

Mandatory Notice of Inspections

(For Residential Accessory Buildings, Decks, Pool Fences, Solid Fuel Burning Appliances, Demolition and Sump Pit)

A single final inspection is required for the following permits:

- **Sump Pit and Pump Discharge to Drywell**

When the work is completed.

- **Residential Accessory Building**

When the building is structurally complete. Make sure that the wall and roof framing is fully exposed, roof shingled, doors and windows in place and exterior finish applied.

Note: If the interior of a building is either insulated, finished or both, please call for inspection prior to starting finishing.

- **Residential Deck**

When the deck is structurally complete including all handrails and guards or guardrails.

- **Residential Demolition Permit**

When the building has been taken down, debris removed and site made safe.

- **Pool Fence Permit**

When the fence and gates are constructed.

Note: Pool cannot be filled with water until inspection is complete and final.

For a Solid Fuel Burning Appliance Permit, the following inspections are required:

- For Chimney chase inspection, framing, insulation, and vapour barrier must be inspected before covering.
- For Appliance and chimney rough-in inspection, components must be complete and visible.
- Final Inspection would include inspection of hearths, combustion air, enclosures.

Please allow up to 3 days, from date of your request for an on-site inspection.

Inspection Contact Information

Contact Building Inspectors by phone from Monday to Friday between 8:30am and 9:30am.

Northward: Call (807) 625-2570; Email: Gregg.Gigliotti@thunderbay.ca

Southward: Call (807) 625-2468; Email: John.Ostrowski@thunderbay.ca

Messages can be left 24 hours a day when a project is accessible at all times and arrangements to access the building site are not necessary.

Never assume an inspection has been performed. An inspector will issue an inspection report.

Do not cover any work unless it is authorized by the inspector.

Failure to call for an inspection at the proper time will result in the missed inspection being recorded.

Missed inspections are not regarded favourably by either mortgage issuers or prospective buyers.

If plumbing work is undertaken, the plumbing inspector must be called at the appropriate time.

Please call Building Services for further assistance at (807) 625-2574.