



APPOINTMENTS TO WEST ARTHUR COMMUNITY CENTRE ADMINISTRATIVE ADVISORY COMMITTEE

An invitation is extended to citizens of Thunder Bay to submit their name for appointment to serve on the **West Arthur Community Centre Administrative Advisory Committee**. The Recreation & Culture Division is seeking volunteers to fill two (2) vacancies on the Committee.

Applicant Eligibility

Applicants must be:

- A resident of the Municipality of Thunder Bay; and
- 18 years of age or older.

Submission of Applications

Application forms and the Committee's *Terms of Reference* are available at:

www.thunderbay.ca/communitycentres

Application Deadline

Apply in writing **no later than 11:59 p.m. Monday, August 10, 2020** to:

Paul Burke, Supervisor – Sport & Community Development
pburke@thunderbay.ca

For further information, please visit www.thunderbay.ca/communitycentres or call (807) 627-9415.

WEST ARTHUR COMMUNITY CENTRE
ADMINISTRATIVE ADVISORY COMMITTEE
APPLICATION FORM

Please complete the following application and submit **no later than 11:59 p.m. Monday, August 10, 2020** to: Paul Burke, Supervisor – Sport & Community Development via pburke@thunderbay.ca.

Requirements

*Note: Applicants **must** meet the following criteria.*

Please confirm that you meet the following criteria by checking the appropriate response below:

Resident of the City of Thunder Bay	YES <input type="checkbox"/>	NO <input type="checkbox"/>
18 Years of Age or Older	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Experience With

Please check all that apply.

- Annual planning and budgets;
- Delivery of community activities and/or events;
- Marketing and volunteer recruitment;
- Previous participation with advisory committees; and
- Set up and take down of activities and/or events.

Personal Data

Name:

Address:

City: **Thunder Bay** Province: **ON** Postal Code:

Email:

Telephone No. 1:

Telephone No. 2:

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ADMINISTRATIVE ADVISORY COMMITTEE APPLICATION FORM

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Why would you like to serve on the West Arthur Community Centre Administrative Advisory Committee?

Note: Additional documentation may be included.

Experience

Please tell us about your experience in community centre operations, annual planning and budgets, delivery of community programs and events, marketing and volunteer recruitment, and involvement with other advisory committees. You are welcome to attach a current résumé to help demonstrate your skills and abilities gained through work, community service, education, and/or other volunteer activities.

Note: Additional documentation may be included.

WEST ARTHUR COMMUNITY CENTRE
ADMINISTRATIVE ADVISORY COMMITTEE APPLICATION FORM

References

By applying your signature to this application, you authorize the Municipality to contact the following persons and/or organizations **and** authorize them to disclose to the Municipality any required information.

Name	Association with Person	Telephone
1.		
2.		
3.		

Note: A typed signature will be accepted should the applicant not have access to an electronic signature at this time.

Applicant's Signature: _____ or _____

Date: _____

Personal information on this form is collected under the authority of the Municipal Act and will be used to maintain a record of applicants for appointment to the Multi-Sport Games Advisory Committee. Names, addresses, and contact telephone numbers of successful applicants are collected for the purpose of creating a public record that is available to the general public.

Questions about this collection should be directed to:

**Supervisor – Sport & Community Development, Recreation & Culture Division
Community Services Department, Victoriaville Civic Centre – Main Floor
111 Syndicate Ave. S. Thunder Bay, ON P7E 6S4**