

VITAL STATISTICS DIVISION

Tel: (807) 625-2230  
Fax: (807) 623-5468

When a divorce is granted outside of Canada a few extra steps are required before a Marriage Licence can be issued from our office. I will outline as simply as possible for you:

**Step 1.** The original or certified copy of the divorce certificate must be presented to an Ontario lawyer / solicitor; they must then authenticate the divorce; giving you a letter on their letterhead stating so (if divorce certificate is in a language other than English it must be transcribed).

**Step 2.** The "Statement of Sole Responsibility and the "Marriage Licence Application" forms must be completed by both of you

**Step 3.** Courier the paperwork by **FedEx or Purolator**, not UPS to the Office of the Registrar General, 189 Red River Road, Thunder Bay, Ontario, Canada P7B 6L8.

**Paperwork you must send to the Registrar Generals Office include:**

- a) the letter from the lawyer (on his letterhead) authenticating the divorce
- b) the Original Divorce Certificate or Certified True Copy from the courthouse where the divorce took place.
- c) the Statement of Sole Responsibility
- d) Marriage Licence Application

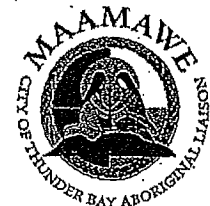
On the courier envelope make sure that you indicate that it is for the "Marriage Office"

**Step 4.** Depending on the urgency of the need ( how soon the marriage is to take place) will determine the turnaround time of getting the proper papers back – you will then receive two letters from the Office of the Registrar General, one for yourself and the other is for our office giving us authorization to issue the Marriage Licence. If the divorce papers are the originals and not certified copies they will be returned to you via express post. If you want things back faster, enclose a prepaid courier envelope (FedEx or Purolator).

I hope this has not been to confusing, if you have any questions concerning this matter, contact me at (807) 625-2230.

Yours truly,

Deputy Division Registrar





Ontario

Ministry of  
Government  
Services

Registration  
Division

Office of the  
Registrar General

P.O. Box 4600  
189 Red River Road  
Thunder Bay ON P7B 6L8

### Statement of Sole Responsibility

Under the provisions of Section 8 of the

### Marriage Act

In the matter of an application for a licence under the *Marriage Act*

We, \_\_\_\_\_, of \_\_\_\_\_  
(Applicant) (Name of city, town or village)

and, \_\_\_\_\_, of \_\_\_\_\_  
(Joint Applicant) (Name of city, town or village)

understand and acknowledge that the issuance of a marriage licence under the provisions of Section 8 of the *Marriage Act* does not necessarily imply that the divorce/annulment granted

in \_\_\_\_\_ on \_\_\_\_\_  
(Name of city, town or village and province or country) (date)

dissolving/annulling the marriage of \_\_\_\_\_  
(Name of party to the marriage)

and \_\_\_\_\_ would be recognized as valid by the Courts of  
(Name of party to the marriage)

the Province of Ontario.

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Signature of Witness)

\_\_\_\_\_  
(Signature of Joint Applicant)

Personal information contained on this form is collected under the authority of the *Marriage Act*, R.S.O. 1990, c. M. 3, and will be used to determine whether to issue the marriage licence, to register and record the marriage, provide certified copies, extracts, certificates, search notices, photocopies and for statistical, research, medical, law enforcement, adoption and adoption disclosure purposes.

Questions about this collection should be referred to:

Office of the Registrar General  
P.O. Box 4600  
189 Red River Road  
Thunder Bay ON P7B 6L8  
1-800-461-2156  
(416) 325-8305

**Déclaration de responsabilité exclusive**  
En vertu des dispositions de l'article 8 de la  
**Loi sur le mariage**

Dans l'affaire d'une demande de licence présentée en vertu de la **Loi sur le mariage**

Nous, soussignés

ou soussignées \_\_\_\_\_, de \_\_\_\_\_  
(Nom de l'auteur / l'auteure de la demande) (nom de la ville ou du village)

et \_\_\_\_\_, de \_\_\_\_\_  
(Nom du coauteur / de la coauteure de la demande) (nom de la ville ou du village)

reconnaissons que la délivrance d'une licence de mariage en vertu des dispositions de l'article 8 de la **Loi sur le mariage** ne signifie pas nécessairement que l'annulation ou le divorce accordé

à \_\_\_\_\_ le \_\_\_\_\_  
(nom de la ville ou du village et province ou pays) (date)

annulant ou dissolvant le mariage de \_\_\_\_\_  
(Nom de la partie au mariage)

et \_\_\_\_\_ est considéré comme valide par les tribunaux de  
(Nom de la partie au mariage)

la province de l'Ontario.

\_\_\_\_\_  
(Signature de l'auteur / l'auteure de la demande)

\_\_\_\_\_  
(Signature du témoin)

\_\_\_\_\_  
(Signature du coauteur / de la coauteure de la demande)

Les renseignements personnels figurant sur la présente formule sont recueillis en vertu de la **Loi sur le mariage**, L.R.O. 1990, chap. M.3, et seront utilisés aux fins suivantes : déterminer si l'on peut délivrer une licence de mariage; enregistrer le mariage; produire des copies certifiées conformes, des extraits, des certificats, des avis de recherche et des photocopies; et à des fins statistiques, médicales, de recherche, d'application de la loi, d'adoption et de divulgation d'adoption.

Toute question relative à la collecte de ces renseignements doit être envoyée à l'adresse suivante :

Bureau du registraire général de l'état civil  
C.P. 4600  
189 Red River Road  
Thunder Bay (Ontario) P7B 6L8  
1 800 461-2156  
416 325-8305