

Mandatory Notices for Inspections

(One and Two Family Dwellings)

The person to whom a building permit is issued shall notify the appropriate inspector and request an inspection at the following stages of construction:

Building Inspection Stages

1. Readiness to construct footings.
2. Substantial completion of soil gas barrier or reinforcing prior to basement floor or slab on grade pour.
3. Substantial completion of structural framing, ductwork and piping for heating and air conditioning for residential buildings.
4. Substantial completion of insulation.
5. Substantial completion of vapour or air barrier.
6. Substantial completion of all required fire separations, closures and all fire protection systems required in multi-residential buildings.
7. Rough-in of solid fuel fired appliances and chimneys for fireplaces, woodstoves or other appliances.

Plumbing Inspection Stages

8. Substantial completion of the installation of the sewage system before the commencement of backfilling.
9. Substantial completion of installation of plumbing not located in a structure, before the commencement of backfilling.
10. Readiness and testing of:
 - building sewers and building drains
 - water service pipes
 - drainage systems and venting systems
 - the water distribution system
 - plumbing fixtures and plumbing appliances and
 - heating systems like hydronic or geothermal systems

Building & Plumbing Inspection Stages

11. Completion of construction and installation of components required to permit the issue of an **occupancy permit** under Division C Part 1, 1.3.3.1.(2) or to permit occupancy under Division C Part 1, Sentence 1.3.3.2.(1), if the building or part of the building to be occupied is not fully completed.
12. Completion of Project – **Final Inspection** (if not fully completed at Stage 11).

Inspection Contact Numbers

Contact Building and Plumbing Inspectors by phone Monday to Friday between 8:30am and 9:30am.

Building Inspectors

Northward: Call (807) 625-2570; Email: Gregg.Gigliotti@thunderbay.ca

Southward: Call (807) 625-2468; Email: John.Ostrowski@thunderbay.ca

Plumbing Inspectors

Northward: Call (807) 625-2736; Email: John.Magierowicz@thunderbay.ca

Southward: Call (807) 625-2868; Email: Dave.Flank@thunderbay.ca

The set of drawings reviewed and stamped by Building Services are to be kept on site during construction and the orange card conspicuously posted.

The permit fee includes, in general, the cost of a single site inspection for the construction stages listed above. Additional inspections may be subject to additional fees. Inspections may be performed on active permits at no additional fee on aspects of construction not mentioned above, provided the work is an integral part of the permit as reviewed by Building Services at the time of permit issuance. Should you have any questions regarding these matters, please call Building Services at: **(807) 625-2574**.

Please review the corrections, comments and attachments on the attached reviewed plans before starting construction.

If you have any questions regarding your reviewed plans, please contact your Plans Examiner.