenue) recommending the cancellation, reduction or refund of taxes totaling \$82,624.64

Confidential Memorandum from Manager - Billing & Collection Services Chantal Harris, dated October 8, 2021 relative to the above noted was distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only on Thursday, October 21, 2021.

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report R 134/2021 (Corporate Services & Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$82,624.64 as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

Application For Cancellation, Reduction or Refund of Taxes Under Section 358 Of The Municipal Act

Report R 135/2021 (Corporate Services & Long Term Care - Revenue) recommending approval of reduction and/or refund of property taxes, totaling \$76,824.16.

Confidential Memorandum from Manager - Billing & Collection Services Chantal Harris dated October 8, 2021 relative to the above noted was distributed separately to Members of Council, General Manager - Corporate Services & Long Term Care, City Manager and City Solicitor only on Thursday, October 21, 2021.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Aldo Ruberto

WITH RESPECT to Report R 135/2021 (Corporate Services & Long Term Care - Revenue), we recommend that the cancellation, reduction or refund of taxes totaling \$76,824.16 due to gross or manifest errors in the preparation of the assessment rolls as outlined in the Report be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

Police Capital Projects Reserve Fund

At the May 17, 2021 Committee of the Whole meeting, a Memorandum containing a motion from Mayor Bill Mauro dated April 22, 2021 was presented. A resolution was passed recommending that Administration report back to provide options for funding the reserve fund, including the use of annual positive variance, and defined disbursement options for the Police Capital Projects Reserve Fund on or before October 31, 2021.

Report R 133/2021 (Corporate Services & Long-Term Care - Financial Services) recommending the definition of use of funds for the Police Capital Projects Reserve Fund be updated to allow for capital requirements of Thunder Bay Police Services and that By-law 244-1994 be amended as detailed in this report.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report R 133/2021 (Corporate Services & Long-Term Care – Financial Services), we recommend the definition of use of funds for the Police Capital Projects Reserve Fund be updated to allow for capital requirements of Thunder Bay Police Services;

AND THAT By-law 244-1994 be amended as detailed in this report.

Amendment - Police Capital Projects Reserve Fund

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the resolution relative to Police Capital Projects Reserve Fund, we recommend that the following be added after the first paragraph:

“AND THAT any year end surplus from the Thunder Bay Police Service budget be automatically redirected to the general Police Capital Reserve Fund going forward.”

LOST

Police Capital Projects Reserve Fund

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report R 133/2021 (Corporate Services & Long-Term Care – Financial Services), we recommend the definition of use of funds for the Police Capital Projects Reserve Fund be updated to allow for capital requirements of Thunder Bay Police Services;

AND THAT By-law 244-1994 be amended as detailed in this report.

CARRIED

2021 Budget Variance Report #3

Report R 126/2021 (Corporate Services & Long Term Care - Financial Services) providing projections to City Council of the City's financial position to year-end was distributed separately on Thursday, October 21, 2021, for information.

Transit Service Update

At the September 14, 2020 Committee of the Whole meeting Report R 107/2020 (Community Services – Transit Services) was presented. A resolution was passed recommending that Administration report back on or before April 30, 2021 to provide more information on the benefit, viability and feasibility of implementing future micro transit options or other service adjustment options that may be warranted at that time.

At the April 12, 2021 Committee of the Whole meeting, a Memorandum from Manager - Transit Services Brad Loroff advising that an update relative to the above noted will now be provided on or before October 31, 2021.

Report R 141/2021 (Community Services - Transit Services) providing information and an update on Thunder Bay Transit's ridership and service impacts which have resulted because of the COVID-19 pandemic and provincial stay-at-home orders over the last 18 months, for information.

Council Appointment & Committee Review

Report R 100/2021 (City Manager's Office - Office of the City Clerk) recommending that the changes outlined in the report be approved to reduce the number of appointments of Members of Council to Committees of Council and outside boards.

MOVED BY: Mayor Bill Mauro
SECONDED BY: Councillor Rebecca Johnson

WITH RESPECT to Report R 100/2021 (City Manager's Office – Office of the City Clerk), we recommend that the changes outlined in the report be approved to reduce the number of appointments of Members of Council to Committees of Council and outside boards;

AND THAT the changes be effective at the inaugural meeting for the 2022-2026 City Council;

AND THAT the necessary Terms of References be updated and presented to Council for approval to reflect the changes in committee composition;

AND THAT the changes relating to withdrawal of City Council representation be communicated with external boards by the Office of the City Clerk;

AND THAT Corporate Policy 08-01-01 Council & Citizen Appointments to Boards and Committees, appended to this report, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

PETITIONS AND COMMUNICATIONS

2022 Pre-Budget Community Engagement Summary Report

Memorandum from Director - Financial Services Emma Westover, dated September 9, 2021 relative to the above noted, for information.

Confidential Memorandum from Director - Financial Services Emma Westover, dated September 9, 2021 relative to the above noted, for information was distributed separately to Members of Council, City Manager, City Solicitor and General Manager - Corporate Services & Long Term Care only.

Heritage Tax Incentive Program

Memorandum from Chair - Heritage Advisory Committee Andrew Cotter, dated October 13, 2021, containing a recommendation relative to the above noted.

MOVED BY: Councillor Rebecca Johnson
SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Memorandum from Andrew Cotter, Chair – Heritage Advisory Committee, dated October 13, 2021, relative to Heritage Tax Incentive Program, we recommend that Administration be directed to complete a report outlining the options available and costs associated with developing and implementing a Heritage Tax Incentive Program for heritage property owners;

AND THAT Administration report back on or before April 25, 2022;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

Rainbow Collective Deputation Response

At the June 28, 2021 Committee of the Whole meeting, a resolution was passed directing Administration to report back on the following: mandatory training on gender and sexual diversity and Inclusion for Members of Council, Administration and Committees of Council; implementing the use of pronouns for Members of Council and staff, through email signatures and name tags; implementing the use of expanded gender marker selection on all community engagements, surveys

Committee of the Whole – Monday, October 25, 2021

and forms be referred back to Administration for review and to determine the feasibility of introducing the concepts within the Corporation and that Administration report back on or before October 31, 2021.

Memorandum from City Manager Norm Gale, dated October 18, 2021 relative to the above noted, for information.

Support for Vulnerable Populations

Memorandum from City Manager Norm Gale relative to the above noted, for information was distributed separately on Thursday, October 21, 2021.

Outstanding Item: Fireworks Bylaw Proposed Amendment

At the July 20, 2020 Committee of the Whole meeting, a resolution was passed directing Administration to report back before November 23, 2020 with information and options on potential changes that may include decreased dates established for the setting off of fireworks and the potential of increased support from By-law enforcement to respond to noise complaints relating to fireworks and the ability for the City to enforce a decibel level for the sale of fireworks and accompanying displays.

At the November 16, 2020 Committee of the Whole meeting, Memorandums from Doug Vincent and Councillor Aldo Ruberto relative to amendments to the Firework By-law were presented. A resolution was passed for Administration to report back by May 31, 2021 for further review and consultation.

At the June 14, 2021 Committee of the Whole meeting, Report R 87/2021 was presented recommending a comprehensive update to the City's firework by-law and that it be presented on or before October 31, 2021.

Memorandum from Manager - Licensing & Enforcement Doug Vincent dated October 25, 2021 relative to Outstanding Item 2020-031-DEV - Fireworks By-law Proposed Amendment, containing a recommendation relative to the above noted.

MOVED BY: Councillor Aldo Ruberto
SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the Memorandum from Manager – Licensing & Enforcement Doug Vincent, dated October 25, 2021, we recommend that the report back date relating to Outstanding Item 2020-031-DEV – Fireworks Bylaw Proposed Amendment be changed from October 31, 2021 to November 22, 2021.

CARRIED

OUTSTANDING ITEMS

Outstanding List for Administrative Services as of October 12, 2021

Memorandum from City Clerk Krista Power, dated October 12, 2021 providing the Administrative Services Outstanding Items List, for information.

NEW BUSINESS

Establishment of Closed Session – November 1, 2021

The following resolution will be presented to Committee of the Whole for consideration:

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Kristen Oliver

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, November 1, 2021 at 4:30 p.m. in order to receive information relative to personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition or disposition of land by the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

ADJOURNMENT

The meeting adjourned at 9:12 p.m.