

STREET EVENT GRANT



The City of Thunder Bay encourages and supports the hosting of not-for-profit events that attract participants and other visitors from out-of-town. The Street Event Grant assists organizers with the costs of using City streets for sport tourism events, parades and non-static events that encourage exercise and recreation.

ELIGIBILITY

- Financial assistance is only provided to not-for-profit organizations (incorporation or charitable status not required) and not individuals.
- Event will attract participants and/or other visitors from out-of-town resulting in an economic impact to Thunder Bay
- Event is taking place on City streets and will require Extra Duty Police officers for traffic control
- Event is a sporting competition or part of a training camp, an annual parade or a non-static event that encourages exercise and recreation
- Applicant organization is not in a deficit situation
- Applicant organization is based locally

Note: Street Festivals are not typically eligible.

The ability to meet eligibility criteria does not guarantee funding. Please consult the Sport & Community Event Development Coordinator to ensure your eligibility and make sure the requirements of the application have been met.

ELIGIBLE COSTS

1. Up to 50% of expenses related to hiring Extra Duty Police officers and/or a Police dispatcher for traffic control of race/parade route on City streets.
2. Up to 100% of expenses to purchase advertisements and/or host public meetings required by the City to inform public of street closures.

For more information contact:

Tessa Hettrick, Sport & Community
Event Development Coordinator
Recreation & Culture Division
Pool 6 Administration Office, Box 800,
Thunder Bay, ON P7C 5K4
Phone: 629-7098 • Fax: 684-9240
Email: tessa.hettrick@thunderbay.ca
www.thunderbay.ca/eventservices



APPLICATION DEADLINE: No later than **60 days** following the event

STREET EVENT GRANT APPLICATION FORM

Please complete all questions on the application. Please use additional paper if more space is required.

DATE OF APPLICATION:	
EVENT NAME:	
NAME OF HOST ORGANIZATION:	
ADDRESS:	POSTAL CODE:
CONTACT PERSON:	POSITION:
CELLULAR TELEPHONE:	EMAIL ADDRESS:
EVENT/ORGANIZATION WEBSITE ADDRESS:	

ELIGIBILITY CHECKLIST

Please check the criteria your submission fulfills. **ALL** of the following criteria must be satisfied.

- Request for financial assistance is being made by a not-for-profit organization (incorporation or charitable status not required) and not from individuals.
- Event was held on City streets and required Extra Duty Police officers for traffic control and/or a police dispatcher
- Organization is not in a deficit situation
- Organization is based locally

GENERAL INFORMATION:

1. Date of Event: _____
2. Location of Event: _____
3. Event Description: _____

4. The event attracted **participants** (i.e. athletes, coaches, managers, support staff) from:
 Local Regional Provincial National USA Other International
5. The event attracted **spectators** from:
 Local Regional Provincial National USA Other International
6. How many **local competitors/participants** participated? _____
7. How many **competitors/participants from out-of-town** participated? _____
8. How many **local spectators** do you estimate attended? _____
9. How many **spectators from out-of-town** do you estimate attended? _____
10. How many people from out-of-town attended this event last year? _____
11. What expenses do you wish to cover with the Street Event Grant?
- Extra Duty Police Officers Advertising – Amount \$ _____
 (Attach copies of receipts) (Attach copies of receipts)

To the best of my knowledge, the above statements are true as of the date of this application. Pursuant to the provisions of the Municipal Freedom of Information and Protection of Privacy Act, the Applicant/Recipient consents to the release of information contained in the application, for the purpose of administering the grant as set out under the terms and conditions.

SIGNED: _____ DATE: _____
 APPLICANT OR ORGANIZATION EXECUTIVE MEMBER

Personal information on this form is collected under the authority of the Municipal Act and will be used to maintain a record of grant applications. Questions about this collection should be directed to the Sport & Community Development Supervisor, Recreation & Culture Division, Pool 6 Office Building, 53 Water Street, Thunder Bay, ON P7B 6Y9 Telephone: (807) 625-2305

FOR ADDITIONAL INFORMATION CONTACT:

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 Pool 6 Administration Office, Box 800
 Thunder Bay, ON P7C 5K4

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