



APPLICATION FOR PROCLAMATION

To be completed and submitted to Office of the City Clerk at least three weeks in advance of the occasion via email, fax or in

ORGANIZATION NAME:					
CONTACT NAME:					
ADDRESS:					
CITY:		PROV:		POSTAL CODE:	
HOME PHONE:	()	BUSINESS PHONE:	()		
FAX:	()	EMAIL:			
CONTACT INFORMATION TO BE INCLUDED ON THE CITY'S WEBSITE, INCLUDE ALL THAT ARE APPLICABLE					
ORGANIZATION NAME:		PHONE:	EMAIL:	WEBSITE:	

PROCLAMATION REQUESTED:		
(Name or title of Proclamation)		
DATE OF PROCLAMATION:		
(Day, week or month to be Proclaimed)		
PURPOSE OF PROCLAMATION:		
DESCRIPTION OF YOUR ORGANIZATION:		
Has the same or similar proclamation been requested previously?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Date of Previous Request:	(mmm/dd/yy)	
<p>YOU <u>MUST</u> SUBMIT THE DRAFT WORDING OF YOUR PROCLAMATION TO THE OFFICE OF THE CITY CLERKS WITH YOUR APPLICATION.</p> <p>The Office of the City Clerks reserves the right to edit the proclamation to ensure proper formatting & grammar. The personal information on this form is collected under the authority of the Municipal Act. The information is used for the purpose of processing the application for proclamation. Questions about the collection of information can be made to the Deputy City Clerk, 807-625-2236.</p>		
SIGNATURE:		
DATE:		

PLEASE RETURN COMPLETED FORM TO:
 Office of the City Clerks Attn: Proclamations
 500 Donald Street East, 1st Floor Thunder Bay, ON P7E 5V3
Fax: 807-625-2233 **Email:** proclamations@thunderbay.ca