



2023 Call For Artists & Artisans

The City of Thunder Bay is inviting artists & artisans to apply to participate in the city's annual Recreation & Culture Events series. Artist market opportunities include over 13 event dates. All events are free to the public and collectively draw tens of thousands of attendees.

The City of Thunder Bay strives to promote our events and present participating artists in a professional manner.

Artists & Artisans interested in participating in City of Thunder Bay events are required to provide the following items in order to be considered:

1. This **"Call for Artists & Artisans" form**, completely and accurately filled in.
2. An **internet link to the Artist's webpage or social media site**, if applicable, for promotional purposes.
3. **Images of all items that will be sold** must be submitted along with application through a digital file or link. They will be juried with the assistance of the City's Public Art Committee and Events Advisory Committee. Only works handmade by the applicant are allowed. No commercially or mass produced items will be accepted. This does not exclude local authors, musicians, or artists/photographers from submitting published books, cds/records, or prints of their original artwork as applicable.

All applications are due by
4:30 pm on Friday, April 28, 2023
and must be emailed to: culture@thunderbay.ca

City of Thunder Bay – Recreation & Culture Events Series

Please check **all** available events for which you are interested in participating. If you are no longer available for the date(s) you have indicated when booking occurs, your booking offer may be withdrawn.

	Event	Date	Vendor Fee**
<input type="checkbox"/>	Kite Festival Extended*	June 3/4	\$30
<input type="checkbox"/>	Canada Day on the Waterfront*	July 1	\$50
<input type="checkbox"/>	Teddy Bears Picnic	July 11	\$30
<input type="checkbox"/>	Live on the Waterfront (First Half of Season)*	July 12, 19, 26, August 2	\$30
<input type="checkbox"/>	Live on the Waterfront (Second Half of Season)*	August 9, 16, 23, 30	\$30
<input type="checkbox"/>	Culture Days	September 23	\$30
<input type="checkbox"/>	Other - Willing to receive requests to participate in other city events	TBD	TBD

- I release the right to the City of Thunder Bay to use all or a portion of any audio, visual or text material submitted as part of this application for promotional purposes which may include, but is not limited to; social media, radio/TV promotion or commercials, or on-site use.

Please note:

- Preference is given to local¹ artists and artisans.
- Incomplete and/or late applications may not be considered.
- The decision of the City of Thunder Bay will be final.
- While at events, artists and artisans are to conduct themselves in a manner that is suitable for a family venue. All selected vendors will be required to sign and abide by the City's Vendor Code of Conduct.
- City Events staff will determine artists and artisan's placement on each event site and date. Placement is not guaranteed to be consistent from year to year or event to event. Placement decisions of City Events Staff are final and to be respected.
- The City of Thunder Bay has the right to disallow any items.
- **Artists/Artisans will be required to maintain \$5,000,000 General Liability insurance.** Proof of Liability Insurance listing the City of Thunder Bay as an additional insured for the purpose of your participation in the event must be provided on the City of Thunder Bay Certificate of Insurance Form.*

**Selected artists/artisans will be required to provide proof of insurance prior to being involved in the City event date(s) that they are offered. Additional items may be required.*

Questions and Inquiries:

All questions and inquiries for this call for artists must be directed in writing only to culture@thunderbay.ca.

¹ Local is defined as the majority of group members living, working and/or attending school in the City of Thunder Bay.

Artist/Artisan Contact Details

Name of Artist/Artisan _____

Medium/s _____

Contact Name _____

Phone (Work/ Cell/ or Home) _____

(Email) _____

Address _____

Postal Code _____ (Website/Facebook) _____

Alternate Contact Name _____

Phone _____ (Cell) _____

About the artist/artisan (bio):

Please list equipment needs (i.e. tables & chairs):

Please describe for us any demonstrations you will be doing and provide us with details of what you will be selling at the events (link or attach a photo if available):

Electricity will not be provided.