



DEVELOPMENT SERVICES - BUILDING DIVISION

Drawing Standards

- Drawings shall be clear and legible and shall include a title block.
- Drawings shall be drawn to scale. Typical scales are;
 - ¼” scale (1/50 metric) for house floor plans, building sections and elevation drawings,
 - 1/8” or ¼” Scale (1/100 or 1/50 metric) for multi-unit residential or commercial floor plans, building sections and elevation drawings, and
 - larger scale drawings are required for wall sections and building details.
- Walls and interior partitions, shown on the floor plans, shall be shown at the appropriate width for the scale used. Single line wall and partition drawings are not acceptable.
- Drawings shall be provided on standard stock print or copy paper of a uniform size.
- Spliced drawings are not acceptable.
- Drawing sets shall be collated and separately bound into;
 - Three (3) individual sets for new construction and additions.
 - Two (2) individual sets for interior alterations and renovations.
- Plumbing drawings must include an isometric drawing layout.

• TITLE BLOCK/DESIGNER INFORMATION •

ALL DRAWINGS SHALL INCLUDE:

- THE PROJECT LOCATION (Street Address, or Legal Description if no address),
- THE DESIGNER (full name),
- THE DESIGN DATE (including current revision dates), and
- THE DESIGNER’S BCIN QUALIFICATION/REGISTRATION (where applicable*).

In addition,

- **All** drawings (except those requiring an architect’s and/or professional engineer’s design*) shall include a statement that the designer has reviewed and taken responsibility for the “design activity” (see sample).
- **Alternately**, the first drawing (only) may include the designer statement, when cross-referenced to a complete drawing index (located on the first drawing).

The undersigned has reviewed and taken responsibility for this design, and has the qualifications and meets the requirements set out in the Ontario Building Code to be a designer.

QUALIFICATION INFORMATION (Required unless the design is exempt under OBC Div C-3.2.4.1. or 3.2.5.1.)

NAME _____ SIGNATURE _____ BCIN _____

REGISTRATION INFORMATION (Required unless the design is exempt under OBC Div C-3.2.4.1. or 3.2.5.1.)

FIRM NAME _____ BCIN _____

* Drawings requiring the design services of an architect and/or professional engineer shall bear the seal and signature of the professional. Note: Architect and/or professional engineer must be appropriately licensed to practice in Ontario.