



Public Art Committee (PAC)

Terms of Reference

Overview

PAC is mandated to provide expert community input on City of Thunder Bay public art policies, projects and procedures.

Duties

Promote and Advocate:

- Awareness and understanding of the importance of diverse, high-quality public art.
- Inclusion of public art in both private and public capital projects.

Advise on:

- Management of the City's public art collection including acquisitions, decommissioning, conservation and maintenance, and promotion.
- Opportunities for inclusion of public art in City projects; suitable locations for public art; themes and specifications for public art aspects.
- City of Thunder Bay public art policies, projects and procedures.
- Opportunities for community engagement, education and enjoyment of public art.
- Funding mechanisms for public art.

Assist with:

- Review and update of public art policies and procedures.
- Public art competitions, commissions and programs.
 - Establishing parameters, RFP's, jury appointment, determining budget and artist compensation, review of proposals
- Developing and maintaining an inventory of the City's art collection.
- Preparation of a Public Art Master Plan

Membership

PAC shall be comprised of 15 voting members:

- 11 community members, who reside, work, own a business/property, or attend school in the city of Thunder Bay. Individuals who do not meet these criteria may be non-voting members of the committee.
 - These members will represent a broad range of individuals with interest and/or experience in public art including but not limited to:
 - Visual arts (including Thunder Bay Art Gallery, Lakehead University Department of Visual Arts, Definitely Superior Art Gallery)
 - Heritage (including Thunder Bay Historical Museum and City of Thunder Bay Heritage Advisory Committee)
 - Architecture and design
 - Business
 - Secondary or post-secondary student body

- Other knowledgeable individuals (Accessibility Advisory Committee)
 - These members will represent diversity in gender, ethnicity and age.
- 4 City of Thunder Bay representatives
 - Cultural Development & Events
 - Development Services
 - Tourism
 - City Archives

Sub-Committees and Juries

The PAC may establish sub-committees to undertake ongoing or time-limited projects.

Sub-committees and juries will be chaired by a PAC member and will include at least one other PAC member in addition to project-specific members.

Appointment and Term

Members will be selected through application (general community representatives) and invitation (Gallery, Museum, University, College, HAC).

Citizen member terms will be 2 years with a maximum of two terms served in succession. Prior members may reapply to the Committee after a minimum of one-year from the end of their last term. Term limits do not apply to City of Thunder Bay or invited Organization representatives.

A Chair and Vice-Chair will be elected from the membership on an annual basis.

Any PAC member who is absent from *three (3) consecutive regular meetings* without leave of absence from, or reason satisfactory to, the committee may be asked to forfeit their membership.

Members may resign at any time with one month's written notice submitted to Recreation & Culture Division through Cultural Development & Events.

Compensation

Membership on the PAC is voluntary and without compensation.

Orientation

New members shall receive an orientation to the Inspire Thunder Bay Culture Plan, and Public Art Policy of the City of Thunder Bay.

Staff Support

Administrative support for the PAC will be provided by the Recreation & Culture Division.

The Manager of Cultural Development & Events or designate shall serve as administrative liaison to the committee.

The PAC shall not have the authority to assign tasks to designated City staff; however staff will work cooperatively with the PAC and assume related duties as directed by the Recreation & Culture Division.

Conflict of Interest

The PAC will be governed by the Municipal Conflict of Interest Act. Copies of the Act will be provided to the members.

Administration

Regular committee meetings will be held every second month.

A quorum of one-half plus one member shall be required for carrying out business.

The objective is to reach consensus when possible. Members of the Committee shall verify their positions through a voting process. Each Committee member shall be entitled to one vote, with the exception of non-voting, ex-officio members.

Prior to presentation to the Recreation & Culture Division any decisions and recommendations of the Committee must be adopted by Committee resolution with a majority affirmative vote from members present at that time.

Amendment of Terms of Reference

These terms of reference shall be reviewed by PAC as necessary and may be amended at any time by PAC with the endorsement of the Recreation & Culture Division.

Members and Terms

Members:	Representing	Start of Term	End of Term
CHAIR: Daniel Hansen	Citizen	Apr 2016	Apr 2017
VICE CHAIR: Kristy Holmes	Lakehead University	Apr 2016	Apr 2017
Ashley Young	City of Thunder Bay Cultural Dev. & Events	N/A	N/A
Christina Wakefield	City of Thunder Bay Archives	Mar 2016	N/A
Vacant	City of Thunder Bay Planning		N/A
Vacant	City of Thunder Bay Tourism		N/A
Lynn Burke	Thunder Bay Accessibility Advisory Committee	May 2014	N/A
Gloria Cyr	Thunder Bay Heritage Advisory Committee	Sep 2014	N/A
Nadia Kurd	Thunder Bay Art Gallery	Jan 2014	N/A
Tory Tronrud	Thunder Bay Museum	Oct 2012	N/A
Elizabeth Buset	Definitely Superior Art Gallery	Jan 2014	N/A
Hope Illson	Citizen/Student Representative	May 2016	May 2017
Jennifer King	Citizen	April 2017	April 2019
Aaron Veldstra	Citizen	Mar 2016	Mar 2018
Vacant	Citizen		