

## **VOLUNTEERS MUST NOT:**



- Disembark from vehicles until "road work" signs have been displayed
- walk or pick up litter on the pavement, shoulder, or in the median
- work on bridges, overpasses, steep ground, or in tunnels
- walk across the pavement to switch sides
- touch or pick up medical sharps of any kind
- touch or pick-up hazardous items or anything that can not be identified
- wear clothing or display material that might distract motorists
- use or possess illegal drugs or alcoholic beverages before or during the clean-up
- step or jump on trash bags.

## **FOR YOUR OWN SAFETY**

- Stay mentally alert at all times
- wear protective footwear and gloves
- wear light-coloured clothing that covers arms and legs
- wear a baseball cap or wide-brimmed hat and sun screen lotion
- drink lots of fluids while you work especially on hot humid days
- be aware of any special needs of fellow volunteers (ie. medical)
- avoid over-exertion
- stay alert for and avoid hazardous plants (eg; poison ivy) and stinging insects
- keep an adequate supply of flags and trash bags on hand.

## **IN CASE OF EMERGENCY**



- Have a first aid-kit immediately available
- pre-select the most direct route to the nearest medical emergency facility
- always have transportation immediately available
- know where the nearest telephone is located or have a cell phone with you.



**The City of Thunder Bay  
encourages recycling  
where ever possible.**

**Thank you for participating in the  
City of Thunder Bay  
ADOPT-A-ROAD PROGRAM.**

For more information contact:



**INFRASTRUCTURE &  
OPERATIONS DEPARTMENT**

ROADS DIVISION  
410 Mountdale Avenue  
P.O. Box 800  
Thunder Bay ON  
P7C 5K4  
(807) 625-2195

[www.thunderbay.ca](http://www.thunderbay.ca)

# **SAFETY GUIDELINES FOR PARTICIPANTS**

## **ADOPT-A-ROAD PROGRAM**



*Thank you to our  
**ADOPT-A-ROAD  
Volunteers***



## ADOPT-A-ROAD PROGRAM

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The Infrastructure & Operations Department's ADOPT-A-ROAD PROGRAM has been established as a public service program to pick up litter along certain City of Thunder Bay right-of-ways. It is a way for environmentally conscious citizens to make a personal contribution to a cleaner environment. Under the program, groups or individuals agree to adopt a section of right-of-way and keep it clean. In addition to a cleaner environment, the groups are recognized by a sign erected by the City acknowledging their efforts.

### PARTICIPATION IN ADOPT-A-ROAD PROGRAM

Safety is of primary importance in all decisions related to the Infrastructure & Operations Department ADOPT-A-ROAD PROGRAM.

Groups and individuals must be responsible and exhibit, in good faith, the desire and the ability to achieve ADOPT-A-ROAD PROGRAM objectives within the parameters of these terms and conditions. The Corporation of the City of Thunder Bay may refuse to grant a request to adopt a section of roadway, if, in its opinion, granting the request would jeopardize the program, be counter-productive to its purpose, create a public safety hazard, or be in conflict with Government, Ministry, or the Corporation of the City of Thunder Bay policies.

Participants of the ADOPT-A-ROAD PROGRAM are not considered as officers, employees, or agents of the Corporation of the City of Thunder Bay. Any injuries, claims, liabilities, suits or costs arising from the participants' activities relating to this agreement, shall be the sole responsibility of the participants. Participants shall indemnify the Corporation of the City of Thunder Bay and agree to abide by the Infrastructure & Operations Department's safety guidelines and to not hold the Corporation of the City

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of Thunder Bay responsible for any injuries or damages that they may cause or suffer as a result of participation in the ADOPT-A-ROAD PROGRAM. Wherever possible, the participating group shall provide proof of Liability Insurance in which the Corporation of the City of Thunder Bay is named as an additional insured.

Participants are encouraged to recycle materials collected from the adopted section of right-of-way, whenever and wherever possible.

### AGREEMENT

Groups or persons wishing to participate in the ADOPT-A-ROAD PROGRAM must complete an agreement. Contact information is listed on the back of this pamphlet.

### THINK SAFETY

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There are a few simple rules worth remembering when it comes to safely working along the roadway. These rules must be reviewed by all volunteers before each clean-up session.



## VOLUNTEERS MUST:

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- receive annual City of Thunder Bay safety training prior to the first pick-up of the year and review safety rules before each clean-up.
  - be at least 12 years old.
  - provide at least 1 adult (19 years or older) supervisor for each 5 workers.
  - always wear an approved fluorescent safety vest.
  - display the "road work" signs before starting the clean-up.
  - carpool to minimize the number of vehicles at the work-site and always disembark from vehicles on the side adjacent to the ditch.
  - park parallel to the road and as far off of the travelled portion as possible.
  - park vehicles on the same side of the roadway as the volunteers.
  - clean-up only one side of the roadway at a time and work towards oncoming traffic.
  - drive to the opposite side of the roadway when switching sides.
  - pick-up litter during daylight hours only.
  - flag hazardous and unidentifiable items for pick-up site(s).
  - close the "road work" signs when finished the litter pick-up.
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